



ALBANY COUNTY AIRPORT AUTHORITY
 ALBANY INTERNATIONAL AIRPORT
 ADMINISTRATION BUILDING
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ACAA APPROVED
 12/16/07

**Minutes of the Personnel Committee Meeting
 of the Albany County Airport Authority
 December 18, 2007**

Pursuant to notice duly given and posted, the Personnel Committee meeting of the Albany County Airport Authority was called to order on Tuesday, December 18, 2007 @ 8:07 am in the 2nd Floor Conference Room of the Authority Administration Building, located at the Albany International Airport by Personnel Committee Chair Richard Sherwood with the following present:

MEMBERS PRESENT

Richard J. Sherwood, Chair Personnel Committee
 John A. Graziano, Jr.
 Elliott A. Shaw

MEMBERS ABSENT

None

STAFF

John A. O'Donnell
 J. Dwight Hadley
 Ginger Olthoff

ATTENDEES

None

1. Approval of Minutes: November 24, 2004

Mr. Graziano moved to approve the minutes of the November 24, 2004 meeting. The motion was adopted unanimously.

2. Approval of Minutes: October 15, 2007 (Joint Governance/Personnel Committee)

Mr. Sherwood moved to approve the minutes of the October 15, 2007 Joint Governance/Personnel Committee meeting. The motion was adopted unanimously.

DAVID E. LANGDON, CHAIR

HENRY E. DENNIS, JR.

ELLIOTT A. SHAW

RICHARD J. SHERWOOD, VICE CHAIR

DANIEL M. SLEASMAN

DORSEY M. WHITEHEAD

JOHN A. GRAZIANO, JR.

JOHN A. O'DONNELL, CHIEF EXECUTIVE OFFICER

3. Upgrade to AFLAC Cancer Protection Policy for ACAA Employees

Mr. Hadley reviewed a summary of the AFLAC Cancer Upgrade. The cost for the upgrade to cover 28 employees is an additional \$294 per month or \$3,528 per year. Mr. Hadley stated that the increased amount has been included in the 2008 Budget.

Mr. Graziano stated that if the funds were included in the budget, he had no problem with it.

Mr. Shaw inquired as to whether anyone had checked with other governmental agencies regarding this. Mr. O'Donnell stated that New York State does not offer AFLAC to its employees and Albany County offers the plan; however, the employees pay for the premium in full.

Mr. Graziano moved to approve said upgrade. The motion was adopted unanimously.

4. Holiday Gift Certificates for Airport Employees

Mr. O'Donnell stated that this would be the third year in which the Authority presented holiday gift certificates for Airport employees. He stated that each Airport employee would receive a Price Chopper Gift Certificate in the amount of \$25.00 for a total cost of \$6,875.

Mr. Shaw recommended the amount of the gift certificates be increased next year.

Mr. Sherwood moved to approve said holiday gift certificates. The motion was adopted unanimously.

5. Executive Session: The Employment and Financial History of Particular Employees

Mr. Graziano moved to go into Executive Session to discuss the employment and financial history of particular employees. The motion was adopted unanimously.

Mr. Sherwood moved to go back into regular session.

The Personnel Committee members were in agreement to allow Peter Stuto, General Counsel, could pursue, if offered a part-time position with the Town of Colonie Planning Board.

There being no further business, the meeting was adjourned at 10:00 am.



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**ALBANY COUNTY AIRPORT AUTHORITY
PERSONNEL COMMITTEE MEETING**

AGENDA

December 18, 2007

- 1. Approval of Minutes: November 24, 2004**
- 2. Approval of Minutes: October 15, 2007 (Joint Governance/Personnel Committee)**
- 3. Upgrade to AFLAC Cancer Protection Policy for ACAA Employees**
- 4. Holiday Gift Certificates for Airport Employees**
- 5. Executive Session: The Employment and Financial History of Particular Employees**

DAVID E. LANGDON, CHAIR

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ELLIOTT A. SHAW

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