



ALBANY COUNTY AIRPORT AUTHORITY
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ALBANY COUNTY AIRPORT AUTHORITY

JOINT GOVERNANCE/PERSONNEL

COMMITTEE MEETING

AGENDA

October 15, 2007

1. **Approval of Governance Committee Minutes: 6/13/06**
2. **Adoption of Governance Committee Charter**
3. **Review of NYS Authority Budget Office (ABO) Compliance Review Report**
4. **Revisions to Personnel Handbook (Redline Version Attached)**
 - 4.1. **Revise Section 2.9 – Protection from Retaliation**
 - 4.2. **Add Section 2.10 – ACAA Vehicle Use Policy**
 - 4.3. **Add Section 2.11 – ACAA Computer Usage Policy**
 - 4.4. **Add Section 2.12 – ACAA Internet and E-Mail Policy**
 - 4.5. **Add Section 5.8 – Professional Registration & Licensing and Related Continuing Education, as well as Authorized Trade Association Membership Fees and Participation Costs**
 - 4.6. **Add Section 2.13 - Procedure for Employee Filing of Financial Disclosure Statement**
5. **Establish Procedure for ACAA Member's Financial Disclosure Filing**
6. **Executive Session – Matter Leading to the Appointment of a Particular Person**

DAVID E. LANGDON, CHAIR

HENRY E. DENNIS, JR.

ELLIOTT A. SHAW

RICHARD J. SHERWOOD, VICE CHAIR

DANIEL M. SLEASMAN

DORSEY M. WHITENEAD

JOHN A. GRAZIANO, JR.

JOHN A. O'DONNELL, CHIEF EXECUTIVE OFFICER