

ALBANY COUNTY AIRPORT AUTHORITY

**REGULAR MEETING
AGENDA**

March 3, 2008

General:

- 1. Chairman's Remarks**
- 2. Approval of Minutes**
- 3. Communications and Report of Chief Executive Officer**
- 4. Interesting Correspondence**

Management Reports:

- 5. Chief Financial Officer**
 - 5.1 Statistical and Financial Performance**
 - 5.2 Comparison of Enplanements**
 - 5.3 Summary of Airline Scheduled Flights and Markets**
 - 5.4 USDOT Arrival and Departure Statistics**
 - 5.5 Albany's Air Traffic Information for the Twelve Months Ended September 2007**
- 6. Project Development**
- 7. Counsel**
- 8. Concessions/Ambassador Program**
- 9. Public Affairs**
- 10. Business & Economic Development**

Action Items:

- 11. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 11.1 Amendment No. 2: Professional Services Contract No. S486: Design of T-Hangars and Aircraft Site Maintenance Hangar with Stantec Consulting Services, Inc.**
 - 11.2 Construction Contract No. 562DEM: Demolition & Site Restoration of One Commercial Property at 1036 Troy-Schenectady Road and Two Single Story Structures at 27 and 30 Buhrmaster Road**

- 12. Authorization of Change Orders**
 - 12.1 Construction Contract No. 495GC: General Construction - General Aviation Maintenance Hangar (Eclipse Aviation) with Jersen Construction Group**
 - 12.2 Construction Contract No. 495P: Plumbing - General Aviation Maintenance Hangar (Eclipse Aviation) with General Mechanical Systems, Inc.**
 - 12.3 Construction Contract No. 486GC: General Construction – T-Hangar Improvement Project with BCI Construction, Inc.**
 - 12.4 Construction Contract No. 486E: Electric – T-Hangar Improvement Project with Northwild Systems, Inc.**

- 13. Acceptance of Financial & Audit Documents**
 - 13.1 Review and Acceptance of Authority’s Thirteenth Comprehensive Annual Financial Report, as of, and for the Year Ended, December 31, 2007, Together with the Audit and Compliance Reports of Marvin and Company, P.C., Certified Public Accountants**
 - 13.2 Review and Acceptance of Marvin and Company, P.C. Letter Regarding Information Related to Their Conduct of the Audit Required under Generally Accepted Auditing Standards**
 - 13.3 Review and Acceptance of Airline Rates and Charges Settlement and Revenue Sharing Transfer Calculation for 2007**

- 14. Informational Item: ACAA Procurement Contract Guidelines, Operative Policy Petty Cash Accounts and Instructions**

- 15. Review Airline Incentive Program**

Old Business:

New Business:

Executive Session:

- ES-1 Appointment of a Particular Corporation**
- ES-2 Real Property Matter**
- ES-3 Security/Public Safety Matters**

Attorney-Client Privilege Matters: