



ALBANY COUNTY AIRPORT AUTHORITY
ALBANY INTERNATIONAL AIRPORT
ADMINISTRATION BUILDING
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ALBANY COUNTY AIRPORT AUTHORITY

REGULAR MEETING

AGENDA

December 12, 2011

General:

1. Chairman's Remarks
2. Approval of Minutes
Regular Meeting – November 14, 2011
3. Communications and Report of Chief Executive Officer
4. Interesting Correspondence

Management Reports:

5. Chief Financial Officer
 - 5.1 Statistical and Financial Performance
 - 5.2 Comparison of Enplanements
 - 5.3 Summary of Airline Scheduled Flights and Markets
 - 5.4 USDOT Arrival and Departure Statistics
6. Procurement Approvals by CEO – Informational Only
None
7. Project Development
8. Counsel
9. Concessions/Ambassador Program
10. Public Affairs

Action Items:

- 11. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 11.1 Construction Contract 687-BHS-Rebid Semi-Inline Baggage Screening Improvements – Baggage Handling System**
 - 11.2 Construction Contract No. 687-E; Semi-Inline Baggage Screening Improvements**
 - 11.3 Lease Amendment No. 3 to Lease No. L-527: 11 Northway Lane North (ACAA Bldg. No. 410) with H2 Pump, LLC**
 - 11.4 Lease Amendment No. 5 to Lease No. L-498: 68 Sicker Road (ACAA Bldg. No. 215) with Kovatch Mobile Equipment Corp.**
 - 11.5 Addendum No. 4: Lease and Operating Agreement No. L-635: 72 Sicker Road, ACAA Bldg. No. 213 with Lansing Flight Support, Inc.**
 - 11.6 Vending Machine Concession Contract (No. 781) with JP Morgan Chase Bank for an Bank ATM at the terminal Check Point Area**
 - 11.7 Service Contract No. – SC-779: General Construction Services**
 - 11.8 Authorize the CFO to bid out variable market rate supply contracts for some or all electric and natural gas accounts and enter into either a 12 or 24 month supply contract with awarded bidders or if all bids for a procured energy supply are rejected obtain service from National Grid or the Municipal and Electric Gas Alliance (MEGA)**
- 12. Authorization of Change Orders**
 - 12.1 Change Order No. 1 - Construction Contract No. 503-GC: NW Quadrant Drainage and Security Improvements with J.H. Maloy, Inc.**
- 13. Authorization of Federal and State Grants**

None

14. **Adoption of the \$45,682,860 Operating Budget for 2012 and authorization to transfer \$151,000 from the Authority to the Albany County Airport Authority OPEB Trust to satisfy the unfunded annual required contribution for 2011 as shown in an actuarial valuation dated December 31, 2011 and which the 2012 Operating Budget anticipates in as funding progress in the calculation of the 2012 OPEB Expense.**

15. **Review and approval of Property Disposition Guidelines**

Old Business:

None

New Business:

Executive Session:

None

Attorney-Client Privilege Matters:

None