



ALBANY COUNTY AIRPORT AUTHORITY  
ALBANY INTERNATIONAL AIRPORT  
ADMINISTRATION BUILDING  
SUITE 200  
ALBANY, NEW YORK 12211-1057

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## ALBANY COUNTY AIRPORT AUTHORITY

### REGULAR MEETING AGENDA

March 2, 2009

#### General:

1. Chairman's Remarks
2. Approval of Minutes
3. Communications and Report of Chief Executive Officer
4. Interesting Correspondence

#### Management Reports:

5. Chief Financial Officer
  - 5.1 Statistical and Financial Performance
  - 5.2 Comparison of Enplanements
  - 5.3 Summary of Airline Scheduled Flights and Markets
  - 5.4 USDOT Arrival and Departure Statistics
6. Project Development
7. Counsel
8. Concessions/Ambassador Program
9. Public Affairs
10. Business & Economic Development

#### Action Items:

11. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments
  - 11.1 Service Contract No. SC589: General Construction Services
  - 11.2 Service Contract No. SC638: General Aviation Catering
  - 11.3 Amendment No. 1 – Lease No. L543: 11 Northway Lane North, ACAA Bldg. 410 with Lash Contracting, Inc.

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DAVID E. LANGDON, CHAIR

HENRY E. DENNIS, JR.

ELLIOTT A. SHAW

RICHARD J. SHERWOOD, VICE CHAIR

DANIEL M. SLEASMAN

DORSEY M. WHITEHEAD

JOHN A. GRAZIANO, JR.

JOHN A. O'DONNELL, CHIEF EXECUTIVE OFFICER

11. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments  
(*Cont'd.*)
  - 11.4 Addendum No. 1 – Specialized Aviation Services Operator and Hangar Lease No. L604: North American Flight Services, Inc., 745 Albany-Shaker Road, ACAA Bldg. 203
  - 11.5 Construction Contract No. 598GC: General Construction – Hangar Door Replacement and Alterations at Building 203
  - 11.6 First Amendment to Lease No. L639: Lease Agreement between AFCO Cargo ALB Limited Partnership and United Parcel Service (UPS)
  - 11.7 Addendum No. 1 – Lease and Operating Agreement No. L635: 72 Sicker Road, ACAA Bldg. 213 with Lansing Flight Support, Inc.
  - 11.8 Lease Agreement No. L637: 745 Albany Shaker Road, ACAA Bldg. 203 with Integra Networks, Inc.
  - 11.9 Airline Operating Agreement No. L640: Aircraft Parking for Cargo Operations Adjacent to ACAA Bldg. 114 with DHL Express (USA), Inc.
  - 11.10 Authorization to Purchase from State of New York Contracts and Albany County Contracts
  - 11.11 Operating Permit – Cargo Handling for DHL Express (USA), Inc. with North East Freightways, Inc.
  
12. Authorization of Change Orders
  - 12.1 Construction Contract No. 583GC: General Construction – Signage Refurbishing with Olsen's Signs & Displays
  - 12.2 Construction Contract No. 544E: Electric – Terminal and Escalator Improvements with Kasselmann Electrical Co., Inc.
  
13. Authorization of Federal and State Grants
  - 13.1 NYS Economic Development Assistance Program Grant – Dormitory Authority: Soft Costs of Construction for HondaJet Facility
  
14. Acceptance of Financial & Audit Items
  - 14.1 Review and Acceptance of Authority's Fourteenth Comprehensive Annual Financial Report, as of, and for the Year Ended, December 31, 2008, Together with the Audit and Compliance Reports of Marvin and Company, P.C., Certified Public Accountants
  - 14.2 Review and Acceptance of Marvin and Company, P.C. Letter Regarding Information Related to Their Conduct of the Audit Required under Generally Accepted Auditing Standards
  - 14.3 Review and Acceptance of Airline Rates and Charges Settlement and Revenue Sharing Transfer Calculation for 2008

**Albany County Airport Authority  
Agenda: March 2, 2009**

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**Old Business:**

**OB-1 Interspace Advertising Proposal**

**New Business:**

**Executive Session:**

**Attorney-Client Privilege Matters:**