



**ALBANY COUNTY AIRPORT AUTHORITY**

**REGULAR MEETING**

**AGENDA**

**March 13, 2023**

**General:**

- 1. Chairman's Remarks**
- 2. Approval of Minutes**  
**Regular Meeting - February 13, 2023**
- 3. Communications and Report of Chief Executive Officer**

**Reports:**

- 4. Chief Financial Officer**
- 5. Project Development**
- 6. Counsel**
- 7. Concessions/Ambassador Program**
- 8. Public Affairs**
- 9. Business & Economic Development**

**Action Items:**

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments - NONE**
- 11. Authorization of Change Orders - NONE**
- 12. Authorization of Federal and State Grants -NONE**
- 13. Informational Only**



**Old Business:**

**New Business:**

**Executive Session - Attorney-Client Privilege Matters**

## **AGENDA ITEM NO. 1**

### **Chairman's Remarks**

## **AGENDA ITEM NO. 2**

### **Approval of Minutes**



## **Minutes of the Regular Meeting of the Albany County Airport Authority**

**February 13, 2023**

Pursuant to notice duly given and posted, the regular meeting of the Albany County Airport Authority was called to order on Monday February 13, 2023 @ 11:30 a.m. in the 3<sup>rd</sup> Floor Conference Room of the main terminal located at the Albany International Airport by Chairman Samuel A. Fresina with the following present:

### **MEMBERS PRESENT**

Samuel A. Fresina  
Kevin R. Hicks, Sr. (via telephone)  
Thomas A. Nardacci  
Sari M. O'Connor  
John-Raphael Pichardo  
Janet M. Thayer

### **MEMBERS ABSENT**

Steven H. Heider

### **STAFF**

Philip F. Calderone, Esq.  
Christine C. Quinn  
Michael F. Zonsius  
Matt Cannon  
Liz Charland  
John LaClair  
Connor Haskins  
Doug Myers  
Helen Chadderdon  
Margaret Herrmann  
Bobbi Matthews

### **ATTENDEES**

Ray Casey, Airport Consultant  
Arturo Garcia, Chief Operating Officer, AvPorts  
Todd Pennington, AvPorts Airport Manager  
Carmiena Brooks, Assistant Airport Manager  
Fire Chief Dave Cook, AvPorts – ARFF  
Captain Stephen Dorsey, AvPorts - ARFF  
Jeff Lovell, Park Strategies, LLC  
Dennis Feeney, Majority Leader  
George Penn, Director of Operations Albany County  
Rich Amadon, Sr. Vice-President, CHA Consulting  
Kelly Melaragno, CHA Consulting, Inc.  
Carl Stewart, Turner Construction  
Rob Wagner, Turner Construction  
Ray Camilli, AvPorts



Kevin Hehir, AvPorts

Chair Fresina noted that there was a quorum.

**General:**

**1. Chairman's Remarks**

**Chair Fresina made a motion to go into executive session to discuss:**

ES-1 – Confidential Contract Matter

Ms. O'Connor moved to go into Executive session. The motion was adopted unanimously.

**2. Approval of Minutes**

Ms. O'Connor moved to approve the minutes of the January 23, 2023 meeting.  
The motion was adopted unanimously.

**Management Reports:**

**3. Communications and Report of Chief Executive Officer**

Mr. Calderone presented the Communications and Report of the Chief Executive Officer for the month of February 2023.

Charles Morley from Gensler (via Zoom) updated the Board on the Terminal Expansion Project.

**4. Chief Financial Officer Report**

Mr. Zonsius presented the Financial Report for the month of February 2023.

**5. Project Development**

Mr. LaClair presented the Project Development report for the month of February 2023.

**6. Counsel.**

**7. Concessions/Ambassador Program**

Ms. Chadderdon presented the Concessions/Ambassador report for the month of February 2023.

**8. Public Affairs**



Mr. Myers presented the Public Affairs report for the month of February 2023

**9. Business & Economic Development**

Mr. Cannon presented an update on the Siena College Research Institute Survey.

**Action Items:**

**10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**

**10.1 Professional Services: Contract No. S-22-1139 Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC.**

Mr. LaClair recommended authorization to award Professional Services Contract S-22-1139 for Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC in the amount of \$1,000,303.15 to be 72.5% federally funded and 27.5% Airport funded.

Ms. O'Connor moved to approve the award of Professional Services Contract S-22-1139 for Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC in the amount of \$1,000,303.15 to be 72.5% federally funded and 27.5% Airport funded. The motion was adopted unanimously.

**11. Authorization of Change Orders - None**

**12. Authorization of Federal and State Grants**

**13. Informational Only**

**Old Business: None**

**New Business: None**

**Executive Session - Attorney-Client Privilege Matters**

**ES-1 Confidential Contract Matter (At beginning of meeting.)**

There being no further business, the meeting was adjourning at 12:55 p.m.



**ALBANY COUNTY AIRPORT AUTHORITY  
REGULAR MEETING  
AGENDA**

**February 13, 2023**

**General:**

- 3. Chairman's Remarks**
- 4. Approval of Minutes**  
**Regular Meeting - January 23, 2023**
- 4. Communications and Report of Chief Executive Officer**

**Reports:**

- 4. Chief Financial Officer**
- 5. Project Development**
- 6. Counsel**
- 7. Concessions/Ambassador Program**
- 8. Public Affairs**
- 9. Business & Economic Development**

**Action Items:**

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**  
**10.1 Professional Services: Contract No. S-22-1139 Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC.**
- 11. Authorization of Change Orders**
- 12. Authorization of Federal and State Grants - None**
- 13. Informational Only**

**Old Business:**





**New Business:**

**Executive Session - Attorney-Client Privilege Matters**

## **AGENDA ITEM NO. 3**

### **Communications and Report of Chief Executive Officer**



**MEMO:** March 13, 2023

**TO:** Albany County Airport Authority Board Members

**FROM:** Philip F. Calderone, Esq., Chief Executive Officer

- Operations, Enplanements and Finances

## **AGENDA ITEM NO. 4**

### **Financials**



**Monthly Financial Report**

**January 2023**

(dated February 23, 2023)

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February 23, 2023

ACAA Members  
Philip F. Calderone, Esq.

## INTRODUCTION

Enplanement, Cargo and Operations continue to trend positively from the prior year, as shown below:

	2023 Current Year versus			
	2023 Month Budget	2022 Month Actual	2022 YTD	2022 Prev. 12 Mo.
Enplanements	(19.5%)	26.8%	26.8%	27.9%
Cargo	(21.1 )	(7.7 )	(7.7 )	(8.0 )
Operations	(14.2 )	2.0	2.0	10.6

	Month	
	FEB22	FEB23
Destination Airports	19	20
Scheduled Monthly Flight	999	1,141
Average Daily Flights	35.7	36.8
Pax Lift (Pax Seats)	105,195	120,072
Enplanements	82,020	97,858

## FINANCIAL INFORMATION

### Cash Position – Unrestricted (Operating)

The Airport continues to maintain a strong cash position. The Statements of Net Position provided on Page 4 reports unrestricted cash of \$26,195,731 and equates to approximately 8.95 months of operating reserves (Notes to Financial Statements #2, Page 8).

### Cash Position – Restricted

Restricted cash available for capital purposes is as follows:

Projects	\$ 10,218,896
Projects – PFC	9,085,082
Projects – Other	<u>1,366,866</u>
	\$20,670,844

### Accounts Receivable

The Accounts Receivable balance is approximately 6.96 of average day total operating revenues.

### Equity – YTD Earnings

The Summary of Revenues, Expenses and Net results is provided on Page 5. The Airport recorded a change in net position for the month and year-to-date shown as follows:

	Month	YTD
Airport Operating	\$ 703,205	\$ 703,205
FBO Profit	<u>332,003</u>	<u>332,003</u>
	1,035,208	1,035,208
Other Rev/Exp (d.ser.)	( 364,872)	( 364,872)
Capital Contributions	-	-
Airline Incnt. Payts.	( _____ )	( _____ )
	<u>364,872</u>	<u>( 364,872)</u>
	\$ 670,336	\$ 670,336*

\*Please note, depreciation is not recorded on the monthly financial statements.

### Operating Revenues

Monthly operating revenues increased \$654K from the same month the prior year. YTD operating revenues increased \$654K over the same time period the prior year.

### Airport Operating Expenses

Monthly operating expenses were approximately \$2,991K and \$2,728K for 2023 and 2022, respectively. YTD operating expenses were \$2,991K and \$2,728K for 2023 and 2022, respectively.

**AIRPORT OPERATING BUDGET**

Monthly airport operating revenues were favorable by approximately **\$215K**, due in large part to the increase in terminal space rentals, parking and rental car revenue. Monthly airport operating expenses compared to budget were favorable by approximately **\$47K**, mostly attributable to end of year accruals.

YTD airport operating revenues were favorable by approximately **\$215K**. YTD airport operating expense were favorable by approximately **\$47K**.

Please see Budget vs. Actual High/Low by Category Reports, pages 10 – 12, for further details. High/Low by Category Report may not reconcile with the Summary of Revenues, Expenses and Net Results as some accounts need to be reflected in former.

**MILLION AIR FBO OPERATIONS**

Revenues derived from the sale of JetA and AvGas fuels is the largest contributor of FBO revenue. Below are the fuel sold in gallons for both JetA and AvGas:

	2023 Current Year versus			
	2023 Budget	2022 Month	2022 YTD	2022 Prev. 12 Mo.
JetA (gals)	(33.5%)	(23.0%)	(23.0%)	(5.6%)
AvGas (gals)	(43.6 )	2.6	2.6	35.7

FBO Summary of Revenues, Expenses and Net results are shown on Page 7.

The FBO had operating profits of **\$332K** and **\$332K**, for the month and year-to-date, respectively, both favorable as compared to the budget.

Monthly FBO operating revenues were favorable to budget by approximately **\$504K**, due in large part to JetA fuel sales. Monthly FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$297K**. Monthly FBO operating expenses compared to budget were favorable by approximately **\$21K**.

YTD FBO operating revenues were favorable by approximately **\$504K**, due in large part to JetA fuel sales. YTD FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$297K**. YTD FBO operating expenses compared to budget were favorable by approximately **\$21K**.

**PASSENGER AIRLINE SCHEDULES**

Weekly Passenger Airline schedule flight changes over the past months are as follows:

		Begin	+	-	End
Jan21	(week #21-03)	172	-	(30)	142
Feb21	(week #21-08)	131	12	( 1)	142
Mar21	(week #21-12)	142	24	( 8)	158
Apr21	(week #21-16)	158	43	( 9)	192
May21	(week #21-21)	192	74	( 3)	263
Jun21	(week #21-25)	263	21	(44)	240
Jul21	(week #21-29)	240	14	( 5)	249
Aug21	(week #21-34)	249	24	( 2)	271
Sep21	(week #21-38)	271	13	(18)	266
Oct21	(week #21-42)	266	19	(18)	267
Nov21	(week#21-46)	267	22	(34)	255
Dec21	(week#21-50)	255	7	(19)	243
Jan22	(week#22-04)	243	27	(27)	243
Feb22	(week#22-08)	243	11	( 6)	248
Mar22	(week#22-13)	248	28	(11)	265
Apr22	(week#22-17)	265	48	( 5)	308
May22	(week#22-21)	308	9	(25)	292
Jun22	(week#22-26)	288	22	(14)	300
Jul22	(week#22-31)	300	27	( 6)	321
Aug22	(week#22-35)	321	7	(18)	310
Sep22	(week#22-39)	310	-	(40)	270
Oct22	(week#22-44)	270	13	( 6)	277
Nov22	(week#22-48)	277	4	(38)	243
Dec22	(week#22-52)	243	26	( 4)	265
Jan23	(week#23-04)	265	19	(15)	269
Feb23	(week#2308)	269	36	( 3)	302
Mar23	(week#2312)	302	8	(13)	297

**PROJECTIONS**

2022 and 2023 enplanement projections are as follows:

	2023	2024
Jan 2023	1,400,000	1,450,000
Feb2023	-	-
Mar 2023	-	-
Apr 2023	-	-
May2023	-	-
Jun 2023	-	-
Jul 2023	-	-
Aug 2023	-	-
Sep 2023	-	-
Oct 2023	-	-
Nov 2023	-	-
Dec2023	-	-

**BOND RATINGS**

Apr21	Moody's	A3	Stable
Mar20	S&P Global Ratings	A-	Negative
Apr21	S&P Global Ratings	A-	Stable
Aug22	S&P Global Ratings	A	Stable
	Fitch	Not Rated	



**FULL TIME FILLED POSITIONS**

Workforce consists of the following Full-Time Filled positions:

	<u>Begin</u>	<u>+</u>	<u>-</u>	<u>End</u>
Mar 2022	173	2	(5)	170
Apr 2022	170	3	(2)	171
May 2022	171	7	(3)	175
Jun 2022	175	4	(2)	177
Jul 2022	173	-	(3)*	174
Aug 2022	174	8	(1)	181
Sep 2022	181	5	(3)	183
Oct 2022	187 <sup>(1)</sup>	6	(10)	184
Thru Week 50	184	-	(3)	181
Thru Week 23-02	181	-	(2)	179
Thru Week 23-06	179	-	-	181

(1) 4 position adjustment

\*adjustment

**COMPARISON WITH NATIONAL**

Comparison of enplanement and cargo levels with the North American (NAM) amounts as provided by ACI-NA are as follows:

Enplanements

	<u>Month YOY%</u>		<u>YTD YOY%</u>		<u>12YE YOY%</u>	
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
Mar21	7.4	(20.9)	(45.8)	(63.5)	(66.5)	(77.1)
Apr21	*	*	(20.6)	(41.5)	(58.0)	(70.2)
May21	*	*	5.2	(18.4)	(47.7)	(62.0)
Jun21	*	*	27.6	0.6	(36.0)	(53.3)
Jul21	*	*	44.7	23.1	(22.3)	(39.9)
Aug21	*	*	55.2	43.1	(7.5)	(22.3)
Sep21	*	*	61.2	56.7	6.8	(4.6)
Oct21	*	*	66.2	69.5	25.2	20.6
Nov21	*	*	71.4	79.8	46.9	49.8
Dec21	*	*	75.1	87.7	75.1	87.7
Jan22	90.6	188.4	90.6	188.4	104.6	137.3
Feb22	104.2	168.6	95.5	177.6	142.3	208.4
Mar22	65.5	117.1	81.9	149.3	148.5	237.6
Apr22	46.8	70.7	69.8	119.0	122.9	196.6
May22	31.8	38.4	59.9	93.6	101.2	161.5
Jun22	18.1	21.7	49.6	43.3	82.2	136.7
Jul22	7.8	15.1	40.3	61.0	65.5	107.1
Aug22	12.4	15.1	35.6	51.7	54.5	83.7
Sep22	18.5	10.6	33.4	31.4	47.4	21.8
Oct22	13.8	4.9	30.9	39.8	40.0	53.1
Nov22	8.4	3.3	28.5	35.7	32.8	41.6

\* Percentage reflects a meaningless amount due to the reduced number of enplanements in April 2020.

	<u>Month YOY%</u>		<u>YTD YOY%</u>		<u>12YE YOY%</u>	
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
<u>Cargo (tons)</u>						
Mar21	16.2	24.9	12.6	16.2	10.1	10.1
Apr21*	16.2	34.7	13.5	21.0	11.1	12.4
May21	5.2	12.3	11.7	19.0	11.5	13.2
Jun21	2.3	2.6	9.7	15.9	10.5	12.4
Jul21	(0.8)	1.9	8.2	13.6	9.5	11.2
Aug21	4.4	(1.3)	7.5	11.6	9.4	10.9
Sep21	3.8	(6.6)	7.1	9.3	8.4	8.5
Oct21	(0.5)	(10.6)	6.4	7.0	7.6	6.6
Nov21	4.1	0.7	6.6	6.5	7.5	6.2
Dec21	0.4	(2.1)	5.8	5.5	5.8	5.5
Jan22	(7.3)	(14.3)	(7.3)	(14.3)	4.1	3.3
Feb22	3.3	(0.3)	(2.5)	(8.0)	4.0	2.6
Mar22	(0.8)	(8.5)	(1.8)	(8.2)	2.6	0.1
Apr22	(6.7)	(24.2)	(3.3)	(12.8)	0.5	(4.6)
May22	(6.3)	(18.7)	(3.9)	(14.1)	(0.4)	(7.1)
Jun22	(3.1)	(6.8)	(3.7)	(14.6)	(0.8)	(7.8)
Jul22	(5.5)	(14.5)	(4.0)	(13.0)	(1.3)	(9.1)
Aug22	(1.1)	(0.1)	(3.7)	(11.5)	(1.7)	(9.0)
Sep22	(2.5)	(2.3)	(3.5)	(11.7)	(2.3)	(9.5)
Oct22	(5.7)	(5.6)	(3.9)		(2.8)	
Nov22	(3.4)	(0.8)	(3.8)	(9.2)	(3.4)	(8.4)
Dec22		(3.0)		(8.5)		(8.5)

\* adjusted

**Albany County Airport Authority**  
**Statements of Net Position**

Page 4

	Unaudited January 31, 2022	Unaudited January 31, 2023
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Unrestricted Assets		
Cash and cash equivalents	\$21,551,548	\$26,195,731
Accounts receivable - net	2,031,525	1,111,632
Lease receivable	2,683,477	74,616
Prepaid Expenses	1,425,379	1,515,554
Total Unrestricted Assets	27,691,929	28,897,533
Restricted Assets		
Operating and Renewal Reserves	7,086,172	8,187,989
CFC Funds	449,654	454,324
Capital Funds	8,538,231	10,218,896
PFC Funds	9,178,541	9,085,082
Revenue Bond Funds	7,945,186	8,560,730
FAA Restricted Funds	203,888	206,006
Concession Improvement Funds	699,274	706,536
Total Restricted Assets	34,100,946	37,419,563
Total Current Assets	61,792,875	66,317,096
<b>NON-CURRENT ASSETS</b>		
Capital Assets	276,302,811	268,194,048
Lease Receivable	20,212,167	20,896,601
Prepaid Expenses	209,668	194,232
Total Non-Current Assets	296,724,646	289,284,881
Total Assets	358,517,521	355,601,977
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>		
Refunding	1,344,959	959,399
OPEB Expenses	391,588	1,025,989
Pension Expenses	1,136,675	1,048,107
Total Deferred Outflows of Resources	2,873,222	3,033,495
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	361,390,743	358,635,472
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Payable from Unrestricted Assets	5,534,406	6,951,834
Payable from Restricted Assets	2,492,256	2,845,289
Total Current Liabilities	8,026,662	9,797,123
<b>NON-CURRENT LIABILITIES</b>		
Bonds and other debt obligations	74,918,168	66,837,198
Net OPEB liability	5,706,690	6,071,683
Net pension liability - proportionate share	28,297	(322,978)
Total Non-Current Liabilities	80,653,155	72,585,903
Total Liabilities	88,679,817	82,383,026
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Concession Improvement Funds	710,359	790,379
OPEB expenses	1,156,601	1,275,576
Pension expenses	1,093,887	1,246,137
Leases	22,400,114	20,102,496
Total Deferred Inflows of Resources	25,360,961	23,414,588
<b><u>NET POSITION</u></b>		
Invested in Capital Assets, net of Related Debt	209,233,807	210,366,528
Restricted	24,405,211	25,817,458
Unrestricted	13,710,947	16,653,872
<b>Net Position</b>	247,349,965	252,837,858
<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>		
	\$ 361,390,743	\$ 358,635,472

**Albany County Airport Authority**  
**2023 Summary of Revenues, Expenses and Net Results**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date		
	2023 Budget	2022 Actual	2023 Actual	2023 Budget	2022 Actual	2023 Actual
<b><u>AIRPORT</u></b>						
<b>OPERATING REVENUES</b>						
Airline	\$ 953,595	\$ 1,045,170	\$ 1,297,506	\$ 953,595	\$ 1,045,170	\$ 1,297,506
Non-Airline	2,527,970	1,994,722	2,396,561	2,527,970	1,994,722	2,396,561
<b>Total Revenues</b>	<b>3,481,565</b>	<b>3,039,892</b>	<b>3,694,067</b>	<b>3,481,565</b>	<b>3,039,892</b>	<b>3,694,067</b>
<b>OPERATING EXPENSES</b>						
Personal Services	962,888	802,927	842,034	962,888	802,927	842,034
Employee Benefits	493,446	448,598	473,791	493,446	448,598	473,791
Utilities & Communications	201,463	359,196	427,780	201,463	359,196	427,780
Purchased Services	550,841	432,818	520,590	550,841	432,818	520,590
Material & Supplies	499,112	549,803	483,100	499,112	549,803	483,100
Office	89,557	57,014	118,087	89,557	57,014	118,087
Administration	82,372	77,204	82,639	82,372	77,204	82,639
Non-Capital Equipment	63,625	0	42,841	63,625	0	42,841
<b>Total Expenses</b>	<b>2,943,304</b>	<b>2,727,560</b>	<b>2,990,862</b>	<b>2,943,304</b>	<b>2,727,560</b>	<b>2,990,862</b>
<b>AIRPORT OPERATING RESULTS</b>	<b>538,261</b>	<b>312,332</b>	<b>703,205</b>	<b>538,261</b>	<b>312,332</b>	<b>703,205</b>
<b>FBO OPERATING RESULTS</b>	<b>103,663</b>	<b>353,491</b>	<b>332,003</b>	<b>103,663</b>	<b>353,491</b>	<b>332,003</b>
<b>TOTAL OPERATING RESULTS</b>	<b>641,924</b>	<b>665,823</b>	<b>1,035,208</b>	<b>641,924</b>	<b>665,823</b>	<b>1,035,208</b>
<b>OTHER REVENUES (EXPENSES)</b>						
Interest Earnings	117,119	3,881	112,634	117,119	3,881	112,634
Passenger Facility Charges	374,992	303,367	303,456	374,990	303,367	303,456
ACAA Debt Service	(835,222)	(835,018)	(835,222)	(835,209)	(835,018)	(835,222)
Grant Income	435,871	11,780	23,560	435,871	11,780	23,560
Improvement Charges	-	30,700	30,700	-	30,700	30,700
Total Other						
Revenues(Expenses)	92,760	(485,290)	(364,872)	92,771	(485,290)	(364,872)
<b>INCOME/(LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>	<b>734,684</b>	<b>180,533</b>	<b>670,336</b>	<b>734,695</b>	<b>180,533</b>	<b>670,336</b>
<b>AIRLINE INCENTIVES</b>	<b>(33,333)</b>	<b>(12,195)</b>	<b>-</b>	<b>(33,335)</b>	<b>(12,195)</b>	<b>-</b>
<b>CAPITAL CONTRIBUTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INCREASE (DECREASE) IN NET POSITION</b>	<b>\$ 701,351</b>	<b>\$ 168,338</b>	<b>\$ 670,336</b>	<b>\$ 701,360</b>	<b>168,338</b>	<b>670,336</b>
<b>NET POSITION, BEGINNING OF PERIOD</b>					247,181,627	252,167,522
<b>NET POSITION, END OF PERIOD</b>					<b>\$ 247,349,965</b>	<b>\$ 252,837,858</b>
<b>RECONCIATION TO AIRLINE FUNDS REMAINING:</b>						
<b>NET RESULTS BEFORE RESERVES</b>	<b>734,684</b>	<b>180,533</b>	<b>670,336</b>	<b>734,695</b>	<b>180,533</b>	<b>670,336</b>
Less: Capital Improvements	(287,072)	(275,000)	(287,072)	(287,072)	(275,000)	(287,072)
Less: Reserve Requirements	(71,443)	(43,789)	(71,443)	(71,443)	(43,789)	(71,443)
<b>NET RESULTS</b>	<b>376,170</b>	<b>(138,256)</b>	<b>311,822</b>	<b>376,181</b>	<b>(138,256)</b>	<b>311,822</b>
Revenue Sharing:						
Transfer to/from Airlines (50%)	188,085	(69,128)	155,911	188,090	(69,128)	155,911
Authority Share (50%)	188,085	(69,128)	155,911	188,090	(69,128)	155,911
Less: Airline Incentives	(33,333)	(12,195)	-	(33,335)	(12,195)	-
Net Authority Share	\$ 154,752	\$ (81,323)	\$ 155,911	\$ 154,755	\$ (81,323)	\$ 155,911

**Albany County Airport Authority**  
**Operating Revenues**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
<b>AIRLINE REVENUES</b>						
<b>COMMERCIAL</b>						
Landing Fees-Signatory	\$ 467,201	\$ 337,788	\$ 463,373	\$ 467,201	\$ 337,788	\$ 463,373
Landing Fees-Non Signatory	5,230	0	0	5,230	0	0
Airline Apron Fees	72,926	65,412	69,361	72,926	65,412	69,361
Glycol Disposal Fee	25,120	69,805	95,011	25,120	69,805	95,011
<b>CARGO</b>						
Landing Fees-Signatory	0	46,342	54,806	0	46,342	54,806
Landing Fees-Non Signatory	0	3,218	3,458	0	3,218	3,458
<b>TERMINAL</b>						
Loading Bridges	59,389	48,040	59,389	59,389	48,040	59,389
Space Rental	322,979	473,853	552,108	322,979	473,853	552,108
Non-Signatory Per Turn Fee	750	711	0	750	711	0
<b>TOTAL AIRLINE REVENUES</b>	<b>953,595</b>	<b>1,045,170</b>	<b>1,297,506</b>	<b>953,595</b>	<b>1,045,170</b>	<b>1,297,506</b>
<b>NON-AIRLINE REVENUES</b>						
<b>AIRFIELD</b>						
Tenant Maintenance	2,500	10,554	5,308	2,500	10,554	5,308
<b>Total Airfield</b>	<b>2,500</b>	<b>10,554</b>	<b>5,308</b>	<b>2,500</b>	<b>10,554</b>	<b>5,308</b>
<b>TERMINAL</b>						
Utility Reimbursement	2,000	2,210	2,710	2,000	2,210	2,710
Tenant Maintenance	1,713	0	1,630	1,713	0	1,630
Space Rent - Non Airline	73,160	70,100	19,458	73,160	70,100	19,458
Space Rent - Fixed Non Airline	0	0	47,130	0	0	47,130
Food & Beverage	83,125	67,646	89,521	83,125	67,646	89,521
Retail	73,625	30,100	74,833	73,625	30,100	74,833
Advertising	9,050	10,007	0	9,050	10,007	0
ATM	1,650	1,628	1,733	1,650	1,628	1,733
Operating Permits	18,300	13,672	28,095	18,300	13,672	28,095
Vending Machines	2,328	1,841	1,777	2,328	1,841	1,777
Baggage Cart Rentals	1,306	949	1,035	1,306	949	1,035
<b>Total Terminal</b>	<b>266,257</b>	<b>198,152</b>	<b>267,921</b>	<b>266,257</b>	<b>198,152</b>	<b>267,921</b>
<b>GROUND TRANSPORTATION</b>						
Parking	1,329,295	1,108,708	1,322,373	1,329,295	1,108,708	1,322,373
Rental Cars	427,500	228,505	291,457	427,500	228,505	291,457
Access Fees	17,136	27,906	17,481	17,136	27,906	17,481
TNCs	20,188	15,863	23,145	20,188	15,863	23,145
Garage Space Rent	8,376	8,445	6,911	8,376	8,445	6,911
Garage Kiosk Rent	0	0	1,800	0	0	1,800
<b>Total Ground Transportation</b>	<b>1,802,494</b>	<b>1,389,427</b>	<b>1,663,167</b>	<b>1,802,494</b>	<b>1,389,427</b>	<b>1,663,167</b>
<b>OTHER AIRPORT</b>						
Telephone System - Tenants	3,496	4,467	4,419	3,496	4,467	4,419
Building Rental	11,686	11,357	11,633	11,686	11,357	11,633
Control Tower Rental	67,983	55,481	64,595	67,983	55,481	64,595
Air Cargo Facility	43,750	0	42,807	43,750	0	42,807
State Executive Hangar	103,924	103,924	103,924	103,924	103,924	103,924
T Hangars	10,937	11,406	16,373	10,937	11,406	16,373
Tie Downs	241	248	252	241	248	252
AV Gas Fuel Sales	0	140	0	0	140	0
Industrial Park	44,617	49,972	35,206	44,617	49,972	35,206
Land Rental	36,640	46,822	43,673	36,640	46,822	43,673
Eclipse Hangar	25,141	25,141	26,157	25,141	25,141	26,157
Hangar Rental	82,332	46,275	48,954	82,332	46,275	48,954
Antenna Space Rental	0	0	6,827	0	0	6,827
Internet and Cable Access	775	775	775	775	775	775
Fingerprinting	2,083	1,453	1,559	2,083	1,453	1,559
Tenant Maintenance	167	0	0	167	0	0
Ebay/Scrap/Equipment Sales	417	411	645	417	411	645
Utility Reimbursement	13,750	24,166	25,157	13,750	24,166	25,157
Reimb of Property Taxes	2,113	14,339	26,819	2,113	14,339	26,819
Other	6,667	212	390	6,667	212	390
<b>Total Other Airport</b>	<b>456,718</b>	<b>396,589</b>	<b>460,165</b>	<b>456,718</b>	<b>396,589</b>	<b>460,165</b>
<b>TOTAL NON AIRLINE REVENUES</b>	<b>2,527,970</b>	<b>1,994,722</b>	<b>2,396,561</b>	<b>2,527,970</b>	<b>1,994,722</b>	<b>2,396,561</b>
<b>TOTAL REVENUES</b>	<b>\$ 3,481,565</b>	<b>\$ 3,039,891</b>	<b>\$ 3,694,068</b>	<b>\$ 3,481,565</b>	<b>\$ 3,039,891</b>	<b>\$ 3,694,068</b>

Albany County Airport Authority  
FBO Results  
For the one month ended January 31, 2023

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
<b>REVENUES</b>						
Retail Fuel						
Jet A Fuel Sales	\$ 505,000	\$ 492,341	\$ 408,310	\$ 505,000	\$ 492,341	\$ 408,310
AvGas Fuel Sales	21,233	13,786	14,747	21,233	13,786	14,747
Commercial AvGas Fuel Sales	1,750	870	1,005	1,750	870	1,005
Auto & Diesel Fuel Sales	19,583	37,807	35,915	19,583	37,807	35,915
Retail Fuel Sales	547,567	544,803	459,977	547,567	544,803	459,977
Into Plane Fees	45,000	50,415	58,615	45,000	50,415	58,615
Fuel Farm Fees	57,625	61,496	65,633	57,625	61,496	65,633
General Aviation Landing Fees	25,000	21,355	21,896	25,000	21,355	21,896
Aircraft Parking Fees	42,298	28,503	33,309	42,298	28,503	33,309
Deicing Services	180,254	423,613	774,164	180,254	423,613	774,164
FBO Properties	44,913	33,310	34,820	44,913	33,310	34,820
FBO Services	8,750	8,303	7,182	8,750	8,303	7,182
<b>TOTAL REVENUES</b>	<b>951,406</b>	<b>1,171,798</b>	<b>1,455,596</b>	<b>951,406</b>	<b>1,171,798</b>	<b>1,455,596</b>
<b>COST OF SALES</b>						
Fuel Costs - Jet A	274,167	242,610	231,647	274,167	242,610	231,647
Fuel Discounts - Jet A	33,333	34,237	10,708	33,333	34,237	10,708
Fuel Costs - SAF	0	0	0	0	0	0
Fuel Costs - AvGas	15,102	10,762	14,396	15,102	10,762	14,396
Fuel Discounts - AvGas	370	427	560	370	427	560
Fuel Costs - Commercial AvGas	1,250	735	840	1,250	735	840
Fuel Costs - Auto & Diesel	10,000	27,553	22,880	10,000	27,553	22,880
Total Fuel Costs	334,221	316,323	281,031	334,221	316,323	281,031
Deicing Costs - Type I & IV	153,998	253,299	504,869	153,998	253,299	504,869
Catering, Oil & Other	375	0	0	375	0	0
Total Cost of Sales	488,594	569,622	785,900	488,594	569,622	785,900
Net Operating	462,812	602,176	669,697	462,812	602,176	669,697
<b>CATEGORY</b>						
Personal Services						
Salaries	151,014	91,244	142,293	151,014	91,244	142,293
Overtime	17,116	11,979	21,945	17,116	11,979	21,945
Total Personal Services	168,131	103,223	164,238	168,131	103,223	164,238
Employee Benefits	59,282	36,090	53,637	59,282	36,090	53,637
Utilities & Communications	6,782	10,292	8,094	6,782	10,292	8,094
Purchased Services	51,764	36,714	49,481	51,764	36,714	49,481
Materials & Supplies						
Buildings	9,384	7,643	14,155	9,384	7,643	14,155
Grounds	3,167	0	1,055	3,167	0	1,055
Vehicles	39,058	14,334	21,633	39,058	14,334	21,633
Total Materials & Supplies	51,608	21,977	36,843	51,608	21,977	36,843
Administrative Expenses	13,497	40,389	25,401	13,497	40,389	25,401
Non-Capital Equipment	8,085	0	0	8,085	0	0
<b>TOTAL EXPENSES</b>	<b>359,149</b>	<b>248,686</b>	<b>337,693</b>	<b>359,149</b>	<b>248,686</b>	<b>337,693</b>
<b>FBO Net Direct Cost</b>	<b>\$ 103,663</b>	<b>\$ 353,491</b>	<b>\$ 332,003</b>	<b>\$ 103,663</b>	<b>\$ 353,491</b>	<b>\$ 332,003</b>

**Albany County Airport Authority**  
**Airport and FBO Operating Revenue**  
**YTD Budget vs. Actual High/Low by Category Report**

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For the 1 month period ending January 30/31, 2023

		Budget	Actual	Variance	Cumulative Variance
<b>Airport Operating Revenue</b>					
<b>Revenues</b>					
31	02051 Rental Car Concession	(427,500)	(291,457)	(136,043)	(136,043)
31	03013 Economy Parking	(237,500)	(147,403)	(90,097)	(226,140)
31	01010 Landing Fees - Commercial/Signatc	(522,500)	(463,373)	(59,127)	(285,266)
31	02020 Non-Airline Space Rental	(73,160)	(19,458)	(53,702)	(338,968)
31	01070 Hanger Rental NYS Executive Hang	(175,922)	(142,545)	(33,377)	(372,345)
31	03010 Short Term Parking	(92,625)	(72,946)	(19,679)	(392,024)
31	03024 Off-Airport Parking Facilities	(11,875)		(11,875)	(403,899)
31	03300 Industrial Park	(44,617)	(35,206)	(9,411)	(413,310)
31	02054 Advertising	(9,050)		(9,050)	(422,360)
31	03014 Employee Parking	(7,607)	(1,270)	(6,337)	(428,698)
31	09005 Miscellaneous Income	(6,667)	(390)	(6,277)	(434,975)
31	01011 Landing Fees - Commercial/Non-Sig	(5,230)		(5,230)	(440,205)
31	01021 Apron Parking Fees - Commercial	(72,926)	(69,361)	(3,566)	(443,770)
31	01055 Control Tower Rental	(67,983)	(64,595)	(3,388)	(447,158)
31	03020 Contract Taxi	(2,852)	(90)	(2,762)	(449,921)
31	03040 Garage Space Rent	(8,376)	(6,911)	(1,465)	(451,386)
31	01065 NE Quad Cargo Facility	(43,750)	(42,807)	(943)	(452,329)
31	02030 Non Signatory Per Turn Fee	(750)		(750)	(453,079)
31	02056 Vending Machine Concession	(2,328)	(1,777)	(551)	(453,629)
31	09001 Fingerprinting	(2,083)	(1,559)	(524)	(454,153)
31	02057 Baggage Cart Concession	(1,306)	(1,035)	(272)	(454,425)
31	01060 Building Rental	(11,686)	(11,633)	(53)	(454,478)
31	02011 Rental of Boarding Bridges	(59,389)	(59,389)	0	(454,478)
31	01071 Hangar Maintenance NYS Executiv	(10,333)	(10,333)	0	(454,478)
31	02063 Internet & Cable Access	(775)	(775)	0	(454,478)
31	02115 Payphones - Concessions	0		0	(454,478)
31	03023 Off-Airport Rental Cars	0		0	(454,478)
31	03280 Fuel Sales - AV Gas	0		0	(454,478)
31	02012 Baggage Claim Room	(139,427)	(139,427)	0	(454,478)
31	03200 Tie Downs	(241)	(252)	11	(454,467)
31	02064 ATM Income	(1,650)	(1,733)	83	(454,384)
31	02105 Telephone - Monthly Usage	0	(155)	155	(454,230)
31	09008 Ebay/Scrap/Equipment Sales	(417)	(645)	228	(454,001)
31	03021 Limousines	(784)	(1,141)	357	(453,644)
31	02025 Utility Reimbursement	(2,000)	(2,710)	710	(452,933)
31	02100 Telephone - Monthly Service	(3,496)	(4,265)	769	(452,164)
31	01075 Eclipse Hangar Rental	(25,141)	(26,157)	1,016	(451,149)
31	02053 Retail Concession	(73,625)	(74,833)	1,208	(449,940)
31	03500 Tenant Maintenance	(4,380)	(6,938)	2,558	(447,383)
31	03027 TNCs	(20,188)	(23,145)	2,957	(444,425)
31	03100 T-Hangar Rentals	(10,937)	(16,373)	5,436	(438,990)
31	02052 Food & Beverage Concession	(83,125)	(89,521)	6,396	(432,594)
31	01050 Land Rental	(36,640)	(43,673)	7,032	(425,562)
31	02010 Airline Space Rental	(404,748)	(412,682)	7,934	(417,627)
31	02062 Operating Permits	(18,300)	(28,095)	9,795	(407,833)
31	03405 Utility Reimbursements	(13,750)	(25,157)	11,407	(396,425)
31	03022 Hotels	(1,625)	(16,250)	14,625	(381,800)
31	03410 Reimbursement of Property Taxes	(2,113)	(26,819)	24,706	(357,095)
31	01012 Airfield Revenue Sharing	55,299		55,299	(301,796)
31	01035 Glycol Disposal Fee	(25,120)	(95,011)	69,891	(231,905)
31	03011 Long Term Parking	(991,563)	(1,100,647)	109,085	(122,820)
31	02013 Terminal Revenue Sharing	221,195		221,195	98,375
		<b>(3,481,565)</b>	<b>(3,579,940)</b>	<b>98,375</b>	

**Albany County Airport Authority**  
**Airport and FBO Operating Revenue**  
**YTD Budget vs. Actual High/Low by Category Report**

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For the 1 month period ending January 30/31, 2023

		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Cumulative Variance</b>
<b>FBO Operating Revenue</b>					
<b>Revenues</b>					
31	01510 Jet A Fuel Sales	(505,000)	(408,310)	(96,690)	(96,690)
31	01545 Properties	(44,913)	(34,820)	(10,093)	(106,783)
31	01535 GA Parking Fees	(42,298)	(33,309)	(8,989)	(115,772)
31	01511 AvGas Fuel Sales	(21,233)	(14,747)	(6,486)	(122,258)
31	01530 GA Landing Fees	(25,000)	(21,896)	(3,104)	(125,362)
31	01550 Customer Services	(8,750)	(7,182)	(1,568)	(126,930)
31	01514 AvGas Fuel Sales-Commercial	(1,750)	(1,005)	(745)	(127,675)
31	01512 Auto Gas Fuel Sales	(7,083)	(9,983)	2,900	(124,775)
31	01521 Fuel Farm Revenues	(57,625)	(65,633)	8,008	(116,767)
31	01513 Diesel Fuel Sales	(12,500)	(25,932)	13,432	(103,335)
31	01520 Into Plane Revenues	(45,000)	(58,615)	13,615	(89,720)
31	01543 Deicing Type IV - Consortium	(14,113)	(42,631)	28,519	(61,202)
31	01542 Deicing Type IV - Sprayed	(6,996)	(43,721)	36,725	(24,476)
31	01541 Deicing Type I - Consortium	(61,088)	(224,150)	163,063	138,587
31	01540 Deicing Type I - Sprayed	(98,058)	(463,662)	365,603	504,190
		<b>(951,406)</b>	<b>(1,455,596)</b>	<b>504,190</b>	



**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**  
For the 1 month period ending January 30/31, 2023

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			Budget	Actual	Variance	Cumulative Variance
Airport Operating Expenses						
Salaries Expense						
34	12010	Overtime 1.5	53,380	57,064	(3,685)	(3,685)
34	12020	Overtime 2.0	3,411	5,275	(1,864)	(5,549)
34	13000	Temporary Help	208		208	(5,341)
34	11005	Part Time/Seasaonal Salaries	33,621		33,621	28,280
34	11000	Salaries	872,268	778,806	93,462	121,742
			962,888	841,146	121,742	
Other Employee Expenses						
35	26020	Unemployment Insurance	15,069	24,601	(9,532)	(9,532)
35	29001	TBI Retirement	22,011	25,891	(3,879)	(13,411)
35	26010	NYS Disability	10,274	14,007	(3,732)	(17,143)
35	29000	NYS Retirement	26,776	29,710	(2,935)	(20,078)
35	22300	Health Insurance - Vision	577	1,525	(949)	(21,027)
35	22105	Other Post Employment Benefits (O	14,550	14,550	0	(21,027)
35	23000	Health Insurance - AFLAC	542	536	5	(21,022)
35	22000	Health Insurance	257,857	257,781	76	(20,945)
35	24010	Employee EAP Program	81		81	(20,864)
35	24015	Smoking Cessation Class	100		100	(20,764)
35	24000	Medical Exams/Abstracts	1,842	890	952	(19,813)
35	25005	Uniform Purchases	3,260	2,054	1,206	(18,607)
35	25000	Uniforms & Laundry	5,243	2,746	2,496	(16,111)
35	21000	Social Security	70,432	63,397	7,035	(9,076)
35	22200	Dental Insurance	12,891	3,645	9,246	170
35	26030	Workers Compensation	51,942	32,459	19,484	19,654
			493,446	473,791	19,654	
Utilities						
36	31000	Electric	146,521	331,872	(185,352)	(185,352)
36	34000	Sewer	7,625	38,429	(30,804)	(216,156)
36	33000	Natural Gas	20,281	42,566	(22,285)	(238,441)
36	36015	Telephones-Monthly Service	1,236	1,402	(166)	(238,606)
36	36017	Payphones Annual & Monthly Servi	0		0	(238,606)
36	36012	Telephone - Sheriff	342	337	5	(238,602)
36	36018	Payphones - Monthly Usage	13		13	(238,589)
36	36016	Telephones-Monthly Usage	250	0	250	(238,339)
36	36011	Telephone Charges-Long Distance	324	42	282	(238,058)
36	36060	Cable Television	613	232	381	(237,676)
36	36010	Telephone Charges-Local	1,446	923	523	(237,153)
36	36032	Internet Access	6,175	4,816	1,359	(235,794)
36	36030	Telephone-Cellular	5,880	4,463	1,417	(234,377)
36	36020	Telephone Repairs	4,961	896	4,065	(230,312)
36	35000	Water	5,796	282	5,514	(224,798)
			201,463	426,261	(224,798)	
Purchased Services						
37	45000	Janitorial Services	61,181	83,741	(22,560)	(22,560)
37	44030	Employee Shuttle Service	1,042	12,500	(11,458)	(34,018)
37	47000	Special Studies	3,750	10,000	(6,250)	(40,268)
37	45010	Refuse Removal Services	6,818	11,670	(4,852)	(45,121)
37	49015	Consultant	4,000	7,406	(3,406)	(48,527)
37	42090	Fiduciary Liability	155	1,331	(1,176)	(49,703)
37	44010	Armored Car Service	363	398	(35)	(49,737)
37	41020	Rates & Charges	0		0	(49,737)
37	42093	Agency Fee	3,750	3,750	0	(49,737)
37	44020	Parking Valet Service	0		0	(49,737)
37	46020	Passenger Info Booth	12,594	12,594	0	(49,737)
37	49010	Architectural Services	0		0	(49,737)
37	49040	Professional Management	35,417	35,417	0	(49,737)
37	44000	Public Safety	240,878	240,878	0	(49,737)
37	42065	Crime Insurance	673	640	34	(49,703)
37	42070	Public Official Liability	3,770	3,428	343	(49,361)
37	44005	Perimeter Security	18,149	17,647	501	(48,859)
37	42060	Property Insurance	24,752	24,190	562	(48,297)
37	42020	Automotive Insurance	6,561	5,964	596	(47,701)
37	42041	Environmental Liability	3,953	2,946	1,007	(46,694)
37	46010	Public Relations	8,625	7,561	1,064	(45,630)
37	42095	Insurance Claims	1,292		1,292	(44,339)



**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

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For the 1 month period ending January 30/31, 2023

		Budget	Actual	Variance	Cumulative Variance
<b>Airport Operating Expenses</b>					
<b>Purchased Services</b>					
37	42075	Violent and Malicious Acts	1,411		(42,928)
37	42080	Cyber Liability Insurance	4,431	2,954	(1,477)
37	47010	GIS Services	2,000		(39,451)
37	42010	Airport Liability Insurance	22,955	20,919	(2,036)
37	49005	Appraisal	2,083		(35,332)
37	43000	Legal Services	4,167		(31,165)
37	46012	Artistic Exhibits	8,473	2,570	(5,902)
37	41010	Financial Services	16,667	10,348	(6,319)
37	49070	Other Professional Services	8,333		(10,611)
37	49060	Code Enforcement	9,683		(928)
37	46015	Advertising	12,500		11,572
37	49020	Engineering Services	20,417	0	20,417
			550,841	518,852	31,989
<b>Material &amp; Supplies</b>					
38	51019	Snow Removal Supplies	34,165	87,481	(53,315)
38	54011	Diesel Fuel	13,333	29,646	(16,312)
38	51053	Electric	8,333	21,862	(13,529)
38	53048	Snow Removal Supplies	5,083	17,360	(12,277)
38	54070	Vehicle Shop Tools & Supplies	3,750	14,249	(10,499)
38	53050	Snow Removal Services	31,500	41,437	(9,937)
38	54013	Vehicle/Equipment Tires	2,417	9,940	(7,523)
38	52031	Electrical Repairs & Supplies	21,271	27,705	(6,434)
38	53071	Wildlife Hazard Management	3,167	9,191	(6,025)
38	52032	Elevator Repairs & Supplies	9,667	14,971	(5,304)
38	54012	Oil / Grease	1,958	6,967	(5,008)
38	54050	Snow Equipment Repair & Maintenance	7,500	11,009	(3,509)
38	53051	NYS Police Hangar Maintenance	10,417	13,624	(3,207)
38	54010	Gasoline	6,667	9,727	(3,061)
38	53090	T-Hangar Maintenance	792	3,601	(2,809)
38	51057	System Maintenance & Repairs	16,667	19,016	(2,349)
38	52050	US Customs	4,050	4,898	(848)
38	54060	Mower Repair & Maintenance	1,167	1,832	(665)
38	51017	Airfield Shop Supplies	1,875	2,001	(126)
38	53085	Land Lease	1,286	1,286	0
38	51055	Water District Charges	2,083	2,082	1
38	52041	Fire Equipment Testing	410	403	7
38	52059	Storage Space Rental	625	592	33
38	53020	Fencing	75		75
38	51032	Hazardous Material Supplies	417	239	178
38	52071	ID Tags	3,000	2,769	231
38	53078	Liquid Waste Disposal	300		300
38	52020	Baggage System	3,750	3,379	371
38	53070	Hazardous Waste Management	467		467
38	51014	Pavement Repairs	500		500
38	54022	Vehicle Communication Equipment	533		533
38	52080	Sign Expense	542		542
38	51052	Wastewater Conveyance	625		625
38	51010	Fencing	750	65	685
38	52040	Fire Equipment Services	721		721
38	53060	Dump Fees - Landfill	998		998
38	52036	Automatic Door Repairs & Supplies	1,000		1,000
38	53041	Traffic Light Repairs	1,000		1,000
38	53040	Sign Expense	1,167	125	1,042
38	54015	CNG Fuel	1,917	790	1,126
38	54030	General Equipment Repair & Maintenance	6,667	5,533	1,134
38	54045	ARFF Vehicle Repair & Maintenance	1,500	342	1,158
38	52014	Key Access System	1,375		1,375
38	53045	Catch Basin Maintenance	1,667		1,667
38	52037	Pest Control	5,538	3,857	1,681
38	51030	EMS Supplies	1,733		1,733
38	52034	Roof	2,083	0	2,083
38	51054	Sewer District Charges	2,625		2,625
38	54040	Heavy Equipment Maintenance	5,000	1,971	3,029
38	51033	ARFF Foam	3,503		3,503
38	52090	Flight Information Displays	3,654		3,654

**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

For the 1 month period ending January 30/31, 2023

			Budget	Actual	Variance	Cumulative Variance
Airport Operating Expenses						
Material & Supplies						
38	52010	Alarm & PA Systems	6,958	3,277	3,682	(124,978)
38	51016	Runway Painting	3,750		3,750	(121,228)
38	54021	Vehicle Repair & Maintenance	7,000	2,564	4,436	(116,792)
38	52063	Window Washing	9,350	4,615	4,735	(112,056)
38	51015	Apron Maintenance	4,917		4,917	(107,140)
38	52013	CCTV Repair	5,000		5,000	(102,140)
38	51011	Airfield Lighting	8,333	2,391	5,943	(96,197)
38	51020	Rubber Removal	6,667		6,667	(89,530)
38	51031	ARFF Supplies	7,463		7,463	(82,067)
38	52062	Janitorial Supplies	21,635	13,623	8,012	(74,054)
38	53010	Landscaping	10,708	2,558	8,150	(65,904)
38	53030	Pavement Repairs	8,333		8,333	(57,571)
38	52012	Card Access System	12,167		12,167	(45,404)
38	52035	Plumbing Repairs & Supplies	13,667	1,302	12,365	(33,040)
38	52033	HVAC	22,625	7,980	14,645	(18,395)
38	52051	Control Tower Maintenance	46,333	29,625	16,709	(1,686)
38	52060	Building Maintenance	62,917	42,550	20,366	18,680
			499,112	480,431	18,680	
Office/Administration						
39	55016	Computer Equipment	18,926	52,912	(33,987)	(33,987)
39	66050	Property Taxes	3,167	11,089	(7,923)	(41,909)
39	66030	Advertising - Public Meetings	1,833	7,789	(5,956)	(47,865)
39	55015	Hardware/Software Maintenance Ag	50,103	53,186	(3,084)	(50,949)
39	66061	EZ Pass Fees	10,000	11,792	(1,792)	(52,741)
39	55070	Payroll Services	3,542	4,833	(1,291)	(54,032)
39	55060	Office Supplies	2,530	3,713	(1,182)	(55,215)
39	55010	Office Equipment Rental	1,190	1,364	(174)	(55,389)
39	66011	Authority Board Travel & Education	42		42	(55,348)
39	66002	AAAE	54		54	(55,293)
39	66012	Authority Management Travel & Edu	1,967	1,904	63	(55,231)
39	55050	Reference Materials	142	73	68	(55,163)
39	55011	Copy Machine Use	83		83	(55,079)
39	66020	Tuition Reimbursement	208		208	(54,871)
39	55012	Office Equipment Service Agreeemer	783	548	235	(54,636)
39	66040	Licenses & Permits	321		321	(54,315)
39	66014	Outside Functions	417		417	(53,898)
39	66013	Function Refreshments	1,250	832	418	(53,480)
39	55030	Printed Forms / Letterhead	696	147	549	(52,932)
39	55031	Parking Ticket Stock	583		583	(52,348)
39	66062	Bank & Paying Agent Fees	583		583	(51,765)
39	55032	Printing Outside Services	1,667	933	734	(51,031)
39	55040	Postage	750	(64)	814	(50,217)
39	66000	Dues & Subscriptions	4,590	2,895	1,695	(48,522)
39	55020	Office Furniture & Fixtures	3,054		3,054	(45,468)
39	66060	Credit Card Service Charges	45,833	42,064	3,769	(41,699)
39	55014	Computer Systems	5,508		5,508	(36,191)
39	66010	Training / Travel	12,107	4,242	7,866	(28,325)
			171,929	200,254	(28,325)	
Non-Capital Equipment						
41	83000	Equipment	63,625	45,816	17,809	17,809
			63,625	45,816	17,809	
			2,943,302	2,986,551	(43,249)	

**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

For the 1 month period ending January 30/31, 2023

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Cumulative Variance</b>
<b>FBO Operating Expenses</b>				
<b>Cost of Good Sold (FBO)</b>				
32 51111 Deicing Type I - Constortium	61,088	238,324	(177,236)	(177,236)
32 51110 Deicing Type I - Sprayed	73,577	182,648	(109,072)	(286,308)
32 51112 Deicing Type IV - Sprayed	5,222	41,133	(35,912)	(322,220)
32 51113 Deicing Type IV - Consortium	14,113	42,764	(28,651)	(350,871)
32 51107 Fuel Costs - Diesel	10,000	17,054	(7,054)	(357,925)
32 51105 Fuel Costs - Auto Gas	0	5,826	(5,826)	(363,750)
32 51104 AvGas Discounts	370	560	(191)	(363,941)
32 51126 TKS	167		167	(363,774)
32 51125 Oil	208		208	(363,566)
32 51108 Fuel Costs-AvGas Commercial	1,250	840	410	(363,156)
32 51103 Fuel Costs - AvGas	15,102	14,396	706	(362,450)
32 51102 Jet A Discounts	33,333	10,708	22,625	(339,825)
32 51101 Fuel Costs - Jet A	274,167	231,647	42,519	(297,305)
	488,594	785,900	(297,305)	
<b>Salaries Expense</b>				
34 12010 Overtime 1.5	17,116	21,945	(4,829)	(4,829)
34 11000 Salaries	151,014	142,293	8,722	3,893
	168,131	164,238	3,893	
<b>Other Employee Expenses</b>				
35 25005 Uniform Purchases	958	5,326	(4,367)	(4,367)
35 26020 Unemployment Insurance	2,397	4,871	(2,473)	(6,841)
35 24000 Medical Exams	125		125	(6,716)
35 29001 Retirement	1,397	1,247	149	(6,567)
35 22200 Dental Insurance	165		165	(6,402)
35 25000 Uniforms & Laundry	554	309	246	(6,156)
35 21000 Social Security	12,757	12,417	340	(5,816)
35 26010 NYS Disability	352		352	(5,465)
35 22000 Health	40,578	29,468	11,109	5,645
	59,282	53,637	5,645	
<b>Utilities</b>				
36 33000 Natural Gas	2,233	5,951	(3,718)	(3,718)
36 36035 Radio Communications	34	426	(392)	(4,110)
36 36033 Wireless	238	406	(168)	(4,278)
36 36011 Telephone Charges-Long Distance	16		16	(4,262)
36 36010 Telephone Charges-Local	18		18	(4,243)
36 35000 Water	167		167	(4,077)
36 36060 Cable Television	551		551	(3,526)
36 31000 Electric	3,525	1,311	2,214	(1,311)
	6,782	8,094	(1,311)	
<b>Purchased Services</b>				
37 49040 Professional Management	22,117	28,098	(5,981)	(5,981)
37 42060 Property Insurance	5,250	5,479	(229)	(6,210)
37 46010 Public Relations	3,500	3,500	0	(6,210)
37 45010 Refuse Removal Services	221		221	(5,990)
37 42095 Insurance Claims	1,667		1,667	(4,323)
37 42041 Environmental Liability	3,953		3,953	(370)
37 42010 Airport Liability	15,057	1,458	13,599	13,228
	51,764	38,536	13,228	
<b>Material &amp; Supplies</b>				
38 52060 Building Maintenance	3,403	7,760	(4,357)	(4,357)
38 52031 Electrical Repairs & Supplies	975	3,837	(2,862)	(7,219)
38 54011 Diesel Fuel	5,833	8,097	(2,264)	(9,483)
38 54013 Vehicle/Equipment Tires	1,083	1,792	(709)	(10,191)
38 52032 Elevator Repairs & Supplies	292	648	(357)	(10,548)
38 52062 Janitorial Supplies	750	1,085	(335)	(10,883)
38 54022 Vehicle Communications Equipmen	83		83	(10,800)
38 52036 Automatic Door Repairs & Supplies	167		167	(10,633)
38 52063 Window Washing	172		172	(10,461)
38 54021 Vehicle Repair & Maintenance	208		208	(10,252)
38 54070 Vehicle Shop Tools & Supplies	208		208	(10,044)
38 52034 Roof	292		292	(9,752)
38 54010 Gasoline	1,000	706	294	(9,459)
38 52035 Plumbing Repairs & Supplies	458		458	(9,000)
38 54031 Quality Control Equipment	583		583	(8,417)

**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

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For the 1 month period ending January 30/31, 2023

		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	Cumulative Variance
<b>FBO Operating Expenses</b>					
<b>Material &amp; Supplies</b>					
38	52010	Alarm & PA Systems	625	625	(7,792)
38	54040	Heavy Equipment Maintenance	10,125	9,290	835
38	52033	HVAC	2,250	333	1,917
38	53078	Liquid Waste Disposal	3,167	775	2,392
38	54030	General Equipment Repair/Maint	6,285		6,285
38	54075	Fuel Truck Lease	13,648	1,748	11,900
			<u>51,608</u>	<u>36,071</u>	<u>15,537</u>
<b>Office/Administration</b>					
39	66060	Credit Card Service Charges	5,333	16,266	(10,933)
39	66015	Incentives	2,500	7,719	(5,219)
39	66010	Training/Travel	375	630	(255)
39	55060	Office Supplies	417	521	(105)
39	55010	Office Equipment Rental	117	203	(87)
39	55030	Printed Forms/Letterhead	17		17
39	55032	Printing Outside Services	25		25
39	55012	Office Equipment Service Agreemer	42		42
39	55014	Computer Systems	83		83
39	55016	Computer Equipment	342		342
39	55015	Hardware/Software Maint Agreemer	1,106		1,106
39	66000	Dues & Subscriptions	1,558		1,558
39	55070	Payroll Services	1,583		1,583
			<u>13,497</u>	<u>25,339</u>	<u>(11,842)</u>
<b>Non-Capital Equipment</b>					
41	83000	Equipment	8,085		8,085
			<u>8,085</u>	<u>8,085</u>	
			<u>847,744</u>	<u>1,111,814</u>	<u>(264,071)</u>

## Notes to Financial Statements

### 1. Accounting Basis

This financial information is presented for the purposes of comparing budget to actual results and for indicating generally how revenues and expenses have compared to budgeted revenues and expenses through on a monthly basis. The financial information presented herewith is prepared on the Albany County Airport Authority's budgetary basis of accounting.

This report includes preliminary operating and performance statistics, and financial forecasts based upon the budgetary basis of accounting estimates that involve uncertainties that could result in actual financial results differing materially from preliminary estimates.

### 2. Cash Reserves

2023 Operating Budget - Airport	\$35,719,629
2023 Operating Budget – FBO	<u>10,172,924</u>
	\$45,892,553

Monthly Operating Outflow	(\$45,892,553/12)
	\$3,824,379

Months Operating Reserves Unrestricted  
\$26,195,731/\$3,824,379 ~ 6.85 months

Months Operating and Renewal Reserves  
\$8,187,989/\$3,824,379 ~ 2.14 months

	Unrest.	Restr	Total
Aug20	4.85	2.0	6.85
Sep20	5.37	2.0	7.37
Oct20	5.31	2.0	7.31
Nov20	5.14	2.0	7.14
Dec20	5.63	2.0	7.63
Jan21	5.30	2.0	7.30
Feb21	5.22	2.0	7.22
Mar21	5.26	2.0	7.26
Apr21	4.63	2.1	6.73
May21	5.23	2.1	7.33
Jun21	5.50	2.1	7.71
Jul21	5.98	2.1	8.08
Aug21	5.99	2.1	8.09
Sep21	6.22	2.1	8.32
Oct21	6.11	2.1	8.21
Nov21	6.19	2.1	8.29
Dec21	6.09	2.1	8.19
Jan22	6.51	2.0	8.51
Feb	6.51	2.0	8.51
Mar	6.72	2.0	8.72
Apr	6.88	2.0	8.88
May	6.95	2.0	8.95
Jun	6.93	2.0	8.93
Jul	7.26	2.0	9.26
Aug	7.65	2.0	9.65
Sep	8.03	2.0	10.03
Oct	8.26	2.0	10.26
Nov	8.23	2.0	10.23
Dec	7.94	2.0	9.94
Jan23	6.85	2.1	8.95

### 3. Accounts Receivable

The amount of accounts receivables, shown as days of average annual (2022 Budget) daily revenues, is as follows:

$$\$58,287,414 / 365 = \$159,691$$

$$\$1,111,632 / \$159,691 = 6.96$$

Jan21	8.52
Feb21	11.47
Mar21	2.36
Apr21	0.74
May21	4.10
Jun21	4.98
Jul21	5.70
Aug21	14.74
Sep21	12.92
Oct21	19.20
Nov21	17.06
Dec21	17.14
Jan22	14.98
Feb	12.53
Mar	7.80
Apr	11.80
May	17.96
Jun	4.60
Jul	7.26
Aug	8.34
Sep	2.86
Oct	6.40
Nov	8.23
Dec	3.23
Jan23	6.96

### 4. Capital Assets

The following are capital expenditures that are greater than \$50,000 and have a useful life greater than one year:

	Collected
Land	\$ 48,201,829
Buildings	247,884,827
Equipment	20,162,269
Improvements	281,299,716
	<u>597,548,641</u>
Accumulated Depreciation	(339,687,644)
	<u>257,860,997</u>
Construction In Progress	10,333,051
	<b>\$268,194,048</b>

### 5. COVID Relief Funding

The following are grant amounts awarded to the Authority. Revenue is recognized when expenses are submitted for reimbursement, not when they are awarded.

	Awarded	Collected
AIP143-CARES	\$15,277,876	\$15,277,876 C
AIP144-CHRSSA <sup>3</sup>	5,093,917	-
AIP145-CHRSSA <sup>2</sup>	320,510	320,510 C
AIP148-ARPA	12,113,224	-
AIP149-Con Relief	1,282,039	-
Jobs Act of 21 <sup>1</sup>	28,551,945	-
	<b>\$62,639,511</b>	<b>\$15,277,876</b>

<sup>1</sup> Aka Bipartisan Infrastructure Law, 2022 appropriation \$5,568,244, award pending.

<sup>2</sup> Closed, March 2022

<sup>3</sup> Must collect by March 19, 2025

**Albany International Airport**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date			12 Month Running	
	Budget	2022	2023	Budget	2022	2023	2022	2023
<b>Statistics</b>								
<b>Enplanements</b>	116,667	74,020	93,882	116,667	74,020	93,882	1,024,294	1,310,391
	-19.5%		26.8%			26.8%		27.9%
<b>Operations</b>								
<i>Passenger</i>	2,187	1,980	2,324	2,187	1,980	2,324	24,372	29,458
<i>Cargo</i>	251	246	240	251	246	240	3,438	3,340
<i>Charter, Corporate &amp; Diversions</i>	312	292	247	312	292	247	3,432	4,108
<i>General Aviation</i>	1,250	844	753	1,250	844	753	14,153	14,430
<i>Military</i>	292	248	119	292	248	119	3,248	2,463
<b>Total Operations</b>	4,292	3,610	3,683	4,292	3,610	3,683	48,643	53,799
	-14.2%		2.0%			2.0%		10.6%
<b>Landed Weight (000)</b>	111,250	95,681	110,855	111,250	95,681	110,855	1,138,487	1,464,636
	-0.4%		15.9%			15.9%		28.6%
<b>Cargo/Mail &amp; Express</b>	1,838	1,570	1,450	1,838	1,570	1,450	22,786	20,962
	-21.1%		-7.7%			-7.7%		-8.0%
<b>Jet A Gallons</b>	116,667	100,759	77,542	116,667	100,759	77,542	1,308,723	1,235,805
	-33.5%		-23.0%			-23.0%		-5.6%
<b>AvGas Gallons</b>	4,417	2,430	2,493	4,417	2,430	2,493	50,354	68,312
	-43.6%		2.6%			2.6%		35.7%
<b>Deicing Consortium</b>	6,250	15,579	17,543	6,250	15,579	17,543	53,330	60,671
<b>Deicing sprayed/retail</b>	7,092	16,412	25,853	7,092	16,412	25,853	61,615	74,227
<b>Parking Revenue</b>	\$ 1,329,295	\$ 1,108,708		\$ 1,329,295	\$ 1,108,708		\$ 9,903,397	
Revenue per enplanement	\$ 11.39	\$ 14.98	\$ -	\$ 11.39	\$ 14.98	\$ -	\$ 9.67	\$ -
Transactions		31,377	39,967		31,377	39,967	420,882	539,315
Average transaction		\$ 35.34	\$ -		\$ 35.34	\$ -	\$ 23.53	\$ -
<b>Concession Sales</b>								
Rental Cars		\$ 2,285,045			\$ 2,285,045		\$ 50,790,365	
Revenue per enplanement		\$ 30.87	\$ -		\$ 30.87	\$ -	\$ 49.59	\$ -
Food and Beverage		\$ 513,201			\$ 513,201		\$ 5,950,011	
Revenue per enplanement		\$ 6.93	\$ -		\$ 6.93	\$ -	\$ 5.81	\$ -
Retail		\$ 211,358			\$ 211,358		\$ 3,453,362	
Revenue per enplanement		\$ 2.86	\$ -		\$ 2.86	\$ -	\$ 3.37	\$ -

**SCHEDULED AIRLINE PASSENGER SERVICE**

Monthly Scheduled Flights are as follows:

	Airlines	Non-Stop Destination Airports	Non-Stop Destination Cities <sup>(1)</sup>	Scheduled Flights	Average Flights per Day	Monthly Seats Available	Monthly Landed Weight (lbs.)	Enplane.	Projected Load Factor
Jan2020	7	17	13	1,391	44.9	141,803	147,829,062	114,119	80.5%
Jan2021	7	15	11	622	20.6	56,129	58,693,922	25,665	45.7
Jan2022	7	18	13	1,066	34.4	111,340	107,337,992	74,020	66.5
Feb22	7	19	13	999	35.7	105,195	99,654,094	82,020	78.0
Mar22	7	18	12	1,175	37.9	121,434	116,508,440	107,454	88.4
Apr22	7	19	13	1,275	42.5	130,529	125,318,092	113,430	86.9
May22	7	21	15	1,282	41.4	133,592	129,745,040	109,543	82.0
Jun22	7	22	15	1,274	42.5	139,005	131,608,948	113,139	81.4
Jul22	7	22	15	1,394	45.0	154,418	148,924,672	131,337	85.0
Aug22	7	20	14	1,372	44.3	152,326	150,210,904	132,892	87.2
Sep22	7	20	14	1,208	40.3	132,256	123,038,424	110,210	83.3
Oct22	7	20	14	1,218	39.4	131,673	122,245,126	119,918	91.1
Nov22	6	21	15	1,145	38.2	120,716	116,088,296	102,991	85.3
Dec22	6	21	15	1,165	37.6	124,744	122,715,142	93,607	75.0
Jan23	6	19	13	1,140	36.8	120,608	116,740,592	93,882	77.8
Feb23	6	20	14	1,141	36.8	120,072	116,999,582	93,416	77.8E
Mar23	6	20	14	1,321	42.6	140,331	136,110,262	109,117	77.8E

<sup>(1)</sup> Five (5) cities may be served by two or more airports; Chicago (ORD/MDW), New York (EWR/LGA) Orlando (MCO/SFB), Tampa (TPA/PIE/PGD), and Washington DC (DCA/IAD).

Weekly schedule flight changes are as follows:

			Year-To-Date (net)								
			Week		Week		Week		Week		
			#08-2023	+	(-) #12-2023		#04-2023	+	(-) #12-2023		#13-2022
1	ATL	Atlanta, GA	21	-	(1)	20	20	1	(1)	20	20
2	BDL	Hartford, CT	-	-	-	-	-	-	-	-	
3	BWI	Baltimore, MD	32	-	(1)	31	26	6	(1)	31	24
4	MDW	Chicago-Midway	12	-	-	12	12	-	-	12	13
5	ORD	Chicago-O'Hare	33	-	-	33	25	8	-	33	36
6	CLT	Charlotte, NC	20	-	(1)	19	20	-	(1)	19	20
7	DEN	Denver, CO	-	-	-	-	-	-	-	-	-
8	DTW	Detroit, MI	27	1	-	28	28	1	(1)	28	27
9	FLL	Fort Lauderdale, FL	9	-	(1)	8	6	3	(1)	8	7
10	RSW	Fort Myers, FL	-	-	-	-	-	-	-	-	-
11	MIA	Miami, FL	1	-	-	1	1	-	-	1	1
12	MSP	Minneapolis, MN	-	-	-	-	-	-	-	-	-
13	MYR	Myrtle Beach, SC	2	-	-	2	-	2	-	2	-
14	BNA	Nashville, TN	2	-	-	2	3	-	(1)	2	-
15	EWR	Newark, NJ	14	-	-	14	14	-	-	14	7
16	LGA	New York, LaGuardia	24	-	-	24	24	-	-	24	18
17	MCO	Orlando, FL	22	-	-	22	15	7	-	22	15
18	SFB	Orlando/Sanford, FL	4	-	(2)	2	2	2	(2)	2	2
19	PHL	Philadelphia, PA	20	-	-	20	20	-	-	20	19
20	RDU	Raleigh-Durham, NC	-	-	-	-	-	-	-	-	-
21	PGD	Tampa/Punta Gorda, FL	7	-	(5)	2	2	5	(5)	2	2
22	TPA	Tampa, FL	2	7	-	9	2	7	-	9	7
23	PIE	Tampa/St. Pete, FL	4	-	(2)	2	2	2	(2)	2	2
24	DCA	Washington DC-Reagan	25	-	-	25	26	-	(1)	25	25
25	IAD	Washington DC-Dulles	21	-	-	21	21	-	-	21	20
			302	8	(13)	297	269	44	(16)	297	265

January 2023 Monthly Financial Report

**Week 06 2023****Full Time Positions**

	<b>Budget Full Time</b>	<b>Budget Part Time</b>	<b>Budget Total</b>	<b>Filled Full Time</b>	<b>Vacant Full Time</b>	<b>In Process To Fill</b>
<b>AvPORTS</b>						
Jan22	165	15	180	132	33	6
Mar	165	15	180	125	40	9
Apr	165	15	180	128	37	13
May	165	15	180	129	36	13
Jun	165	15	180	128	37	13
Jul	166	15	181	127	39	18
Aug	166+3	15	184	127	42	18
Sep	169	15	184	136	33	18
Oct	169	15	184	135	34	
Thru Week 22-50	170	15	175	130	40	20
Thru Week 23-02	175	16	193	129	46	
Thru Week 23-06	175	15	190	127	48	
<b>FBO</b>						
Jan22	33	-	33	25	8	8
Mar	33	-	33	25	8	8
Apr	34	2	36	23	11	11
May	34	2	36	26	8	8
Jun	34	2	36	27	7	7
Jul	34	2	36	27	7	7
Aug	34+1	2	37	28	8	8
Sep	35	2	37	28	7	7
Oct	35	2	37	28	7	7
Thru Week 50	35+1	2	36	31	5	5
Thru Week 23-02	36	2	38	30	7	
Thru Week 23-06	36	2	38	34	2	
<b>ACAA</b>						
Jan22	20	3	23	20	-	-
Mar	20	3	23	20	-	-
Apr	20	3	23	20	-	-
May	20	3	23	20	-	-
Jun	20	3	23	20	-	-
Jul	20	3	23	20	-	-
Aug	20	3	23	20	-	-
Sep	20	3	23	20	-	-
Oct	20	3	23	20	-	-
Thru Week 50	20	3	23	20	-	-
Thru Week 23-02	20	3	23	20		
Thru Week 23-06	20	3	23	20		
<hr/>						
Total						
Jan22	218	18	236	177	41	14
Feb	218	18	236	175	43	14
Mar	218	18	236	170	48	17
Apr	219	20	239	171	48	25
May	219	20	239	175	44	21
Jun	219	20	239	175	44	21
Jul	220	20	240	174	46	25
Aug	220+4	20	244	176	50	27
Sep	224	20	244	184	40	25
Oct	224	20	244	183	41	25
Thru Week 50	226	20	246	181	45	25
Thru Week 23-02	231	21	252	179	53	
Thru Week 23-06	231	20	251	181	50	



**Week 06 2023****Full Time Positions**

	<b>Budget Full Time</b>	<b>Budget Part Time<sup>(1)</sup></b>	<b>Budget Total</b>	<b>Filled Full Time</b>	<b>Vacant Full Time</b>	<b>In Process To Fill</b>
10 Airfield (a)	29	2	31	18 (0 LOA)	11	
20 Terminal-Custodial(b)	36	1	36	24 (2 LOA)	11	
20 Terminal-Facilities(b)	10	1	11	9	1	
21 Loading Bridge(b)	3	-	3	2 (0 LOA)	1	
30 Parking (b)	21	5	26	15 (2 LOA)	6	
30 Parking – Shuttle (b)	12	1	14	10 (1 LOA)	2	
32 Landside	-	-	-	-	-	
41 Operations (b)	18	-	18	10 (1 LOA)	8	
42 ARFF (c)	23	-	23	20	3	
43 Security	4	5	9	3	1	
50 Vehicle Maint. (a)	12	-	12	12	-	
59 Airport Mgmt.	7	-	7	4	3	
60 FBO Comm.	11	-	11	10	1	
61 FBO GA	21	2	23	19	2	
69 FBO Admin (added)	4	-	4	5	-	
71 ACAA	20	3	23	20	-	
	231	20	251	181	50	

<sup>(1)</sup> Does not include seasonal.

	<b>Balance</b>	<b>Hire</b>	<b>Vacated</b>	<b>Balance</b>
Jan22		2	2	
Feb		2	2	
Mar	171	2	5	168
Apr	168	3	2	169
May	169	7	3	173
June	173	4	2	175
July	175	-	2	174
Aug	174	8	1	181
Sep	181	5	3	183
Oct	183	-	2	181
Thru week 50	181	2	2	181
Thru week 23-02	181	-	2	179
Thru week 23-06	179	-	-	181

(a) CSEA

(b) SMART / Jet Bridge

(c) IAFF

## **AGENDA ITEM NO. 5**

### **Project Development**



## **PROJECT STATUS REPORT**

**March 13, 2023**

### **I. AIRSIDE IMPROVEMENTS**

#### **A) Rehabilitation of Concourse A (Contract S-22-1127)**

Fennick McCredie Architecture will be the project designers. Fennick McCredie has done a site walk through and has begun the design. FM will present design concepts to ACAA and they are scheduling geotechnical work for the apron and additional jetbridges design. FM had a survey crew on the airfield around A Concourse, in preparation for the geotech drilling needed for the additional jetbridge design.

#### **B) Air Cargo Pavement Rehabilitation (Contract S-22-1114)**

Passero Associates has completed the process of investigating of the concrete pavement failure on the south end of the Air Cargo apron (leased by UPS) and they are working on the design for the repair and replacement of the pavement. Passero has been working with ACAA to determine the extent of the investigation and compile a proposal to complete the work. Passero will complete the design of the rehab. Airport Operations, Passero, ACAA had a meeting with UPS to discuss the logistics.

#### **C) Runway 10-28 Rehabilitation (Contract #S-21-1100)**

Callanan Industries was the low bidder and their contract was approved at the May Board meeting. Collier Engineering is the inspection firm. Callanan Ind. mobilized in early August to get the existing centerline lights removed. Runway 10-28 was shutdown for 7days in September that Callanan used to mill, pave and stripe the Runway. Callanan has shutdown for the Winter and will return in the Spring of 2023 to complete the Taxiway work in accordance with the FAA funding.

## **II. LANDSIDE IMPROVEMENTS**

### **A) Air Traffic Control Tower (Contract 1013-R & M)**

The FAA as part of the lease renewal, requested some upgrades to their facility. The roof replacement project (1013-R) the roof project will be bid in 2023 when materials are more readily available. Sage Engineering is working with ACAA to complete the design for the HVAC system upgrade, which will be let as multiple projects later this year. Sage met with the FAA Tech Ops to discuss contractor access and scheduling the work.

### **B) Main Terminal Fire Alarm Replacement (Contract 20-1075-FP)**

Hewitt & Young Electric is continuing the installation of the new Terminal Fire alarm system. The contractor is currently testing the new sensors and panels throughout the Terminal. Installation of the alarm system continues with the contractor working two shifts. All installation work and testing of the new system continues as the contractor works to tie in existing Terminal systems as required by NYS Code. Work is currently scheduled to be completed in early 2023.

### **C) Terminal Pre-TSA Expansion (Contract S-21-1082)**

CHA and their design team have been working since last fall to prepare schematic drawings were completed on February 2, 2023. ACAA has been coordinating with CHA's design team to advance the design of the project to meet the time constraints of the NYS Grant. Subsurface drilling was started last week and is currently in progress, to provide data for the foundation designs. CHA and Turner continue to work on the project design and schedule.

### **D) Main Terminal Elevator #8 Replacement**

Elevator #8 in the Terminal, which is the backup elevator for the Main Terminal elevator #6 was taken out of service on January 9, 2023 to eliminate the piston system and convert the elevator to an MRL cable system under State Contract pricing. The replacement equipment was delivered on November 1, 2022. The work was completed on March 1, 2023 and the elevator was returned to service that day.

### **E) New In-Line Checked Baggage Inspection System (CBIS) (S-22-1139)**

As part of the TSA's efforts to streamline their operations, the TSA is offering grants for the design of a new In-Line Checked Baggage Inspection System to replace the current individual airline baggage inspections. ACAA advertised an RFQ for the design services and a selection committee reviewed and selected VTC to be the design firm. The Board approved the contract award to VTC and their scope and fee proposal was submitted to the TSA for approval for funding.



## **AGENDA ITEM NO. 6**

**Counsel**

## **AGENDA ITEM NO. 7**

### **Concessions/Ambassador Program**



**Monday, March 13, 2023**

## **Concessions & Ambassador Program Report**

### Minority Percentages in the Concessions' Workforce

Date	min/total	HMSHost	OHM	Paradies	Dunkin
February 2022	69/100=69%	20/37=54%	38/41=93%	7/15=46%	4/7=57%
March 2022	66/102=65%	21/43=49%	33/36=92%	7/15=46%	5/8=62%
April 2022	66/106=62%	20/43=47%	35/39=80%	7/16=44%	4/8=50%
May 2022	64/109=59%	15/38=40%	36/43=84%	9/21=43%	4/7=57%
June 2022	62/109=57%	17/42=40%	35/42=83%	7/19=39%	3/6=50%
July 2022	63/109=58%	17/41=41%	35/42=83%	7/18=38%	4/8=50%
August 2022	70/115=61%	19/41=46%	38/46= 82%	9/21=43%	4/7=57%
September 2022	65/112=58%	19/43=44%	28/40=70%	14/22=63%	4/7=57%
October 2022	68/120=56%	28/55=50%	21/33=63%	14/24=58%	5/8=62%
November 2022	74/127=58%	28/55=50%	32/42=76%	9/22=40%	5/8=62%
December 2022	70/132=53%	23/55=42%	35/48=73%	8/22=36%	4/7=57%
January 2023	64/130=49%	23/53=43%	31/47=66%	7/24=29%	3/6=50%
February 2023	61/121=50%	17/39=43%	33/53=63%	8/23=34%	3/6=50%

Silks remodel is underway, reopening later in March. The Starbucks remodel will start in April.

### **HMSHost**

Silks of Saratoga – Closed for remodel

Starbucks – Open 4:00 a.m. – 7:00 p.m.

The Local – Open 10:00 a.m. – 7:00 p.m.

Burger King – Open 6:00 a.m. – 6:00 p.m.

Sun, Mon, Thursday, Friday - 4:00 a.m.

Adirondack Lodge – Open 10:00 a.m. – 6:00 p.m.

Hudson Valley Beer Union – Open 5:00 a.m. – 7:00 p.m.

Dunkin Donuts – Open (4:00 a.m. – 8:00 p.m.) Daily

### **OHM**

Empire Deli – Open 11:00 a.m. - 6:00 p.m.

Wolfgang Puck Pizza - Open 11:00 a.m. – 6:00 p.m.

Chick fil A – Open (4:30 a.m. – 7:00 p.m.) Closed Sunday

### **Paradies**

Gift/News on A – intermittent hours

Gift News on B – intermittent hours

Gift/News on C – open 4:30 am through to the last departure

### **Vending**

Vending options are now on all three concourses.





## Ambassador Program 2023 Totals

Tours												YTD
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
0	0											0

### Canines

3654	4009											7663
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### Ambassador Hours

774	745											1519
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### Guests Served

4417	5677											10094
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### Ambassador Shifts

258	226											484
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### Business Center

134	126											260
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## **AGENDA ITEM NO. 8**

### **Public Affairs**



## Public Affairs Report March 2023

### Dignified Transfer

Airport Operations and Public Affairs coordinated the dignified transfer of the remains of a Navy serviceman from Ballston Spa. The process involved the cooperation of the TSA along with the escort of family members, Honor Guard and funeral home representatives to the arriving aircraft while ensuring the safety of all involved.



### TSA Administrator Tele-Conference

TSA Administrator David Pekoske is scheduled to conduct a nationwide teleconference for TSA officers from Albany International Airport on March 30. In his first term, Pekoske focused on the agency's implementation of technology advancements at airport security checkpoints. These include improvements in X-ray, identity management and on-person screening technology.



### Lake Placid Skaters

An estimated 600 skaters will arrive through Albany International Airport during late March for the 2023 ISU world Synchronized Skating to be held in Lake Placid on March 31. They will be bussed to and from Lake Placid by Vermont Translines.



### Commercial Realtors

The Airport will host the annual meeting of regional commercial realtors on March 30. The event will take place on the Observation Level.



### Honor Flight

The Montgomery County based Leatherstocking Honor Flight will be sponsoring a Southwest Airlines flight to Washington D.C. on April 29, 2023. The Airport will host a departure ceremony at 2:30pm on April 29.



## **AGENDA ITEM NO. 9**

### **Business & Economic Development**

**AGENDA ITEM NO. 10**

**Authorization of Contracts/Leases/Contract  
Negotiations/Contract Amendments**

## **AGENDA ITEM NO. 11**

### **Authorization of Change Orders**

## **AGENDA ITEM NO. 12**

### **Authorization of Federal and State Grants**

## **AGENDA ITEM NO. 13**

**Informational Only**



## **Old Business**

## **New Business**

**Executive Session**  
**Attorney-Client Privilege Matters**