



ALBANY COUNTY AIRPORT AUTHORITY

REGULAR MEETING

AGENDA

July 11, 2022

General:

- 1. Chairman's Remarks**
- 2. Approval of Minutes
Regular Meeting – June 6, 2022**
- 3. Communications and Report of Chief Executive Officer**

Reports:

- 4. Chief Financial Officer**
- 5. Project Development**
- 6. Counsel**
- 7. Concessions/Ambassador Program**
- 8. Public Affairs**
- 9. Business & Economic Development**

Action Items:

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 10.1 Professional Services Contract: Professional Services Contract No. S-22-1114: Design Services for Air Cargo Pavement Rehabilitation with Passero Associates.**
 - 10.2 Amendment No. 1 to Contract: No. S-21-1100 Design Services for Runway 10-28 Rehabilitation to Collier Engineering for Construction Inspection (CI).**
 - 10.3 Negotiations: Management Agreement: Authorization to Negotiate Contract No. 22-1120-AM for Management of Daily Airport Operations**
 - 10.4 Negotiations: Professional Service Agreement: Authorization to Negotiate Contract No. S-22-1118 for a Sustainability Consultant**



10.5 Intentionally Left Blank

10.6 Purchase One (1) Alamo - Interstater Flail Mower Tractor

10.7 Purchase One (1) New Holland L328 Skidsteer Base Unit

ADD ON 10.8 Lease No. - LFV-22-1115 Aviation Fuel Trucks

11. Authorization of Change Orders - None

12. Authorization of Federal and State Grants

12.1 Construction Contract: Authorization to Accept Airport Improvement Program Grant 3-36-0001-15x-22 pending receipt of USDOT –FAA Grant Agreement; Rehabilitation of Runway 10-28, Taxiway C/Stub Taxiways; including N/S Holding Pads

13. Informational Only - None

Old Business:

New Business:

Executive Session - Attorney-Client Privilege Matters:

AGENDA ITEM NO. 1

Chairman's Remarks

AGENDA ITEM NO. 2

Approval of Minutes



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Minutes of the Regular Meeting of the Albany County Airport Authority

June 6, 2022

Pursuant to notice duly given and posted, the regular meeting of the Albany County Airport Authority was called to order on Monday, June 6, 2022 @ 11:30 a.m. in the 3rd Floor Conference Room of the main terminal located at the Albany International Airport by Chairman Samuel A. Fresina with the following present:

MEMBERS PRESENT

Samuel A. Fresina

Kevin R. Hicks

Lyon M. Greenberg, M.D.

Steven H. Heider

Sari M. O'Connor

John-Raphael Pichardo

MEMBERS ABSENT

Thomas A. Nardacci

STAFF

Philip F. Calderone, Esq.

Christine C. Quinn

Matthew J. Cannon

Liz Charland

Steve Iachetta

Margaret Herrmann

Doug Myers

Helen Chadderdon

ATTENDEES

Steve Ferguson, Interim Airport Manager, AvPorts

Ray Casey, Airport Consultant

Fire Chief Dave Cook, AvPorts - ARFF

Captain Steve Dorsey, AvPorts - ARFF

Jim O'Brien Operations Manager

Ray Camilli Airfield Manager

Kevin Hehir Building Maintenance Manager

Dave Collins Custodial Manager

Katie Mahoney Parking Manager

Bob Heitz, Million Air

Dennis Feeney, Majority Leader

George Penn, Albany County Director of Operations

Jeffrey Jamison, Chief Counsel to the Albany County Executive



General:

1. Chairman's Remarks

2. Approval of Minutes

Mr. Hicks moved to approve the minutes of the May 2, 2022 meeting. The motion was adopted unanimously.

Management Reports:

3. Communications and Report of Chief Executive Officer

Mr. Calderone presented the Communications and Report of the Chief Executive Officer for the month of June 2022.

4. Chief Financial Officer

5.1 Statistical and Financial Performance

5.2 Comparison of Enplanements

5.3 Summary of Airline Scheduled Flights and Markets

5.4 USDOT Arrival and Departure Statistics

The Financial Report for the month of June 2022 was distributed.

5. Project Development

Mr. Iachetta presented the Project Development report for the month of June 2022.

6. Counsel

Ms. Quinn advised she would be presenting items under new business later in the meeting.

7. Concessions/Ambassador Program

Ms. Chadderdon presented the Concessions/Ambassador report for the month of June 2022.

8. Public Affairs

Mr. Myers presented the Public Affairs report for the month of June 2022.

9. Business & Economic Development

Mr. Cannon presented the Business & Economic Development Report for the month of June 2022.

Action Items:



10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments

10.1 Issue Purchase Order for Purchase and Installation of a new Anti-Fatigue Flooring from Flooring Environment

Mr. Iachetta recommended authorization to approve the purchase and installation of a new Anti-Fatigue Flooring for \$57,142.00 from Flooring Environment. He advised the existing flooring behind the Airline ticket counters is over 20 years old and is no longer serving the purpose of reducing fatigue of the ticket agents. The proposed new flooring system would be purchased under State Contract pricing. The purchase price includes removal of the existing flooring and installation of the new material to help maintain the leasing agreement with the Airlines. This purchase will be 100% Airport funded from account number CPN 52060-20.

Ms. O'Connor moved to approve the purchase and installation of a new Anti-Fatigue Flooring for \$57,142.00 from Flooring Environment. The motion was adopted unanimously.

11. Authorization of Change Orders - None

12. Authorization of Federal and State Grants - None

13. Informational Only - None

Old Business: None

New Business:

**NB-1 NYS Open Meetings Law - Video Conferencing
Sponsor ACAA Board Member John-Raphael Pichardo**

Ms. Quinn recommended authorization to Adopt Resolution No. NB-1 for NYS Open Meetings Law Videoconferencing. She advised that since the onset of the pandemic public bodies have been permitted to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed. Authorized most recently by Governor Hochul in September of 2021.

On April 9, 2022, Governor Hochul signed Chapter 56 of the Laws of 2022 relating to the New York State budget for 2022-2023 state fiscal year. Included in the bill is an amendment to the Open Meetings Law (OML) to make permanent (until July 1, 2024) the expanded use of videoconferencing by public bodies to conduct open meetings, under extraordinary circumstances, regardless of a declaration of emergency.

As a threshold matter, it should be understood that the new law is not meant to change or curtail what has always been required of public bodies complying with the Open Meetings Law. Public bodies may continue to operate now as they did before the onset of the pandemic in early 2020 when the "in person" aspects of the Open Meetings Law were first suspended.



In other words, if a public body was permitted to do it before the pandemic, this law does not change that. As noted above, this law is intended to expand, in extraordinary circumstances only, the ability of public bodies to meet using remote access technology.

Mr. Heider moved to Adopt Resolution No. NB-1 for NYS Open Meetings Law Videoconferencing. The motion was adopted unanimously.

NB-2 Procedures for Member Videoconferencing

Ms. Quinn recommended authorization to approve the Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a.

Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a

In compliance with Public Officers Law (POL) § 103-a(2)(a), the Albany County Airport Authority (ACAA), authorized by resolution on June 6, 2022 the use of videoconferencing as described in POL §103-a.

The following procedures are hereby established to satisfy the requirement of POL § 103-a(2)(b) that any public body which in its discretion wishes to permit its members to participate in meetings by videoconferencing from private locations – under extraordinary circumstances – must establish written procedures governing member and public attendance.

1. ACAA members shall be physically present at any meeting of the ACAA unless such member is unable to be physically present at one of the designated public meeting locations due to extraordinary circumstances.
2. For purposes of these procedures, the term “extraordinary circumstances” includes disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting.
3. If a member is unable to be physically present at one of the designated public meeting locations and wishes to participate by videoconferencing from a private location due to extraordinary circumstances, the member must notify the ACAA Chair (Vice Chair in the absence of the Chair) and the Chief Executive Officer no later than four business days prior to the scheduled meeting in order for proper notice to the public to be given. If extraordinary circumstances present themselves on an emergent basis within four days of a meeting, the ACAA shall update its notice as soon as practicable to include that information. If it is not practicable for the ACAA to update its notice, the ACAA may reschedule its meeting.
4. If there is a quorum of members participating at a physical location(s) open to the public, the ACAA may properly convene a meeting. A member who is participating from a remote location that is not open to in-person physical attendance by the public shall not count toward a quorum of the ACAA but may participate and vote if there is a quorum of members at a physical location(s) open to the public.
5. Except in the case of executive sessions conducted pursuant to POL § 105, the ACAA shall ensure that its members can be heard, seen, and identified while the meeting is being



conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon. This shall include the use of first and last name placards physically placed in front of the members or, for members participating by videoconferencing from private locations due to extraordinary circumstances, such members must ensure that their full first and last name appears on their videoconferencing screen.

6. The minutes of the meetings involving videoconferencing based on extraordinary circumstances pursuant to POL § 103-a shall include which, if any, members participated by videoconferencing from a private location due to such extraordinary circumstances.
7. The public notice for the meeting shall inform the public:
 - (i) that extraordinary circumstances videoconferencing will (or may) be used;
 - (ii) where the public can view and/or participate in such meeting;
 - (iii) where required documents and records will be posted or available; and
 - (iv) the physical location(s) for the meeting where the public can attend.
8. The ACAA shall provide that each open portion of any meeting conducted using extraordinary circumstances videoconferencing shall be recorded and such recordings posted or linked on the ACAA website within five business days following the meeting, and shall remain so available for a minimum of five years thereafter. Such recordings shall be transcribed upon request.
9. If members of the ACAA are authorized to participate by videoconferencing from a private location due to extraordinary circumstances, the ACAA shall provide the opportunity for members of the public to view such meeting by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized. The ACAA shall ensure that where extraordinary circumstances videoconferencing is used, it authorizes the same public participation or testimony as in person participation or testimony.
10. Open meetings of the ACAA conducted using extraordinary circumstances videoconferencing pursuant to the provisions of POL § 103-a shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this guideline, “disability” shall have the meaning defined in Executive Law § 292.
11. The in-person participation requirements of POL § 103-a(2)(c) shall not apply during a state disaster emergency declared by the Governor of the State of New York pursuant to Executive Law § 28 or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to § 24 of the Executive Law if the ACAA determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the ACAA to hold an in person meeting.
12. These procedures shall be conspicuously posted on the ACAA website.

Mr. Pichardo recommended authorization to approve the Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a. The motion was adopted unanimously.



Executive Session - Attorney-Client Privilege Matters – None

There being no further business, the meeting was adjourned at 12:20 p.m.



ALBANY COUNTY AIRPORT AUTHORITY

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 - 10.1 Issue Purchase Order for Purchase and Installation of a
new Anti-Fatigue Flooring from Flooring Environment**
- 11. Authorization of Change Orders - None**
- 12. Authorization of Federal and State Grants - None**
- 13. Informational Only - None**

Old Business:



New Business:

ADD - ON NB-1 **NYS Open Meetings Law - Video Conferencing**

ADD - ON NB-2 **Procedures for Member Videoconferencing**

Executive Session - Attorney-Client Privilege Matters:

AGENDA ITEM NO. 3

Communications and Report of Chief Executive Officer



MEMO: July 11, 2022

TO: Albany County Airport Authority Board Members

FROM: Philip F. Calderone, Esq., Chief Executive Officer

- **Operations, Enplanements and Finances**
- **Proposed New Expansion Projects/Grant Update**
- **Collaborations & Partnerships Update**

AGENDA ITEM NO. 4

Financials



Monthly Financial Report

May 2022

(dated June 24, 2022)

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June 24, 2022

ACAA Members
Philip F. Calderone, Esq.

INTRODUCTION

Enplanement, Cargo and Operations continue to trend positively from the prior year, as shown below:

	2022 Current Year versus			
	2022 Month	2021 Month	2021 YTD	2021 Prev. 12 Mo.
	Budget	Actual		
Enplanements	9.5%	38.4%	93.6%	161.5%
Cargo	(17.9)	(18.7)	(14.1)	(7.1)
Operations	14.3	22.3	25.3	25.9

	Month	
	May21	May22
Destination Airports	14	21
Scheduled Monthly Flight	1,097	1,282
Average Daily Flights	35.4	41.4
Pax Lift (Pax Seats)	106,783	133,592
Enplanements	79,125	109,543

FINANCIAL INFORMATION

Cash Position – Unrestricted (Operating)

The Airport continues to maintain a strong cash position. The Statements of Net Position provided on Page 4 reports unrestricted cash of \$23,574,410 and equates to approximately 8.95 months of operating reserves (Notes to Financial Statements #2, Page 8), this is a nominal change from the prior month.

Cash Position – Restricted

Restricted cash available for capital purposes is as follows:

Projects	\$ 8,441,863
Projects – PFC	8,943,804
Projects – Other	1,353,397
	\$18,739,064

Accounts Receivable

The Accounts Receivable balance is approximately 17.9 of average day total operating revenues.

Equity – YTD Earnings

The Summary of Revenues, Expenses and Net results is provided on Page 5. The Airport recorded a change in net position for the month and year-to-date shown as follows:

	Month	YTD
Airport Operating	\$ 1,942,978	\$ 5,176,483
FBO Profit	<u>177,423</u>	<u>1,106,876</u>
	2,120,401	6,283,359
Other Rev/Exp (d.ser.)	(482,340)	(2,422,650)
Capital Contributions	38,213	112,780
Airline Incnt. Pays.	(20,156)	(101,844)
	<u>(464,283)</u>	<u>(2,411,714)</u>
	\$1,656,118	\$3,871,645*

*Please note, depreciation is not recorded on the monthly financial statements.

Operating Revenues

Airline and Non-Airline Revenue are as follows:

	Month 2021	Month 2022
Airline Revenue	\$1,088,300	\$5,359,427
Non-Airline Revenue		
Airfield	982	46,835
Terminal	421,224	1,433,630
Ground Transportation	1,971,171	8,907,200
Other Airport	419,675	2,122,501
Non-Airline Revenue	<u>2,813,052</u>	<u>12,510,165</u>
	\$3,901,352	\$17,869,592

Airport Operating Expenses

Monthly operating expenses were approximately \$1,958K and \$1,907K for 2022 and 2021, respectively. YTD operating expenses were \$12,693K and \$10,432K for 2022 and 2021, respectively.

AIRPORT OPERATING BUDGET

Monthly airport operating revenues were favorable by approximately **\$931K**, due in large part to the increase parking revenues. Monthly airport operating expenses compared to budget were favorable by approximately **\$685K**.

YTD airport operating revenues were favorable by approximately **\$3,022K**. YTD airport operating expense were favorable by approximately **\$523K**.

Please see Budget vs. Actual High/Low by Category Reports, pages 10 – 12, for further details. High/Low by Category Report may not reconcile with the Summary of Revenues, Expenses and Net Results as some accounts need to be reflected in former.

MILLION AIR FBO OPERATIONS

Revenues derived from the sale of JetA and AvGas fuels is the largest contributor of FBO revenue. Below are the fuel sold in gallons for both JetA and AvGas:

	2022 Current Year versus			
	2022 Budget	2021 Month	2021 YTD	2021 Prev. 12 Mo.
JetA (gals)	2.8%	0.5%	18.1%	42.0%
AvGas (gals)	33.9	2.5	15.9	(13.6)

FBO Summary of Revenues, Expenses and Net results are shown on Page 7.

The FBO had operating profits of **\$177K** and **\$1,106K**, for the month and year-to-date, respectively, both favorable as compared to the budget.

Monthly FBO operating revenues were favorable by approximately **\$40K**, due in large part to JetA fuel sales. Monthly FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$52K**. Monthly FBO operating expenses compared to budget were unfavorable by approximately **\$30K**.

YTD FBO operating revenues were favorable by approximately **\$1,035K**, due in large part to JetA fuel sales. YTD FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$83K**. YTD FBO operating expenses compared to budget were unfavorable by approximately **\$247K**.

PASSENGER AIRLINE SCHEDULES

Weekly Passenger Airline schedule flight changes over the past months are as follows:

		Begin	+	-	End
July20	(week #30)	140	50	(7)	183
Aug20	(week #34)	183	40	(2)	221
Sep20	(week #39)	221	4	(78)	147
Oct20	(week #44)	147	26	(5)	168
Nov20	(week #49)	168	32	(27)	173
Dec20	(week #53)	173	16	(17)	172
Jan21	(week #21-03)	172	-	(30)	142
Feb21	(week #21-08)	131	12	(1)	142
Mar21	(week #21-12)	142	24	(8)	158
Apr21	(week #21-16)	158	43	(9)	192
May21	(week #21-21)	192	74	(3)	263
Jun21	(week #21-25)	263	21	(44)	240
Jul21	(week #21-29)	240	14	(5)	249
Aug21	(week #21-34)	249	24	(2)	271
Sep21	(week #21-38)	271	13	(18)	266
Oct21	(week #21-42)	266	19	(18)	267
Nov21	(week#21-46)	267	22	(34)	255
Dec21	(week#21-50)	255	7	(19)	243
Jan22	(week#22-04)	243	27	(27)	243
Feb22	(week#22-08)	243	11	(6)	248
Mar22	(week#22-13)	248	28	(11)	265
Apr22	(week#22-17)	265	48	(5)	308
May22	(week#22-21)	308	9	(25)	292
Jun22	(week#22-26)	288	22	(14)	300
Jul22	(week#22-31)	300	27	(6)	321

PROJECTIONS

2022 and 2023 enplanement projections are as follows:

	2022	2023
Jan 2022	1,200,000	1,400,000
Feb2022	1,200,000	1,400,000
Mar 2022	1,200,000	1,400,000
Apr 2022	1,200,000	1,400,000
May2022	1,225,000	1,425,000
Jun 2022		
Jul 2022		
Aug 2022		
Sep 2022		
Oct 2022		
Nov 2022		
Dec 2022		

BOND RATINGS

Apr21	Moody's	A3	Stable
Mar20	S&P Global Ratings	A-	Negative
Apr21	S&P Global Ratings	A-	Stable
	Fitch	Not Rated	

FULL TIME FILLED POSITIONS

Workforce consists of the following Full-Time Filled positions :

AvPORTS	128	4	(3)	129
Millionaire	23	3	-	26
ACAA	<u>20</u>	-	-	<u>20</u>
	171			175

	<u>Begin</u>	<u>+</u>	<u>-</u>	<u>End</u>
Mar 2022	173	2	(5)	170
Apr 2022	170	3	(2)	171
May 2022	171	7	(3)	175

COMPARISON WITH NATIONAL

Comparison of enplanement and cargo levels with the North American (NAM) amounts as provided by ACI-NA are as follows:

Enplanements

	<u>Month YOY%</u>		<u>YTD YOY%</u>		<u>12YE YOY%</u>	
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
Mar21	7.4	(20.9)	(45.8)	(63.5)	(66.5)	(77.1)
Apr21	*	*	(20.6)	(41.5)	(58.0)	(70.2)
May21	*	*	5.2	(18.4)	(47.7)	(62.0)
Jun21	*	*	27.6	0.6	(36.0)	(53.3)
Jul21	*	*	44.7	23.1	(22.3)	(39.9)
Aug21	*	*	55.2	43.1	(7.5)	(22.3)
Sep21	*	*	61.2	56.7	6.8	(4.6)
Oct21	*	*	66.2	69.5	25.2	20.6
Nov21	*	*	71.4	79.8	46.9	49.8
Dec21	*	*	75.1	87.7	75.1	87.7
Jan22	90.6	188.4	90.6	188.4	104.6	137.3
Feb22	104.2	168.6	95.5	177.6	142.3	208.4
Mar22	65.5	117.1	81.9	149.3	148.5	237.6
Apr22		70.7		119.0		196.6
May22		38.4		93.6		161.5

* Percentage reflects a meaningless amount due to the reduced number of enplanements in April 2020.

Cargo (tons)

	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
Mar21	16.2	24.9	12.6	16.2	10.1	10.1
Apr21*	16.2	34.7	13.5	21.0	11.1	12.4
May21	5.2	12.3	11.7	19.0	11.5	13.2
Jun21	2.3	2.6	9.7	15.9	10.5	12.4
Jul21	(0.8)	1.9	8.2	13.6	9.5	11.2
Aug21	4.4	(1.3)	7.5	11.6	9.4	10.9
Sep21	3.8	(6.6)	7.1	9.3	8.4	8.5
Oct21	(0.5)	(10.6)	6.4	7.0	7.6	6.6
Nov21	4.1	0.7	6.6	6.5	7.5	6.2
Dec21	0.4	(2.1)	5.8	5.5	5.8	5.5
Jan22	(7.3)	(14.3)	(7.3)	(14.3)	4.1	3.3
Feb22	3.3	(0.3)	(2.5)	(8.0)	4.0	2.6
Mar22	(0.8)	(8.5)	(1.8)	(8.2)	2.6	0.1
Apr22		(24.2)		(12.8)		(4.6)
May22		(18.7)		(14.1)		(7.1)

* adjusted

Albany County Airport Authority
Statements of Net Position

Page 4

	Unaudited May 31, 2021	Unaudited May 31, 2022
<u>ASSETS</u>		
CURRENT ASSETS		
Unrestricted Assets		
Cash and cash equivalents	\$19,179,060	\$23,574,410
Accounts receivable - net	514,408	2,484,286
Lease receivable	--	2,683,477
Prepaid Expenses	479,698	1,014,219
Total Unrestricted Assets	20,173,166	29,756,392
Restricted Assets		
Operating and Renewal Reserves	7,105,587	7,288,382
CFC Funds	449,296	449,847
Capital Funds	4,445,523	8,441,863
PFC Funds	9,029,385	8,943,804
Revenue Bond Funds	11,614,650	11,599,685
FAA Restricted Funds	203,726	203,976
Concession Improvement Funds	698,716	699,574
Total Restricted Assets	33,546,883	37,627,131
Total Current Assets	53,720,049	67,383,523
NON-CURRENT ASSETS		
Capital Assets	284,191,255	277,719,174
Lease Receivable	--	20,212,167
Prepaid Expenses	225,103	209,668
Total Non-Current Assets	284,416,358	298,141,009
Total Assets	338,136,407	365,524,532
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Refunding	1,802,374	1,344,959
OPEB Expenses	504,922	391,588
Pension Expenses	1,046,330	1,136,675
Total Deferred Outflows of Resources	3,353,626	2,873,222
TOTAL ASSETS AND DEFERRED OUTFLOWS	341,490,033	368,397,754
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Payable from Unrestricted Assets	1,791,371	5,152,550
Payable from Restricted Assets	10,786,627	12,682,511
Total Current Liabilities	12,577,998	17,835,061
NON-CURRENT LIABILITIES		
Bonds and other debt obligations	77,033,440	68,233,168
Net OPEB liability	5,822,240	5,764,889
Net pension liability - proportionate share	1,211,109	127,521
Total Non-Current Liabilities	84,066,789	74,125,578
Total Liabilities	96,644,787	91,960,639
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Concession Improvement Funds	660,016	733,241
OPEB expenses	1,552,848	1,156,601
Pension expenses	44,658	1,093,887
Leases	--	22,400,114
Total Deferred Inflows of Resources	2,257,522	25,383,843
<u>NET POSITION</u>		
Invested in Capital Assets, net of Related Debt	203,703,441	209,039,206
Restricted	27,318,288	26,036,806
Unrestricted	11,565,995	15,977,260
Net Position	242,587,724	251,053,272
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION		
	\$ 341,490,033	\$ 368,397,754

Albany County Airport Authority
2022 Summary of Revenues, Expenses and Net Results
For the five months ended May 31, 2022

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
AIRPORT						
OPERATING REVENUES						
Airline	\$ 920,213	\$ 953,190	\$ 1,088,300	\$ 4,601,063	\$ 4,570,831	\$ 5,359,427
Non-Airline	2,049,287	1,735,672	2,813,052	10,246,433	6,702,047	12,510,165
Total Revenues	2,969,500	2,688,862	3,901,352	14,847,496	11,272,878	17,869,592
OPERATING EXPENSES						
Personal Services	872,063	639,558	696,891	4,360,314	3,565,965	4,206,801
Employee Benefits	476,893	373,547	321,436	2,384,465	1,990,102	2,092,176
Utilities & Communications	165,058	120,825	185,370	825,288	868,804	1,258,231
Purchased Services	458,162	398,737	410,492	2,290,808	2,143,067	2,110,326
Material & Supplies	423,350	317,573	226,385	2,116,748	1,419,587	2,232,571
Office	61,460	12,862	26,551	307,298	225,203	300,681
Administration	64,765	44,627	85,285	323,825	207,060	398,500
Non-Capital Equipment	121,583	0	5,964	607,917	12,641	93,823
Total Expenses	2,643,334	1,907,729	1,958,374	13,216,663	10,432,429	12,693,109
AIRPORT OPERATING RESULTS	326,166	781,133	1,942,978	1,630,833	840,449	5,176,483
FBO OPERATING RESULTS	99,020	94,481	177,423	495,099	377,009	1,106,876
TOTAL OPERATING RESULTS	425,186	875,614	2,120,401	2,125,932	1,217,458	6,283,359
OTHER REVENUES (EXPENSES)						
Interest Earnings	52,408	5,122	6,831	262,038	33,469	24,725
Passenger Facility Charges	303,367	303,214	303,367	1,516,835	1,516,070	1,516,835
ACAA Debt Service	(835,018)	(844,235)	(835,018)	(4,175,090)	(4,221,175)	(4,175,090)
Insurance Recoveries	-	-	-	-	37,171	-
Grant Income	435,716	662,569	11,780	2,178,568	3,032,067	57,380
Improvement Charges	30,700	30,700	30,700	153,500	153,500	153,500
Total Other Revenues(Expenses)	(12,827)	157,370	(482,340)	(64,149)	551,102	(2,422,650)
INCOME/(LOSS) BEFORE CAPITAL CONTRIBUTIONS	412,359	1,032,984	1,638,061	2,061,783	1,768,560	3,860,709
AIRLINE INCENTIVES	(33,333)	-	(20,156)	(166,665)	(80,352)	(101,844)
CAPITAL CONTRIBUTIONS	-	572,847	38,213	-	617,387	112,780
INCREASE (DECREASE) IN NET POSITION	\$ 379,026	\$ 1,605,831	\$ 1,656,118	\$ 1,895,118	2,305,595	3,871,645
NET POSITION, BEGINNING OF PERIOD					240,282,129	247,181,627
NET POSITION, END OF PERIOD					\$ 242,587,724	\$ 251,053,272
RECONCILIATION TO AIRLINE FUNDS REMAINING:						
NET RESULTS BEFORE RESERVES	412,359	1,032,984	1,638,061	2,061,783	1,768,560	3,860,709
Less: Capital Improvements	(275,000)	(275,000)	(275,000)	(1,375,000)	(1,375,000)	(1,375,000)
Less: Reserve Requirements	(43,789)	(10,473)	(43,789)	(218,945)	(52,365)	(218,945)
NET RESULTS	93,570	747,511	1,319,272	467,838	341,195	2,266,764
Revenue Sharing:						
Transfer to/from Airlines (50%)	46,785	373,756	659,636	233,919	170,598	1,133,382
Authority Share (50%)	46,785	373,756	659,636	233,919	170,598	1,133,382
Less: Airline Incentives	(33,333)	-	(20,156)	(166,665)	(80,352)	(101,844)
Net Authority Share	\$ 13,452	\$ 373,756	\$ 639,480	\$ 67,254	\$ 90,246	\$ 1,031,538

**Albany County Airport Authority
Operating Revenues
For the five months ended May 31, 2022**

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
AIRLINE REVENUES						
COMMERCIAL						
Landing Fees-Signatory	\$ 414,865	\$ 328,319	\$ 449,647	\$ 2,074,324	\$ 1,299,782	\$ 1,993,958
Landing Fees-Non Signatory	4,440	1,229	0	22,200	14,090	0
Airline Apron Fees	65,328	66,296	65,412	326,640	331,481	327,062
Glycol Disposal Fee	25,120	30	76	125,598	161,246	172,817
CARGO						
Landing Fees-Signatory	0	61,874	45,868	0	286,888	233,330
Landing Fees-Non Signatory	0	4,006	3,764	0	19,824	17,658
TERMINAL						
Loading Bridges	48,040	44,841	48,040	240,199	224,204	240,199
Space Rental	361,670	443,951	473,853	1,808,351	2,230,673	2,369,265
Non-Signatory Per Turn Fee	750	2,642	1,640	3,750	2,642	5,138
TOTAL AIRLINE REVENUES	920,213	953,190	1,088,300	4,601,063	4,570,831	5,359,427
NON-AIRLINE REVENUES						
AIRFIELD						
Tenant Maintenance	2,500	3,809	982	12,500	17,890	46,835
Total Airfield	2,500	3,809	982	12,500	17,890	46,835
TERMINAL						
Utility Reimbursement	2,000	1,688	2,771	10,000	9,113	13,111
Tenant Maintenance	1,713	0	0	8,566	0	0
Space Rent - Non Airline	60,682	68,539	69,634	303,411	333,518	348,535
Food & Beverage	65,000	69,869	96,941	325,000	198,824	434,374
Retail	62,000	78,462	67,959	310,000	222,521	325,442
Advertising	12,500	4,640	9,050	62,500	93,873	46,207
ATM	1,450	2,696	129,975	7,250	13,257	133,844
Operating Permits	21,150	29,318	41,575	105,750	94,035	117,600
Vending Machines	3,000	1,823	1,953	15,000	6,369	9,203
Baggage Cart Rentals	1,100	1,047	1,367	5,500	2,711	5,313
Total Terminal	230,595	258,083	421,224	1,152,977	974,219	1,433,630
GROUND TRANSPORTATION						
Parking	960,897	776,188	1,485,500	4,804,487	2,477,239	7,101,506
Rental Cars	399,500	288,978	450,415	1,997,500	1,117,383	1,605,287
Access Fees	16,597	1,489	792	82,984	41,189	72,457
TNCs	14,583	11,786	26,018	72,917	37,474	85,723
Garage Space Rent	8,376	8,190	8,445	41,881	41,322	42,227
Total Ground Transportation	1,399,954	1,086,631	1,971,171	6,999,769	3,714,607	8,907,200
OTHER AIRPORT						
Telephone System - Tenants	3,801	0	4,450	19,005	4,265	22,345
Building Rental	9,586	7,347	11,367	47,931	36,728	56,823
Control Tower Rental	67,983	55,481	55,481	339,917	277,407	277,407
Air Cargo Facility	36,110	40,985	40,369	180,548	167,770	199,788
State Executive Hangar	103,924	103,924	103,924	519,618	519,618	519,618
T Hangars	10,102	10,451	10,381	50,512	49,467	55,398
Tie Downs	241	245	248	1,205	1,223	1,242
AV Gas Fuel Sales	4,213	5,227	0	21,065	18,659	140
Industrial Park	50,061	47,581	47,903	250,304	239,067	239,124
Land Rental	36,576	27,434	48,378	182,880	137,508	240,223
Eclipse Hangar	25,141	25,141	25,141	125,706	125,706	125,706
Hangar Rental	42,656	48,574	46,812	213,279	240,782	231,910
Internet and Cable Access	552	385	275	2,758	2,925	2,375
Fingerprinting	2,000	1,912	4,098	10,000	10,314	15,528
Tenant Maintenance	83	0	0	417	0	0
Purchasing Proposals	83	0	0	417	0	0
Ebay/Scrap/Equipment Sales	417	910	182	2,083	2,005	1,460
Utility Reimbursement	13,000	12,659	12,351	65,000	86,326	102,842
Reimb of Property Taxes	3,042	0	0	15,208	14,016	14,339
Other	6,667	(1,106)	8,315	33,333	61,546	16,233
Total Other Airport	416,237	387,150	419,675	2,081,187	1,995,330	2,122,501
TOTAL NON AIRLINE REVENUES	2,049,287	1,735,672	2,813,052	10,246,433	6,702,047	12,510,165
TOTAL REVENUES	\$ 2,969,499	\$ 2,688,862	\$ 3,901,352	\$ 14,847,496	\$ 11,272,878	\$ 17,869,591

Albany County Airport Authority
FBO Results
For the five months ended May 31, 2022

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
OPERATING REVENUES						
Retail Fuel						
Jet A Fuel Sales	\$ 437,500	\$ 412,255	\$ 564,225	\$ 2,187,500	\$ 1,790,279	\$ 2,653,638
AvGas Fuel Sales	21,315	29,905	42,318	106,575	90,810	134,382
Commercial AvGas Fuel Sales	1,750	1,924	1,603	8,750	7,777	8,986
Auto & Diesel Fuel Sales	18,333	11,856	14,696	91,667	86,903	130,414
Retail Fuel Sales	478,898	455,940	622,843	2,394,492	1,975,769	2,927,419
Into Plane Fees	42,855	36,820	64,105	214,275	151,640	286,670
Fuel Farm Fees	60,075	30,595	71,495	300,375	134,124	337,059
General Aviation Landing Fees	18,750	15,903	22,097	93,750	78,282	111,455
Aircraft Parking Fees	14,167	13,456	39,254	70,833	57,490	186,730
Deicing Services	152,785	289	693	763,926	606,025	1,053,702
FBO Properties	37,500	27,425	28,435	187,500	136,189	153,843
FBO Services	7,917	4,749	4,558	39,583	35,524	42,823
TOTAL REVENUES	812,947	585,177	853,479	4,064,734	3,175,043	5,099,700
COST OF SALES						
Fuel Costs - Jet A	261,675	207,662	317,907	1,308,375	895,790	1,381,882
Fuel Discounts - Jet A	28,333	28,515	14,211	141,667	116,781	102,108
Fuel Costs - SAF	0	0	0	0	0	0
Fuel Costs - AvGas	14,790	17,629	28,114	73,950	57,356	95,439
Fuel Discounts - AvGas	370	529	894	1,848	1,694	3,067
Fuel Costs - Commercial AvGas	1,417	1,548	1,258	7,083	6,340	7,034
Fuel Costs - Auto & Diesel	14,167	5,864	10,421	70,833	61,328	96,987
Total Fuel Costs	320,751	261,748	372,804	1,603,756	1,139,289	1,686,518
Deicing Costs - Type I & IV	119,163	0	0	595,814	323,528	691,288
Catering, Oil & Other	375	0	0	1,875	0	0
Total Cost of Sales	440,289	261,748	372,804	2,201,445	1,462,818	2,377,806
Net Operating	372,658	323,429	480,674	1,863,289	1,712,225	2,721,894
OPERATING EXPENSES						
Personal Services						
Salaries	109,762	115,493	127,051	548,811	512,854	564,927
Overtime	17,116	17,319	15,203	85,581	56,953	60,386
Total Personal Services	126,878	132,812	142,253	634,392	569,807	625,313
Employee Benefits	40,894	39,739	37,404	204,471	221,432	197,305
Utilities & Communications	6,573	6,775	7,772	32,864	41,393	55,803
Purchased Services	47,811	27,971	41,479	239,056	278,557	233,517
Materials & Supplies						
Buildings	7,842	758	9,323	39,211	21,594	144,481
Grounds	3,167	900	1,450	15,833	4,975	2,138
Vehicles	27,418	7,913	28,957	137,090	131,324	175,813
Total Materials & Supplies	38,427	9,570	39,730	192,134	157,893	322,431
Administrative Expenses	13,055	12,081	26,079	65,273	66,135	158,062
Non-Capital Equipment	0	0	8,533	0	0	22,586
TOTAL EXPENSES	273,638	228,948	303,251	1,368,190	1,335,217	1,615,018
FBO Net Operating Results	\$ 99,020	\$ 94,481	\$ 177,423	\$ 495,099	\$ 377,009	\$ 1,106,876

Airport Operating Revenue (does not include FBO)
YTD Budget vs. Actual High/Low by Category Report

For the 5 month period ending May 30/31, 2022

		Budget	Actual	Variance	Cumulative Variance
Revenues					
31	02051 Rental Car Concession	(1,997,500)	(1,605,287)	(392,213)	(392,213)
31	01055 Control Tower Rental	(339,917)	(277,407)	(62,511)	(454,724)
31	03280 Fuel Sales - AV Gas	(21,065)	(140)	(20,925)	(475,649)
31	09005 Miscellaneous Income	(33,333)	(16,233)	(17,100)	(492,749)
31	02054 Advertising	(62,500)	(46,207)	(16,293)	(509,042)
31	03024 Off-Airport Parking Facilities	(64,398)	(52,332)	(12,066)	(521,108)
31	03300 Industrial Park	(250,304)	(239,124)	(11,180)	(532,288)
31	03014 Employee Parking	(16,988)	(6,590)	(10,398)	(542,686)
31	02056 Vending Machine Concession	(15,000)	(9,203)	(5,797)	(548,483)
31	01011 Landing Fees - Cargo/Non-Signator	(22,200)	(17,658)	(4,542)	(553,025)
31	03020 Contract Taxi	(5,552)	(3,561)	(1,990)	(555,015)
31	03410 Reimbursement of Property Taxes	(15,208)	(14,339)	(869)	(555,884)
31	09008 Ebay/Scrap/Equipment Sales	(2,083)	(1,460)	(623)	(556,508)
31	09007 Purchasing Proposals	(417)		(417)	(556,924)
31	02063 Internet & Cable Access	(2,758)	(2,375)	(383)	(557,308)
31	02057 Baggage Cart Concession	(5,500)	(5,313)	(187)	(557,495)
31	02012 Baggage Claim Room	(583,612)	(583,612)	0	(557,495)
31	01071 Hangar Maintenance NYS Executiv	(51,667)	(51,667)	0	(557,495)
31	02115 Payphones - Concessions	0		0	(557,495)
31	03023 Off-Airport Rental Cars	0		0	(557,495)
31	01075 Eclipse Hangar Rental	(125,706)	(125,706)	0	(557,495)
31	03012 Preferred Lot Parking	0		0	(557,495)
31	02011 Rental of Boarding Bridges	(240,199)	(240,199)	0	(557,495)
31	03200 Tie Downs	(1,205)	(1,242)	37	(557,458)
31	03017 Short & Over	0	(271)	271	(557,187)
31	03040 Garage Space Rent	(41,881)	(42,227)	346	(556,841)
31	01021 Apron Parking Fees - Commercial	(326,640)	(327,062)	421	(556,420)
31	03021 Limousines	(3,014)	(3,563)	549	(555,871)
31	03015 Lost Card Fees-Employees	0	(550)	550	(555,321)
31	02105 Telephone - Monthly Usage	0	(1,023)	1,023	(554,298)
31	02030 Non Signatory Per Turn Fee	(3,750)	(5,138)	1,388	(552,910)
31	02100 Telephone - Monthly Service	(19,005)	(21,323)	2,318	(550,592)
31	03022 Hotels	(10,021)	(13,000)	2,979	(547,613)
31	02025 Utility Reimbursement	(10,000)	(13,111)	3,111	(544,502)
31	03100 T-Hangar Rentals	(50,512)	(55,398)	4,886	(539,615)
31	09001 Fingerprinting	(10,000)	(15,528)	5,528	(534,088)
31	01060 Building Rental	(47,931)	(56,823)	8,892	(525,196)
31	02062 Operating Permits	(105,750)	(117,600)	11,850	(513,345)
31	03027 TNCs	(72,917)	(85,723)	12,807	(500,539)
31	02053 Retail Concession	(310,000)	(325,442)	15,442	(485,096)
31	01070 Hangar Rental - Airline	(681,230)	(699,862)	18,632	(466,465)
31	01065 NE Quad Cargo Facility	(180,548)	(199,788)	19,240	(447,225)
31	01010 Landing Fees - Cargo/Signatory	(2,206,250)	(2,227,288)	21,038	(426,187)
31	03500 Tenant Maintenance	(21,483)	(46,835)	25,352	(400,835)
31	02010 Airline Space Rental	(1,752,443)	(1,785,653)	33,210	(367,625)
31	03405 Utility Reimbursements	(65,000)	(102,842)	37,842	(329,783)
31	02020 Non-Airline Space Rental	(303,411)	(348,535)	45,124	(284,659)
31	01035 Glycol Disposal Fee	(125,598)	(172,817)	47,219	(237,440)
31	03010 Short Term Parking	(385,000)	(432,839)	47,839	(189,601)
31	01050 Land Rental	(182,880)	(240,223)	57,343	(132,258)
31	02052 Food & Beverage Concession	(325,000)	(434,374)	109,374	(22,884)
31	02064 ATM Income	(7,250)	(133,844)	126,594	103,710
31	01012 Airfield Revenue Sharing	131,926		131,926	235,636
31	03013 Economy Parking	(517,500)	(667,044)	149,544	385,180
31	02013 Terminal Revenue Sharing	527,703		527,703	912,883
31	03011 Long Term Parking	(3,885,000)	(5,994,212)	2,109,212	3,022,095
		<u>(14,847,496)</u>	<u>(17,869,591)</u>	<u>3,022,095</u>	
		\$ (14,847,496)	\$ (17,869,591)	\$ 3,022,095	

Airport Operating Expenses (does not include FBO)
YTD Budget vs. Actual High/Low by Category Report

For the 5 month period ending May 30/31, 2022

			Budget	Actual	Variance	Cumulative Variance
Salaries Expense						
34	12010	Overtime 1.5	293,541	330,485	(36,944)	(36,944)
34	12020	Overtime 2.0	16,299	41,593	(25,294)	(62,238)
34	13000	Temporary Help	4,167		4,167	(58,071)
34	11005	Part Time/Seasaonal Salaries	138,763	48,067	90,696	32,625
34	11000	Salaries	3,907,545	3,786,657	120,888	153,514
			4,360,314	4,206,801	153,514	
Other Employee Expenses						
35	26010	NYS Disability	51,372	65,500	(14,127)	(14,127)
35	29000	NYS Retirement	133,879	134,191	(313)	(14,440)
35	22105	Other Post Employment Benefits (O	72,748	72,748	0	(14,440)
35	22300	Health Insurance - Vision	2,883	2,700	182	(14,258)
35	24010	Employee EAP Program	404	178	226	(14,032)
35	24000	Medical Exams/Abstracts	9,208	8,873	336	(13,696)
35	24015	Smoking Cessation Class	500		500	(13,196)
35	23000	Health Insurance - AFLAC	2,708	1,647	1,061	(12,135)
35	25000	Uniforms & Laundry	21,646	18,512	3,133	(9,002)
35	29001	TBI Retirement	88,950	84,420	4,530	(4,472)
35	25005	Uniform Purchases	15,132	4,771	10,361	5,889
35	21000	Social Security	331,706	315,007	16,699	22,588
35	26020	Unemployment Insurance	67,704	36,258	31,446	54,034
35	22200	Dental Insurance	59,074	21,563	37,510	91,544
35	26030	Workers Compensation	244,420	168,247	76,172	167,717
35	22000	Health Insurance	1,282,134	1,157,561	124,573	292,290
			2,384,465	2,092,176	292,290	
Utilities						
36	31000	Electric	537,188	871,632	(334,444)	(334,444)
36	34000	Sewer	38,125	132,884	(94,759)	(429,203)
36	33000	Natural Gas	101,403	168,519	(67,117)	(496,319)
36	36032	Internet Access	19,005	23,216	(4,211)	(500,530)
36	36060	Cable Television	2,394	3,533	(1,139)	(501,670)
36	36015	Telephones-Monthly Service	6,181	6,549	(368)	(502,037)
36	36010	Telephone Charges-Local	7,231	7,381	(150)	(502,187)
36	36017	Payphones Annual & Monthly Servi	0		0	(502,187)
36	36012	Telephone - Sheriff	1,708	1,673	36	(502,152)
36	36018	Payphones - Monthly Usage	63		63	(502,089)
36	36016	Telephones-Monthly Usage	1,250	9	1,241	(500,848)
36	36011	Telephone Charges-Long Distance	6,621	604	6,016	(494,831)
36	36030	Telephone-Cellular	27,000	17,821	9,179	(485,653)
36	36020	Telephone Repairs	23,140	2,545	20,595	(465,058)
36	35000	Water	53,979	21,865	32,114	(432,944)
			825,288	1,258,231	(432,944)	
Purchased Services						
37	44005	Perimeter Security	90,743	114,399	(23,656)	(23,656)
37	41010	Financial Services	41,667	59,500	(17,833)	(41,490)
37	49020	Engineering Services	12,500	20,519	(8,019)	(49,508)
37	42045	Builders Risk	0	7,402	(7,402)	(56,910)
37	44030	Employee Shuttle Service	5,209	12,500	(7,291)	(64,201)
37	42095	Insurance Claims	6,458	13,591	(7,132)	(71,333)
37	42080	Cyber Liability Insurance	8,333	14,769	(6,435)	(77,768)
37	42093	Agency Fee	12,500	18,750	(6,250)	(84,018)
37	47000	Special Studies	27,083	32,975	(5,892)	(89,910)
37	49015	Consultant	20,000	23,750	(3,750)	(93,660)
37	42070	Public Official Liability	14,583	17,138	(2,555)	(96,215)
37	42065	Crime Insurance	2,917	3,199	(282)	(96,497)
37	44000	Public Safety	871,611	871,612	0	(96,497)
37	41020	Rates & Charges	0		0	(96,497)
37	44020	Parking Valet Service	0		0	(96,497)
37	49010	Architectural Services	0		0	(96,497)
37	49040	Professional Management	177,083	177,083	0	(96,497)
37	49060	Code Enforcement	48,417	48,417	0	(96,497)
37	42041	Environmental Liability	14,729	14,729	0	(96,497)
37	44010	Armored Car Service	2,083	1,786	297	(96,200)
37	42090	Fiduciary Liability	7,500	6,654	846	(95,354)
37	42010	Airport Liability	105,606	104,649	957	(94,397)
37	42020	Automotive Insurance	31,250	29,822	1,428	(92,969)
37	45010	Refuse Removal Services	30,960	27,843	3,117	(89,851)

Airport Operating Expenses (does not include FBO)
YTD Budget vs. Actual High/Low by Category Report

For the 5 month period ending May 30/31, 2022

			Budget	Actual	Variance	Cumulative Variance
37	47010	GIS Services	10,000	2,662	7,338	(82,513)
37	45000	Janitorial Services	242,164	234,740	7,424	(75,090)
37	49005	Appraisal	10,417		10,417	(64,673)
37	46020	Passenger Info Booth	62,970	50,504	12,466	(52,207)
37	42060	Property Insurance	122,172	105,710	16,461	(35,746)
37	46010	Public Relations	41,667	23,038	18,629	(17,117)
37	46012	Artistic Exhibits	41,019	20,518	20,501	3,384
37	43000	Legal Services	20,833		20,833	24,217
37	46015	Advertising	62,500	1,392	61,108	85,325
37	49070	Other Professional Services	145,833	49,500	96,333	181,658
			<u>2,290,808</u>	<u>2,109,150</u>	<u>181,658</u>	
Material & Supplies						
38	51019	Snow Removal Supplies	103,958	495,324	(391,365)	(391,365)
38	52051	Control Tower Maintenance	125,000	223,730	(98,730)	(490,095)
38	53050	Snow Removal Services	124,167	186,632	(62,465)	(552,560)
38	54011	Diesel Fuel	45,833	98,991	(53,158)	(605,718)
38	53010	Landscaping	5,396	37,957	(32,561)	(638,279)
38	54010	Gasoline	19,025	49,551	(30,526)	(668,805)
38	51011	Airfield Lighting	29,167	49,618	(20,451)	(689,257)
38	51053	Electric	45,833	66,002	(20,169)	(709,425)
38	52063	Window Washing	34,654	49,110	(14,456)	(723,881)
38	51020	Rubber Removal	33,333	44,183	(10,849)	(734,731)
38	52010	Alarm & PA Systems	35,018	41,884	(6,866)	(741,596)
38	54021	Vehicle Repair & Maintenance	30,417	36,500	(6,083)	(747,680)
38	54045	ARFF Vehicle Repair & Maintenance	7,500	12,386	(4,886)	(752,565)
38	53090	T-Hangar Maintenance	39,594	43,847	(4,253)	(756,818)
38	51017	Airfield Shop Supplies	9,375	13,171	(3,796)	(760,614)
38	52012	Card Access System	33,333	36,207	(2,874)	(763,488)
38	53040	Sign Expense	5,521	7,544	(2,023)	(765,510)
38	51052	Wastewater Conveyance	3,125	5,000	(1,875)	(767,385)
38	52071	ID Tags	14,583	15,994	(1,410)	(768,796)
38	52075	Advertising Displays	0	947	(947)	(769,743)
38	54030	General Equipment Repair & Maintenance	18,125	19,000	(875)	(770,618)
38	52061	Building Materials	0	571	(571)	(771,188)
38	52041	Fire Equipment Testing	1,919	2,210	(291)	(771,479)
38	53071	Wildlife Hazard Management	15,833	16,049	(216)	(771,695)
38	51055	Water District Charges	10,417	10,574	(157)	(771,852)
38	52059	Storage Space Rental	3,125	3,162	(37)	(771,889)
38	53070	Hazardous Waste Management	1,500	1,504	(4)	(771,893)
38	53085	Land Lease	6,431	6,431	0	(771,893)
38	51032	Hazardous Material Supplies	2,083	1,739	344	(771,549)
38	53020	Fencing	375		375	(771,174)
38	53041	Traffic Light Repairs	833		833	(770,341)
38	52040	Fire Equipment Services	2,444	1,090	1,355	(768,986)
38	52036	Automatic Door Repairs & Supplies	5,000	3,629	1,371	(767,616)
38	53078	Liquid Waste Disposal	1,500		1,500	(766,116)
38	53045	Catch Basin Maintenance	1,667		1,667	(764,449)
38	52080	Sign Expense	2,708	541	2,168	(762,281)
38	54022	Vehicle Communication Equipment	2,667	481	2,186	(760,096)
38	53060	Dump Fees - Landfill	3,450	1,065	2,385	(757,711)
38	52013	CCTV Repair	20,833	18,348	2,485	(755,226)
38	51014	Pavement Repairs	2,500		2,500	(752,726)
38	51010	Fencing	3,750	1,169	2,582	(750,144)
38	54070	Vehicle Shop Tools & Supplies	18,750	15,938	2,812	(747,332)
38	53051	NYS Police Hangar Maintenance	52,083	49,264	2,820	(744,512)
38	54013	Vehicle/Equipment Tires	14,167	10,320	3,846	(740,666)
38	54060	Mower Repair & Maintenance	5,833	1,527	4,306	(736,360)
38	54012	Oil / Grease	9,792	5,432	4,360	(732,000)
38	54015	CNG Fuel	9,583	4,662	4,922	(727,079)
38	51031	ARFF Supplies	24,997	19,749	5,248	(721,831)
38	51030	EMS Supplies	6,743	239	6,504	(715,327)
38	52014	Key Access System	6,875		6,875	(708,452)
38	51015	Apron Maintenance	20,833	11,982	8,851	(699,601)
38	52034	Roof	10,417	1,507	8,910	(690,691)
38	52050	US Customs	21,083	11,947	9,136	(681,555)
38	52037	Pest Control	25,587	13,988	11,599	(669,957)
38	51054	Sewer District Charges	13,125		13,125	(656,832)
38	51033	ARFF Foam	13,857		13,857	(642,975)

Airport Operating Expenses (does not include FBO)
YTD Budget vs. Actual High/Low by Category Report

For the 5 month period ending May 30/31, 2022

				Budget	Actual	Variance	Cumulative Variance
38	51016	Runway Painting		14,583	310	14,274	(628,701)
38	52020	Baggage System		18,750	3,900	14,850	(613,851)
38	54040	Heavy Equipment Maintenance		25,000	9,749	15,251	(598,599)
38	52090	Flight Information Displays		16,364	0	16,364	(582,235)
38	52062	Janitorial Supplies		100,806	76,312	24,494	(557,742)
38	53048	Snow Removal Supplies		25,417		25,417	(532,325)
38	52032	Elevator Repairs & Supplies		47,917	21,613	26,303	(506,022)
38	52031	Electrical Repairs & Supplies		95,813	67,768	28,045	(477,977)
38	54050	Snow Equipment Repair & Maintena		37,500	6,300	31,200	(446,777)
38	51057	System Maintenance & Repairs		75,000	40,578	34,422	(412,355)
38	53030	Pavement Repairs		41,667	1,478	40,189	(372,166)
38	52035	Plumbing Repairs & Supplies		65,000	21,024	43,976	(328,190)
38	52033	HVAC		117,188	44,283	72,905	(255,285)
38	52060	Building Maintenance		330,025	182,119	147,906	(107,380)
				2,116,748	2,224,128	(107,380)	
Office/Administration							
39	66060	Credit Card Service Charges		163,333	228,200	(64,866)	(64,866)
39	66070	2008A Remarketing & LOC Fees		0	35,094	(35,094)	(99,960)
39	55015	Hardware/Software Maint Support		183,637	211,758	(28,121)	(128,081)
39	66000	Dues & Subscriptions		22,685	36,363	(13,678)	(141,759)
39	66061	EZ Pass Fees		50,000	62,187	(12,187)	(153,946)
39	55014	Computer Systems		19,208	26,084	(6,876)	(160,822)
39	66062	Bank & Paying Agent Fees		2,917	4,365	(1,448)	(162,270)
39	66040	Licenses & Permits		1,604	2,900	(1,296)	(163,566)
39	66003	G.F.O.A.		0	595	(595)	(164,161)
39	55011	Copy Machine Use		417	970	(553)	(164,714)
39	55041	Express Mail		0	377	(376)	(165,091)
39	55070	Payroll Services		17,708	18,056	(348)	(165,439)
39	55012	Office Equipment Service Agreeemer		3,916	3,838	78	(165,360)
39	66011	Authority Board Travel & Education		208		208	(165,152)
39	66002	AAAE		271		271	(164,881)
39	55050	Reference Materials		708	165	543	(164,338)
39	66012	Authority Management Travel & Edu		9,750	8,917	833	(163,504)
39	66020	Tuition Reimbursement		1,042		1,042	(162,463)
39	55032	Printing Outside Services		8,333	7,010	1,323	(161,140)
39	55040	Postage		3,750	2,300	1,450	(159,690)
39	66014	Outside Functions		2,083		2,083	(157,606)
39	55031	Parking Ticket Stock		2,500		2,500	(155,106)
39	55030	Printed Forms / Letterhead		3,375	819	2,556	(152,550)
39	55060	Office Supplies		12,185	9,277	2,908	(149,642)
39	55010	Office Equipment Rental		7,414	4,046	3,367	(146,274)
39	66013	Function Refreshments		6,250	2,847	3,403	(142,871)
39	66030	Advertising - Public Meetings		9,167	4,303	4,864	(138,008)
39	55020	Office Furniture & Fixtures		7,479	2,245	5,234	(132,773)
39	66050	Property Taxes		15,833		15,833	(116,940)
39	55016	Computer Equipment		36,666	13,736	22,930	(94,010)
39	66010	Training / Travel		38,681	12,730	25,951	(68,059)
				631,122	699,181	(68,059)	
Non-Capital Equipment							
41	83000	Equipment		607,917	87,860	520,057	520,057
				607,917	87,860	520,057	
				\$13,216,663	\$12,677,527	\$ 539,136	

Notes to Financial Statements

1. Accounting Basis

This financial information is presented for the purposes of comparing budget to actual results and for indicating generally how revenues and expenses have compared to budgeted revenues and expenses through on a monthly basis. The financial information presented herewith is prepared on the Albany County Airport Authority's budgetary basis of accounting.

This report includes preliminary operating and performance statistics, and financial forecasts based upon the budgetary basis of accounting estimates that involve uncertainties that could result in actual financial results differing materially from preliminary estimates.

2. Cash Reserves

2022 Operating Budget - Airport	\$32,120,020
2022 Operating Budget – FBO	<u>8,567,123</u>
	\$40,687,143
Monthly Operating Outflow	(\$40,687,143/12)
	\$3,390,595

Months Operating Reserves Unrestricted
\$23,574,410/\$3,390,595 ~ 6.95 months

Months Operating and Renewal Reserves
\$6,786,305/\$3,390,595 ~ 2.0 months

	Unrest.	Restr	Total
Aug20	4.85	2.0	6.85
Sep20	5.37	2.0	7.37
Oct20	5.31	2.0	7.31
Nov20	5.14	2.0	7.14
Dec20	5.63	2.0	7.63
Jan21	5.30	2.0	7.30
Feb21	5.22	2.0	7.22
Mar21	5.26	2.0	7.26
Apr21	4.63	2.1	6.73
May21	5.23	2.1	7.33
Jun21	5.50	2.1	7.71
Jul21	5.98	2.1	8.08
Aug21	5.99	2.1	8.09
Sep21	6.22	2.1	8.32
Oct21	6.11	2.1	8.21
Nov21	6.19	2.1	8.29
Dec21	6.09	2.1	8.19
Jan22	6.51	2.0	8.51
Feb	6.51	2.0	8.51
Mar	6.72	2.0	8.72
Apr	6.88	2.0	8.88
May	6.95	2.0	8.95

3. Accounts Receivable

The amount of accounts receivables, shown as days of average annual (2022 Budget) daily revenues, is as follows:

$$\$50,481,110 / 365 = \$138,304$$

$$\$2,484,286 / \$138,304 = 17.96$$

Aug 20	10.04
Sep 20	4.52
Oct20	4.65
Nov20	4.46
Dec20	3.75
Jan21	8.52
Feb21	11.47
Mar21	2.36
Apr21	0.74
May21	4.10
Jun21	4.98
Jul21	5.70
Aug21	14.74
Sep21	12.92
Oct21	19.20
Nov21	17.06
Dec21	17.14
Jan22	14.98
Feb	12.53
Mar	7.80
Apr	11.80
May	17.96

4. Capital Assets

The following are capital expenditures that are greater than \$50,000 and have a useful life greater than one year:

	Collected
Land	\$ 48,201,829
Buildings	247,884,827
Equipment	19,762,574
Improvements	<u>273,662,249</u>
	589,511,479
Accumulated Depreciation	<u>(321,208,749)</u>
	268,302,730
Construction In Progress	<u>9,416,444</u>
	\$277,719,174

5. COVID Relief Funding

The following are grant amounts awarded to the Authority. Revenue is recognized when expenses are submitted for reimbursement, not when they are awarded.

	Awarded	Collected
AIP143-CARES	\$15,277,876	\$15,277,876 C
AIP144-CHRSSA ³	5,093,917	-
AIP145-CHRSSA ²	320,510	320,510 C
AIP148-ARPA	12,113,224	-
AIP149-Con Relief	1,282,039	-
Jobs Act of 21 ¹	<u>28,551,945</u>	-
	\$62,639,511	\$15,277,876

¹ Aka Bipartisan Infrastructure Law, 2022 appropriation \$5,568,244, award pending.

² Closed, March 2022

³ Must collect by March 19, 2025

Albany International Airport
For the five months ended May 31, 2022

	Budget	Current Month		Budget	Year to Date		12 Month Running	
		2021	2022		2021	2022	2021	2022
Statistics								
Total Enplanements	100,000	79,125	109,543	500,000	251,265	486,467	463,206	1,211,141
	9.5%		38.4%			93.6%		161.5%
<i>Passenger</i>	2,462	1,856	2,602	12,310	7,582	11,580	17,420	27,696
<i>Cargo</i>	205	296	268	1,024	1,364	1,308	3,286	3,362
<i>Charter, Corporate & Diversi</i>	240	257	285	1,200	1,131	1,360	2,481	3,605
<i>General Aviation</i>	1,010	1,246	1,420	5,050	5,111	5,157	14,592	14,164
<i>Military</i>	292	281	237	1,458	1,341	1,299	3,547	3,197
Total Operations	4,208	3,936	4,812	21,042	16,529	20,704	41,326	52,024
	14.3%		22.3%			25.3%		25.9%
Landed Weight (1,000)	125,000	81,109	127,233	625,000	323,278	564,510	774,527	1,336,142
	1.8%		56.9%			74.6%		72.5%
Cargo/Mail & Express	1,983	2,002	1,628	9,917	9,455	8,124	23,370	21,718
	-17.9%		-18.7%			-14.1%		-7.1%
Jet A Gallons	89,720	89,502	89,933	384,247	398,837	471,063	948,314	1,346,608
	0.2%		0.5%			18.1%		42.0%
AvGas Gallons	4,350	5,684	5,826	21,750	17,745	20,564	60,896	52,634
	33.9%		2.5%			15.9%		-13.6%
Deicing Consortium	6,313	-	-	31,563	34,548	38,453	50,754	56,324
	-100.0%					11.3%		11.0%
Deicing sprayed/retail	7,441	-	-	37,204	38,864	40,792	49,159	58,550
						5.0%		19.1%
Parking Revenue	\$ 960,898	\$ 776,188	\$ 1,485,500	\$ 4,804,488	\$ 2,477,239	\$ 7,101,506	\$ 3,954,639	\$ 13,663,080
Revenue per enplanement	\$ 9.61	\$ 9.81	\$ 13.56	\$ 9.61	\$ 9.86	\$ 14.60	\$ 8.54	\$ 11.28
Transactions		34,431	49,335		108,926	208,525	203,450	501,288
Average transaction		\$ 22.54	\$ 30.11		\$ 22.74	\$ 34.06	\$ 19.44	\$ 27.26
Concession Sales								
Rental Cars		\$ 3,758,598	\$ 4,297,285		\$ 11,173,787	\$ 16,148,715	\$ 25,823,626	\$ 54,827,437
Revenue per enplanement		\$ 47.50	\$ 39.23		\$ 44.47	\$ 33.20	\$ 55.75	\$ 45.27
Food and Beverage		\$ 395,158	\$ 769,258		\$ 1,331,579	\$ 3,436,884	\$ 2,234,861	\$ 7,645,527
Revenue per enplanement		\$ 4.99	\$ 7.02		\$ 5.30	\$ 7.06	\$ 4.82	\$ 6.31
Retail		\$ 301,523	\$ 339,795		\$ 810,524	\$ 1,513,286	\$ 1,718,414	\$ 3,932,285
Revenue per enplanement		\$ 3.81	\$ 3.10		\$ 3.23	\$ 3.11	\$ 3.71	\$ 3.25

SCHEDULED AIRLINE PASSENGER SERVICE

Monthly Scheduled Flights are as follows:

	Airlines	Non-Stop Destination Airports	Non-Stop Destination Cities ⁽¹⁾	Scheduled Flights	Average Flights per Day	Monthly Seats Available	Monthly Landed Weight (lbs.)	Enplane.	Projected Load Factor
Jan2020	7	17	13	1,391	44.9	141,803	147,829,062	114,119	80.5%
Jan2021	7	15	11	622	20.6	56,129	58,693,922	25,665	45.7
Jun21	7	19	14	991	33.0	97,420	96,959,934	88,614	91.0
Jul21	7	19	15	1,100	35.5	114,081	111,304,466	114,106	100.0
Aug21	7	19	15	1,165	37.9	123,051	125,168,610	115,469	94.8
Sep21	7	17	13	1,129	37.6	120,713	116,138,848	98,456	81.6
Oct21	7	18	13	1,182	38.1	125,324	115,091,066	114,335	91.2
Nov21	7	17	12	1,120	37.3	118,803	112,293,096	99,723	83.9
Dec21	7	17	12	1,096	35.4	114,381	111,014,472	93,971	82.1
Jan22	7	18	13	1,066	34.4	111,340	107,337,992	74,020	66.5
Feb22	7	19	13	999	35.7	105,195	99,654,094	82,020	78.0
Mar22	7	18	12	1,175	37.9	121,434	116,508,440	107,454	88.4
Apr22	7	19	13	1,275	42.5	130,529	125,318,092	113,430	86.9
May22	7	21	15	1,282	41.4	133,592	129,745,040	109,543	82.0
Jun22	7	22	15	1,274	42.5	139,005	131,608,948	109,000	78.4E
Jul22	7	22	15	1,394	45.0	154,418	148,924,672	121,000	78.4E

⁽¹⁾ Five (5) cities may be served by two or more airports; Chicago (ORD/MDW), New York (EWR/LGA) Orlando (MCO/SFB), Tampa (TPA/PIE/PGD), and Washington DC (DCA/IAD).

Weekly schedule flight changes are as follows:

				<u>Year-To-Date (net)</u>			
		<u>Week</u>		<u>Week</u>		<u>Week</u>	
		<u>#26-2022</u>	<u>+</u>	<u>(-) #31-2022</u>	<u>#04-2022</u>	<u>+</u>	<u>(-) #26-2022</u>
1	ATL Atlanta, GA	21	-	-	20	2	(1)
2	BDL Hartford, CT	-	-	-	-	-	-
3	BWI Baltimore, MD	19	14	-	25	17	(9)
4	MDW Chicago-Midway	13	7	-	13	7	-
5	ORD Chicago-O'Hare	41	-	(1)	28	13	(1)
6	CLT Charlotte, NC	21	-	(2)	13	8	(2)
7	DEN Denver, CO	4	-	-	-	4	-
8	DTW Detroit, MI	27	-	(2)	27	6	(8)
9	FLL Fort Lauderdale, FL	7	-	-	4	4	(1)
10	RSW Fort Myers, FL	-	-	-	1	-	(1)
11	MIA Miami, FL	1	-	-	1	1	(1)
12	MSP Minneapolis, MN	-	-	-	-	-	-
13	MYR Myrtle Beach, SC	3	-	-	-	3	-
14	BNA Nashville, TN	2	-	-	-	2	-
15	EWR Newark, NJ	26	-	-	12	24	(10)
16	LGA New York, LaGuardia	19	-	-	13	6	-
17	MCO Orlando, FL	17	-	-	16	4	(3)
18	SFB Orlando/Sanford, FL	2	-	-	-	5	(3)
19	PHL Philadelphia, PA	21	6	-	17	18	(8)
20	RDU Raleigh-Durham, NC	4	-	-	-	4	-
21	PGD Tampa/Punta Gorda, FL	2	-	-	2	4	(4)
22	TPA Tampa, FL	1	-	-	2	6	(7)
23	PIE Tampa/St. Pete, FL	3	-	(1)	2	5	(5)
24	DCA Washington DC-Reagan	25	-	-	26	1	(2)
25	IAD Washington DC-Dulles	21	-	-	21	1	(1)
		300	27	(6) 321	243	145	(67) 321

May 31, 2022

Full Time Positions

	Budget Full Time	Budget Part Time	Budget Total	Filled Full Time	Vacant Full Time	In Process To Fill
AvPORTS						
Jun	155	19	174	132	23	7
Jul	155	19	174	132	23	7
Aug(1)	157	19	176	134	23	6
Sep	157	19	176	135	21	4
Oct	157	19	176	131	26	7
Nov	157	19	176	130	25	7
Dec	157	19	176	130	27	6
Jan22	165	15	180	132	33	6
Feb	165	15	180	129	36	8
Mar	165	15	180	125	40	9
Apr	165	15	180	128	37	13
May	165	15	180	129	36	13
FBO						
Jun	33	-	33	29	4	4
Jul	33	-	33	29	4	4
Aug	33	-	33	26	7	7
Sep	33	-	33	26	7	7
Oct	33	-	33	26	7	7
Nov	33	-	33	26	7	7
Dec	33	-	33	24	9	9
Jan22	33	-	33	25	8	8
Feb	33	-	33	26	7	6
Mar	33	-	33	25	8	8
Apr	34	2	36	23	11	11
May	34	2	36	26	8	8
ACAA						
Jun	20	3	23	20	-	-
Jul	20	3	23	20	-	-
Aug	20	3	23	20	-	-
Sep	20	3	23	20	-	-
Oct	20	3	23	20	-	-
Nov	20	3	23	20	-	-
Dec	20	3	23	20	-	-
Jan22	20	3	23	20	-	-
Feb	20	3	23	20	-	-
Mar	20	3	23	20	-	-
Apr	20	3	23	20	-	-
May	20	3	23	20		
<hr/>						
Total						
Jun	208	22	230	181	27	11
Jul	208	22	230	181	27	11
Aug	210	22	231	180	30	13
Sep	210	22	231	181	28	11
Oct	210	22	232	177	33	14
Nov	210	22	232	176	32	14
Dec	210	22	232	174	36	9
Jan22	218	18	236	177	41	14
Feb	218	18	236	175	43	14
Mar	218	18	236	170	48	17
Apr	219	20	239	171	48	25
May	219	20	239	175	44	21

Snowfall

	2019/2020				2020/2021				2021/2022			
	Trace	Events	Amt.	Cum. Amt.	Trace	Events	Amt.	Cum. Amt.	Trace	Events	Amt.	Cum. Amt.
Oct	0	0	0.0"	0.0"	0	0	0.0"	0.0"	0	0	0.0"	0.0"
Nov	4	3	2.3	2.3	7	0	0.0	0.0	3	2	1.4	1.4
Dec	7	4	27.9	30.2	9	3	26.2	26.2	11	6	4.1	5.5
Jan	9	3	5.1	35.3	11	6	12.1	38.3	6	11	8.3	13.8
Feb	9	6	7.0	42.3	9	7	13.8	52.1	9	6	10.7	24.5
Mar	6	3	6.4	48.7	4	1	0.8	52.9	4	3	9.1	33.6
Apr	6	2	1.0	49.7	4	2	0.5	53.4	1	14	2.8	36.4

Event – Measurable snowfall, 0.1" or greater.

Source: <https://www.ncdc.gov/cdo-web/quickdata>

AGENDA ITEM NO. 5

Project Development



PROJECT STATUS REPORT

July 11, 2022

I. AIRSIDE IMPROVEMENTS

A) Pavement Condition Index (PCI) Report (Contract# S-21-1101)

The FAA requires Airports to have a PCI done every five years. The last PCI done was in 2015. The PCI is a thorough onsite investigation of all asphalt paved surfaces on the Airport. The report details the current conditions and notes all issues and defects. McFarland Johnson's crews have completed all site work and will produce a complete report to be submitted to the FAA by the end of July 2022.

B) Air Cargo Pavement Rehabilitation

Negotiations with Passero Associates were approved by the Board in May 2022. Passero will need to do investigation of the concrete pavement failure on the south end of the Air Cargo apron (leased by UPS) and then design the repair and replacement of the pavement. Passero has been working with ACAA to determine the extent of the investigation and compile a proposal to complete the work. Passero's engineering proposal will be an action item for this Board Meeting.

C) Runway 10-28 Rehabilitation (Contract #S-21-1100)

To maintain the quality of the pavement for aircraft to land on the runways need to be milled and resurfaced with new asphalt pavement. Collier Engineering's scope and fee were approved by the Board at the January 2022 meeting. Collier completed the design with ACAA and AvPorts. The Project was bid in April 2022. Callanan Industries was the low bidder and their contract was approved at the May Board meeting. Collier has submitted Amendment #1 for the Construction Inspection of the project as required by the FAA. Amendment #1 is an action item for today's Board Meeting.

II. LANDSIDE IMPROVEMENTS

A) Air Traffic Control Tower (Contract 1013-R & EV)

The FAA as part of the lease renewal, requested some upgrades to their facility. The roof replacement project (1013-R) the roof project will be bid in 2023 when materials are more readily available. The elevator replacement project (1013-EV) was awarded to Kone under NYS Contract pricing. The equipment has been shipped and Kone has revised the schedule to begin work in mid July 2022 with concurrence from the FAA Tech Ops.

B) Main Terminal Fire Alarm Replacement (Contract 20-1075-FP)

Hewitt & Young Electric was awarded the contract and is continuing the installation of the new Terminal Fire alarm system. The contractor are currently pulling wires and installing sensors and panels throughout the Terminal. Installation of the alarm system will continue with the contractor working two shifts. All installation work and testing of the new system will be completed by the end of summer.

C) MDF (Main Distribution Frame) Room Fire Protection (Contract 1053-FP)

Condor Fire Sprinkler was contracted to install a new dry fire protection system in the MDF room where all the Airport computer, telephone and security system are routed back to. This project is replacing the existing sprinkler system that currently serves as fire protection, eliminating the possibility system failure due to sprinklers going off. Condor has completed the testing the system as required by NYS Fire Code. The contractor will remove the remaining wet system.

D) Main Terminal Elevator #6 Replacement

Elevator #6 in the Terminal, which is the main public use elevator to and from the TSA checkpoint was found to have a faulty hydraulic piston. Kone has provided the Airport a proposal to eliminate the piston system and convert the elevator to an MRL cable system under State Contract pricing. The equipment is in production and scheduled for delivery for August 29, 2022. Removal of the existing equipment will be started mid – August.

E) Main Terminal Elevator #8 Replacement

Elevator #8 in the Terminal, which is currently the main public use elevator to and from the TSA checkpoint is experiencing a very high volume of passengers since Elevator #6 is Out-Of-Service. The elevator is being maintained by Kone the elevator maintenance company for the Airport. Kone has provided the Airport a proposal to eliminate the piston system and convert the elevator to an MRL cable system under State Contract pricing once Elevator #6 is back in service. The equipment is in production.

F) Parking Lot C Rehabilitation (Contract #S-22-1119GC)

Parking Lot C was originally part of an aircraft parking apron. With the FAA's permission in 2015 the Airport was allowed to convert part of that apron to a parking lot which at the time was needed. The agreement with the FAA was to use the space for a parking lot for 5 years. James H. Maloy, Inc. completed the work and the pavement was returned back to airside usage mid-June in compliance with the FAA.

G) HVCC Aircraft Technician School Sprinkler System (Contract#S-22-1109FP)

HVCC and ACAA worked together to get the classrooms set up at 6 Jetway Drive, so classes could begin on August 30, 2021. HVCC has begun moving their equipment into the hangar and lab area. The HVAC sprinkler systems will be connected in the lab area to the hangar sprinklers. This Contract was awarded to Absolute Fire Protection by the Board. AFP has begun work, making the connection to the municipal water and is currently installing piping and sprinklers in the 6Jetway drive classroom areas.

AGENDA ITEM NO. 6

Counsel

AGENDA ITEM NO. 7

Concessions/Ambassador Program



RC

Monday, July 11, 2022

Concessions & Ambassador Program Report

Minority Percentages in the Concessions' Workforce

Date	min/total	HMSHost	OHM	Paradies	Dunkin
June 2021	31/61 = 48%	6/21=29%	15/25=60%	6/11=55%	4/7=57%
July 2021	28/70 = 40%	8/27=30%	13/25=52%	5/11=46%	2/7=29%
August 2021	35/70 = 50%	12/23=52%	14/30=47%	5/10=50%	4/7=57%
September 2021	35/70 = 50%	11/25=44%	15/23=65%	5/14=36%	4/8=50%
October 2021	41/85 = 48%	13/33=39%	20/29=69%	5/14=36%	3/9=33%
November 2021	50/100=50%	14/33=42%	27/43=63%	5/14=36%	4/10=40%
December 2021	67/104=65%	17/37=46%	37/46=80%	8/14=57%	5/7=71%
January 2022	72/105=69%	23/42=55%	37/42=88%	8/14=57%	4/7=57%
February 2022	69/100=69%	20/37=54%	38/41=93%	7/15=46%	4/7=57%
March 2022	66/102=65%	21/43=49%	33/36=92%	7/15=46%	5/8=62%
April 2022	66/106=62%	20/43=47%	35/39=80%	7/16=44%	4/8=50%
May 2022	64/109=59%	15/38=40%	36/43=84%	9/21=43%	4/7=57%
June 2022	62/109=57%	17/42=40%	35/42=83%	7/19=39%	3/6=50%

Concessions

HMSHost

Silks of Saratoga – Open (10:00 a.m. – 6:00 p.m.) Daily
Starbucks – Open (4:00 a.m. – 6:00 p.m.) Daily
The Local – Open (10:00 a.m. – 6:00 p.m.) Daily
Burger King – Open (10:00 a.m. – 6:00 p.m.)
Adirondack Lodge – closed
Hudson Valley Beer Union – Open (10:00 a.m. – 6:00 p.m.) Daily
Dunkin Donuts – Open (4:00 a.m. – 8:00 p.m.) Daily

OHM

Empire Deli – Open (11:00 a.m. - 6:00 p.m.) Daily
Wolfgang Puck Pizza - Open (11:00 a.m. – 6:00 p.m.)
[Thursdays and Sunday – 7:30 a.m. – 6:00 p.m.]
Chick fil A – Open (5:00 a.m. – 7:00 p.m.) Closed Sunday

Paradies

Gift/News on A – intermittent hours
Gift News on B – intermittent hours
Gift/News on C – open 4:30 am through to the last departure

Vending

To accommodate passengers and employees Vending Machines are on all three Concourses which offers an after-hours option of sandwiches and salads. Recently a beverage and a snack option have been added to Concourse A.



Ambassador Program 2022

Tours												YTD
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
0	0	0	1	0	3							4

Canines												
1838	1722	2934	4319	3028	3763							17,604

Ambassador Hours												
418	401	719	981	804	935							4,258

Guests Served												
2220	2742	4337	4586	4661	5388							23,934

Ambassador Shifts												
-	-	216	282	199	265							962

Business Center												
86	55	141	123	136	151							692

AGENDA ITEM NO. 8

Public Affairs



Public Affairs Report July 2022

Patriot Flight

The Airport's first Patriot flight since the onset of the COVID 19 Pandemic departed Albany International Airport on Saturday June 18 at 6am. Guest speakers at the 5am Send-Off ceremony included Congressman Paul Tonko and Albany County Executive Daniel McCoy. The Airport's Rescue and Fire Fighting Department provided a water cannon salute as the sixty-one veterans from WWII, the Korean, Cold War and Vietnam wars departed on their flight to view the nation's war memorials in Washington, DC.



TSA ACAA News Conference

The Airport Authority and the TSA hosted a June 23 news conference to update travelers on our combined plans and procedures for the summer travel season. The joint message relayed to the media was *'get here two hours before the scheduled departure of your flight and be kind.'* TSA representatives also displayed a number of prohibited items left behind at the ALB TSA checkpoint in an effort to ensure travelers thoroughly check their luggage before arriving at the airport to help eliminate potential screening delays at the checkpoint.

Busiest Day

On Monday, June 27, The Airport celebrated its busiest day since the onset of the COVID 19 Pandemic. Over 5,200 travelers were scheduled to depart ALB on that day. During the height of the pandemic, as few as 100 passengers were departing ALB.



Will Waldron / Times Union



Shirley Brown

The Airport Community was saddened to learn on the passing last month of Shirley Brown. Shirley managed our Airport Information Desk for nearly 25 years. A memorial Mass will be held at St. Pius X Church on Saturday, September 24. The family will host a reception on our Observation Level following the service.



AGENDA ITEM NO. 9

Business & Economic Development



MEMO: July 11, 2022

TO: Albany County Airport Authority Board Members

FROM: Matthew J. Cannon, Director of Development & Government Affairs

- Airline Affairs

AGENDA ITEM NO. 10

**Authorization of Contracts/Leases/Contract
Negotiations/Contract Amendments**

AGENDA ITEM NO. 10.1

**Professional Services Contract: Professional
Services Contract No. S-22-1114: Design
Services for Air Cargo Pavement
Rehabilitation with Passero Associates.**

AGENDA ITEM NO: 10.1
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT:

Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Professional Services Contract: *Professional Services Contract No. S-22-1114:
Design Services for Air Cargo Pavement
Rehabilitation with Passero Associates.*

CONTRACT AMOUNT:

Base Amount: \$80,727.00

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes J No NA
Funding Account No.: N/A

AWARD CONDITIONS MET:

Apprenticeship N/A DBE N/A MWBE J

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 0% State 0% Airport 100% NA NA
Term of Funding: 2021-2023
Grant No.: <pending> State PIN: <pending>

JUSTIFICATION:

Authorization is requested to award the Professional Services Contract S-22-1114 Design Services programmed for the Air Cargo Pavement Rehabilitation report in the amount of \$80,727.00 to Passero Associates of Albany, New York. The RFQ evaluations committee met and discussed each proposal. Each committee member completed the evaluation score sheet with the criteria outlined in the RFQ document. The firm receiving the highest score and recommendation for award is the design firm of Passero Associates of Albany, New York. Subsequent prospective contract award is contingent upon Board approval of negotiated fee established following grant guidelines.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

AGENDA ITEM NO: 10.1
MEETING DATE: July 11, 2022

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES ✓ NO _____

BACK-UP MATERIAL:

Please refer to attached Scope and Fee.



SCHEDULE "A"
SCOPE OF WORK
Professional Engineering Services Contract S-22-1114

Project Title: Air Cargo Pavement Rehabilitation
Airport Name: Albany International Airport (ALB)
Services Provided: Engineering Design & Bidding Services

PROJECT DESCRIPTION:

The CONSULTANT shall provide required services to design the **Air Cargo Pavement Rehabilitation** Project (the "Project"). The Project will be performed and constructed by the SPONSOR with no grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and State agencies.

This project generally includes the rehabilitation of the existing Air Cargo Apron approximately 100' x 210' (21,000sf) PCCP Apron and approximately 14,300 sf of existing Asphalt Apron at Albany International Airport (ALB). The project generally includes the removal and replacement of approximately 13-inches of Portland Cement Concrete Pavement (PCCP) and 4-inches of Asphalt Pavement directly beneath the PCCP and a 4-inch mill and fill of a 25-foot wide strip of asphalt along 3 sides of the apron along with the associated markings.

Services to be provided by the CONSULTANT shall include civil, site survey, structural and geotechnical engineering services, as applicable, required to accomplish the following items ("Basic Services"):

PROJECT MANAGEMENT PHASE:

The CONSULTANT will keep the SPONSOR informed throughout the duration of this design contract related to budget, schedule and task completion. The specific services to be provided or furnished for this Phase of the Project are the following:

1. The construction estimate for the Project is \$950,000. The CONSULTANT shall evaluate the feasibility of this budget, based upon the CONSULTANT's experience as a design professional, and keep the SPONSOR apprised during each phase of the Project of the results of such evaluation. The CONSULTANT shall advise the SPONSOR as to options available for reducing construction costs to stay within the budget, if it appears likely that contractor bid prices will exceed this budget.
2. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, and coordination of design team. This shall also include coordination with Subconsultants (contract preparation, coordination/scheduling, review/approval of invoices).
3. The design schedule is anticipated to be as follows:

	Time from Contract Execution <u>Receipt of Notice to Proceed (NTP)</u>
Schematic Design	XX weeks
Preliminary Design	XX weeks
Final Design	XX weeks

SCHEMATIC DESIGN PHASE:

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The CONSULTANT will evaluate alternatives through contacts with local authorities, review of information and reports provided by others, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction projects in an effort to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting with the SPONSOR to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction.
2. Acquire and review record documents (such as record drawings, specifications, reports, and studies) to become familiar with data that is available for the Project. This data shall be provided by the owner.
3. Perform a schematic Project site inspection to further familiarize the design team with Project areas.
4. Prepare schematic plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
5. Acquire the necessary topographic survey and utility data for the Project site.
6. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores as well as field and laboratory tests, to identify existing pavement conditions and subsurface soil characteristics.
7. Perform a Petrographic Examination of Hardened Concrete.
8. It is our understanding that no environmental review is necessary for this project.
9. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing pavement and soil materials. Document results of program, existing conditions, and recommendations in the design report.
10. Develop pavement design in accordance with FAA Advisory Circular 150/5320-6, latest edition.
11. Develop schematic designs, including preliminary pavement horizontal geometric layouts.
12. Prepare preliminary opinion of probable construction costs for each major element of the Project.
13. Submit schematic design to the SPONSOR for their review.
14. Schedule and conduct a schematic design review meeting with the SPONSOR to review the schematic design.

PRELIMINARY DESIGN PHASE:

The services to be performed during this Phase consist generally of services required to furnish the SPONSOR with a set of Preliminary Plans, Specifications, and Engineer's Report. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Conduct site inspections to verify topographic survey, identification of pavement distresses, PCC joint layout and other Project-related existing physical features and facilities within the immediate project vicinity.
2. Finalize horizontal pavement geometrical layouts and place sufficient information on drawings to layout proposed pavements in field during construction.
3. Develop a preliminary design to develop pavement typical sections, and other grading details for the proposed work.
4. Develop preliminary airfield marking layouts.
5. Develop preliminary designs of structural Project elements, such as concrete slabs, joint type and layout and buried slab designs.
6. Develop a draft construction phasing and operations plan that to minimize interference by the Project's construction with airport and tenant operations.
7. Prepare preliminary Contract Drawings (approximately 50% complete) providing sufficient detail for review of design concepts by the SPONSOR.
8. Develop general specifications including Project Description and Bid Sheets only, per owner.
9. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the CONSULTANT.
10. Update opinion of probable construction cost to reflect the outcomes of preliminary Project design.
11. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs
12. Perform an internal quality control review on all design documents.
13. Submit sufficient copies of preliminary design documents to the SPONSOR for review and comment.
14. Schedule and conduct a preliminary design review meeting to discuss and resolve any SPONSOR comments.

FINAL DESIGN PHASE:

The services included under this Phase shall generally consist of services required to furnish the SPONSOR with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Letter Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the preliminary submittal information to comply with SPONSOR comments and then completion of the final design. Plans and Specifications will be completed; final design will be coordinated with the SPONSOR; and a set of bid documents will be furnished to the SPONSOR. A final opinion of probable construction cost will also be prepared and submitted. A final Construction Phasing and Operations Plan will be provided as necessary. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize design and pavement layout, grades, typical sections, and other pavement details for the proposed work.
2. Finalize pavement section designs.
3. Detail and finalize pavement, rehabilitation details and joint layout and details.
4. Finalize pavement marking layouts, and detail installations.
5. Prepare final Contract Drawings and submit to SPONSOR.
6. Perform a detailed quantity takeoff of all bid items to be included on the Contract Drawings and in the Specifications of the Contract Documents.
7. Finalize General Specifications (Project Description and Bid Sheets only).
8. Finalize written Technical Specifications for all construction materials and installations.
9. Finalize construction phasing and operations plan and include in Specifications and on the Contract Drawings.
10. Prepare final opinion of probable construction costs based upon the actual bid items and quantity takeoffs.
11. Finalize letter design report to be consistent with the final design.
12. Submit a 7460 form electronically to the FAA.
13. Perform final internal quality control review on all design documents.
14. Submit draft final documents to the SPONSOR for final review and comment.
15. Schedule and conduct draft final review meeting with the SPONSOR to discuss and resolve final comments.

BID PHASE:

The Bid Phase is that timeframe between completion of the design process and beginning of actual construction when the SPONSOR publicly advertises and receives bids, awards contracts to the lowest responsible bidder, and executes a construction contract to perform the work with the successful contractor(s). The CONSULTANT shall assist the SPONSOR during this Phase by providing or furnishing the following specific services:

1. Assist the SPONSOR in the advertisement of the Project and issuance of bid documents.
2. Receive written questions from potential bidders regarding the Contract Documents and respond in addenda.
3. Schedule and conduct pre-bid conference and prepare meeting minutes of the pre-bid conference, if necessary.
4. Prepare addenda to the bid documents after advertisement and prior to bidding, as required, upon the SPONSOR's approval.
5. Attend bid opening. Upon receipt of bids, perform bid reviews. The bid review shall include items such as a check of the contractor's bid extensions, bid security, execution of bid, non-collusive bidding certificate, EEO certification, statement of surety's intent, addenda receipt, "Buy American" certificate, subcontractors and suppliers list, certification, eligibility certification, corporate bidder's certification, non-discrimination statement, and non-segregated facilities certificate. Request evidence of competency and similar experience from the contractor. Review contractor's list of personnel, equipment, and previous projects. Formal contact of the contractor's references shall be made upon SPONSOR's request or if the

contractor has no past working relationship with the CONSULTANT or SPONSOR.

6. Review of Minority and Women Owned Business Enterprises (MWBE) or Disadvantaged Business Enterprise (DBE) Plans are not part of this contract as requested by the owner.
7. Prepare final bid tabulation, recommendation/rejection of award letter to the SPONSOR, including a sample notice of award letter.
8. Upon SPONSOR's decision to award contract, CONSULTANT will prepare conformed copies of contracts; coordinate contractor's execution of contract; review contractor's bonds, insurance certificates; review contractor's submission with SPONSOR; coordinate SPONSOR's execution of the contract; and assist in distributing copies of executed contracts to the contractor.
9. Coordinate Notice to Proceed (NTP) for construction. Prepare a sample NTP letter for the SPONSOR to send to the contractor.

End of Schedule A



ARCHITECTURAL/ENGINEERING COST SUMMARY SCHEDULE "B"

PROJECT NAME: Air Cargo Pavement Rehab.
PROJ DESCRIPTION Air Cargo Pavement Rehab.

DATE: 05-Jul-22
A/E: Passero Associates
PROJECT NO: 2012.0402.0011
PA CONTACT: M. Nissen

CLIENT: Albany County
CLIENT MANAGER: John LaClair, Airport Engineer

I. ESTIMATE OF DIRECT SALARY COSTS:

	TITLE	MAXIMUM RATE OF PAY (\$/HR)	AVERAGE RATE OF PAY (\$/HR)	@	ESTIMATED HOURS		ESTIMATED COST
A.	DEPARTMENT MANAGER	\$92.06	\$85.48	X	0	=	\$0.00
B.	MANAGING ENGINEER	\$68.20	\$63.33	X	0	=	\$0.00
C.	SENIOR PROJECT MANAGER	\$70.00	\$65.00	X	53	=	\$3,445.00
D.	PROJECT MANAGER	\$64.61	\$60.00	X	0	=	\$0.00
E.	SENIOR PROJECT ENGINEER	\$55.64	\$51.67	X	128	=	\$6,613.33
F.	PROJECT ENGINEER / ENV SCIENTIST	\$48.46	\$45.00	X	40	=	\$1,800.00
G.	STAFF ENGINEER	\$36.48	\$33.87	X	192	=	\$6,503.23
H.	ENGINEER I/II	\$33.00	\$30.65	X	0	=	\$0.00
I.	SENIOR DESIGNER	\$34.10	\$31.67	X	0	=	\$0.00
J.	DESIGNER	\$30.51	\$28.33	X	100	=	\$2,833.33
K.	SENIOR PROJECT PLANNER	\$68.20	\$63.33	X	0	=	\$0.00
L.	PROJECT PLANNER II	\$45.16	\$41.94	X	0	=	\$0.00
M.	GRANTS ADMINISTRATOR	\$39.49	\$36.67	X	0	=	\$0.00
N.	ADMINISTRATIVE ASSISTANT	\$26.92	\$25.00	X	50	=	\$1,250.00
O.	RESIDENT PROJECT REPRESENTATIVE III	\$52.05	\$48.33	X	0	=	\$0.00
P.	RESIDENT PROJECT REPRESENTATIVE II	\$43.42	\$40.32	X	0	=	\$0.00
Q.	RESIDENT PROJECT REPRESENTATIVE I	\$38.21	\$35.48	X	0	=	\$0.00
R.	SENIOR/MANAGING ARCHITECT	\$70.00	\$65.00	X	0	=	\$0.00
S.	PROJECT ARCHITECT	\$57.43	\$53.33	X	0	=	\$0.00
T.	JOB CAPTAIN	\$39.49	\$36.67	X	0	=	\$0.00
U.	READYVIS/LANDSCAPE ARCHITECT	\$45.23	\$42.00	X	0	=	\$0.00
V.	SENIOR.MANAGING STRUCTURAL	\$68.20	\$63.33	X	0	=	\$0.00
W.	STRUCTURAL ENG	\$43.42	\$40.32	X	0	=	\$0.00
X.	SURVEY MANAGER	\$48.46	\$45.00	X	0	=	\$0.00
Y.	*SURVEY PARTY CHIEF	\$78.66	\$73.04	X	0	=	\$0.00
Z.	*SURVEYOR (FIELD) - 2 man	\$137.54	\$127.72	X	0	=	\$0.00
AA	SURVEYOR (OFFICE)	\$32.31	\$30.00	X	0	=	\$0.00

563

* Prevailing Wage

TOTAL ESTIMATED DIRECT SALARY COST:

\$22,444.89

II. OVERHEAD EXPENSES & PAYROLL BURDEN PER SCHEDULE "C" - (AUDITABLE, ESTIMATED AND EXPRESSED AS A PERCENTAGE OF DIRECT SALARY COST):

175.98%

\$39,498.52

III. SUBTOTAL OF ITEMS I & II:

TOTAL LABOR AND OVERHEAD

\$61,943.41

IV. ESTIMATE OF DIRECT EXPENSES:

A. TRAVEL, BY AUTO:

6 TRIPS @ 12 MILES/TRIP @ \$0.585 = \$42.12

B.	ON SITE TRAVEL BY INSPECTORS:					
		0 MILES/DAY	0	DAYS @	\$0.585	= \$0.00
C.	PER DIEM:					
		0 DAYS @	0	PERSONS @	\$155.00	= \$0.00
D.	MISCELLANEOUS (E.g.: Reproductions, Postage, Tolls, Etc.):					= \$177.95

TOTAL ESTIMATE OF DIRECT EXPENSES:

\$220.07

V. FIXED FEE (PROFIT):

A.	LABOR PLUS OVERHEAD:	15%	(OF III.)	\$9,291.51
B.	DIRECT EXPENSES:	0%	(OF IV.)	\$0.00
C.	SERVICES BY OTHERS (SBO's):	0%		\$0.00
TOTAL FIXED FEE:				\$9,291.51

VI. SUBCONTRACTS:

A. ESTIMATE OF SUBSURFACE INVESTIGATION & TESTS:

1	MOBILIZATION/DEMOBILIZATION:	0	LUMP SUM	\$1,000.00	= \$0.00
2	PAVEMENT CORES:	0	EACH @	\$110.00	= \$0.00
3	CONTINUOUS SAMPLING:	0	L.F. @	\$25.00	= \$0.00
4	OBSERVATION WELL:	0	L.F. @	\$15.00	= \$0.00
5	TEST PITS:	0	EACH @	\$450.00	= \$0.00
6	FIELD CBR:	0	EACH @	\$450.00	= \$0.00
7	FIELD DENSITY TESTS:	0	EACH @	\$35.00	= \$0.00
8	MECHANICAL ANALYSIS:	0	EACH @	\$80.00	= \$0.00
9	LABORATORY PROCTORS:	0	EACH @	\$145.00	= \$0.00
10	SOAKED LAB CBR (ASTM D1883, PAR 8.1.1):	0	EACH @	\$290.00	= \$0.00
11	SOAKED LAB CBR (ASTM D1883, PAR 8.1.2):	0	EACH @	\$390.00	= \$0.00
12	SOAKED LAB CBR (ASTM D1883, PAR 8.2):	0	EACH @	\$490.00	= \$0.00
13	ATTERBERG LIMITS:	0	EACH @	\$90.00	= \$0.00
14	NATURAL MOISTURE CONTENT:	0	EACH @	\$12.00	= \$0.00
15	HYDROMETER ANALYSIS:	0	EACH @	\$60.00	= \$0.00

TOTAL ESTIMATED SUBSURFACE INVESTIGATION & TESTS:

B.	OTHER SBO'S, M/WBE, DBE:	
1	SURVEY	\$2,950.00
2	GEOTECHNICAL	\$6,322.00

TOTAL SERVICES BY OTHERS COST

\$9,272.00

VII. TOTALS:

A.	MAXIMUM TOTAL COST FOR DESIGN SERVICES, AGREEMENT TOTAL & FAA ELIGIBLE:	\$80,727.00
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**PASSERO ASSOCIATES
ARCHITECTURAL/ENGINEERING
WORK SUMMARY**

7/5/22
L. Cheung
M. Nissen
2012.0402.0011

PROJECT: Air Cargo Pavement Rehab.
SERVICES: DESIGN
CLIENT: Albany County
CLIENT MGR: John LaClair, Airport Engineer

PHASE NO.	CODE NO.	PHASE	SEN PROJ MAN	SEN PROJ ENG	PROJ ENG/ SCI	STAFF ENG	DES	ADMIN ASSIST	DIRECT LABOR COSTS	EXPENSES	SERVICES BY OTHERS	LOADED COSTS TOTALS	TOTAL HOURS PER TASK
1	100	PROJECT ADMINISTRATION	8	12	8				\$1,500.00			\$4,760.66	28
2	102	CLERICAL						50	\$1,250.00			\$3,967.21	50
3	304	BIDDING & AWARD SERVICES	2	4		8			\$607.63			\$1,928.49	14
4	310	GENERAL DESIGN - CIVIL	6	12		40			\$2,364.84			\$7,505.45	58
5	312	QUANTITIES & ESTIMATES	2	4		8	12		\$947.63			\$3,007.57	26
6	313	DESIGN REPORT PREPARATION	1	4		8			\$542.63			\$1,722.20	13
7	314	SPEC PREPARATION	6	24		24			\$2,442.90			\$7,753.21	54
8	315	PLAN PREPARATION	10	24	24	60	80		\$7,268.92			\$23,069.90	198
9	316	CONST PHASING & OPERATIONS PLAN	4	12		8			\$1,150.97			\$3,652.91	24
10	317	SITE VISITS	8	12		20			\$1,817.42			\$5,768.07	40
11	330	GENERAL DESIGN - STRUCTURAL					8		\$1,748.60			\$5,549.66	44
12	380	QUALITY ASSURANCE/QUALITY CONTROL			8	16			\$803.33			\$2,549.60	14
13	791	SURVEY	6	8							\$2,950.00	\$2,950.00	
14	792	GEOTECHNICAL									\$6,322.00	\$6,322.00	
15	600	DIRECT EXPENSES (ALL)								\$220.07		\$220.07	
			53	128	40	192	100	50	\$22,444.89	\$220.07	\$9,272.00	\$80,727.00	563

AGENDA ITEM NO. 10.2

**Amendment to Contract: No. S-21-1100
Design Services for Runway 10-28
Rehabilitation to Collier Engineering for
Construction Inspection (CI).**

AGENDA ITEM NO: 10.2
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT:

Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Amendment to Contract: *No. S-21-1100 Design Services for Runway 10-28
Rehabilitation to Collier Engineering for Construction
Inspection (CI).*

CONTRACT AMOUNT:

Base Amount:	\$307,409.00
<u>Amendment #1:</u>	<u>\$560,912.00</u>
Total:	\$868,321.00

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: N/A

AWARD CONDITIONS MET:

Apprenticeship N/A DBE ✓ MWBE N/A

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 90% State 5% Airport 5% NA
Term of Funding: 2021-2023
Grant No.: <pending> State PIN: <pending>

JUSTIFICATION:

Authorization is requested to amend the Professional Services Contract S-21-1100 Design Services programmed for the Runway 10-28 Rehabilitation in the amount of \$560,912.00 to Collier Engineering of Albany, N.Y. for Construction inspection (CI). The firm was previously selected as the most qualified firm responding to the Request for Qualifications process. Their fee for design services was subsequently established by negotiation as provided for in the Federal Aviation Administration Advisory Circular 150/5100-14-D. The proposed amendment request will include all construction inspection services during the execution of the construction contract and is in conformance with the Disadvantaged Business Enterprise requirements.

AGENDA ITEM NO: 10.2
MEETING DATE: July 11, 2022

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES J NO _____

BACK-UP MATERIAL:

Please refer to attached Scope and Fee.

Via Email
April 18, 2022

Mr. John LaClair, PE
Albany County Airport Authority
737 Albany Shaker Road
Main Terminal, Albany International Airport
Albany, NY 1211-1057

Reference: Scope of Work and Price Proposal
Construction Management and Inspection Services
Runway 10-28 and Taxiway C Rehabilitation
Albany International Airport, Albany, NY

Colliers Engineering & Design Project No. 21005692A

Dear Mr. LaClair,

Colliers Engineering & Design (CED) is pleased to submit this proposal to provide professional Engineering services associated with the referenced project at the Albany International Airport (ALB). The Colliers team includes Johnson, Kukata & Lucchesi, Engineers (JKL) who will be supporting and providing construction inspection services required for this project.

The following subconsultants will assist us:

- Construction Inspection – JKL Engineers
- Testing & Inspection Sub-contractor

A. Description of Work

Runway 10-28 a non-precision instrument runway and is approximately 7,200' long with 1,200' displacement at the Runway 28 end. It is a crosswind runway with a full parallel taxiway on the southside (Taxiway C) and a run-up pad at the Runway 28 end.

The major items in the scope of work include:

1. Pavement Rehabilitation of Runway 10-28 (7,200 LF x 150 LF) and two blast pads (each 200 LF x 200 LF) with the exception of 400 LF x 150 LF at the intersection with Runway 1-19.
2. Pavement Rehabilitation of full-length Parallel Taxiway C (7,200 LF x 150 LF) with the exception of 490 LF x 75 feet and the fillets at the intersection with Runway 1-19.
3. Pavement Rehabilitation of all connector taxiways on the south side of Runway 10-28 including the two end taxiways, Taxiways K, J and N.
4. Pavement Rehabilitation of Taxiway K on the north side of Runway 10-28 past the runway hold line.

5. Pavement Rehabilitation of East Run-Up Pad (approximate 300 LF x 200 LF).
6. Runway 10-28 centerline lighting cable replacement.
7. Runway 10-28 centerline conduit replacement for a limited area (approximately 500 LF).
8. Temporary and Permanent Pavement Markings.
9. Runway Pavement Grooving.
10. Runway 28 PAPI Replacement with LED 4-Box PAPI.
11. Runway 28 REIL Replacement, and
12. Wing-gutter drainage improvements.

B. Professional Services

CED Team proposes to provide ALB with construction phase services for the referenced Construction Project. Services to be provided include project management, construction management and resident engineering/inspection, and other construction phase support services described in greater detail below.

1. Administration and Project Management

- a. Consultation – CED and JKL will provide project management services including consultation with ALB, overall coordination of construction activities, coordination with the FAA-NYADO, ATCT, airlines, tenants and airport personnel, and project startup and closeout.
- b. Special Services - Procurement of subcontracting services for compliance with Quality Assurance Materials Testing requirements per the contract documents. Testing requirements shall be in accordance with the contract specifications developed in compliance with the FAA AC 150/5370-10H.
- c. Setup construction management software, Procore for use by the project team, Contractor and his/her subcontractors, ALB, FAA-NYADO and others who may have a need to access the documents.
- d. Preparation and submittal of the Construction Management Plan prior to the start of construction to the FAA-NY ADO and at the completion of the project.
- e. Review and submittal of the sponsor approved Safety Plan Compliance Document (SPCD) to the FAA-NY ADO.

2. Resident Engineering/Inspection

Inspection services are based on 10-hour contractor workdays, Monday through Friday, for the 5-month (22 weeks) contract duration. Work that requires closure of both Runways 1-19 and 10-28, will be scheduled for weekend work as required by the contract documents. It is assumed that it would be a 4-month construction

period for Calendar Year 2022 (August – November) and 1-month for Calendar Year 2023 (May). CED Team will provide a full-time Resident Project Representative (RPR) for 10-hours a night to inspect and monitor the Contractor's work for compliance with the Contract Documents during construction activities. In addition, the resident inspector will be available two (2) weeks prior to construction start for contract initiation/mobilization and four (4) weeks upon substantial completion for punch list work and contract closeout. Given the work activities, two full time inspectors (RPR and a Junior Resident Inspector) will be on-site for all runway and taxiway paving work. In addition, weekly site visits by the Construction Manager will be scheduled for compliance with the contract documents.

In addition, CED Team will provide the following services:

- a. Review and processing of the Contractor's submittals and pay requests.
- b. Preparation and submission of the FAA Weekly Inspection Reports to FAA-NY ADO and to your office. CED Team on-site staff will be responsible for daily correspondence with the Contractor and ALB OPS.
- c. Preparation and coordination of project Change Orders through ALB and FAA-NY ADO for ADO approval, as required. This will also include negotiations with the Contractor on price and schedule and a sponsor's reasonableness of cost determination.
- d. Conduct progress meetings on a weekly basis. CED Team will prepare meeting minutes for all progress/coordination meetings.
- e. Pre-final inspection and preparation of punch list.
- f. Final inspection/walk-through and project acceptance.
- g. Final as-built survey. ADIP data requirements for the collection of non-safety critical data will be per current FAA guidance.

3. Record Drawings

After completion and acceptance of the project by ALB and the Federal Aviation Administration (FAA), CED Team will prepare record construction plans, based on Contractor-furnished redline markups, to reflect any revisions to the project. A total of three (3) sets will be made for distribution. Electronic copies of the record drawings will be provided as well as one (1) set of As-Builts on CD to be provided to ADO.

4. Project Closeout

At the conclusion of the project, CED Team will complete the final Engineer's Report, tabulate final quantities, and complete all necessary documentation to close out the project grants. Close-out data will include upload of the non-safety critical data upload to the ADIP.

C. Items Furnished By ALB

ALB will provide the following

1. Authorization for CED Team personnel to act on behalf of ALB during construction operations.
2. Assistance with coordination of construction activities with the airlines, tenants, and FAA – Air Traffic Control Tower personnel.

D. Compensation

For the Engineering Services described in Paragraph B above, we ask compensation to be on a Cost-Plus Fixed Fee basis in accordance with our referenced Agreement. We estimate the costs of these services to be \$560,912.

E. Schedule

As established by the grant issuance and actual construction schedule by the contractor. For this proposal, CED Team assumed a 5-month construction duration (22 weeks) with 2-weeks for pre-construction and 4-weeks for post-construction and closeout.

F. Authorization

CED Team will proceed on this project immediately upon receipt of the written Notice-to-Proceed by ALB and issuance of FAA grant.

Thank you for the opportunity to submit for this Proposal. If you have any questions or need further assistance, please do not hesitate to contact me at 518.469.4634.

Sincerely,

Colliers Engineering & Design CT, P.C.
(DBA Maser Consulting Engineering & Land Surveying)



Brett Reynolds, PE
Principal

Attachments

R:\Projects\2021\21005692A\Correspondence\OUT\220414_bdr_Recommendation.docx

**Construction Management and Inspection Services
Runway 10-28 and Taxiway C Rehabilitation
Albany International Airport
Albany, NY**

MAN-HOUR TABLE

4/18/2022

Estimated Duration: 2022 (August - November); 2023 (May): Base Contract 5 months (22 weeks); Pre-Construction: 2 weeks; Post-Construction: 4 weeks

Task	Project Manager	Senior Engineer	Staff Engineer	Senior Resident Inspector	Resident Inspector	Surveyor	Total
CED Construction Management and Inspection Services							
1. Administration and Project Management							
a. Consultation and Coordination	33		33				66
b. Special Services - QA Materials Testing Coordination	8		24				32
c. Setup Procure			12				12
d. Prepare and Submit Construction Management Plan (CMP)	4		20				24
e. Review and Submit Safety Plan Compliance Document (SPCD)	4		4				8
2. Resident Engineering and Inspection							
Site Inspection and Visits by the Project Manager	44						44
Weekly Progress Meetings by the Project Manager	22						22
Review and Process Contractor Pay Requests	10		10				20
Prepare Weekly Reports	10		10				20
Preparation of Change Orders	8		8				16
Preparation of Punchlist and Follow-up	8		8				16
Final Walk-Through	4		4				8
As-Built Survey	4		60			120	184
Resident Inspection							
Project Start/Mobilization							0
Senior Resident Inspector - 22 weeks 50 hrs per week							0
Junior Resident Inspector - 16 weeks 50 hrs per week							0
Prepare Punchlist and Follow-Up - Post Construction							0
3. Record Drawings							
Prepare Record Drawings and Submit them to ALB/NYADC	8		32				40
4. Project Closeout							
Complete and Submit Closeout Documents	10		20				30
							0
GRAND TOTAL	177	0	245	0	0	120	542

ENGINEERING COSTS

Category	Man-Hours	Rate	Total
Project Manager	177	\$85.00	\$15,045
Senior Engineer	0	\$79.00	\$0
Staff Engineer	245	\$50.00	\$12,250
Senior Resident Inspector	0	\$65.00	\$0
Junior Resident Inspector	0	\$45.00	\$0
Surveyor	120	\$50.00	\$6,000
Subtotal	542		\$33,295
Overhead (166%)			55,270
Subtotal			\$88,565
Fixed Fee (10%)			\$8,856
Subtotal			\$97,421
Out-Of-Pocket Expenses: JKL and Testing Sub			\$366,070
TOTAL NOT-TO-EXCEED COST-PLUS-FIXED-FEE			\$560,912

AGENDA ITEM NO. 10.3

**Negotiations:
Management Agreement:
Authorization to Negotiate Contract No.
22-1120-AM for Management of Daily
Airport Operations**

AGENDA ITEM NO: 10.3
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Legal Department*

Contact Person: *Christine C. Quinn, Authority Counsel*

PURPOSE OF REQUEST:

Management Agreement: *Authorization to Negotiate Contract No. 22-1120-AM for Management of Daily Airport Operations*

CONTRACT AMOUNT: *NA*

BUDGET INFORMATION:

Anticipated in Current Budget: Yes J No NA

AWARD CONDITIONS MET:

Apprenticeship N/A DBE N/A MWBE N/A

Service-Disabled Veteran-Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal State Airport 100% NA

JUSTIFICATION:

On May 5, 2022, a Request for Qualifications was issued by our Purchasing Department for Management of Daily Airport Operations with a return date of June 9, 2022. A committee of four interviewed the AvPorts team on June 22, 2022. Authorization is requested to negotiate Contract No. 22-1120-AM for Management of Daily Airport Operations.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes J NA

BACK-UP MATERIAL:

AGENDA ITEM NO: 10.3
MEETING DATE: July 11, 2022

- 1) Request for Qualifications***
- 2) Avports LLC Request for Qualifications Submittal***

ALBANY COUNTY AIRPORT AUTHORITY

**737 Albany Shaker Road
Main Terminal, Third Floor
Albany, NY 12211-1057**



ALBANY
INTERNATIONAL AIRPORT

REQUEST FOR QUALIFICATION STATEMENTS

Management of Daily Airport Operations

Contract #22-1120-AM

**Issue Date
Return Date:**

**May 5, 2022
June 9, 2022**

TABLE OF CONTENTS
ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS:
Management of Daily Airport Operations
Contract # 22-1120-AM

- I. Notice of Request for Qualifications**
- II. Request for Qualifications**
- III. Sample Professional Services Agreement**
- IV. Schedule “A”
Consultant’s Response**

ALBANY COUNTY AIRPORT AUTHORITY

Management of Daily Airport Operations

SECTION I: NOTICE FOR REQUEST FOR STATEMENT OF QUALIFICATIONS

Albany County Airport Authority is seeking a private sector airport management company to develop an enhanced, creative entrepreneurial approach to performing the daily operating and maintenance functions and delivering quality customer services at Albany International Airport. The goal is to create operating efficiencies and service enhancements for its tenants and customers, while implementing cost savings and revenue enhancements for the Albany County Airport Authority.

The Statement of Qualifications submitted should demonstrate experience in all operation and maintenance functions for Albany International Airport in exchange for a specified compensation for a given term. Airport management companies responding to this Request are encouraged to suggest alternative structures and pricing or alternative thoughts on how the Authority might otherwise achieve its stated objectives.

SUBMISSION OF QUALIFICATIONS

Statement of Qualifications and Operating Strategies are to be delivered no later than 1:00 P.M./EST on June 9, 2022. to:

Albany County Airport Authority
Purchasing Department
Albany International Airport
Main Terminal, Third Floor
Albany, NY 12211-1057

One (1) original Master copy and five (5) copies of the Statement of Qualifications are required. Each copy shall be submitted in a bound volume not exceeding 20 pages, not including brochures or other pre-printed support data not in excess of 20 pages.

All questions and clarification inquiries about this request should be directed in writing to Bobbi Matthews, Purchasing Agent, Albany County Airport Authority, to the above address or by email to bmatthews@albanyairport.com before May 25, 2022.

ALBANY COUNTY AIRPORT AUTHORITY

Dear Prospective Airport Management Companies:

The Albany County Airport Authority (the "Authority"), is looking for every opportunity to enhance performance in the daily operating and maintenance functions and provide quality customer services at the Albany International Airport (the "Airport"). The goal is to create operating efficiencies, service enhancements and cost savings for the Airport and its customers. This "Request for Qualifications" (the "Request") and its attachments is to provide background information and the opportunity to assess the opportunities for improving Airport operations and maintenance services while achieving this goal. The Statement of Qualifications to be submitted by each airport management company in response to this Request shall hereafter be referred to as (the "Statement of Qualifications").

The purpose of this Request is to identify private-sector airport management companies capable of assisting the Authority in developing an enhanced, creative and entrepreneurial approach to delivering Airport daily operating and maintenance functions and customer services while enhancing revenues and controlling costs. The additional enclosed materials are provided as background information only.

The general purpose of this process is simple: To investigate an airport management company's qualifications and ability to meet or exceed current operating and maintenance service levels while increasing revenues and decreasing or containing costs while maintaining and enhancing the delivery of quality services to all tenants and users of the Airport.

Each airport management company is responsible for reviewing the information provided herein, planning and conducting their own investigation and analysis, and responding in writing to the Request. Factual Statements made in this Request are not guaranteed for accuracy but are believed to be reliable. Prospective airport management companies should independently verify such facts.

The Authority will evaluate the responses and then determine how to proceed from that point. Subsequent activities may include airport management company interviews. We hope that you find this Request informative and flexible enough to respond in a creative and entrepreneurial manner. While we are confident that there are always opportunities to enhance operations and maintenance service and increase quality customer service levels, the Authority is not committing to accept the response of any airport management company. Additionally, the Authority reserves the right to "team" the best approaches as part of any interview process.

The formal Requests for Qualifications (“RFQ”) will be available **May 5, 2022**, at the Albany County Airport Authority, Purchasing Office, Main Terminal, Third Floor, Albany, New York 12211-1057, telephone number (518) 242-2214 or by downloading the RFQ documents at www.bidnetdirect.com//albany-county-airport-authority. No response will be considered unless the organization making the response has first obtained a copy of the RFQ. Specific details of the qualifications and scope of services are provided in the RFQ.

The response to this RFQ must be received no later than **June 9, 2022 at 1:00 p.m.** at the office of the Airport Purchasing Agent, Albany International Airport, Main Terminal, Third Floor, Albany, New York 12211.

The Authority reserves the right to reject any or all qualifications, in whole or in part, to waive any and all informalities, and to disregard all non-conforming, non-responsive, or conditional qualifications.

Qualification statements received in the Authority Purchasing Office after the submission deadline will be considered void and unacceptable. The Airport Authority is not responsible for delay of delivery of qualification submittals. All electronic submittals will be acknowledged upon receipt with an email response to the proposer.

ALBANY COUNTY AIRPORT AUTHORITY

MANAGEMENT OF DAILY AIRPORT OPERATIONS

Contract #22-1120-AM

SECTION II: REQUEST FOR QUALIFICATIONS

1.0 INSTRUCTIONS TO RESPONDENTS:

The Albany County Airport Authority (“Authority”) is seeking qualifications relating to performing the daily operations and maintenance of the Airport. A potential contract could include all operation and maintenance services for the Airport and various ancillary services. This Request provides the flexibility for airport management companies to discuss and describe a variety of potential contractual, operational and maintenance relationships. The Consultant shall conduct its work in accordance with applicable Federal, State and local laws and regulations.

In response to this RFQ, the Consultant may define, from its perspective, a more specific scope of services that will achieve the Authority’s objectives based upon procedures and methods as approved by the Authority. The Authority reserves the right to modify, amend, or waive any provision of this RFQ, prior to letting of a contract for contracting services.

Any interpretation, correction or change to this Request for Qualifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Purchasing Agent as entrusted by the Albany County Airport Authority. Addenda will be posted on Bid Net Direct.

All questions concerning this RFQ shall be submitted in writing to Purchasing Agent, Bobbi Matthews at the above address, by email to bmatthews@albanyairport.com and interpretations and responses will be addressed to all respondents as addenda to the RFQ. Respondents are advised to refrain from requesting information in any manner other than as specified herein.

The Authority is extremely appreciative of the time and effort you must expend to submit a response. We would appreciate your informing us of any requirements of this RFQ which may have influenced your decision to “NO OFFER”. If, however, you choose to “NO OFFER” this service and wish to remain on list for other services, please state the particular service under which you wish to be classified.

2.0 ORGANIZATIONAL STRUCTURE:

- 2.1 The **ALBANY COUNTY AIRPORT AUTHORITY**, is a body corporate and politic constituting a public benefit corporation established and existing pursuant to the Albany County Airport Authority Act enacted by Chapter 686 of the laws

of 1993 and set forth in Title 32 of the New York Public Authorities Law, having offices at the Albany International Airport, Main Terminal, Third Floor, Albany, NY, 12211-1057.

The County of Albany (the "County") is the owner of the Albany International Airport located in the Town of Colonie, County of Albany, State of New York.

The Airport is owned by the County of Albany (the "County") and is occupied and operated by the Authority under an Airport Lease Agreement with the County, pursuant to which the County has leased the Airport to the Authority for a term of forty (40) years commencing May 16, 1996 and ending December 31, 2049.

3.0 PROJECT SCOPE OF WORK & QUALIFICATOINS:

The Authority is seeking Statements of Qualifications relating to performing the daily operations and maintenance of the Airport.

The following documents provide helpful data regarding the Airport and its operations. Those documents are all located on the Authority web site: <http://www.albanyairport.com>

1. The Authority's Official Statement (Albany Revenue Bonds of 2003);
2. The Albany County Airport Authority's Comprehensive Annual Financial Report (for the year ended December 31, 2004); and
3. The Authority's adopted 2005 Operating Budget.

Airport Management Company Qualifications

Certain criteria will be used in evaluating and determining the most qualified airport management company(s). The Authority, at its sole discretion, will decide if an airport management company meets these criteria.

1. The quality and depth of the airport management company's experience and demonstrated expertise in providing similar services for airports of similar or larger size and complexity.
2. The airport management company's level of commitment to bringing innovative approaches to the daily operations and maintenance functions of airports in order to generate operating efficiencies while maintaining or increasing the level of quality customer services.

3. The appropriate competency level, proficiency and adequacy of the proposed on-airport management organization and specific qualifications of the management individual who would be primarily responsible for the day-to-day supervision of all work. "Hands on" airport operational knowledge and successful experience will be emphasized as well as management skills.
4. The demonstrated familiarity with all aspects of airport operations and maintenance and training of technical and professional personnel.

Qualifications Format

To facilitate review, the Statement of Qualifications should be organized in the following format and must contain information responsive to the following items:

1. Company Profile, Experience and References

This section shall include information setting forth the business organization of the airport management company and any third party which is to be associated with the company on this project. The most recent available financial information for the airport management company should be provided. If the company is a subsidiary or affiliated with any other corporations, the financial statement of the parent organization should also be submitted. The full name and address of each potential team member should be provided. Indicate whether each team member operates as an individual, partnership, or corporation. Indicate the principal partners and/or corporate officers.

The airport management company is to provide the name of clients, client's contact person and telephone numbers where the firm provided similar services at all airports served in the past ten years. Provide a brief description of the services performed at each airport, the portion of the airport served (i.e. total airport; one terminal, airfield only).

2. Professional Resumes of Individuals

Professional resumes that describe the educational background, work experience, registrations and certifications of each top management person to be employed at, plus for all individuals who will have oversight responsibilities for, Albany International Airport. The resumes should identify their roles at other airports similar or larger than Albany. Emphasis should be placed on the qualifications and expertise of personnel specifically intended to be located at the Albany International Airport. Client references and telephone numbers for each key management team member should be provided for the last two airport assignments.

3. Operating Strategies

Exhibit “A” attached sets forth the minimum services to be provided by the airport management company. The airport management company should not feel limited by the services set forth in the attachments. The company is encouraged to expand upon, supplement or add other service areas where the airport management company has expertise that may be beneficial to the Authority. These could be in the form of additional on-site services or off-site services to be furnished by the airport management company's home office.

4. Required Documents

Documents required to be submitted with the Statement of Qualifications are contained in Exhibit “C”.

Employees

Initially the selected airport management company will be required to first interview and offer employment to the present airport employees (with the exception of top management positions) that are performing the needed functions before hiring any new employees. The airport management company’s selection of its on-site management team will be subject to prior review and approval of the Authority.

The selected airport management company shall provide payroll and human resource services for all employees employed by the selected airport management company. Employee benefits will include pensions, health - dental – vision insurance, medical exams and uniforms. Each plan will need the approval of the Authority and any Company Plans offered shall not exceed the cost of any local plans of equal value that might be available in the Albany region.

Two unions presently represent substantially all of the employees at the Airport employed by Airport Group International as follows:

SMART/UTU Local 167 (Contract expires 10/31/2023)

Operations/Security	5
Building Maint	9
Parking	23
Custodial	26

TOTAL 63 SMART/UTU employees

IAFF (Contract expires 03/31/2023)* **we currently have a memorandum of agreement with IAFF, the contract hasn't fully been put into place yet.*

Aircraft Rescue & Fire Fighters 20

TOTAL 20 IAFF employees

CSEA (Contract expires 12/31/2022)

Airfield Maintenance 8
Glycol Facility 5
Vehicle Maintenance 8

Total 21 CSEA employees

4.0 PROJECT SCHEDULE

The following milestone schedule includes key dates on the award of a contract for, and performance of, the specified services. The Authority reserves the right to modify this schedule; whereupon, notice will be issued as an addendum to this RFQ.

4.1 Schedule:

The following schedule is anticipated:

Advertise/Release RFQ:	May 5, 2022
Return Date	June 9, 2022
Evaluation of Qualifications:	August/September 2022

Prior to the award of contract, the Authority shall establish with the Consultant a detailed work schedule for the performance of services.

5.0 CONSULTANT QUALIFICATIONS:

In response to this RFQ, respondents shall structure their response to the requirements as specified hereinafter. The Authority will consider these factors in the evaluation of each response. Incomplete Qualification Statements shall be rejected, and the Authority is under no obligation to request, nor obtain additional information than as presented in

response to these requirements.

5.1 BUSINESS BACKGROUND:

5.1.1 The number of years your firm has been in business under its present business name.

5.1.2 Please answer the following:

5.1.2.1 Date of Incorporation or Organization

5.1.2.2 State of Incorporation or Organization

5.1.2.3 Names:

5.1.2.3.1 President/CEO

5.1.2.3.2 Vice President

5.1.2.3.3 Secretary or Clerk

5.1.2.3.4 Treasurer

5.1.3 Has your firm ever failed to complete any contract awarded to you? If so, state when, where, and why.

5.1.4 Has any officer or partner of your firm or the joint venture or members hereof, if applicable, ever been an officer or partner of another firm that failed to complete a contract? If so, state the circumstances.

5.1.5 Attach any other information or conditions concerning your business background which you desire to present.

5.2 EXPERIENCE AND CAPABILITIES:

5.2.1 Recent experience on projects similar to the one being proposed. Identify previous client contacts with addresses and telephone numbers. Identify key personnel responsible for those projects.

5.2.2 Provide the name of your project manager and key members of your proposed team in an organizational chart which complements your project approach statement. Provide resumes of the above personnel indicating their education, experience and certification/registration(s).

5.2.3 Identification of knowledge of regulations and laws of New York State and County of Albany.

5.2.4 Certifications (if applicable)

6.0 CONTRACTOR'S RESPONSE:

All responses meeting the intent of this Request for Qualifications will be considered for award. By offering substitutions, respondent shall state exceptions in the section pertaining to that area. Exceptions or substitutions, if accepted, must meet or exceed the stated intent of the RFQ. The absence of such a list shall indicate that the respondent has not taken exceptions and shall obligate the respondent to perform in strict accordance with the RFQ and contract. The Authority reserves the right to accept any or none of the exception(s) or substitution(s) as deemed to be in the best interest of the Airport. The Contractor shall demonstrate that proposed exceptions or substitutions are equal to the specifications herein.

6.1 PROJECT APPROACH:

6.1.1 Demonstration of knowledge and understanding of the Scope of Services.

6.1.2 Based upon the specified scope of services, provide a work program to satisfy the requirements of the Authority. Explain the approach to be utilized in accomplishing the work required within the time frame permitted.

6.1.5. State the level of priority this project will have within the firm from project commencement to completion.

6.2 CERTIFICATIONS:

In response to this RFQ, respondents shall certify in their submittals the following:

6.2.1 Incorporation or license to conduct business in the State of New York;

6.2.2 Understanding of and agreement with, the sufficiency of the specified scope of services to achieve the Authority's objectives;

6.2.3 Assurance to comply with the Airport's Rules and Regulations;

6.2.4 Evidence of availability of, or the intent to procure, required insurance as specified, in the attached Contractual Agreement. Respondents shall complete and submit the Insurance Requirement Affidavit, as attached.

7.0 EVALUATION PROCEDURE:

Evaluation Criteria To Be Considered By Authority:

Written Submission:

- Experience/References with Aviation and in Airport Management.

- Identification & Analysis of Airport Operating Improvement and Customer Service Opportunities
- Airport management company's Resources and Breadth of Service
- Service Team's Qualifications and Experience
- Clarity, Completeness & Quality of Written Materials

Oral Presentation (If Held):

- Effectiveness of Presentation
- Ability of Team to Communicate
- Clarity and Completeness
- Level of Knowledge
- Responses to Specific Questions
- Organization and Preparedness

Overall:

- Understanding of Authority's Objectives
- Identification of Key Issues
- Credibility
- Creativity, Originality and Responsiveness
- Track Record

The above does not purport to be a complete list of all the relevant factors the Authority may consider in making any decisions on the selection of, or not selecting of, any airport management company.

7.1 The Authority will designate an evaluation committee to review Qualifications Statement. This Committee will consist of personnel selected by the Airport Authority's Executive Office.

7.2 The Committee shall evaluate the Respondent's qualifications submitted for compliance with this RFQ.

7.3 The following criteria will be utilized in the evaluation of qualifications and the referenced weighted values will be utilized to rank respondents.

7.3.1 Pertinent Experience of Consultant (28 Points)

7.3.1.1 Recent Experience in Projects that are Similar in Nature to the Albany International Airport.

7.3.1.2 Capability to Perform Work

7.3.2 Proposed Design Team Organization (27 points)

7.3.2.1 Qualifications of Team Members, as having experience with Qualified Team Structure

7.3.2.2 Key Personnel's Professional Background, Leadership, and Expertise and relationship to the Project

7.3.3 Project Approach (20 points)

7.3.3.1 Interest in Undertaking the Project

7.3.3.2 Understanding of the Project's Potential Problems and Unique Characteristics

7.3.4 Past Performance (20 points)

7.3.4.1 Reputation for Personal and Professional Integrity and Competence

7.3.4.2 Quality of Projects Previously Undertaken by Respondent

7.3.5 Work Load (5 points)

7.3.5.1 Current and Projected Work Loads Allow for a Timely Response to the Project.

Total Points - 100

7.4 Where necessary, respondents may be required to interview with the appropriate Committee of the Authority.

7.5 Based upon the evaluation, the Airport Authority shall recommend award of contract to the Chief Executive Officer.

8.0 AWARD OF CONTRACT

8.1 Award will be made to the most qualified respondent.

8.2 Upon authorization, the contract will be executed on behalf of the Authority by the Chief Executive Officer.

8.3 Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated, budgeted, or otherwise unavailable to the Authority for payment. The Authority will immediately notify the respondent of such occurrence, and the Agreement shall terminate on the last day of the fiscal period for which appropriations were made, without penalty or expense to the Authority of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

9.0 SUBMISSION OF QUALIFICATIONS

- 9.1** Submit via email to the Airport Purchasing Agent, Bobbi Matthews at bmatthews@albanyairport.com
- 9.2** **Deadline:** 1:00 p.m., July 1, 2022
- 9.3** **Late Responses:** Qualification Statements received by the Airport Purchasing Office after the submission deadline will be considered void and unacceptable. The Airport Authority is not responsible for lateness of mail, carriers, etc., and the date/time stamp clock in the Purchasing Department shall be the official time of receipt.
- 9.5** A response may not be withdrawn or canceled by the respondent for a period of ninety (90) days following the date designated for the receipt of response and respondent so agrees to this condition upon submittal of their response.
- 9.6** Qualifications shall be received and acknowledged only so as to avoid disclosure of the contents to competing respondents and kept secret during the evaluation/negotiation process. However, all qualifications shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the response and so identified will be treated as confidential by the Authority to the extent allowable in the Freedom of Information Law.

All questions or comments regarding this request may be submitted in writing to:
Ms. Bobbi Matthews, Purchasing Agent, Albany County Airport Authority, Albany, New York 12211-1057, by email: bmatthews@albanyairport.com.

SECTION III

****SAMPLE PROFESSIONAL SERVICES AGREEMENT****

BETWEEN THE

ALBANY COUNTY AIRPORT AUTHORITY
AND
XXXXXXX

FOR THE

Management of Daily Airport Operations
AT THE ALBANY INTERNATIONAL AIRPORT

CONTRACT NO. 22-1120-AM

THIS AGREEMENT is made and entered into effective the _ day of XXXXXX , 20__, by and between the **ALBANY COUNTY AIRPORT AUTHORITY** (the "Authority"), a body corporate and politic constituting a public benefit corporation established and existing pursuant to the Albany County Airport Authority Act enacted by Chapter 686 of the laws of 1993 and set forth in Title 32 of the New York Public Authorities Law, having offices at the Administration Building, Room 200, Albany International Airport, Albany, NY, 12211 and XXXXXX, (the "Consultant"), a **New York Corporation** having its office and principal place of business at XXXXXX.

RECITALS

1. The County of Albany (the County) is the owner of the Albany International Airport (the Airport), located in the Town of Colonie, County of Albany, State of New York.

2. The County and the Authority have entered into an Airport Lease Agreement, effective as of May 16, 1996, for a term of forty (40) years, whereby the AUTHORITY has the exclusive right to operate, maintain and improve the Airport and do anything else permitted by law, subject only to the restrictions and conditions stated in such Airport Lease Agreement and in accordance with applicable law.

3. The Consultant has heretofore submitted a proposal, dated XXXXXX, for the project entitled XXXXXXXX.

4. The Authority has negotiated a scope of work with the Consultant as described herein.

5. This Agreement had been duly authorized by the Albany County Airport Authority by resolution adopted on XXXXXXXX.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

ARTICLE I - SERVICES TO BE PERFORMED

The Consultant shall perform the services hereinafter set forth under Article II, entitled ^AScope of Work during the period from execution of this Agreement until completion of the work, as described in Article XIII, hereof.

ARTICLE II - SCOPE OF WORK

The Authority agrees to and hereby does retain and employ the service of the Consultant because of its ability and reputation, and the Consultant agrees to perform such service of said project being particularly described in the Scope of Work, attached as **SCHEDULE "A"** hereto, and made a part hereof.

ARTICLE III - FEES

In consideration of the terms and obligations of this Agreement, the Authority agrees to pay and the Consultant agrees to accept as full compensation for all services rendered under this Agreement those costs for work actually performed in accordance with the "Fee Schedule" attached as SCHEDULE "B" hereto, and made a part hereof.

Consultant's fees in the aggregate shall not exceed ____ .

Payment of fees shall be made upon proper completion of a Claim Form by the Consultant. The Claim Form is set forth at the end of Schedule "B", Fee Schedule. Payment by the Authority to the Consultant shall be due and payable within thirty (30) days of receipt of a complete, accurate and acceptable Claim Form by the Authority. The Authority shall retain five percent (5%) of each payment until 100% completion of the work by Consultant. Upon completion of 100% of the work by the Consultant, and acceptance of such work by the Authority, the Consultant shall be entitled to any amounts retained by the Authority hereunder.

ARTICLE IV - AVAILABLE DATA

All technical or other data relative to the work in the possession of the Authority or in possession of the Consultant shall be made available to either party without expense.

ARTICLE V - COOPERATION

The Consultant shall cooperate with representatives, agents and employees of the Authority and the Authority shall cooperate with the Consultant to the end that work may proceed expeditiously and economically.

ARTICLE VI - EXTRA WORK

If the Consultant is of the opinion that any work the Consultant has been directed to perform is beyond the scope of this Agreement and constitutes Extra Work, the Consultant shall promptly notify the Authority in writing of the fact. The Authority shall be the sole judge as to whether or not such work is in fact beyond the scope of this Agreement and whether or not it constitutes Extra Work. In the event that the Authority determines in writing that such work does constitute Extra Work, it shall provide extra compensation to the Consultant on a negotiated basis.

ARTICLE VII - ACCOUNTING RECORDS

Proper and full accounting records shall be maintained by the Consultant, which records shall clearly identify the costs of the work performed under this Agreement. Such records shall be subject to periodic and final audit by the Authority upon request. Such records shall be accessible to the Authority for a period of six (6) years following the date of final payment by the Authority to the Consultant for the performance of the work contemplated herein.

ARTICLE VIII - ASSIGNMENTS

The Consultant specifically agrees as required by Section 109 of the New York General Municipal Law that the Consultant is prohibited from assigning, transferring, conveying, sub-contracting, or otherwise disposing of this Agreement, or of Consultant's right, title or interest therein without the previous consent, in writing, of the Authority.

ARTICLE IX - OWNERSHIP OF MATERIALS

All rights, titles and ownership in and to all materials prepared under the provision of this Agreement shall be in the Authority including the right of republication.

ARTICLE X - INDEPENDENT CONTRACTOR

The Consultant, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be an agent, employee, or otherwise of the Authority by reason hereof, and that it will not, by reason hereof, make for itself, its representatives, or employees, any claim, demand or application to or for any right or privilege applicable to an agent, employee, or otherwise of the Authority, including, but not limited to Workman's Compensation coverage, Unemployment Insurance benefits, Social Security coverage, or Retirement membership or credit.

ARTICLE XI - INDEMNIFICATION

The Consultant shall indemnify and save harmless the Authority, its employees and agents, including the County of Albany, the Federal Aviation Administration, the State of New York and AFCA AvPORTS Management, LLC, from and against all claims, damages, losses and expenses (including, without limitation, reasonable attorney's fees) arising out of, or in consequence of, any negligent act or omission or intentional act of the Consultant, to the extent of their responsibility for such claims, damages, losses and expenses and to the fullest extent as possible by law.

ARTICLE XII - INSURANCE

The CONSULTANT shall procure and maintain at its own expense and without direct expense to the AUTHORITY until final acceptance by the AUTHORITY of the services covered by this Agreement, insurance policies of the kinds and the amounts hereafter provided, issued by insurance companies **licensed** by New York State and having an **A.M. Best rating of "A" or better**, covering all operations under this Agreement, whether performed by the CONSULTANT or by sub-contractors. Before commencing the work, the CONSULTANT shall furnish the AUTHORITY a certificate or certificates, in a form satisfactory to the AUTHORITY, showing that it has complied with these requirements, which certificate or certificates shall provide that the policies shall be automatically renewed and not be materially changed or canceled until thirty (30) days written notice has been mailed to the AUTHORITY. Certificates which contain a provision or reservation in the cancellation clause that the issuing company will endeavor to mail thirty (30) days notice to the certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives, or similar conditional notice of cancellation provisions, will not be accepted by the AUTHORITY.

- (a) The kinds and amounts of insurance required are as follows: (CONSULTANT'S sub-contractors and subconsultants shall procure and maintain the same insurance as applicable.)

1. Workers Compensation and Employers Liability Insurance: A policy or policies providing protection for Employees of the CONSULTANT or subcontractor in the event of job-related injuries as required by law.

Coverage A: Statutory

Coverage B: Bodily Injury by Accident	\$1,000,000	each accident
Bodily Injury by Disease	\$1,000,000	policy limit
Bodily Injury by Disease	\$1,000,000	each employee

2. Automobile Liability Policies including coverage for any owned automobile(s), hired automobile(s) and non-owned automobile(s), shall be furnished with limits of not less than:

Liability For Bodily Injury & Property Damage	
Combined Single Limit	\$5,000,000

3. General Liability Insurance: Commercial General Liability (Occurrence Form) including contractual, personal injury, premises/products and completed operations liability, explosion, collapse and underground and broad form property damage and shall cover all operations and shall be furnished with limits of not less than:

Liability For Bodily Injury & Property Damage	
Combined Single Limit	\$5,000,000

The general liability insurance required must include contractual liability insurance applicable to CONSULTANT'S obligations under this Agreement. Provide a list of all endorsed exclusions, if any. CONSULTANT shall maintain products/completed operations coverage for the duration of this Agreement and for a minimum of three years after completion of all services covered by this Agreement.

4. Professional Liability Insurance: CONSULTANT shall maintain a Professional Liability policy throughout the duration of this Agreement and agrees to maintain the policy for a minimum of three years after completion of all services covered by this Agreement.

Limit

\$5,000,000 Each Claim

If the policy has an annual aggregate limit, CONSULTANT shall immediately notify the AUTHORITY of any and all claims which have or may be charged against such limit.

The above specified limits may be met through either primary or excess coverage policies, provided that any excess coverage is written on a following form basis and it is at least as broad as the underlying policies and that any deductible or retention amount does not exceed \$25,000 or 10% (in total), whichever is less, of the required liability limits. The AUTHORITY may accept policies with coverage, exclusions or liability limits different than those specified above when such policies, in the sole judgment of the AUTHORITY, will provide satisfactory protection to the AUTHORITY.

The policies specified above, except for Professional Liability, Workers Compensation and Disability Benefits, shall be endorsed to include the **ALBANY COUNTY AIRPORT AUTHORITY AND ITS AGENT, AFCA AvPORTS Management, LLC, THE COUNTY OF ALBANY, THE FEDERAL AVIATION ADMINISTRATION, and THE STATE OF NEW YORK**, and any other substituted or additional agents the AUTHORITY may hire, as additional insureds, as respects services performed by the CONSULTANT and all policies shall include a provision restricting the right of the insurer to cancel or materially change such coverage except upon thirty days' written notice to AUTHORITY. Certificates evidencing the coverage of the additional insureds a copy of the policy endorsement that adds the requested entities as Additional Insureds, or that section of the General Liability policy that provides for automatic coverage for Additional Insureds when it is required under the terms of a written contract shall be delivered to AUTHORITY prior to performing any services under this Agreement.

If the Project involves on-site construction-phase services by the CONSULTANT, construction contractors shall be required to provide (or AUTHORITY may provide) Owner's Protective Liability insurance naming the **ALBANY COUNTY AIRPORT AUTHORITY, AND ITS AGENT, AFCA AvPORTS Management, LLC, THE COUNTY OF ALBANY, THE FEDERAL AVIATION ADMINISTRATION, and THE STATE OF NEW YORK** and any other substituted and additional consultants the AUTHORITY may retain as named insureds and the CONSULTANT as an additional insured on the construction contractor's liability insurance policies covering claims for personal injuries and property damage.

- (b) The policy or policies covering the obligations of the CONSULTANT, set forth in subparagraph (a)(1) above, shall be in accordance with the provisions of any applicable Workers Compensation or Disability Benefits Law, including for the State of New York, Chapter 41, Laws of 1914, as amended, known as the Workers Compensation Law, and amendments thereto, and Chapter 600 of the

Laws of 1949, as amended, known as the Disability Benefits Law. This Agreement shall be void and of no effect unless the CONSULTANT procures such policy or policies and maintains the same in force during the term of this Agreement.

- (c) If AUTHORITY has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by CONSULTANT in accordance with paragraph (a) on the basis of its not complying with this Agreement, the AUTHORITY will notify CONSULTANT in writing thereof within thirty (30) days of the date of delivery of such certificates to the AUTHORITY. CONSULTANT will provide such additional information in respect of insurance provided by CONSULTANT as the AUTHORITY may reasonably request. Failure of AUTHORITY to give any such notice of objection within the time provided shall constitute acceptance of such insurance as carried by the CONSULTANT as complying with this Agreement.

ARTICLE XIII - TERMINATION OF CONTRACT

The Parties agree that the service set forth under Article II - "Scope of Work" of this Agreement shall commence upon execution of the Agreement and will continue in effect until completed.

The Authority shall have the right at any time to terminate this Agreement without cause, provided that thirty (30) days written notice of such termination is given in advance by the party terminating the contract. In the event this Agreement is terminated, the Consultant shall be entitled to full compensation, as allowed for herein, for all work previously authorized and performed pursuant to this Agreement. This Agreement can be terminated on twenty four (24) hours written notice or termination for cause and compensation to Consultant will be on quantum merit less any back charges or damages sustained or to be sustained by the Authority.

Suspension or Termination of Performance

- (A) Authority may at any time, and for any reason, direct architect to stop architect's services under this agreement for a period of time. This direction must be in writing and must specify the period during which the services are to be stopped. Consultant shall resume services on the date specified in the direction, or on any other date owner subsequently specifies in writing. The period during which services are stopped is deemed to be added to the time fixed for performance. Stoppage of services under this Section shall not give rise to any claim against owner.

- (B) In the event that:

- (a) For any reason or through any cause, consultant fails to complete performance within the time fixed for performance under this agreement;
- (b) Grounds for cancellation of the agreement under this section arise;
- (c) Consultant otherwise defaults under this agreement;
- (d) Authority gives consultant written notice that in its opinion, the conduct of consultant is such that the interests of owner are likely to be impaired or prejudiced, stating the facts on which the opinion is based;

then authority may, on written notice to consultant, immediately terminate this agreement for cause.

- (C) Nothing in this Section is to be construed to relieve consultant from any liability and/or damages sustained by authority as a result of any breach by consultant of this agreement, and payment by authority to consultant of any monies pursuant to this section does not bar owner from any and all remedies it may otherwise have against consultant for any failure of consultant to perform its services in accordance with this agreement.
- (D) Authority is not required to pay consultant under this section until consultant has satisfactorily completed the services required to be performed to the agreed point of suspension of termination.
- (E) Payment by owner to consultant of any monies pursuant to this Section does not bar owner from any and all remedies it may otherwise have against consultant for any failure of consultant to perform its services in accordance with this agreement.
- (F) If this agreement is terminated for any reason, consultant, prior to any payment to consultant pursuant to this section, shall deliver to authority the complete set of all original drawings prepared to the date of termination. Authority is entitled to use the ideas and designs contained in this agreement for the completion of the project; in the event of termination of this agreement or upon completion of the project, authority may, at all times, retain the originals of all such drawings, originals of renderings, special art work, or models. All drawings, plans, specifications, rendering and models, etc. are the property of authority. They are not to be used by any person other than authority on other projects unless expressly authorized by owner. Consultant is not responsible for any work that has not been completed as of the date of termination under this agreement.

ARTICLE XIV - DELIVERY OF RECORDS

In the event of the termination of this Agreement, as provided in ARTICLE XIII, hereof, all data and records pertaining to the Agreement shall be delivered within twenty (20) days to the Authority or its duly authorized representative. In case of failure of the Consultant to make such delivery on demand, then and in that event, the Consultant shall be liable to the Authority for any damages it may sustain by reason thereof.

ARTICLE XV - DISSOLUTION

In the event of dissolution of the Consultant during the existence of this Agreement, the Consultant shall give thirty (30) days notice in writing to the Authority in advance of such dissolution.

ARTICLE XVI - LICENSES

The Consultant shall at all times obtain and maintain all licenses required by New York State to perform the services required under this Agreement.

ARTICLE XVII - NON-DISCRIMINATION REQUIREMENT

In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal Statutory and constitutional non-discrimination provisions, the Consultant agrees that it shall not, by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any person who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Agreement.

ARTICLE XVIII - NON-APPROPRIATIONS CLAUSE

Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to the Authority for payment, the Authority will immediately notify the Consultant of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the Authority of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

ARTICLE XIX - APPLICABLE LAW

This Agreement shall be construed for all purposes under the laws of the State of New York. Any litigation pursuant to this Agreement shall be in the Supreme Court of the State of New York in the County of Albany.

ARTICLE XX – MANDATORY FEDERAL CONTRACT PROVISIONS

Federal laws and regulations prescribe that certain provisions be included in certain contracts. The provisions set forth in Appendix B are attached hereto and made a part hereof.

ARTICLE XX - NOTICE

All notices and documents required to be given or made by the Consultant pursuant to this Agreement shall be given or made to:

Albany County Airport Authority
Chief Executive Officer
Albany International Airport
Administration Bldg. Room 200
Albany, NY 12211

All notices and documents to be given or made by the Authority pursuant to this Agreement shall be given or made to:XXXXXXXX

ARTICLE XXI - INVALID PROVISIONS

It is further expressly understood and agreed by and between the parties hereto that in the event any covenant, condition or provision herein contained is held to be invalid by any court or competent jurisdiction, the invalidity of such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained; provided, however, that the invalidity of any such covenant, condition or provision does not materially prejudice either

Authority or Consultant in their respective rights and obligations contained in the valid covenants, conditions or provisions in this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the Authority, acting by and through the Chairman of the Authority, and the Consultant, by and through a duly authorized officer has executed this Agreement effective the day and year first above written.

ALBANY COUNTY AIRPORT AUTHORITY

BY: _____

XXXXXXXXXXXX

BY: _____

XXXXXXXXXXXXXXXXXXXX

STATE OF NEW YORK)
) ss.:
COUNTY OF ALBANY)

On the _____ day of _____, 20____, before me personally appeared DAVID E. LANGDON, to me known, to be the person who executed the above instrument, who, being duly sworn, did depose and say that he resides in the County of Albany, that he is the Chairman of the Albany County Airport Authority, the public benefit corporation described in, and which executed the foregoing instrument in the name of the Albany County Airport Authority pursuant to a resolution adopted by the Albany County Airport Authority on ; and that he signed his name thereto by like authorization.

Notary Public

STATE OF ALBANY)
) ss.:
COUNTY OF ALBANY)

On this _____ day of _____, 20____, before me personally came _____, to me known, who, being duly sworn, did depose and say that he resides in _____ County, that he is a _____ of _____, the partnership described in, and which executed the within instrument.

Notary Public

STATE OF)
) ss.:
COUNTY OF)

On this _____ day of _____, 20____, before me personally came _____, to me known, who being by me duly sworn, did depose and say that he/she resides in _____ County, that he/she is the _____ of _____, the corporation described in, and which executed the within instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was affixed by order to the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order.

Notary Public

SCHEDULE "A"

SCOPE OF WORK

SAMPLE SERVICE AGREEMENT

SCHEDULE "B"

FEE SCHEDULE
(with Claim Form, attached)

SAMPLE SERVICE AGREEMENT

SCHEDULE "C"
INSURANCE CERTIFICATE(S)

SAMPLE SERVICE AGREEMENT

SECTION IV: SCHEDULE “A” CONSULTANT’S RESPONSE

OFFERERER/BIDDER/PROPOSER’S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-j(3) and §139-j(6)(b)

Contract No.: 22-1120-AM

Contract Name: Management of Daily Airport Operations

Pursuant to State Finance Law §§139-j and 139-k (attached), this Solicitation/Invitation for Bid/Request for Qualifications includes and imposes certain restrictions on communications between the Authority and an offerer/bidder during the procurement process. An offerer/bidder/proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority (“restricted period”) to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). Designated staff, as of the date hereof, is identified in the Solicitation/Invitation for Bid/Request for Proposal for the contract referenced above. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the offerer/bidder/proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the offerer/bidder/proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by examining the New York State Procurement Lobbying Law.

Offerer affirms that it understands and agrees to comply with the procedures of the Authority relative to permissible Contacts as required by State Finance Law §139-j (3) and §139-j (6) (b).

Signature: _____ Date: _____

Name: _____

Title: _____

Contractor Name: _____

Contractor Address: _____

QUALIFICATION ACKNOWLEDGMENT FORM

The proposers acknowledge that he/she has carefully examined the RFQ, the attached Agreement draft and the proposed location/s for his proposed operation/s.

The proposer warrants that if qualifications are accepted, he will contract with the Albany County Albany Authority the form of an Agreement substantially in the form attached and comply with the requirements of the RFQ and the executed Agreement. Proposer agrees to deliver an executed Agreement to the Albany County Airport Authority within fourteen (14) calendar days of receiving the tendered Agreement from the Authority.

I, the undersigned, guarantee our qualifications meet or exceed specifications contained in the RFQ document. Any exceptions are described in detail and all requested information has been submitted as requested.

I affirm that I have read and understand all the provisions and conditions as set forth in this RFQ. Our firm will comply with all provisions and conditions as specified, unless specifically noted as an exception with our Qualifications.

I also affirm that I am duly authorized to execute the Agreement contemplated herein; that this company, corporation, firm, partnership, or individual has not prepared these Qualifications in collusion with any other proposer.

Name of Proposer: _____

Signature of Authorized Person: _____

Title: _____

Business Address of Proposer: _____

Business Phone Number: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 200____.

NON-COLLUSION AFFIDAVIT

Authorized officer: Proposer's qualifications containing statements, letters, etc., shall be signed in the qualifications by a duly authorized officer of the company whose signature is binding on the qualifications.

The undersigned offers and agrees to furnish all of the items/services upon which qualifications are stated in the accompanying proposal. The period of acceptance of this proposal will be _____ calendar days from the date of the acknowledgment. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by proponent).

STATE OF _____ COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____ on this day personally appeared _____ who after being by me duly sworn did depose and say: I, _____ am a duly authorized officer of/agent for and have been duly authorized to execute the foregoing on behalf of the said _____.

I hereby certify that the foregoing offer has not been prepared in collusion with any other proponent or other person or persons engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the proponent is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the type of services/commodities offered, or to influence any person or persons to offer or not to offer thereon.

By submission of these qualifications, each proponent and each person signing on behalf of any proponent certifies and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury that to the best of his knowledge and belief:

- A. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition as to any matter relating to such prices with any other proponent or with any competitor;
- B. Unless otherwise required by law, the prices which have been quoted in this qualification have not been knowingly disclosed by the proponent and will not knowingly be disclosed by the proponent prior to the opening, directly or indirectly to any other proponent or to any competitor; and,
- C. No attempt has been made or will be made by the proponent to induce any other person, partnership or corporation to submit or not to submit qualifications for the purpose of restricting competition.

Name and Address of Proponent: _____

Telephone and Fax Numbers: _____

By: _____ Name & Title _____
Signature

SUBSCRIBED AND SWORN to before me by the above-named on this day of
20__ .

Notary Public in and for the State of New York

INSURANCE REQUIREMENT AFFIDAVIT

To be completed by appropriate insurance agent:

I, the undersigned agent, certify that the insurance requirements contained in this qualifications document have been reviewed by me with the below identified offerer. If the below identified offerer is awarded this contract by Albany County Airport Authority, I will be able, within ten (10) days after offerer is notified of such award, to furnish a valid insurance certificate to the Airport meeting all of the requirements contained in this contract.

Agent: _____
Signature Agent

Name of Insurance Carriers: _____

Address of Agency: _____

Phone Number Where
Agent May Be Contacted: _____

Offerer's Name (Print or Type) _____

SUBSCRIBED AND SWORN to before me by the above named on this
day of _____, 20__.

Notary Public in and for
State of New York

CORPORATION STATEMENT

IF A CORPORATION, answer the following:

1. When incorporated?

2. Where incorporated?

3. Is the corporation authorized to do business in New York?

_____ Yes _____ No

If New York is not state of incorporation:

- A. Address of the registered office in New York:

- B. Name of registered agent in New York at such office:

- C. Attach Certificate of Authority to transact business in New York.

4. The Corporation is held: _____ Publicly _____ Privately

5. Furnish the name, title, and address of each officer, director, and shareholders of the corporation's issued stock:

Officer's Name	Address	Position	%
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PARTNERSHIP STATEMENT

IF A PARTNERSHIP, answer the following:

1. Date of Organization? _____
2. General Partnership _____ Limited Partnership _____
3. Partnership Agreement Recorded? _____ Yes _____ No
Date: _____

Book: _____

Page: _____

County: _____

4. Has the Partnership done business in New York?
Yes _____ No _____ When? _____
5. Name, address, and partnership share of each general or limited partner:

Name	Address	Percent Of Share Partner	General Limited
1.			
2.			
3.			
4.			

JOINT VENTURE STATEMENT

IF A JOINT VENTURE, answer the following:

1. Date of Organization? _____
2. Joint Venture Agreement Recorded? _____ Yes _____ No
3. Has the Joint Venture done business in New York State? ____ Yes ____ No
When? _____
4. Name and address and percent ownership of each Joint Venture.

Name	Address	Percentage & Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALL PROPOSALS - FINANCIAL INFORMATION

A. Financial Statements

Proponents shall provide upon request by the Airport Authority, a Balance Sheet and Income Statement prepared in accordance with Generally Accepted Accounting Principles (GAAP) for the most current year-to-date period, together with a copy of the Proponent's most recent fiscal year Financial Statements, audited by a Certified Public Accountant or firm of Certified Public Accountants, including the auditor's opinion thereon.

B. Surety Information

1. Have you, or any entity you have had an ownership interest in, ever had a bond or surety canceled or forfeited? Yes () No ()
2. If Yes, state the name of the bonding company, date, amount of the bond and the reason for such cancellation or forfeiture

C. Bankruptcy Information

1. Have you, or any entity you have had an ownership interest in, ever filed a petition for bankruptcy, or been declared bankrupt? Yes () No ()
2. If Yes, state the name of the entity, date, amount of the filed or declared bankruptcy

D. County of Albany and any Affiliated Entity

1. Have you ever entered into an agreement with the County of Albany or any affiliated entity? Yes () No ()
2. If Yes, identify the agreement(s), its purpose, and its term.
3. Have you ever been sent a default notice concerning any such agreement(s)? Yes () No () If Yes, please explain

WORK FORCE COMPOSITION

Name of Firm

Phone Number

Address

City

State

Zip Code

Name & Title of Authorized Executive

Full Time Employees	Total # of Employees	White	American Indian	Black	Hispanic	Other (*)
	Male / Female	M/F	M/F	M/F	M/F	M/F
Admin & Manager						
Professional						
Technical						
Sales Workers						
Office Workers						
Semiskilled Workers						
Unskilled Workers						
Apprentices						
Seasonal						
Temporary						
Part Time						
TOTAL						

***Use Additional Sheets To Identify The Ethnicity Of Employees Identified In This Category.**

Remarks: _____

CERTIFICATION

The above information is true and complete to the best of my knowledge and belief. I further understand and agree that if awarded the contract, this certification shall be attached thereto and become a part thereof.

Name & Title of Signer: _____

Signature: _____ Date: _____



REQUEST FOR QUALIFICATION STATEMENTS

Management of Daily Airport Operations: Contract #22-1120-AM

Submitted To:



Albany County Airport Authority
Purchasing Department
737 Albany Shaker Road
Main Terminal, Third Floor
Albany, NY 12211-1057
Attn: Bobbi Matthews, Purchasing Agent

Submitted By:



June 9, 2022

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2	Professional Resumes of Key Individuals	*
3	Operating Strategies	8
4	Required Documents	*

*Indicates sections that are excluded from the page limit.

Albany County Airport Authority
Purchasing Department
737 Albany Shaker Road
Main Terminal, Third Floor
Albany, NY 12211-1057
Attn: Bobbi Matthews, Purchasing Agent

Dear Albany County Airport Authority Representatives,

Avports LLC (Avports) is pleased to present our response to the Request for Qualification Statements for Contract #22 - 1120-AM: Management of Daily Airport Operations (the Project) at Albany International Airport (ALB or the Airport) to the Albany County Airport Authority (ACAA or the Authority).

Under current leadership, ALB is poised to succeed in their next phase of progress. As the comprehensive airport management service providers at ALB since 2005, Avports is prepared to sustain the Authority's vision for progress—**Albany is Going Places**. Through fresh management, supported by experienced management, Avports will bring the next level of service and progress to Albany International Airport. We believe that we are uniquely positioned to create further growth at the Airport and strengthen our nearly 17-year working relationship with the ACAA.

Avports is a leading provider that has operated, managed, and developed more than 30 airports and aviation infrastructure projects across the U.S. during our 95-year history. Our business is the efficient and sustainable management and operation of mission-critical, air carrier-served, complex commercial, general aviation, and military airport facilities. Our nearly century long track record, and wide variety of airports, demonstrate our ability to adapt to different airport authorities, timelines and expectations, regulatory frameworks, customer and community needs, and operating conditions

With nearly 550 staff, we currently operate and manage 10 airport locations across 6 states—2 of which where we have provided continuous service for over 40 years. Avports has also been selected as the preferred bidder to operate 9 regional airports in Puerto Rico and provide operations services at MidAmerica-St Louis Airport (both contracts are due to commence in 2022). Avports is owned by West Street Infrastructure Partners III (WSIP III), a family of infrastructure investment funds managed by Goldman Sachs Asset Management (GS AM). This relationship provides Avports access to equity capital where investment may be needed.

Albany First is the mission. Avports looks forward to the opportunity to participate and appreciates being part of this process.

We would be pleased to discuss our proposal at the Authority's convenience. Please do not hesitate to reach out to me if you have any questions.

Sincerely,



Jorge S. Roberts, Avports CEO

45025 Aviation Drive, Suite 100
Dulles, VA 20166

O: +1.703.902.2900 C: +1.713.598.6605 E: jroberts@avports.com

1. COMPANY PROFILE, EXPERIENCE, & REFERENCES

1. COMPANY PROFILE, EXPERIENCE, & REFERENCES

AVPORTS Avports, LLC (Avports) is a best-in-class provider that has operated, managed, and/or developed more than 30 airports and aviation infrastructure projects across the U.S. during our 95-year history (dating back to our inception as a division of Pan American World Airways). Our business is, and always has been, the efficient and sustainable management and operation of mission-critical, air carrier-served, complex commercial, general aviation, and military airport facilities.

Avports' response has been organized in tabbed sections as specified per "Qualifications Format" under Section 3.0 Project Scope of Work & Qualifications of the Request for Qualification Statements (RFQ) document. Any additional requirements specified under Section 5.0 have been identified within each of these tabbed sections. Please note **Financial Statements** are included at the end of this document in **Section 4**.

Business Background

Please see responses to Section 5.1 below:

- **The number of years your firm has been in business under its present business name:** 1.5 years. Prior to that, Avports had been known as AFCO AvPORTS Management LLC since its formation in 2008. Avports shortened our name Avports LLC in December 2020.
- **Date of Incorporation or Organization:** Avports was formed on January 8, 2008.
- **State of Incorporation or Organization:** Avports is a Delaware limited liability company.
- **Names:**
 - › **President/CEO:** Charles Stipancic (President)/ Jorge S. Roberts (CEO)
 - › **Vice President:** Arturo Garcia Alonso, COO
 - › **Secretary:** Suzanne Smith, VP & Secretary
 - › **Treasurer:** Daniel Ungerleider, EVP & CFO
- **Has your firm ever failed to complete any contract**

awarded to you? No

- **Has any officer or partner of your firm, if applicable, ever been an officer or partner of another firm that failed to complete a contract? No**

An Opportunity for Growth & Strengthened Relationships

Avports has provided comprehensive airport management services at Albany International Airport (ALB or the Airport) since 2005. This nearly 17-year working relationship with the Albany County Airport Authority (ACAA) provides Avports with an intimate understanding of the facilities, equipment, people, and processes at the Airport. This experience uniquely positions Avports to build on what we have accomplished to date in partnership with the ACAA—particularly in the context of navigating the significant headwinds caused by the COVID-19 pandemic since March 2022—and use the current transitional period Avports and the Airport is facing (described in **Section 3** below) as an opportunity to address ongoing challenges and create a unified vision for the ALB's future.

LOCAL EXPERIENCE BACKED BY NATIONWIDE RESOURCES & GLOBAL BEST PRACTICES






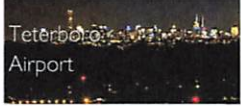




In addition to Avports' experience at ALB, we bring nearly 550 staff across 10 airport locations in 6 states—2 of which we have provided continuous service at for over 40 years. This experience is largely focused on Regional Airports, which provides additional insight and resources from comparable markets and facilities that we can pull from to evaluate and implement new processes, technologies, and programs at the Airport.

In addition to this experience and our commitment to innovation, Avports COO, Arturo Garcia-Alonso, is a member of the ACI World Facilitation and Services Standing Committee, with oversight functions and participation in the ACI Airport Service Quality Subcommittee. This existing relationship provides Avports' management with access to the global best practices network in airport operational excellence.

Avports' focus on sustainability and innovation—both through emerging technologies and industry-leading processes—will be fundamental to this effort. We look forward to continuing to support the ACAA's vision for ALB to be an "Airport of the Future" world reference.

Avports' current management contracts below showcase our ability to provide all Part 139 Certified operator functions. The sections that follow are in response to Section 5.2.1 of the RFQ document.

Table 1: Avports' Current Operations & Management Contracts

Airport	Highlights	Summarized Scope	Ops/PAX*	Staff	Area**
Commercial Airports					
	17 yrs. (mgmt. contract) Part 139, Class I, ARFF C 2 FBOs	O&M/manage terminal/ airfield ARFF, car park, shuttle buses, wildlife	› 183,000 › 2.3M	170	1,000
	44 yrs. (mgmt. contract) Part 139, Class I, ARFF B ISO 14001-certified	O&M/manage terminal/ airfield, ARFF, ground handling, noise, wildlife	› 168,000 › 1.6M	175	702
	23 yrs. (mgmt. contract; soon to be P3 lease) Part 139, Class I, ARFF A	O&M/manage terminal/ airfield, air service development, parking	› 30,000 › 80,000	20	702
	1 yr. (Airline consortium mgmt.) Part 139, Class I, ARFF C	O&M/manage passenger terminal	› 85,840 › 9.2M	12	700,000
	1 yr. (Airline consortium mgmt.) Part 139, Class I, ARFF C	O&M/manage passenger terminal	› 150,000 › 27.3M	28	1.179M
General Aviation Airports					
	50 yrs. (mgmt. contract) Part 139, Class IV, ARFF A ISO 9001:2015-certified	Operate airfield, admin, noise, environmental, and wildlife	› 172,000 › 11,160	50	832
	26 yrs.* (mgmt. contract) Part 139, Class IV, ARFF A New 40-yr. contract in 2016	O&M/manage terminal/ airfield, ARFF, wildlife administration	› 150,000 › 9,500	35	526
Joint Use Airports					
	14 yrs. (mgmt. contract) Part 139, Class I, ARFF C 3 FBOs	O&M/manage terminal/ airfield, ARFF, wildlife, administration	› 35,358 › 700,000	85	1,552
	5 yrs. (mgmt. contract) ARFF Index C, ICAO CAT: 7 300% 1 st yr. revenue growth	O&M/manage terminal/ airfield, wildlife, admin, noise abatement	› 8,573 › 15,000	23	625
Cargo Airports					
	2 yrs. (service contract supporting P3 project)	Technical advisory and O&M support	› 11,527	2	3,000

**Figures as of 2019; **Acres for entire airports under management and ff for terminals under management (Detroit Metro. N. Terminal and LAX).*

References

References for five of the ongoing management contracts highlighted in the table above are provided below.



Name of Firm: Albany County Airport Authority
Point of Contact: Philip F. Calderone
Title: Chief Executive Officer
Add.: 737 Albany Shaker Rd., Albany, NY 12211
Phone: 518.242.2222
Email Address: pcalderone@albanyairport.com

Avports has provided airport management services at the Class I, commercial service airport since 2005. Employing a local staff of 185, Avports oversees the 1,000-acre airport as the single source provider of airport operations, maintenance, and janitorial services, accounting, ARFF, parking lot and shuttle bus operations, and an art program through a \$67.3 million operating budget.

This FAR Part 139, Class 1, ARFF Index C airport serves 2.3 million passengers annually with Part 121 airlines (Allegiant, Frontier, American, Delta, JetBlue, Southwest, and United). Additionally, the airport is the home to NYSDOT's aviation group (Governor's fleet) and the New York Army National Guard (Helicopter Unit).

ALB is Avports' broadest, most comprehensive and important project in our network in terms of size of managed operations, number and expertise of employees, passenger throughput and community outreach. For this reason, we have structured our

response to **Section 3** below around our day-to-day management of the Airport, and how we believe we can move forward with the Authority into the future.

Managing Health-Related Alerts for Potential Outbreaks

In light of COVID-19, and potential future health-related alerts, our team is ready to implement preventive policies and procedures in coordination with relevant authorities. Avports has experts that are members of worldwide facilitation committees which are defining best practices in coordination with ACI World, ICAO, WHO, UNWTO and other international agencies.

Starting with ALB, and with the leadership of our customers and Authorities, Avports implemented the 'Safe Hands' program at each of our currently managed airport operations to protect the travelling public and the employees, and instill trust in customers.

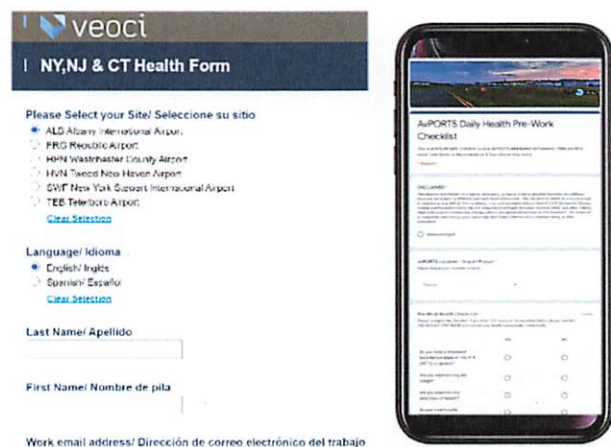


Figure 1: 'Safe Hands' use of technology

Avports works with each of our airport sponsors to understand how to best implement our Safe Hands program, including pre-work attestations.

Since March 2020, Avports has supported the implementation of the following measures:

- Installed additional hand-sanitizing stations throughout the facilities
- Developed special procedures for physical distancing, shift separation, and PPE for employees
- Added physical partitions at tenant counters (e.g.,

rental car areas)

- Increased frequency of cleaning and disinfecting of frequently touched surfaces, restrooms, and seating areas by 20%
- Implemented external and internal fogging application for additional deep disinfection
- Installed information signage about protective measures in critical points
- Provided additional information on websites



Westchester County Airport

Name of Firm: Westchester County Airport

Point of Contact: Hugh Greechan

Title: County Commissioner

Address: 148 Martine Ave., White Plains, NY 10601

Phone: 914.995.4856

Email Address: hjg7@westchestergov.com

Since 1977, Avports has managed the Class I commercial service airport located just north of New York City that is served by five Part 121 airlines (American, Cape Air, Delta, JetBlue, and United) and transports 1.4 million passengers annually.

Avports operates and maintains the airport, including airline/aircraft ground handling, snow and waste removal, accounting/administrative services, and Part 139 certification through a \$50 million annual budget. Avports assists Westchester County (the client) in engineering, project management, and Airport Improvement Program (AIP)/Passenger Facility Charge (PFC) administration, wheelchair and passenger assistance services, oversized baggage transport, bag tub restocking, gate/ramp striping, and oversight of numerous airline projects. Furthermore, Avports

maintains an ISO-14001-certified Environmental Quality Management System to effectively and systematically manage the facility's environmental profile and performance.

A Commitment to Safety & Security

Westchester County Airport exceeds the FAA requirement to conduct full-scale emergency exercises every three years by conducting them every two years. The exercise includes a simulated crash, complete with a fire, a damaged airplane and volunteers playing victims. Over 1,000 people were involved, from first responders to hospital workers to people from the coroner's office. Nearly 150 volunteers acted as victims, and many of them are future EMS first responders in training, including students from local vocational schools. Avports notified residents in advance that fire trucks and ambulances were just there for the drill.



NY Stewart International Airport

Name of Firm: Port Authority of New York and New Jersey (for New York Stewart International Airport)

Point of Contact: Omar Astacio

Title: Interim General Manager, Aviation

Add.: 1180 First St., Bldg. 138, New Windsor, NY 12553

Phone: (845) 564-2100

Email Address: oastacio@panynj.gov

New York Stewart International Airport (SWF) is a regional airport (FAR Part 139, Class 1, ARFF Index B) serving nearly 7000,000 passengers annually in New Windsor, New York. Avports has been providing comprehensive airport management since 2007 (and since 2020 as part of the Future Stewart Partners JV). It is important to note that Avports is responsible for

providing the full scope of operations and management services within the JV, similar to the scope of the Project.

The joint venture is the single-source provider, delivering airport operations, maintenance, and janitorial services, administration and accounting services, engineering and planning, and parking operations through a \$13.5 million annual budget. Of specific relevance, Avports is working with the Port Authority of New York and New Jersey (the client) to improve budget compliance, improve security and sustainability practices, institute a runway crossing mitigation program, and improve obstruction removal.

New York & New Jersey's Diversion Airport of Choice

At SWF, Avports has developed, and reviewed annually, a comprehensive Airline Diversion Plan that covers all possible scenarios in collaboration with the client, stakeholders, Customs and Border Protection (CBP), and the Transportation Security Administration (TSA). SWF is the diversion airport of choice for many airlines doing business at the metropolitan New York and New Jersey airports. With a U.S. customs facility to handle international arrivals, SWF has routinely deplaned both international and domestic diversions, with the assistance of CBP, the TSA, and local law enforcement officers. Avports' first goal is to provide complete assistance to diverted aircraft as needed, including fuel, maintenance, emergency medical needs, food, water, and other supplies as needed.

Avports managers worked with the client, CBP, and the TSA to develop five CBP-approved scenarios covering all diversion activities. In addition, Avports has arranged through local bus company agreements to transport diverted and deplaned passengers to the airline's ground destinations of choice.



Tweed-New Haven Regional Airport

Name of Firm: Tweed-New Haven Airport Authority

Contact: Sean Scanlon | **Title:** Executive Director

Address: 155 Burr St., New Haven, CT 06512

Phone: (203) 466-8888

Email Address: sscanlon@flytweed.com

Tweed-New Haven Regional Airport is a FAR Part 139, Class 1, ARFF Index A airport that serves approximately 80,000 passengers annually in New Haven, Connecticut. Avports has been providing comprehensive airport management at the airport since 1998. Avports is the single-source provider delivering airport operations, maintenance and janitorial services, administration and accounting services, aircraft rescue and firefighting, engineering and planning, and parking operations through a \$13 million annual budget. Avports also developed a fully approved Category III Airport Security Program in partnership with the TSA allowing regularly scheduled flights with 76 seats or greater. Avports also managed the design and installation of a fully-integrated, state-of-the-art access control/CCTV system.



Moffett Field Airport

Name of Firm: Planetary Ventures LLC (A Google affiliate company)

Point of Contact: Christina Willard

Title: Aviation Lead, Leadership Support Services, Global Security & Resilience Services

Address: 158 Cody Rd, Moffett Field CA 94035

Phone: 669-290-9025

Home to the NASA Ames Research Center and the California Air National Guard, Moffett Field Airport is a joint civilian-military airport bordering the cities of Mountain View and Sunnyvale, California that is operated under FAR Part 139 Safety Standards.

Avports was hired by Planetary Ventures (Google) to manage the airport when they won the bid from NASA for a long-term lease of the 1,000 acre facility in 2013. Avports has been providing airport management and Fixed Base Operator (FBO) services at Moffett Field Airport since 2015 and is the single-source provider of airport operations, airport maintenance, administration, and accounting services and noise abatement. The FBO business is growing rapidly as we find we are handling an increasing number of corporate and charter jets that have found this airport to be more convenient for their customers than other Bay Area airports.

We are also proud to provide fueling services to military and other government aircraft, as we were awarded a Defense Logistics Agency (DLA) Into-Plane contract in 2017. Avports took over the previously DLA controlled fuel farm at the airport and is nearing completion of a new fuel farm that will better serve the aviation community and meet sustainable aviation fuel (SAF) demand its use continues to increase—an effort that Avports has been pioneering at its airport contracts.

2. PROFESSIONAL RESUMES OF INDIVIDUALS

2. PROFESSIONAL RESUMES OF INDIVIDUALS

Please refer to the organizational chart below and the resumes of our proposed key individuals that follow. As clarified in Addendum 1 issued by the Albany County Airport Authority (ACAA) on June 3, 2022, the organizational chart and resumes have been excluded from the page limit.

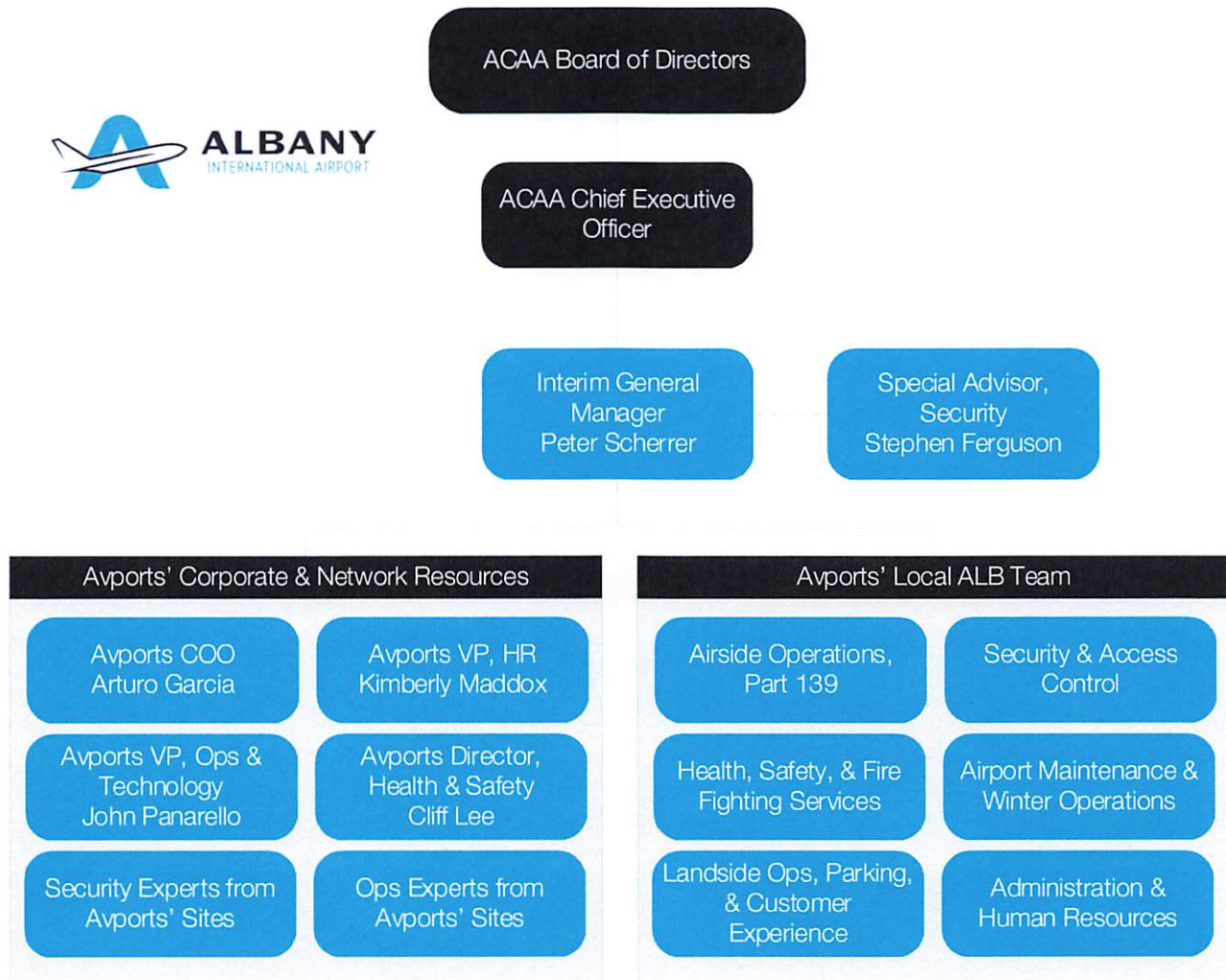


Figure 2: Avports' proposed organizational structure and corporate resources

Avports' proposed organizational structure is informed by our current operational structure at Albany International Airport (ALB or the Airport) that has been developed and refined throughout our nearly 17-year working relationship with the ACAA. The proposed management structure and additional support from corporate resources are in recognition of the transitional period that Avports and the Airport are currently facing (described further in *Section 3*).

Project-Specific Resources

The qualifications of Avports' proposed Interim General Manager and Special Advisor, Security are highlighted below. Peter and Stephen bring 40+ years of experience working together, allowing them to seamlessly transfer the operational efficiencies and security best practices to the Project and the local ALB team. Furthermore, with their experience being concentrated in the State of New York, each individual brings significant knowledge of applicable regulations and agencies.



Peter Scherrer, CM
Interim General Manager

With 40+ years of airport management and operations experience, Peter currently serves as the VP of Airport Management Services for Avports. He is responsible for the technical performance and compliance at all Avports' sites (with a special focus on the northeast), as well as the successful supervision and oversight of successful plans and transition projects. Within this role, Peter is responsible for leadership development and training, particularly the effective and efficient management of knowledge transfer and coaching activities for current and future General Managers. He also represents Avports management team in meetings with sponsors, customers, authorities, regulators, and other stakeholders.

This current role, combined with his experience outlined below, make Peter a unique resource to act as Interim General Manager and help manage the transitional period the Airport is currently undergoing.

Experience

Prior to his appointment as VP of Airport Management Services, Peter was Avports' Airport Manager at Westchester County Airport (HPN, a.k.a. White Plains Airport), where he spent nearly 40 years in progressive airport management and operations roles, positioning HPN as one of the busiest and recognized hybrid (commercial and GA) airports in the country and the

world. He brings a unique depth of airport management experience and is a recognized airport leader, having worked during his tenure at HPN with all stakeholders, public agencies, and with the wider community while establishing a multi-decade track record with FAA's Part 139 and environmental compliance.

Peter's experience at HPN is summarized below

- 2005 to 2022: Airport Manager
- 1986 to 2005: Assistant Airport Manager
- 1984 to 1986: Airport Operations Supervisor
- 1980 to 1984: Airport Operations Coordinator

Peter's responsibilities during his time at HPN included:

- Administer and monitor Transportation Security Administration (TSA) CFR 1542 requirements
- Perform airport planning and project development
- Prepare airport capital budgets and fiscal planning
- Responsible for a staff of 176 employees, and 255 contract workers, required to meet the airport service obligations
- Liaise with various local, state, and federal agencies for numerous airport concerns and issues
- Assist in the negotiation and administration of airport tenant, concessionaires, and Union agreements
- Prepare and oversee the airport operating budget
- Develop and coordinate airport capital projects and construction activities
- Administer the air carrier access lottery and passenger capacity stipulation
- Act as spokesperson for the county government on related airport matters involving the news media, airlines, airport users, and the public
- Ensure compliance and tenant participation with the ISO 14001 Certified Environmental Management Program

Peter's prior employment also included positions in Aviation Engineering and as a Certified Flight Instructor. He is a licensed FAA Commercial Pilot for Instrument Rated, Single and Multi-Engine aircraft ratings.

Education & Certifications

Peter graduated from Western Michigan University with a B.S. in Aviation Technology and Management and was Captain of the University Precision Flight Team. He also holds an AAS degree from State University of New York at Farmingdale in Aerospace Technology and is certified in Environmental Management (16 credit course structure focused on Ecology, Environmental Regulations, Environmental Law, Environmental Impact Assessment). Furthermore, Peter is a Certified Member (CM) of AAEE.

References

Name of Firm: Westchester County Airport

Point of Contact: Hugh Greechan

Title: County Commissioner

Address: 148 Martine Ave., White Plains, NY 10601

P: 914.995.4856 **E:** hjg7@westchestergov.com



Stephen Ferguson

Special Advisor, Security

With 40+ years of progressive airport management and operations experience, Stephen brings a multi-decade track record with FAA's Part 139 and security compliance. He has managed and led all airport security policies and procedures, including the airport security program. He was also responsible for the Westchester County Airport (HPN) airport access control system, security badging functions, and security training requirements in compliance with FAR Part 107 (1542)

This current role, combined with his experience outlined below, make Stephen an asset to the Airport and ACAA in his role as Special Advisor, Security to provide oversight and guidance for security-related aspects during the transitional period the Airport is currently undergoing.

Experience

Assistant Airport Manager/Airport Security Coordinator | 2005 to 2022 | HPN | White Plains, NY

- Directly responsible for the daily management of the

airport complex

- Responsible for airport policy and fiscal responsibilities
- Assist the airport manager for all airport matters as requested

Airport Operations Manager/Airport Security Coordinator | 1991 to 2005 | HPN | White Plains, NY

- Directly responsible for all airport safety and security functions as required by Federal Aviation Regulation Part 139 and TSR 1542
- Manage an airport operations staff of twenty full time employees
- Directly responsible for all airport security policies and procedures including the airport security program
- Directly responsible for implementing all policies and procedures associated with the Airport Environmental Management System and ISO 14001 functions for the airport operations department
- Directly managed several aspects for construction of a new airport terminal complex from 1992 to 1995.
- Planned and coordinated four full-scale airport emergency response exercises and numerous TSR 1542 and FAR Part 139 tabletop exercises
- Directly responsible for capital and operating budgets and short form contracts associated with the operations department
- Directly responsible for all activities associated with emergency response plan development and training with several mutual aid agencies.
- Directly responsible for media events including commercial filming on airport property.

Airport Operations Supervisor | 1988 to 1991 | HPN | White Plains, NY

- Responsible for the day-to-day safety and security of the airport
- Responsible for assisting the airport manager with writing the airport security program
- Responsible for all tasks associated with the installation of the airport access control system

necessary to comply with the requirements of FAR Part 107 (1542)

- Responsible for employee identification media badging functions and airport employee security training requirements

Temporary Airport Project Manager and Avports RFP Team Member | 2013 to 2022 | Various Locations

- Served as temporary airport manager at Bridgeport Sikorsky Airport, Bridgeport, CT, Barnes Airport, Westfield, MA, New Bedford Airport, New Bedford, MA
- Served on transition management teams and RFP teams for Gary/Chicago International Airport, Gary, IN, Lehigh Valley International Airport, Allentown, PA, San Bernardino Airport, San Bernardino, CA

Adjunct Professor | 2011 to Present | Vaughn College | East Elmhurst, NY

- Weekly instructor of college level courses in the Aviation Sciences degree program.

Education & Certifications

- B.S. Aeronautical Administration, Parks College of Saint Louis University, 1975
- FAA Licensed Pilot

References

Name of Firm: Westchester County Airport

Point of Contact: Hugh Greechan

Title: County Commissioner

Address: 148 Martine Ave., White Plains, NY 10601

P: 914.995.4856 **E:** hjg7@westchestergov.com

Corporate Resources

In addition to the Project-specific resources being proposed to lead the Project, we have highlighted key members of our executive team that will be available to support as needed, particularly in the short-term as the transitional period is being managed.



Jorge Roberts, IAP

CEO, Avports

Jorge's airport management and Public-Private Partnership (P3) investment career spans over 13 years. During his career, Jorge has led multiple P3 airport projects in the US and around the world, including the recent \$100 million P3 at Tweed-New Haven Regional Airport, and co-led the proposal to redevelop the \$9.5 billion Terminal One at JFK Airport—the largest P3 airport infrastructure project in U.S. history.

Experience

Prior to Avports, he was co-founding Vice President of Carlyle Airport Group (The Carlyle Group's airport platform), where he led business development. Prior to the Carlyle Airport Group, he was co-founding Vice President of CCR USA, CCR Group's US P3 airport-focused subsidiary. He was also Co-founder of Sigma Infrastructure Partners, a P3 airport investment and advisory firm that merged with CCR Group to create CCR USA.

Prior to Sigma, Jorge was the Vice President of Corporate Development for Airports Worldwide (formerly ADC & HAS), a global P3 airport investment and operations platform formerly owned by Canada's Ontario Municipal Retirement System (OMERS) in partnership with Houston Airports (HAS). At Airports Worldwide, he was responsible for leading P3 bids and acquisitions. He co-led the company's growth to become a global airport player with a portfolio of ten airports and oversaw the performance of TBI US, a U.S. subsidiary which included a P3 Airport (Orlando Sanford) and five management contracts at US airports.

Prior to Airports Worldwide, he advised on M&A transactions in business services, aviation, transportation, and infrastructure for Bank of America Merrill Lynch's investment banking practice in London. Early in his career, he worked on antitrust cases and

economic research at the Federal Trade Commission's (FTC) Bureau of Economics in Washington, DC.

Jorge is an active thought leader in the aviation industry, including developing the next generation of industry leaders and is currently a Member of AAAE's National Leadership Development Committee, a Board Member (Advisor) of Airports Council International's Latin American and Caribbean region (ACI-LAC), a member of the President's Advisory Board for NY's Vaughn College of Aeronautics and Technology, and a volunteer for the Airport Minority Advisory Council (AMAC).

Jorge is an active community leader committed to the advancement of youth and empowerment of underrepresented groups, including minorities and women. He is a Trustee for the Friends of the Education Opportunity Program at the University of Washington in Seattle and a community ambassador for Management Leadership for Tomorrow (MLT). He is an advisor to the Washington State Model United Nations—an organization that has positively impacted over 6,000 high school and college students—and which he founded over 21 years ago in partnership with the Bill & Melinda Gates Foundation, World Affairs Council, and University of Washington in Seattle.

Education & Certifications

He holds an International Airport Professional (IAP) accreditation from Airports Council International (ACI) and ICAO's airport management accreditation program (AMPAP), two degrees in Business and Economics from the University of Washington in Seattle, and an MBA from the Harvard Business School.



**Arturo Garcia-Alonso, IAP
COO, Avports**

Arturo will oversee the management and operational performance of the Project, including developing and implementing the concept of operations, technology, and innovation roadmaps, and the operational, readiness and airport transfer (ORAT) for the terminal facilities. Within this role, Arturo will

simultaneously ensure compliance with industry's best practices and the Authority's objectives for sustainability, environmental and social governance (ESG), and Minority, Women, and Disadvantaged Business Enterprise (MWDBE) programs.

Experience

Arturo's airport management and P3 investment career spans over 20 years, including airport operations, ORAT. And ground handling. This experience includes having worked for global airport operators such as Munich International Airport in Germany and Aena Aeropuertos in Spain, the ground handling company Acciona Airport Services, and ACI World.

As part of the international team of Munich Airport, he was involved in developing the operating and transition plans for the O&M contract to manage the new Terminal One (formerly Terminal A) at Newark Airport and the P3 contract to manage the new Terminal One at JFK Airport. At ACI World, he was in charge of leading and coordinating all global airport operating standards and best practices, including directing ACI's Airport Service Quality (ASQ) program, which benchmarks and ranks airports around the world.

Arturo is currently a member of ACI World Passenger Facilitation Committee, and an airport industry thought leader having published and contributed to major trade publications and reports such as ACRP, Airport World, and the Journal of Airport Management. He is also a frequent speaker at major industry conferences, including on the future of aviation such as urban air and ground mobility, including electric vertical takeoff and landing (eVTOL), unmanned aerial systems/drones, and autonomous vehicles.

Education & Certifications

Arturo holds a B.S. and M.S. in aeronautical engineering, specializing in airport management and design. He also holds an IAP and Aviation Security Professional Management (AVSEC-PM) accreditations from ACI and ICAO's airport management accreditation program, and

a diploma from Concordia University's ACI Airport Executive Leadership program.



Kimberly Maddox

Avports, VP of Human Resources

Kimberly Maddox, SPHR, SHRM-SCP, is an accomplished HR professional with over 30 years of experience in the corporate and private sectors. She has responsibility for the overall profitable operation of the company's human resources departments. She supervises and provides consultation to management on strategic staffing plans, compensation, benefits, training and development and labor relations of our multi-site company. She ensures compliance with Federal and State laws that govern over 650 union and non-union employees. She is also plan administrator and fiduciary to the companies defined contribution plan.

Kimberly worked for 15 years with Aventis Pharmaceuticals within Human Resources, Management and Sales. She also worked in the corporate human resources arena of; Diversity, Insurance and Retail industries where she was responsible for compliance, recruiting, hiring, retention, employee relations, payroll, benefits, training & development, management, and sales.

Kimberly holds a Bachelor of Business Administration from Washburn University. She is certified through the Human Resource Certification Institute (HRCI) as a Senior Professional in Human Resources (SPHR) and certified through the Society for Human Resource Management (SHRM) as a Senior Certified Professional (SHRM-SCP™).



John Panarello, AAE, ACE

Avports, VP of Operations & Technology

John brings 30+ years of progressive airport operations and management experience. As Avports' VP of Operations & IT, he guides General Managers at 7 commercial and general aviation facilities across the United States and leads information

technology risk assessment efforts across the airport sites. John works collaboratively with the project teams and stakeholders to evaluate value-added opportunities for the organization to increase operational effectiveness. He maintains effective working relationships with various governmental clients at Avports' airport facilities through his pragmatic approach.

Prior to this appointment, John served as Project Manager/Manager of Airport Services at Teterboro Airport—one of the busiest general aviation reliever airports in the United States—for nearly 20 years. The scope of this contract included complete airport management services, inclusive of airport operations, maintenance, noise/environmental, accounting, and administration.



Cliff Lee

Avports, Director of Health & Safety

Cliff has over 30 years of occupational health & safety experience. He is currently Avports' Director of Health & Safety. In this capacity he is responsible for the administration of company health and safety strategies, policies, programs, and procedures. His duties include keeping Avports management fully informed of the status of the company's health and safety activities, ensuring that Avports meets applicable health and safety legal and regulatory requirements. He is also expected to maintain a full understanding of aviation safety standards and safe operating practices applicable to Avports, assist with Avports' Internal Evaluation Program activities and coordinate with senior management to ensure safety incidents are investigated and closed properly.

Cliff works with Avports stakeholders (e.g., airport tenants, insurance providers, business partners, regulatory agencies) to ensure that the company remains well positioned to minimize risk associated with accidents or failure to comply with regulations. He also designs and presents safety and health training, performs internal safety audits, evaluates risk data, and

supports senior management driven risk reduction initiatives.

Previous to Avports, Cliff was employed as the Corporate Environmental, Safety, & Health Administrator (June 2008 to December 2017) for the Gas Technology Institute (GTI). GTI is a leading research, development and training organization focusing on energy and

environmental challenges as they relate to a globally secure, abundant, and sustainable energy future. Mr. Lee was responsible for all aspects of regulatory compliance, training, safety audits and chairing the corporate safety committee.

3. OPERATING STRATEGIES

3. OPERATING STRATEGIES

Albany International Airport (ALB or the Airport) is Avports, LLC's (Avports') broadest, most comprehensive and important project in our network, in terms of size of managed operations, number and expertise of employees, passenger throughput and community outreach. Under current leadership, ALB is poised to succeed in their next phase of progress. As the comprehensive airport management service providers at ALB since 2005, Avports is prepared to sustain the Authority's vision for progress—**Albany is Going Places**. Through fresh management, supported by experienced management, Avports will bring the next level of service and progress to ALB. We believe that we are uniquely positioned to create further growth at the Airport and strengthen our nearly 17-year working relationship with the ACAA.

To demonstrate our intimate understanding of the Scope of Services—alongside our knowledge of the facilities, equipment, people, and processes to successfully deliver these functions—we provide an overview of our day-to-day operations at ALB alongside additional examples from similar contracts (previously highlighted in **Section 1** above) to address Sections 6.1.1 and 6.1.2 of the Request for Qualification Statements (RFQ) document.

Our Top Priority—Providing Business Continuity during a Transitional Period

In response to Section 6.1.5 of the RFQ document, the Project is a top priority within the Avports organization. Upon learning that our previous General Manager would be leaving his position, we immediately mobilized key members of our executive team to meet with ACAA executive management at the Airport and advise them of the current situation.

This initial effort included presenting our business continuity team and strategy that includes immediately deploying two of Avports' most seasoned and

experienced managers, Peter Scherrer (Interim General Manager) and (Stephen Ferguson Special Advisor, Security) to lead the transition to a new management team and provide oversight on security-related aspects during this time. Please refer to **Section 2** above for Peter's and Stephen's resumes.

DEMONSTRATED SUCCESS IN MANAGING TRANSITIONS

Avports understands that transition periods are typically the most stressful period for a client. It is a time when new interfaces are established, new processes are implemented, and new employees are hired to perform critical services.

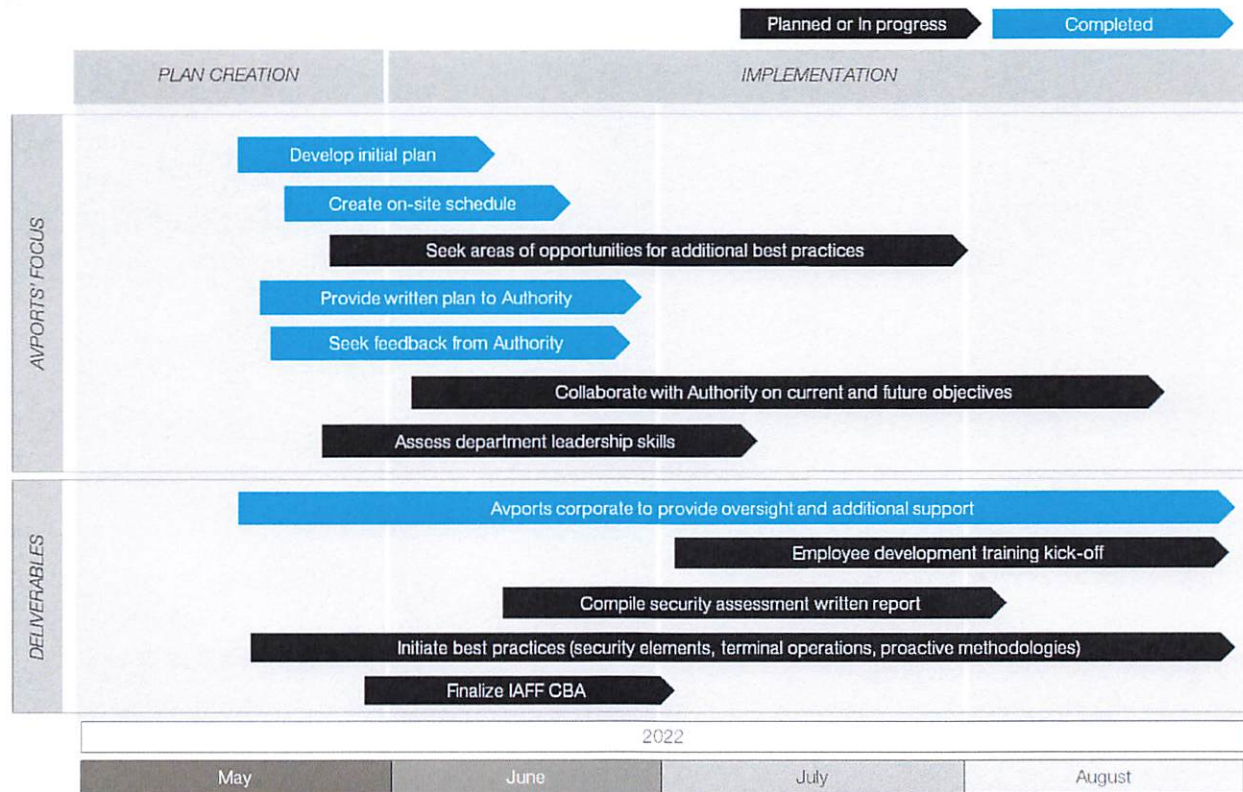
Avports has transitioned airport management, operations, and maintenance functions on several projects—including ALB, Los Angeles International Airport (LAX) Tom Bradley International Terminal (TBIT) & West Gates and Terminals 5 and 1.5, Detroit Metropolitan Airport North Terminal, New York Stewart International Airport, Moffett Field Airport, and the Rhode Island Airport Corporation's five general aviation airports in just the last 17 years—all on schedule and without adverse impact on business and operations.

During these transitions, we have encountered nearly a myriad of site-specific challenges and responded in kind with workable solutions that are mutually beneficial to Avports and our clients. This experience provides us with an expanded toolkit from which to pull and a broadened vision of the possibilities that exist for each project we undertake.

While we recognize the current situation at the Airport is somewhat different than what would be traditionally encountered through the experience outlined above, we are treating it with the same level of care and oversight. The approach we have outlined to the Authority and are continuing forward with brings fresh, expert eyes to provide an in-depth assessment of the existing operating environment and team. From this, we will provide a path forward based on continuous improvement towards operational excellence, with a special focus on security, safety, labor relations and employee development.

Our business continuity strategy and timelines are summarized in the figures below.

Figure 3: Business continuity strategy and timelines



	May			June				July				August				Sep			
	16	23	30	6	13	20	27	7	14	21	30	7	14	21	30	7	14	21	30
Initial Airport Management Business Continuity Plan																			
Identification of Avports' Support Team																			
ALB Authority briefing																			
Communication with Avports ALB staff																			
Familiarization of Avports support team with ALB site																			
Departure of current Airport Manager																			
Engagement of on-site support for Peter Scherrer																			
Recruitment & Onboarding of New Airport Management																			
Position posting																			
Interviews for Airport Manager																			
Authority endorses Airport Manager candidate																			
Background check of Airport Manager candidate																			
Job offer extended to Airport Manager																			
New Airport Manager begins																			
Initial training of Airport Manager																			
Preliminary interviews for Asst. Airport Manager candidates																			
Airport Manager interviews Asst. Airport Manager candidates																			
Authority endorses Asst. Airport Manager candidate																			
Background check of Asst. Airport Manager																			
Job offer extended to Asst. Airport Manager																			
New Asst. Airport Manager begins																			
Initial training of Asst. Airport Manager																			

An Established Team & Structure

Avports' local management team is comprised of several integrated functional teams as outlined below:

- Airside Operations, Part 139
- Airport Rescue and Fire Fighting (ARFF) Services
- Security & Access Control
- Health & Safety
- Maintenance & Technical Services
- Parking & Shuttle Bus Services
- Landside Operations & Customer Experience
- Administration & HR
- Winter Operations

Our proposed Interim General Manager, Peter Scherrer, brings 40+ years of airport management expertise. He will use this experience to evaluate the existing operational environment and structure and propose efficiencies from this experience.

Interdisciplinary Coordination & Collaboration with Airport Stakeholders

Avports understands the importance of well-defined communication protocols and coordination strategies to facilitate the efficient flow of information within the organization and between key Airport stakeholders, such as the ACAA, Transportation Security Administration (TSA), Federal Aviation Administration (FAA), U.S. Customs and Border Protection (CBP), Million Air Albany, and Albany County Sheriff. The Interim Co-General Managers will build on the existing reporting and meeting protocols in place to ensure these lines of communications are maintained, while simultaneously assessing opportunities to optimize these interactions. Key regular meetings include:

- Weekly Avports meetings chaired by the General Manager that includes participating from each department manager and other key departmental staff as appropriate
- Weekly meetings between Avports' General Manager and the ACAA's Chief Executive Officer
- Weekly meetings chaired by the ACAA's Airport

Engineer (with participation from Avports' Maintenance & Technical Services staff) to review ongoing and potential construction projects and facilitate coordination amongst contractors and operations

- Monthly tenant manager meetings with the TSA
- Regular ACAA Board Meetings attended by Avports' General Manager

Effectively Delivering Airport Operations

Avports' Integrated Operations Control Center (IOCC) supports all facilities and services to deliver seamless 24/7/365 airside operations (including Part 139 requirements) by providing common situational awareness to both internal and external stakeholders. Specifically, the IOCC serves to integrate all command-and-control activities, staff allocation and dispatching, and asset management monitoring activities. Quality, health, safety, security, and business continuity operations are also controlled from this central location.

Through the IOCC, Avports is able to:

- **Develop operational synergies** by leveraging all available information and assets to anticipate issues and realize efficiencies.
- **Establish a focal point for operations and information sharing.** The IOCC is essential for maintaining airside and landside facilities, including the terminal, apron, and ancillary structures.
- **Provide a comprehensive view of the facility status** and facilitate real-time coordination with all stakeholders from a single location.
- **Provide Avports' team with direct access** to management and support staff from service providers and critical stakeholders.
- **Monitor operational and safety/security conditions** and emergencies and assist the appropriate authorities as they take control (via airport operational database system, closed-circuit television, emergency voice-alarm communication system, and access control system).

- Aid in managing and monitoring resource assignments, apron, and ramp movements to facilitate on-time performance and avoid passenger delays.



Figure 4: Leveraging the IOCC at ALB

The IOCC allows Avports to effectively monitor processes, levels of service, allocation of resources, and compliance with contractual requirements and internal standard operating procedures (SOPs) from a single location.

Managing Security & Access Control

Avports' Security Office (led by Avports' Security Supervisor) manages all badging requirements at the Airport, including applications for employees, criminal record checks, and security threat assessments (except for those airlines that manage this function internally).

Through the IOCC, the Security Office is able to monitor each individual that accesses the Security Identification Display Area (SIDA) and their time of entry. This allows prompt response to door alarms, as well as detailed alarm report submissions (including response times and resolutions).

Additionally, the Security Supervisor is on call 24/7/365, and is required to respond to the TSA within 15 minutes for any type of security issue. The coverage provided by the IOCC is particularly important to facilitate interagency coordination, including with the Albany County Sheriff, as any emergency called into the IOCC can be immediately dispatched to appropriate personnel and stakeholder cellphones through text messages. Follow

up messages are similarly sent when the incident has been given the "all clear".

Understanding & Enforcing SIDA Requirements

Avports' Security Office works with each signing authority to coordinate SIDA classes for new and returning individuals that covers applicable security protocols and driving requirements depending on the individual's job functions. Additionally, the Security Office issues citations for violations of these protocols, including parking in the incorrect locations, allowing individuals to "piggyback" entry into the SIDA, badge sharing, and airfield Part 139 requirements, such as speeding in the ramp area and driving in the Air Operations Area (AOA).

Working Closely with the TSA & Other Stakeholders

The Security Office works closely with the TSA, including for any amendments/updates to the Airport Security Plan (ASP), as well as for any Change of Conditions (COC). The Security Office is also audited by TSA annually. The Security Office in turn audits each signing authority within the airport to ensure the badge list is consistent with current operating conditions.

ADDING DEPTH OF EXPERTISE IN SECURITY COMPLIANCE TO OUR MANAGEMENT TEAM

Our proposed Special Advisor, Security, Stephen Ferguson, brings 40+ years of progressive experience in airport operation, including serving as the Assistant Manager and Security Coordinator for Westchester County Airport (HPN) for the last 15 years. During this time, Stephen managed and led all airport security policies and procedures including the airport security program.

Stephen brings a multi-decade track record with FAA Part 139 requirements and security compliance, including holding overall responsibility for HPN's airport access control system, security badging functions and security training requirements in compliance with FAR Part 107 (1542). Stephen will be a particular asset in assessing the existing security program and offering opportunities for improvement.

Airport Rescue & Firefighting (ARFF)

The ARFF department stands ready around the clock to respond to aircraft emergencies at the Airport. In addition, ARFF members are the first responders for emergency medical calls, structure fires, and hazardous material spills on Airport property.

All ARFF personnel are New York State certified Firefighters, New York State certified Emergency Medical Technicians, Hazardous Materials Technicians, and CPR/AED instructors. All personnel meet all FAA requirements for Airport Firefighters.

ARFF members operate a variety of emergency vehicles including three airport crash and rescue vehicles, a mini pumper, hazmat truck, foam re-supply truck, and a full-size pumper.

Similar to security incidents, all ARFF responses are coordinated through the IOCC.



Figure 5: Carrying out emergency drills at the Airport

The ARFF department uses an aircraft donated by FedEx® for training exercises. The aircraft is stationed at the Airport's cargo facility (operated by Avports' affiliated company, Aviation Facilities Company Management, LLC (AFCO) since 1998) and includes a fully mocked up commercial airline interior. This allows the team to conduct drills for various first emergency situations that the team may encounter in coordination with the airlines, Albany County Sheriff's Office, and various other first responder organizations (e.g., Colonie EMS Department), as appropriate.

Similar drills are carried out at Avports' operations and management contracts, as highlighted by the Westchester County Airport example provided in Section 1 above.

Comprehensive Maintenance & Technical Services

Avports provides comprehensive maintenance and technical services at the Airport, including maintaining all ACAA-owned equipment on site, as well as performing airfield and terminal maintenance (e.g., lawn mowing, fence maintenance, Foreign Object Debris (FOD) removal, rubber removal, paving, painting, electrical, lighting, HVAC) and snow removal services. Avports also does forecasting for vehicle replacement on five-year horizons, as well as identifying and budgeting for potential FAA-funded projects (e.g., Precision Approach Path Indicator (PAPI) lights).

SECURING THE AIRFIELD PERIMETER, ENHANCING THE CUSTOMER EXPERIENCE

Avports is responsible for mowing 40+ properties at the Airport, as well as maintaining approximately 9 miles of fence line. Proper oversight of the fence line is particularly important because excessive vine growth could create the potential for security breaches. As such, Avports performs daily rounds to remove vines and treat the fence line with herbicides. Avports also maintains the herbicide license on behalf of the Authority.

On the landside, Avports' effort—in keeping with the Authority's focus on enhancing customer experience upon their arrival at the Airport—is directed towards mowing, watering, mulching, weeding the various landscaped areas.



Working Collaboratively with the Operations Team & Airport Engineer

The Maintenance & Technical Services department meets each morning so to discuss plans for the day and assign work orders through the QWare computerized work order system to the appropriate vehicle and airside personnel based on each individual's expertise and according to the priorities established in the Maintenance Plan. The Operations Team also performs daily visual inspections for Part 139 compliance, as well as the fence line, turnarounds, terminal, baggage tunnel, FOD barrels, and various Airport properties. Additional work orders are assigned to the Maintenance & Technical Services department as necessary based on the outcome of these inspections through the QWare system.

Any gates, jet bridges, escalators, elevators, or other key equipment that is out of service is tracked through the IOCC so that all parties are aware of the current operating environment and understand estimated timelines for these to come back online.

The Maintenance & Technical Services department also works closely with the ACAA's Airport Engineer to identify any work beyond the scope of day-to-day maintenance that may need to be delivered by a third-party contractor. These works are coordinated through the weekly meetings chaired by the Airport Engineer.

Delivering Coordinated, Environmentally Sustainable Winter Operations

Ensuring the safety and continuity of the Airport's operations throughout winter weather events requires precision planning and interdisciplinary collaboration. Avports' teams are continuously monitoring the National Weather Service to anticipate any potential for measurable accumulation of frozen precipitation and put our Snow and Ice Control Plan into action.

In the even that frozen precipitation is forecasted, Avports convenes a meeting to debrief on the weather, discuss staffing, and prepare an appropriate response.

Airline, Authority, and other key Airport stakeholder personnel are also invited to participate.

AWARD-WINNING SNOW REMOVAL

Westchester County and Teterboro Airports received honorable mentions in their respective categories for the Balchen/Post Award recognizing outstanding achievement in airport snow and ice control (the former receiving back-to-awards in 2018-2019 and 2019-2020). Awards are presented to the 'Snow Crews' of airports in the snow belt for their dedicated efforts in maintaining their airports in safe and operational status.

Winter operations are delivered in into two 12-hour shifts—each led by a Snow Boss—with a half hour overlap between shifts to transfer the status of the airfield and ramps to the next shift. The Snow Boss is responsible for maintaining contact with the Air Traffic Control Tower so that the snow removal operation remains fully coordinated with aircraft operations. Working with control tower staff, the Snow Boss ensures equipment is directed at the priority areas without impacting aircraft movements.



Figure 6: Sand storage building at ALB

During winter weather events, Avports uses sand material complying with FAA gradation standards approved for use on AOA surfaces in accordance with AC 150/5200-30C, as applicable.

The Snow Bosses continue to monitor the weather reports through the duration of the winter event as forecasts can change instantly. This continuous monitoring allows the team to schedule additional resources (including engaging a third-party contractor

as may be necessary) or shift focus from removal to hauling operations, should the event be completed.

Minimizing Treatment for Snow Removal

Avports manages the application of chemicals for runway deicing (aircraft deicing services are provided by Million Air; Avports maintains the equipment) and manages the inventory of chemicals for the Authority.

While the use of glycol and other chemicals are required to maintain safe winter operations, Avports' strategy is designed to minimize the treatment required. "Clean snow" is hauled to a designated area on the airside lands for storage (and to eventually melt). "Dirty snow" (i.e., all snow removal from the runway that contains glycol) is processed at the melting pad and the treatment plant.



Figure 7: Melting pad (top) and treatment plant (bottom)

Avports treats between 20-25 million gallons of water per year at the plant collected from nearly 65 acres. The treatment plant runs 24/7 for the length of the season.

The team has two vacuum trucks capable of cleaning up high concentration glycol at the ramps. The team's effort is focused on continuously cleaning ramps during storm

events to minimize the amount of "dirty snow" produced to the extent possible and allow discharge directly into the nearby stream. The collection system on site allows the team to divert entirely to the melting pad or the stream, or a combination thereof depending on current operation conditions. Avports monitors the 28 outfalls at the Airport through Department of Environment Conservation (DEC) permits to discharge. The various outfalls are required to meet testing criteria and have different parameters depending on their location.

A COMMITMENT TO SUSTAINABILITY & RESPONSIBLE CORPORATE CITIZENSHIP

Avports takes great pride in being a responsible corporate citizen in every location we do business. As such, we recognize the importance of effectively managing this operation for several reasons. First and foremost, the stream to which Avports discharges and the entire watershed is listed as a drinking water source—flowing into the Mohawk River approximately 18 miles from the water treatment facility intake. Once processed on site, Avports discharges Class A water to the stream to ensure the quality of the watershed is not compromised by our operations. Additionally, minimizing the amount of material requiring treatment uses less resources and is a more sustainable operation.

Our proposed Interim General Manager also brings proven experience ensuring compliance and tenant participation with Westchester County Airport's ISO 14001 Certified Environmental Management Program. This insight can help further strengthen ALB's sustainability focus.

Parking & Shuttle Bus Services

Avports manages parking and shuttle bus services on behalf of the ACAA, including maintenance of the facilities and the equipment, scheduling of services, and deployment of cashiers. In 2019, the parking system was converted to a mostly computer and camera-based approach whereby parking personnel can interact with customers with customers at a central location. Avports' Parking Manager is responsible for oversight of these

services, which are controlled from the Parking Command Center.

During the height of COVID-19, the parking lots were largely shutdown due to emergency measure enacted and the significant drop in traffic at the Airport. Since this time, the Parking Manager has worked with the ACAA to provide recommendations for the phased reopening of the various lots, allowing for additional lots to be opened as air traffic volumes rebound. This approach allowed for better service to the customers using the facilities by minimizing the area to covered by staff.



Figure 8: Parking Command Center at ALB

A Lead Cashier is assigned per shift to be responsible for answering customer inquiries by phone, assigning other cashiers on duty to specific assignments (i.e., providing direct support to customers at various parking facilities as needed to help with payment, jumpstart their vehicles, etc.), and completing incident reports.

Landside Operations & Customer Experience

Avports provides all custodial services for the Airport. The cleaning schedule that has been established in response to COVID-19 are outlined below:

- All public restrooms are cleaned and disinfected every 90 minutes, or as flight schedules allow.
- All public hold rooms/seating areas are cleaned and disinfected as flight schedules allow. Cleaning and disinfecting are performed between flights in these areas for optimal safety and disinfecting efficiency.
- Lobby/check in counters, baggage claim carousels,

and rental car counters are cleaned and disinfected regularly as flight schedules allow between 4:30am and 11:00pm, and deep cleaned and disinfected between 11:00pm and 4:00am for optimal safety and disinfecting efficiency.

- Food court and public dining areas are cleaned and disinfected regularly as flight schedules allow between 4:30am and 11:00pm, and deep cleaned and disinfected between 11:00pm and 4:00am for optimal safety and disinfecting efficiency.
- TSA checkpoints are cleaned and disinfected regularly as flight schedules allow between 4:30am and 11:00pm, and deep cleaned and disinfected between 11:00pm and 4:00am for optimal safety and disinfecting efficiency.

Delivering Exceptional Services under Extraordinary Circumstances

2020 saw a heightened focus on health and safety from both a personal and a work environment stance. The pandemic placed health and safety first in our thoughts, how we lived, and how we worked. Avports' general managers and corporate management took a forward thinking, aggressive approach to not only employee health and safety, but that of the traveling public, in partnership with our airport sponsors. As a result, several Avports' airports achieved the ACI Airport Health Accreditation (ACI AHA), including ALB, New York Stewart International Airport, Teterboro Airport, Tweed-New Haven Airport, and Westchester County Airport.

The ACI AHA enables airports to demonstrate to passengers, staff, regulators, and governments that they are prioritizing health and safety in a measurable, established manner. In addition to the above, Albany International Airport, Teterboro Airport, and New York Stewart International Airport also obtained the Global Biorisk Advisory Council (GBAC) – GBAC STAR™ Facility Accreditation, a performance-based accreditation that helps facilities demonstrate that they have the work practices, procedures, and protocols to prepare, respond, and recover from outbreaks and pandemics.

ACAA'S COMMITMENT TO HEALTH & SAFETY

Avports appreciates the Authority's partnership working towards obtaining the dual ACI and GBAC accreditations—with ALB being among the first airports worldwide to do so. These achievements, alongside the implementation of the "Safe Hands" program, demonstrate the Authority's commitment to their vision of establishing ALB as one of the healthiest airports globally.



Avports' "Safe Hands" program (highlighted in Section 1 above) has also been implemented at each of our currently managed

airports to protect the travelling public and employees, and instill trust in customers related to COVID-19 and potential future health outbreaks.

Wellness Trace Application at ALB

ALB has partnered with GE to develop an interactive app named Wellness Trace. As cleaning and disinfecting events occur, the event description is keyed into the app via scanning a QR code of the area to be cleaned and entering the specific cleaning and disinfecting events that were completed.

Once the custodian saves the cleaning and disinfecting event to the app, it is immediately logged and saved in real time using Blockchain technology. Now that the event is recorded, the details of the cleaning and disinfecting event are viewable via the QR codes located throughout the airport. This means that anyone who has access to a smartphone or tablet camera is able to scan the Wellness Trace QR code and can see the cleaning details, and times/days that cleaning and disinfecting were completed.



Figure 9: Wellness Trace Application at ALB

This app creates a virtual cleaning log by stating the time and date of all cleaning and disinfecting events. The Wellness Trace program also gives administrator access to airport management to print and save cleaning and disinfecting history as needed.

The Art & Culture Program

Since 1998, the Airport has distinguished itself within the northeast and throughout the United States as a beacon for the arts in New York's Capital Region. Before the completion of an airport-wide expansion project, the ACAA's Board and a committee of advisors envisioned the establishment of an Art & Culture Program that would visually enhance the environment of the Airport and strengthen its connection to the diverse population it serves.

For more than two decades, the Art & Culture Program has sought to stimulate pure enjoyment of the arts, as well as critical thinking, within a fast-paced public environment. Travelers find solace as well as insight into our community while local artists are rewarded with sources of exposure and revenue. Fostering this relationship is at the core of ACAA's mission, and its development has led to our success as a national model for public art programs.

Avports provides management services for the Art & Culture Program at ALB.

Administration & Human Resources

Avports provides administration and human resources functions for the operations and management of the Airport. Avports has worked with various unions across the U.S., including successfully negotiating multiple Collective Bargaining Agreements (CBAs) that expanded

customer services, increased efficiencies, and established employee pay for performance incentives.

Avports currently has 10 CBAs that we operate under, as shown in the table below.

Table 2: Current CBAs

Airport	Union
ALB	Int'l Assoc. of Fire Fighters (Local I-65)
	SMART – Sheet Metal Air Rail Transportation (UTU) L0167
	Civil Service Employees Assoc. (Local 765)
Westchester County Airport	Int'l Assoc. of Fire Fighters (Local I-62)
	Int'l Brotherhood of Teamsters (L560)
Republic Airport	Int'l Union of Operating Engineers (Local 30)
Teterboro Airport	Transport Workers Union
	Int'l Brotherhood of Teamsters
NY Stewart Int'l Airport	Int'l Union of Operating Engineers (Local 825); 2 separate agreements

A Sustainable Vision for the Future

We look forward to continuing to support ACAA in their vision for the Airport to become an “Airport of the Future” world reference. As such, we provide discussion on how potential concepts to be further discussed with the ACAA that can help deliver on this goal.

Avports’ focus on sustainability and innovation—both through emerging technologies and industry-leading processes—will also be fundamental to unlocking the potential for future opportunities at the Airport. Avports will work hand-in-hand with the Authority to identify and develop short-, medium-, and long-term planning strategies that consider that can maximize growth for the Airport.

SUPPORTING THE ACAA IN THE DELIVERY OF THE MASTER PLAN

ACAA commenced in 2020 a Master Plan Update (MPU) for ALB to address for changes at the Airport and in the aviation industry, and plans for the future. The MPU will identify potential projects that will improve the value of the Airport to meet the air transportation needs of the region over the next 20 years.

Avports recognizes a key focus area in the Airport’s Master Plan include improved customer experience through a terminal expansion project that reimagines passenger areas, improves the security checkpoint, prioritizes use of new and emerging technologies, considers COVID-19 recovery and long-term effects, and improves energy efficiency and sustainability.

Avports totally supports the ACAA Master Plan development and will keep Airport management and operations completely aligned to the Airport’s Master Plan vision. Additionally, Avports provides proven terminal development expertise. We stand ready to support the Authority on these ambitious plans, as well any endeavor anticipated within the Master Plan, including identifying future air cargo demand and facilities, expanded corporate aviation facilities, and exploring the potential for other developments.

Vision Statement

To transform ALB into the most innovative regional airport in the world.

Mission

- To leverage digital technologies and innovative solutions through partnerships, trials, and proofs of concepts.
- To establish an innovation assessment framework in order to collect best practices, plan trials, prioritize initiatives and drive projects, solutions and future implementations

Short-Term Actions

1. Develop awareness, plans, roadmaps, and operational readiness

- Inventory all airport vehicles and their contribution to the total CO₂ emissions:

- › Airport light vehicles
- › Operations and maintenance vehicles
- › Snow removal, lawn mowers, ARFF, and other heavy equipment
- › Ground support equipment (GSE)
- › Buses and hotel shuttles
- › Taxis, Uber, Lyft
- › Other tenants and airport users' vehicles
- › Vehicles used by employees and members of the airport communities
- › Vehicles used by the public to access the airport
- Define a strategy, roadmap, and implementation targets for each vehicle category

2. Implement a proof of concept for hydrogen vehicles

Mid-Term Actions

Implement a model for electric aviation and identify opportunities:

- Identify infrastructure requirements ALB should consider, including in the master plan
- Analyze key drivers for electric Vertical Takeoff and Landing (eVTOL) and electric aviation integration at ALB
- Address power capacity and resilience requirements
- Study drivers to improve the customer experience and optimize inter-modality
- Make contacts with industry and technology leaders to foster win-win partnerships with manufacturers, agencies, and communities

Mid- to Long-Term Actions

Develop a robust microgrid concept to provide sustainable power resilience at ALB, including:

- Interconnected arrays of photovoltaic solar panels
- A system based on hydrogen fuel-cells electric generators, supported by natural gas
- A net metered system to offset daily electricity usage
- A battery backup storage system
- A microgrid controller providing the ability to 'island'

from the main grid so the Airport and adjacent facilities can run independently if there is a regional power outage

- An interconnected system of electric vehicle charging stations and aircraft fixed ground power equipment to provide sustainable demand response



Figure 10: Partnering with industry leaders

In January 2021, Avports announced the signing of a Memorandum of Understanding with Jaunt Air Mobility to join our Access Skyways infrastructure alliance to support the integration of eVTOL aircraft with airports and the aviation ecosystem. This partnership builds on Avports' ongoing efforts to protect the environment by transitioning to a carbon-neutral operating environment and introducing this new form of commuting. The announcement shows Avports' and Jaunt's leadership in supporting local governments and airport authorities to reduce urban congestion, improve economic growth, and environmental sustainability.

Jaunt Air Mobility is developing a unique eVTOL that offers distinct advantages to the market. The Jaunt Journey uses Slowed-Rotor Compound technology which fuses flight capabilities of a helicopter and a fixed-wing airplane creating advancements enabling safe, fast urban air commuting. With a range of 80-100 miles, carrying a pilot and four passengers, the Jaunt Journey is an exceptionally operationally efficient aircraft.

Source: Jaunt Air Mobility

Use of Autonomous Vehicles in the Airside & Terminal Environment

Similar to our future-driven approach to sustainability, Avports we would like to propose different trials of autonomous technologies at the Airport. Our team is assessing the implementation of autonomous janitorial equipment and wheelchairs at airports. We believe this can add great value to customers and stakeholders while

improving airport efficiency and continuous improvement efforts. These technologies could include the use of Autonomous Snowplows like Northstar Robotics Inc. and Airport Technologies Inc OTTO.



Figure 11: Use of autonomous snowplows

Avports would discuss with ACAA the potential to test autonomous, robotic controlled, and robotic ARFF vehicles and snowplows.

Passenger Experience Initiatives

Avports' management approach is inspired by ISO, EFQM, 6-Sigma methodologies, and other best practices. We are a leader and passenger experience and will use various benchmarking data tools and measurements to define tailored metrics that allow us to continually evaluate where we are compared to what our customers expect from us. With several segmentation layers and categories based on location, type of traffic, and passenger demographic factors, this new reporting structure has evolved into a fundamental tool for targeted airport service improvements.

Avports believes there is an opportunity for ACAA to be recognized for customer experience excellence. This could be through two program with different approaches, methodologies, and objectives, as outlined below.

ACI Airport Service Quality (ASQ) and Customer Experience Accreditation Programs. The ACI-ASQ is a benchmarking program with data analytic tools and continuous improvement strategy while the Customer Experience Accreditation Program provides a roadmap to achieve customer experience excellence.

- Passenger feedback provided in "real-time"

- Scientific, transparent methodology with an audit program
- Five levels of Customer Accreditation based on a clear roadmap
- Focus on benchmarking, reporting and continuous improvement

Figure X: Drill down survey questionnaires

To understand the degree of satisfaction of passengers, guests, visitors, and staff (both internal and external), there is the potential to implement a series of drill-down Customer Experience surveys. These surveys will be aligned with the ASQ questionnaires and methodology, which our team is very familiar with and completely embrace. These surveys could be deployed using tablet-computer questionnaires, at different passenger touchpoints.

Skytrax World Airport Awards and World Star Ratings.

The Skytrax awards provide a recognition program which focuses on marketing and promotion.

- Based on online survey campaigns (75%) vetted by industry experts (25%)
- Methodology not published
- Many categories of awards & ratings available
- Results of the Awards and Ranking published just once a year (PTE Conference)
- Five-star ranking based on assessment of "List of

Topics”

- Focus on Marketing and Promotion

Additional Air Service Opportunities & Support

Near-term air service objectives will look different than they would have 12 to 18 months ago. Recent performance and market demand data—which traditionally serve as predictive guideposts for new market viability and/or incumbent market performance—remains of little value. Pre-pandemic data can serve as estimates of longer-term demand, but there is no guarantee passenger demand patterns will look the same going forward.

Avports can support the ACAA in identifying additional air service opportunities and provide support in this effort. Having worked through COVID-19 together, Avports understands the challenges the Airport faced and continues to recover from. We also have a nationwide network of resources and industry relationships that we can leverage for evaluation at ALB.

An in-depth understanding of airline network trends, decision drivers, and financial stability will all be of increased importance and will likely evolve throughout the recovery period. Changes in corporate office policies and business travel patterns—as well as the redevelopment of tourism demand drivers—will also continue to evolve.

4. REQUIRED DOCUMENTS

4. REQUIRED DOCUMENTS

Please refer to the attachments on the following pages.

SECTION IV: SCHEDULE "A" CONSULTANT'S RESPONSE

OFFERERER/BIDDER/PROPOSER'S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-j(3) and §139-j(6)(b)

Contract No.: 22-1120-AM

Contract Name: Management of Daily Airport Operations

Pursuant to State Finance Law §§139-j and 139-k (attached), this Solicitation/Invitation for Bid/Request for Qualifications includes and imposes certain restrictions on communications between the Authority and an offerer/bidder during the procurement process. An offerer/bidder/proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). Designated staff, as of the date hereof, is identified in the Solicitation/Invitation for Bid/Request for Proposal for the contract referenced above. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the offerer/bidder/proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the offerer/bidder/proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by examining the New York State Procurement Lobbying Law.

Offerer affirms that it understands and agrees to comply with the procedures of the Authority relative to permissible Contacts as required by State Finance Law §139-j (3) and §139-j (6) (b).

Signature: _____



Date: June 6, 2022

Name: Jorge Roberts

Title: CEO

Contractor Name: Avports LLC

Contractor Address: PO Box 16860, Washington, DC 20041

QUALIFICATION ACKNOWLEDGMENT FORM

The proposers acknowledge that he/she has carefully examined the RFQ, the attached Agreement draft and the proposed location/s for his proposed operation/s.

The proposer warrants that if qualifications are accepted, he will contract with the Albany County Albany Authority the form of an Agreement substantially in the form attached and comply with the requirements of the RFQ and the executed Agreement. Proposer agrees to deliver an executed Agreement to the Albany County Airport Authority within fourteen (14) calendar days of receiving the tendered Agreement from the Authority.

I, the undersigned, guarantee our qualifications meet or exceed specifications contained in the RFQ document. Any exceptions are described in detail and all requested information has been submitted as requested.

I affirm that I have read and understand all the provisions and conditions as set forth in this RFQ. Our firm will comply with all provisions and conditions as specified, unless specifically noted as an exception with our Qualifications.

I also affirm that I am duly authorized to execute the Agreement contemplated herein; that this company, corporation, firm, partnership, or individual has not prepared these Qualifications in collusion with any other proposer.

Name of Proposer: Jorge Roberts

Signature of Authorized Person: _____

Title: CEO

Business Address of Proposer: PO Box 16860, Washington, DC 20041

Business Phone Number: 703-855-2492

Date: June 6, 2022

Subscribed and sworn to before me this 6th day of June, 2022.



Kimberly Dawn Maddox
Notary Public in and for the State of VIRGINIA
Commonwealth

NON-COLLUSION AFFIDAVIT

Authorized officer: Proposer's qualifications containing statements, letters, etc., shall be signed in the qualifications by a duly authorized officer of the company whose signature is binding on the qualifications.

The undersigned offers and agrees to furnish all of the items/services upon which qualifications are stated in the accompanying proposal. The period of acceptance of this proposal will be 90 calendar days from the date of the acknowledgment. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by proponent).

STATE OF Virginia

COUNTY OF Loudoun

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Virginia on this day personally appeared Jorge Roberts who after being by me duly sworn did depose and say: I, Jorge Roberts am a duly authorized officer of/agent for and have been duly authorized to execute the foregoing on behalf of the said Avports LLC

I hereby certify that the foregoing offer has not been prepared in collusion with any other proponent or other person or persons engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the proponent is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the type of services/commodities offered, or to influence any person or persons to offer or not to offer thereon.


By submission of these qualifications, each proponent and each person signing on behalf of any proponent certifies and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury that to the best of his knowledge and belief:

- A. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition as to any matter relating to such prices with any other proponent or with any competitor;
- B. Unless otherwise required by law, the prices which have been quoted in this qualification have not been knowingly disclosed by the proponent and will not knowingly be disclosed by the proponent prior to the opening, directly or indirectly to any other proponent or to any competitor; and,
- C. No attempt has been made or will be made by the proponent to induce any other person, partnership or corporation to submit or not to submit qualifications for the purpose of restricting competition.

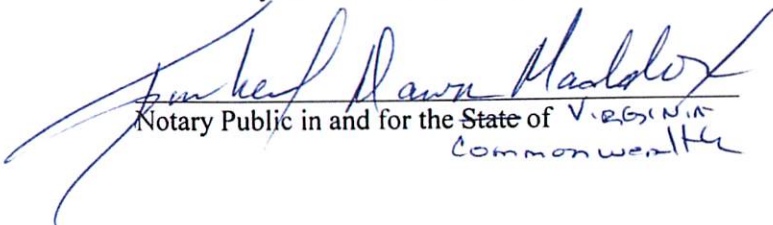
Name and Address of Proponent: Jorge Roberts, CEO, Avports LLC

PO Box 16860 Washington, DC 20041

Telephone and Fax Numbers: 703-855-2492 ; 703-902-2901

By:  Name & Title Jorge Roberts, CEO
Signature

SUBSCRIBED AND SWORN to before me by the above-named on this 6th day of June 2022.


Notary Public in and for the State of VIRGINIA
Commonwealth



INSURANCE REQUIREMENT AFFIDAVIT

To be completed by appropriate insurance agent:

I, the undersigned agent, certify that the insurance requirements contained in this qualifications document have been reviewed by me with the below identified offerer. If the below identified offerer is awarded this contract by Albany County Airport Authority, I will be able, within ten (10) days after offerer is notified of such award, to furnish a valid insurance certificate to the Airport meeting all of the requirements contained in this contract.

Agent: Thomas S. Fuley
Signature Agent

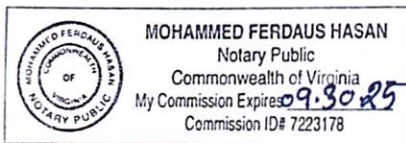
Name of Insurance Carriers: Old Republic (Workers Comp), Hartford (Auto),
Starr Indemnity (GL), Gemini (Professional)

Address of Agency: McGriff
8200 Greensboro Drive, Suite 1000 McLean, VA 22102

Phone Number Where
Agent May Be Contacted: 703-934-5241

Offerer's Name (Print or Type) Avports LLC

SUBSCRIBED AND SWORN to before me by the above named on this
day of 3rd JUNE, 2022.



Notary Public in and for
State of ~~New York~~
VIRGINIA.

CORPORATION STATEMENT

NOTE: Avports LLC is a limited liability company. In hopes of it being of use, we have completed this page because there is no comparable page for limited liability companies.

IF A CORPORATION, answer the following:

1. When incorporated?

January 8, 2008

2. Where incorporated?

Delaware

3. Is the corporation authorized to do business in New York?

☒ Yes ☐ No

If New York is not state of incorporation:

- A. Address of the registered office in New York:

28 Liberty Street, New York, NY 10005

- B. Name of registered agent in New York at such office:

C T Corporation System

- C. Attach Certificate of Authority to transact business in New York.

4. The Corporation is held: ☐ Publicly ☒ Privately

5. Furnish the name, title, and address of each officer, director, and shareholders of the corporation's issued stock:

Officer's Name	Address	Position	%
Jorge Roberts	PO Box 16860, Washington, DC 20041	CEO	0%
Daniel Ungerleider	PO Box 16860, Washington, DC 20041	CFO	0%
Arturo Garcia Alonso	PO Box 16860, Washington, DC 20041	COO	0%

Principal Shareholders	Address	Percentage Ownership
Avports Management Newco, LLC	PO Box 16860, Washington, DC 20041	100%

PARTNERSHIP STATEMENT

IF A PARTNERSHIP, answer the following: **N/A**

1. Date of Organization? _____
2. General Partnership _____ Limited Partnership _____
3. Partnership Agreement Recorded? _____ Yes _____ No
Date: _____
- Book: _____
- Page: _____
- County: _____
4. Has the Partnership done business in New York?
Yes _____ No _____ When? _____
5. Name, address, and partnership share of each general or limited partner: _____

Name	Address	Percent Of Share Partner	General Limited
------	---------	--------------------------------	--------------------

1. _____
2. _____
3. _____
4. _____

JOINT VENTURE STATEMENT

IF A JOINT VENTURE, answer the following: N/A

1. Date of Organization? _____
2. Joint Venture Agreement Recorded? _____ Yes _____ No
3. Has the Joint Venture done business in New York State? ____ Yes ____ No
When? _____
4. Name and address and percent ownership of each Joint Venture.

Name	Address	Percentage & Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALL PROPOSALS - FINANCIAL INFORMATION

A. Financial Statements

Proponents shall provide upon request by the Airport Authority, a Balance Sheet and Income Statement prepared in accordance with Generally Accepted Accounting Principles (GAAP) for the most current year-to-date period, together with a copy of the Proponent's most recent fiscal year Financial Statements, audited by a Certified Public Accountant or firm of Certified Public Accountants, including the auditor's opinion thereon.

B. Surety Information

1. Have you, or any entity you have had an ownership interest in, ever had a bond or surety canceled or forfeited? Yes () No (X)
2. If Yes, state the name of the bonding company, date, amount of the bond and the reason for such cancellation or forfeiture

C. Bankruptcy Information

1. Have you, or any entity you have had an ownership interest in, ever filed a petition for bankruptcy, or been declared bankrupt? Yes () No (X)
2. If Yes, state the name of the entity, date, amount of the filed or declared bankruptcy

D. County of Albany and any Affiliated Entity

1. Have you ever entered into an agreement with the County of Albany or any affiliated entity? Yes (X) No ()
2. If Yes, identify the agreement(s), its purpose, and its term.
- Airport Management Service Agreement (AMSA). Term: October 2005 - December 2022
3. Have you ever been sent a default notice concerning any such agreement(s)?
Yes () No (X) If Yes, please explain



Independent Member of Nexia International

cohnreznick.com

WORK FORCE COMPOSITION

Avports LLC

703-855-2492

Name of Firm

Phone Number

PO Box 16860

Washington

DC

20041

Address

City

State

Zip Code

Jorge Roberts, CEO

Name & Title of Authorized Executive

Full Time Employees	Total # of Employees	White	American Indian	Black	Hispanic	Other (*)
	Male / Female	M/F	M/F	M/F	M/F	M/F
Admin & Manager	63: 51M/12F	34M/8F	1M/0F	5M/3F	7M/1F	3 Asian-M 1 2-Race-M
Professional	11: 6M/5F	6M/3F	0	0M/1F	0	1 Asian-F
Technical	118: 107M/11F	66M/3F	0	21M/3F	15M/5F	3 Asian-M 2 2-Race-M
Sales Workers	11: 7M/4F	3M/3F	0	0	0	4 Asian-M 1 Asian-F
Office Workers	32: 10M/22F	6M/15F	0	2M/4F	0M/3F	1 Asian-M 1 2-Race-M
Semiskilled Workers	222: 189M/33F	83M/18F	1M/0F	42M/6F	48M/9F	4 2-Race-M 11 Asian-M
Unskilled Workers	27: 27M/0F	22M/0F	0	2M/0F	2M/0F	1 Asian-M
Apprentices	0	0	0	0	0	
Seasonal Temporary Part Time	63: 53M/10F	46M/4F	0	3M/0F	2M/6F	2 Asian-M
TOTAL	547: 450M/97F	320: 266M/54F	2: 2M/0F	92: 75M/17F	98: 74M/24F	35: 25 Asian-M 2 Asian-F 8 2-Race-M

***Use Additional Sheets To Identify The Ethnicity Of Employees Identified In This Category.**

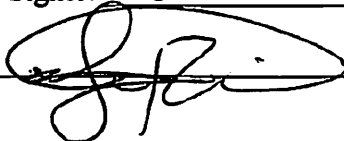
Remarks: _____

CERTIFICATION

The above information is true and complete to the best of my knowledge and belief. I further understand and agree that if awarded the contract, this certification shall be attached thereto and become a part thereof.

Name & Title of Signer: Jorge Roberts, CEO

Signature: _____



Date: June 6, 2022

STATE OF NEW YORK
DEPARTMENT OF STATE

I hereby certify that the annexed copy has been compared with the original document in the custody of the Secretary of State and that the same is a true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on February 18, 2021.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State



**Division of Corporations,
State Records and
Uniform Commercial Code**

210217000

284

New York State
Department of State
DIVISION OF CORPORATIONS,
STATE RECORDS AND
UNIFORM COMMERCIAL CODE
One Commerce Plaza
99 Washington Ave.
Albany, NY 12231-0001
www.dos.ny.gov

CERTIFICATE OF AMENDMENT OF

AFCO AvPorts Management LLC

(Insert Name of Foreign Limited Liability Company)

Under Section 804 of the Limited Liability Company Law

FIRST: The name of the foreign limited liability company as it appears on the index of names in the Department of State is:

AFCO AvPorts Management LLC

If applicable, the fictitious name the foreign limited liability company has agreed to use in this state is:

SECOND: The jurisdiction of organization of the foreign limited liability company is:

Delaware

THIRD: The date on which its application for authority filed with the Department of State is:

DECEMBER 16, 2008

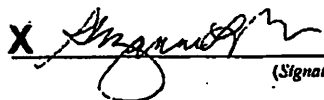
FOURTH: The application for authority is amended as follows:

(If the true name of the foreign limited liability company is to be changed, set forth a statement that the change of name has been effected under the laws of the jurisdiction of its formation and the date the change was so effected.)

(A) Paragraph 1 of the application for authority is amended to read as follows:

The name of the limited liability company is Avports LLC. The change of name has been effected as of December 10, 2020 under the laws of DE.

(B) Paragraph _____ of the application for authority is amended to read as follows:

X 
(Signature)

Suzanne L. Smith
(Type or print name)

Suzanne Smith

Capacity of signer (Check appropriate box):

- ☐ Member
☐ Manager
☒ Authorized Person

CT07

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CERTIFICATE OF AMENDMENT
OF

AFCO AvPorts Management LLC

(Insert Name of Foreign Limited Liability Company)

Under Section 804 of the Limited Liability Company Law

Filer's Name and Mailing Address:

Name:

The Corporation Trust Company

Company, if Applicable:

1209 Orange Street

Mailing Address:

Wilmington, DE 19801

City, State and Zip Code:

NOTES:

1. The name of the foreign limited liability company and the date of filing of the application for authority must exactly match the records of the Department of State. This information should be verified on the Department of State's website at www.dos.ny.gov.
2. This form was prepared by the New York State Department of State for filing a certificate of amendment for a foreign limited liability company. It does not contain all optional provisions under the law. You are not required to use this form. You may draft your own form or use forms available at legal supply stores.
3. The Department of State recommends that legal documents be prepared under the guidance of an attorney.
4. The certificate must be submitted with a \$60 filing fee made payable to the Department of State.

(For office use only)

DRAWDOWN
CST REF 13501513 MD

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1CC
STATE OF NEW YORK
DEPARTMENT OF STATE

FILED FEB 17 2021

TAX \$
BY:

MP

FILED
2021 FEB 17 AM 11:31

315

**STATE OF NEW YORK
DEPARTMENT OF STATE**

I hereby certify that the annexed copy for AVPORTS LLC, File Number 081216000282 has been compared with the original document in the custody of the Secretary of State and that the same is true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on June 03, 2022.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State

CT-07

081216000282

APPLICATION FOR AUTHORITY

OF

AFCO AvPorts Management LLC

Under Section 802 of the Limited Liability Company Law

FIRST: The name of the limited liability company is: _____

AFCO AvPorts Management LLC

If the name does not contain a required word or abbreviation pursuant to Section 204 of the Limited Liability Company Law, the following word or abbreviation is added to the name for use in this state:

If the name of the limited liability company is unavailable, the fictitious name under which it will do business in New York is:

SECOND: The jurisdiction of organization of the limited liability company is:
Delaware

The date of its organization is: 01/08/2008

THIRD: The county within this state in which the office, or if more than one office, the principal office of the limited liability company is to be located is:

Albany

FOURTH: The secretary of state is designated as agent of the limited liability company upon whom process against it may be served. The post office address within this state to which the secretary of state shall mail a copy of any process against him or her is: c/o CT Corporation System, 111 Eighth Avenue, New York, New York 10011.

FIFTH: The name and street address within this state of the registered agent of the limited liability company upon whom and at which process against the limited liability company can be served is: C T Corporation System, 111 Eighth Avenue, New York, New York 10011.

SIXTH: The address of the office required to be maintained in the jurisdiction of formation by the laws of that jurisdiction or, if not so required, the address of the principal office of the limited liability company is:
c/o The Corporation Trust Company, 1209 Orange Street,
Wilmington, DE 19801

SEVENTH: The limited liability company is in existence in its jurisdiction of formation at the time of the filing of this application.

081216000282

EIGHTH: (Complete the applicable statement)



The name and address of the authorized officer in the jurisdiction of formation where a copy of the articles of organization of the limited liability company is filed is: Delaware Secretary of State
401 Federal Street

Wilmington, DE 19901



No public filing of the limited liability company's articles of organization is required by the laws of the jurisdiction of formation. The limited liability company shall provide, upon request, a copy thereof with all amendments thereof. The name and post office address of the person responsible for providing such copies is:



Name and Capacity of Signer

Daniel S. Ungerleider, Exec. VP/CFO of Manager
Aviation Facilities Company, Inc.
(Its Manager)

Delaware

PAGE 1

The First State

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "AFCO AVPORTS MANAGEMENT LLC" IS DULY FORMED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE TWELFTH DAY OF DECEMBER, A.D. 2008.

AND I DO HEREBY FURTHER CERTIFY THAT THE ANNUAL TAXES HAVE NOT BEEN ASSESSED TO DATE.

4485982 8300

081190101

You may verify this certificate online
at corp.delaware.gov/authver.shtml



Harriet Smith Windsor

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 7020561

DATE: 12-12-08

CT-07

081216000282

APPLICATION FOR AUTHORITY

OF

AFCO AvPorts Management LLC
(Entity Name)

Under Section 802 of the Limited Liability Company Law

2008 DEC 16 PM 1:02

100
STATE OF NEW YORK
DEPARTMENT OF STATE

FILED DEC 16 2008

TAX \$ _____
BY: LDH

Filed by: Suzanne Smith

(Name)
Aviation Facilities Company

(Mailing address) 7600 Colshire Drive, Ste. 240
McLean, VA 22102
(City, State and ZIP code)

2008 DEC 15 PM 4:06

RECEIVED

Cost Ref: 7007288917
DRAWDOWN

323

**STATE OF NEW YORK
DEPARTMENT OF STATE**

I hereby certify that the annexed copy for AVPORTS LLC, File Number 090217000169 has been compared with the original document in the custody of the Secretary of State and that the same is true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on June 03, 2022.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State

CT-07

090217000169

New York State
Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231
www.dos.state.ny.us

**CERTIFICATE OF PUBLICATION
OF**

AFCO Avports Management LLC

(Name of Foreign Limited Liability Company)

Under Section 802 of the Limited Liability Company Law

The undersigned is the Exec. VP/CFO of Manager of Aviation Facilities Company, Inc.
(Title)
of AFCO Avports Management LLC
(Name of Foreign Limited Liability Company)

If the name of the foreign limited liability company has changed, the name under which it was
authorized is: _____

If applicable, the fictitious name the foreign limited liability company has agreed to use in this
state is: _____


The application for authority was filed by the Department of State on: 12/16/08

The published notices described in the annexed affidavits of publication contain all of the
information required by Section 802 of the Limited Liability Company Law.

The newspapers described in such affidavits of publication satisfy the requirements set forth in
the Limited Liability Company Law and the designation made by the county clerk.

I certify the foregoing statements to be true under penalties of perjury.

02/13/09

X 
(Signature)

Daniel S. Ungerleider, Exec.VP/CFO of Manager
(Type or Print Name)
of Aviation Facilities Company, Inc.

* This certificate must be signed by a member, manager, authorized person or attorney-in-fact. If the certificate is signed by an attorney-in-fact,
include the name and title of the person for whom the attorney-in-fact is acting. (Example, John Smith, attorney-in-fact for Robert Johnson, member.)

090217000169

ALBANY TIMES UNION
NEWS PLAZA
BOX 15000
ALBANY, NEW YORK 12212

Affidavit of Publication Under Section 802 of the Limited
Liability Company Law State of New York, County of Albany, ss.: The undersigned is the
Publisher of the Times Union, a daily newspaper in Albany, New York. A notice
regarding AFCO AVIATION MANAGEMENT LLC
(name of limited liability company) was published in said newspaper once in each week
for six consecutive weeks, commencing on 12/31/08 and ending
on 2/4/09. The text of the notice as published in said
newspaper is as set forth below, or in the annexed exhibit. This newspaper has been
designated by the Clerk as a newspaper of record for the following counties for this
purpose:

Albany ✓
Rensselaer
Saratoga
Schenectady

Jim D. O'Neil 2/5/09 (Signature & Date)
JIM D O'NEIL (Printed Name)
Authorized Designee of Mark Aldam, Publisher of the Times Union

Subscribed and sworn to before me,

This 5 day of February, 2009.

Jodi M. Burick
Notary Signature
Albany County

JODI M. BURICK
Notary Public, State of New York
No. 4898040
Qualified in Albany County
Commission Expires October 18, 2009

Notary Public Stamp

Notice of Qualification of
AFCO AvPorts Management
LLC. Authority filed with NY
Dept. of State on 12/18/08.
Office location: Albany Coun-
ty. Principal business ad-
dress: 7600 Colshire Dr., Ste.
240, McLean, VA 22102.
LLC formed in DE on 1/8/08.
NY Sec. of State designated
as agent of LLC upon whom
process, against it, may be
served and shall mail process
to: c/o CT Corporation Sys-
tem, 111 8th Ave., NY, NY
10011, registered agent upon
whom process may be
served. DE address of LLC:
c/o The Corporation Trust
Co., 1209 Orange St., Wil-
mington, DE 19801. Arts. of
Org. filed with DE Sec. of
State, 401 Federal St., Dover,
DE 19901. Purpose: any law-
ful activity.

TU 6t (312142)

AFFIDAVIT OF PUBLICATION

Under Section 800 of the Limited Liability Company Law

Under Section _____ of the Partnership Law

State of New York

County of Albany

The undersigned is the printer of THE SPOTLIGHT a weekly newspaper

Published in DELMAR, New York.

A notice regarding

AFCD Airports Management LLC

Was published in said newspaper once in each week for six successive weeks, commencing on 12/31/2008 and ending on 2/4/2009. The text of this notice as published in said newspaper is as set forth below, or in annexed exhibit. This newspaper has been designated by the Clerk of Albany county for this purpose.

☒ The Spotlight

☐ Colonie Spotlight

☐ Guilderland Spotlight

The Spotlight Newspapers
The Capital District's Quality Weeklies
125 Adams Street
Delmar, NY 12054

Jennifer Deforge, Authorized Designee of Printer

SWORN TO BEFORE ME THIS 4th DAY OF February 2009

Sharon A. Doldo, NOTARY PUBLIC

SHARON A. DOLDO

No. 01DO5038536

Notary Public, State of New York
Qualified in Onondaga County
Commission Expires Jan. 30, 2011

PROOF:

LEGAL NOTICE

Notice of Qualification of AFCO AvPorts Management LLC. Authority filed with NY Dept. of State on 12/16/08. Office location: Albany County. Principal business address: 7600 Colshire Dr., Ste. 240, McLean, VA 22102. LLC formed in DE on 1/8/08. NY Sec. of State designated as agent of LLC upon whom process against it may be served and shall mail process to: c/o CT Corporation System, 111 8th Ave., NY, NY 10011, registered agent upon whom process may be served. DE address of LLC: c/o The Corporation Trust Co., 1209 Orange St., Wilmington, DE 19801. Arts. of Org. filed with DE Sec. of State, 401 Federal St., Dover, DE 19901. Purpose: any lawful activity.

LD-20252

CT-07

CERTIFICATE OF PUBLICATION
OF

090217000169

AFCO Airports Management LLC

(Name of Foreign Limited Liability Company)

Under Section 802 of the Limited Liability Company Law

Filed by: Suzanne Smith, Aviation Facilities Company, Inc.
(Name)

7600 Colshire Drive

(Mailing address)

McLean, VA 22102

(City, State and ZIP code)

Note: This form was prepared by the New York State Department of State for filing a certificate of publication for a foreign limited liability company. You are not required to use this form. You may draft your own form or use forms available from legal stationery stores. The Department of State recommends that legal documents be prepared under the guidance of an attorney. This certificate of publication, with the affidavits of publication of the newspapers annexed thereto, must be submitted with a \$50 filing fee payable to the Department of State.

(For office use only)

FILED
2009 FEB 17 PM 12:19

Cost Ref: 7486915LT
DRAWDOWN

STATE OF NEW YORK
DEPARTMENT OF STATE

FILED FEB 17 2009

TAXS 0
BY: KT

Attach this page after the affidavits of publication.

DOS-1707 (Rev. 5/08) 2009 FEB 18 PM 11:11
NY032 - 02/03/2008 CT System Online

-2-

RECEIVED

197

**STATE OF NEW YORK
DEPARTMENT OF STATE**

I hereby certify that the annexed copy for AVPORTS LLC, File Number SR-51270 has been compared with the original document in the custody of the Secretary of State and that the same is true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on June 03, 2022.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State



CERTIFICATE OF CHANGE OF

AFCO AVPORTS MANAGEMENT LLC

Under Section 804-A of the Limited Liability Company Law *(for use by agent)*

FIRST: The name of the foreign limited liability company is: AFCO AVPORTS MANAGEMENT LLC. Said limited liability company is hereinafter referred to as the "Foreign Limited Liability Company".

If applicable: The fictitious name the Foreign Limited Liability Company has agreed to use in New York State is:

SECOND: The jurisdiction of organization of the Foreign Limited Liability Company is: DELAWARE, UNITED STATES.

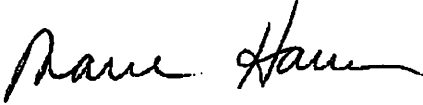
THIRD: The date on which the application for authority was filed by the Department of State is: 16 DEC 2008.

FOURTH: The only change effected hereby is the post office address to which the Secretary of State shall mail a copy of any process against the Foreign Limited Liability Company served upon the Secretary of State is changed to:

C T CORPORATION SYSTEM, 28 Liberty St., New York, NY 10005.

FIFTH: The undersigned person, partnership, or corporation (hereinafter referred to as the "Agent") is the agent of the Foreign Limited Liability Company to whose address the Secretary of State is required to mail copies of process against the Foreign Limited Liability Company served upon the Secretary of State. The post office address previously designated by the Foreign Limited Liability Company for that purpose was the address of the undersigned Agent, and the address specified in paragraph Fourth above is the new address of the undersigned Agent. The undersigned Agent mailed a notice of the proposed change of address to the Foreign Limited Liability Company not less than thirty days prior to the date of delivery of this Certificate to the Department of State. The Foreign Limited Liability Company has not objected to the change of address effected hereby. The undersigned Agent is authorized by Limited Liability Company Law section 804-A(b) to sign and deliver this Certificate.

C T CORPORATION SYSTEM (Agent)

By: 

Marie Hauer – Authorized Person.

Filer: C T CORPORATION SYSTEM
28 Liberty St.
New York, NY
10005.

FILE NUMBER: SR-51270 / DOS ID: 3753347 / Date Filed: 28 JAN 2019

**STATE OF NEW YORK
DEPARTMENT OF STATE**

I hereby certify that the annexed copy for AVPORTS LLC, File Number SR-51271 has been compared with the original document in the custody of the Secretary of State and that the same is true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on June 03, 2022.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State



CERTIFICATE OF CHANGE OF

AFCO AVPORTS MANAGEMENT LLC

Under Section 804-A of the Limited Liability Company Law *(for use by agent)*

FIRST: The name of the foreign limited liability company is: AFCO AVPORTS MANAGEMENT LLC. Said limited liability company is hereinafter referred to as the "Foreign Limited Liability Company".

If applicable: The fictitious name the Foreign Limited Liability Company has agreed to use in New York State is:

SECOND: The jurisdiction of organization of the Foreign Limited Liability Company is: DELAWARE, UNITED STATES.

THIRD: The date on which the application for authority was filed by the Department of State is: 16 DEC 2008.

FOURTH: The only change effected hereby is to change the address of the Registered Agent of the Foreign Limited Liability Company to read as follows:

C T CORPORATION SYSTEM, 28 Liberty St., New York, NY 10005.

FIFTH: The undersigned person, partnership, or corporation (hereinafter referred to as the "Agent") is the Registered Agent of the Foreign Limited Liability Company. The post office address previously designated by the Foreign Limited Liability Company for that purpose was the address of the undersigned Agent, and the address specified in paragraph Fourth above is the new address of the undersigned Agent. The undersigned Agent mailed a notice of the proposed change of address to the Foreign Limited Liability Company not less than thirty days prior to the date of delivery of this Certificate to the Department of State. The Foreign Limited Liability Company has not objected to the change of address effected hereby. The undersigned Agent is authorized by Limited Liability Company Law section 804-A(b) to sign and deliver this Certificate.

C T CORPORATION SYSTEM (Agent)

By:

Marie Hauer – Authorized Person.

Filer: C T CORPORATION SYSTEM
28 Liberty St.
New York, NY
10005.

FILE NUMBER: SR-51271 / DOS ID: 3753347 / Date Filed: 28 JAN 2019

**STATE OF NEW YORK
DEPARTMENT OF STATE**

I hereby certify that the annexed copy for AVPORTS LLC, File Number 210217000284 has been compared with the original document in the custody of the Secretary of State and that the same is true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on June 03, 2022.

Brendan C. Hughes

Brendan C. Hughes
Executive Deputy Secretary of State

210217000 284



**Division of Corporations,
State Records and
Uniform Commercial Code**

New York State
Department of State
**DIVISION OF CORPORATIONS,
STATE RECORDS AND
UNIFORM COMMERCIAL CODE**
One Commerce Plaza
99 Washington Ave.
Albany, NY 12231-0001
www.dos.ny.gov

CERTIFICATE OF AMENDMENT OF

AFCO AvPorts Management LLC

(Insert Name of Foreign Limited Liability Company)

Under Section 804 of the Limited Liability Company Law

FIRST: The name of the foreign limited liability company as it appears on the index of names in the Department of State is:

AFCO AvPorts Management LLC

If applicable, the fictitious name the foreign limited liability company has agreed to use in this state is:

SECOND: The jurisdiction of organization of the foreign limited liability company is:

Delaware

THIRD: The date on which its application for authority filed with the Department of State is:
DECEMBER 16, 2008

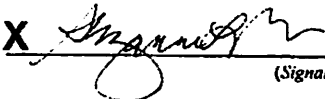
FOURTH: The application for authority is amended as follows:

(If the true name of the foreign limited liability company is to be changed, set forth a statement that the change of name has been effected under the laws of the jurisdiction of its formation and the date the change was so effected.)

(A) Paragraph 1 of the application for authority is amended to read as follows:

The name of the limited liability company is Avports LLC. The change of name has been effected as of December 10, 2020 under the laws of DE.

(B) Paragraph _____ of the application for authority is amended to read as follows:

X 
(Signature)
Suzanne L. Smith
(Type or print name)

Suzanne Smith

Capacity of signer (Check appropriate box):

- ☐ Member
☐ Manager
☒ Authorized Person

CERTIFICATE OF AMENDMENT
OF

AFCO AvPorts Management LLC

(Insert Name of Foreign Limited Liability Company)

Under Section 804 of the Limited Liability Company Law

Filer's Name and Mailing Address:

Name:

The Corporation Trust Company

Company, if Applicable:

1209 Orange Street

Mailing Address:

Wilmington, DE 19801

City, State and Zip Code:

NOTES:

1. The name of the foreign limited liability company and the date of filing of the application for authority must exactly match the records of the Department of State. This information should be verified on the Department of State's website at www.dos.ny.gov.
2. This form was prepared by the New York State Department of State for filing a certificate of amendment for a foreign limited liability company. It does not contain all optional provisions under the law. You are not required to use this form. You may draft your own form or use forms available at legal supply stores.
3. The Department of State recommends that legal documents be prepared under the guidance of an attorney.
4. The certificate must be submitted with a \$60 filing fee made payable to the Department of State.

(For office use only)

DRAWDOWN

CST REF 13501513 MD

RECEIVED
2021 FEB 17 10:08STATE OF NEW YORK
DEPARTMENT OF STATE

FILED FEB 17 2021

TAX \$
BY:

MP

FILED
2021 FEB 17 4:11:31

315

AGENDA ITEM NO. 10.4

**Negotiations:
Professional Service Agreement
Authorization to Negotiate Contract No.
S-22-1118 for a Sustainability Consultant**

AGENDA ITEM NO: 10.4
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Legal Department*

Contact Person: *Christine C. Quinn, Authority Counsel*

PURPOSE OF REQUEST:

Professional Service Agreement: *Authorization to Negotiate Contract No. S-22-1118 for a Sustainability Consultant*

CONTRACT AMOUNT: *NA*

BUDGET INFORMATION:

Anticipated in Current Budget: Yes J No NA

AWARD CONDITIONS MET:

Apprenticeship N/A DBE N/A MWBE N/A

Service-Disabled Veteran-Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal State Airport 100% NA

JUSTIFICATION:

Authorization is requested to negotiate Contract No. S-22-1118 for a Sustainability Consultant. The Request for Qualifications was widely advertised and two qualified companies responded. The Evaluation Committee scored each proposal in accordance with criteria specified in the RFQ. The engineering team of CHA Consulting, Inc. received the highest score.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes J NA

AGENDA ITEM NO: 10.4
MEETING DATE: July 11, 2022

BACK-UP MATERIAL:

- 1) *Request for Qualifications*
- 2) *CHA Consulting, Inc. Request for Qualifications Submittal*

ALBANY COUNTY AIRPORT AUTHORITY

**Albany International Airport
737 Albany Shaker Road
Main Terminal, Third Floor
Albany, NY 12211-1057**



ALBANY
INTERNATIONAL AIRPORT

**REQUEST FOR QUALIFICATION STATEMENTS
CONTRACT NO. S-22-1118**

Sustainability Consultant

**Issue Date
Return Date:**

**April 28, 2022
June 7, 2022 at 2:00 PM/EST**

TABLE OF CONTENTS
ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS:
Contract # S-22-1118
SUSTAINABILITY CONSULTANT

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- II. Request for Qualifications
 - 1.0 Background Information
 - 2.0 Proposer Qualifications
 - 3.0 Project Scope
 - 4.0 Response
 - 5.0 Proposal Information Requirements
 - 6.0 Schedule
 - 7.0 Evaluation Procedure
 - 8.0 Award of Contract
 - 9.0 Submission of Qualifications
- III. Sample Professional Services Agreement
- IV. Schedule “A”: Consultant’s Response

ALBANY COUNTY AIRPORT AUTHORITY
Use & Lease Agreement Consultant
Contract#S-22-1118

**SECTION I: NOTICE FOR
REQUEST FOR STATEMENT OF QUALIFICATIONS**

This Request for Qualifications (RFQ) is intended to identify qualifications for a Sustainability Consultant at Albany International Airport (ALB). The formal Requests for Qualifications (“RFQ”) will be available **April 28, 2022**, at the Albany County Airport Authority, Purchasing Office, Main Terminal, Third Floor, Albany, New York 12211-1057, telephone (518)242-2214 or by downloading the RFQ documents at www.bidnetdirect.com/albany-county-airport-authority. No response will be considered unless the organization making the response has first obtained a copy of the RFQ. Specific details of the qualifications and scope of services are provided in the RFQ.

The response to this RFQ must be received no later than **June 7, 2022 at 2:00 P.M.**, at the Albany County Airport Authority Purchasing Office, Albany International Airport, 737 Albany Shaker Road, Main Terminal, Third Floor, Albany, New York 12211.

The Authority reserves the right to reject any or all qualifications, in whole or in part, to waive any and all informalities, and to disregard all non-conforming, non-responsive, or conditional qualifications.

Qualification statements received in the Authority Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for delay of delivery of qualification submittals.

ALBANY COUNTY AIRPORT AUTHORITY
Request for Qualifications for
Sustainability Consultant
Contract #S-22-1118
SECTION II: REQUEST FOR QUALIFICATIONS

1. INSTRUCTIONS TO RESPONDENTS:

The Albany County Airport Authority (“Authority”) is seeking professional sustainability consultant qualification statements from firms to provide a sustainability plan for consideration and implementation at Albany International Airport.

The Consultant shall conduct its work in accordance with applicable Federal, State and local laws and regulations. Where approvals by Federal, State or Local bodies or agencies are necessary, the Consultant shall identify such approvals and assist the Authority in obtaining same.

Furthermore, the Consultant shall perform in a manner consistent with all existing legal agreements and leases at the Airport. Where variances to existing agreements or leases may be recommended, ample justification shall be provided. Airport Counsel will provide access to existing agreements and leases, as well as interpretations thereof and assessments of possible amendments as may be necessary as a result of the Contractor’s work.

In response to this RFQ, the Consultant may define, from its perspective, a more specific scope of services that will achieve the Authority’s objectives based upon procedures and methods as approved by the Authority. The Authority reserves the right to modify, amend, or waive any provision of this RFQ, prior to letting of a contract for contracting services.

Any interpretation, correction or change to this Request for Qualifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Purchasing Agent as entrusted by the Albany County Airport Authority. Addenda will be posted on Bid Net Direct (www.bidnetdirect.com//albany-county-airport-authority) or emailed to anyone that requested a copy of the RFQ from the Airport Authority Purchasing office. Respondents shall acknowledge receipt of all addenda.

All questions concerning this RFQ shall be submitted in writing to Purchasing Agent, Bobbi Matthews at the above address, by email to bmatthews@albanyairport.com or by facsimile to (518) 242-2640 and interpretations and responses will be addressed to all respondents as addenda to the RFQ. Respondents are advised to refrain from requesting information in any manner other than as specified herein. Questions should be submitted in writing at least 72 hours prior to the due date and time to allow for a thorough

response.

The Authority is extremely appreciative of the time and effort you must expend to submit a response. We would appreciate your informing us of any requirements of this RFQ which may have influenced your decision to “NO OFFER”. If, however, you choose to “NO OFFER” this service and wish to remain on list for other services, please state the particular service under which you wish to be classified.

2. PROPOSER QUALIFICATIONS

Consulting firms must possess extensive expertise and background in the development of a sustainability plan.

3. PROJECT SCOPE

The Consultant(s) scope of service for the sustainability plan includes the successful completion of the following primary goals and objectives:

- A.** Implement Sustainability Plan objective by incorporating them into regular Airport Operations. Provide recommendations for internal plans for implementation, including staffing that may be required.
- B.** Identify goals and establish implementation plan to meet these goals for greenhouse gas emission reductions, water and energy conservations, waste reduction and hazardous waste disposal, recycling, climate protection, and working the Airport Authority to become more “green” and environmentally conscious and sustainable.
- C.** Identify additional sources of revenue, including grants, to fund sustainability projects.
- D.** Provide guidance on how to advance a sustainability plan for the Airport.
- E.** Assist the Airport Authority with public communications on sustainability goals. This can include social media, electronic news, and our website.
- F.** Assist the Airport Authority with projects related to the Airport’s sustainability plan at the request of the Airport’s Chief Executive Officer.
- G.** The awarded consultant may be required to provide other sustainability initiatives not listed within this RFQ as they may arise from time to time at the direction of the Airport Authority.

4. RESPONSE:

All responses meeting the intent of this Request for Qualifications will be considered for

award. By offering substitutions, respondent shall state exceptions in the section pertaining to that area. Exceptions or substitutions, if accepted, must meet or exceed the stated intent of the RFQ. The absence of such a list shall indicate that the respondent has not taken exceptions and shall obligate the respondent to perform in strict accordance with the RFQ and contract. The Authority reserves the right to accept any or none of the exception(s) or substitution(s) as deemed to be in the best interest of the Airport. The Contractor shall demonstrate that proposed exceptions or substitutions are equal to the specifications herein.

4.1 Project Approach:

- 4.1.1** Demonstration of knowledge and understanding of the Scope of Services and the current environment in which services will be performed.
- 4.1.2** Based upon the specified scope of services, provide a work program to satisfy the requirements of the Authority. Explain the approach to be utilized in accomplishing the work required within the time frame permitted.
- 4.1.3** Identify and certify the availability of personnel, equipment, and other resources to perform the scope of services.
- 4.1.4** Identify any potential problem areas and proposed mitigation.
- 4.1.5** State the level of priority this project will have within the firm from project commencement to completion.

5.0 PROPOSAL INFORMATION REQUIREMENTS

Proposals shall be submitted in hard copy form and must contain all of the information stated below. The Proposer is required to provide a letter signed by a representative empowered to enter into contracts on behalf of Proposer. The cover letter must include the following:

5.1 Business Background

- 1. The Proposer's name, address, telephone number, fax number, and e-mail address
- 2. Type of Organization
- 3. Date and State of Incorporation

4. Proposer's number of years in business under its present business name
5. A statement expressing the Proposer's willingness and capability to provide the consultant services requested in this RFQ
6. The name, title, and telephone number of the official(s) within the firm who will be the Authority's primary contact concerning the Proposal.
7. List five (5) minimum verifiable client references of similar scope, preferably using the proposed Team. For each client, the list must specify the type of work performed by your firm, the size of the client's group, and the period of time retained as a client. For each client, include the name, title, address, fax number, and phone number of a contact person who the Airport Authority may contact as a reference.
8. Respondents shall submit three (3) most recent past year's financial statements with their response. Audited financial statements are not mandatory. If respondent's firm does, however, have audited statements, please include a copy with your response.
9. Attach any other information or conditions concerning your business background which you desire to present.
10. Provide your Affirmative Action Policy Statement and evidence of compliance with Equal Employment Opportunity.
11. Identification of knowledge of regulations and laws of New York State and County of Albany.

Any interpretation, correction or change to this Request for Qualifications will be made by addenda. Sole issuing authority of addenda shall be vested in the Purchasing Agent as entrusted by the Albany County Airport Authority. Addenda will be posted to Bid Net Direct.

All questions concerning this RFQ shall be submitted in writing to Purchasing Agent, Bobbi Matthews by email to BMatthews@albanyairport.com. and interpretations and responses will be addressed to all respondents as addenda to the RFQ. All addenda will be posted on Bid Net Direct. Respondents are advised to refrain from requesting information in any manner other than as specified herein. Questions should be submitted in writing at least 72 hours prior to the due date and time to allow for a thorough response.

The Authority is extremely appreciative of the time and effort you must expend to submit a response. We would appreciate your informing us of any requirements of this RFQ which may have influenced your decision to "NO OFFER". If, however, you choose to "NO OFFER" this service and wish to remain on list for other services, please state the particular service under which you wish to be classified.

6.0 SCHEDULE:

The following schedule is anticipated:

Advertise/Release RFQ:

April 28, 2022

Return Date

June 7, 2022 at 2:00 P.M.

Evaluation of Qualifications:

July / August 2022

7.0 EVALUATION PROCEDURE:

1. The Authority will designate an evaluation committee to review Qualifications Statement. This Committee will consist of personnel selected by the Airport Authority's Executive Office.
2. The Committee shall evaluate the Respondent's qualifications submitted for compliance with this RFQ.
3. The following criteria will be utilized in the evaluation of qualifications and the referenced weighted values will be utilized to rank respondents.

a. Pertinent Experience of Consultant (30 Points)

- i. Recent Experience in Projects that are Similar in Nature to the Albany International Airport.
- ii. Capability to Perform Work
- iii. Demonstrated Experience in Specialized Areas of Consultant Services.

b. Proposed Team Organization (20 points)

- i. Qualifications of Team Members, as having experience with Qualified Team Structure
- ii. Key Personnel's Professional Background, Leadership, and Expertise and relationship to the Brokerage Services

c. Project Approach (20 points)

- i. Interest in Undertaking the Consultant Services
- ii. Understanding of the Potential Problems and Unique Characteristics

d. **Past Performance (30 points)**

- i. Reputation for Personal and Professional Integrity and Competence

Total Points - 100

Where necessary, respondents may be required to interview with the appropriate Committee of the Authority.

Based upon the evaluation, the Airport Authority shall recommend award of contract to the Authority for approval.

8.0 AWARD OF CONTRACT

1. Award will be made to the most qualified respondent.
2. Upon authorization, the contract will be executed on behalf of the Authority by the Chairman.
3. Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated, budgeted, or otherwise unavailable to the Authority for payment. The Authority will immediately notify the respondent of such occurrence, and the Agreement shall terminate on the last day of the fiscal period for which appropriations were made, without penalty or expense to the Authority of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

9.0 SUBMISSION OF QUALIFICATIONS

1. Submission can be delivered to the Airport Purchasing Office at the address below.
2. Delivered submissions must direct one original and five copies of the response in a sealed envelope, labeled:
“Sustainability Consultant” / CONTRACT # S-22-1118”
to the attention of:
Albany County Airport Authority Purchasing Department
Albany County Airport Authority
737 Albany Shaker Road

Main Terminal, Third Floor
Albany, NY 12211-1057

4. **Deadline:** **2:00 P.M., June 7, 2022**
5. Each delivered submittal must be 8-1/2" X 11" plain paper, not to exceed 20 pages including the cover letter. Do not include company brochures. This page limit does not include financial statements or other required documents.
6. **Late Responses:** Qualification Statements received in the Airport Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for lateness of mail, carriers, etc., and the date/time stamp clock in the Purchasing Department shall be the official time of receipt.
7. A response may not be withdrawn or canceled by the respondent for a period of ninety (90) days following the date designated for the receipt of response and respondent so agrees to this condition upon submittal of their response.
8. Qualifications shall be received and acknowledged only so as to avoid disclosure of the contents to competing respondents and kept secret during the evaluation/negotiation process. However, all qualifications shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the response and so identified will be treated as confidential by the Authority to the extent allowable in the Freedom of Information Law.

All questions or comments regarding this request may be submitted in writing to:

Ms. Bobbi Matthews, Purchasing Agent, Albany County Airport Authority, Main Terminal, Third Floor, Albany, New York 12211-1057, by email:
bmatthews@albanyairport.com.

SECTION III

****SAMPLE PROFESSIONAL SERVICES AGREEMENT****

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE

**ALBANY COUNTY AIRPORT AUTHORITY
AND
XXXXXXX**

**FOR THE
SUSTANABILITY CONSULTANT**

AT THE ALBANY INTERNATIONAL AIRPORT

CONTRACT NO. S-22-1118

THIS AGREEMENT is made and entered into effective the _____ day of _____, 20____, by and between the **ALBANY COUNTY AIRPORT AUTHORITY** (the "Authority"), a body corporate and politic constituting a public benefit corporation established and existing pursuant to the Albany County Airport Authority Act enacted by Chapter 686 of the laws of 1993 and set forth in Title 32 of the New York Public Authorities Law, having offices at the Albany International Airport, 737 Albany Shaker Road, Main Terminal, 3rd Floor, Albany, NY, 12211 and XXXXXXXX, (the "Consultant"), a **New York Corporation** having its office and principal place of business at XXXXXXXX.

R E C I T A L S

1. The County of Albany (the "County") is the owner of the Albany International Airport (the "Airport"), located in the Town of Colonie, County of Albany, State of New York.

2. The County and the Authority have entered into an Airport Lease Agreement, effective as of May 16, 1996, for a term expiring December 31, 2049, whereby the AUTHORITY has the exclusive right to operate, maintain and improve the Airport and do anything else permitted by law, subject only to the restrictions and conditions stated in such Airport Lease Agreement and in accordance with applicable law.

3. The Consultant has heretofore submitted a proposal, dated XXXXXXXX, for the project entitled XXXXXXXX.

4. The Authority has negotiated a scope of work with the Consultant as described herein.

5. This Agreement had been duly authorized by the Albany County Airport Authority by resolution adopted on XXXXXXXX.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

ARTICLE I - SERVICES TO BE PERFORMED

The Consultant shall perform the services hereinafter set forth under Article II, entitled "Scope of Work" during the period from execution of this Agreement until completion of the work, as described in Article XIII, hereof.

ARTICLE II - SCOPE OF WORK

The Authority agrees to and hereby does retain and employ the service of the Consultant because of its ability and reputation, and the Consultant agrees to perform such service of said project being particularly described in the Scope of Work, attached as **SCHEDULE "A"** hereto, and made a part hereof.

ARTICLE III - FEES

In consideration of the terms and obligations of this Agreement, the Authority agrees to pay and the Consultant agrees to accept as full compensation for all services rendered under this Agreement those costs for work actually performed in accordance with the "Fee Schedule" attached as **SCHEDULE "B"** hereto, and made a part hereof.



Consultant's fees in the aggregate shall not exceed .



Payment of fees shall be made upon proper completion of a Claim Form by the Consultant. The Claim Form is set forth at the end of Schedule "B", Fee Schedule. Payment by the Authority to the Consultant shall be due and payable within thirty (30) days of receipt of a complete, accurate and acceptable Claim Form by the Authority. The Authority shall retain five percent (5%) of each payment until 100% completion of the work by Consultant. Upon completion of 100% of the work by the Consultant, and acceptance of such work by the Authority, the Consultant shall be entitled to any amounts retained by the Authority hereunder.

ARTICLE IV - AVAILABLE DATA

All technical or other data relative to the work in the possession of the Authority or in possession of the Consultant shall be made available to either party without expense.

ARTICLE V - COOPERATION

The Consultant shall cooperate with representatives, agents and employees of the Authority and the Authority shall cooperate with the Consultant to the end that work may proceed expeditiously and economically.

ARTICLE VI - EXTRA WORK

If the Consultant is of the opinion that any work the Consultant has been directed to perform is beyond the scope of this Agreement and constitutes Extra Work, the Consultant shall promptly notify the Authority in writing of the fact. The Authority shall be the sole judge as to whether or not such work is in fact beyond the scope of this Agreement and whether or not it constitutes Extra Work. In the event that

the Authority determines in writing that such work does constitute Extra Work, it shall provide extra compensation to the Consultant on a negotiated basis.

ARTICLE VII - ACCOUNTING RECORDS

Proper and full accounting records shall be maintained by the Consultant, which records shall clearly identify the costs of the work performed under this Agreement. Such records shall be subject to periodic and final audit by the Authority upon request. Such records shall be accessible to the Authority for a period of six (6) years following the date of final payment by the Authority to the Consultant for the performance of the work contemplated herein.

ARTICLE VIII - ASSIGNMENTS

The Consultant specifically agrees as required by Section 109 of the New York General Municipal Law that the Consultant is prohibited from assigning, transferring, conveying, sub-contracting, or otherwise disposing of this Agreement, or of Consultant's right, title or interest therein without the previous consent, in writing, of the Authority.

ARTICLE IX - OWNERSHIP OF MATERIALS

All rights, titles and ownership in and to all materials prepared under the provision of this Agreement shall be in the Authority including the right of republication.

ARTICLE X - INDEPENDENT CONTRACTOR

The Consultant, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be an agent, employee, or otherwise of the Authority by reason hereof, and that it will not, by reason hereof, make for itself, its representatives, or employees, any claim, demand or application to or for any right or privilege applicable to an agent, employee, or otherwise of the Authority, including, but not limited to Workman's Compensation coverage, Unemployment Insurance benefits, Social Security coverage, or Retirement membership or credit.

ARTICLE XI - INDEMNIFICATION

The Consultant shall indemnify and save harmless the Authority, its employees and agents, including the County of Albany, the Federal Aviation Administration, the State of New York and AFCO AvPorts Management, LLC, from and against all claims, damages, losses and expenses (including, without limitation, reasonable attorney's fees) arising out of, or in consequence of, any negligent act or omission or intentional act of the Consultant, to the extent of their responsibility for such claims, damages, losses and expenses and to the fullest extent as possible by law.

ARTICLE XII - INSURANCE

The CONSULTANT shall procure and maintain at its own expense and without direct expense to the AUTHORITY until final acceptance by the AUTHORITY of the services covered by this Agreement, insurance policies of the kinds and the amounts hereafter provided, issued by insurance companies **licensed** by New York State and having an **A.M. Best rating of "A" or better**, covering all operations under this Agreement, whether performed by the CONSULTANT or by sub-contractors. Before commencing the work, the CONSULTANT shall furnish the AUTHORITY a certificate or certificates, in a form satisfactory to the AUTHORITY, showing that it has complied with these requirements, which

certificate or certificates shall provide that the policies shall be automatically renewed and not be materially changed or canceled until thirty (30) days' written notice has been mailed to the AUTHORITY. Certificates which contain a provision or reservation in the cancellation clause that the issuing company will "endeavor to" mail thirty (30) days notice to the certificate holder, "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives," or similar conditional notice of cancellation provisions, will not be accepted by the AUTHORITY.

- (a) The kinds and amounts of insurance required are as follows: (CONSULTANT'S sub-contractors and subconsultants shall procure and maintain the same insurance as applicable.)

1. Workers' Compensation and Employers Liability Insurance: A policy or policies providing protection for Employees of the CONSULTANT or subcontractor in the event of job-related injuries as required by law.

Coverage A:	Statutory		
Coverage B:	Bodily Injury by Accident	\$1,000,000	each accident
	Bodily Injury by Disease	\$1,000,000	policy limit
	Bodily Injury by Disease	\$1,000,000	each employee

2. Automobile Liability Policies including coverage for any owned automobile(s), hired automobile(s) and non-owned automobile(s), shall be furnished with limits of not less than:

Liability For Bodily Injury & Property Damage	
Combined Single Limit	\$5,000,000

3. General Liability Insurance: Commercial General Liability (Occurrence Form) including contractual, personal injury, premises/products and completed operations liability, explosion, collapse and underground and broad form property damage and shall cover all operations and shall be furnished with limits of not less than:

Liability For Bodily Injury & Property Damage	
Combined Single Limit	\$5,000,000

The general liability insurance required must include contractual liability insurance applicable to CONSULTANT'S obligations under this Agreement. Provide a list of all endorsed exclusions, if any. CONSULTANT shall maintain products/completed operations coverage for the duration of this Agreement and for a minimum of three years after completion of all services covered by this Agreement

4. Professional Liability Insurance: CONSULTANT shall maintain a Professional Liability policy throughout the duration of this Agreement and agrees to maintain the policy for a minimum of three years after completion of all services covered by this Agreement.

Limit	\$5,000,000 Each Claim
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If the policy has an annual aggregate limit, CONSULTANT shall immediately notify the AUTHORITY of any and all claims which have or may be charged against such limit.

The above specified limits may be met through either primary or excess coverage policies, provided that any excess coverage is written on a following form basis and it is at least as broad as the underlying policies and that any deductible or retention amount does not exceed \$25,000 or 10% (in total), whichever is less, of the required liability limits. The AUTHORITY may accept policies with coverage, exclusions or liability limits different than those specified above when such policies, in the sole judgment of the AUTHORITY, will provide satisfactory protection to the AUTHORITY.

The policies specified above, except for Professional Liability, Workers' Compensation and Disability Benefits, shall be endorsed to include the **ALBANY COUNTY AIRPORT AUTHORITY AND ITS AGENT, AFCO AvPORTS MANAGEMENT, LLC, THE COUNTY OF ALBANY, THE FEDERAL AVIATION ADMINISTRATION, and THE STATE OF NEW YORK**, and any other substituted or additional agents the AUTHORITY may hire, as additional insureds, as respects services performed by the CONSULTANT and all policies shall include a provision restricting the right of the insurer to cancel or materially change such coverage except upon thirty days' written notice to AUTHORITY. Certificates evidencing the coverage of the additional insureds a copy of the policy endorsement that adds the requested entities as Additional Insureds, or that section of the General Liability policy that provides for automatic coverage for Additional Insureds when it is required under the terms of a written contract shall be delivered to AUTHORITY prior to performing any services under this Agreement.

If the Project involves on-site construction-phase services by the CONSULTANT, construction contractors shall be required to provide (or AUTHORITY may provide) Owner's Protective Liability insurance naming the **ALBANY COUNTY AIRPORT AUTHORITY, AND ITS AGENT, AFCO AvPORTS Management, LLC, THE COUNTY OF ALBANY, THE FEDERAL AVIATION ADMINISTRATION, and THE STATE OF NEW YORK** and any other substituted and additional consultants the AUTHORITY may retain as named insureds and the CONSULTANT as an additional insured on the construction contractor's liability insurance policies covering claims for personal injuries and property damage.

- (b) The policy or policies covering the obligations of the CONSULTANT, set forth in subparagraph (a)(1) above, shall be in accordance with the provisions of any applicable Workers' Compensation or Disability Benefits Law, including for the State of New York, Chapter 41, Laws of 1914, as amended, known as the Workers' Compensation Law, and amendments thereto, and Chapter 600 of the Laws of 1949, as amended, known as the Disability Benefits Law. This Agreement shall be void and of no effect unless the CONSULTANT procures such policy or policies and maintains the same in force during the term of this Agreement.
- (c) If AUTHORITY has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by CONSULTANT in accordance with paragraph (a) on the basis of its not complying with this Agreement, the AUTHORITY will notify CONSULTANT in writing thereof within thirty (30) days of the date of delivery of such certificates to the AUTHORITY. CONSULTANT will

provide such additional information in respect of insurance provided by CONSULTANT as the AUTHORITY may reasonably request. Failure of AUTHORITY to give any such notice of objection within the time provided shall constitute acceptance of such insurance as carried by the CONSULTANT as complying with this Agreement.

ARTICLE XIII - TERMINATION OF CONTRACT

The Parties agree that the service set forth under Article II - "Scope of Work" of this Agreement shall commence upon execution of the Agreement and will continue in effect until completed.

The Authority shall have the right at any time to terminate this Agreement without cause, provided that thirty (30) days written notice of such termination is given in advance by the party terminating the contract. In the event this Agreement is terminated, the Consultant shall be entitled to full compensation, as allowed for herein, for all work previously authorized and performed pursuant to this Agreement. This Agreement can be terminated on twenty four (24) hours written notice or termination for cause and compensation to Consultant will be on quantum merit less any backcharges or damages sustained or to be sustained by the Authority.

Suspension or Termination of Performance

- (A) Authority may at any time, and for any reason, direct Consultant to stop Consultant's services under this agreement for a period of time. This direction must be in writing and must specify the period during which the services are to be stopped. Consultant shall resume services on the date specified in the direction, or on any other date owner subsequently specifies in writing. The period during which services are stopped is deemed to be added to the time fixed for performance. Stoppage of services under this Section shall not give rise to any claim against owner.
- (B) In the event that:
 - (a) For any reason or through any cause, consultant fails to complete performance within the time fixed for performance under this agreement;
 - (b) Grounds for cancellation of the agreement under this section arise;
 - (c) Consultant otherwise defaults under this agreement;
 - (d) Authority gives consultant written notice that in its opinion, the conduct of consultant is such that the interests of owner are likely to be impaired or prejudiced, stating the facts on which the opinion is based; then authority may, on written notice to consultant, immediately terminate this agreement for cause.
- (C) Nothing in this Section is to be construed to relieve consultant from any liability and/or damages sustained by authority as a result of any breach by consultant of this agreement, and payment by authority to consultant of any monies pursuant to this section does not bar owner from any and all remedies it may otherwise have against consultant for any failure of consultant to perform its services in accordance with this agreement.
- (D) Authority is not required to pay consultant under this section until consultant has satisfactorily completed the services required to be performed to the agreed point of suspension or termination.
- (E) Payment by owner to consultant of any monies pursuant to this Section does not bar owner from any and all remedies it may otherwise have against consultant for any failure of consultant to perform its services in accordance with this agreement.

- (F) If this agreement is terminated for any reason, consultant, prior to any payment to consultant pursuant to this section, shall deliver to authority the complete set of all original drawings prepared to the date of termination. Authority is entitled to use the ideas and designs contained in this agreement for the completion of the project; in the event of termination of this agreement or upon completion of the project, authority may, at all times, retain the originals of all such drawings, originals of renderings, special art work, or models. All drawings, plans, specifications, rendering and models, etc. are the property of authority. They are not to be used by any person other than authority on other projects unless expressly authorized by owner. Consultant is not responsible for any work that has not been completed as of the date of termination under this agreement.

ARTICLE XIV - DELIVERY OF RECORDS

In the event of the termination of this Agreement, as provided in ARTICLE XIII, hereof, all data and records pertaining to the Agreement shall be delivered within twenty (20) days to the Authority or its duly authorized representative. In case of failure of the Consultant to make such delivery on demand, then and in that event, the Consultant shall be liable to the Authority for any damages it may sustain by reason thereof.

ARTICLE XV - DISSOLUTION

In the event of dissolution of the Consultant during the existence of this Agreement, the Consultant shall give thirty (30) days' notice in writing to the Authority in advance of such dissolution.

ARTICLE XVI - LICENSES

The Consultant shall at all times obtain and maintain all licenses required by New York State to perform the services required under this Agreement.

ARTICLE XVII - NON-DISCRIMINATION REQUIREMENT

In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal Statutory and constitutional non-discrimination provisions, the Consultant agrees that it shall not, by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any person who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Agreement.

ARTICLE XVIII - NON-APPROPRIATIONS CLAUSE

Notwithstanding anything contained herein to the contrary, no default shall be deemed to occur in the event no funds or insufficient funds are appropriated and budgeted by or are otherwise unavailable to the Authority for payment, the Authority will immediately notify the Consultant of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the Authority of any kind whatsoever, except as to those portions herein agreed upon for which funds shall have been appropriated and budgeted.

ARTICLE XIX - APPLICABLE LAW

This Agreement shall be construed for all purposes under the laws of the State of New York. Any litigation pursuant to this Agreement shall be in the Supreme Court of the State of New York in the County of Albany.



ARTICLE XX – MANDATORY FEDERAL CONTRACT PROVISIONS

Federal laws and regulations prescribe that certain provisions be included in certain contracts. The provisions set forth in Appendix B are attached hereto and made a part hereof.

ARTICLE XXI - NOTICE

All notices and documents required to be given or made by the Consultant pursuant to this Agreement shall be given or made to:

Albany County Airport Authority
Chief Executive Officer
Albany International Airport
737 Albany Shaker Road
Main Terminal, 3rd Floor
Albany, NY 12211

All notices and documents to be given or made by the Authority pursuant to this Agreement shall be given or made to:

XXXXXXXX

ARTICLE XXII - INVALID PROVISIONS

It is further expressly understood and agreed by and between the parties hereto that in the event any covenant, condition or provision herein contained is held to be invalid by any court or competent jurisdiction, the invalidity of such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained; provided, however, that the invalidity of any such covenant, condition or provision does not materially prejudice either Authority or Consultant in their respective rights and obligations contained in the valid covenants, conditions or provisions in this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the Authority, acting by and through the Chairman of the Authority, and the Consultant, by and through a duly authorized officer has executed this Agreement effective the day and year first above written. The Authority and Consultant agree to delivery by facsimile or by electronic transmission in portable document format (PDF) of an executed original of this Agreement is as effective as delivery of an originally executed Agreement.

ALBANY COUNTY AIRPORT AUTHORITY

BY: _____
Samuel A. Fresina
Chairman

XXXXXXXXXXXXXX

BY: _____
XXXXXXXXXXXXXXXXXXXX

STATE OF NEW YORK)
) ss.:
COUNTY OF ALBANY)

On the _____ day of _____, 20____, before me personally appeared Samuel A. Fresina, to me known, to be the person who executed the above instrument, who, being duly sworn, did depose and say that he resides in the County of Albany, that he is the Chairman of the Albany County Airport Authority, the public benefit corporation described in, and which executed the foregoing instrument in the name of the Albany County Airport Authority pursuant to a resolution adopted by the Albany County Airport Authority on _____; and that he signed his name thereto by like authorization.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF ALBANY)

On this _____ day of _____, 20____, before me personally came _____, to me known, who, being duly sworn, did depose and say that he resides in _____ County, that he is a _____ of _____ the partnership described in, and which executed the within instrument.

Notary Public

STATE OF)
) ss.:
COUNTY OF)

On this _____ day of _____, 20____, before me personally came _____, to me known, who being by me duly sworn, did depose and say that he/she resides in _____ County, that he/she is the _____ of _____, the corporation described in, and which executed the within instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was affixed by order to the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order.

Notary Public

SCHEDULE "A"

SCOPE OF WORK

SCHEDULE "B"

**FEE SCHEDULE
(with Claim Form, attached)**

SCHEDULE "C"

INSURANCE CERTIFICATE(S)

SECTION IV: SCHEDULE “A” CONSULTANT’S RESPONSE

OFFERERER/BIDDER/PROPOSER’S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-j(3) and §139-j(6)(b)

Contract No.: S-22-1118

Contract Name: Sustainability Consultant

Pursuant to State Finance Law §§139-j and 139-k (attached), this Solicitation/Invitation for Bid/Request for Proposal includes and imposes certain restrictions on communications between the Authority and an offerer/bidder during the procurement process. An offerer/bidder/proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority (“restricted period”) to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). Designated staff, as of the date hereof, is identified in the Solicitation/Invitation for Bid/Request for Proposal for the contract referenced above. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the offerer/bidder/proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the offerer/bidder/proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by examining the New York State Procurement Lobbying Law.

Offerer affirms that it understands and agrees to comply with the procedures of the Authority relative to permissible Contacts as required by State Finance Law §139-j (3) and §139-j (6) (b).

Signature: _____ Date: _____

Name: _____

Title: _____

Contractor Name: _____

Contractor Address: _____

QUALIFICATION ACKNOWLEDGMENT FORM

The proposers acknowledge that he/she has carefully examined the RFQ, the attached Agreement draft and the proposed location/s for his proposed operation/s.

The proposer warrants that if qualifications are accepted, he will contract with the Albany County Albany Authority the form of an Agreement substantially in the form attached and comply with the requirements of the RFQ and the executed Agreement. Proposer agrees to deliver an executed Agreement to the Albany County Airport Authority within fourteen (14) calendar days of receiving the tendered Agreement from the Authority.

I, the undersigned, guarantee our qualifications meet or exceed specifications contained in the RFQ document. Any exceptions are described in detail and all requested information has been submitted as requested.

I affirm that I have read and understand all the provisions and conditions as set forth in this RFQ. Our firm will comply with all provisions and conditions as specified, unless specifically noted as an exception with our Qualifications.

I also affirm that I am duly authorized to execute the Agreement contemplated herein; that this company, corporation, firm, partnership, or individual has not prepared these Qualifications in collusion with any other proposer.

Name of Proposer: _____

Signature of Authorized Person: _____

Title: _____

Business Address of Proposer: _____

Business Phone Number: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 202____.

NON-COLLUSION AFFIDAVIT

Authorized officer: Proposer's qualifications containing statements, letters, etc., shall be signed in the qualifications by a duly authorized officer of the company whose signature is binding on the qualifications.

The undersigned offers and agrees to furnish all of the items/services upon which qualifications are stated in the accompanying proposal. The period of acceptance of this proposal will be _____ calendar days from the date of the acknowledgment. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by proponent).

STATE OF _____ COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____ on this day personally appeared _____ who after being by me duly sworn did depose and say: I, _____ am a duly authorized officer of/agent for and have been duly authorized to execute the foregoing on behalf of the said _____.

I hereby certify that the foregoing offer has not been prepared in collusion with any other proponent or other person or persons engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the proponent is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the type of services/commodities offered, or to influence any person or persons to offer or not to offer thereon.

By submission of these qualifications, each proponent and each person signing on behalf of any proponent certifies and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury that to the best of his knowledge and belief:

- A. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition as to any matter relating to such prices with any other proponent or with any competitor;
- B. Unless otherwise required by law, the prices which have been quoted in this qualification have not been knowingly disclosed by the proponent and will not knowingly be disclosed by the proponent prior to the opening, directly or indirectly to any other proponent or to any competitor; and,
- C. No attempt has been made or will be made by the proponent to induce any other person, partnership or corporation to submit or not to submit qualifications for the purpose of restricting competition.

Name and Address of Proponent: _____

Telephone and Fax Numbers: _____

By: _____ Name & Title _____
Signature

SUBSCRIBED AND SWORN to before me by the above-named on this day of
20__ .

Notary Public in and for the State of New York

INSURANCE REQUIREMENT AFFIDAVIT

To be completed by appropriate insurance agent:

I, the undersigned agent, certify that the insurance requirements contained in this qualifications document have been reviewed by me with the below identified offerer. If the below identified offerer is awarded this contract by Albany County Airport Authority, I will be able, within ten (10) days after offerer is notified of such award, to furnish a valid insurance certificate to the Airport meeting all of the requirements contained in this contract.

Agent: _____
Signature Agent

Name of Insurance Carriers: _____

Address of Agency: _____

Phone Number Where
Agent May Be Contacted: _____

Offerer's Name (Print or Type) _____

SUBSCRIBED AND SWORN to before me by the above named on this _____
day of _____, 202 .

Notary Public in and for
State of New York

CORPORATION STATEMENT

IF A CORPORATION, answer the following:

1. When incorporated?

2. Where incorporated?

3. Is the corporation authorized to do business in New York?

_____ Yes _____ No

If New York is not state of incorporation:

- A. Address of the registered office in New York:

- B. Name of registered agent in New York at such office:

- C. Attach Certificate of Authority to transact business in New York.

4. The Corporation is held: _____ Publicly _____ Privately

5. Furnish the name, title, and address of each officer, director, and shareholders of the corporation's issued stock:

Officer's Name	Address	Position	%
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PARTNERSHIP STATEMENT

IF A PARTNERSHIP, answer the following:

1. Date of Organization? _____
2. General Partnership _____ Limited Partnership _____
3. Partnership Agreement Recorded? _____ Yes _____ No
Date: _____

Book: _____

Page: _____

County: _____

4. Has the Partnership done business in New York?
Yes _____ No _____ When? _____
5. Name, address, and partnership share of each general or limited partner:

Name	Address	Percent Of Share Partner	General Limited
1.			
2.			
3.			
4.			

JOINT VENTURE STATEMENT

IF A JOINT VENTURE, answer the following:

1. Date of Organization? _____
2. Joint Venture Agreement Recorded? _____ Yes _____ No
3. Has the Joint Venture done business in New York State? ____ Yes ____ No
When? _____
4. Name and address and percent ownership of each Joint Venture.

Name	Address	Percentage & Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALL PROPOSALS - FINANCIAL INFORMATION

A. Financial Statements

Proponents shall attached a Balance Sheet and Income Statement prepared in accordance with Generally Accepted Accounting Principles (GAAP) for the most current year-to-date period, together with a copy of the Proponent's most recent fiscal year Financial Statements, audited by a Certified Public Accountant or firm of Certified Public Accountants, including the auditor's opinion thereon.

B. Surety Information

1. Have you, or any entity you have had an ownership interest in, ever had a bond or surety canceled or forfeited? Yes () No ()

2. If Yes, state the name of the bonding company, date, amount of the bond and the reason for such cancellation or forfeiture

C. Bankruptcy Information

1. Have you, or any entity you have had an ownership interest in, ever filed a petition for bankruptcy, or been declared bankrupt? Yes () No ()

2. If Yes, state the name of the entity, date, amount of the filed or declared bankruptcy

D. County of Albany and any Affiliated Entity

1. Have you ever entered into an agreement with the County of Albany or any affiliated entity? Yes () No ()

2. If Yes, identify the agreement(s), its purpose, and its term.

3. Have you ever been sent a default notice concerning any such agreement(s)? Yes () No () If Yes, please explain

WORK FORCE COMPOSITION

Name of Firm

Phone Number

Address

City

State

Zip Code

Name & Title of Authorized Executive

Full Time Employees	Total # of Employees	White	American Indian	Black	Hispanic	Other (*)
	Male / Female	M/F	M/F	M/F	M/F	M/F
Admin & Manager						
Professional						
Technical						
Sales Workers						
Office Workers						
Semiskilled Workers						
Unskilled Workers						
Apprentices						
Seasonal						
Temporary						
Part Time						
TOTAL						

***Use Additional Sheets To Identify The Ethnicity Of Employees Identified In This Category.**

Remarks: _____

CONSULTANT' CERTIFICATION

The above information is true and complete to the best of my knowledge and belief. I further understand and agree that if awarded the contract, this certification shall be attached thereto and become a part thereof.

Name & Title of Signer: _____

Signature: _____ Date: _____



June 7, 2022

Albany County Airport Authority Purchasing Department
Albany International Airport Authority
737 Albany Shaker Road
Main Terminal, Third Floor
Albany, NY 12211-1057

**Re: Request for Qualification Statements – Sustainability Consultant
Contract S-22-1118, CHA Proposal No. X76905**

Dear Ms. Matthews and Selection Committee,

At CHA Consulting (CHA), our aspiration statement is *to responsibly improve the world we live* by providing sustainability options for our clients. CHA aviation believes in a fully integrated approach to developing and maintaining sustainable airports that create foundational value for our clients now and into the future. We believe a sustainable airport preserves economic growth with long-term resiliency while limiting natural resource impacts and upholding organizational and community values. By selecting CHA as your Sustainability Consultant, you will receive:

- **EFFECTIVE PROJECT MANAGEMENT.** The key to a successful project is organized and experienced management. John DelBalso will be our project manager and the main point of contact for this assignment. As you know, John served in many different roles with ALB over his 22-year career with the Authority and is the perfect project manager to lead this team, bringing unmatched institutional knowledge of ALB and your organization.
- **MASTER PLAN INTEGRATION.** The value of an airport master plan is when an airport can look back and see that it guided the growth of an airport; however, those plans are most valuable to airports when they integrate resiliency and sustainability, engage stakeholders, and maximize revenue enhancement opportunities. As CHA continues to update your master plan, coordinating recommendations from the master plan will be an integral part of your sustainability plan.
- **STRATEGIC PARTNER.** We have partnered with Carly Shannon, LEED AP BD+C, ENV SP, for this project, where she will serve as a strategic advisor. Carly, the owner of Linx Strategies, LLC, is a nationally recognized expert in the aviation industry in developing and managing sustainability management plans for airports.

Ultimately, our goal is to deliver the highest quality sustainability plan that implements your strategic goals. CHA has been dedicated to the capital region for 70 years, and we are proud to call the Albany International Airport our hometown airport! We are excited by this opportunity to make a significant contribution to ALB and to improve the world we live in. We have a plan and are ready to begin at your convenience. Please contact me at (518) 453-3931 or John DelBalso at (518) 453-4592 if you have any questions regarding this statement of qualifications.

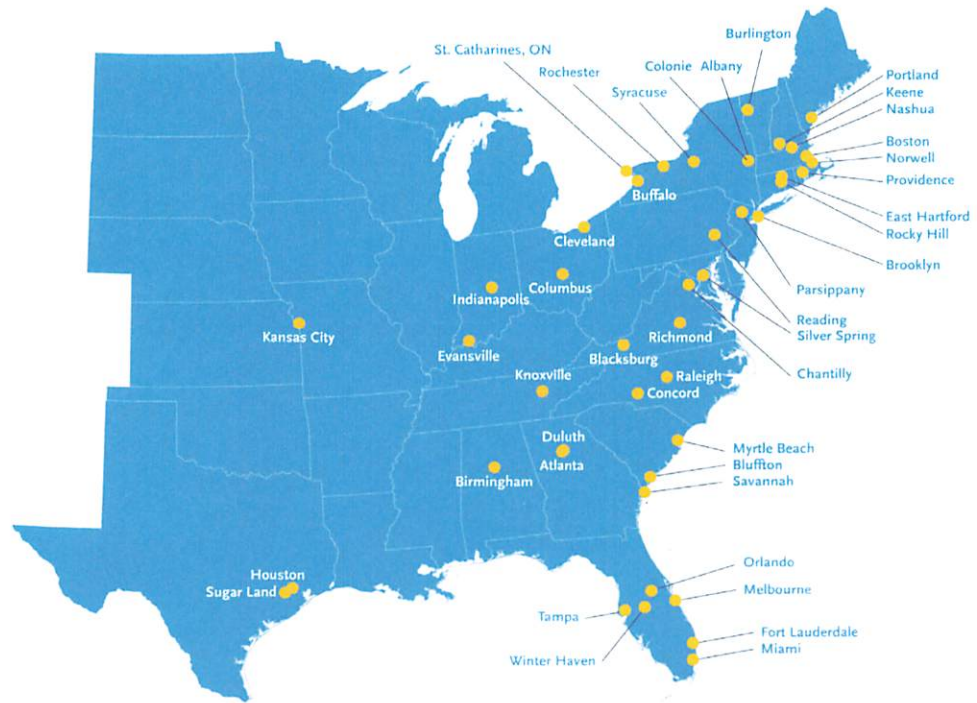
Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Martelle'.

Jeremy P. Martelle, CM, ACE, ASC
Associate Vice President
Northeast Aviation Market Leader

Please refer to [Section 1. Business Background](#) for all of the information required in the cover letter on pages 6 and 7 of the RFQ.

CHA has grown to more than 1,400 employees in 45 offices across the United States and Canada. While CHA has grown significantly over the past 70 years, our practice has always been predicated on providing cost-efficient and cost-effective engineering and planning services for our clients. Our more than 300 employees based in Albany are dedicated engineering, planning, and architectural professionals capable of attending to all your facility and infrastructure requirements. Our staff is experienced in providing innovative and comprehensive planning and design solutions.



5.1 – Proposers Name

CHA Consulting, Inc.
III Winners Circle, PO Box 5269 | Albany, NY 12205
(518) 453-4500

5.2 – Type of Organization

CHA is a Corporation.

5.3 – Date and State of Incorporation

January 27, 1952, New York.

5.4 – Years in Business Under Present Name

CHA is a New York Corporation. Other than the name changes shown below, CHA has been in business since 1952.

- CHA Consulting, Inc. | 2010
- CHA, Inc. | 2008
- Clough, Harbour & Associates | 1981
- Clough Associates | 1971
- Clarkeson & Clough Associates | 1967
- Clarkeson, Clough, Yokel | 1966
- John Clarkeson, Consulting Engineering | 1955
- Clarkeson Engineering Co., Inc. | 1952

5.5 – Willingness and Capability to Provide Services

We have structured the team to provide ALB with a highly-experienced project team with the technical capabilities and depth of staff to deliver quality design for the authority. CHA has more than 40 years of experience working at ALB on nearly every type of project. We understand your facility, your goals, and make it our priority to deliver the best product possible. Our team has been involved with the design and construction inspection of 70+ projects at ALB. Our proposed project manager, John DelBalso, was part of the ALB airport operations team for the significant capital improvement program during the 1990s.

5.6 – Primary Contact

John DelBalso will serve as CHA's project manager for this sustainability consulting program and will be your primary point of contact. **John can be reached at (518) 453-4592 or jdbelbalso@chacompanies.com.**

5.7 – Verifiable Client References

Please refer to **Section 5. Past Performance** of this statement of qualifications (SOQ) for a list of five verifiable client references for the CHA team.

5.8 – Past Financial Statements

The last three years of our audited financial statements are submitted as a separate attachment to this Statement of SOQ.

5.9 – Additional Information

CHA does not wish to include any additional information concerning our business background.

5.10 – Affirmative Action Policy Statement

CHA has been and will continue to be an equal opportunity employer. CHA's Affirmative Action Policy is provided in the **Financial Information and Required Forms Section** of this SOQ.

5.11 – Knowledge of Regulations and Laws of New York State and County of Albany

CHA is based in the Town of Colonie, NY, in Albany County. Our key client includes NY State, Albany County, ACAA, and dozens of NYS municipalities, with projects including planning, design, environmental and construction services. Our experience includes working closely with the NYS Department of Transportation (NYSDOT) and Environmental Conservation, County agencies, and the local municipal government. As a result, CHA is very familiar with federal, state, and municipal policies, procedures, and regulations and will work effectively with the ACAA on scheduling, invoicing, plan review and approvals, and land use regulations.

**Contact:**

*Rick McQueen
Former President and CEO (retired)
(330) 353-1059
rmcqueen.1959@gmail.com*

Sustainable Management Plan

Akron-Canton Airport, OH

As an offshoot of the master plan update effort, CHA prepared an airport sustainability management plan under the FAA's "Sustainability Master Plan Pilot Program." Primary efforts included an energy efficiency assessment of numerous airport owned buildings, a greenhouse gas inventory, and identifying target goals and implementable actions across numerous environmental stewardship and community advancement topics. Emphasis was placed on green construction standards, energy generation, and waste reduction. The project also included establishing an administrative structure that promotes a sustainability culture in the airport's daily operations and decision-making processes.

**Contact:**

*Todd Cavander
Environmental and Sustainability
Director
(317) 487-52667
tcavander@ind.com*

Sustainable Master Plan

Indianapolis Regional Airport, IN

CHA was chosen as the lead consultant for the Indianapolis Regional Airport sustainable master plan. While sustainability is sometimes included in a master plan as a stand-alone section, the CHA team deliberately chose to incorporate sustainability into each task of the technical master planning process. The sustainability vision statement and goals are developed alongside of the overall goals, baseline assessments are performed as part of the inventory, the master plan alternatives are evaluated for consistency with the sustainability goals, and the financial plan describes funding for sustainability initiatives and includes them in programming. Sustainability was the highlight of the master plan and not an afterthought. With this strategy, the team is able to offer a comprehensive and operationally focused approach, resulting in ease of implementation, increased efficiency, and additional cost savings.

**Contact:**

*Molly Parsons
Transportation Assistant
Planning Director
(860) 254-5697
mparsons@ctairports.org*

Sustainable Airport Master Plan

Hartford-Brainard Airport, CT

The Hartford-Brainard Airport master plan update was included in an FAA pilot program that incorporated sustainability into the plan. To accomplish this, CHA conducted a baseline assessment that included an energy audit of all structures at the airport, a greenhouse gases emissions analysis, review of the airport's recycling program, and other various practices.

Based on this assessment and CAA's goals, key sustainability topics were determined, and then objectives and initiatives were developed to help achieve those goals. The development alternatives for the airport were compared to the goals to assist in the creation of the recommended development plan. Key topics included energy use, air quality, design and construction, waste management/recycling, hazardous materials, and vegetation and wildlife management.



Contact

Jerry Brienza
(Former) Airport Director
(541) 301-2905
airportadmin@jacksoncounty.org

Sustainable Management Plan

Huntington Tri-State Airport, WV

During the master plan update study, and as part of the planning contract CHA held with the airport, CHA completed a sustainability management plan. The plan was part of the FAA's pilot program for sustainable master plans and management plans. The study evaluated existing conditions, analyzing energy consumption, water resource management, air quality, green-house gas emissions, and community connection. An implementation and monitoring plan was part of the plan, which provided a menu of projects and improvements for the airport to become more sustainable in the future.



Contact:

Jessica Miller
Engineering and Planning
(85) 342-3020
jmillier@tys.org

Recycling, Reuse, and Waste Reduction Plan

McGhee Tyson Airport, TN

As part of the ongoing master plan update, CHA completed a recycling, reuse, and waste reduction plan for McGhee Tyson Airport. This effort included a two-day site visit at the airport where CHA conducted interviews with airport staff, airlines, rental car companies, and concession tenants. The existing TYS recycling program was documented and existing waste management contracts were evaluated. Some of the recommendations that were made as part of the plan were to update collection procedures, update collection receptacles, provide outreach to tenants, provide a more robust food collection program from concessions, and work with the airport's existing solid waste manager to integrate single source dumpsters at certain locations in and around the airport.



Contact:

Michael Reisman
Deputy Executive Director,
Development and Operations
(828) 684-3253
mreisman@flyavl.com

Environmental Assessment

Asheville Regional Airport, NC

The GARAA completed a plan to redevelop and expand the airport passenger terminal on the current facility site to accommodate the ongoing growth in passengers better. This project included relocating the air traffic control tower (ATCT), which is currently located on the existing terminal building. The FAA Memphis ADO determined that an environmental assessment (EA) was the appropriate NEPA document to identify and evaluate potential environmental impacts. CHA worked with the GARAA and coordinated with the FAA, other regulatory agencies, and interested parties to complete an EA through completion and issuance of a Finding of No Significant Impact (FONSI). The primary component of the focused EA document includes the following FAA impact categories:

- Air quality
- Biological resources
- Climate
- Coastal resources
- DOT Section 4(f)
- Farmland
- Hazardous materials, solid waste, and pollution prevention
- Historical, architectural, archeological, and cultural resources
- Land use
- Natural resources and energy supply
- Noise and compatible land use
- Socioeconomics, environmental justice, children's environmental health, and safety risks
- Visual effects (including light emissions)
- Water resources
- Cumulative impacts
- Permits and certifications
- Mitigation



Contact:

Michael Wall, Airport Engineer
(585) 753-7008
michaelwall@monroecounty.gov

Renewable Energy: Wind and Solar Study

Frederick Douglass Greater Rochester International Airport

Frederick Douglass Greater Rochester International Airport retained CHA to develop bid packages and provide construction inspection services to install solar- and wind-powered renewable energy generation systems. The project consisted of three-phase 100kW rooftop photovoltaic modules, two 11kW wind turbines, and a utility intertie at 277/480 volts. This initiative was partially funded through a grant from the New York State Energy Research & Development Authority.



Contact:

Anthony Rondeau
Deputy Executive Director,
Engineering and Facilities
(757) 857-3351
arondeau@norfolkairport.com

Energy Assessment and Solid Waste and Recycling Plan

Norfolk International Airport, VA

As part of the master plan update, completed in 2021, CHA completed energy assessments on airport owned buildings, as well as a recycling, reuse, and waste reduction plan. The energy assessment included an on-site investigation of each building and a review of electric, natural gas, fuel oil, and gasoline/diesel use at ORF. Using the baseline energy screening, CHA identified conservation measures including operational changes, maintenance items, and new or upgraded equipment and facilities that would result in energy savings. The recycling plan included a waste audit and addressed the following issues: minimizing the generation of solid waste at the airport, operation and maintenance requirements associated with waste recycling, a review of waste management contract, and potential cost savings or revenue generation. The plan included minimizing the generation of waste, improving operation and maintenance requirements, and the potential savings or revenue generation of a recycling program.



Contact:

Marc Donovan
Director of Facilities and Campus
Development
(518) 388-6396
donovanm@union.edu

Energy Master Plan

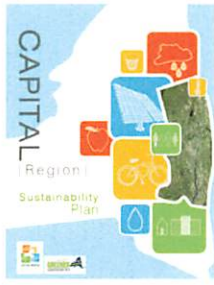
Union College

CHA developed an energy master plan consistent with NYSEDA's REV Campus Challenge PON 3438. The energy master plan included energy-efficient practices, state of the art technologies, and it incorporated an economically and environmentally sustainable approach with appropriate consideration of the following strategic objectives:

- Respect the college's existing regulatory and policy environment
- Help the college deliver utilities reliably to the campus
- Reduce overall energy-related costs to the college
- Include environmental, sustainability, and clean energy goals
- Attractive economics for investment partners

As identified by Union College's team in charrette I, the following goals were deemed first-level priorities:

- Expand energy education opportunities
- Increase renewable energy generation by 2 MW by 2030
- Reduce campus-wide energy use intensity by 50% by 2030
- Central plant optimization


Contact:

Michael Yevoli
(Former) Director of
Development and Planning
(518) 539-4083
nys-capitaldis@esd.ny.gov

Capital Region Sustainability Plan

City of Albany Office of Energy & Sustainability

CHA oversaw the development of the Cleaner, Greener Communities Regional Sustainability Plan and GHG inventory for the Capital Region of NY (six counties). The plan provided the region the vision, goals, and objectives for a sustainable future and to identify the activities or types of projects needed to achieve that future. The sustainability plans will inform municipal sustainability and land use policies, serve as a basis for local government infrastructure decision making, guide infrastructure investment of both public and private resources, outline specific and tangible actions to reduce greenhouse gas emissions consistent with New York State's goal of 80% carbon reduction below 1990 levels by the year 2050.


Contact:

Todd Cavander
Environmental & Sustainability
Director
(317) 487-52667
tcavender@ind.com

On-Call Sustainability

Indianapolis Airport Authority, IN



Carly has worked with the IAA since 2017 via this on-call sustainability contract (which she managed) and project-specific contracts. During this time, she developed an award-winning sustainability toolkit for use across their airport system, advised staff on relevant and appropriate rating/reporting systems, supported certifications under Envision, LEED, and Parksmap, and led grant applications including those for the Zero Emissions Vehicle and Infrastructure (ZEV) and Voluntary Airport Low Emissions (VALE) programs as well as the DOT's INFRA opportunity. She was frequently engaged to assess technology innovations and advise the IAA on their risks and opportunities. Most recently, Carly led the sustainability integration into the Runway 5R reconstruction, which is targeting Envision Platinum.


Contact:

Api Appulingam
Deputy Director of Aviation,
Capital Development
(267) 303-9330
api.appulingam@phl.org

On-Call Sustainability

City of Philadelphia, Division of Aviation



As program manager for this contract, Carly led the development of:

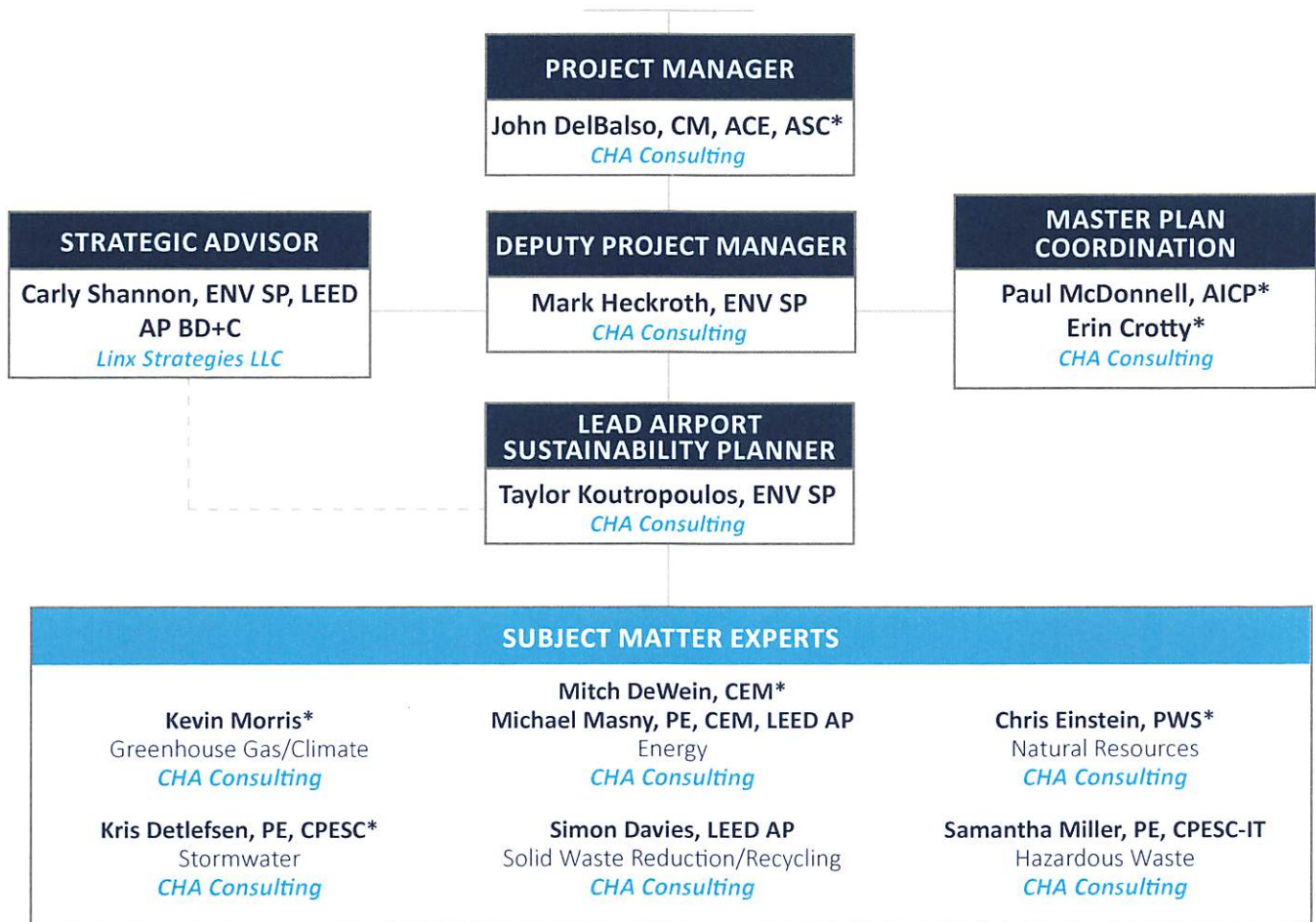
- Annual sustainability reports
- PHL and PNE's strategic energy and emission reduction plan
- PHL's waste reduction, reuse, and recycling plan (informed by a comprehensive waste audit covering both DOA and non-DOA areas)
- Grant applications that were crucial to the DOA's funding of emission reduction projects
- PHL and PNE's first-ever comprehensive sustainability management plan

She also advised on project and technology alternatives, provided Airport Carbon Accreditation (ACA) and emissions inventory support, and facilitated frequent stakeholder engagement and training events. Most recently, Carly was contracted to help manage the DOA's sustainability program. In this role, she coordinated with DOA staff overseeing community outreach, public relations, and capital development to ingrain sustainability into all communications and decision-making.

Organizational Chart

We have selected our team based on their capabilities and recent experience on similar projects. Our team is ready and able to start this project immediately. Below is a detailed organizational chart of the roles each of our key team members will serve.

**Indicates staff member located in CHA's Albany office, 1 mile from ALB.*





Education

B.S., Business Management and Economics, State University of New York, Empire State College

Registrations & Certifications

American Association of Airport Executives-Certified Member
American Association of Airport Executives-Airport Certified Employee Operations

Memberships & Affiliations

American Association of Airport Executives, (AAAE) Member (2008-Present)
New York Aviation Management Association (NYAMA) Board of Directors (2013-Present); President (2017-2018)



Education

M.S., Urban and Regional Planning, Sustainability Concentration, University of South Florida
B.S., Environmental Geoscience, Boston College

Registrations & Certifications

LEED AP BD+C
Envision Sustainability Professional
TRUE Advisor

Memberships & Affiliations

Co-Chair of TRB's Aviation Climate Change & Sustainability Sub-Committee
ACI-NA Sustainability Integration and Advisory Council Member
ACI-NA Environmental Affairs Committee Board Member

John DelBalso, CM, ACE, ASC

Project Manager

John has nearly 28 years of aviation management experience that includes a wide range of knowledge, experience, and services that began with his service in the US Marine Corps through his position as the assistant airport manager at ALB. His early experiences in aircraft maintenance, aircrew (helicopters), and eventually quality assurance and control have informed his approach to providing high quality, first-time customer service and leadership by example. Since beginning his career as an operations officer in 1999 at ALB he has held a number of positions each with their own areas of increasing responsibility and opportunities for growth. In his role as the assistant airport manager his focus was in three key areas: management and administration, project and services management, and operational services.

Significant airport improvement projects John was involved in at ALB includes:

- **Airport Master Plan** (In progress)
- **Hangar "One" Fire Sprinkler Design and Construction** (In progress)
- **TSA Security Checkpoint Design and Expansion** (In progress)
- **New Aircraft Hangar Design and Construction** (In progress)
- **FAA Air Traffic Control Tower Renovation** (In progress)
- **Passenger Boarding Bridges Replacement Project** (2021)
- **Main Terminal Fire Alarm Replacement** (2021)
- **Taxiway A Rehabilitation** (2021-2022)
- **Terminal Amenities Project (2019-2020):** 1,000 space parking garage and terminal amenities renovation project, parking system upgrade
- **Continuous Capital Improvement Projects:** Airfield pavement, lighting, signage, and markings improvement and various rehabilitation efforts

Carly Shannon, ENV SP, LEED AP BD+C

Strategic Advisor

Before launching Linx, Carly spent over a decade at C&S Companies during which she grew their aviation sustainability and resilience services into a national, industry-leading practice. In her role as the Director of Aviation Sustainability, Carly oversaw the development of sustainability management and sustainable master plans, emissions inventories, carbon management and reduction strategies, energy master plans, and waste reduction and diversion plans. She also facilitated frequent and robust stakeholder engagement events, administered a range of sustainability rating systems, and helped clients secure millions in dollars of federal funding.

- **Hartsfield-Jackson Atlanta International Airport's inaugural ESG Report and entry into the Airport Carbon Accreditation Program.** Project manager.
- **Salt Lake City International Airport's ESG Report and Carbon Reduction/Stakeholder Engagement Plan.** Project manager.
- **Philadelphia International, San Diego International, and Indianapolis International Airports, Sustainability/Environmental On-Call.** Project manager.
- **Detroit Metropolitan Wayne County Airport Envision Gold Runway 3L/21R and Associated Taxiways Reconstruction.** Sustainability lead.
- **Portland International Airport, Climate Risk and Vulnerability Assessment and Solar Siting Study and Sustainable Aviation Fuels (SAF) Infrastructure Study.** Project manager.



Education

*M.S., Environmental Resource Management, East Stroudsburg University, 1999
B.S., Biology-Emphasis in Environmental Science, St. Francis University, 1996*

Registrations & Certifications

*Envision Sustainability Professional
Ohio Department of Transportation (ODOT) Section 4 (f) Certification*

Memberships & Affiliations

*Airport Consultants Council - Environmental Committee
American Association of Airport Executives (AAAE)
Ohio Aviation Association
American Planning Association*

Mark Heckroth, EVN SP

Deputy Project Manager

As a specialist in environmental and sustainability planning on airport-related projects, Mark will be responsible for serving as the environmental discipline lead on this master planning effort. He has specific experience with this type of work at numerous airports and brings a unique understanding of what is required to develop an economically viable and environmentally friendly sustainability plan. Mark has more than 21 years of experience in airport project delivery, specializing in project definition, environmental planning, funding, and permitting. He has managed and prepared hundreds of Categorical Exclusions, more than 30 EAs, and various permitting and environmental planning studies at general aviation and air carrier airports throughout the United States. He has extensive knowledge of FAA Orders 5050.4B (NEPA Implementing Instructions for Airport Actions) and 1050.1F (Environmental Impacts: Policies and Procedures), as well as other FAA environmental and planning regulations.

- **Akron Canton Airport, North Canton, OH, Airport Sustainability Master Plan.** Project manager.
- **Huntington Tri-State Airport, Huntington, WV, Sustainability Management Plan.** Project manager.
- **McGhee Tyson Airport, Knoxville, TN, Environmental Assessment for Runway 5L-23R Extension.** Project manager.
- **Akron-Canton Airport, OH, Voluntary Airport Low Emission Program (VALE).** Project manager.



Education

B.S. Environmental Management, Indiana University, IN

Registrations & Certifications

*Botany Certification
Envision Sustainability Professional
Wetland Delineation Certification*

Memberships & Affiliations

*Indiana University Environmental Management & Sustainable Development Association,
Sustainability Chair*

**Project completed prior to joining CHA*

Taylor Koutropoulous, ENV SP

Lead Airport Sustainability Planner

Taylor has four years of experience in airport environmental and sustainability planning, stream and wetland restoration. She also has experience with grant writing and permit compliance. Her knowledge of environmental impacts, agency coordination and FAA Order 1050.1F (Environmental Impacts: Policies and Procedures) allow her to write and contribute to NEPA assessments for airports throughout the country. Taylor is responsible for assisting on projects including airport master plans, airport layout plans, site selection studies, environmental evaluations, obstruction analysis, forecasting, and sustainability evaluations.

- **Eagle Creek Airpark, IN, Wildlife Hazard Management Plan.*** Assistant Environmental planner.
- **Indianapolis International Airport, Indianapolis, IN, Acquisition of Electric Shuttle Buses and Infrastructure.*** Environmental planner.
- **Frederick Douglass Greater Rochester International Airport, NY, Runway 4 Obstruction Removal EA.** Environmental planner.
- **Igor I. Sikorsky Memorial Airport, Connecticut, Runway 11/29 Safety Area Improvement EA.** Environmental planner.
- **McGhee Tyson Airport, TN, Master Plan and Runway 5R-23L Rehabilitation.** Environmental Planner.
- **E.F. Knapp State Airport, VT, Runway 17-35 Obstruction Removal EA.** Environmental planner.



Education

M.A., Planning, Binghamton University

B.S., Geography, State University of New York at Cortland

Registrations & Certifications

*Professional Planner: NY
FAA Commercial Pilot/Instrument Rating*

Memberships & Affiliations

New York Airport Managers Association

Paul McDonnell, AICP

Master Plan Coordination

Paul has 32 years of experience in the planning and management of master plans, feasibility studies, airport layouts, environmental assessments, Part 150 noise studies, and grant administration. As a commercial pilot, Paul is familiar with airport operations, air traffic control procedures and noise abatement techniques. Representative project experience includes:

- **Albany International Airport, Albany, NY, Airport Master Plan.** Project manager.
- **Bradley International Airport, Windsor, CT, Airport Master Plan Update.** Project manager.
- **Norfolk International Airport, Norfolk, VA, Airport Master Plan & Airport Layout Plan Update.** Deputy project manager.
- **Asheville Regional Airport, Asheville, NC, Environmental Assessment for Terminal Building Expansion.** Project manager.
- **Akron Canton Airport, North Canton, OH, Airport Sustainable Management Plan.** Project planner.
- **Huntington Tri-State Airport, Huntington, WV, Sustainable Management Plan.** Project planner.



Education

B.S. in Computer Science, Rutgers University, NJ

Kevin Morris

Greenhouse Gas/Climate

Kevin has over 19 years' experience providing air quality and environmental compliance services to industrial and manufacturing clients in New Jersey. He possesses detailed knowledge of New Jersey and federal regulations and permitting procedures, including NSPS, NESHAPS, and RACT assessments. Representative project experience includes:

- **Huntington Tri-State Airport, Huntington, WV, Sustainable Management Plan.** Project scientist for greenhouse gas inventory.
- **Akron-Canton Airport, North Canton, OH, Sustainable Management Plan.** Project scientist for greenhouse gas inventory.
- **Fredrick Douglass Greater Rochester International Airport, Rochester, NY, Cogeneration Facility Requirements for EPA 40 CFR Part 63.** Project scientist for air permitting and compliance services.
- **Albany International Airport, Albany, NY, Airfield Lighting Electrical Vault Rehabilitation.** Planner for an emission estimate.
- **Albany International Airport, Albany, NY, Parking Garage Design (NYSDOT Grant).** Project scientist for analyzing quality impacts.
- **Akron-Canton Airport, North Canton, OH, Terminal Rehabilitation Gate Replacement Design.** Project scientist for greenhouse gas emission reductions.
- **Connecticut Department of Transportation, Hartford Brainard Airport, Hartford, CT, Airport Sustainable Master Plan.** Project scientist for greenhouse gas inventory.



Education

M.S., Civil & Environmental Engineering, Utah State University
B.S., Natural Resource Engineering, SUNY College of Environmental Science and Forestry, NY

Registrations & Certifications

Professional Engineer: NY, IN, GA, ME

Memberships & Affiliations

American Society of Civil Engineers
Association of State Dam Safety Officials

Kris Detlefsen, PE, CPESC

Stormwater

Kris has specialized experience in hydrologic and hydraulic applications. He has more than 25 years experience in this field. He has been involved in a variety of projects, including runway, taxiway, hangar development, flood plain evaluations, sediment and erosion control planning, watershed studies, bridge scour assessments, and dam break modeling. Representative project experience includes:

- **Albany International Airport, Albany, NY, Airfield Drainage Study.** Project engineer.
- **Albany International Airport, Albany, NY, Runway 19 Extension and Safety Area Improvements .** Project engineer.
- **Bradley International Airport, Windsor Locks, CT, Outfall Drainage and Erosion Study.** Project engineer.
- **Rutland Southern Vermont Regional Airport, Rutland, VT, Stormwater Permitting.** Project engineer.
- **JFK International Airport, Queens, NY, Airport Utility Study.** Project engineer.
- **Morrisville Stowe-State Airport, Morrisville, VT, Environmental Assessment for Runway Improvements.** Project engineer.
- **Fredrick Douglas Greater Rochester International Airport, Rochester, NY, West Side Service Road Environmental Assessment.** Airport planner.



Education

B.S., Mechanical Engineering, Clarkson University
A.S., Engineering Science, Hudson Valley Community College

Registrations & Certifications

Certified Energy Manager (CEM)

Memberships & Affiliations

Association of Energy Engineers

Mitch DeWein, CEM

Energy

Mitch is a senior energy analyst and oversees detailed energy assessments, cogeneration studies, and district energy plans. He brings 14 years of experience in mechanical system design, equipment selection, energy analysis, construction cost estimation, and design coordination. Representative project experience includes:

- **Norfolk International Airport, Norfolk, VA, Energy Assessment.** Project manager.
- **Asheville Regional Airport, Asheville, NC, Energy Assessment.** Project manager.
- **Akron-Canton Airport, North Canton, OH, Energy Assessment.** Project manager.
- **Con Edison, Battery Energy Storage System.** Project manager.
- **Massachusetts Division of Capital Asset Management and Maintenance, Cape Cod Community College Comprehensive Energy Upgrade.** Project manager.
- **City of Troy/Siemens, Community Heat Pump Design.** Project manager.
- **Union College, Cogeneration Plant Feasibility Study and Preliminary Design.** Engineering designer.
- **Cornell University, Combined Heat & Power.** Engineering designer.
- **New Jersey Board of Public Utilities, LGEA Program - ASHRAE Level II Energy Audits Program.** Engineering designer.



Education

*B.S., Mechanical Engineering,
University of Virginia*

Registrations & Certifications

*Professional Engineer: NY
Certified Energy Member (CEM)
LEED Accredited Professional*

Memberships & Affiliations

*American Society of Heating,
Refrigeration & Air Conditioning
Engineering*

Michael Masny, PE, CEM, LEED AP

Energy

Michael has 16 years of experience performing energy studies and designing process and energy solutions for manufacturers. He has extensive experience in logging and trending analyses. Representative project experience includes:

- **Norfolk International Airport, Norfolk, VA, Energy Assessment.** Energy engineer.
- **Asheville Regional Airport, Asheville, NC, Energy Assessment.** Energy engineer.
- **Akron-Canton Airport, North Canton, OH, Energy Assessment.** Energy engineer.
- **Union College, NYSERDA REV Campus Challenge Energy Master Plan.** Project manager.
- **Massachusetts Division of Capital Asset Management, Cape Cod Community College Comprehensive Energy Upgrade.** Project manager.
- **New York State Department of Transportation, Regional Maintenance Facility Commissioning.** Project manager.
- **New York State Energy Research & Development Authority, Process Cooling and Compressed Air Energy Study.** Project manager.



Education

B.S. in Biology, Yale University, CT

Registrations & Certifications

LEED Accredited Personnel

Memberships & Affiliations

*Society of Ecological Restoration
Society of Wildlife Biology
Society of Wetland Scientists
Indiana Association of
Environmental Professionals*

Simon Davies, LEED AP

Solid Waste Reduction/Recycling

Simon has more than 24 years of experience in environmental consulting, ecological assessments and habitat management. He has extensive experience working with a wide range of private and public clients as both a project manager and a technical resource. He's responsible for all aspects of ecological assessments and environmental planning projects, including due diligence, quality control, field surveys and data collection, site assessments and plan preparation, agency coordination, permitting, mitigation, and construction oversight, and field supervision. He brings expertise in site evaluation and assessment, wildlife identification, and risk assessment and management. His varied skills include flora and fauna field surveys, avian population surveys and assessments, threatened and endangered species assessments, data analysis, design and implementation of wildlife control measures, and the training and management of field staff. He demonstrates excellent oral and written communication skills, along with public presentation experience gained through many years of public education programs along with public hearings and informational meetings. Simon holds a depth of technical expertise to provide project solutions and was a featured speaker at the 2011 ACC-AAAE Airport Planning, Design and Construction Symposium.

- **McGhee Tyson Airport, TN, Recycling, Reuse and Waste Reduction Plan.** Lead planner.
- **Norfolk International Airport, VA, Recycling, Reuse and Waste Reduction Plan.** Lead planner.
- **Asheville Regional Airport, NC, Recycling, Reuse and Waste Reduction Plan.** Lead planner.



Education

*M.S., Resource Management,
SUNY College of Environmental
Science and Forestry
B.S., Environmental Science, SUNY
College of Environmental
Science and Forestry
A.S., Math & Sciences, Alfred State
College*

Registrations & Certifications

Professional Wetland Scientist

Memberships & Affiliations

*American Planning Association
Society of Wetland Scientists
Board of Governors, NYS Wetlands
Forum*

Chris Einstein, PWS

Natural Resources

Chris has 29 years of experience providing environmental impact compliance for municipal, state, and federal agencies and private sector clients. He has successfully completed many difficult and unique environmental reviews, utilizing experts in various fields to effectively address a broad range of environmental issues. Chris has integrated the environmental review process into land use planning to comprehensively address the implications of growth on communities and to secure a future where the impacts of land use decisions are borne equally among all stakeholders. Representative project experience includes:

- **Albany International Airport, Albany, NY, Area Generic Environmental Impact Statement (GEIS).** Environmental planner.
- **Frederick Douglass Greater Rochester International Airport, Rochester, NY, Airport Master Plan Update & Environmental Assessment.** Environmental planner.
- **NYSDOT, Ithaca Maintenance Facility.** Environmental planner.
- **Albany International Airport, Albany, NY, Runway 19 Extension and Safety Area Improvements.** Environmental planner.
- **Asheville Regional Airport, Asheville, NC, Environmental Assessment for Terminal Building Expansion.** Environmental planner.



Education

*M.S., Engineering Management,
Clarkson University
B.S., Environmental Engineering,
SUNY College of Environmental
Science and Forestry*

Registrations & Certifications

*Professional Engineer: NY
Certified Professional in Erosion &
Sediment Control (in training)*

Memberships & Affiliations

*Air and Waste Management
Association*

Samantha Miller, PE, CPESC-IT

Hazardous Waste

Samantha has over 9 years of experience providing engineering services for environmental projects. Her experience to date includes performing environmental monitoring, construction observation services, remediation system designs, bulk storage tank inspections, the development of site management plans, and regulatory negotiation and coordination. Samantha has worked on a variety of regulated sites including; petroleum and chemical remediation sites, tank cleanup sites, solid waste facility closures, and vapor intrusion mitigation projects. Representative project experience includes:

- **Classic Site Solutions, Inc., Former Sampson Air Force Base Physical Hazard Abatement.** Environmental engineer.
- **Niagara County Refuse Disposal District, Landfill Groundwater Assessment for Refuse Disposal District.** Environmental engineer.
- **Apex Tool Group, LLC, Cortland Operation_EPCRA and SPDES.** Environmental engineer.
- **Confidential Client. Geotechnical Engineering Services for Planned Pipe Rack and RTO.** Lead field environmental engineer.
- **Oak Mitsui, Limited Subsurface Investigation.** Environmental engineer.
- **Home Headquarters Inc., NYSHCR Environmental Review for Home Headquarters Properties.** Environmental engineer.

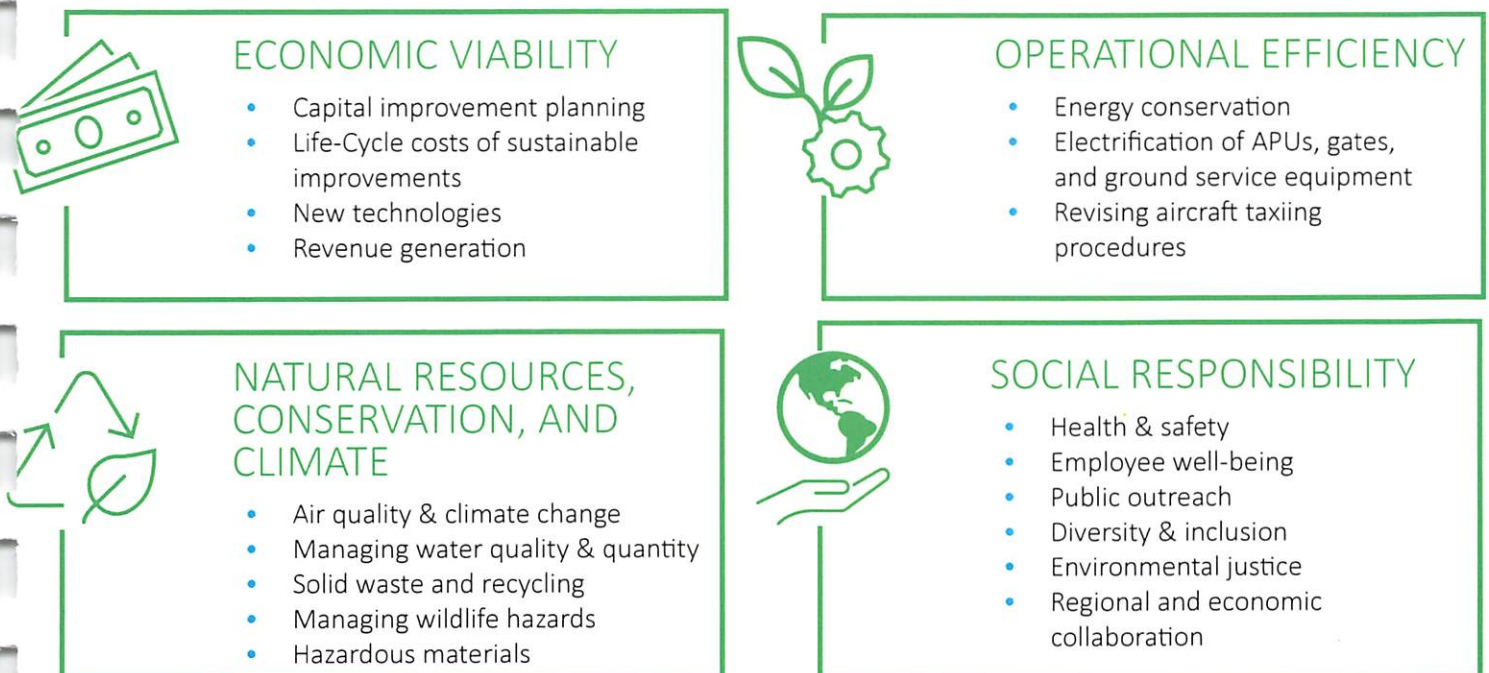
Knowledge and Understanding

A sustainable airport has three important pillars: reducing environmental impact, prioritizing economic growth, and generating social progress. To achieve this, airports must take considerable measures to reduce emissions, decrease noise pollution, eliminate light and visual pollution, protect wildlife and natural vegetation, and lower the consumption of resources like electricity and water. Albany International Airport (ALB) is recognized as a major contributor to economic development in upstate New York by balancing growth and expansion while minimizing impacts to the surrounding environment and promoting social values. The goal is for ALB to be a “good neighbor,” work with local organizations and leaders in the community such as, Plug Power, Global Foundries, GE, RPI, Capital District Transportation Authority-CDTA, SUNY, and become a “model” sustainable airport for other airports to aspire to. More specifically, ALB has already implemented initiatives that contribute to the overall sustainability of the airport, which are:

- Developed a revolutionary stormwater recovery and treatment facility that uses microorganisms to digest propylene glycol
- Installing electric vehicle charging stations
- Installing solar panels on the garage connector and A Concourse
- Early adopter of CNG passenger shuttle buses and currently looking into hydrogen powered vehicles
- Introducing smart technology and water bottle fill stations in the terminal
- Achieved and maintains Airport Health Accreditation from Airport Council International (ACI)
- Achieved and maintains GBAC Star Facility Accreditation
- Incorporating a prayer room, nursing mothers’ room/Mamava Lactation Pod and a pet relief area inside the terminal post security
- First airport to test/evaluate the GE Wellness Trace “App” in all restrooms and terminal areas.
- Incorporating “green initiatives into pending terminal expansion project” (possibly a geothermal HVAC system)

Advancing individual initiatives without first developing a cohesive plan results in missed opportunities for cost savings and operational efficiencies, two key pieces of sustainability at an airport. The common definition of sustainability in the aviation industry balances environmental/climate issues, operational efficiency/resiliency, social responsibility, and financial stability. This approach was developed by ACI and is commonly referred to as “EONS” (economic viability, operational efficiency, natural resource conservation, and social responsibility). More recently, both the ACI and their member airports, along with the FAA (through their Climate Action Plan) have adopted a commitment to reach net zero carbon emissions by 2050.

Some considerations that airports include in a sustainability plan, as it relates to EONS are:



CHA aviation supports a fully integrated approach to developing and maintaining sustainable airports that create foundational value for our clients now and into the future. An airport with systemic support for preserving economic growth and long-term resiliency, while limiting natural resource impacts and upholding organizational and community values is a sustainable airport. As a firm, we take the following actions to realize this vision:

- Integrate sustainability into our planning, design, and construction services to create operational efficiency.
- Evolve with the industry to anticipate and meet the needs of our clients through continuous improvement.
- Leverage our partnerships within the aviation industry to provide comprehensive sustainability solutions to our client airports.
- Measure success through our impact on the world in which we live.

Sustainability is not an effort to be pursued by one person or entity, but by the organization. We understand the scope of services, which are outlined in the following section, and believe that our familiarity with the airport and ability to provide continuity between the ongoing master plan update, the terminal modernization projects, and the sustainability plan will make the CHA team the best choice for seamlessly integrating sustainability into ALB's operations.

Approach to Accomplish Work Within Required Timeframe

As the sustainability consultant, the CHA team would provide a sustainability road map for the Authority with the following objectives in mind:

- Identify achievable actions that will have the greatest return on investment
- Engage various stakeholders and tenants to build awareness of, and a commitment to, sustainability at ALB
- Develop a program that is easy to implement and that provides a framework for measuring and monitoring over time
- Develop a culture of sustainability within the airport organization.

The FAA's 2010 Interim Guidance for FAA's Sustainable Master Plan Pilot Program required specific content to be addressed as part of a federally funded sustainability plan. This includes a sustainability policy or mission/vision statement, sustainability categories, baseline assessments, measurable goals, implementation plan, as well as community/stakeholder outreach. Therefore, we feel any airport sustainability plan should undertake four (4) clear steps in their sustainability process. These steps are as follows:



Step 1: Strategy Development

When an airport decides to undertake a sustainability plan, it is important for the airport to know what level of effort is desired and a sense of what focus areas will be a part of the plan. This first step in the process will be developing a strategy. This will include defining what sustainability means to ALB with a vision statement, defining focus areas and objectives of the plan, and identifying stakeholders. We anticipate three separate planning meetings as part of Step 1. The first planning meeting will include senior level management to discuss an overall vision of the plan. The second planning meeting would be a charrette with representatives across the ALB organization and primary stakeholders (maintenance, operations, finance, planning and engineering, human resources, tenants, etc). The charrette will establish trust and build consensus by allowing participants to be a part of the decision-making process. The charrette will identify preliminary focus areas for the sustainability plan that will include waste reduction and recycling, energy, noise, emissions, water/natural resources, or environmental justice, among many others.

Engagement is a key component for developing a shared vision of sustainability across the organization. Engaging staff from different departments, airport tenants, and the public throughout the planning process is necessary for building a plan that is inclusive and considerate of all stakeholders. The third planning meeting would involve the public and these other stakeholders, and the sustainability vision and preliminary focus areas would be presented to solicit feedback. This process may identify additional focus areas not originally thought of that the public may be interested in, which could be

then included in the plan. Establishing a strong public and stakeholder network in the planning process can set up ALB for successful implementation and quicker realization of goals. ALB cannot accomplish meaningful sustainability improvement without the collaboration and commitment from the entire community.

Desired outcomes of sustainability planning can include many things: increasing revenue, decreasing environmental impact, improved public engagement, increasing operational efficiency, etc. Ideally, most airports would like to see all those mentioned outcomes come to fruition. However, an airport needs to be realistic when identifying what to focus on. Therefore, after a vision statement has been established for the plan, and the airport organization, stakeholders, and the public have had a change to provide input, final focus areas will be developed. These focus areas should have separate goals, a plan on how to get there, and metrics to measure performance as the plan is initiated.



Step 2. Baseline Assessments

The second step in the sustainability planning process will be to conduct baseline assessments. These assessments can cover a wide variety of the elements that make up an airport system. As indicated on our organizational chart, CHA has the subject matter experts to cover. The baseline assessments will document ALB's existing practices and serve as the starting point for developing relevant and feasible goals in each of the final focus areas. Determining what can be assessed and tracked, as well as developing the message the Authority wants to convey, will be important when conducting these baseline assessments. Based on the focus areas identified in the RFQ, these baseline studies may include a greenhouse gas emissions inventory, water efficiency assessments, energy audits for airport owned structures, waste management, recycling, hazardous waste audits, and natural resource assessments. The baseline assessments should be tailored to ALB. Some airports may want to be as "green" as possible and will select baseline measurements that focus on reducing greenhouse gas emissions and promoting sustainable infrastructure while other airports may value initiatives that focus on the reduction of operating costs or the enhancement the customer experience. It will be important for ALB to identify what is important to you and your stakeholders. Some of the baseline studies that are typical at an airport are outlined below.

- **Greenhouse Gas Emissions:** Utilizing industry documents such as Airport Cooperative Research Program (ACRP) Report 11: Guidebook on Preparing Airport Greenhouse Gas Emission Inventories, ACRP Research Report 220: Guidebook for Developing a Zero or Low-Emissions Roadmap at Airports, and standards set forth by the Airport Carbon Accreditation, a Greenhouse Gas Emissions (GHG) Inventory will be prepared for ALB. GHG inventories are needed to identify high emitting buildings, vehicle types, and other sources to enable identifying and prioritizing mitigation strategies. The study boundaries will define the limits of the GHG inventory by identifying the activities that are owned and/or controlled by the Authority and determining which activities and emission sources should be included in its GHG inventory. A key distinction in setting operational boundaries is whether GHG emissions sources are categorized as direct emissions or indirect emissions. Direct emissions result from emission sources that are owned or operated by the Authority and indirect emissions are emissions that are not owned or controlled by the Authority. The concept of emission "scopes" expands upon the distinction between direct and indirect emissions, splitting indirect emissions into two separate categories: one associated with indirect energy emissions and the other capturing all other types of indirect emissions. Both direct and indirect emissions will be collected and categorized to establish a baseline for evaluating future emissions. The emissions sources will be classified as Scope 1, 2, or 3, which are defined as:
 - Scope 1: Airport operator emissions associated with vehicles and ground support equipment belonging to the airport, on-site waste management, on-site wastewater management, and on-site power generation, firefighting exercises, boilers, and furnaces.
 - Scope 2: Indirect emissions from off-site purchased electricity and steam.
 - Scope 3: Indirect emissions as a consequence of airport activities including aircraft landing and take-off (under 3,000 feet), aircraft ground movements, auxiliary power units, third-party vehicles, ground support equipment, passenger travel to the airport, staff commute, off-site waste management, off-site water management, and staff business travel.

Information over the past 12 months will be collected such that may include:

- Total aircraft, passenger, and cargo movements.
- Fuel use by airport and tenant vehicles, buildings, emergency generators and fire training.

- Electricity (and heat) purchased by the airport operator and tenants.
- Aircraft movements categorized either by specific aircraft type, or by generic aircraft type, or total fuel loaded on to aircraft.
- Aircraft taxi and APU usage times and engine run-ups.
- Glycol deicer use.
- Information on sewage and waste disposal.
- Estimates of passenger and staff ground access such as use of public transport, and car, taxi, bus, and train activity.

This effort will include data available and provided by ALB. Where information is not readily available, estimates based on industry standards will be employed. Kevin Morris, the GHG lead for the team, has performed GHG inventories for Akron Canton Airport (CAK), Huntington Tri-State Airport (HTS), Hartford Brainard Airport (HFD), and is currently undertaking an inventory at Asheville Regional Airport (AVL).

- **Energy & Water Efficiency:** To provide the most appropriate energy conservation solutions for our clients, we first capture and interpret their baseline energy consumption, including the primary utility consumption/metering data. Core competency in utility bill analysis, development of metering strategies, and energy use monitoring and reporting is critical to our ability to perform this baseline analysis step of energy project development. In many cases, this effort includes evaluation of existing sub-metering and identification of additional sub-metering necessary to refine data accuracy. Once our team has the adequate amount of baseline data, we break down how the energy is being used. This is documented by energy use per system, what time of the day the energy is being consumed, and what inefficiencies in these energy use patterns might exist. Through this energy end-use analysis, the team identifies ways to modify the energy use patterns through replacement or upgrade of equipment or modification of system operation to reduce overall energy consumption. With a solid energy end-use analysis, detailed energy models are created, either through in-house developed Microsoft excel modeling tools or by use of an industry-recognized software such as Trane Trace 700 or Trace 3D. These models become a working form of energy flow through the property and are helpful in evaluating complex interactions between system modifications that might impact the true energy savings potential of a project. Of critical importance in the Investment grade audit process and Energy and Water Conservation Measure (ECM) identification and evaluation is a constructability review. Our team's extensive design experience allows us to effectively identify any potential constructability issues that may impact the overall system upgrade cost effectiveness and ability to save energy. With respect to potable water systems and sanitary collection, CHA has extensive experience in the development of "investment grade" water models for various facilities and campus systems using WaterCAD. Our approach is to develop system models that reflect as closely as possible with respect to pipe material, size, and flow characteristics based on meter records for the water system. To model the system capacity demand, data is incorporated into the model as the "average" demand so that future demand scenarios can be created/analyzed by increasing the flow by the appropriate multiple. Conversely, conservation measures are identified (and quantified) separately within the system by element based on benchmarked industry data and/or correlated data that CHA has compiled from implemented conservation measures on past projects. CHA has completed multiple energy audits and assessments for Rochester International, Norfolk International, and are currently undertaking energy audits at Asheville Regional Airport.
- **Waste Management & Reduction:** This analysis would begin with an inventory of the current waste management program at ALB. The inventory would determine operational and maintenance requirements, evaluate ongoing waste management contracts, involve interviews with staff, and include a qualitative or quantitative waste audit, depending on the desired goals of the airport. Based on the results of the assessment, potential cost savings or revenue generating recommendations would be made. Waste generation at ALB is like general business, office, and food service activities, so the recycling options and plan will include relatively typical activities. The audit and recommendations will include a section for waste management and recycling for construction activities (vertical and horizontal) that are anticipated to continue at ALB, as well as for any special maintenance or manufacturing activities of certain airport tenants. The goal of the recommended plan includes minimizing the generation of waste, improving operation and maintenance requirements, and the potential savings or revenue generation of a recycling program. The CHA team has developed and overseen the implementation of solid waste management and recycling programs over the last three years at McGhee Tyson Airport (TYS), Norfolk International Airport (ORF), is currently undergoing a plan at Asheville Regional Airport (AVL). We know the unique challenges that exist for each airport. In addition to airports, our Advanced Energy group has completed energy master plans for Union

College, NY, Our goal will be to provide recommendations that are both effective and implementable, within the operational requirements of ALB.

Other areas that may not have technical studies completed, but should be assessed to gage a baseline for ALB could be:

- **Stormwater Management:** Improper management of stormwater can damage existing infrastructure, impact how future development is planned, and influence local water ways
- **Land Use and Natural Resources:** Categorize on-airport natural resource areas and identify on-airport mitigation areas associated with protecting specific biological resources, while maintaining consistency with the ALB's Wildlife Hazard Management Plan.
- **Business Continuity and Resiliency:** Plan for events that may be out of your control that could threaten both employees and customer. Having an emergency management framework covering events like severe weather, evacuation plans, snow and ice control, etc
- **Community Engagement:** Engaging with the community will enhance the ALB's ability to effectively respond to community concerns and make informed decisions that could impact the community in general.



Step 3. Develop the Plan

After developing a vision statement, conducting baseline studies, and establishing specific goals, Step 3 will include selecting sustainable initiatives to implement at ALB going forward. Through collaboration with the airport staff and other stakeholders that were a part of Step 1, specific sustainable initiatives will be identified which can be reviewed by the group. After a list of "potential" initiatives have been identified, they will be screened and narrowed down by airport staff and the project team. The screened initiatives will be evaluated by the project team and airport staff for their contribution to ALB's goals. The final sustainability initiatives will be carried forward for implementation. Each chosen initiative will have a final objective, a baseline level (if one exists), a target (e.g. reduce overall energy consumption by 20% by 2025), metrics and key performance indicators (KPIs) to measure progress, and action items on how to obtain the target objective. The action plan will lay out the steps needed to achieve the target objective based on realistic and financially feasible goals.

The plan will also identify different funding streams to implement some of the sustainable initiatives. The FAA already has several programs that an airport can take advantage of like the Voluntary Airport Low Emissions (VALE) Program which utilizes AIP set-aside funds to finance projects like refueling and charging stations, gate electrification, and low emission vehicles. Although priority goes to Airports located in non-attainment areas or maintenance areas for one of the National Ambient Air Quality Standards (NAAQS), organizations like ACC, ACI, and AAAE are lobbying FAA to include all airports in the upcoming reauthorization bill. In addition to VALE, the Zero Emissions Vehicle (ZEV) Program provides grants to replaced or convert on-road vehicles to zero emission vehicles. The CHA aviation team has experience with both grant funding programs.



Step 4. Implementation

There are numerous methods to monitor performance of an airport's sustainability plan. The CHA team will work with ALB to decide which methods work best for the respective sustainability initiatives. Performance monitoring of the sustainability plan is extremely important as it can dictate the future of the airport's sustainability efforts as well as control internal and external support of airport efforts. Although it is important for the plan to have pre-determined timeframes for each initiative; your goals and initiatives should always be under evaluation. The plan should be a living document that is updated periodically. Before applying sustainability initiatives, an ALB staff member should be designated as the sustainability champion or ALB could hire a sustainability professional to coordinate all sustainability efforts including monitoring and reporting. Finally, having public support of your sustainable initiatives is as important as the plan itself. The public should be given the opportunity to see and understand the benefits your sustainability planning process and its impact on the local community. The public support on past sustainability initiatives will be an advantage for the airport as it continues the on-going process of sustainability planning in the future. Yearly sustainable updates should be broadcast to your stakeholders with the on-going monitoring and goal information.

Availability of Personnel

CHA's aviation services business line consists of 80 full-time professionals dedicated to airport projects. The team also collaborates with hundreds of engineers, environmental scientists, and planners in other divisions within the firm with airport project experience. CHA is organized to enable our aviation project managers to draw upon professional staff in our technical services divisions allowing us to mobilize the resources necessary to meet aggressive project schedules and deadlines.

CHA is located one mile from the airport and stands ready to fully undertake this project and be responsive to your needs during this sustainability program. We always have work in progress but are committed to meeting our client's needs. The staff selection for this project was based on their expertise, experience, location, and availability.

Our primary objective in resource planning is to establish a cohesive and predictable path for each team member throughout the project's life cycle based on the level of effort and coordination defined in each project's unique resource-loaded baseline schedule. After each week, John will coordinate the review of each employee's loading, scheduling, and respective work plan progression. As part of this routine, John will also include verification of the progression of all deliverables.

Name	Availability
<i>John DelBalso</i>	65%
<i>Carly Shannon</i>	25%
<i>Paul McDonnell</i>	40%
<i>Mark Heckroth</i>	50%
<i>Taylor Koutropoulous</i>	70%
<i>Kevin Morris</i>	30%
<i>Kris Detlefsen</i>	30%
<i>Mitch DeWein</i>	30%
<i>Michael Masny</i>	30%
<i>Simon Davies</i>	30%
<i>Chris Einstein</i>	30%
<i>Sam Miller</i>	30%

Potential Problem Areas and Proposed Mitigation

For small and medium-sized airports that operate on smaller budgets, the lack of financial and human resources is among the biggest challenges that inhibit adopting sustainability planning approaches. A survey completed for an Airport Cooperative Research Program (ACRP) project found that non-large and medium hub airport respondents are in the early stages of implementing sustainability plans. Still, lack of available financial and staff resources is cited most often as the reason for delayed sustainability performance improvements. Most of the non- and small hub airports that responded to the survey reduce energy consumption in some capacity, and initiatives related to energy reduction are often financed by outside parties and implemented independently of a formal sustainability plan. Given the importance of sustainability in airport planning, the FAA should consider setting aside funding to facilitate airport sustainability projects in airports of all sizes. We have recently seen this with the Bipartisan Infrastructure Law (BIL) funds, as FAA has committed to rank climate change projects as high as safety-related projects.

Level of Priority

This project will be CHA's top project priority from start to completion. As our hometown airport and the location of our project manager, we are confident in making this claim and have the resources to back it up. Our project manager, John DelBalso, served in many different roles with ALB, from his first role in 1999 as the airport operations officer to his most recent role as the assistant airport manager. He has been involved in over 15 significant airport improvement projects. He is familiar with what is required to complete this sustainability project successfully. John and the rest of the CHA team are very excited about this opportunity to improve and enhance the Capital Region Gateway for all the stakeholders of ALB and the community that it serves.

Quality Defined by CHA

Our primary objective has been, and always will be, to serve the client. The best indication of the quality of our past projects is to measure how many clients select CHA for repeat work and the longevity of our relationships. We can say we do quality work, but when we are reselected by clients, the quality and the value of our services is validated. *Over 80% of clients come back to CHA for repeat projects, referencing the dynamic team members as a primary reason for their satisfaction.*

Quality Defined by Our Customers

Providing high-quality service and a desire to work with clients in partnership is in our DNA. To that extent, it is best to hear directly from our clients to measure the quality of our work. We believe the ultimate success of our projects is completely dependent upon our clients' satisfaction, perspective, and impressions; we encourage you to contact any of our references listed below.



Akron-Canton Airport Akron Canton Airport Authority Rick McQueen

Former President & CEO (retired)
(330) 353-1059
rmcqueen.1959@gmail.com

Services Provided:

- Sustainability Management Plan
- Voluntary Low Emission (VALE) Application

Dates: 2015

Team member: CHA



Metropolitan Knoxville Airport Authority McGhee Tyson Airport Jessica Miller

Engineering & Planning
(865) 342-3020
jmillier@tys.org

Services Provided:

- Waste Reduction and Recycling Plan
- Construction Sustainability Advisor
- Wildlife Management Consulting
- RON Apron Sustainability Planning

Dates: 2021

Team member: CHA



Frederick Douglass Greater Rochester International Airport Michael Wall

Airport Engineer
(585) 753-7009
michaelwall@monroecounty.gov

Services Provided:

- Rooftop Solar (on the terminal)
- VALE – CNG fueling station for fleet vehicles
- Terminal CoGen facility (Natural gas-powered electricity for terminal during peak power rates)
- Deicing collection, containment and convenience system

Dates: Over last 20 years

Team member: CHA



Indianapolis Airport Authority Todd Cavender

Director, Environmental and Sustainability
(317) 487-5070
tcavender@ind.com

Services Provided:

- On-Call Sustainability
- Envision, LEED, and Parksmart
- Zero Emissions Vehicle and Infrastructure (ZEV) and Voluntary Low Emissions (VALE) Programs

Dates: 2017-2021

Team member: Linx Strategies, LLC



City of Philadelphia Division of Aviation Api Appulingam

Deputy Director of Aviation, Capital Development
(267) 303-9330
api.appulingam@phl.org

Services Provided:

- On-Call Sustainability
- Strategic Energy and Emission Reduction Plan
- Waste Reduction, Reuse, and Recycling Plan

Dates: 2021

Team member: Linx Strategies, LLC



A NOTICE AND INVITATION TO ALL EMPLOYEES AND APPLICANTS

MICHAEL D. CARROLL, P.E. CEO

AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

CHA Consulting, Inc. has been and will continue to be an equal opportunity employer. To assure full implementation of this equal employment policy, we will take steps to assure that:

- a. Persons are recruited, hired, assigned and promoted without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, age, protected veteran status, disability, or any other characteristic protected by law.
- b. All other personnel actions, such as compensation, benefits, transfers, layoffs and recall from layoffs, access to training, education, tuition assistance and social recreation programs are administered without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, age, protected veteran status, disability, or any other characteristic protected by law.
- c. Employees and applicants shall not be subjected to harassment, intimidation, threats, coercion or discrimination because they have: (1) filed a complaint; (2) assisted or participated in an investigation, compliance review hearing or any other activity related to the administration of any federal, state or local law requiring equal employment opportunity; (3) opposed any act or practice made unlawful by any federal, state or local law requiring equal opportunity; or (4) exercised any other right protected by federal, state or local law requiring equal opportunity.

I have appointed Jennifer Chatt to take on the responsibilities of EEO Coordinator. As EEO Coordinator, she will be responsible for the day to day implementation and monitoring of this Affirmative Action Plan. As part of that responsibility, she will periodically analyze the Company's personnel actions and their effects to ensure compliance with our equal employment policy.

If you, as one of our employees or as an applicant for employment, have any questions about this policy or would like to be considered under our Affirmative Action Plan, please contact Jennifer Chatt (518-453-2846) during regular business hours.

I have reviewed and fully endorse our Affirmative Action and Equal Employment Opportunity program. In closing, I ask the continued assistance and support of all of the Company's personnel to attain our objective of equal employment opportunity for all.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Carroll", written over a horizontal line.

Michael D. Carroll, P.E.
Chief Executive Officer
CHA Consulting, Inc.

This Affirmative Action Program is effective from January 1, 2022 to December 31, 2022.

State of New York
Department of State } ss:

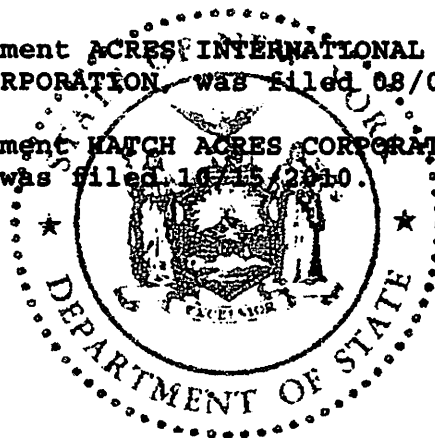
I hereby certify, that the Certificate of Incorporation of CHA CONSULTING, INC. was filed on 01/07/1927, under the name of ARCH ROOF CONSTRUCTION CO., INC., fixing the duration as perpetual, and that a diligent examination has been made of the Corporate index for documents filed with this Department for a certificate, order, or record of a dissolution, and upon such examination, no such certificate, order or record has been found, and that so far as indicated by the records of this Department, such corporation is an existing corporation.

A Certificate of Amendment ARCH ROOF CONSTRUCTION CO., INC., changing its name to ACRES AMERICAN INCORPORATED, was filed 09/25/1967.

A Certificate of Amendment ACRES AMERICAN INCORPORATED, changing its name to ACRES INTERNATIONAL CORPORATION, was filed 01/02/1985.

A Certificate of Amendment ~~ACRES INTERNATIONAL CORPORATION~~, changing its name to HATCH ACRES CORPORATION, was filed 08/02/2005.

A Certificate of Amendment ~~HATCH ACRES CORPORATION~~, changing its name to CHA CONSULTING, INC., was filed 10/15/2010.



*WITNESS my hand and the official seal
of the Department of State at the City of
Albany, this 16th day of May two
thousand and sixteen.*

Anthony Scardino

Executive Deputy Secretary of State

SECTION IV: SCHEDULE "A" CONSULTANT'S RESPONSE

OFFERER/BIDDER/PROPOSER'S AFFIRMATION OF UNDERSTANDING OF AND AGREEMENT PURSUANT TO STATE FINANCE LAW §139-j(3) and §139-j(6)(b)

Contract No.: S-22-1118

Contract Name: Sustainability Consultant

Pursuant to State Finance Law §§139-j and 139-k (attached), this Solicitation/Invitation for Bid/Request for Proposal includes and imposes certain restrictions on communications between the Authority and an offerer/bidder during the procurement process. An offerer/bidder/proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). Designated staff, as of the date hereof, is identified in the Solicitation/Invitation for Bid/Request for Proposal for the contract referenced above. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the offerer/bidder/proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the offerer/bidder/proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by examining the New York State Procurement Lobbying Law.

Offerer affirms that it understands and agrees to comply with the procedures of the Authority relative to permissible Contacts as required by State Finance Law §139-j (3) and §139-j (6) (b).

Signature:  Date: 5/20/2022

Name: Michael DeVoy

Title: Senior Vice President

Contractor Name: CHA Consulting, Inc.

Contractor Address: III Winners Circle, PO Box 5269, Albany, NY 12205

QUALIFICATION ACKNOWLEDGMENT FORM

The proposers acknowledge that he/she has carefully examined the RFQ, the attached Agreement draft and the proposed location/s for his proposed operation/s.


The proposer warrants that if qualifications are accepted, he will contract with the Albany County Albany Authority the form of an Agreement substantially in the form attached and comply with the requirements of the RFQ and the executed Agreement. Proposer agrees to deliver an executed Agreement to the Albany County Airport Authority within fourteen (14) calendar days of receiving the tendered Agreement from the Authority.

I, the undersigned, guarantee our qualifications meet or exceed specifications contained in the RFQ document. Any exceptions are described in detail and all requested information has been submitted as requested.

I affirm that I have read and understand all the provisions and conditions as set forth in this RFQ. Our firm will comply with all provisions and conditions as specified, unless specifically noted as an exception with our Qualifications.

I also affirm that I am duly authorized to execute the Agreement contemplated herein; that this company, corporation, firm, partnership, or individual has not prepared these Qualifications in collusion with any other proposer.

Name of Proposer: CHA Consulting, Inc.

Signature of Authorized Person: 

Title: Michael DeVoy, Senior Vice President

Business Address of Proposer: III Winners Circle, PO Box 5269, Albany, NY 12205

Business Phone Number: (518) 453-4500

Date: 5/20/2022

Subscribed and sworn to before me this 20th day of May, 2022.



JILL R. HAYTH
Res. of Marion County
My Comm. Exp. 10/17/2025
Commission # 706616

NON-COLLUSION AFFIDAVIT

Authorized officer: Proposer's qualifications containing statements, letters, etc., shall be signed in the qualifications by a duly authorized officer of the company whose signature is binding on the qualifications.

The undersigned offers and agrees to furnish all of the items/services upon which qualifications are stated in the accompanying proposal. The period of acceptance of this proposal will be 90 calendar days from the date of the acknowledgment. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by proponent).

STATE OF Indiana COUNTY OF Marion

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Indiana on this day personally appeared Michael DeVoy who after being by me duly sworn did depose and say: I, Michael DeVoy am a duly authorized officer of/agent for and have been duly authorized to execute the foregoing on behalf of the said CHA Consulting, Inc.

I hereby certify that the foregoing offer has not been prepared in collusion with any other proponent or other person or persons engaged in the same line of business prior to the official opening of this proposal. Further, I certify that the proponent is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the type of services/commodities offered, or to influence any person or persons to offer or not to offer thereon.

By submission of these qualifications, each proponent and each person signing on behalf of any proponent certifies and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury that to the best of his knowledge and belief:

- A. The prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition as to any matter relating to such prices with any other proponent or with any competitor;
- B. Unless otherwise required by law, the prices which have been quoted in this qualification have not been knowingly disclosed by the proponent and will not knowingly be disclosed by the proponent prior to the opening, directly or indirectly to any other proponent or to any competitor; and,
- C. No attempt has been made or will be made by the proponent to induce any other person, partnership or corporation to submit or not to submit qualifications for the purpose of restricting competition.

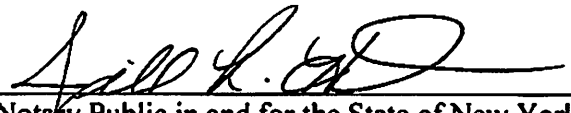
Name and Address of Proponent: CHA Consulting, Inc.

III Winners Circle, PO Box 5269, Albany, NY 12205

Telephone and Fax Numbers: p: (518) 453-4500 f: (518) 458-1735

By:  Name & Title Michael DeVoy, Senior Vice President
Signature

SUBSCRIBED AND SWORN to before me by the above-named on this 20th day of May
2022


Notary Public in and for the State of ~~New York~~
Indiana



JILL R. HAYTH
Res. of Marion County
My Comm. Exp. 10/17/2025
Commission # 706616

INSURANCE REQUIREMENT AFFIDAVIT

To be completed by appropriate insurance agent:

I, the undersigned agent, certify that the insurance requirements contained in this qualifications document have been reviewed by me with the below identified offerer. If the below identified offerer is awarded this contract by Albany County Airport Authority, I will be able, within ten (10) days after offerer is notified of such award, to furnish a valid insurance certificate to the Airport meeting all of the requirements contained in this contract.

Agent:

Jared Maxwell
Signature

Jared Maxwell
Agent

Name of Insurance Carriers: Phoenix Ins. Co., Travelers Indemnity Co. of America, Charter Oak Fire Ins Co., & Berkshire Hathaway Specialty Ins. Co.

Address of Agency: Ames & Gough, Inc., 859 Willard Street, Suite 320, Quincy, MA 02169

Phone Number Where

Agent May Be Contacted: 617-328-6555

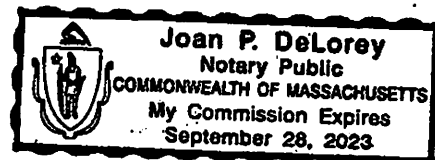
Offerer's Name (Print or Type) Jared Maxwell

SUBSCRIBED AND SWORN to before me by the above named on this 5th
day of October, 2021.

Joan P. DeLorey

Notary Public in and for
State of New York

MASSACHUSETTS





CHAHOLDING

CMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 859 Willard Street Suite 320 Quincy, MA 02169	CONTACT NAME:	PHONE (A/C, No, Ext): (617) 328-6555	FAX (A/C, No): (617) 328-6888
	E-MAIL ADDRESS: boston@amesgough.com		
INSURED CHA Consulting, Inc. 575 Broadway Albany, NY 12207	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Travelers Property Casualty Company of America		25674
	INSURER B : Phoenix Insurance Company A++, XV		25623
	INSURER C : Travelers Indemnity Company, A++, XV		25658
	INSURER D : Travelers Indemnity Co. of America A++, XV		25666
	INSURER E : Berkshire Hathaway Specialty Insurance Company		22276
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			630-7E170386	8/1/2021	8/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			810-4S407410	8/1/2021	8/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-4S539836	8/1/2021	*8/1/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-4S429322	8/1/2021	8/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional Liab			47-EPP-308429-03	8/1/2021	8/1/2022	Per Claim 6,000,000
E	Aggregate			47-EPP-308429-03	8/1/2021	8/1/2022	10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
If AI box is checked, GL Endorsement Form #CGD604, Auto AI #CAT499 to the extent provided therein applies and all coverages are in accordance with the policy terms and conditions.

Evidence of Coverage. The A&E Professional Liability policy listed above includes Pollution Liability coverage.

CERTIFICATE HOLDER

CANCELLATION

CHA Consulting, Inc. - III Winners Circle Albany, NY
III Winners Circle
Albany, NY 12205

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jared Maxwell

CORPORATION STATEMENT

IF A CORPORATION, answer the following:

1. When incorporated?

January 27, 1927

2. Where incorporated?

New York

3. Is the corporation authorized to do business in New York?

 X Yes No

If New York is not state of incorporation:

- A. Address of the registered office in New York:

- B. Name of registered agent in New York at such office: .

- C. Attach Certificate of Authority to transact business in New York.

4. The Corporation is held: Publicly X Privately

5. Furnish the name, title, and address of each officer, director, and shareholders of the corporation's issued stock:

Officer's Name	Address	Position	%
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SEE ATTACHMENT A

Director's Name	Address	Principal Business Affiliation Other Than Proposer's Directorship
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SEE ATTACHMENT A

Principal Shareholders	Address	Percentage Ownership
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CHA Holdings, Inc. III Winners Circle, PO Box 5269, Albany, NY 12205 100%

CHA Consulting, Inc.
Officers

Michael D. Carroll
Chief Executive Officer

James Stephenson
President

Dom Bernardo
Chief Financial Officer

Michael A. Platt, Esq.
Corporate Secretary, General Counsel

Thomas D. Titsworth, Esq.
Assistant Secretary, Regional Counsel

CHA Consulting, Inc.
Board of Directors

Michael D. Carroll
Director

James Stephenson
Director

N/A

PARTNERSHIP STATEMENT

IF A PARTNERSHIP, answer the following:

1. Date of Organization? _____
2. General Partnership _____ Limited Partnership _____
3. Partnership Agreement Recorded? _____ Yes _____ No
Date: _____

Book: _____

Page: _____

County: _____

4. Has the Partnership done business in New York?
Yes _____ No _____ When? _____
5. Name, address, and partnership share of each general or limited partner:

Name	Address	Percent Of Share Partner	General Limited
1.			
2.			
3.			
4.			

N/A

JOINT VENTURE STATEMENT

IF A JOINT VENTURE, answer the following:

1. Date of Organization? _____
2. Joint Venture Agreement Recorded? _____ Yes _____ No
3. Has the Joint Venture done business in New York State? ____ Yes ____ No
When? _____
4. Name and address and percent ownership of each Joint Venture.

Name	Address	Percentage & Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ALL PROPOSALS - FINANCIAL INFORMATION

A. Financial Statements

Proponents shall attached a Balance Sheet and Income Statement prepared in accordance with Generally Accepted Accounting Principles (GAAP) for the most current year-to-date period, together with a copy of the Proponent's most recent fiscal year Financial Statements, audited by a Certified Public Accountant or firm of Certified Public Accountants, including the auditor's opinion thereon.

B. Surety Information

1. Have you, or any entity you have had an ownership interest in, ever had a bond or surety canceled or forfeited? Yes () No (X)
2. If Yes, state the name of the bonding company, date, amount of the bond and the reason for such cancellation or forfeiture

C. Bankruptcy Information

1. Have you, or any entity you have had an ownership interest in, ever filed a petition for bankruptcy, or been declared bankrupt? Yes () No (X)
2. If Yes, state the name of the entity, date, amount of the filed or declared bankruptcy

D. County of Albany and any Affiliated Entity

1. Have you ever entered into an agreement with the County of Albany or any affiliated entity? Yes (X) No ()
2. If Yes, identify the agreement(s), its purpose, and its term.
3. Have you ever been sent a default notice concerning any such agreement(s)? Yes () No (X) If Yes, please explain

Primary Client	Project Name	Project Type	Start Date	Actual Completion
Albany County Airport Authority	New York State Police Hangar	Airports	10/15/1982	
Albany County Airport Authority	Airfield Signage Upgrade	Airports	7/9/1986	
Albany County Airport Authority	Equipment & Sand Storage Building - Engi	Airports	12/27/1982	
Albany County Airport Authority	Albany International Airport - Master Pl	Airports	10/1/1987	
Albany County Airport Authority	Runway Surface Sensor System	Airports	7/1/1985	
Albany County Airport Authority	General Aviation Apron Expansion - Engin	Airports	3/1/1990	
Albany County Airport Authority	Runway 1-19 - Design Services for Rehabi	Airports	9/24/1990	
Albany County Airport Authority	Drainage Condition Survey	Hydraulics/Hydrology	6/19/1995	6/29/2000
Albany County Airport Authority	Airport De Icing, Albany Co., Arpt.	Sanitary/Wastewater	12/19/1996	3/27/1998
Albany County Airport Authority	Glycol Collection Pump/Storage Sys	Airports	1/12/1998	3/1/1998
Albany County Airport Authority	Runway 19 Ext and Safety Area Imp	Airports	3/7/2002	10/29/2015
Albany County Airport Authority	Snow Melt Pad Flextech Study	Sanitary/Wastewater	5/22/2003	8/2/2003
Albany County Airport Authority	Deicing Storm Water Storage Improv.	Water	6/13/2003	12/1/2012
Albany County Airport Authority	Runway 1 & 10 Approach Obstruction	Airports	5/2/2005	2/15/2006
Albany County Airport Authority	Albany Intern. Airport Signage & S	Airports	6/30/2006	7/28/2006
Albany County Airport Authority	Obstruction Removals - Runway 10	Airports	5/1/2007	8/1/2009
Albany County Airport Authority	SPDES Permit Modification/Renew	Sanitary/Wastewater	6/5/2007	8/21/2007
Albany County Airport Authority	Engineering/DesignInstallMALSRTower	Airports	3/1/2008	3/30/2008
Albany County Airport Authority	Signage & Striping Plan Update	Airports	3/19/2008	6/23/2009
Albany County Airport Authority	Runway 10-28 Obstruction Removal	Airports	2/4/2010	1/27/2011
Albany County Airport Authority	Operations Assessment- Deicing Fac.	Airports	3/15/2010	4/30/2010
Albany County Airport Authority	Runway 10-28, Taxiway C,Cargo Aprn	Airports - Small Hub	2/10/2011	8/21/2012
Albany County Airport Authority	NYS Police Hangar Fire Sup. System	Airports	3/10/2011	8/19/2011
Albany County Airport Authority	C/I Runway 10-28, Albany Intern. A	Airports	8/2/2011	8/21/2012
Albany County Airport Authority	Electrical Vault Improvement	Airports - Small Hub	4/27/2012	9/28/2012
Albany County Airport Authority	CI Services Electrical Vault Rehab	Airports - Small Hub	10/2/2012	7/29/2016
Albany County Airport Authority	Albany Int'l - Confined Space Train	Environmental Compliance	11/18/2013	1/2/2014
Albany County Airport Authority	ACAA-2.3 M6 Basin Decommissioning	Water	12/11/2013	12/31/2015
Albany County Airport Authority	Albany Airport NYSDOTA Application	Sanitary/Wastewater	2/26/2014	3/31/2014
Albany County Airport Authority	ALB-Fuel Farm Grant Application	Airports - Small Hub	6/6/2014	7/15/2014
Albany County Airport Authority	ALB- Obstruction Study Runway 10-28	Airports - Small Hub	9/11/2015	3/18/2016
Albany County Airport Authority	ALB-Security Fiber Optic Cable Syst	Airports - Small Hub	5/12/2016	11/17/2017
Albany County Airport Authority	ALB-Security Fiber Optic Syst CI	Airports - Small Hub	9/22/2016	
Albany County Airport Authority	ALB- Airfield Drainage Study	Airports - Small Hub	9/29/2017	5/17/2018
Albany County Airport Authority	Main Terminal Deicing Pump Strn Reha	Water	4/19/2018	6/17/2020
Albany County Airport Authority	ALB-NYSDOT-Parking Lot Solar Panels	Airports - Small Hub	5/31/2018	12/27/2018
Albany County Airport Authority	ALB Parking Garage Design (NYSDOT)	Airports - Small Hub	7/12/2018	12/27/2018
Albany County Airport Authority	ALB- BMP Plan- SPDES Permit Update	Environmental Compliance	8/1/2018	12/18/2018
Albany County Airport Authority	Demolition Design for Storage Bldg	Site Eng/Landscape Architecture	8/15/2018	6/10/2019
Albany County Airport Authority	Traffic Count Prkg Facil & Walkway	Traffic	9/25/2018	
Albany County Airport Authority	Utility Locating Survey Prkg & WWay	Survey	9/25/2018	2/28/2019
Albany County Airport Authority	Hydrovac Excavation Potholing	Survey	9/25/2018	12/22/2019
Albany County Airport Authority	ALB Parking Garage - Envir Assmnt	Airports - Small Hub	9/25/2018	6/12/2020
Albany County Airport Authority	Design Services- New Airport Parkin	Airports	9/28/2018	
Albany County Airport Authority	Design-Garage Precast Package	Airports	9/28/2018	
Albany County Airport Authority	Bid - Garage Precast Package	Airports	9/28/2018	
Albany County Airport Authority	CA - Garage Precast Package	Airports	9/28/2018	
Albany County Airport Authority	Design - Site Utilities Relocation	Airports	9/28/2018	
Albany County Airport Authority	Bid - Site Utilities Package	Airports	9/28/2018	
Albany County Airport Authority	CA - Site Utilities Package	Airports	9/28/2018	
Albany County Airport Authority	Design - Piles, Caps & Foundations	Airports	9/28/2018	
Albany County Airport Authority	Bid - Piles, Caps & Foundations	Airports	9/28/2018	
Albany County Airport Authority	CA - Piles, Caps & Foundations	Airports	9/28/2018	
Albany County Airport Authority	Design-General Constr,Roads&Bridges	Airports	9/28/2018	
Albany County Airport Authority	Bid -General Constr,Roads&Bridges	Airports	9/28/2018	
Albany County Airport Authority	CA-General Constr,Roads & Bridges	Airports	9/28/2018	
Albany County Airport Authority	Design - Aviation	Airports	9/28/2018	
Albany County Airport Authority	Bid - Aviation	Airports	9/28/2018	
Albany County Airport Authority	CA - Aviation	Airports	9/28/2018	

Albany County Airport Authority	Unbillable Expenses	Airports	9/28/2018	
Albany County Airport Authority	CA Pile Caps & Foundations- EWA	Special Structures	11/4/2019	
Albany County Airport Authority	Depressurization Well- EWA	Hydraulics/Hydrology	11/4/2019	
Albany County Airport Authority	Brick Cladding- Bridge	Airports	6/5/2020 15:28	
Albany County Airport Authority	NYS Variance- Desman	Airports	6/12/2020 17:33	
Albany County Airport Authority	Painting Admin Bldg- Bergman	Airports	6/12/2020 17:36	
Albany County Airport Authority	Soil Borings	Geological/Hydrological	10/15/2018	7/9/2020
Albany County Airport Authority	AAA Parking Facility Geotech Svcs	Geological/Hydrological	11/20/2018	
Albany County Airport Authority	Hydrovac Excavation Potholing Addtl	Site Eng/Landscape Architecture	3/26/2019	6/24/2020
Albany County Airport Authority	CIP Bridge Wall Revision Pkg Garage	Transportation Structures	5/15/2019	
Albany County Airport Authority	ALB- Master Plan	Airports - Small Hub	7/31/2020 12:03	
Albany County Airport Authority	ALB CatEx for Hangar Development	Airports - Small Hub	4/26/2021 18:35	11/18/2021
Albany County Airport Authority	ALB - Terminal Improvements CatEx	Airports - Small Hub	4/30/2021 14:23	11/18/2021
Albany County Airport Authority	ALB - NYS Grant Dev Term Imp	Airports - Small Hub	9/1/2021 20:41	3/1/2022
Albany County Airport Authority	ALB - Pavement Rehabilitation CatEx	Airports - Small Hub	9/9/2021 20:14	12/6/2021
Albany County Airport Authority	ALB - Property Acquisition CatEx	Airports - Small Hub	1/14/2022 15:27	
Albany County Airport Authority	ALB - CatEX - 2023 Projects	Airports - Small Hub	2/9/2022 18:45	
Albany County Airport Authority	Albany Airport Solar Canopy	Airports - Non-Hub	10/15/2019	
Albany County Airport Authority	ALB - SRE Building Improvements	Airports	10/21/2019	
Albany County Airport Authority	Parking Garage - Depressurization Well	Hydraulics/Hydrology	10/21/2019	
Albany County Airport Authority	As-Built Pile Caps Structural Analysis	Special Structures	12/1/2019	
Albany County Airport Authority	ALB - Master Plan Update	Airports - Small Hub	6/6/2020	
Albany County Airport Authority	Albany Airport On-Ramp at Garage	Architectural Design	5/15/2020	
Albany County Airport Authority	ALB - Taxiway A Pavement Rehab	Airports - General Aviation	2/6/2021	
Albany County Airport Authority	ALB - Security Checkpoint Terminal Imp	Airports - Small Hub	11/6/2021	
Albany County Airport Authority	ALB - New Hanger Design & CA Services	Airports	10/2/2021	
Albany County Airport Authority	ALB - Terminal Expansion Design & CA	Airports	9/4/2021	
Albany County Airport Authority	ALB -CatEx for Hangar Development	Airports - Small Hub	6/12/2021	
Albany County Airport Authority	ALB - Terminal Improvements CatEx	Airports - Small Hub	5/1/2021	
Albany County Airport Authority	ALB - NYS Grant Dev Term Imp	Airports - Small Hub	6/19/2021	
Albany County Airport Authority	ALB- NYSREDC Grant-GA Hangar & Cargo	Airports	6/30/2021	
Albany County Airport Authority	ALB - Air Cargo Relo Feasibility Study	Airports	8/7/2021	
Albany County Airport Authority	ALB - Pavement Rehabilitation CatEx	Airports - Small Hub	9/9/2021	
Albany County Airport Authority	ALB - Runway 10-28 Rehabilitation Design	Airports - Small Hub		
Albany County Airport Authority	ALB - Airport Pavement Condition Index	Airports	1/1/2022	
Albany County Airport Authority	ALB - Property Acquisition CatEx	Airports - Small Hub	1/20/2022	
Albany County Airport Authority	ALB - CatEX - 2023 Projects	Airports - Small Hub	2/21/2022	
Albany County Airport Authority	ALB - Wetland Investigation	Airports - Small Hub	4/16/2022	
Albany County Airport Authority	ALB - Air Cargo Pavement Rehab	Airports	6/4/2022	
Albany County Board of Elections, NY	Albany County BOE - Election Map	Technology Services	8/28/2019	1/26/2022
Albany County Board of Elections, NY	066420 - Albany BOE Election Dist Map	GIS Geographic Information Systems	2/24/2021 20:40	
Albany County Board of Elections, NY	X66420-Albany County BOE Web Hosting2021	GIS Geographic Information Systems	1/1/2021	
Albany County Board of Elections, NY	X73904 Albany Cty BOE Web GIS Host 2022	Technology Services	1/1/2022	
Albany County Dept. of General Services, NY	CR 253 Superstructure Replacment	Transportation Structures	8/17/2018	11/20/2020
Albany County Dept. of Public Works, NY	Highway Improvement Brgd Replacemnt	Transportation	8/29/1989	5/18/1998
Albany County Dept. of Public Works, NY	Krumkill Road Bridge Investigations	Transportation	4/9/1990	3/20/1997
Albany County Dept. of Public Works, NY	Emergency Repair, Floor Beam	Transportation Structures	6/1/1993	3/25/1997
Albany County Dept. of Public Works, NY	County Route 52 (Elm/Cherry Avenue)	Transportation	9/14/1999	9/26/2003
Albany County Dept. of Public Works, NY	PIN 1755.23 - CR53 (Jericho Rd)	Transportation Structures	2/18/2002	12/1/2002
Albany County Dept. of Public Works, NY	Pin 1755.02 - Dunbar Hollow Rd.	Transportation Structures	2/21/2002	12/31/2002
Albany County Dept. of Public Works, NY	Pin 1755.40 - Old Ravena Rd.	Transportation Structures	2/21/2002	12/30/2003
Albany County Dept. of Public Works, NY	Pin 1754.74 Old Ravena Rd over CSX	Transportation Structures	2/21/2002	12/1/2004
Albany County Dept. of Public Works, NY	CR 53 (Jericho Rd) over the CSX Sel	Transportation Structures	6/15/2006	6/28/2018
Albany County Dept. of Public Works, NY	Pictuay Road over Coeymans Creek Br	Transportation	11/16/2009	12/31/2015
Albany County Dept. of Public Works, NY	Rail Trail Bridge over Delaware Avenue	Traffic	6/16/2020	
Albany County Dept. of Public Works, NY	Albany Bridge Inspections	Transportation	12/15/2020	
Albany County Dept. of Public Works, NY	2021 Bridge NY Program Applications	Transportation Structures		
Albany County Dept. of Purchasing, NY	Geotechnical Services CR 306 & CR6	Geological/Hydrological	9/1/2000	6/29/2001
Albany County Dept. of Purchasing, NY	Brownfield Assessment Pilot Demonst	Environmental Compliance	9/16/2003	10/10/2005
Albany County Dept. of Purchasing, NY	Renovation at, Albany Co. Facility	Building Structures	3/10/2008	3/10/2010
Albany County Dept. of Purchasing, NY	Albany Cty WebBased GIS Application	Technology Services	2/25/2013	2/17/2021

Albany County Dept. of Purchasing, NY	Albany County Webhosting Services	Technology Services	12/17/2019	2/16/2021
Albany County Dept. of Purchasing, NY	067320 - Albany County DIS County Web GI	Technology Services	11/20/2020 15:45	
Albany County Dept. of Purchasing, NY	Albany County Webhosting Services	Technology Services	1/4/2020	
Albany County Dept. of Purchasing, NY	Watervliet Shaker Rd Phase III (CR 157)	Transportation	4/4/2020	
Albany County Dept. of Purchasing, NY	X67320 - Albany Cty DIS County Web GIS	Technology Services	1/1/2021	
Albany County Dept. of Purchasing, NY	As-Needed County Services-A/E	Architectural Design	9/4/2021	
Albany County Dept. of Purchasing, NY	X73095 Albany County Web GIS Host 2022	Technology Services	1/1/2022	
Albany County Sewer District, NY	Alb Co.Sewer Dist Emergency On Call	Sanitary/Wastewater	6/11/2015	6/28/2016
Albany County, NY	New Karner Rd. Corridor Improvements	Transportation	3/21/2022 12:28	
Albany County, NY	New Karner Rd. Corridor Improvements	Transportation	2/1/2022	
Albany International Airport	Basis of Design Report, Deicing	Sanitary/Wastewater	10/27/1997	6/29/2000
Albany International Airport	Inflow/Infiltr. Glycol Collection	Hydraulics/Hydrology	1/13/1998	6/29/2000
Albany International Airport	AIA Executive Hangar Design	Airports	10/7/1999	11/22/2002
Albany International Airport	BMP Update	Site Eng/Landscape Architecture	4/28/2008	5/30/2008
Albany International Airport	GIGP Application for Storage Tank	Sanitary/Wastewater	5/5/2009 10:01	6/29/2009

WORK FORCE COMPOSITION

CHA Consulting, Inc. (518) 453-4500
Name of Firm Phone Number

III Winners Circle, PO Box 5269, Albany, NY 12205
Address City State Zip Code

Michael DeVoy, Senior Vice President
Name & Title of Authorized Executive

Full Time Employees	Total # of Employees	White	American Indian	Black	Hispanic	Other (*)
	Male / Female	M/F	M/F	M/F	M/F	M/F
Admin & Manager						
Professional						
Technical						
Sales Workers						
Office Workers						
Semiskilled Workers						
Unskilled Workers						
Apprentices						
Seasonal Temporary						
Part Time						
TOTAL						


***Use Additional Sheets To Identify The Ethnicity Of Employees Identified In This Category.**

Remarks: SEE NEXT PAGE

CONSULTANT' CERTIFICATION

The above information is true and complete to the best of my knowledge and belief. I further understand and agree that if awarded the contract, this certification shall be attached thereto and become a part thereof.

Name & Title of Signer: Michael DeVoy, Senior Vice President

Signature:  Date: 5/20/2022

COMPID = P006363

UNITID = P006363

**EQUAL EMPLOYMENT OPPORTUNITY
2020 EMPLOYER INFORMATION REPORT EEO-1**

Consolidated Report

SECTION B – COMPANY IDENTIFICATION

1. CHA CONSULTING INC.

3 WINNERS CIRCLE

ALBANY, NY 12205

2.a. CHA CONSULTING INC.

3 WINNERS CIRCLE

ALBANY, NY 12205

SECTION C – TEST FOR FILING REQUIREMENT

1-Y 2-Y 3-Y DUNS=057019994

SECTION E – ESTABLISHMENT INFORMATION

NAICS: 541330 - Engineering Services

c. EIN= 160966259

SECTION D – EMPLOYMENT DATA

JOB CATEGORIES	Hispanic or Latino		Non-Hispanic or Latino												Overall Totals
			***** Male *****						***** Female *****						
	Male	Female	White	Black or African American	Native Hawaiian Or Pacific Islander	Asian	American Indian or Alaska Native	Two or More Races	White	Black or African American	Native Hawaiian Or Pacific Islander	Asian	American Indian or Alaska Native	Two or More Races	
Exec/Sr. Officials & Mgrs	1	0	9	0	0	0	0	0	1	0	0	0	0	0	11
First/Mid Officials & Mgrs	1	1	162	1	0	4	0	1	24	1	0	0	0	0	195
Professionals	12	0	433	18	0	29	0	5	162	11	0	14	0	3	687
Technicians	8	0	234	14	0	6	1	2	28	2	0	2	0	1	298
Sales Workers	0	0	3	0	0	0	0	0	1	0	0	0	0	0	4
Administrative Support	0	4	8	0	0	0	0	18	35	4	0	4	0	1	74
Craft Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operatives	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers & Helpers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	22	5	849	33	0	39	1	26	251	18	0	20	0	5	1269
Previous Year Total	17	5	766	23	0	33	0	15	226	13	0	15	0	6	1119

SECTION F – REMARKS

DATES OF PAYROLL PERIOD: 11/14/2020

THRU 11/27/2020

SECTION G – CERTIFICATION:

CERTIFIED DATE: 8/12/2021

12:15 PM

CERTIFYING OFFICIAL: MICHAEL PLATT

EMAIL: MPlatt@chacompanies.com

EEO-1 REPORT CONTACT PERSON: BRANDI WARNER

EMAIL: BWarner@chacompanies.com

TITLE: GENERAL COUNSEL

PHONE: 518-453-4506

TITLE: HR ANALYST

PHONE: 518-453-2854

AGENDA ITEM NO. 10.6

**Purchase: One (1) Alamo - Interstater
Flail Mower Tractor**

**Capital Tractor Inc.
1135 State Route 29
Greenwich, NY 12834**

AGENDA ITEM NO: 10.6
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Finance*

Contact Person: Michael F. Zonsius, Chief Financial Officer

PURPOSE OF REQUEST:

Purchase: One (1) Alamo - Interstater Flail Mower Tractor

*Capital Tractor INC.
1135 State Route 29
Greenwich, NY 12834*

AMOUNT: *\$163,936.50*

BUDGET INFORMATION:

Anticipated in Current Budget: Yes √ No NA

Account String: 2022-79400-71

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal State Airport 100% NA

JUSTIFICATION:

*Request is made to approve the purchase of One (1) Alamo - Interstater Flail Mower Tractor.
This unit will replace our current sweeper, M-70, which is thirty (30) years old*

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES √ NA

AGENDA ITEM NO: 10.6

MEETING DATE: July 11, 2022

PROCUREMENT DEPARTMENT APPROVAL:

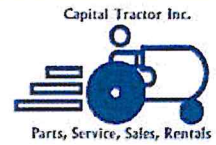
Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes ☒ NA

BACK-UP MATERIAL:

1. *Invoice.*

Capital Tractor INC.

1135 State Route 29
Greenwich, NY 12834



NY OGS CONTRACT #PC68200- ALAMO
NY OGS CONTRACT # PC69383- NEW HOLLAND

Albany International Airport
Chris Pasquini
130 Sicker Road
Albany NY 12110
cpasquini@albanyairport.com

Account Manager
Robert Palulis
518-487-0606
rpalulis@capitaltractorinc.com

Quote
Date: 6/8/2022
Expires: 6/30/2022

ALAMO - INTERSTATER FLAIL MOWERS AND TRACTOR

	Qty	Price	TOTAL
NEW HOLLAND -POWER STAR 120 ROPS	1	\$84,324.00	
13.6.24 FRONT , 18.4.30 REAR			
540/1000 PTO			
HEAVY DUTY REAR AXLE			
4WD + EH ENGAGE + LIMITED SLIP			
		OGS DISCOUNT 30%	\$25,297.20
		SUB TOTAL	\$59,026.80
		FREIGHT/SAUNDRIES	\$1,695.00
		SUB TOTAL	\$60,721.80

#02997503- 21' DUAL WING INTERSTATER, 3 OZ KNIVES	1	\$80,462.00	
#SHD1126CC- 112" SHD REAR FLAIL, 3 OZ KNIVES , 6" OFFSET	1	\$13,256.00	
#02972480 - REMOTE WING POSITIONER	1	\$3,836.00	
#02999314- POWERSTAR	1		
#803399- FACTORY MOUNTING	1	\$10,408.00	
#32121119- CASE DRAIN HOSE KIT	1		
		SUBT TOTAL	\$107,962.00
		SOURCEWELL DISCOUNT 15%	\$16,194.30
		SUB TOTAL	\$91,767.70
		#00888190 FACTORY FREIGHT	\$9,190.00
		SUB TOTAL	100,957.70

	DEALER PDI	\$1,000.00	
	DELIVERY	\$300.00	
	TRUCKING- NEW HOLLAND TO ALAMO (TEXAS)	\$957.00	
	SUB TOTAL		\$2,257.00
	CONTRACT TOTAL		\$163,936.50

AGENDA ITEM NO. 10.7

**Purchase: One (1) New Holland L328
Skidsteer Base Unit:**

**Capital Tractor Inc.
1135 State Route 29
Greenwich, NY 12834**

AGENDA ITEM NO: 10.7
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Finance*

Contact Person: *Michael F. Zonsius, Chief Financial Officer*

PURPOSE OF REQUEST:

Purchase: One (1) New Holland L328 Skidsteer Base Unit

*Capital Tractor Inc.
1135 State Route 29
Greenwich, NY 12834*

AMOUNT: \$85,749.00

BUDGET INFORMATION:

Anticipated in Current Budget: Yes √ No NA

Account String: 2022-79400-71

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal State Airport 100% NA

JUSTIFICATION:

*Request is made to approve the purchase of One (1) New Holland L328 Skidsteer Base Unit.
This unit is additional equipment for the new garage.*

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES √ NA

AGENDA ITEM NO: 10.7
MEETING DATE: July 11, 2022

PROCUREMENT DEPARTMENT APPROVAL:

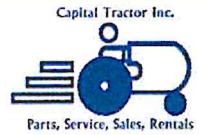
Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes J NA

BACK-UP MATERIAL:

- 1. Invoice.*

Capital Tractor INC.

1135 State Route 29
Greenwich, NY 12834



NY OGS CONTRACT # PC69383- NEW HOLLAND

Albany International Airport
Chris Pasquini
130 Sicker Road
Albany NY 12110
cpasquini@albanyairport.com

Account Manager
Robert Palulis
518-487-0606
rpalulis@capitaltractorinc.com

Quote
Date: 6/7/2022
Expires: 6/30/2022

NEW HOLLAD L328 SKIDSTEER

	Qty	Price	TOTAL
NEW HOLLAND L328 SKIDSTEER BASE UNIT	1	\$69,481.00	
W/ #761627- EH2- LIMITED -AIR CAB			
#761133- 78" LOW PROFILE EXTENDED BUCKET	1	\$2,085.00	
#761148- 78" BOLT ON CUTTING EDGE	1	\$270.00	
#761062- AIR RIDE SUSPENSION SEAT	1	\$605.00	
#761311- E-H CAB LCD DISPLAY	1	\$8,054.00	
#761031- 2 SPEED E-H CONTROLS	1	\$2,180.00	
#761325- HYDRAULIC COUPLER	1	\$1,094.00	
#761037- HIGH FLOW PLUS PACKAGE	1	\$3,201.00	

SUB TOTAL	\$86,970.00
SOURCEWELL DISCOUNT 31%	\$26,960.70
SUB TOTAL	\$60,009.30
TOTAL SUNDRIES	\$1,982.00
DEALER PDI	\$500.00
SUB TOTAL	\$62,491.30

#51469710- NH/SWSTR - PICK UP BROOM

1	\$6,564.00
DISCOUNT 10%	\$656.40
SUB TOTAL	\$5,907.60
DEALER PDI	\$400.00
SUB TOTAL	\$6,307.60

#48159717- NEW HOLLAND 72" HYDDRAULIC ANGLE BROOM

1	\$9,479.00
DISCOUNT 10%	\$947.90
SUB TOTAL	\$8,531.10
FREIGHT	\$700.00
DEALER PDI	\$400.00
SUB TOTAL	\$9,631.10

BLUE DIAMOND NO LONGER SELLS SNOW TIRE KIT
NEED TIRE SIZE TO PRICE OUT FROM OTHER VENDOR

#901613- ERSKINE 84" V PLOW WITH FACTORY INSTALLED FLAT FACED COUPLERS	1	\$8,250.00	
	DISCOUNT 20%	\$1,650.00	
	SUB TOTAL	\$6,600.00	
	FREIGHT	\$594.00	
	DEALER PDI	\$125.00	
	SUB TOTAL		\$7,319.00
	CONTRACT TOTAL		\$85,749.00

AGENDA ITEM NO. 11

Authorization of Change Orders

AGENDA ITEM NO. 12

Authorization of Federal and State Grants

AGENDA ITEM NO. 12.1

**Grant Agreement: Authorization to Accept
Airport Improvement Program Grant 3-36-
0001-15x-22 pending receipt of USDOT –FAA
Grant Agreement; Rehabilitation of Runway
10-28, Taxiway C/Stub Taxiways; including
N/S Holding Pads**

AGENDA ITEM NO: 12.1
MEETING DATE: July 11, 2022

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Planning and Engineering*

Contact Person: *Stephen Iachetta, AICP, Airport Planner*

PURPOSE OF REQUEST:

Grant Agreement: *Authorization to Accept Airport Improvement Program Grant 3-36-0001-15x-22 pending receipt of USDOT –FAA Grant Agreement; Rehabilitation of Runway 10-28, Taxiway C/Stub Taxiways; including N/S Holding Pads*

CONTRACT AMOUNT: *\$6,363,122.00 FAA 90%*
353,506.75 NYSDOT 5%
353,506.75 Authority 5%
\$7,070,135.50 Total

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: 00390-20-2001

AWARD CONDITIONS MET:

Apprenticeship Y DBE N/A MWBE N/A

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 90%* State 5%* Airport 5%*
Term of Funding: 2022-2024
Grant No.: 3-36-0001-15x-22 STATE PIN: 1A00.

JUSTIFICATION:

Authorization is requested to accept \$6,363,122.00 of Airport Improvement Program funding as announced by the US Secretary of Transportation with State and authority 5% shares as noted above. The project scope will preserve and enhance the crosswind runway 10-28 and parallel taxiway C wearing course surfaces required for scheduled aircraft operational safety and capacity as designed by EIC Colliers Engineering of Albany. Competitive bids were received for construction and low bid was approved pending receipt of this Grant funding.

AGENDA ITEM NO: 12.1
MEETING DATE: July 11, 2022

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES J NA _____

BACK-UP MATERIAL:

Please refer to the attached CEO executed Application for Federal Assistance SF-424.



April 21, 2022
By Overnight Mail

Ms. Evelyn Martinez, Manager
FAA New York Airports District Office
One Aviation Plaza, Suite 111
Jamaica, New York 11434

Attention: Ralph Gatto, Airport Engineer

**RE: Airport Improvement Project Application and Request for Grant Issuance;
AIP No. 3-36-0001-___-2022; Runway 10-28 and Associated Taxiways Pavement
Rehabilitation (Design and Construction)**

Dear Ms. Martinez:

I am writing to respectfully request your review and concurrence for issuance of the above referenced Airport Improvement Program grant offer to support a Multi-Year passenger entitlement allocation of \$7,144,824 as the ninety percent Federal share AIP grant as recently programmed among our respective staff. Due to unforeseen rapid cost-escalation, we would appreciate consideration for AIP Discretionary for only the second-year portion (approximately \$2.5M) of this important safety project to support reserving future year entitlement for other high-scoring AIP safety projects.

Enclosed please find the original executed final application package pursuant to the current Airport Sponsors Guide. This submittal replaces the same project pre-application sent January 21, 2022. The Project Data Sheet and ACIP budget has been revised to reflect the attached certified bid table for qualified low-bidder Calanan Industries, Inc. among three competitive bids received last week.

Please note that the Environmental Categorical Exclusion approval was issued by Madelyn Sheehan on 12/22/2021. Airport Layout Plan and air space review not applicable for this project as no new structures or facilities are proposed. Airspace 7460-1 review for temporary construction equipment will be submitted at least 60-days prior to construction.

Thank you for your ongoing cooperation and assistance with this significant project to preserve and enhance aeronautical safety at Albany International Airport. Please do not hesitate to call Airport Planner, Steve Iachetta of my staff at (518) 242-2238 if you require any additional information.

Sincerely,


Philip F. Calderone, Esq
Chief Executive Officer

PFC/MH
Enclosure

cc: Keely Bannister, NYSDOT-MO Aviation Bureau
Michael Zonsius, Chief Finance Officer
John LaClair, Airport Engineer
Steve Iachetta, Airport Planner

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

04/21/2022

4. Applicant Identifier:

ALB

5a. Federal Entity Identifier:

3-36-0001-__-2022

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Albany County Airport Authority

* b. Employer/Taxpayer Identification Number (EIN/TIN):

14-1768979

* c. UEI:

DVHVBGFA2SA5

d. Address:

* Street1:

737 Albany Shaker Rd., Ste 300

Street2:

* City:

Albany

County/Parish:

Albany

* State:

NY

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

12211-1009

e. Organizational Unit:

Department Name:

Executive

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Philip

Middle Name:

F.

* Last Name:

Calderone

Suffix:

Esq.

Title: Chief Executive Officer

Organizational Affiliation:

Albany County Airport Authority

* Telephone Number:

518-242-2222

Fax Number:

518-242-2641

* Email:

PCalderone@albanyairport.com

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

County Government

Type of Applicant 2: Select Applicant Type:

Primary Airport Sponsor

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

*** 12. Funding Opportunity Number:**

NA

* Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

15-County Primary Airport Market Area

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Runway 10-28 and Associated Taxiways Pavement Rehabilitation-Design & Construction

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

20

* b. Program/Project

20

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

08/15/2022

* b. End Date:

09/30/2023

18. Estimated Funding (\$):

* a. Federal

7,144,824

* b. Applicant

396,935

* c. State

396,935

* d. Local

0

* e. Other

0

* f. Program Income

0

* g. TOTAL

7,938,694

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Philip

Middle Name:

F.

* Last Name:

Calderone

Suffix:

Esq.

* Title:

Chief Executive Officer

* Telephone Number:

518-242-2222

Fax Number:

518-242-2641

* Email:

PCalderone@albanyairport.com

* Signature of Authorized Representative:

* Date Signed:

4/21/2022

CIP PROJECT DATA SHEET (Updated 4-21-2022)

Airport: Albany International Airport - ALB

Fiscal Year: 2022

Project Title: Rehabilitate Runway 10-28 (7,200'x150') including Twy C and associated Twy's Phase 1-Multi-Year;- Design and Construct-Multi-Year

Project Cost Estimate:

\$7,938,694 Total; \$7,144,824: FAA Share; State: \$396,935; ACAA: 396,935.

Project Description: Asphalt pavement rehabilitation comprising approximately 1,990,409 square feet is required to restore the wear course on aircraft movement surfaces to support continuous use and heavy loading based on PCI survey. This project is programmed for FY 2022 passenger and cargo entitlement allocation with prospective FY 2023 Entitlement or Discretionary AIP if available for the second year (approx.. \$2.5M) portion of this project.

Project Justification: Runway 10-28 asphalt was last resurfaced in 2010 and conditions warrant resurfacing.

Pavement Condition Index (If Applicable): varies

Proposed Design Completion Date: March 2022

Work Code	NPR	Project Title	Federal Share
RE RW IM	81	Rehabilitate Runway 10-28 (7,200'x150') Phase 1-Multi-Year;- Design and Construct	\$4,429,791
RE TW IM	81	Rehabilitate Taxiway C (7,200 x 75) Phase 1 Design & Construct	\$ 2,715,033
Total Federal Share			\$7,144,824

Environmental Finding
Type and Date of Approval (CatEx, Short Form EA, or EA).

Cat Ex issued by Madelyn Sheehan 12-22-2021

Land Title and Exhibit "A" Map in Accordance with SOP
Date Completed and Copy of Exhibit "A" Attached.

Exhibit A is attached to each AIP application

Project on Approved Airport Layout Plan (ALP)
Date of Approval.

Not applicable

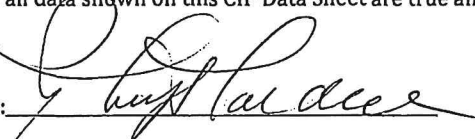
Airspace Status
Airspace #, Determination, Date of Finding or Timing of Submittal.

7460-1 will be filed >90-days prior to Notice to Proceed for temporary construction equipment.

Project Sketch:
See attached.

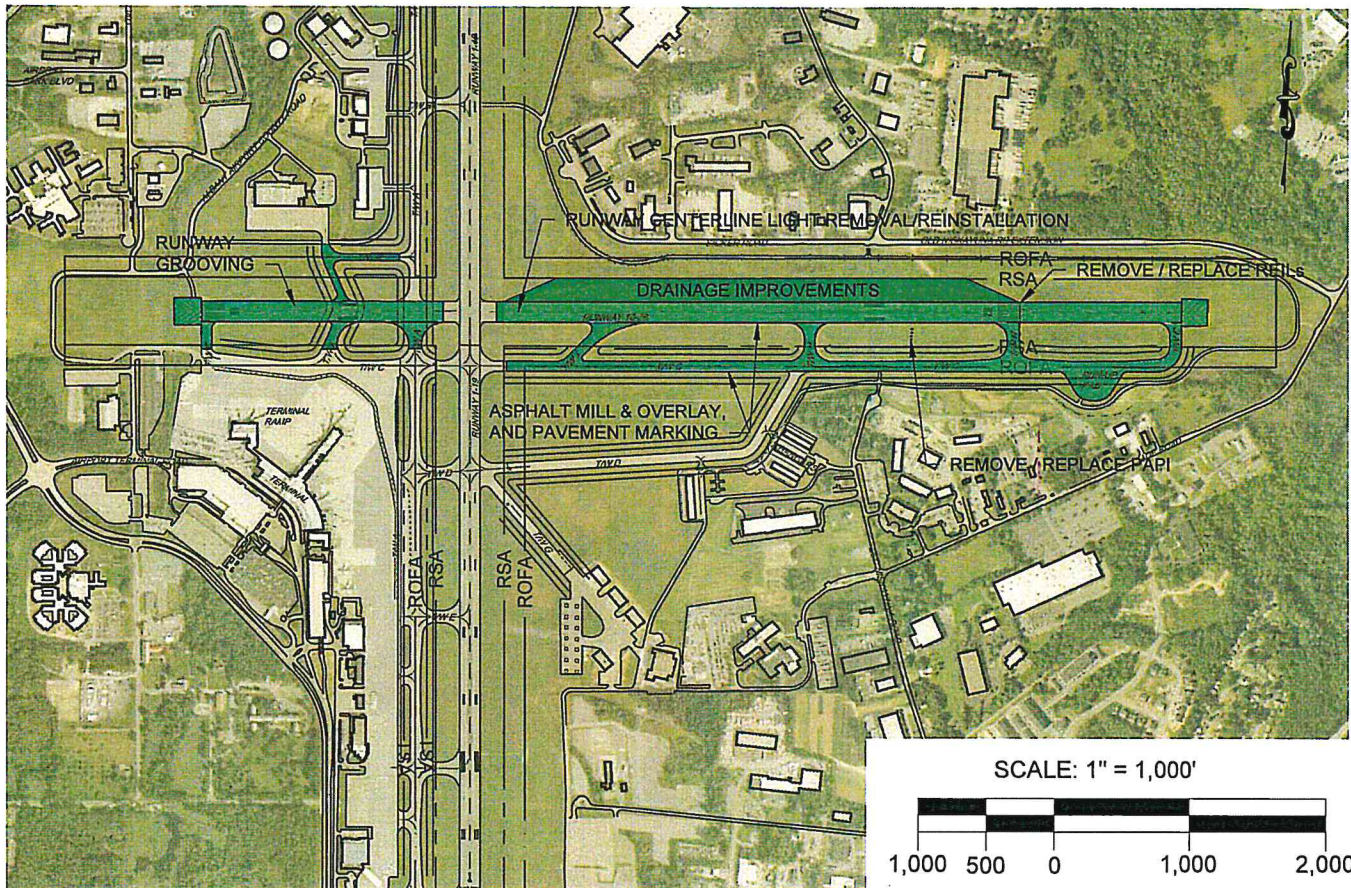
To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and programming has been duly authorized by the Sponsor.

Signature of Authorized Representative:



Date: 4/21/2022

FILE NAME: J:\Projects\ALBANY\PROJECTS\2022-10001\LOCAL CHANGES\Design\Report\10-28 Project Work Item Revise.dwg USER: MJD DATE: 4/21/2022 1:23PM



Colliers Engineering & Design
18 COMPUTER DRIVE EAST, SUITE 203
ALBANY, NY 12205
PHONE: 518-459-3252

JKL
JOHNSON, KUKATA & LUCCHESI ENGINEERS
100 ARRIVAL AVENUE, SUITE 208
RONKONKOMA, NY 11779
PHONE: 410-465-9600

DESIGNED:	M.J.B.
DRAWN:	G.S./D.B.
CHECKED:	M.S.K.
APPROVED:	C.A.J.



PROJECT TITLE: RUNWAY 10-28 AND TAXIWAY C REHABILITATION	
SHEET TITLE: RNWX 10-28 & TXWY C REHABILITATION WORK ITEMS	
SCALE: AS SHOWN	DATE: APRIL 2022

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. <div style="margin-top: 10px;"> <input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 10px;"> <input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below. </div>	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? <div style="text-align: right; margin-right: 50px;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A </div> <p>If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:</p> <div style="margin-top: 10px;"> <input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414. </div> <div style="margin-top: 10px; display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Negotiated Rate equal to on </div> <div> % as approved by (Date) (2 CFR part 200, appendix VII). </div> <div style="text-align: right;"> (the Cognizant Agency) </div> </div> <p><i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i></p>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

ALB Runway Protection Zones are 98% Airport owned for all four runway approaches with avigation easements established to protect most FAR Part 77 approach and transitional surfaces. The Town of Colonie Comprehensive Plan and Town Zoning includes an Airport Overlay District

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

NA

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

NA

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

NA

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

NA

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

Yes, please see the attached Airport Property Map Exhibit A dated January 31, 2019.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

NA

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

NA

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	Airport Improvement Program
2. Functional or Other Breakout:	3-36-0001-____-2022 (Runway 10-28-Rehab)

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense	\$ 1,150		\$ 1,150
2. Preliminary expense	0		0
3. Land, structures, right-of-way	0		0
4. Architectural engineering basic fees	307,409		307,409
5. Other Architectural engineering fees	0		0
6. Project inspection fees	560,000		560,000
7. Land development	0		0
8. Relocation Expenses	0		0
9. Relocation payments to Individuals and Businesses	0		0
10. Demolition and removal	0		0
11. Construction and project improvement	7,070,135		7,070,135
12. Equipment	0		0
13. Miscellaneous	0		0
14. Subtotal (Lines 1 through 13)	\$ 7,938,694		\$ 7,938,694
15. Estimated Income (if applicable)	0		0
16. Net Project Amount (Line 14 minus 15)	7,938,694		7,938,694
17. Less: Ineligible Exclusions (Section C, line 23 g.)	0		0
18. Subtotal (Lines 16 through 17)	\$ 7,938,694		\$ 7,938,694
19. Federal Share requested of Line 18	7,144,824		7,144,824
20. Grantee share	396,935		396,935
21. Other shares	396,935		396,935
22. TOTAL PROJECT (Lines 19, 20 & 21)	\$ 7,938,694		\$ 7,938,694

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	396,935
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 396,935
25. Other Shares	Amount
a. State	396,935
b. Other	
c. TOTAL - Other Shares	\$ 793,870
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: 3-36-0001-_2022 Multi-Yr Runway 10-28 & Associated Taxiways Pavement Rehabilitation-Design & Const.
AIRPORT: Albany International Airport - ALB; AIP #3-36-0001-____2022 MY
1. Objective: ACAA proposes to use FY 2022 AIP passenger and cargo entitlement to restore the asphalt pavement surfaces of the Runway 10-28 cross-wind runway active movement areas including the Runway 28 Hold Apron, parallel Taxiway C and associated stub taxiways for compliance with safety and capacity scheduled carrier requirements. Runway 10-28 supports approximately 32% of all ALB aircraft operations due primarily to prevailing westerly winds.
2. Benefits Anticipated: Existing asphalt pavements were last maintained over eleven years ago. The 2021 Pavement Condition Index Study by Turner Bradfords P.E., McFarland Johnson, Inc. established existing pavements are in the poor to fair condition range.
3. Approach: (See approved Scope of Work in Final Application) Asphalt wear-course restoration involves "mill and fill" removal, replacement and overlay of P301 and P401 asphalts. Continuous aircraft operations will be maintained through restricting work scheduling to night-work and calm-wind conditions when Primary Runway 01-19 is in use. Runway 01-19 and Runway 10-28 intersection pavement is not included in this project.
4. Geographic Location: Please see the attached project site location map.
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Airport Chief Engineer, John LaClair, P.E. Albany County Airport Authority; Main Terminal Suite 300; Albany, NY 12211; telephone 518-242-2255

18 Computer Drive East, Suite 203
Albany New York 12205
Main: 877 627 3772
<http://colliersengineering.com>



Engineering
& Design

Via Email
April 15, 2022

Mr. Philip F. Calderone, Esq., CEO
Albany County Airport Authority
737 Albany Shaker Road
Main Terminal, Albany International Airport
Albany, NY 1211-1057

Reference: Bid Tabulation and Award Recommendation for Contract No. 21-1100-GC
Runway 10-28 and Taxiway C Rehabilitation
FAA AIP No. 3-36-0001-XXX-2022; NYS DOT PIN 1A00.XX
Albany International Airport, Albany, NY

Colliers Engineering & Design Project No: 21005692A

Dear Mr. Calderone,

On Thursday, April 14, 2022 at 2:00 PM EST, sealed bids were opened for the above referenced project at Albany International Airport (ALB). A total of three (3) bids were received and they are as shown in the table below:

CONTRACTOR	BID PRICE
Callanan Industries, Inc.	\$7,070,135.50
Kubricky Construction	\$7,361,079.75
Rifenburg Construction, Inc.	\$10,737,115.00 Corrected Total
ENGINEER'S ESTIMATE	\$7,682,570.00

The apparent low bidder is:

Callanan Industries, Inc.
PO Box 15097
Albany, NY 12212

Colliers Engineering & Design (CED) Johnson, Kukata & Lucchesi Engineers (JKL) reviewed the bids and prepared the detailed bid tabulation (copy attached). The bid for Rifenberg was corrected as detailed below:



Engineering
& Design

Rifenburg Correction: The bid total was incorrectly shown as \$10,767,115.00. The corrected total was \$10,737,115.00.

The bids appear to be a fair representation of the current market conditions except for the Rifenburg bid (which is considered as an outlier). Therefore, CED Team recommends that a contract for the bid price in the amount of \$7,070,135.50 be awarded to the lowest responsive bidder Callanan Industries, Inc.

We recommend that you forward the bid tabulation to the FAA NYADO and request concurrence to award the contract to Callanan Industries, Inc.

Thank you for the assistance we received from you, and ALB staff on this important project at Albany International Airport. If you have any questions or need further assistance, please do not hesitate to contact me.

Sincerely,

Colliers Engineering & Design CT, P.C.
(DBA Maser Consulting Engineering & Land Surveying)

A handwritten signature in blue ink that reads "Brett Reynolds".

Brett Reynolds, PE
Principal

Cc:: Mr. John LaClair, PE ALB Chief Engineer
Mr. Steve Iachetta, AICP, ALB Airport Planner
Ms. Bobbi Matthews, ALB Purchasing Agent
Mr. Mahesh Kukata, PE – JKL Engineers

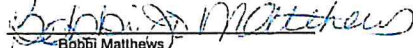
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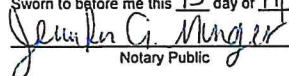
CONTRACT #21-1100-GC
Runway 10-28 Taxiway "C" Rehabilitation

Company Name	Callanan Industries, Inc.	Kubricky Construction	Rifenburg Construction
Addendum #1	X	X	X
Addendum #2	X	X	X
Addendum #3	X	X	X
Addendum #4	X	X	X
Addendum #5	X	X	X
Lump Sum Bid	\$7,070,135.50	\$7,361,079.75	\$10,767,115.00
Bid Bond	5%	5%	5%
Board of Directors	X	X	X
Non-Collusion	X	X	X
Qualification Questionnaire	X	X	X
Acknowledgment	X	X	X

I, Bobbi Matthews, certify that this bid tabulation is a true copy of the prices submitted by each bidder for the construction project shown above.

Albany Airport Authority Purchasing Department


 Bobbi Matthews
 Purchasing Agent

Sworn to before me this 15th day of April, 2022

 Notary Public

JENNIFER A. MUNGER
 Notary Public, State of New York
 No. 01MU6246332
 Qualified in Schenectady County
 Commission Expires Aug. 08, 2023

GRAPHIC SCALE



(IN FEET)
1 inch = 2400± ft.



SHEET "2"

SHEET "3"






SHEET "5"

SHEET "4"

NOTE:

THIS MAP AND LAND INVENTORY DEED TABULATION REPRESENTS A COMPILED OF LANDS, PARCELS AND PROPERTIES OF THE ALBANY COUNTY AIRPORT AUTHORITY PREPARED FROM DEEDS OF RECORD, LAND SURVEY MAPS, LAND LEASE DOCUMENTS, HIGHWAY RIGHT-OF-WAY MAPS, AND OTHER LAND RECORD SOURCES PROVIDED TO L. SIPPERLY & ASSOCIATES.

LEGEND:

-  PROPERTIES ACQUIRED IN FEE BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
-  EASEMENTS ACQUIRED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
-  PROPERTIES CONVEYED IN FEE BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
-  EASEMENTS CONVEYED BY COUNTY OF ALBANY OR ON PROPERTY OWNED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
-  RESTRICTIVE COVENANTS ACQUIRED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY

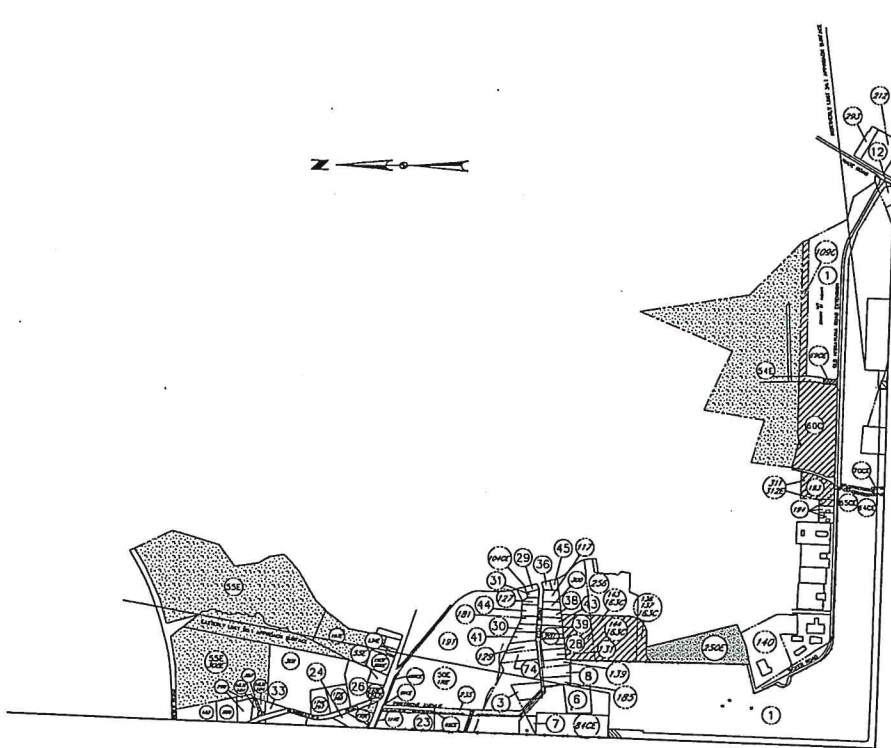
1/31/19



L. SIPPERLY & ASSOCIATES
ENGINEERS • SURVEYORS • LAND PLANNERS

AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 1

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK



LEGEND:



PROPERTIES ACQUIRED IN FEE BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



EASEMENTS ACQUIRED BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



PROPERTIES CONVEYED IN FEE BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



EASEMENTS CONVEYED BY COUNTY OF ALBANY
OR IN PROPERTY OWNED BY COUNTY OF ALBANY
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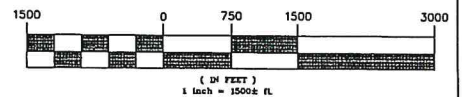


RESTRICTIVE COVENANTS ACQUIRED BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY

NOTE:

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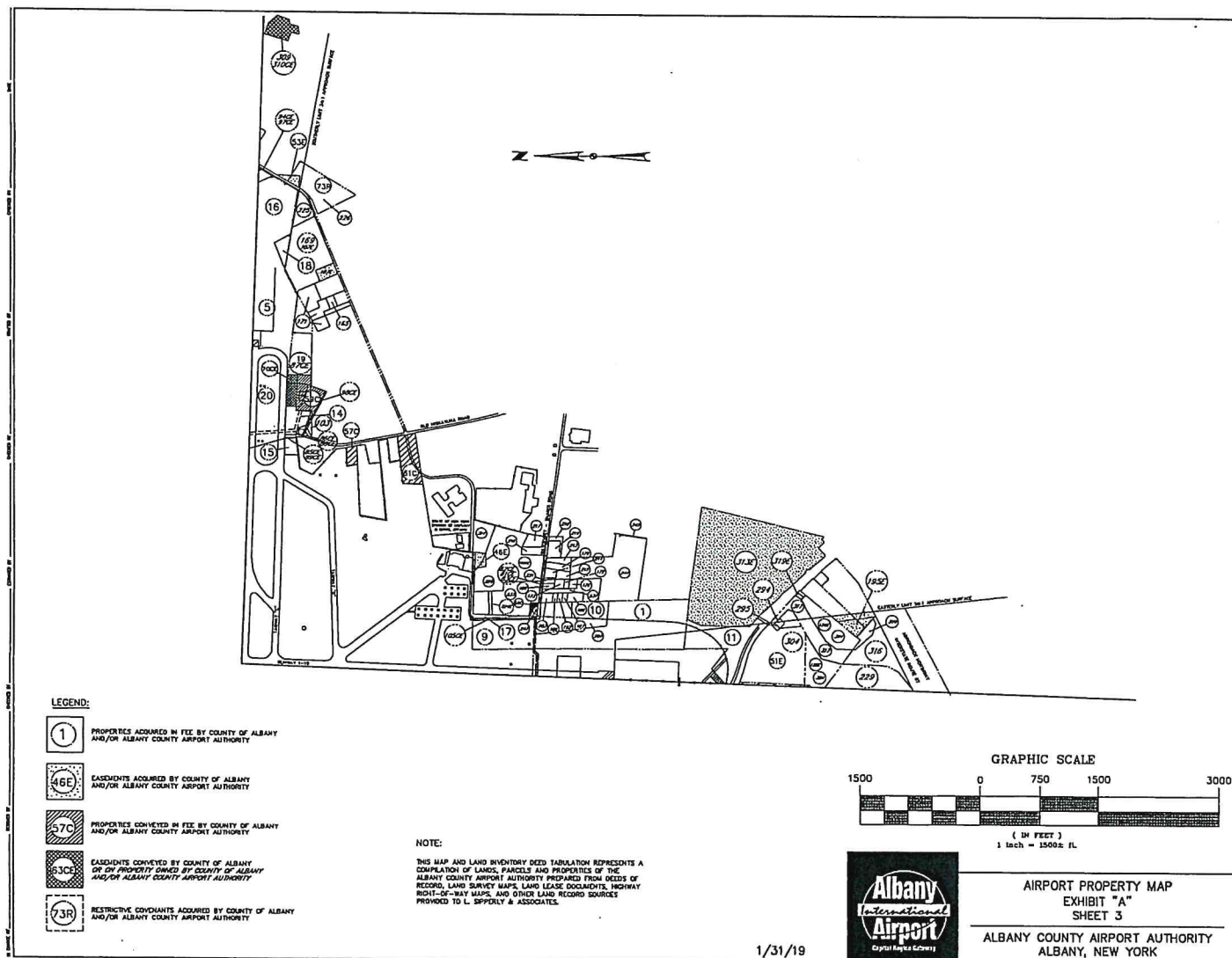
GRAPHIC SCALE



**AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 2**

**ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK**

1/31/19



LEGEND:



PROPERTIES ACQUIRED IN FEE BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



EASEMENTS ACQUIRED BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



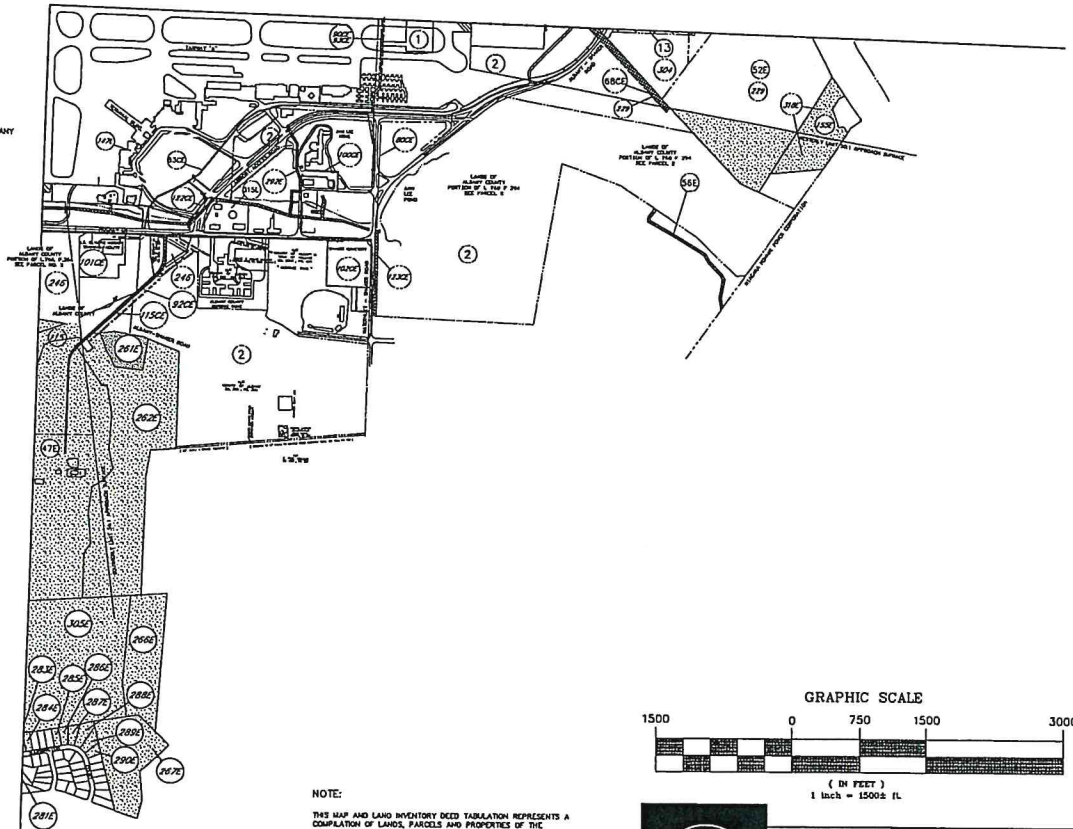
PROPERTIES CONVEYED IN FEE BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



EASEMENTS CONVEYED BY COUNTY OF ALBANY
OR ON PROPERTY OWNED BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY

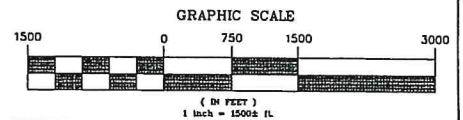


RESTRICTIVE COVENANTS ACQUIRED BY COUNTY OF ALBANY
AND/OR ALBANY COUNTY AIRPORT AUTHORITY



NOTE:

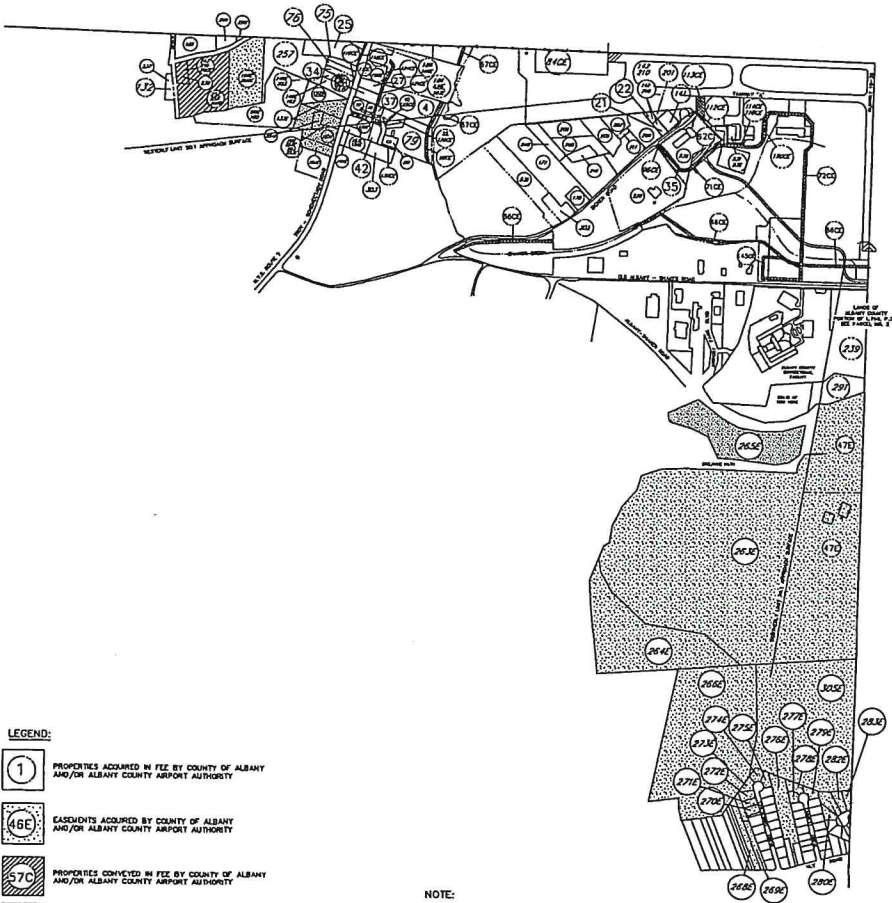
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PROVIDED TO L. SIPPENY & ASSOCIATES.



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 4

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

1/31/19

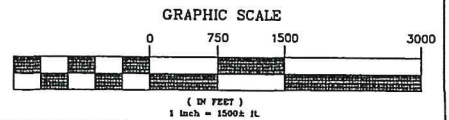


LEGEND:

- 1 PROPERTIES ACQUIRED IN FEE BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
- 46E EASEMENTS ACQUIRED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
- 57C PROPERTIES CONVEYED IN FEE BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
- 63CE EASEMENTS CONVEYED BY COUNTY OF ALBANY OR BY PROPERTY OWNED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY
- 73R RESTRICTIVE COVENANTS ACQUIRED BY COUNTY OF ALBANY AND/OR ALBANY COUNTY AIRPORT AUTHORITY

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AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 5
ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

1/31/19

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC. +/-)	REMARKS
1	CITY OF ALBANY	COUNTY OF ALBANY	OCT. 10, 1960	L 1664 P 229	682	PORTION OF SOUTHWEST CORNER OF THIS PARCEL CURRENTLY LEASED TO ENGEL FOR AGRICULTURAL PURPOSES.
2	THOMAS B. BERGAN	COUNTY OF ALBANY	DEC. 22, 1925	L 768 P 394	8.9	PORTION OF DEED
3	PHILIP C. AND MARY A. VEDDER	COUNTY OF ALBANY	FEB. 21, 1961	L 1675 P 473	1.2	
4	JOSEPH C. AND JULE VANVINKLE	COUNTY OF ALBANY	FEB. 27, 1961	L 1676 P 167	4	
5	ROSE, ELIZABETH, ANNA, LOUISE AND THERESA RUFF	COUNTY OF ALBANY	MAR. 1, 1961	L 1676 P 371	18	
6	GRACE GUINAN	COUNTY OF ALBANY	APR. 5, 1961	L 1679 P 211	2	
7	CITY OF ALBANY	COUNTY OF ALBANY	MAY 12, 1961	L 1682 P 421	0.5	
8	DAVID J. AND ROSE A. ROBILLARD	COUNTY OF ALBANY	MAY 23, 1961	L 1683 P 391	0.9	
9	RAYMOND SCHULTZ	COUNTY OF ALBANY	DEC. 14, 1964	L 1816 P 185	7.3	
10	PAUL F. PEETS	COUNTY OF ALBANY	JULY 13, 1966	L 1875 P 183	5.4	
11	E. VALTER ENGEL	COUNTY OF ALBANY	JULY 15, 1966	L 1875 P 237	9.6	PORTION OF THIS PARCEL CURRENTLY LEASED TO ENGEL FOR AGRICULTURAL PURPOSES
12	THEODORE V. AND MARJORIE M. PRINCE	COUNTY OF ALBANY	AUG. 14, 1973	L 2069 P 271	1.3	
13	E. VALTER AND ELIZABETH ENGEL	COUNTY OF ALBANY	SEPT. 6, 1974	L 2087 P 223	1	
14	LOUISA B. HELLVIG	COUNTY OF ALBANY	APR. 10, 1974	L 2079 P 775	3.9	SEE PARCEL NO. 57C
15	JOHN F. A. AND LOUISA B. HELLVIG	COUNTY OF ALBANY	APR. 3, 1975	L 2096 P 155	0.8	SEE PARCEL NO. 64CE
16	COUNCIL COMMERCE CORPORATION	COUNTY OF ALBANY	NOV. 24, 1975	L 2109 P 215	6.2	
17	CONN REALTY CORPORATION	COUNTY OF ALBANY	DEC. 30, 1977	L 2143 P 1061	0.3	LAND SWAP; SEE PARCEL NO. 58C
18	JOHN A. AND ELIZABETH ANN HUBAN	COUNTY OF ALBANY	JUNE 20, 1979	L 2171 P 407	0.6	
19	CATHERINE M. FISH	COUNTY OF ALBANY	FEB. 3, 1980	L 2183 P 309	6.1	
20	TOWN OF COLONIE	COUNTY OF ALBANY	MAR. 18, 1980	L 2185 P 1149	6.8	CORRECTIVE DEED - 2004 / 337
21	ROBERT W., SR. AND CATHERINE S. HACKEL	COUNTY OF ALBANY	MAY 29, 1981	L 2206 P 317	0.3	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
22	ROBERT W. HACKEL	COUNTY OF ALBANY	MAY 29, 1981	L 2206 P 319	0.4	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
23	HONIGSBaum S INC., ET AL.	COUNTY OF ALBANY	OCT. 1, 1981	L 2185 P 1025	4.7	ACQUIRED BY EXISTENT BOROUGH. COURT RECORDS INDEX NO. 8891-181. F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09. ALSO, PREV. AVIGATION EASEMENT L. 1643 P. 481
24	CAROLINE B. KNAPP	COUNTY OF ALBANY	OCT. 7, 1981	L 2213 P 839	1.0	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
25	HELMUT L. AND GLORIA SALISBURY SCHWEICHEL	COUNTY OF ALBANY	JULY 14, 1982	L 2225 P 701	4	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
26	ESTATE OF IRVING I. BURRHASTER	COUNTY OF ALBANY	SEPT. 28, 1983	L 2247 P 157	3.5	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
27	JULE VAN VINKLE	COUNTY OF ALBANY	MAR. 9, 1984	L 2257 P 479	0.5	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
28	V. GLENN AND MARGARET A. BALDWIN	COUNTY OF ALBANY	JAN. 4, 1985	L 2276 P 403	1	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
29	MICHAEL J. GERRITY AND OTHERS	COUNTY OF ALBANY	JUNE 28, 1985	L 2294 P 995	0.3	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
30	MARY BEER	COUNTY OF ALBANY	NOV. 25, 1985	L 2297 P 865	0.4	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
31	HARRY M. KELLY AND RUTH C. BARBAGALLO	COUNTY OF ALBANY	JAN. 29, 1986	L 2303 P 159	0.3	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
32	JOHN E. AND THEA M. GRAHAM	COUNTY OF ALBANY	MAR. 5, 1986	L 2305 P 309	0.5	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
33	FOSTER C. AND DOROTHY A. GOODALE	COUNTY OF ALBANY	APR. 9, 1986	L 2308 P 123	0.5	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-07-85
34	DR. BASAVARAJA GREKONDY	COUNTY OF ALBANY	OCT. 1, 1986	L 2322 P 565	0.4	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
35	ALBANY COUNTY IDA AND COMMAND AIRWAYS, INC.	COUNTY OF ALBANY	NOV. 20, 1986	L 2335 P 729	0.7	
36	TIMOTHY FREDERICK	COUNTY OF ALBANY	DEC. 31, 1986	L 2328 P 832	0.1	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
37	JAMES T. AND LISA A. HOFFMAN	COUNTY OF ALBANY	JUNE 15, 1990	L 2417 P 285	0.3	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
38	SCOTT A. AND JANET L. MCCLLOUD	COUNTY OF ALBANY	JULY 17, 1990	L 2419 P 593	0.6	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
39	HERBERT AND PATRICIA C. LEICHMAN	COUNTY OF ALBANY	SEPT. 20, 1990	L 2423 P 721	0.7	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
40	LORENZINA MASTROIANI	COUNTY OF ALBANY	SEPT. 21, 1990	L 2423 P 855	0.4	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
41	VIVIAN PAIGE	COUNTY OF ALBANY	OCT. 26, 1990	L 2425 P 1053	0.8	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-09
42	FRANK A. AND DOREN L. VALCIC	COUNTY OF ALBANY	NOV. 27, 1990	L 2427 P 847	0.5	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
43	TOH NING LU AND GWO CHING VANG	COUNTY OF ALBANY	NOV. 30, 1990	L 2427 P 1105	0.6	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
44	DAVID JESHAIR	COUNTY OF ALBANY	DEC. 12, 1990	L 2428 P 845	0.7	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84
45	BODDY W. AND DALE M. UPTON	COUNTY OF ALBANY	JAN. 25, 1991	L 2431 P 335	0.3	F. A. A. NOISE ABATEMENT GRANT; FEDERAL PROJ. NO. 6-36-0001-04-84

NOTE:

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AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 6

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA	REMARKS
46E	HAVELOCK AND LILLIE PRINETT	CITY OF ALBANY	MAY 3, 1940	L 915 P 416	0.4	CLEARANCE EASEMENT
47E	SHAKER RIDGE COUNTRY CLUB, INC.	CITY OF ALBANY	DEC. 28, 1951	L 1296 P 176	107.5	AVIGATION EASEMENT 33-1 PLANE
48C	VERDOLY VOLUNTEER FIRE ASSOCIATION, INC.	CITY OF ALBANY	APR. 4, 1960	L 1645 P 197	7.8	AVIGATION EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
49C	JOSEPH C. AND JULE VANVINKLE	COUNTY OF ALBANY	FEB. 27, 1961	L 1676 P 161	1.5	AVIGATION EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
50C	VILLIAM H. REBUSHEN	COUNTY OF ALBANY	OCT. 2, 1961	L 1700 P 48	17.0	AVIGATION EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
51C	E. VALTER AND ELIZABETH ENGEL	COUNTY OF ALBANY	JULY 15, 1966	L 1875 P 371	27.8	AVIGATION EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
52C	TRI - CITY INDUSTRIES, INC.	COUNTY OF ALBANY	JAN. 6, 1975	L 2093 P 79	57.1	AIR EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY; ALSO SEE PARCEL NO. 68CE
53C	COUNCIL COMMERCE CORPORATION	COUNTY OF ALBANY	DEC. 17, 1975	L 2109 P 267	0.3	AIR EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
54E	JAMES V. AND HELEN COTON	COUNTY OF ALBANY	DEC. 7, 1979	L 2180 P 922	50	AIR EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY; EXCHANGE OF EASEMENTS; SEE PARCEL NO. 69CE
55C	ESTATE OF IRVING F. BURMASTER	COUNTY OF ALBANY	SEPT. 28, 1983	L 2247 P 179	81	AIR EASEMENT; MINIMUM HEIGHT RESTRICTIONS APPLY
56C	ASHFIELD ASSOCIATES	COUNTY OF ALBANY	DEC. 10, 1990	L 2428 P 969	—	30' WIDE EASEMENT FOR WASTE GLYCOL SEWER MAIN
PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC. +/-)	REMARKS
57C	COUNTY OF ALBANY	JOHN F. A. AND LOUISA B. HELLVIG	APR. 3, 1975	L 2096 P 145	0.8	—
58C	COUNTY OF ALBANY	CONH REALTY CORPORATION	DEC. 20, 1977	L 2143 P 1119	0.3	LAND SWAP; SEE PARCEL NO. 17
59C	COUNTY OF ALBANY	TOWN OF COLONIE	APR. 2, 1980	L 2185 P 1153	2.4	SEE PARCEL NO. 70CE
60C	COUNTY OF ALBANY	PEPSI-COLA ALBANY BOTTLING CO, INC.	NOV. 2, 1982	L 2230 P 1035	4.8	SUBJECT TO RESTRICTIVE COVENANTS; ALSO, SEE PARCEL NO. 69CE
61C	COUNTY OF ALBANY	THE PEOPLE OF THE STATE OF NEW YORK	AUG. 27, 1984	L 2268 P 193	3.6	SUBJECT TO RIGHTS OF REVERTER TO COUNTY OF ALBANY
62C	COUNTY OF ALBANY	CONRAD AIRWAYS, INC.	OCT. 30, 1986	L 2325 P 723	0.4	SEE PARCEL NO. 71CE
63CE	COUNTY OF ALBANY	NIAGARA MOHAWK POWER CORP.	DEC. 13, 1965	L 1858 P 341	—	10' WIDE RIGHT OF WAY AND EASEMENT FOR GAS MAIN
64CE	LOUISA B. AND JOHN F. A. HELLVIG	TOWN OF COLONIE	NOV. 19, 1973	L 2062 P 267	—	SANITARY SEWER EASEMENT
65CE	COUNTY OF ALBANY	TOWN OF COLONIE	DEC. 3, 1973	L 2075 P 263	—	SANITARY SEWER EASEMENT
66CE	COUNTY OF ALBANY	TOWN OF COLONIE	DEC. 3, 1973	L 2075 P 266	—	SANITARY SEWER EASEMENT
67CE	COUNTY OF ALBANY	TOWN OF COLONIE	DEC. 3, 1973	L 2075 P 323	—	SANITARY SEWER EASEMENT
68CE	COUNTY OF ALBANY	TRI-CITY INDUSTRIES, INC.	JAN. 6, 1975	L 2093 P 79	—	EASEMENT AND RIGHT OF WAY FOR INGRESS, EGRESS AND UTILITIES INSTALLATION; ALSO, SEE PARCEL NO. 52C
69CE	COUNTY OF ALBANY	JAMES V. AND HELEN COTON	DEC. 7, 1979	L 2180 P 922	—	EASEMENT AND RIGHT OF WAY FOR INGRESS, EGRESS AND UTILITIES INSTALLATION; CORRECTIVE DEED L 2230 P 1035 ISSUED NOV. 2, 1982 TO PEPSI-COLA ALBANY BOTTLING CO, INC. OVER SAME PARCEL; ALSO SEE PARCEL NO. 60C
70CE	COUNTY OF ALBANY	TOWN OF COLONIE	APR. 2, 1980	L 2185 P 1153	—	PROTECTIVE EASEMENT AND WATER MAIN EASEMENT; ALSO, SEE PARCEL 57C
71CE	COUNTY OF ALBANY	CONRAD AIRWAYS, INC.	OCT. 30, 1986	L 2325 P 723	—	DRAINAGE EASEMENT AND RIGHT TO CLEAR EXISTING DITCH FOR DRAINAGE; ALSO, SEE PARCEL 62C
72CE	COUNTY OF ALBANY	TOWN OF COLONIE	OCT. 26, 1990	L 2427 P 79	—	WATER MAIN EASEMENT
73R	COUNCIL COMMERCE CORPORATION	COUNTY OF ALBANY	NOV. 24, 1975	L 2109 P 221	—	RESTRICTIVE COVENANTS ON THIS PARCEL CONCERNING AIR AND NOISE POLLUTION
74	EUGENE P. DEVINE, CO. TREAS. FOR THE COUNTY OF ALBANY	COUNTY OF ALBANY	SEPT. 14, 1966	L 1883 P 51	0.9	FORMERLY OWNED BY EMILY HARGRAVES. ALBANY COUNTY FORECLOSED FOR DELINQUENT TAXES. JURISDICTION REPUTEDLY TRANSFERRED FROM ALBANY CO. REAL PROPERTY TO ALBANY CO. AIRPORT FEB. 1987.

NOTE:

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AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 7

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC +/-)	REMARKS
75	RONALD A. MINCH & LEATRICE M. FONGA	COUNTY OF ALBANY	OCT. 10, 1991	L2446 P.574	----	8.03-1-53
76	DOUGLAS H. & DOROTHY R. GADY	COUNTY OF ALBANY	SEPT. 19, 1991	L2445 P. 33	----	8.03-1-52
77	SACHA F. PERCENT	COUNTY OF ALBANY	JUNE 28, 1993	L2465 P. 501	----	18.00-2-21
78	JACK C.F. JANG	COUNTY OF ALBANY	MAR. 22, 1991	L2434 P. 241	----	18.00-2-20
79	MYONNE SCAMBELLURI	COUNTY OF ALBANY	SEPT. 2, 1993	L2491 P. 669	----	18.00-2-18
80CE	COUNTY OF ALBANY	N.Y. POWER & LIGHT CO.	MAY 17, 1928	L811 P. 74	----	PARCEL 2 / ELEC LINE ESMT.
81CE	LOUIS & ANNA SCHULTZ	N.Y. POWER & LIGHT CO.	APRIL 11, 1929	L813 P. 275	----	PARCEL 9 / ELEC LINE ESMT.
82CE	LOUIS & ANNA SCHULTZ	N.Y. POWER & LIGHT CO.	APRIL 23, 1929	L825 P. 220	----	PARCEL 17 / ELEC LINE ESMT.
83CE	LOUIS & ANNA SCHULTZ	N.Y. POWER & LIGHT CO.	MARCH 18, 1930	L825 P. 407	----	PARCEL 8 / ELEC LINE ESMT.
84CE	ROBERT P. KELLY	N.Y. POWER & LIGHT CO.	SEPT. 25, 1934	L871 P. 227	----	PARCEL 1 - 50 PINEGROVE / ELEC LINE ESMT.
85CE	JOHN W. HELLING	N.Y. POWER & LIGHT CO.	SEPT. 5, 1935	L873 P. 367	----	PARCEL 13 / ELEC LINE ESMT.
86CE	HARVEY S. & ILLIE M. BAUMES	N.Y. POWER & LIGHT CO.	JAN. 8, 1942	L938 P. 359	----	PARCEL 14 / ELEC LINE ESMT.
87CE	KATHERINE X. RUF	N.Y. POWER & LIGHT CO.	JUNE 10, 1942	L938 P. 361	----	PARCEL 19 / ELEC LINE ESMT.
88CE	HARVEY S. & ILLIE M. BAUMES	N.Y. POWER & LIGHT CO.	DEC. 28, 1951	L1298 P. 75	----	PARCEL 1 / ELEC LINE ESMT.
89CE	JOHN HELLING	N.Y. TELEPHONE CO.	DEC. 21, 1951	L1300 P. 103	----	PARCEL 15 / TEL LINE ESMT.
90CE	FRANCIS E. LOGAN	N.Y. TELEPHONE CO.	MAY 13, 1960	L1659 P. 217	----	PARCEL 1 / U/G TEL ESMT.
91CE	WILLIAM H. REBUSCHEN	LATHAM WATER DISTRICT	AUG. 8, 1961	L1692 P. 231	----	PARCEL 50E / WATER LINE ESMT.
92CE	COUNTY OF ALBANY	NIAGARA MOHAWK POWER CORP.	JUNE 14, 1968	L1858 P. 337	----	PARCEL 47E / GAS LINE ESMT.
93CE	COUNTY OF ALBANY	CITY OF WATERVLIET, N.Y.	AUG. 10, 1968	L1879 P. 313	----	PARCEL 1 / WATER LINE ESMT.
94CE	THEODORE & MARJORIE PRINCE	NIAGARA MOHAWK POWER CORP.	OCT. 28, 1968	L1858 P. 23	----	PARCEL 12 / GAS LINE ESMT.
95CE	JAMES RADLEY	N.Y. TELEPHONE CO.	AUG. 4, 1968	L1983 P. 185	----	PARCEL 23 / U/G TELEPHONE ESMT.
96CE	A.H. HARRIS & SONS, INC.	N.Y. TELEPHONE CO.	JULY 1, 1970	L2013 P. 18	----	PARCEL 35 / U/G TELEPHONE ESMT.
97CE	THEODORE M. & MARJORIE M. PRINCE	TOWN OF COLOMBE	MAY 11, 1973	L2063 P. 817	----	PARCEL 12 / SEWER LINE ESMT.
98CE	COUNTY OF ALBANY	ANNA, LOUISE, & THERESA RUF	JULY 12, 1974	L2084 P. 335	----	PARCEL 59C / RESERVES INGRESS/EGRESS ESMT.
99CE	MYONNE SCAMBELLURI	TOWN OF COLOMBE	JULY 31, 1975	L2101 P. 189	----	PARCEL 79 / SEWER LINE ESMT.
100CE	COUNTY OF ALBANY	NIAGARA MOHAWK POWER CORP.	JAN. 5, 1977	L2125 P. 631	----	ANN LEE PROP. / U/G ELEC ESMT.
101CE	COUNTY OF ALBANY	TOWN OF COLOMBE	JAN. 19, 1977	L2126 P. 317	----	ALBANY-SHAKER RD / WATER ESMT.
102CE	COUNTY OF ALBANY	NIAGARA MOHAWK POWER CORP.	FEB. 15, 1977	L2127 P. 245	----	PARCEL 2 / ALBANY-SHAKER WEST OF AIRPORT / ELEC LINE ESMT.
103	TURF CONSTRUCTION CO. INC.	COUNTY OF ALBANY	APRIL 11, 1977	L2129 P. 1159	----	18.00-1-6.1
104CE	JOSEPH WUNDERLICH	TOWN OF COLOMBE	NOV. 4, 1977	L2140 P. 1097	----	PARCEL 29 / SEWER
105CE	FRANK MARCUS	NIAGARA MOHAWK & N.Y. TELEPHONE	NOV. 25, 1977	L2142 P. 63	----	PARCELS 1,8,17 / U/G ELEC & TEL ESMT.
106CE	KENNETH A. & BARBARA R. REBUSCHEN	TOWN OF COLOMBE	JUNE 2, 1978	L2150 P. 1059	----	PARCEL 50E / WATER ESMT.
107E	JOHN J. & ELIZABETH A. NUBAN	COUNTY OF ALBANY	JUNE 28, 1979	L2171 P. 415	----	18.00-1-25.1 / AIR ESMT.
1089E	COUNTY OF ALBANY	HARROD SCHULTZ	DEC. 6, 1979	L2180 P. 229	----	RELEASE AIR ESMT.
109E	COUNTY OF ALBANY	JAMES K. COTTON	DEC. 18, 1979	L2180 P. 879	----	18.02-6-63.2
110E	COUNTY OF ALBANY	PEOPLE OF THE STATE OF NEW YORK	AUG. 8, 1980	L2422 P. 76	----	PARCEL 27
111E	COUNTY OF ALBANY	PEOPLE OF THE STATE OF NEW YORK	SEPT. 2, 1980	L2422 P. 976	----	PARCEL 23
112CE	COUNTY OF ALBANY	NIAGARA MOHAWK & N.Y. TELEPHONE	OCT. 24, 1984	L2270 P. 636	----	PARCEL 1 / U/G ELEC & TEL TO HALL AIR
113CE	COUNTY OF ALBANY	COMLUND AIRWAYS, INC.	DEC. 28, 1984	L2274 P. 839	----	PARCEL 1 / FAIRWAY - R.O.W. ESMT.
114CE	COUNTY OF ALBANY	NIAGARA MOHAWK & N.Y. TELEPHONE	MAY 25, 1987	L2330 P. 135	----	PARCEL 1 / U/G TEL, ELEC & GAS ESMT.
115	SHAKER RIDGE COUNTRY CLUB, INC.	COUNTY OF ALBANY	OCT. 4, 1988	L2374 P. 293	----	RESERVES INGRESS/EGRESS ESMT & WATER LINE ESMT.
116CE	COUNTY OF ALBANY	NIAGARA MOHAWK & N.Y. TELEPHONE	MAY 8, 1989	L2383 P. 923	----	PARCEL 1 / U/G ELEC, TEL & GAS ESMT.
117	JAMES J. & SUZANNE RUTKOWSKI	COUNTY OF ALBANY	JUNE 12, 1991	L2438 P. 1057	----	18.00-3-20
118CE	COUNTY OF ALBANY	TOWN OF COLOMBE	JULY 22, 1991	L2441 P. 260	----	PARCEL 25 / SEWER LINE ESMT.
119CE	COUNTY OF ALBANY	TOWN OF COLOMBE	JULY 22, 1991	L2441 P. 270	----	PARCEL 34 / SEWER LINE ESMT.

NOTE:

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1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 8
ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC +/-)	REMARKS
1202E	COUNTY OF ALBANY	TOWN OF COLONE	JULY 22, 1991	L2441 P. 275	----	PARCEL 32 / SEWER LINE ESMT.
1210E	COUNTY OF ALBANY	TOWN OF COLONE	JULY 22, 1991	L2441 P. 279	----	PARCEL 4 / SEWER LINE ESMT.
1220E	COUNTY OF ALBANY	MAGARA MOHAWK & N.Y. TELEPHONE	NOV. 6, 1991	L2448 P. 101	----	PARCEL 1 / U/G ELEC & TEL ESMT.
1230E	COUNTY OF ALBANY	TOWN OF COLONE	NOV. 12, 1991	L2448 P. 1019	----	PARCEL 2 / SEWER LINE ESMT.
1240E	VERDOY VOLUNTEER FIRE ASSOC.	TOWN OF COLONE	NOV. 12, 1992	L2471 P. 1005	----	PARCEL 48E / SEWER LINE ESMT.
1250E	COUNTY OF ALBANY	TOWN OF COLONE	NOV. 12, 1992	L2471 P. 1010	----	PARCEL 40 / SEWER LINE ESMT.
1260E	COUNTY OF ALBANY	TOWN OF COLONE	NOV. 12, 1992	L2471 P. 1014	----	PARCEL 37 / SEWER LINE ESMT.
127	JOSEPH R. & JEAN B. WUNDERLICH	COUNTY OF ALBANY	APRIL 9, 1993	L2481 P. 591	----	18.00-3-5
128E	JOHN J. & EDWARD K. ENGEL	COUNTY OF ALBANY	OCT. 19, 1993	L2494 P. 632	----	30.00-5-1 / AIR ESMT.
129	JEAN A. LAYCO	COUNTY OF ALBANY	MARCH 15, 1994	L2505 P. 110	----	18.00-3-16
1302E	PSYCHIE SCHAUSSBELLURI	TOWN OF COLONE	AUG. 8, 1991	L2443 P. 433	----	PARCEL 79 / SEWER LINE ESMT.
131	MARTIN SCHMIDT	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 28, 1993	L2532 P. 208	----	18.00-3-13
132	WYCHE CUSHMAN	COUNTY OF ALBANY	MAY 11, 1993	L2533 P. 619	----	8.03-1-10
133E	ROBERT J. & JUDITH C. ZAPOLSKI	COUNTY OF ALBANY	JUN. 23, 1993	L2527 P. 320	----	8.03-1-48.21 / AIR ESMT.
134E	MICHAEL CHRIS	ALBANY COUNTY AIRPORT AUTHORITY	MAR. 13, 1993	L2530 P. 130	----	18.02-1-3 / AIR ESMT. // REFLED AS L2562 P.815
135E	JANET EMPE-PAINE	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 12, 1993	L2531 P. 721	----	8.03-1-56 / AIR ESMT.
136	INTERMAGNETICS GENERAL CORPORATION	ALBANY COUNTY AIRPORT AUTHORITY	MAR. 12, 1996	L2552 P. 278	----	PORTION OF 18.00-3-24.2
137	ALBANY COUNTY AIRPORT AUTHORITY	COUNTY OF ALBANY	JUNE 21, 1996	L2559 P. 863	----	PORTION OF 18.00-3-24.2
138E	MICHAEL F. & GERALD E. MANGONE	ALBANY COUNTY AIRPORT AUTHORITY	JULY 30, 1996	L2561 P. 115	----	18.00-2-23 / AIR ESMT. (REF. 49E - VAN MONTLE)
139	JOYCE E. GALLUP	ALBANY COUNTY AIRPORT AUTHORITY	NOV.1, 1996	L2562 P. 772	----	18.00-3-12
140	WALTER K. & STANLEY DISTEFANO	ALBANY COUNTY AIRPORT AUTHORITY	JULY 14, 1995	L2589 P. 65	----	18.00-3-30/IN 2448-95 R.A. NO. 0195 041876
141	DAVID J. KAUSER	COUNTY OF ALBANY	SEPT. 4, 1996	L2564 P. 969	----	18.00-2-30
142	COUNTY OF ALBANY	DAVID J. KAUSER	SEPT. 9, 1996	L2564 P. 1021	----	18.00-2-31 & PORTION OF 18.00-2-29 (REF. 21 & 22)
143	BUDLONG ENTERPRISES, INC.	ALBANY COUNTY AIRPORT AUTHORITY	1996	-----	----	18.00-3-21.2 (EINVENT DOMAN)
144	JACKSON L. & RUTH B. SOTHERN	ALBANY COUNTY AIRPORT AUTHORITY	1996	-----	----	18.00-3-24.12 (EINVENT DOMAN)
1450E	COUNTY OF ALBANY	TOWN OF COLONE	MARCH 26, 1996	L2553 P. 442	----	WATER LINE EASEMENT - FUEL FARM
146E	LORRAINE B. STAMANSKI ET AL.	COUNTY OF ALBANY	AUGUST 3, 1993	L2555 P. 962	----	8.03-1-49 / AVIGATION EASEMENT
147L	ALBANY COUNTY AIRPORT AUTHORITY	CELCO PARTNERSHIP	MAY 21, 1996	L2580 P. 420	----	LEASE AGREEMENT - WITHIN TERMINAL BUILDING
----	COUNTY OF ALBANY	ALBANY COUNTY AIRPORT AUTHORITY	JULY 2, 1996	L2581 P. 918	----	AIRPORT LEASE AGREEMENT
148E	ANDREW EMPE	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 3, 1996	L2562 P. 269	----	8.03-1-57 / AVIGATION EASEMENT / L2562 P. 298
149E	ANNE MARIE DENARDEN	COUNTY OF ALBANY	SEPT. 14, 1996	L2562 P. 769	----	8.03-1-50 / AVIGATION EASEMENT
150E	MEL WILDMAN	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 22, 1996	L 2563 P. 119	----	18.02-1-1 / AVIGATION EASEMENT
151E	NICHOLAS L. & VERA M. FRANGELLA	COUNTY OF ALBANY	APRIL 23, 1993	L2485 P. 354	----	PORTION OF 8.03-1-48.1/AVIGATION EASEMENT
152E	ELIZABETH & CHRISTOPHER A. AMBROSE	COUNTY OF ALBANY	MAY 4, 1993	L2485 P. 361	----	8.03-1-47/AVIGATION EASEMENT
153E	JAMES C. ANDERSON	COUNTY OF ALBANY	APRIL 27, 1993	L2485 P. 368	----	PORTION OF 18.00-2-11/AVIGATION EASEMENT
154E	PAUL J. CITONE	COUNTY OF ALBANY	JUNE 16, 1993	L 2585 P. 574	----	8.03-1-45/AVIGATION EASEMENT
155E	JOHN GEROME, JR.	COUNTY OF ALBANY	SEPT. 29, 1993	L2493 P. 891	----	PORTION OF 30.00-5-10/AVIGATION EASEMENT
156E	JAMES C. ANDERSON, JR.	COUNTY OF ALBANY	AUG. 3, 1993	L2493 P. 888	----	18.00-2-11/AVIGATION EASEMENT
157E	ESTELLE J. ELKA	COUNTY OF ALBANY	SEPT. 29, 1993	L2495 P. 549	----	8.03-1-46/AVIGATION EASEMENT
158E	PAUL J. CITONE	COUNTY OF ALBANY	SEPT. 29, 1993	L2496 P. 770	----	8.03-1-45/AVIGATION EASEMENT
159E	ELMER S. FRIEDBERG & FAYE SCOTT	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 8, 1993	L2504 P. 835	----	18.00-2-13/AVIGATION EASEMENT
160E	MICHAEL F. & GERALD E. MANGONE	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 13, 1995	L2485 P. 361	----	18.00-2-23/AVIGATION EASEMENT

NOTE:

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1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 9

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC. +/-)	REMARKS
161L	DOUGLAS J. LUSTIG/METRO AIRLINES INC	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 18, 1996	L.2571 P. 631	---	LEASE AGREEMENT - BROOKWAY AIR, INC. FACILITY
162	LOHMEYER & SYMANSKI	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 28, 1993	L.3496 P. 770	---	8.03-1-49 (LEASE)
163C	ALBANY COUNTY AIRPORT AUTHORITY	COUNTY OF ALBANY	JUNE 19, 1996	L.2573 P. 172	---	18.00-3-21.2, 24.12, & 24.22
164	MICHAEL F. & GORDON E. MANGIONE	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 25, 1997	L.2578 P. 275	---	18.00-2-23
165	CHERE K. OWIT	ALBANY COUNTY AIRPORT AUTHORITY	JULY 2, 1997	L.2582 P. 391	---	18.00-4-22
166	CHARLES F., JR. & DOROTHY A. LITTLE	ALBANY COUNTY AIRPORT AUTHORITY	JULY 23, 1997	L.2583 P. 699	---	30.00-3-20
167	EDWARD F. DEXTRAZE	ALBANY COUNTY AIRPORT AUTHORITY	JULY 29, 1997	L.2583 P. 1087	---	30.00-3-19
168	CARLSBURY CONZALEZ	ALBANY COUNTY AIRPORT AUTHORITY	JULY 29, 1997	L.2583 P. 1122	---	30.00-3-25
169	1500 CENTRAL AVENUE ASSOCIATES	ALBANY COUNTY AIRPORT AUTHORITY	JULY 17, 1997	L.2584 P. 442	---	18.00-4-25.1
170E	KEN C., RICH J. & KEN A. REBUSMEN	ALBANY COUNTY AIRPORT AUTHORITY	AUG. 15, 1995	L.2587 P. 876	---	PORTION OF 18.00-3-1/AVIGATION EASEMENT
171	DLEEN HALL	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 12, 1997	L.2589 P. 32	---	18.00-4-20
172	ANTA A. MILLER & FRED H. BARRON	ALBANY COUNTY AIRPORT AUTHORITY	NOV. 12, 1997	L.2590 P. 1035	---	30.00-3-21.1
173	ANTA A. MILLER & FRED H. BARRON	ALBANY COUNTY AIRPORT AUTHORITY	NOV. 12, 1997	L.2590 P. 1037	---	30.00-3-21.2
174E	GEORGE F. BURRMASER	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 1995	L.2592 P. 17	---	8.03-1-65/AVIGATION EASEMENT/AL. 5541-95 R/L NO. 0195 043368
174E	GEORGE F. BURRMASER	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 1995	L.2592 P. 21	---	8.03-1-65/AVIGATION EASEMENT/AL. 5543-95 R/L NO. 0195 043369
175E	EDWARD L. SR. & MAY F. BURRMASER	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 1995	L.2592 P. 25	---	8.03-1-65/AVIGATION EASEMENT/AL. 5542-95 R/L NO. 0195 043367
176	WACENT L. COLELLO	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 31, 1997	L.2594 P. 145	---	30.00-3-22
177	ELIZABETH R. SCHWENBERGER	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 21, 1998	L.2595 P. 388	---	18.00-2-38
178	ELIZABETH R. SCHWENBERGER	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 20, 1998	L.2595 P. 392	---	18.00-2-40
179	WALTER H. HUBBARD	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 10, 1998	L.2600 P. 735	---	30.00-3-29
180	NICHOLAS L. & VERA M. FRANGELLA	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 27, 1998	L.2601 P. 905	---	8.03-1-68.1
181	BERNARD MARTINESE	ALBANY COUNTY AIRPORT AUTHORITY	JULY 22, 1998	L.2608 P. 35	---	18.00-3-7
182	DAVID P., JR. & CYNTHIA J. ALLEN	ALBANY COUNTY AIRPORT AUTHORITY	JULY 23, 1998	L.2609 P. 137	---	8.03-1-69
183E	JOSEPH C. & GLADYS M. DONAWICK	ALBANY COUNTY AIRPORT AUTHORITY	JULY 17, 1995	L.2609 P. 102	---	8.03-1-63/AVIGATION EASEMENT/AL. 2291-95 R/L NO. 0195 041804
184	WIL J. DONAWICK & BARB J. SCHLEUSE	ALBANY COUNTY AIRPORT AUTHORITY	AUG. 31, 1998	L.2611 P. 404/406	---	8.03-1-63
185	MASTA M. FROCH	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 18, 1998	L.2612 P. 584	---	18.00-3-11
186	THE VERDOP FIRE DEPARTMENT	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 28, 1998	L.2613 P. 208	---	18.00-2-26 & 27
187E	THE VERDOP FIRE ASSOCIATION	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 1995	L.2613 P. 485	---	18.00-2-26/AVIGATION EASEMENT/AL. 5602-95 R/L NO. 0195 043384
188E	THE VERDOP FIRE DEPARTMENT	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 1995	L.2613 P. 490	---	18.00-2-27/AVIGATION EASEMENT/AL. 5603-95 R/L NO. 0195 043385
189	JAMES F. & TAMMY L. FERMANOU	ALBANY COUNTY AIRPORT AUTHORITY	NOV. 6, 1998	L.2616 P. 549	---	30.00-3-17
1900E	ALBANY COUNTY AIRPORT AUTHORITY	TOWN OF COLONE	NOV. 23, 1998	L.2618 P. 48	---	ENCUMBRANCE ON UTIL. EASEMENT/AGREEMENT- PORTION OF 72E
191	REBUSMEN'S FARM	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 5, 1999	L.2620 P. 530	---	18.00-3-1
192	ROBIN P. ZOLLER	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 13, 1999	L.2621 P. 19	---	30.00-3-18
193	BERNARD & MARY MARTINESE	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 16, 1999	L.2623 P. 623	---	18.00-3-51
194	MARY MARTINESE	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 16, 1999	L.2623 P. 625	---	18.00-3-46, 47, 48
195E	VILLAGE SQUARE OF PENNA, INC.	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 27, 1998	L.2626 P. 481	---	PORTIONS OF 30.00-5-5 & 8/AVIGATION EASEMENT
196E	PAUL C. & RUSSELL & NANCY RUSSELL	ALBANY COUNTY AIRPORT AUTHORITY	JULY 17, 1995	L. 2734 P. 694	0.7	8.03-1-58/AVIGATION EASEMENT/AL. 2298-95 R/L NO. 0195 041811
197E	CHARLES DENNISON	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 28, 1999	L. 2642 P. 601	---	18.02-1-2/AVIGATION EASEMENT/AL. 5541-95 R/L NO. 0195 043366
198E	BET-LOG INCORPORATED	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 28, 1999	L. 2642 P. 599	---	18.00-2-25/AVIGATION EASEMENT/AL. 5540-95 R/L NO. 0195 043365
199E	ROBERT P. BUFE, JR. & JEAN M. BUFE	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 21, 2000	L. 2658 P. 512	---	18.00-2-12/AVIGATION EASEMENT/AL. 6323-95 R/L NO. 0195 043722
200	CARLOS S. TEJERA, ET. AL.	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 9, 2001	L. 2692 P. 860	.7	8.03-1-68 FEE PARCEL PREVIOUSLY PARCEL NO. 200E
201	KAREN BAYRO, ET. AL.	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 18, 2000	L. 2672 P. 50	0.5	18.00-3-15
202	KAYAN HOLDINGS, L.L.C.	ALBANY COUNTY AIRPORT AUTHORITY	JULY 24, 2000	L. 2661 P. 239	1.1	8.03-1-47

NOTE:

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1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 10

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC +/-)	REMARKS
203	VELLAND BROS., INC.	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 20, 2000	L 2685 P. 582	0.4	30.00-3-16
204	VELLAND BROS., INC.	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 20, 2000	L 2685 P. 586	1.8	30.00-3-15
205	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	2.5	18.00-3-37.12
206	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-37.2
207	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-31.2
208	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-35
209	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-32
210	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-31
211	DAVID J. KAUSER & EILEEN JANET KAUSER	ALBANY COUNTY AIRPORT AUTHORITY	JULY 3, 2001	L 2684 P. 1079	---	18.00-3-31.12
212	NANCY A. KREUZLER	ALBANY COUNTY AIRPORT AUTHORITY	AUG. 21, 2001	L 2689 P. 74	2.7	18.03-1-31
213	MARCELLO DIANGELIS	ALBANY COUNTY AIRPORT AUTHORITY	SEPT. 20, 2001	L 2692 P. 1069	0.6	30.00-3-30
214	THOMAS H. BURHAM, ET AL.	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 7, 2001	L 2698 P. 831	0.4	30.00-3-28
215	JAMES G. & HELEN J. ESPEY	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 6, 2001	L 2698 P. 1067	0.3	30.00-3-27
216	CARVIS MORTGAGE TRUST	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 10, 2002	L 2684 P. 1079	0.6	30.00-3-12.1
217	CARVIS MORTGAGE TRUST	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 10, 2002	L 2684 P. 1079	0.9	30.00-3-12.2
218	CARVIS MORTGAGE TRUST	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 10, 2002	L 2684 P. 1079	0.3	30.00-3-31.1
219	CARVIS MORTGAGE TRUST	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 10, 2002	L 2684 P. 1079	0.8	30.00-3-31.2
220	CARL E. TOLNEY	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 10, 2002	L 2700 P. 848	10.1	30.00-3-13
221	RICHARD L. & ELLEN E. SCHMIDT	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 10, 2002	L 2707 P. 632	0.4	30.00-3-26
222	ALBANY COUNTY AIRPORT AUTHORITY	N.Y.S. DEPARTMENT OF TRANSPORTATION	APRIL 10, 2002	L 2709 P. 431	---	NOTICE OF APPROPRIATION / ALBANY-SHAKER ROAD MAP NO. 225P-1, PARCELS 239 & 240
223	ALBANY COUNTY AIRPORT AUTHORITY	N.Y.S. DEPARTMENT OF TRANSPORTATION	APRIL 10, 2002	L 2709 P. 432	---	NOTICE OF APPROPRIATION / ALBANY-SHAKER ROAD MAP NOS. 215, 225, 227, 228, 229, 230, 231 & 231 PARCEL NOS. 181, 229, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

NOTE:

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1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 11
ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC +/-)	REMARKS
240	MAK LEASING, LLC	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 13, 2004	L 2782 P. 306	0.8	18.00-2-32.112
241	ALBANY COUNTY AIRPORT AUTHORITY	MAK LEASING, LLC	OCT. 13, 2004	L 2787 P. 258	0.8	18.00-2-37.111
242	SANDRA M. D'AMATO & MATTHEW J. KELLY	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 15, 2004	L 2787 P. 1066	1.1	08.03-1-11
243	ANDREW S. EMPIRE	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 29, 2006	L 2838 P. 385	0.8	8.03-1-58
244	GENERAL STEEL FABRICATORS, INC.	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 13, 2003	L 2804 P. 773	12.9	30.00-3-21 & 30.00-3-38
245	GENERAL STEEL FABRICATORS, INC.	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 13, 2003	L 2804 P. 777	0.1	30.00-3-35
246	ALBANY COUNTY AIRPORT AUTHORITY	COUNTY OF ALBANY	JULY 13, 2003	L 2808 P. 584	24.0	LANDS TO BE INCLUDED IN AIRPORT LEASE AGREEMENT OLD ALBANY SHAKER ROAD & ALBANY-SHAKER ROAD
247	TOWN OF COLONE	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 11, 2006	L 2819 P. 1080	1.1	30.00-3-79 (PORTION OF FORMER WATERILET-SHAKER ROAD)
248	FALLOW REALTY, LLC	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 26, 2006	L 2843 P. 350	1.6	8.03-1-48.221/AVGATION EASEMENT
249	FALLOW REALTY, LLC	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 26, 2006	L 2843 P. 355	1.6	8.03-1-48.222
250	INTERMAGNETIC GENERAL CORPORATION	ALBANY COUNTY AIRPORT AUTHORITY	AUG. 17, 2007	L 2857 P. 1085	7.0	PORTION OF 18.00-3-34.2/AVGATION EASEMENT
251	MARTHA E. JONES	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 12, 2007	L 2882 P. 1153	0.4	18.00-2-15
252	TOWN OF COLONE	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 7, 2007	L 2906 P. 74	8.4	8.03-1-59
253	JENNIFER A. NOL	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 14, 2008	L 2908 P. 756	1.1	08.03-1-67
253	JENNIFER A. NOL	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 14, 2008	L 2908 P. 756	1.1	08.03-1-67/AVGATION EASEMENT
254	JENNIFER A. NOL	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 14, 2008	L 2908 P. 756	0.5	08.03-1-67/CONSERVATION EASEMENT
255	JENNIFER A. NOL	ALBANY COUNTY AIRPORT AUTHORITY	JAN. 14, 2008	L 2911 P. 164	0.6	08.03-1-50
256	MTA BUILDING	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 25, 2008	L 2916 P. 728	12.0	18.00-3-23 18.00-3-24.1 & 18.00-3-26
257	PAUL C. & NANCY RUSSELL	ALBANY COUNTY AIRPORT AUTHORITY	MAY 8, 2008	L 2919 P. 836	7.8	08.03-1-58.2 (PORTION OF FORMER 08.03-1-58)
258	ALBANY COUNTY AIRPORT AUTHORITY	PAUL C. & NANCY RUSSELL	MAY 5, 2008	L 2919 P. 717	8.4	08.03-1-58.1 (FORMERLY 08.03-1-58)
259	ALBANY COUNTY AIRPORT AUTHORITY	PAUL C. & NANCY RUSSELL	MAY 5, 2008	L 2919 P. 717	1.1	08.03-1-58.1 (FORMERLY 08.03-1-11)
260	PAUL C. & NANCY RUSSELL	ALBANY COUNTY AIRPORT AUTHORITY	MAY 8, 2008	L 2919 P. 754	16.7	08.03-1-58/AVGATION EASEMENT
261	MMV LTD. - MARK FLEISCHER G.M.	ALBANY COUNTY AIRPORT AUTHORITY	----	----	4.0	18.00-1-43.32/AVGATION EASEMENT(PROPOSED)
262	BRITISH AMERICAN, LLC	ALBANY COUNTY AIRPORT AUTHORITY	----	----	42.8	18.00-1-43.31/AVGATION EASEMENT(PROPOSED)
263	SHAKER RIDGE COUNTRY CLUB, INC.	ALBANY COUNTY AIRPORT AUTHORITY	----	----	170.6	18.00-1-43.1/AVGATION EASEMENT(PROPOSED)
264	ROSEWOOD SHAKER RIDGE, LLC	ALBANY COUNTY AIRPORT AUTHORITY	----	----	17.3	18.00-1-43.2/AVGATION EASEMENT(PROPOSED)
265	BRITISH AMERICAN, LLC	ALBANY COUNTY AIRPORT AUTHORITY	----	----	11.0	18.00-1-43.2/AVGATION EASEMENT(PROPOSED)
266	HELVORY GARDENS, INC.	ALBANY COUNTY AIRPORT AUTHORITY	----	----	194.3	18.00-1-44/AVGATION EASEMENT(PROPOSED)
267	BOCES	ALBANY COUNTY AIRPORT AUTHORITY	----	----	12.9	30.00-1-1/AVGATION EASEMENT(PROPOSED)
268	JOSEPH H. & FRANCES A. SCHMIDT	ALBANY COUNTY AIRPORT AUTHORITY	----	----	1.31	17.04-2-8/AVGATION EASEMENT(PROPOSED)
269	SUZAN A. LANZA	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.8	17.04-2-10/AVGATION EASEMENT(PROPOSED)
270	MICHAEL S. GERONE	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.7	17.04-2-17.1/AVGATION EASEMENT(PROPOSED)
271	MARIA A. GRIMAL SISTRI	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.3	17.04-2-18/AVGATION EASEMENT(PROPOSED)
272	JOHN G. POTRALLA, JR.	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-19/AVGATION EASEMENT(PROPOSED)
273	LEONARD F. & FRANCES G. HESON	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-20/AVGATION EASEMENT(PROPOSED)
274	WILLIAM J. & JEANNE B. KELLEY	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-21/AVGATION EASEMENT(PROPOSED)
275	STEPHEN & BARBARA QUAY	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-22/AVGATION EASEMENT(PROPOSED)
276	ANNE P. CALLOHMY & PETER E. PALMER	ALBANY COUNTY AIRPORT AUTHORITY	----	----	2.9	17.04-2-33/AVGATION EASEMENT(PROPOSED)
277	MICHAEL M. MASTROPETRO	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-45/AVGATION EASEMENT(PROPOSED)
278	RONALD E. & SHIRLEY NEWTON PHILLIPS	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-2-46/AVGATION EASEMENT(PROPOSED)
279	GREGORY C. & KATHLEEN M. CHUDZINSKI	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.3	17.04-2-48/AVGATION EASEMENT(PROPOSED)
280	CRUE & BARBARA PHILSEN AND EVELYN POWERS	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-15/AVGATION EASEMENT(PROPOSED)
281	PATRICK J. BOLOCH	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.8	17.04-10-16/AVGATION EASEMENT(PROPOSED)

NOTE:

THIS MAP AND LAND INVENTORY DEED TABULATION REPRESENTS A COMPILED LIST OF LANDS, PARCELS AND PROPERTIES OF THE ALBANY COUNTY AIRPORT AUTHORITY PREPARED FROM DEEDS OF RECORD, LAND SURVEY MAPS, LAND LEASE DOCUMENTS, HIGHWAY RIGHT-OF-WAY MAPS, AND OTHER LAND RECORD SOURCES PROVIDED TO L. SPINNEY & ASSOCIATES.

1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 12
ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK

PARCEL NO.	GRANTOR	GRANTEE	DEED DATE	RECORDED	AREA (AC +/-)	REMARKS
282E	TERRENCE M. & BARBARA J. SHIELDS	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.5	17.04-10-12/AVIGATION EASEMENT(PROPOSED)
283E	MARY A. & ROBIN J. GREENE	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-18/AVIGATION EASEMENT(PROPOSED)
284E	MORRIS & ATTOMI KAZUNORO	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-19/AVIGATION EASEMENT(PROPOSED)
285E	JAMES P., JR. & MAUREEN A. KELLY	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-21/AVIGATION EASEMENT(PROPOSED)
286E	RONALD E. BANELUCO & MARY C. BARTON	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-23/AVIGATION EASEMENT(PROPOSED)
287E	LUD & MARIA S. DEMITTO	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.5	17.04-10-25/AVIGATION EASEMENT(PROPOSED)
288E	CHARLES DAVID & ROSEMARIE S. SORDANOUS	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.8	17.04-10-26/AVIGATION EASEMENT(PROPOSED)
289E	FRED C. SPANONDA & MARY C. ZOBIE	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.6	17.04-10-27/AVIGATION EASEMENT(PROPOSED)
290E	PATRICIA E. FUSCO	ALBANY COUNTY AIRPORT AUTHORITY	----	----	0.4	17.04-10-28/AVIGATION EASEMENT(PROPOSED)
291	SHAKER RIDGE COUNTRY CLUB, INC.	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 3, 2008	L 2933 P. 589	4.2	18.00-1-43.4
292E	COUNTY OF ALBANY	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 17, 2005	L 2919 P. 541	----	SANITARY SEWER EASEMENT(MARY LEE HOWE)
293	CUPIELL HOLDING CORPORATION	ALBANY COUNTY AIRPORT AUTHORITY	JUNE 5, 2008	L 2932 P. 788	0.8	18.03-1-30
294	ALBANY CO. DEPT. OF MANAGEMENT & BUDGET	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 28, 2011	L 3003 P. 658	---	30.00-5-1/838 ALBANY SHAKER ROAD
295	688 SHAKER ROAD LLC & NALA PROPERTIES INC	ALBANY COUNTY AIRPORT AUTHORITY	MAY 24, 2011	L 3006 P. 67	0.2	30.00-5-2/838 ALBANY SHAKER ROAD
296	JEFFREY BURMASTER	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 23, 2011	L 2989 P. 1008	1.8	08.03-1-66/9 BURMASTER ROAD
297	GEORGE F. BURMASTER	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 4, 2011	L 3002 P. 401	1.4	08.03-1-65/13 BURMASTER ROAD (WITH LIFE ESTATE) CORRECTIVE DEED L. 3038 P. 558
298	GEORGE E. LONGHURST	ALBANY COUNTY AIRPORT AUTHORITY	----	----	1.4	08.03-1-62/29 BURMASTER ROAD (PENDING NOISE ACQUISITION)
299	PAUL & JEANNE PETZOLD	ALBANY COUNTY AIRPORT AUTHORITY	----	----	2.3	08.03-1-61/27 BURMASTER ROAD (PENDING NOISE ACQUISITION)
300	STANLEY B. & PATRICIA A. HOKS	ALBANY COUNTY AIRPORT AUTHORITY	----	----	---	18.00-3-18/6 KELLY ROAD (PENDING NOISE ACQUISITION)
301	GEORGE F. & JEFFREY G. BURMASTER	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 28, 2011	L 3002 P. 398	11.4	PORTION OF 08.04-1-52.1/4120 RIVER ROAD
302	FREDERICK P. & THOMAS L. STODER	ALBANY COUNTY AIRPORT AUTHORITY	----	----	---	18.00-2-41.1/42 SICKER ROAD (PENDING NOISE ACQUISITION)
303	MARGARET K. GIBSON, ET AL	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 12, 2010	L 2971 P. 862	1.9	18.00-2-11/1040 TROY-SCHENECTADY ROAD
304	JOHN K. ENGEL & EDWARD M. ENGEL, III	ALBANY COUNTY AIRPORT AUTHORITY	NOV. 5, 2009	L 2963 P. 352	44.4	30.00-5-1/882 ALBANY-SHAKER ROAD
305E	MEMORY GARDENS, INC.	ALBANY COUNTY AIRPORT AUTHORITY	NOV. 24, 2010	L 2983 P. 819	58.2	PORTION OF 18.00-1-14/AVIGATION EASEMENT
306L	ALBANY COUNTY AIRPORT AUTHORITY	CELLO PARTNERSHIP	NOV. 28, 2010	L 3000 P. 563	----	LEASE AGREEMENT - WITHIN TERMINAL BUILDING
307	ALBANY COUNTY AIRPORT AUTHORITY	JEFFREY G. & CHRISTINE BURMASTER	MARCH 28, 2011	L 3002 P. 255	---	PORTION OF 8.03-1-63
308E	GEORGE & JEFFREY BURMASTER	ALBANY COUNTY AIRPORT AUTHORITY	MARCH 4, 2011	L 3002 P. 390	18.3	PORTION OF 8.04-1-52.1/AVIGATION EASEMENT
309	TOWN OF COLONE	ALBANY COUNTY AIRPORT AUTHORITY	AUG. 11, 2011	L 3012 P. 808	1.9	18.14-3-10/25 URCA AVENUE
310E	ALBANY COUNTY AIRPORT AUTHORITY	TOWN OF COLONE	AUG. 11, 2011	L 3012 P. 808	1.9	18.14-3-10/25 URCA AVENUE/UTILITY EASEMENT
311	ALBANY COUNTY AIRPORT AUTHORITY	388 OLD NISKAYUNA ROAD LLC	OCT. 31, 2011	L 3018 P. 159	2.5	18.00-3-51 & 48/388 OLD NISKAYUNA ROAD & 172 SICKER ROAD
312E	388 OLD NISKAYUNA ROAD LLC	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 31, 2011	L 3018 P. 159	2.5	18.00-3-51 & 48/AVIGATION EASEMENT
313E	JOHN K. ENGEL & EDWARD M. ENGEL, III	ALBANY COUNTY AIRPORT AUTHORITY	DEC. 18, 2013	L 3088 P. 1000	38.46	30.00-3-72/AVIGATION EASEMENT
314	LATHAM POOL PRODUCTS, INC.	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 3, 2017	INST. R2017-3682	2.226	PORTION OF 30.00-3-13.1 (SEE FOLLOWING NOTE)
NOTE	ALBANY COUNTY AIRPORT AUTHORITY	ALBANY COUNTY AIRPORT AUTHORITY	FEB. 6, 2017	INST. R2017-3683	12.28	PARCEL 314 MERGED WITH PARCEL 220 AND DESIGNATED AS TRAP 30.00-3-13.1
315L	COUNTY OF ALBANY	ALBANY COUNTY AIRPORT AUTHORITY	APRIL 12, 2017	COUNTY RESOLUTION	1.49	LAND LEASE AMENDMENT NO. 6-SE CORNER - INTERSECTION OF HERITAGE LANE & PETER J. DALESSANDRO BLVD.
316	ALBANY COUNTY AIRPORT AUTHORITY	N.Y.S. DEPARTMENT OF TRANSPORTATION	MARCH 26, 2018		5.911	NOTICE OF APPROPRIATION - MAP NO. 753 R-1, PARCEL NO. 881 RESERVES PRIOR AVIGATION EASEMENT OVER LANDS
317	ALBANY COUNTY AIRPORT AUTHORITY	N.Y.S. DEPARTMENT OF TRANSPORTATION	MARCH 26, 2018		6.061	NOTICE OF APPROPRIATION - MAP NO. 765 R-1, PARCEL NO. 892 RESERVES PRIOR AVIGATION EASEMENT OVER LANDS
318E	THE PEOPLE OF THE STATE OF NEW YORK	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 11, 2018	INST. R2018-23900	----	PORTION OF 30.00-5-10.2/AVIGATION EASEMENT IN MAP NO. 768-C PARCEL NO. 885
319E	THE PEOPLE OF THE STATE OF NEW YORK	ALBANY COUNTY AIRPORT AUTHORITY	OCT. 11, 2018	INST. R2018-23901	----	PORTION OF 30.00-5-4/AVIGATION EASEMENT IN MAP NO. 749-C PARCEL NO. 825

NOTE:

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1/31/19



AIRPORT PROPERTY MAP
EXHIBIT "A"
SHEET 13

ALBANY COUNTY AIRPORT AUTHORITY
ALBANY, NEW YORK



U. S. Department
of Transportation

**Federal Aviation
Administration**

New York Airports District Office
1 Aviation Plaza, Rm 111
Jamaica, New York 11430
Telephone: 718-995-5770
Fax: 718 995 5790

July 5, 2022

Mr. Philip F. Calderone, CEO
Albany County Airport Authority
Albany International Airport
Administration Building, Suite 200
Albany, NY 12211-1057

Dear Mr. Calderone:

ALBANY INTERNATIONAL AIRPORT, ALBANY, NY
AIP Project Number 3-36-0001-15X-22; Rehabilitation of Runway 10-28, 8500' X
75', Taxiway C / Stub Taxiways; including N/S Holding Pads (Design &
Construction) – Concurrence – Callanan

Herein, receipt of your April 20, 2022 letter requesting award concurrence for ACAA Contract 21-1100-GC related to the subject grant to the lowest qualified and responsive bidder, together with the supporting April 15, 2022 Colliers/JKL's award recommendation, is acknowledged. In response, we hereby give our written concurrence with your award of the subject Runway 10-28 Rehabilitation and the associated Rehabilitation of parallel Taxiway C with stub taxiways from the runway, including the north and south holding pads at Albany International Airport under the above mentioned project, in the amount of \$7,070,135.50; subject to an appropriate FAA Grant Offer, ACAA's proper execution thereof and applicable grant clauses, to the following firm:

Callanan Industries, Inc.
8 Southwoods Boulevard, 4th Fl.
Albany, New York 12211
Mr. Michael Mastropietro, Vice President
Phone: 518-374-2222

It is recognized that Federal AIP funds have not – as yet - been made available to reimburse ACAA for all eligible expense under this project, but may become available following allocation of FY 2023 Primary Entitlement; in which case the NYADO will formally amend the grant award subject to approval, based on your final application dated April 20, 2022.

An electronic copy of the conformed contract documents and Issued for Construction drawings, including scans of the contract Payment and Performance Bonds, Liability and Workers Compensation Insurance certificates are herein requested. Only after these documents have been furnished and have been found acceptable can we concur with a Notice to Proceed.

Following for your information and use are web links to the U.S. Department of Labor Davis-Bacon (Government Construction) poster and Equal Employment Opportunity poster.

<http://www.dol.gov/whd/regs/compliance/posters/fedprojc.pdf>

<http://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>

We would like to remind you of the requirement for a preconstruction conference, conducted by the Airport Sponsor or his representative. Please provide us a copy of all appropriate construction coordination meeting minutes as well as continuing construction inspection reports, including representative photos of work completed within the reporting period. Construction Inspection Reports shall be prepared on a weekly basis and submitted as one comprehensive single pdf formatted document, appending the most recent inspection report to the end of all preceding reports, beginning with 'Report 0' detailing pre-construction conditions and continuing with consecutively numbered Inspection Reports.

This letter serves to acknowledge our receipt of your Certification of the Project Plans and Specifications, as well as your Certification of Consultant Selection, both dated Feb 9, 2022.

Copies of this letter are being sent to the New York State Department of Transportation, the Office of Federal Contract Compliance Programs and your consultants.

Sincerely,

**RALPH A
GATTO**

Digitally signed by
RALPH A GATTO
Date: 2022.07.05
13:09:27 -04'00'

Ralph Gatto
Airport Engineer

cc: K. Bannister, NYSDOT (via email)
OFCCP (via email)
S. Iachetta, J. LaClair (ACAA) (via email)
M. Kukata, B. Reynolds (JKL/Collier) (via email)



April 20, 2022
Via Electronic Mail

Ms. Evelyn Martinez, Manager
FAA New York Airports District Office
1 Aviation Plaza, Room 111
Jamaica, NY 11434

Attention: Mr. Ralph Gatto, Airport Engineer

**Re: Concurrence Request: Construction Contract #21-1100-GC; Runway 10-28 & Associated Taxiways Pavement Rehabilitation;
AIP No. 3-36-0001-____-2022, NYSDOT PIN #1A00.____**

Dear Ms. Martinez:

Thank you for your support and assistance with the above Airport Improvement Project. I am writing to respectfully request concurrence in award for Construction Contract 21-1100-GC to qualified low-bidder Calanan Industries, Inc. in the not-to-exceed amount of \$7,070,135.50 as per unit price bid and recommended by Colliers Engineering & Design.

Attached is the complete Engineers comparative bid table with Engineers Estimate, and plan-holders list. Ongoing conformance with applicable FAA Advisory Circulars and statutory requirements is demonstrated. Please do not hesitate to call Steve Iachetta of my staff at 518-242-2238 if we can provide any further information or assistance. Thank you for your ongoing excellent AIP support.

Sincerely,



Philip F. Calderone, Esq.
Chief Executive Officer

PFC/mrh
enclosure

cc: Michael F. Zonsius, CPA; Chief Financial Officer
John LaClair, PE; Chief Engineer
Margaret Herrmann, Chief Accountant
Stephen Iachetta, Airport Planner
Brett Reynolds, Project Engineer
Mahesh Kukata, JKL Engineers

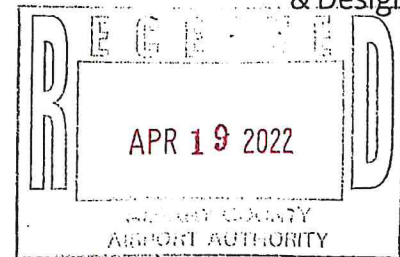
18 Computer Drive East, Suite 203
Albany New York 12205
Main: 877.627.3772
<http://colliersengineering.com>



Engineering
& Design

Via Email
April 15, 2022

Mr. Philip F. Calderone, Esq., CEO
Albany County Airport Authority
737 Albany Shaker Road
Main Terminal, Albany International Airport
Albany, NY 1211-1057



Reference: Bid Tabulation and Award Recommendation for Contract No. 21-1100-GC
Runway 10-28 and Taxiway C Rehabilitation
FAA AIP No. 3-36-0001-XXX-2022; NYS DOT PIN 1A00.XX
Albany International Airport, Albany, NY

Colliers Engineering & Design Project No. 21005692A

Dear Mr. Calderone,

On Thursday, April 14, 2022 at 2:00 PM EST, sealed bids were opened for the above referenced project at Albany International Airport (ALB). A total of three (3) bids were received and they are as shown in the table below:

CONTRACTOR	BID PRICE
Callanan Industries, Inc.	\$7,070,135.50
Kubricky Construction	\$7,361,079.75
Rifenburg Construction, Inc.	\$10,737,115.00 Corrected Total
ENGINEER'S ESTIMATE	\$7,682,570.00

The apparent low bidder is:

Callanan Industries, Inc.
PO Box 15097
Albany, NY 12212

Colliers Engineering & Design (CED) Johnson, Kukata & Lucchesi Engineers (JKL) reviewed the bids and prepared the detailed bid tabulation (copy attached). The bid for Rifenberg was corrected as detailed below:



Engineering
& Design

Rifenburg Correction: The bid total was incorrectly shown as \$10,767,115.00. The corrected total was \$10,737,115.00.

The bids appear to be a fair representation of the current market conditions except for the Rifenburg bid (which is considered as an outlier). Therefore, CED Team recommends that a contract for the bid price in the amount of \$7,070,135.50 be awarded to the lowest responsive bidder Callanan Industries, Inc.

We recommend that you forward the bid tabulation to the FAA NYADO and request concurrence to award the contract to Callanan Industries, Inc.

Thank you for the assistance we received from you, and ALB staff on this important project at Albany International Airport. If you have any questions or need further assistance, please do not hesitate to contact me.

Sincerely,

Colliers Engineering & Design CT, P.C.
(DBA Maser Consulting Engineering & Land Surveying)

A handwritten signature in blue ink that reads "Brett Reynolds".

Brett Reynolds, PE
Principal

Cc:: Mr. John LaClair, PE ALB Chief Engineer
Mr. Steve Iachetta, AICP, ALB Airport Planner
Ms. Bobbi Matthews, ALB Purchasing Agent
Mr. Mahesh Kukata, PE - JKL Engineers

R:\Projects\2021\21005692A\Correspondence\OUT\220414_bdr_Recommendation.docx

ALBANY INTERNATIONAL AIRPORT
 RUNWAY 10-28 AND TAXIWAY C REHABILITATION
 Contract No. 21-1100-GC; NYS DOT PIN 1A00.xx
 Bid Tabulation
 Bids Opened: April 14, 2022 2:00 PM EST

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Callanan Industries, Inc		Kubricky Construction Corp		Rifenburg Construction Inc	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
M-100-4.1	MAINTENANCE AND PROTECTION OF TRAFFIC	LS	1	\$ 349,900.00	\$ 349,900.00	\$ 415,000.00	\$ 415,000.00	\$ 333,000.00	\$ 333,000.00	\$ 669,629.75	\$ 669,629.75
M-150-5.1	PROJECT SURVEY AND STAKEOUT	LS	1	\$ 110,200.00	\$ 110,200.00	\$ 55,000.00	\$ 55,000.00	\$ 19,600.00	\$ 19,600.00	\$ 75,000.00	\$ 75,000.00
C-100-1.1	CONTRACTOR QUALITY CONTROL PROGRAM (CQCP)	LS	1	\$ 120,000.00	\$ 120,000.00	\$ 15,000.00	\$ 15,000.00	\$ 43,500.00	\$ 43,500.00	\$ 350,000.00	\$ 350,000.00
C-102-5.1	EROSION AND SEDIMENT CONTROL	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 17,500.00	\$ 17,500.00	\$ 16,800.00	\$ 16,800.00	\$ 20,500.00	\$ 20,500.00
C-105-6.1	MOBILIZATION	LS	1	\$ 223,700.00	\$ 223,700.00	\$ 275,000.00	\$ 275,000.00	\$ 200,000.00	\$ 200,000.00	\$ 313,000.00	\$ 313,000.00
P-101-5.1	COLD MILLING, 3-INCH DEPTH	SY	114,500	\$ 6.00	\$ 687,000.00	\$ 4.06	\$ 464,870.00	\$ 3.55	\$ 406,475.00	\$ 7.25	\$ 830,125.00
P-101-5.2	COLD MILLING, 2-INCH DEPTH	SY	87,300	\$ 5.00	\$ 436,500.00	\$ 2.50	\$ 218,250.00	\$ 2.40	\$ 209,520.00	\$ 7.25	\$ 632,925.00
P-401-8.1	ASPHALT MIX PAVEMENT SURFACE COURSE	TON	31,000	\$ 120.00	\$ 3,720,000.00	\$ 115.00	\$ 3,565,000.00	\$ 125.00	\$ 3,875,000.00	\$ 184.50	\$ 5,719,500.00
M-001-6.1	SHIM MIX	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 250,000.00	\$ 250,000.00	\$ 43,500.00	\$ 43,500.00	\$ 5,500.00	\$ 5,500.00
M-002-5.1	CLEAING OF EXISTING DRAINAGE SYSTEMS AND DRAINAGE STRUCTURES	ALLOW	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
P-603-5.1	EMULSIFIED ASPHALT TACK COAT	GAL	20,200	\$ 3.00	\$ 60,600.00	\$ 6.25	\$ 126,250.00	\$ 3.70	\$ 74,740.00	\$ 10.40	\$ 210,080.00
P-620-5.1	PERMANENT PAVEMENT MARKING	SF	153,900	\$ 2.00	\$ 307,800.00	\$ 0.98	\$ 150,822.00	\$ 1.10	\$ 169,290.00	\$ 0.98	\$ 150,822.00
P-620-5.2	TEMPORARY PAVEMENT MARKING	SF	153,900	\$ 2.25	\$ 346,275.00	\$ 0.98	\$ 150,822.00	\$ 1.10	\$ 169,290.00	\$ 1.34	\$ 206,226.00
P-620-5.3	PAVEMENT MARKING REMOVAL	SF	1,000	\$ 4.00	\$ 4,000.00	\$ 3.00	\$ 3,000.00	\$ 3.35	\$ 3,350.00	\$ 3.00	\$ 3,000.00
P-620-5.4	THERMOPLASTIC RUNWAY HOLD MARKINGS	SF	5,000	\$ 40.00	\$ 200,000.00	\$ 28.00	\$ 140,000.00	\$ 31.50	\$ 157,500.00	\$ 28.00	\$ 140,000.00
P-621-5.1	PAVEMENT GROOVING	SY	97,700	\$ 3.50	\$ 341,950.00	\$ 2.59	\$ 253,043.00	\$ 2.45	\$ 239,365.00	\$ 2.25	\$ 219,825.00
T-901-5.1	SEEDING	SY	29,200	\$ 3.00	\$ 87,600.00	\$ 0.89	\$ 25,988.00	\$ 5.15	\$ 150,380.00	\$ 0.89	\$ 25,988.00
T-905-5.1	TOPSOIL, 4-INCH DEPTH	SY	29,200	\$ 6.00	\$ 175,200.00	\$ 2.00	\$ 58,400.00	\$ 8.85	\$ 258,420.00	\$ 9.00	\$ 262,800.00
L-108-5.1	1-1/2 NO. 8 AWG 5KV, L-824C CABLE IN CONDUIT, INSTALLED, COMPLETE IN PLACE	LF	11,200	\$ 5.00	\$ 56,000.00	\$ 2.70	\$ 30,240.00	\$ 3.05	\$ 34,160.00	\$ 2.70	\$ 30,240.00
L-108-5.2	1-1/2 NO. 6 AWG, BARE COPPER COUNTERPOISE WIRE, INCLUDING 3/4" X 10' GROUND RODS, SUPPLEMENTAL GROUND RODS, AND GROUND CONNECTORS, INSTALLED, COMPLETE IN PLACE	LF	315	\$ 2.00	\$ 630.00	\$ 4.50	\$ 1,417.50	\$ 5.05	\$ 1,590.75	\$ 4.50	\$ 1,417.50
L-110-5.1	ELECTRICAL CONDUIT, 2 INCH PVC SCHEDULE 40, CONCRETE ENCASED, INSTALLED IN PAVEMENT, INSTALLED COMPLETE IN PLACE	LF	315	\$ 125.00	\$ 39,375.00	\$ 16.20	\$ 5,103.00	\$ 18.00	\$ 5,670.00	\$ 56.25	\$ 17,718.75
L-125-5.1	IN-PAVEMENT L-868B RUNWAY CENTERLINE LIGHT ON EXISTING LIGHT BASE, ISOLATION TRANSFORMER, AND L-823 CONNECTORS, INSTALLED COMPLETE IN PLACE	EA	143	\$ 500.00	\$ 71,500.00	\$ 3,600.00	\$ 514,800.00	\$ 4,050.00	\$ 579,150.00	\$ 3,600.00	\$ 514,800.00
L-125-5.2	IN PAVEMENT L-850E THRESHOLD/ RUNWAY END LIGHT, L-868B LIGHT BASE, ISOLATION TRANSFORMER, AND L-823 CONNECTORS, INSTALLED COMPLETE IN PLACE	EA	16	\$ 500.00	\$ 8,000.00	\$ 3,600.00	\$ 57,600.00	\$ 4,050.00	\$ 64,800.00	\$ 3,600.00	\$ 57,600.00
L-125-5.3	REILS, INSTALLED COMPLETE IN PLACE ON EXISTING FOUNDATIONS	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 27,000.00	\$ 27,000.00	\$ 30,300.00	\$ 30,300.00	\$ 27,000.00	\$ 27,000.00
L-125-5.4	PAPL INSTALLED COMPLETE IN PLACE	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 46,800.00	\$ 46,800.00	\$ 52,400.00	\$ 52,400.00	\$ 46,800.00	\$ 46,800.00
L-128-4.1	REMOVAL OF EXISTING AIRFIELD LIGHTING CABLE IN EXISTING CONDUIT OR DUCT	LF	11,200	\$ 0.75	\$ 8,400.00	\$ 1.35	\$ 15,120.00	\$ 1.50	\$ 16,800.00	\$ 1.35	\$ 15,120.00
L-128-4.2	TEMPORARY ELECTRICAL WORK, COMPLETE	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 32,400.00	\$ 32,400.00	\$ 36,300.00	\$ 36,300.00	\$ 32,400.00	\$ 32,400.00

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE			Callanan Industries, Inc		Kubricky Construction Corp		Rifenburg Construction Inc	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
L-128-4.2	TEMPORARY ELECTRICAL WORK, COMPLETE	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 32,400.00	\$ 32,400.00	\$ 36,300.00	\$ 36,300.00	\$ 32,400.00	\$ 32,400.00	
L-128-4.3	REMOVAL OF IN-PAVEMENT RUNWAY CENTERLINE LIGHT FIXTURE, LIGHT BASE TO REMAIN	EA	143	\$ 400.00	\$ 57,200.00	\$ 630.00	\$ 90,090.00	\$ 705.00	\$ 100,815.00	\$ 630.00	\$ 90,090.00	
L-128-4.4	REMOVAL OF IN PAVEMENT THRESHOLD/ RUNWAY END LIGHT FIXTURE, LIGHT BASE TO REMAIN	EA	16	\$ 400.00	\$ 6,400.00	\$ 630.00	\$ 10,080.00	\$ 705.00	\$ 11,280.00	\$ 630.00	\$ 10,080.00	
L-128-4.5	REMOVAL OF EXISTING REILS, FOUNDATIONS TO REMAIN	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 720.00	\$ 1,440.00	\$ 805.00	\$ 1,610.00	\$ 720.00	\$ 1,440.00	
L-128-4.6	REMOVAL OF EXISTING PAPIS AND FOUNDATIONS	EA	4	\$ 1,500.00	\$ 6,000.00	\$ 2,700.00	\$ 10,800.00	\$ 3,050.00	\$ 12,200.00	\$ 2,700.00	\$ 10,800.00	
D-705-5.1	12-INCH CORRUGATED METAL PIPE, COMPLETE	LF	84	\$ 135.00	\$ 11,340.00	\$ 75.00	\$ 6,300.00	\$ 98.50	\$ 8,274.00	\$ 182.00	\$ 15,288.00	
D-705-5.2	12-INCH GALVANIZED STEEL END SECTION, WITH GRATE AND STONE OUTLET PROTECTION, COMPLETE	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 3,000.00	\$ 12,000.00	\$ 2,750.00	\$ 11,000.00	\$ 1,600.00	\$ 6,400.00	
					\$ -		\$ -		\$ -		\$ -	
					\$ -		\$ -		\$ -		\$ -	
TOTAL					\$7,682,670.00	\$ 7,070,135.50		\$ 7,361,078.75		\$ 10,737,115.00		
						Apparent Low Bid				Corrected Total		

Plan Holders List

Plan Holders List

Organization Name	Main Contact	Download Date	City	Province/State
Jointa Galusha LLC	Traci Lair	04/13/2022 03:15 PM EDT	Wilton	New York
Haugland Group	Susan Danskin	04/12/2022 01:49 PM EDT	Melville	New York
Peter Luizzi Bros Contracting Inc	Peter Luizzi	04/12/2022 01:33 PM EDT	Watervliet	New York
JP Hogan Coring & Sawing	Tom McMenaman	04/12/2022 10:30 AM EDT	Staten Island	New York
Hi-Lite Airfield Services, LLC	Logan Marolf	04/11/2022 12:56 PM EDT	Watertown	New York
All States Asphalt, Inc.	Mark Edsall	04/11/2022 06:25 AM EDT	Sunderland	Massachusetts
Butler Construction Group, Inc.	Eric Butler	04/08/2022 12:44 PM EDT	Montgomery	New York
Airport Lighting Company	Mark Lepetich	04/07/2022 11:30 AM EDT	Manlius	New York
Construction Journal	Construction Journal	04/06/2022 11:52 AM EDT	Stuart	Florida
J. McBain Inc.	Jay McBain	04/04/2022 08:42 AM EDT	Troy	New York
WM SCHULTZ CONSTRUCTION, INC.	Katie Wisniewski	03/31/2022 10:55 AM EDT	BALLSTON SPA	New York
MRS Airfield Lights & Supplies, LLC	Michele Schindewolf	03/31/2022 09:24 AM EDT	Forked River	New Jersey
Merit Apprenticeship Alliance	Penelope Hazer	03/30/2022 03:44 PM EDT	East Syracuse	New York
Independence Excavating, Inc.	Jeremiah Dauch	03/30/2022 01:33 PM EDT	Independence	Ohio
Cardinal International Grooving	Heather Breece	03/30/2022 12:55 PM EDT	conshohocken	Pennsylvania
Lumacurve Airfield Signs	Elizabeth Humpage	03/30/2022 10:28 AM EDT	Macedonia	Ohio
DLC Electric LLC.	Ralph Cioffi	03/30/2022 09:48 AM EDT	Troy	New York
Eastern Contractors Association	Judy Ploof	03/30/2022 09:06 AM EDT	Albany	New York
Hi-Lite Airfield Services, LLC	Tricia VanOsdel	03/30/2022 08:59 AM EDT	Watertown	New York
Lancaster Development, Inc.	Steve Ritter	03/30/2022 08:14 AM EDT	Richmondville	New York
Shreevastava Inc.	Sweetie Srivastava	03/29/2022 06:28 PM EDT	Bhagalpur	
Donegal Construction Corporation	Todd Hartman	03/29/2022 05:20 PM EDT	New Stanton	Pennsylvania
Jorrey Excavating, Inc.	Brad Jorrey	03/29/2022 03:26 PM EDT	Middletown	New York
AnnSeal	Rocky Martinez	03/29/2022 03:09 PM EDT	Johnson City	New York
Kobo Utility Construction Corp	Rebecca Curtis	03/29/2022 02:01 PM EDT	Sandwich	Massachusetts
James H. Maloy , Inc	Peter Maloy	03/29/2022 01:45 PM EDT	Loudonville	New York
Flex Electric LLC	Tim Avery	03/29/2022 12:45 PM EDT	watervliet	New York
Kubricky Construction Corp.	Volker Burkowski	03/29/2022 12:23 PM EDT	Wilton	New York
Callanan Industries	Zach Hewke	03/29/2022 12:11 PM EDT	Albany	New York
Rifenburg Construction	Matt Tozzi	03/29/2022 11:55 AM EDT	Troy	New York

Organization Name	Main Contact	Download Date	City	Province/State
Atlantic Testing Laboratories, Limited	Eric M. Van Alstyne	03/29/2022 11:53 AM EDT	Clifton Park	New York
Kubricky Construction Corp.	James Maybo	03/29/2022 11:52 AM EDT	Wilton	New York
New Castle Paving	Adrianne McMullen	03/29/2022 11:52 AM EDT	Troy	New York

AGENDA ITEM NO. 13

Emergency Procurement Approvals by CEO -

Informational Only

AGENDA ITEM NO. 13

Informational Only

Old Business

New Business

Executive Session

Attorney-Client Privilege Matters