



**ALBANY COUNTY AIRPORT AUTHORITY**

**REGULAR MEETING**

**AGENDA**

**March 28, 2023**

**General:**

- 1. Chairman's Remarks**
- 2. Approval of Minutes**  
**Regular Meeting – February 13, 2023**
- 3. Communications and Report of Chief Executive Officer**

**Reports:**

- 4. Chief Financial Officer**
- 5. Project Development**
- 6. Counsel**
- 7. Concessions/Ambassador Program**
- 8. Public Affairs**
- 9. Business & Economic Development**

**Action Items:**

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
  - 10.1 Purchase: Two (2) 2024 Chevrolet Silverado 2500HD 4WD Crew Cab Work Trucks; Two (2) 2024 Chevrolet Silverado 2500HD 4WD Reg Cab Work Trucks; Two (2) 2024 Chevrolet Silverado 2500HD 4WD Crew Cab Work Trucks with Utility body**
  - 10.2 Purchase: One (1) Vehicle Alignment Machine**



**10.3 Service Contract: Service Contract No. SC-23-1142 Custodial Services at Various Locations**

- 11. Authorization of Change Orders - NONE**
- 12. Authorization of Federal and State Grants -NONE**
- 13. Informational Only**
- 14. Financial Audit**

**Old Business:**

**New Business:**

**Executive Session - Attorney-Client Privilege Matters**

## **AGENDA ITEM NO. 1**

### **Chairman's Remarks**

## **AGENDA ITEM NO. 2**

### **Approval of Minutes**





## **Minutes of the Regular Meeting of the Albany County Airport Authority**

**February 13, 2023**

Pursuant to notice duly given and posted, the regular meeting of the Albany County Airport Authority was called to order on Monday February 13, 2023 @ 11:30 a.m. in the 3<sup>rd</sup> Floor Conference Room of the main terminal located at the Albany International Airport by Chairman Samuel A. Fresina with the following present:

### **MEMBERS PRESENT**

Samuel A. Fresina  
Kevin R. Hicks, Sr. (via telephone)  
Thomas A. Nardacci  
Sari M. O'Connor  
John-Raphael Pichardo  
Janet M. Thayer

### **MEMBERS ABSENT**

Steven H. Heider

### **STAFF**

Philip F. Calderone, Esq.  
Christine C. Quinn  
Michael F. Zonsius  
Matt Cannon  
Liz Charland  
John LaClair  
Connor Haskins  
Doug Myers  
Helen Chadderdon  
Margaret Herrmann  
Bobbi Matthews

### **ATTENDEES**

Ray Casey, Airport Consultant  
Arturo Garcia, Chief Operating Officer, AvPorts  
Todd Pennington, AvPorts Airport Manager  
Carmiena Brooks, Assistant Airport Manager  
Fire Chief Dave Cook, AvPorts – ARFF  
Captain Stephen Dorsey, AvPorts - ARFF  
Jeff Lovell, Park Strategies, LLC  
Dennis Feeney, Majority Leader  
George Penn, Director of Operations Albany County  
Rich Amadon, Sr. Vice-President, CHA Consulting  
Kelly Melaragno, CHA Consulting, Inc.  
Carl Stewart, Turner Construction  
Rob Wagner, Turner Construction  
Ray Camilli, AvPorts



Kevin Hehir, AvPorts

Chair Fresina noted that there was a quorum.

**General:**

**1. Chairman's Remarks**

**Chair Fresina made a motion to go into executive session to discuss:**

ES-1 – Confidential Contract Matter

Ms. O'Connor moved to go into Executive session. The motion was adopted unanimously.

**2. Approval of Minutes**

Ms. O'Connor moved to approve the minutes of the January 23, 2023 meeting.  
The motion was adopted unanimously.

**Management Reports:**

**3. Communications and Report of Chief Executive Officer**

Mr. Calderone presented the Communications and Report of the Chief Executive Officer for the month of February 2023.

Charles Morley from Gensler (via Zoom) updated the Board on the Terminal Expansion Project.

**4. Chief Financial Officer Report**

Mr. Zonsius presented the Financial Report for the month of February 2023.

**5. Project Development**

Mr. LaClair presented the Project Development report for the month of February 2023.

**6. Counsel.**

**7. Concessions/Ambassador Program**

Ms. Chadderdon presented the Concessions/Ambassador report for the month of February 2023.

**8. Public Affairs**



Mr. Myers presented the Public Affairs report for the month of February 2023

**9. Business & Economic Development**

Mr. Cannon presented an update on the Siena College Research Institute Survey.

**Action Items:**

**10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**

**10.1 Professional Services: Contract No. S-22-1139 Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC.**

Mr. LaClair recommended authorization to award Professional Services Contract S-22-1139 for Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC in the amount of \$1,000,303.15 to be 72.5% federally funded and 27.5% Airport funded.

Ms. O'Connor moved to approve the award of Professional Services Contract S-22-1139 for Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC in the amount of \$1,000,303.15 to be 72.5% federally funded and 27.5% Airport funded. The motion was adopted unanimously.

**11. Authorization of Change Orders - None**

**12. Authorization of Federal and State Grants**

**13. Informational Only**

**Old Business:** None

**New Business:** None

**Executive Session - Attorney-Client Privilege Matters**

**ES-1 Confidential Contract Matter (At beginning of meeting.)**

There being no further business, the meeting was adjourning at 12:55 p.m.



**ALBANY COUNTY AIRPORT AUTHORITY  
REGULAR MEETING  
AGENDA**

**February 13, 2023**

**General:**

- 3. Chairman's Remarks**
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**Regular Meeting - January 23, 2023**
- 4. Communications and Report of Chief Executive Officer**

**Reports:**

- 4. Chief Financial Officer**
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- 8. Public Affairs**
- 9. Business & Economic Development**

**Action Items:**

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**  
**10.1 Professional Services: Contract No. S-22-1139 Design Services for the New In-Line Checked Baggage Inspection System (CBIS) with VTC.**
- 11. Authorization of Change Orders**
- 12. Authorization of Federal and State Grants - None**
- 13. Informational Only**

**Old Business:**



**New Business:**

**Executive Session - Attorney-Client Privilege Matters**

## **AGENDA ITEM NO. 3**

### **Communications and Report of Chief Executive Officer**



**MEMO:** March 13, 2023

**TO:** Albany County Airport Authority Board Members

**FROM:** Philip F. Calderone, Esq., Chief Executive Officer

- Operations, Enplanements and Finances

## **AGENDA ITEM NO. 4**

### **Financials**





**Monthly Financial Report**

**January 2023**

(dated February 23, 2023)

## Table of Contents

Transmittal Letter .....	1
Financial Report	
Statement of Net Position .....	4
Summary of Revenues, Expenses and Net Results .....	5
Schedule of Operating Revenues .....	6
FBO Summary of Revenues, Expenses and Net Results .....	7
YTD Budget vs. Actual High/Low Revenue – Airport .....	8
YTD Budget vs. Actual High/Low Revenue – FBO .....	9
YTD Budget vs. Actual High/Low Expense – Airport .....	10
YTD Budget vs. Actual High/Low Expense – FBO .....	13
Notes to Financial Statements .....	15
Schedule of Statistics .....	16
Schedule of Scheduled Passenger Airline Services .....	17



February 23, 2023

ACAA Members  
Philip F. Calderone, Esq.

## INTRODUCTION

Enplanement, Cargo and Operations continue to trend positively from the prior year, as shown below:

	2023 Current Year versus			
	2023 Month Budget	2022 Month Actual	2022 YTD	2022 Prev. 12 Mo.
Enplanements	(19.5%)	26.8%	26.8%	27.9%
Cargo	(21.1 )	(7.7 )	(7.7 )	(8.0 )
Operations	(14.2 )	2.0	2.0	10.6

	Month	
	FEB22	FEB23
Destination Airports	19	20
Scheduled Monthly Flight	999	1,141
Average Daily Flights	35.7	36.8
Pax Lift (Pax Seats)	105,195	120,072
Enplanements	82,020	97,858

## FINANCIAL INFORMATION

### Cash Position – Unrestricted (Operating)

The Airport continues to maintain a strong cash position. The Statements of Net Position provided on Page 4 reports unrestricted cash of \$26,195,731 and equates to approximately 8.95 months of operating reserves (Notes to Financial Statements #2, Page 8).

### Cash Position – Restricted

Restricted cash available for capital purposes is as follows:

Projects	\$ 10,218,896
Projects – PFC	9,085,082
Projects – Other	<u>1,366,866</u>
	\$20,670,844

### Accounts Receivable

The Accounts Receivable balance is approximately 6.96 of average day total operating revenues.

### Equity – YTD Earnings

The Summary of Revenues, Expenses and Net results is provided on Page 5. The Airport recorded a change in net position for the month and year-to-date shown as follows:

	Month	YTD
Airport Operating	\$ 703,205	\$ 703,205
FBO Profit	<u>332,003</u>	<u>332,003</u>
	1,035,208	1,035,208
Other Rev/Exp (d.ser.)	( 364,872)	( 364,872)
Capital Contributions	-	-
Airline Incnt. Payts.	( _____)	( _____)
	<u>364,872</u>	<u>( 364,872)</u>
	\$ 670,336	\$ 670,336*

\*Please note, depreciation is not recorded on the monthly financial statements.

### Operating Revenues

Monthly operating revenues increased \$654K from the same month the prior year. YTD operating revenues increased \$654K over the same time period the prior year.

### Airport Operating Expenses

Monthly operating expenses were approximately \$2,991K and \$2,728K for 2023 and 2022, respectively. YTD operating expenses were \$2,991K and \$2,728K for 2023 and 2022, respectively.

**AIRPORT OPERATING BUDGET**

Monthly airport operating revenues were favorable by approximately **\$215K**, due in large part to the increase in terminal space rentals, parking and rental car revenue. Monthly airport operating expenses compared to budget were favorable by approximately **\$47K**, mostly attributable to end of year accruals.

YTD airport operating revenues were favorable by approximately **\$215K**. YTD airport operating expense were favorable by approximately **\$47K**.

Please see Budget vs. Actual High/Low by Category Reports, pages 10 – 12, for further details. High/Low by Category Report may not reconcile with the Summary of Revenues, Expenses and Net Results as some accounts need to be reflected in former.

**MILLION AIR FBO OPERATIONS**

Revenues derived from the sale of JetA and AvGas fuels is the largest contributor of FBO revenue. Below are the fuel sold in gallons for both JetA and AvGas:

	2023 Current Year versus			
	2023 Budget	2022 Month	2022 YTD	2022 Prev. 12 Mo.
JetA (gals)	(33.5%)	(23.0%)	(23.0%)	(5.6%)
AvGas (gals)	(43.6 )	2.6	2.6	35.7

FBO Summary of Revenues, Expenses and Net results are shown on Page 7.

The FBO had operating profits of **\$332K** and **\$332K**, for the month and year-to-date, respectively, both favorable as compared to the budget.

Monthly FBO operating revenues were favorable to budget by approximately **\$504K**, due in large part to JetA fuel sales. Monthly FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$297K**. Monthly FBO operating expenses compared to budget were favorable by approximately **\$21K**.

YTD FBO operating revenues were favorable by approximately **\$504K**, due in large part to JetA fuel sales. YTD FBO COGS (cost of goods sold-fuel) compared to budget were unfavorable by approximately **\$297K**. YTD FBO operating expenses compared to budget were favorable by approximately **\$21K**.

**PASSENGER AIRLINE SCHEDULES**

Weekly Passenger Airline schedule flight changes over the past months are as follows:

		Begin	+	-	End
Jan21	(week #21-03)	172	-	(30)	142
Feb21	(week #21-08)	131	12	( 1)	142
Mar21	(week #21-12)	142	24	( 8)	158
Apr21	(week #21-16)	158	43	( 9)	192
May21	(week #21-21)	192	74	( 3)	263
Jun21	(week #21-25)	263	21	(44)	240
Jul21	(week #21-29)	240	14	( 5)	249
Aug21	(week #21-34)	249	24	( 2)	271
Sep21	(week #21-38)	271	13	(18)	266
Oct21	(week #21-42)	266	19	(18)	267
Nov21	(week#21-46)	267	22	(34)	255
Dec21	(week#21-50)	255	7	(19)	243
Jan22	(week#22-04)	243	27	(27)	243
Feb22	(week#22-08)	243	11	( 6)	248
Mar22	(week#22-13)	248	28	(11)	265
Apr22	(week#22-17)	265	48	( 5)	308
May22	(week#22-21)	308	9	(25)	292
Jun22	(week#22-26)	288	22	(14)	300
Jul22	(week#22-31)	300	27	( 6)	321
Aug22	(week#22-35)	321	7	(18)	310
Sep22	(week#22-39)	310	-	(40)	270
Oct22	(week#22-44)	270	13	( 6)	277
Nov22	(week#22-48)	277	4	(38)	243
Dec22	(week#22-52)	243	26	( 4)	265
Jan23	(week#23-04)	265	19	(15)	269
Feb23	(week#2308)	269	36	( 3)	302
Mar23	(week#2312)	302	8	(13)	297

**PROJECTIONS**

2022 and 2023 enplanement projections are as follows:

	2023	2024
Jan 2023	1,400,000	1,450,000
Feb2023	-	-
Mar 2023	-	-
Apr 2023	-	-
May2023	-	-
Jun 2023	-	-
Jul 2023	-	-
Aug 2023	-	-
Sep 2023	-	-
Oct 2023	-	-
Nov 2023	-	-
Dec2023	-	-

**BOND RATINGS**

Apr21	Moody's	A3	Stable
Mar20	S&P Global Ratings	A-	Negative
Apr21	S&P Global Ratings	A-	Stable
Aug22	S&P Global Ratings	A	Stable
	Fitch	Not Rated	

**FULL TIME FILLED POSITIONS**

Workforce consists of the following Full-Time Filled positions:

	<u>Begin</u>	<u>+</u>	<u>-</u>	<u>End</u>
Mar 2022	173	2	(5)	170
Apr 2022	170	3	(2)	171
May 2022	171	7	(3)	175
Jun 2022	175	4	(2)	177
Jul 2022	173	-	(3)*	174
Aug 2022	174	8	(1)	181
Sep 2022	181	5	(3)	183
Oct 2022	187 <sup>(1)</sup>	6	(10)	184
Thru Week 50	184	-	(3)	181
Thru Week 23-02	181	-	(2)	179
Thru Week 23-06	179	-	-	181

(1) 4 position adjustment

\*adjustment

**COMPARISON WITH NATIONAL**

Comparison of enplanement and cargo levels with the North American (NAM) amounts as provided by ACI-NA are as follows:

Enplanements

	<u>Month YOY%</u>		<u>YTD YOY%</u>		<u>12YE YOY%</u>	
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
Mar21	7.4	(20.9)	(45.8)	(63.5)	(66.5)	(77.1)
Apr21	*	*	(20.6)	(41.5)	(58.0)	(70.2)
May21	*	*	5.2	(18.4)	(47.7)	(62.0)
Jun21	*	*	27.6	0.6	(36.0)	(53.3)
Jul21	*	*	44.7	23.1	(22.3)	(39.9)
Aug21	*	*	55.2	43.1	(7.5)	(22.3)
Sep21	*	*	61.2	56.7	6.8	(4.6)
Oct21	*	*	66.2	69.5	25.2	20.6
Nov21	*	*	71.4	79.8	46.9	49.8
Dec21	*	*	75.1	87.7	75.1	87.7
Jan22	90.6	188.4	90.6	188.4	104.6	137.3
Feb22	104.2	168.6	95.5	177.6	142.3	208.4
Mar22	65.5	117.1	81.9	149.3	148.5	237.6
Apr22	46.8	70.7	69.8	119.0	122.9	196.6
May22	31.8	38.4	59.9	93.6	101.2	161.5
Jun22	18.1	21.7	49.6	43.3	82.2	136.7
Jul22	7.8	15.1	40.3	61.0	65.5	107.1
Aug22	12.4	15.1	35.6	51.7	54.5	83.7
Sep22	18.5	10.6	33.4	31.4	47.4	21.8
Oct22	13.8	4.9	30.9	39.8	40.0	53.1
Nov22	8.4	3.3	28.5	35.7	32.8	41.6

\* Percentage reflects a meaningless amount due to the reduced number of enplanements in April 2020.

	<u>Month YOY%</u>		<u>YTD YOY%</u>		<u>12YE YOY%</u>	
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
<u>Cargo (tons)</u>						
	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>	<u>NAM</u>	<u>ALB</u>
Mar21	16.2	24.9	12.6	16.2	10.1	10.1
Apr21*	16.2	34.7	13.5	21.0	11.1	12.4
May21	5.2	12.3	11.7	19.0	11.5	13.2
Jun21	2.3	2.6	9.7	15.9	10.5	12.4
Jul21	(0.8)	1.9	8.2	13.6	9.5	11.2
Aug21	4.4	(1.3)	7.5	11.6	9.4	10.9
Sep21	3.8	(6.6)	7.1	9.3	8.4	8.5
Oct21	(0.5)	(10.6)	6.4	7.0	7.6	6.6
Nov21	4.1	0.7	6.6	6.5	7.5	6.2
Dec21	0.4	(2.1)	5.8	5.5	5.8	5.5
Jan22	(7.3)	(14.3)	(7.3)	(14.3)	4.1	3.3
Feb22	3.3	(0.3)	(2.5)	(8.0)	4.0	2.6
Mar22	(0.8)	(8.5)	(1.8)	(8.2)	2.6	0.1
Apr22	(6.7)	(24.2)	(3.3)	(12.8)	0.5	(4.6)
May22	(6.3)	(18.7)	(3.9)	(14.1)	(0.4)	(7.1)
Jun22	(3.1)	(6.8)	(3.7)	(14.6)	(0.8)	(7.8)
Jul22	(5.5)	(14.5)	(4.0)	(13.0)	(1.3)	(9.1)
Aug22	(1.1)	(0.1)	(3.7)	(11.5)	(1.7)	(9.0)
Sep22	(2.5)	(2.3)	(3.5)	(11.7)	(2.3)	(9.5)
Oct22	(5.7)	(5.6)	(3.9)		(2.8)	
Nov22	(3.4)	(0.8)	(3.8)	(9.2)	(3.4)	(8.4)
Dec22		(3.0)		(8.5)		(8.5)

\* adjusted

**Albany County Airport Authority**  
**Statements of Net Position**

Page 4

	Unaudited January 31, 2022	Unaudited January 31, 2023
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Unrestricted Assets		
Cash and cash equivalents	\$21,551,548	\$26,195,731
Accounts receivable - net	2,031,525	1,111,632
Lease receivable	2,683,477	74,616
Prepaid Expenses	1,425,379	1,515,554
Total Unrestricted Assets	27,691,929	28,897,533
Restricted Assets		
Operating and Renewal Reserves	7,086,172	8,187,989
CFC Funds	449,654	454,324
Capital Funds	8,538,231	10,218,896
PFC Funds	9,178,541	9,085,082
Revenue Bond Funds	7,945,186	8,560,730
FAA Restricted Funds	203,888	206,006
Concession Improvement Funds	699,274	706,536
Total Restricted Assets	34,100,946	37,419,563
Total Current Assets	61,792,875	66,317,096
<b>NON-CURRENT ASSETS</b>		
Capital Assets	276,302,811	268,194,048
Lease Receivable	20,212,167	20,896,601
Prepaid Expenses	209,668	194,232
Total Non-Current Assets	296,724,646	289,284,881
Total Assets	358,517,521	355,601,977
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>		
Refunding	1,344,959	959,399
OPEB Expenses	391,588	1,025,989
Pension Expenses	1,136,675	1,048,107
Total Deferred Outflows of Resources	2,873,222	3,033,495
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	361,390,743	358,635,472
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Payable from Unrestricted Assets	5,534,406	6,951,834
Payable from Restricted Assets	2,492,256	2,845,289
Total Current Liabilities	8,026,662	9,797,123
<b>NON-CURRENT LIABILITIES</b>		
Bonds and other debt obligations	74,918,168	66,837,198
Net OPEB liability	5,706,690	6,071,683
Net pension liability - proportionate share	28,297	(322,978)
Total Non-Current Liabilities	80,653,155	72,585,903
Total Liabilities	88,679,817	82,383,026
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Concession Improvement Funds	710,359	790,379
OPEB expenses	1,156,601	1,275,576
Pension expenses	1,093,887	1,246,137
Leases	22,400,114	20,102,496
Total Deferred Inflows of Resources	25,360,961	23,414,588
<b><u>NET POSITION</u></b>		
Invested in Capital Assets, net of Related Debt	209,233,807	210,366,528
Restricted	24,405,211	25,817,458
Unrestricted	13,710,947	16,653,872
<b>Net Position</b>	247,349,965	252,837,858
<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>		
	\$ 361,390,743	\$ 358,635,472

**Albany County Airport Authority**  
**2023 Summary of Revenues, Expenses and Net Results**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date		
	2023 Budget	2022 Actual	2023 Actual	2023 Budget	2022 Actual	2023 Actual
<b><u>AIRPORT</u></b>						
<b>OPERATING REVENUES</b>						
Airline	\$ 953,595	\$ 1,045,170	\$ 1,297,506	\$ 953,595	\$ 1,045,170	\$ 1,297,506
Non-Airline	2,527,970	1,994,722	2,396,561	2,527,970	1,994,722	2,396,561
<b>Total Revenues</b>	<b>3,481,565</b>	<b>3,039,892</b>	<b>3,694,067</b>	<b>3,481,565</b>	<b>3,039,892</b>	<b>3,694,067</b>
<b>OPERATING EXPENSES</b>						
Personal Services	962,888	802,927	842,034	962,888	802,927	842,034
Employee Benefits	493,446	448,598	473,791	493,446	448,598	473,791
Utilities & Communications	201,463	359,196	427,780	201,463	359,196	427,780
Purchased Services	550,841	432,818	520,590	550,841	432,818	520,590
Material & Supplies	499,112	549,803	483,100	499,112	549,803	483,100
Office	89,557	57,014	118,087	89,557	57,014	118,087
Administration	82,372	77,204	82,639	82,372	77,204	82,639
Non-Capital Equipment	63,625	0	42,841	63,625	0	42,841
<b>Total Expenses</b>	<b>2,943,304</b>	<b>2,727,560</b>	<b>2,990,862</b>	<b>2,943,304</b>	<b>2,727,560</b>	<b>2,990,862</b>
<b>AIRPORT OPERATING RESULTS</b>	<b>538,261</b>	<b>312,332</b>	<b>703,205</b>	<b>538,261</b>	<b>312,332</b>	<b>703,205</b>
<b>FBO OPERATING RESULTS</b>	<b>103,663</b>	<b>353,491</b>	<b>332,003</b>	<b>103,663</b>	<b>353,491</b>	<b>332,003</b>
<b>TOTAL OPERATING RESULTS</b>	<b>641,924</b>	<b>665,823</b>	<b>1,035,208</b>	<b>641,924</b>	<b>665,823</b>	<b>1,035,208</b>
<b>OTHER REVENUES (EXPENSES)</b>						
Interest Earnings	117,119	3,881	112,634	117,119	3,881	112,634
Passenger Facility Charges	374,992	303,367	303,456	374,990	303,367	303,456
ACAA Debt Service	(835,222)	(835,018)	(835,222)	(835,209)	(835,018)	(835,222)
Grant Income	435,871	11,780	23,560	435,871	11,780	23,560
Improvement Charges	-	30,700	30,700	-	30,700	30,700
Total Other						
Revenues(Expenses)	92,760	(485,290)	(364,872)	92,771	(485,290)	(364,872)
<b>INCOME/(LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>	<b>734,684</b>	<b>180,533</b>	<b>670,336</b>	<b>734,695</b>	<b>180,533</b>	<b>670,336</b>
<b>AIRLINE INCENTIVES</b>	<b>(33,333)</b>	<b>(12,195)</b>	<b>-</b>	<b>(33,335)</b>	<b>(12,195)</b>	<b>-</b>
<b>CAPITAL CONTRIBUTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INCREASE (DECREASE) IN NET POSITION</b>	<b>\$ 701,351</b>	<b>\$ 168,338</b>	<b>\$ 670,336</b>	<b>\$ 701,360</b>	<b>168,338</b>	<b>670,336</b>
<b>NET POSITION, BEGINNING OF PERIOD</b>					247,181,627	252,167,522
<b>NET POSITION, END OF PERIOD</b>					<b>\$ 247,349,965</b>	<b>\$ 252,837,858</b>
<b>RECONCIATION TO AIRLINE FUNDS REMAINING:</b>						
<b>NET RESULTS BEFORE RESERVES</b>	<b>734,684</b>	<b>180,533</b>	<b>670,336</b>	<b>734,695</b>	<b>180,533</b>	<b>670,336</b>
Less: Capital Improvements	(287,072)	(275,000)	(287,072)	(287,072)	(275,000)	(287,072)
Less: Reserve Requirements	(71,443)	(43,789)	(71,443)	(71,443)	(43,789)	(71,443)
<b>NET RESULTS</b>	<b>376,170</b>	<b>(138,256)</b>	<b>311,822</b>	<b>376,181</b>	<b>(138,256)</b>	<b>311,822</b>
Revenue Sharing:						
Transfer to/from Airlines (50%)	188,085	(69,128)	155,911	188,090	(69,128)	155,911
Authority Share (50%)	188,085	(69,128)	155,911	188,090	(69,128)	155,911
Less: Airline Incentives	(33,333)	(12,195)	-	(33,335)	(12,195)	-
Net Authority Share	<b>\$ 154,752</b>	<b>\$ (81,323)</b>	<b>\$ 155,911</b>	<b>\$ 154,755</b>	<b>\$ (81,323)</b>	<b>\$ 155,911</b>

**Albany County Airport Authority**  
**Operating Revenues**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
<b>AIRLINE REVENUES</b>						
<b>COMMERCIAL</b>						
Landing Fees-Signatory	\$ 467,201	\$ 337,788	\$ 463,373	\$ 467,201	\$ 337,788	\$ 463,373
Landing Fees-Non Signatory	5,230	0	0	5,230	0	0
Airline Apron Fees	72,926	65,412	69,361	72,926	65,412	69,361
Glycol Disposal Fee	25,120	69,805	95,011	25,120	69,805	95,011
<b>CARGO</b>						
Landing Fees-Signatory	0	46,342	54,806	0	46,342	54,806
Landing Fees-Non Signatory	0	3,218	3,458	0	3,218	3,458
<b>TERMINAL</b>						
Loading Bridges	59,389	48,040	59,389	59,389	48,040	59,389
Space Rental	322,979	473,853	552,108	322,979	473,853	552,108
Non-Signatory Per Turn Fee	750	711	0	750	711	0
<b>TOTAL AIRLINE REVENUES</b>	<b>953,595</b>	<b>1,045,170</b>	<b>1,297,506</b>	<b>953,595</b>	<b>1,045,170</b>	<b>1,297,506</b>
<b>NON-AIRLINE REVENUES</b>						
<b>AIRFIELD</b>						
Tenant Maintenance	2,500	10,554	5,308	2,500	10,554	5,308
<b>Total Airfield</b>	<b>2,500</b>	<b>10,554</b>	<b>5,308</b>	<b>2,500</b>	<b>10,554</b>	<b>5,308</b>
<b>TERMINAL</b>						
Utility Reimbursement	2,000	2,210	2,710	2,000	2,210	2,710
Tenant Maintenance	1,713	0	1,630	1,713	0	1,630
Space Rent - Non Airline	73,160	70,100	19,458	73,160	70,100	19,458
Space Rent - Fixed Non Airline	0	0	47,130	0	0	47,130
Food & Beverage	83,125	67,646	89,521	83,125	67,646	89,521
Retail	73,625	30,100	74,833	73,625	30,100	74,833
Advertising	9,050	10,007	0	9,050	10,007	0
ATM	1,650	1,628	1,733	1,650	1,628	1,733
Operating Permits	18,300	13,672	28,095	18,300	13,672	28,095
Vending Machines	2,328	1,841	1,777	2,328	1,841	1,777
Baggage Cart Rentals	1,306	949	1,035	1,306	949	1,035
<b>Total Terminal</b>	<b>266,257</b>	<b>198,152</b>	<b>267,921</b>	<b>266,257</b>	<b>198,152</b>	<b>267,921</b>
<b>GROUND TRANSPORTATION</b>						
Parking	1,329,295	1,108,708	1,322,373	1,329,295	1,108,708	1,322,373
Rental Cars	427,500	228,505	291,457	427,500	228,505	291,457
Access Fees	17,136	27,906	17,481	17,136	27,906	17,481
TNCs	20,188	15,863	23,145	20,188	15,863	23,145
Garage Space Rent	8,376	8,445	6,911	8,376	8,445	6,911
Garage Kiosk Rent	0	0	1,800	0	0	1,800
<b>Total Ground Transportation</b>	<b>1,802,494</b>	<b>1,389,427</b>	<b>1,663,167</b>	<b>1,802,494</b>	<b>1,389,427</b>	<b>1,663,167</b>
<b>OTHER AIRPORT</b>						
Telephone System - Tenants	3,496	4,467	4,419	3,496	4,467	4,419
Building Rental	11,686	11,357	11,633	11,686	11,357	11,633
Control Tower Rental	67,983	55,481	64,595	67,983	55,481	64,595
Air Cargo Facility	43,750	0	42,807	43,750	0	42,807
State Executive Hangar	103,924	103,924	103,924	103,924	103,924	103,924
T Hangars	10,937	11,406	16,373	10,937	11,406	16,373
Tie Downs	241	248	252	241	248	252
AV Gas Fuel Sales	0	140	0	0	140	0
Industrial Park	44,617	49,972	35,206	44,617	49,972	35,206
Land Rental	36,640	46,822	43,673	36,640	46,822	43,673
Eclipse Hangar	25,141	25,141	26,157	25,141	25,141	26,157
Hangar Rental	82,332	46,275	48,954	82,332	46,275	48,954
Antenna Space Rental	0	0	6,827	0	0	6,827
Internet and Cable Access	775	775	775	775	775	775
Fingerprinting	2,083	1,453	1,559	2,083	1,453	1,559
Tenant Maintenance	167	0	0	167	0	0
Ebay/Scrap/Equipment Sales	417	411	645	417	411	645
Utility Reimbursement	13,750	24,166	25,157	13,750	24,166	25,157
Reimb of Property Taxes	2,113	14,339	26,819	2,113	14,339	26,819
Other	6,667	212	390	6,667	212	390
<b>Total Other Airport</b>	<b>456,718</b>	<b>396,589</b>	<b>460,165</b>	<b>456,718</b>	<b>396,589</b>	<b>460,165</b>
<b>TOTAL NON AIRLINE REVENUES</b>	<b>2,527,970</b>	<b>1,994,722</b>	<b>2,396,561</b>	<b>2,527,970</b>	<b>1,994,722</b>	<b>2,396,561</b>
<b>TOTAL REVENUES</b>	<b>\$ 3,481,565</b>	<b>\$ 3,039,891</b>	<b>\$ 3,694,068</b>	<b>\$ 3,481,565</b>	<b>\$ 3,039,891</b>	<b>\$ 3,694,068</b>



Albany County Airport Authority  
FBO Results  
For the one month ended January 31, 2023

	Current Month			Year to Date		
	2022 Budget	2021 Actual	2022 Actual	2022 Budget	2021 Actual	2022 Actual
<b>REVENUES</b>						
Retail Fuel						
Jet A Fuel Sales	\$ 505,000	\$ 492,341	\$ 408,310	\$ 505,000	\$ 492,341	\$ 408,310
AvGas Fuel Sales	21,233	13,786	14,747	21,233	13,786	14,747
Commercial AvGas Fuel Sales	1,750	870	1,005	1,750	870	1,005
Auto & Diesel Fuel Sales	19,583	37,807	35,915	19,583	37,807	35,915
Retail Fuel Sales	547,567	544,803	459,977	547,567	544,803	459,977
Into Plane Fees	45,000	50,415	58,615	45,000	50,415	58,615
Fuel Farm Fees	57,625	61,496	65,633	57,625	61,496	65,633
General Aviation Landing Fees	25,000	21,355	21,896	25,000	21,355	21,896
Aircraft Parking Fees	42,298	28,503	33,309	42,298	28,503	33,309
Deicing Services	180,254	423,613	774,164	180,254	423,613	774,164
FBO Properties	44,913	33,310	34,820	44,913	33,310	34,820
FBO Services	8,750	8,303	7,182	8,750	8,303	7,182
<b>TOTAL REVENUES</b>	<b>951,406</b>	<b>1,171,798</b>	<b>1,455,596</b>	<b>951,406</b>	<b>1,171,798</b>	<b>1,455,596</b>
<b>COST OF SALES</b>						
Fuel Costs - Jet A	274,167	242,610	231,647	274,167	242,610	231,647
Fuel Discounts - Jet A	33,333	34,237	10,708	33,333	34,237	10,708
Fuel Costs - SAF	0	0	0	0	0	0
Fuel Costs - AvGas	15,102	10,762	14,396	15,102	10,762	14,396
Fuel Discounts - AvGas	370	427	560	370	427	560
Fuel Costs - Commercial AvGas	1,250	735	840	1,250	735	840
Fuel Costs - Auto & Diesel	10,000	27,553	22,880	10,000	27,553	22,880
Total Fuel Costs	334,221	316,323	281,031	334,221	316,323	281,031
Deicing Costs - Type I & IV	153,998	253,299	504,869	153,998	253,299	504,869
Catering, Oil & Other	375	0	0	375	0	0
Total Cost of Sales	488,594	569,622	785,900	488,594	569,622	785,900
Net Operating	462,812	602,176	669,697	462,812	602,176	669,697
<b>CATEGORY</b>						
Personal Services						
Salaries	151,014	91,244	142,293	151,014	91,244	142,293
Overtime	17,116	11,979	21,945	17,116	11,979	21,945
Total Personal Services	168,131	103,223	164,238	168,131	103,223	164,238
Employee Benefits	59,282	36,090	53,637	59,282	36,090	53,637
Utilities & Communications	6,782	10,292	8,094	6,782	10,292	8,094
Purchased Services	51,764	36,714	49,481	51,764	36,714	49,481
Materials & Supplies						
Buildings	9,384	7,643	14,155	9,384	7,643	14,155
Grounds	3,167	0	1,055	3,167	0	1,055
Vehicles	39,058	14,334	21,633	39,058	14,334	21,633
Total Materials & Supplies	51,608	21,977	36,843	51,608	21,977	36,843
Administrative Expenses	13,497	40,389	25,401	13,497	40,389	25,401
Non-Capital Equipment	8,085	0	0	8,085	0	0
<b>TOTAL EXPENSES</b>	<b>359,149</b>	<b>248,686</b>	<b>337,693</b>	<b>359,149</b>	<b>248,686</b>	<b>337,693</b>
<b>FBO Net Direct Cost</b>	<b>\$ 103,663</b>	<b>\$ 353,491</b>	<b>\$ 332,003</b>	<b>\$ 103,663</b>	<b>\$ 353,491</b>	<b>\$ 332,003</b>

**Albany County Airport Authority**  
**Airport and FBO Operating Revenue**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 8

For the 1 month period ending January 30/31, 2023

				Budget	Actual	Variance	Cumulative Variance
<b>Airport Operating Revenue</b>							
<b>Revenues</b>							
31	02051	Rental Car Concession		(427,500)	(291,457)	(136,043)	(136,043)
31	03013	Economy Parking		(237,500)	(147,403)	(90,097)	(226,140)
31	01010	Landing Fees - Commercial/Signatc		(522,500)	(463,373)	(59,127)	(285,266)
31	02020	Non-Airline Space Rental		(73,160)	(19,458)	(53,702)	(338,968)
31	01070	Hanger Rental NYS Executive Hang		(175,922)	(142,545)	(33,377)	(372,345)
31	03010	Short Term Parking		(92,625)	(72,946)	(19,679)	(392,024)
31	03024	Off-Airport Parking Facilities		(11,875)		(11,875)	(403,899)
31	03300	Industrial Park		(44,617)	(35,206)	(9,411)	(413,310)
31	02054	Advertising		(9,050)		(9,050)	(422,360)
31	03014	Employee Parking		(7,607)	(1,270)	(6,337)	(428,698)
31	09005	Miscellaneous Income		(6,667)	(390)	(6,277)	(434,975)
31	01011	Landing Fees - Commercial/Non-Sig		(5,230)		(5,230)	(440,205)
31	01021	Apron Parking Fees - Commercial		(72,926)	(69,361)	(3,566)	(443,770)
31	01055	Control Tower Rental		(67,983)	(64,595)	(3,388)	(447,158)
31	03020	Contract Taxi		(2,852)	(90)	(2,762)	(449,921)
31	03040	Garage Space Rent		(8,376)	(6,911)	(1,465)	(451,386)
31	01065	NE Quad Cargo Facility		(43,750)	(42,807)	(943)	(452,329)
31	02030	Non Signatory Per Turn Fee		(750)		(750)	(453,079)
31	02056	Vending Machine Concession		(2,328)	(1,777)	(551)	(453,629)
31	09001	Fingerprinting		(2,083)	(1,559)	(524)	(454,153)
31	02057	Baggage Cart Concession		(1,306)	(1,035)	(272)	(454,425)
31	01060	Building Rental		(11,686)	(11,633)	(53)	(454,478)
31	02011	Rental of Boarding Bridges		(59,389)	(59,389)	0	(454,478)
31	01071	Hangar Maintenance NYS Executiv		(10,333)	(10,333)	0	(454,478)
31	02063	Internet & Cable Access		(775)	(775)	0	(454,478)
31	02115	Payphones - Concessions		0		0	(454,478)
31	03023	Off-Airport Rental Cars		0		0	(454,478)
31	03280	Fuel Sales - AV Gas		0		0	(454,478)
31	02012	Baggage Claim Room		(139,427)	(139,427)	0	(454,478)
31	03200	Tie Downs		(241)	(252)	11	(454,467)
31	02064	ATM Income		(1,650)	(1,733)	83	(454,384)
31	02105	Telephone - Monthly Usage		0	(155)	155	(454,230)
31	09008	Ebay/Scrap/Equipment Sales		(417)	(645)	228	(454,001)
31	03021	Limousines		(784)	(1,141)	357	(453,644)
31	02025	Utility Reimbursement		(2,000)	(2,710)	710	(452,933)
31	02100	Telephone - Monthly Service		(3,496)	(4,265)	769	(452,164)
31	01075	Eclipse Hangar Rental		(25,141)	(26,157)	1,016	(451,149)
31	02053	Retail Concession		(73,625)	(74,833)	1,208	(449,940)
31	03500	Tenant Maintenance		(4,380)	(6,938)	2,558	(447,383)
31	03027	TNCs		(20,188)	(23,145)	2,957	(444,425)
31	03100	T-Hangar Rentals		(10,937)	(16,373)	5,436	(438,990)
31	02052	Food & Beverage Concession		(83,125)	(89,521)	6,396	(432,594)
31	01050	Land Rental		(36,640)	(43,673)	7,032	(425,562)
31	02010	Airline Space Rental		(404,748)	(412,682)	7,934	(417,627)
31	02062	Operating Permits		(18,300)	(28,095)	9,795	(407,833)
31	03405	Utility Reimbursements		(13,750)	(25,157)	11,407	(396,425)
31	03022	Hotels		(1,625)	(16,250)	14,625	(381,800)
31	03410	Reimbursement of Property Taxes		(2,113)	(26,819)	24,706	(357,095)
31	01012	Airfield Revenue Sharing		55,299		55,299	(301,796)
31	01035	Glycol Disposal Fee		(25,120)	(95,011)	69,891	(231,905)
31	03011	Long Term Parking		(991,563)	(1,100,647)	109,085	(122,820)
31	02013	Terminal Revenue Sharing		221,195		221,195	98,375
				<b>(3,481,565)</b>	<b>(3,579,940)</b>	<b>98,375</b>	

**Albany County Airport Authority**  
**Airport and FBO Operating Revenue**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 9

For the 1 month period ending January 30/31, 2023

		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Cumulative Variance</b>
<b>FBO Operating Revenue</b>					
<b>Revenues</b>					
31	01510 Jet A Fuel Sales	(505,000)	(408,310)	(96,690)	(96,690)
31	01545 Properties	(44,913)	(34,820)	(10,093)	(106,783)
31	01535 GA Parking Fees	(42,298)	(33,309)	(8,989)	(115,772)
31	01511 AvGas Fuel Sales	(21,233)	(14,747)	(6,486)	(122,258)
31	01530 GA Landing Fees	(25,000)	(21,896)	(3,104)	(125,362)
31	01550 Customer Services	(8,750)	(7,182)	(1,568)	(126,930)
31	01514 AvGas Fuel Sales-Commercial	(1,750)	(1,005)	(745)	(127,675)
31	01512 Auto Gas Fuel Sales	(7,083)	(9,983)	2,900	(124,775)
31	01521 Fuel Farm Revenues	(57,625)	(65,633)	8,008	(116,767)
31	01513 Diesel Fuel Sales	(12,500)	(25,932)	13,432	(103,335)
31	01520 Into Plane Revenues	(45,000)	(58,615)	13,615	(89,720)
31	01543 Deicing Type IV - Consortium	(14,113)	(42,631)	28,519	(61,202)
31	01542 Deicing Type IV - Sprayed	(6,996)	(43,721)	36,725	(24,476)
31	01541 Deicing Type I - Consortium	(61,088)	(224,150)	163,063	138,587
31	01540 Deicing Type I - Sprayed	(98,058)	(463,662)	365,603	504,190
		<b>(951,406)</b>	<b>(1,455,596)</b>	<b>504,190</b>	

**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 10

For the 1 month period ending January 30/31, 2023

			Budget	Actual	Variance	Cumulative Variance
Airport Operating Expenses						
Salaries Expense						
34	12010	Overtime 1.5	53,380	57,064	(3,685)	(3,685)
34	12020	Overtime 2.0	3,411	5,275	(1,864)	(5,549)
34	13000	Temporary Help	208		208	(5,341)
34	11005	Part Time/Seasaonal Salaries	33,621		33,621	28,280
34	11000	Salaries	872,268	778,806	93,462	121,742
			962,888	841,146	121,742	
Other Employee Expenses						
35	26020	Unemployment Insurance	15,069	24,601	(9,532)	(9,532)
35	29001	TBI Retirement	22,011	25,891	(3,879)	(13,411)
35	26010	NYS Disability	10,274	14,007	(3,732)	(17,143)
35	29000	NYS Retirement	26,776	29,710	(2,935)	(20,078)
35	22300	Health Insurance - Vision	577	1,525	(949)	(21,027)
35	22105	Other Post Employment Benefits (O	14,550	14,550	0	(21,027)
35	23000	Health Insurance - AFLAC	542	536	5	(21,022)
35	22000	Health Insurance	257,857	257,781	76	(20,945)
35	24010	Employee EAP Program	81		81	(20,864)
35	24015	Smoking Cessation Class	100		100	(20,764)
35	24000	Medical Exams/Abstracts	1,842	890	952	(19,813)
35	25005	Uniform Purchases	3,260	2,054	1,206	(18,607)
35	25000	Uniforms & Laundry	5,243	2,746	2,496	(16,111)
35	21000	Social Security	70,432	63,397	7,035	(9,076)
35	22200	Dental Insurance	12,891	3,645	9,246	170
35	26030	Workers Compensation	51,942	32,459	19,484	19,654
			493,446	473,791	19,654	
Utilities						
36	31000	Electric	146,521	331,872	(185,352)	(185,352)
36	34000	Sewer	7,625	38,429	(30,804)	(216,156)
36	33000	Natural Gas	20,281	42,566	(22,285)	(238,441)
36	36015	Telephones-Monthly Service	1,236	1,402	(166)	(238,606)
36	36017	Payphones Annual & Monthly Servi	0		0	(238,606)
36	36012	Telephone - Sheriff	342	337	5	(238,602)
36	36018	Payphones - Monthly Usage	13		13	(238,589)
36	36016	Telephones-Monthly Usage	250	0	250	(238,339)
36	36011	Telephone Charges-Long Distance	324	42	282	(238,058)
36	36060	Cable Television	613	232	381	(237,676)
36	36010	Telephone Charges-Local	1,446	923	523	(237,153)
36	36032	Internet Access	6,175	4,816	1,359	(235,794)
36	36030	Telephone-Cellular	5,880	4,463	1,417	(234,377)
36	36020	Telephone Repairs	4,961	896	4,065	(230,312)
36	35000	Water	5,796	282	5,514	(224,798)
			201,463	426,261	(224,798)	
Purchased Services						
37	45000	Janitorial Services	61,181	83,741	(22,560)	(22,560)
37	44030	Employee Shuttle Service	1,042	12,500	(11,458)	(34,018)
37	47000	Special Studies	3,750	10,000	(6,250)	(40,268)
37	45010	Refuse Removal Services	6,818	11,670	(4,852)	(45,121)
37	49015	Consultant	4,000	7,406	(3,406)	(48,527)
37	42090	Fiduciary Liability	155	1,331	(1,176)	(49,703)
37	44010	Armored Car Service	363	398	(35)	(49,737)
37	41020	Rates & Charges	0		0	(49,737)
37	42093	Agency Fee	3,750	3,750	0	(49,737)
37	44020	Parking Valet Service	0		0	(49,737)
37	46020	Passenger Info Booth	12,594	12,594	0	(49,737)
37	49010	Architectural Services	0		0	(49,737)
37	49040	Professional Management	35,417	35,417	0	(49,737)
37	44000	Public Safety	240,878	240,878	0	(49,737)
37	42065	Crime Insurance	673	640	34	(49,703)
37	42070	Public Official Liability	3,770	3,428	343	(49,361)
37	44005	Perimeter Security	18,149	17,647	501	(48,859)
37	42060	Property Insurance	24,752	24,190	562	(48,297)
37	42020	Automotive Insurance	6,561	5,964	596	(47,701)
37	42041	Environmental Liability	3,953	2,946	1,007	(46,694)
37	46010	Public Relations	8,625	7,561	1,064	(45,630)
37	42095	Insurance Claims	1,292		1,292	(44,339)

**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 11

For the 1 month period ending January 30/31, 2023

			Budget	Actual	Variance	Cumulative Variance
Airport Operating Expenses						
Purchased Services						
37	42075	Violent and Malicious Acts	1,411		1,411	(42,928)
37	42080	Cyber Liability Insurance	4,431	2,954	1,477	(41,451)
37	47010	GIS Services	2,000		2,000	(39,451)
37	42010	Airport Liability Insurance	22,955	20,919	2,036	(37,415)
37	49005	Appraisal	2,083		2,083	(35,332)
37	43000	Legal Services	4,167		4,167	(31,165)
37	46012	Artistic Exhibits	8,473	2,570	5,902	(25,263)
37	41010	Financial Services	16,667	10,348	6,319	(18,944)
37	49070	Other Professional Services	8,333		8,333	(10,611)
37	49060	Code Enforcement	9,683		9,683	(928)
37	46015	Advertising	12,500		12,500	11,572
37	49020	Engineering Services	20,417	0	20,417	31,989
			550,841	518,852	31,989	
Material & Supplies						
38	51019	Snow Removal Supplies	34,165	87,481	(53,315)	(53,315)
38	54011	Diesel Fuel	13,333	29,646	(16,312)	(69,628)
38	51053	Electric	8,333	21,862	(13,529)	(83,156)
38	53048	Snow Removal Supplies	5,083	17,360	(12,277)	(95,433)
38	54070	Vehicle Shop Tools & Supplies	3,750	14,249	(10,499)	(105,932)
38	53050	Snow Removal Services	31,500	41,437	(9,937)	(115,868)
38	54013	Vehicle/Equipment Tires	2,417	9,940	(7,523)	(123,392)
38	52031	Electrical Repairs & Supplies	21,271	27,705	(6,434)	(129,826)
38	53071	Wildlife Hazard Management	3,167	9,191	(6,025)	(135,851)
38	52032	Elevator Repairs & Supplies	9,667	14,971	(5,304)	(141,155)
38	54012	Oil / Grease	1,958	6,967	(5,008)	(146,163)
38	54050	Snow Equipment Repair & Maintena	7,500	11,009	(3,509)	(149,672)
38	53051	NYS Police Hangar Maintenance	10,417	13,624	(3,207)	(152,879)
38	54010	Gasoline	6,667	9,727	(3,061)	(155,940)
38	53090	T-Hangar Maintenance	792	3,601	(2,809)	(158,749)
38	51057	System Maintenance & Repairs	16,667	19,016	(2,349)	(161,098)
38	52050	US Customs	4,050	4,898	(848)	(161,946)
38	54060	Mower Repair & Maintenance	1,167	1,832	(665)	(162,611)
38	51017	Airfield Shop Supplies	1,875	2,001	(126)	(162,737)
38	53085	Land Lease	1,286	1,286	0	(162,737)
38	51055	Water District Charges	2,083	2,082	1	(162,735)
38	52041	Fire Equipment Testing	410	403	7	(162,728)
38	52059	Storage Space Rental	625	592	33	(162,695)
38	53020	Fencing	75		75	(162,620)
38	51032	Hazardous Material Supplies	417	239	178	(162,442)
38	52071	ID Tags	3,000	2,769	231	(162,211)
38	53078	Liquid Waste Disposal	300		300	(161,911)
38	52020	Baggage System	3,750	3,379	371	(161,540)
38	53070	Hazardous Waste Management	467		467	(161,073)
38	51014	Pavement Repairs	500		500	(160,573)
38	54022	Vehicle Communication Equipment	533		533	(160,040)
38	52080	Sign Expense	542		542	(159,498)
38	51052	Wastewater Conveyance	625		625	(158,873)
38	51010	Fencing	750	65	685	(158,188)
38	52040	Fire Equipment Services	721		721	(157,468)
38	53060	Dump Fees - Landfill	998		998	(156,469)
38	52036	Automatic Door Repairs & Supplies	1,000		1,000	(155,469)
38	53041	Traffic Light Repairs	1,000		1,000	(154,469)
38	53040	Sign Expense	1,167	125	1,042	(153,428)
38	54015	CNG Fuel	1,917	790	1,126	(152,301)
38	54030	General Equipment Repair & Mainte	6,667	5,533	1,134	(151,167)
38	54045	ARFF Vehicle Repair & Maintenanc	1,500	342	1,158	(150,009)
38	52014	Key Access System	1,375		1,375	(148,634)
38	53045	Catch Basin Maintenance	1,667		1,667	(146,968)
38	52037	Pest Control	5,538	3,857	1,681	(145,287)
38	51030	EMS Supplies	1,733		1,733	(143,554)
38	52034	Roof	2,083	0	2,083	(141,470)
38	51054	Sewer District Charges	2,625		2,625	(138,845)
38	54040	Heavy Equipment Maintenance	5,000	1,971	3,029	(135,816)
38	51033	ARFF Foam	3,503		3,503	(132,314)
38	52090	Flight Information Displays	3,654		3,654	(128,660)

**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 12

For the 1 month period ending January 30/31, 2023

			Budget	Actual	Variance	Cumulative Variance
Airport Operating Expenses						
Material & Supplies						
38	52010	Alarm & PA Systems	6,958	3,277	3,682	(124,978)
38	51016	Runway Painting	3,750		3,750	(121,228)
38	54021	Vehicle Repair & Maintenance	7,000	2,564	4,436	(116,792)
38	52063	Window Washing	9,350	4,615	4,735	(112,056)
38	51015	Apron Maintenance	4,917		4,917	(107,140)
38	52013	CCTV Repair	5,000		5,000	(102,140)
38	51011	Airfield Lighting	8,333	2,391	5,943	(96,197)
38	51020	Rubber Removal	6,667		6,667	(89,530)
38	51031	ARFF Supplies	7,463		7,463	(82,067)
38	52062	Janitorial Supplies	21,635	13,623	8,012	(74,054)
38	53010	Landscaping	10,708	2,558	8,150	(65,904)
38	53030	Pavement Repairs	8,333		8,333	(57,571)
38	52012	Card Access System	12,167		12,167	(45,404)
38	52035	Plumbing Repairs & Supplies	13,667	1,302	12,365	(33,040)
38	52033	HVAC	22,625	7,980	14,645	(18,395)
38	52051	Control Tower Maintenance	46,333	29,625	16,709	(1,686)
38	52060	Building Maintenance	62,917	42,550	20,366	18,680
			499,112	480,431	18,680	
Office/Administration						
39	55016	Computer Equipment	18,926	52,912	(33,987)	(33,987)
39	66050	Property Taxes	3,167	11,089	(7,923)	(41,909)
39	66030	Advertising - Public Meetings	1,833	7,789	(5,956)	(47,865)
39	55015	Hardware/Software Maintenance Ag	50,103	53,186	(3,084)	(50,949)
39	66061	EZ Pass Fees	10,000	11,792	(1,792)	(52,741)
39	55070	Payroll Services	3,542	4,833	(1,291)	(54,032)
39	55060	Office Supplies	2,530	3,713	(1,182)	(55,215)
39	55010	Office Equipment Rental	1,190	1,364	(174)	(55,389)
39	66011	Authority Board Travel & Education	42		42	(55,348)
39	66002	AAAE	54		54	(55,293)
39	66012	Authority Management Travel & Edu	1,967	1,904	63	(55,231)
39	55050	Reference Materials	142	73	68	(55,163)
39	55011	Copy Machine Use	83		83	(55,079)
39	66020	Tuition Reimbursement	208		208	(54,871)
39	55012	Office Equipment Service Agreeemer	783	548	235	(54,636)
39	66040	Licenses & Permits	321		321	(54,315)
39	66014	Outside Functions	417		417	(53,898)
39	66013	Function Refreshments	1,250	832	418	(53,480)
39	55030	Printed Forms / Letterhead	696	147	549	(52,932)
39	55031	Parking Ticket Stock	583		583	(52,348)
39	66062	Bank & Paying Agent Fees	583		583	(51,765)
39	55032	Printing Outside Services	1,667	933	734	(51,031)
39	55040	Postage	750	(64)	814	(50,217)
39	66000	Dues & Subscriptions	4,590	2,895	1,695	(48,522)
39	55020	Office Furniture & Fixtures	3,054		3,054	(45,468)
39	66060	Credit Card Service Charges	45,833	42,064	3,769	(41,699)
39	55014	Computer Systems	5,508		5,508	(36,191)
39	66010	Training / Travel	12,107	4,242	7,866	(28,325)
			171,929	200,254	(28,325)	
Non-Capital Equipment						
41	83000	Equipment	63,625	45,816	17,809	17,809
			63,625	45,816	17,809	
			2,943,302	2,986,551	(43,249)	



**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

For the 1 month period ending January 30/31, 2023

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Cumulative Variance</b>
<b>FBO Operating Expenses</b>				
<b>Cost of Good Sold (FBO)</b>				
32 51111 Deicing Type I - Constortium	61,088	238,324	(177,236)	(177,236)
32 51110 Deicing Type I - Sprayed	73,577	182,648	(109,072)	(286,308)
32 51112 Deicing Type IV - Sprayed	5,222	41,133	(35,912)	(322,220)
32 51113 Deicing Type IV - Consortium	14,113	42,764	(28,651)	(350,871)
32 51107 Fuel Costs - Diesel	10,000	17,054	(7,054)	(357,925)
32 51105 Fuel Costs - Auto Gas	0	5,826	(5,826)	(363,750)
32 51104 AvGas Discounts	370	560	(191)	(363,941)
32 51126 TKS	167		167	(363,774)
32 51125 Oil	208		208	(363,566)
32 51108 Fuel Costs-AvGas Commercial	1,250	840	410	(363,156)
32 51103 Fuel Costs - AvGas	15,102	14,396	706	(362,450)
32 51102 Jet A Discounts	33,333	10,708	22,625	(339,825)
32 51101 Fuel Costs - Jet A	274,167	231,647	42,519	(297,305)
	488,594	785,900	(297,305)	
<b>Salaries Expense</b>				
34 12010 Overtime 1.5	17,116	21,945	(4,829)	(4,829)
34 11000 Salaries	151,014	142,293	8,722	3,893
	168,131	164,238	3,893	
<b>Other Employee Expenses</b>				
35 25005 Uniform Purchases	958	5,326	(4,367)	(4,367)
35 26020 Unemployment Insurance	2,397	4,871	(2,473)	(6,841)
35 24000 Medical Exams	125		125	(6,716)
35 29001 Retirement	1,397	1,247	149	(6,567)
35 22200 Dental Insurance	165		165	(6,402)
35 25000 Uniforms & Laundry	554	309	246	(6,156)
35 21000 Social Security	12,757	12,417	340	(5,816)
35 26010 NYS Disability	352		352	(5,465)
35 22000 Health	40,578	29,468	11,109	5,645
	59,282	53,637	5,645	
<b>Utilities</b>				
36 33000 Natural Gas	2,233	5,951	(3,718)	(3,718)
36 36035 Radio Communications	34	426	(392)	(4,110)
36 36033 Wireless	238	406	(168)	(4,278)
36 36011 Telephone Charges-Long Distance	16		16	(4,262)
36 36010 Telephone Charges-Local	18		18	(4,243)
36 35000 Water	167		167	(4,077)
36 36060 Cable Television	551		551	(3,526)
36 31000 Electric	3,525	1,311	2,214	(1,311)
	6,782	8,094	(1,311)	
<b>Purchased Services</b>				
37 49040 Professional Management	22,117	28,098	(5,981)	(5,981)
37 42060 Property Insurance	5,250	5,479	(229)	(6,210)
37 46010 Public Relations	3,500	3,500	0	(6,210)
37 45010 Refuse Removal Services	221		221	(5,990)
37 42095 Insurance Claims	1,667		1,667	(4,323)
37 42041 Environmental Liability	3,953		3,953	(370)
37 42010 Airport Liability	15,057	1,458	13,599	13,228
	51,764	38,536	13,228	
<b>Material &amp; Supplies</b>				
38 52060 Building Maintenance	3,403	7,760	(4,357)	(4,357)
38 52031 Electrical Repairs & Supplies	975	3,837	(2,862)	(7,219)
38 54011 Diesel Fuel	5,833	8,097	(2,264)	(9,483)
38 54013 Vehicle/Equipment Tires	1,083	1,792	(709)	(10,191)
38 52032 Elevator Repairs & Supplies	292	648	(357)	(10,548)
38 52062 Janitorial Supplies	750	1,085	(335)	(10,883)
38 54022 Vehicle Communications Equipmen	83		83	(10,800)
38 52036 Automatic Door Repairs & Supplies	167		167	(10,633)
38 52063 Window Washing	172		172	(10,461)
38 54021 Vehicle Repair & Maintenance	208		208	(10,252)
38 54070 Vehicle Shop Tools & Supplies	208		208	(10,044)
38 52034 Roof	292		292	(9,752)
38 54010 Gasoline	1,000	706	294	(9,459)
38 52035 Plumbing Repairs & Supplies	458		458	(9,000)
38 54031 Quality Control Equipment	583		583	(8,417)

**Albany County Airport Authority**  
**Airport Operating and FBO Expenses**  
**YTD Budget vs. Actual High/Low by Category Report**

Page 14

For the 1 month period ending January 30/31, 2023

		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	Cumulative Variance
<b>FBO Operating Expenses</b>					
<b>Material &amp; Supplies</b>					
38	52010	Alarm & PA Systems	625	625	(7,792)
38	54040	Heavy Equipment Maintenance	10,125	9,290	835
38	52033	HVAC	2,250	333	1,917
38	53078	Liquid Waste Disposal	3,167	775	2,392
38	54030	General Equipment Repair/Maint	6,285	6,285	3,637
38	54075	Fuel Truck Lease	13,648	1,748	11,900
			51,608	36,071	15,537
<b>Office/Administration</b>					
39	66060	Credit Card Service Charges	5,333	16,266	(10,933)
39	66015	Incentives	2,500	7,719	(5,219)
39	66010	Training/Travel	375	630	(255)
39	55060	Office Supplies	417	521	(105)
39	55010	Office Equipment Rental	117	203	(87)
39	55030	Printed Forms/Letterhead	17		17
39	55032	Printing Outside Services	25		25
39	55012	Office Equipment Service Agreemer	42		42
39	55014	Computer Systems	83		83
39	55016	Computer Equipment	342		342
39	55015	Hardware/Software Maint Agreemer	1,106		1,106
39	66000	Dues & Subscriptions	1,558		1,558
39	55070	Payroll Services	1,583		1,583
			13,497	25,339	(11,842)
<b>Non-Capital Equipment</b>					
41	83000	Equipment	8,085	8,085	8,085
			8,085	8,085	
			<b>847,744</b>	<b>1,111,814</b>	<b>(264,071)</b>



## Notes to Financial Statements

### 1. Accounting Basis

This financial information is presented for the purposes of comparing budget to actual results and for indicating generally how revenues and expenses have compared to budgeted revenues and expenses through on a monthly basis. The financial information presented herewith is prepared on the Albany County Airport Authority's budgetary basis of accounting.

This report includes preliminary operating and performance statistics, and financial forecasts based upon the budgetary basis of accounting estimates that involve uncertainties that could result in actual financial results differing materially from preliminary estimates.

### 2. Cash Reserves

2023 Operating Budget - Airport	\$35,719,629
2023 Operating Budget – FBO	<u>10,172,924</u>
	\$45,892,553

Monthly Operating Outflow	(\$45,892,553/12)
	\$3,824,379

Months Operating Reserves Unrestricted	
\$26,195,731/\$3,824,379	~ 6.85 months

Months Operating and Renewal Reserves	
\$8,187,989/\$3,824,379	~ 2.14 months

	Unrest.	Restr	Total
Aug20	4.85	2.0	6.85
Sep20	5.37	2.0	7.37
Oct20	5.31	2.0	7.31
Nov20	5.14	2.0	7.14
Dec20	5.63	2.0	7.63
Jan21	5.30	2.0	7.30
Feb21	5.22	2.0	7.22
Mar21	5.26	2.0	7.26
Apr21	4.63	2.1	6.73
May21	5.23	2.1	7.33
Jun21	5.50	2.1	7.71
Jul21	5.98	2.1	8.08
Aug21	5.99	2.1	8.09
Sep21	6.22	2.1	8.32
Oct21	6.11	2.1	8.21
Nov21	6.19	2.1	8.29
Dec21	6.09	2.1	8.19
Jan22	6.51	2.0	8.51
Feb	6.51	2.0	8.51
Mar	6.72	2.0	8.72
Apr	6.88	2.0	8.88
May	6.95	2.0	8.95
Jun	6.93	2.0	8.93
Jul	7.26	2.0	9.26
Aug	7.65	2.0	9.65
Sep	8.03	2.0	10.03
Oct	8.26	2.0	10.26
Nov	8.23	2.0	10.23
Dec	7.94	2.0	9.94
Jan23	6.85	2.1	8.95

### 3. Accounts Receivable

The amount of accounts receivables, shown as days of average annual (2022 Budget) daily revenues, is as follows:

$\$58,287,414 / 365 = \$159,691$

$\$1,111,632 / \$159,691 = 6.96$

Jan21	8.52
Feb21	11.47
Mar21	2.36
Apr21	0.74
May21	4.10
Jun21	4.98
Jul21	5.70
Aug21	14.74
Sep21	12.92
Oct21	19.20
Nov21	17.06
Dec21	17.14
Jan22	14.98
Feb	12.53
Mar	7.80
Apr	11.80
May	17.96
Jun	4.60
Jul	7.26
Aug	8.34
Sep	2.86
Oct	6.40
Nov	8.23
Dec	3.23
Jan23	6.96

### 4. Capital Assets

The following are capital expenditures that are greater than \$50,000 and have a useful life greater than one year:

	Collected
Land	\$ 48,201,829
Buildings	247,884,827
Equipment	20,162,269
Improvements	281,299,716
	<u>597,548,641</u>
Accumulated Depreciation	(339,687,644)
	<u>257,860,997</u>
Construction In Progress	10,333,051
	<b>\$268,194,048</b>

### 5. COVID Relief Funding

The following are grant amounts awarded to the Authority. Revenue is recognized when expenses are submitted for reimbursement, not when they are awarded.

	Awarded	Collected
AIP143-CARES	\$15,277,876	\$15,277,876 C
AIP144-CHRSSA <sup>3</sup>	5,093,917	-
AIP145-CHRSSA <sup>2</sup>	320,510	320,510 C
AIP148-ARPA	12,113,224	-
AIP149-Con Relief	1,282,039	-
Jobs Act of 21 <sup>1</sup>	28,551,945	-
	<b>\$62,639,511</b>	<b>\$15,277,876</b>

<sup>1</sup> Aka Bipartisan Infrastructure Law, 2022 appropriation \$5,568,244, award pending.

<sup>2</sup> Closed, March 2022

<sup>3</sup> Must collect by March 19, 2025

**Albany International Airport**  
**For the one month ended January 31, 2023**

	Current Month			Year to Date			12 Month Running	
	Budget	2022	2023	Budget	2022	2023	2022	2023
<b>Statistics</b>								
<b>Enplanements</b>	116,667	74,020	93,882	116,667	74,020	93,882	1,024,294	1,310,391
	-19.5%		26.8%			26.8%		27.9%
<b>Operations</b>								
<i>Passenger</i>	2,187	1,980	2,324	2,187	1,980	2,324	24,372	29,458
<i>Cargo</i>	251	246	240	251	246	240	3,438	3,340
<i>Charter, Corporate &amp; Diversions</i>	312	292	247	312	292	247	3,432	4,108
<i>General Aviation</i>	1,250	844	753	1,250	844	753	14,153	14,430
<i>Military</i>	292	248	119	292	248	119	3,248	2,463
<b>Total Operations</b>	4,292	3,610	3,683	4,292	3,610	3,683	48,643	53,799
	-14.2%		2.0%			2.0%		10.6%
<b>Landed Weight (000)</b>	111,250	95,681	110,855	111,250	95,681	110,855	1,138,487	1,464,636
	-0.4%		15.9%			15.9%		28.6%
<b>Cargo/Mail &amp; Express</b>	1,838	1,570	1,450	1,838	1,570	1,450	22,786	20,962
	-21.1%		-7.7%			-7.7%		-8.0%
<b>Jet A Gallons</b>	116,667	100,759	77,542	116,667	100,759	77,542	1,308,723	1,235,805
	-33.5%		-23.0%			-23.0%		-5.6%
<b>AvGas Gallons</b>	4,417	2,430	2,493	4,417	2,430	2,493	50,354	68,312
	-43.6%		2.6%			2.6%		35.7%
<b>Deicing Consortium</b>	6,250	15,579	17,543	6,250	15,579	17,543	53,330	60,671
<b>Deicing sprayed/retail</b>	7,092	16,412	25,853	7,092	16,412	25,853	61,615	74,227
<b>Parking Revenue</b>	\$ 1,329,295	\$ 1,108,708		\$ 1,329,295	\$ 1,108,708		\$ 9,903,397	
Revenue per enplanement	\$ 11.39	\$ 14.98	\$ -	\$ 11.39	\$ 14.98	\$ -	\$ 9.67	\$ -
Transactions		31,377	39,967		31,377	39,967	420,882	539,315
Average transaction		\$ 35.34	\$ -		\$ 35.34	\$ -	\$ 23.53	\$ -
<b>Concession Sales</b>								
Rental Cars		\$ 2,285,045			\$ 2,285,045		\$ 50,790,365	
Revenue per enplanement		\$ 30.87	\$ -		\$ 30.87	\$ -	\$ 49.59	\$ -
Food and Beverage		\$ 513,201			\$ 513,201		\$ 5,950,011	
Revenue per enplanement		\$ 6.93	\$ -		\$ 6.93	\$ -	\$ 5.81	\$ -
Retail		\$ 211,358			\$ 211,358		\$ 3,453,362	
Revenue per enplanement		\$ 2.86	\$ -		\$ 2.86	\$ -	\$ 3.37	\$ -

**SCHEDULED AIRLINE PASSENGER SERVICE**

Monthly Scheduled Flights are as follows:

	Airlines	Non-Stop Destination Airports	Non-Stop Destination Cities <sup>(1)</sup>	Scheduled Flights	Average Flights per Day	Monthly Seats Available	Monthly Landed Weight (lbs.)	Enplane.	Projected Load Factor
Jan2020	7	17	13	1,391	44.9	141,803	147,829,062	114,119	80.5%
Jan2021	7	15	11	622	20.6	56,129	58,693,922	25,665	45.7
Jan2022	7	18	13	1,066	34.4	111,340	107,337,992	74,020	66.5
Feb22	7	19	13	999	35.7	105,195	99,654,094	82,020	78.0
Mar22	7	18	12	1,175	37.9	121,434	116,508,440	107,454	88.4
Apr22	7	19	13	1,275	42.5	130,529	125,318,092	113,430	86.9
May22	7	21	15	1,282	41.4	133,592	129,745,040	109,543	82.0
Jun22	7	22	15	1,274	42.5	139,005	131,608,948	113,139	81.4
Jul22	7	22	15	1,394	45.0	154,418	148,924,672	131,337	85.0
Aug22	7	20	14	1,372	44.3	152,326	150,210,904	132,892	87.2
Sep22	7	20	14	1,208	40.3	132,256	123,038,424	110,210	83.3
Oct22	7	20	14	1,218	39.4	131,673	122,245,126	119,918	91.1
Nov22	6	21	15	1,145	38.2	120,716	116,088,296	102,991	85.3
Dec22	6	21	15	1,165	37.6	124,744	122,715,142	93,607	75.0
Jan23	6	19	13	1,140	36.8	120,608	116,740,592	93,882	77.8
Feb23	6	20	14	1,141	36.8	120,072	116,999,582	93,416	77.8E
Mar23	6	20	14	1,321	42.6	140,331	136,110,262	109,117	77.8E

<sup>(1)</sup> Five (5) cities may be served by two or more airports; Chicago (ORD/MDW), New York (EWR/LGA) Orlando (MCO/SFB), Tampa (TPA/PIE/PGD), and Washington DC (DCA/IAD).

Weekly schedule flight changes are as follows:

			<u>Year-To-Date (net)</u>								
			<u>Week</u>		<u>Week</u>		<u>Week</u>		<u>Week</u>		
			<u>#08-2023</u>	<u>+</u>	<u>(-) #12-2023</u>		<u>#04-2023</u>	<u>+</u>	<u>(-) #12-2023</u>		<u>#13-2022</u>
1	ATL	Atlanta, GA	21	-	(1)	20	20	1	(1)	20	20
2	BDL	Hartford, CT	-	-	-	-	-	-	-	-	-
3	BWI	Baltimore, MD	32	-	(1)	31	26	6	(1)	31	24
4	MDW	Chicago-Midway	12	-	-	12	12	-	-	12	13
5	ORD	Chicago-O'Hare	33	-	-	33	25	8	-	33	36
6	CLT	Charlotte, NC	20	-	(1)	19	20	-	(1)	19	20
7	DEN	Denver, CO	-	-	-	-	-	-	-	-	-
8	DTW	Detroit, MI	27	1	-	28	28	1	(1)	28	27
9	FLL	Fort Lauderdale, FL	9	-	(1)	8	6	3	(1)	8	7
10	RSW	Fort Myers, FL	-	-	-	-	-	-	-	-	-
11	MIA	Miami, FL	1	-	-	1	1	-	-	1	1
12	MSP	Minneapolis, MN	-	-	-	-	-	-	-	-	-
13	MYR	Myrtle Beach, SC	2	-	-	2	-	2	-	2	-
14	BNA	Nashville, TN	2	-	-	2	3	-	(1)	2	-
15	EWR	Newark, NJ	14	-	-	14	14	-	-	14	7
16	LGA	New York, LaGuardia	24	-	-	24	24	-	-	24	18
17	MCO	Orlando, FL	22	-	-	22	15	7	-	22	15
18	SFB	Orlando/Sanford, FL	4	-	(2)	2	2	2	(2)	2	2
19	PHL	Philadelphia, PA	20	-	-	20	20	-	-	20	19
20	RDU	Raleigh-Durham, NC	-	-	-	-	-	-	-	-	-
21	PGD	Tampa/Punta Gorda, FL	7	-	(5)	2	2	5	(5)	2	2
22	TPA	Tampa, FL	2	7	-	9	2	7	-	9	7
23	PIE	Tampa/St. Pete, FL	4	-	(2)	2	2	2	(2)	2	2
24	DCA	Washington DC-Reagan	25	-	-	25	26	-	(1)	25	25
25	IAD	Washington DC-Dulles	21	-	-	21	21	-	-	21	20
			<b>302</b>	<b>8</b>	<b>(13)</b>	<b>297</b>	<b>269</b>	<b>44</b>	<b>(16)</b>	<b>297</b>	<b>265</b>

**265**

January 2023 Monthly Financial Report

**Week 06 2023****Full Time Positions**

	<b>Budget Full Time</b>	<b>Budget Part Time</b>	<b>Budget Total</b>	<b>Filled Full Time</b>	<b>Vacant Full Time</b>	<b>In Process To Fill</b>
<b>AvPORTS</b>						
Jan22	165	15	180	132	33	6
Mar	165	15	180	125	40	9
Apr	165	15	180	128	37	13
May	165	15	180	129	36	13
Jun	165	15	180	128	37	13
Jul	166	15	181	127	39	18
Aug	166+3	15	184	127	42	18
Sep	169	15	184	136	33	18
Oct	169	15	184	135	34	
Thru Week 22-50	170	15	175	130	40	20
Thru Week 23-02	175	16	193	129	46	
Thru Week 23-06	175	15	190	127	48	
<b>FBO</b>						
Jan22	33	-	33	25	8	8
Mar	33	-	33	25	8	8
Apr	34	2	36	23	11	11
May	34	2	36	26	8	8
Jun	34	2	36	27	7	7
Jul	34	2	36	27	7	7
Aug	34+1	2	37	28	8	8
Sep	35	2	37	28	7	7
Oct	35	2	37	28	7	7
Thru Week 50	35+1	2	36	31	5	5
Thru Week 23-02	36	2	38	30	7	
Thru Week 23-06	36	2	38	34	2	
<b>ACAA</b>						
Jan22	20	3	23	20	-	-
Mar	20	3	23	20	-	-
Apr	20	3	23	20	-	-
May	20	3	23	20	-	-
Jun	20	3	23	20	-	-
Jul	20	3	23	20	-	-
Aug	20	3	23	20	-	-
Sep	20	3	23	20	-	-
Oct	20	3	23	20	-	-
Thru Week 50	20	3	23	20	-	-
Thru Week 23-02	20	3	23	20		
Thru Week 23-06	20	3	23	20		
<b>Total</b>						
Jan22	218	18	236	177	41	14
Feb	218	18	236	175	43	14
Mar	218	18	236	170	48	17
Apr	219	20	239	171	48	25
May	219	20	239	175	44	21
Jun	219	20	239	175	44	21
Jul	220	20	240	174	46	25
Aug	220+4	20	244	176	50	27
Sep	224	20	244	184	40	25
Oct	224	20	244	183	41	25
Thru Week 50	226	20	246	181	45	25
Thru Week 23-02	231	21	252	179	53	
Thru Week 23-06	231	20	251	181	50	

**Week 06 2023****Full Time Positions**

	<b>Budget Full Time</b>	<b>Budget Part Time<sup>(1)</sup></b>	<b>Budget Total</b>	<b>Filled Full Time</b>	<b>Vacant Full Time</b>	<b>In Process To Fill</b>
10 Airfield (a)	29	2	31	18 (0 LOA)	11	
20 Terminal-Custodial(b)	36	1	36	24 (2 LOA)	11	
20 Terminal-Facilities(b)	10	1	11	9	1	
21 Loading Bridge(b)	3	-	3	2 (0 LOA)	1	
30 Parking (b)	21	5	26	15 (2 LOA)	6	
30 Parking – Shuttle (b)	12	1	14	10 (1 LOA)	2	
32 Landside	-	-	-	-	-	
41 Operations (b)	18	-	18	10 (1 LOA)	8	
42 ARFF (c)	23	-	23	20	3	
43 Security	4	5	9	3	1	
50 Vehicle Maint. (a)	12	-	12	12	-	
59 Airport Mgmt.	7	-	7	4	3	
60 FBO Comm.	11	-	11	10	1	
61 FBO GA	21	2	23	19	2	
69 FBO Admin (added)	4	-	4	5	-	
71 ACAA	20	3	23	20	-	
	231	20	251	181	50	

<sup>(1)</sup> Does not include seasonal.

	<b>Balance</b>	<b>Hire</b>	<b>Vacated</b>	<b>Balance</b>
Jan22		2	2	
Feb		2	2	
Mar	171	2	5	168
Apr	168	3	2	169
May	169	7	3	173
June	173	4	2	175
July	175	-	2	174
Aug	174	8	1	181
Sep	181	5	3	183
Oct	183	-	2	181
Thru week 50	181	2	2	181
Thru week 23-02	181	-	2	179
Thru week 23-06	179	-	-	181

(a) CSEA

(b) SMART / Jet Bridge

(c) IAFF

## **AGENDA ITEM NO. 5**

### **Project Development**



## **PROJECT STATUS REPORT**

**March 13, 2023**

### **I. AIRSIDE IMPROVEMENTS**

#### **A) Rehabilitation of Concourse A (Contract S-22-1127)**

Fennick McCredie Architecture will be the project designers. Fennick McCredie has done a site walk through and has begun the design. FM will present design concepts to ACAA and they are scheduling geotechnical work for the apron and additional jetbridges design. FM had a survey crew on the airfield around A Concourse, in preparation for the geotech drilling needed for the additional jetbridge design.

#### **B) Air Cargo Pavement Rehabilitation (Contract S-22-1114)**

Passero Associates has completed the process of investigating of the concrete pavement failure on the south end of the Air Cargo apron (leased by UPS) and they are working on the design for the repair and replacement of the pavement. Passero has been working with ACAA to determine the extent of the investigation and compile a proposal to complete the work. Passero will complete the design of the rehab. Airport Operations, Passero, ACAA had a meeting with UPS to discuss the logistics.

#### **C) Runway 10-28 Rehabilitation (Contract #S-21-1100)**

Callanan Industries was the low bidder and their contract was approved at the May Board meeting. Collier Engineering is the inspection firm. Callanan Ind. mobilized in early August to get the existing centerline lights removed. Runway 10-28 was shutdown for 7days in September that Callanan used to mill, pave and stripe the Runway. Callanan has shutdown for the Winter and will return in the Spring of 2023 to complete the Taxiway work in accordance with the FAA funding.

## **II. LANDSIDE IMPROVEMENTS**

### **A) Air Traffic Control Tower (Contract 1013-R & M)**

The FAA as part of the lease renewal, requested some upgrades to their facility. The roof replacement project (1013-R) the roof project will be bid in 2023 when materials are more readily available. Sage Engineering is working with ACAA to complete the design for the HVAC system upgrade, which will be let as multiple projects later this year. Sage met with the FAA Tech Ops to discuss contractor access and scheduling the work.

### **B) Main Terminal Fire Alarm Replacement (Contract 20-1075-FP)**

Hewitt & Young Electric is continuing the installation of the new Terminal Fire alarm system. The contractor is currently testing the new sensors and panels throughout the Terminal. Installation of the alarm system continues with the contractor working two shifts. All installation work and testing of the new system continues as the contractor works to tie in existing Terminal systems as required by NYS Code. Work is currently scheduled to be completed in early 2023.

### **C) Terminal Pre-TSA Expansion (Contract S-21-1082)**

CHA and their design team have been working since last fall to prepare schematic drawings were completed on February 2, 2023. ACAA has been coordinating with CHA's design team to advance the design of the project to meet the time constraints of the NYS Grant. Subsurface drilling was started last week and is currently in progress, to provide data for the foundation designs. CHA and Turner continue to work on the project design and schedule.

### **D) Main Terminal Elevator #8 Replacement**

Elevator #8 in the Terminal, which is the backup elevator for the Main Terminal elevator #6 was taken out of service on January 9, 2023 to eliminate the piston system and convert the elevator to an MRL cable system under State Contract pricing. The replacement equipment was delivered on November 1, 2022. The work was completed on March 1, 2023 and the elevator was returned to service that day.

### **E) New In-Line Checked Baggage Inspection System (CBIS) (S-22-1139)**

As part of the TSA's efforts to streamline their operations, the TSA is offering grants for the design of a new In-Line Checked Baggage Inspection System to replace the current individual airline baggage inspections. ACAA advertised an RFQ for the design services and a selection committee reviewed and selected VTC to be the design firm. The Board approved the contract award to VTC and their scope and fee proposal was submitted to the TSA for approval for funding.





## **AGENDA ITEM NO. 6**

**Counsel**

## **AGENDA ITEM NO. 7**

### **Concessions/Ambassador Program**



**Monday, March 13, 2023**

## **Concessions & Ambassador Program Report**

### Minority Percentages in the Concessions' Workforce

Date	min/total	HMSHost	OHM	Paradies	Dunkin
February 2022	69/100=69%	20/37=54%	38/41=93%	7/15=46%	4/7=57%
March 2022	66/102=65%	21/43=49%	33/36=92%	7/15=46%	5/8=62%
April 2022	66/106=62%	20/43=47%	35/39=80%	7/16=44%	4/8=50%
May 2022	64/109=59%	15/38=40%	36/43=84%	9/21=43%	4/7=57%
June 2022	62/109=57%	17/42=40%	35/42=83%	7/19=39%	3/6=50%
July 2022	63/109=58%	17/41=41%	35/42=83%	7/18=38%	4/8=50%
August 2022	70/115=61%	19/41=46%	38/46= 82%	9/21=43%	4/7=57%
September 2022	65/112=58%	19/43=44%	28/40=70%	14/22=63%	4/7=57%
October 2022	68/120=56%	28/55=50%	21/33=63%	14/24=58%	5/8=62%
November 2022	74/127=58%	28/55=50%	32/42=76%	9/22=40%	5/8=62%
December 2022	70/132=53%	23/55=42%	35/48=73%	8/22=36%	4/7=57%
January 2023	64/130=49%	23/53=43%	31/47=66%	7/24=29%	3/6=50%
February 2023	61/121=50%	17/39=43%	33/53=63%	8/23=34%	3/6=50%

Silks remodel is underway, reopening later in March. The Starbucks remodel will start in April.

### **HMSHost**

Silks of Saratoga – Closed for remodel

Starbucks – Open 4:00 a.m. – 7:00 p.m.

The Local – Open 10:00 a.m. – 7:00 p.m.

Burger King – Open 6:00 a.m. – 6:00 p.m.

Sun, Mon, Thursday, Friday - 4:00 a.m.

Adirondack Lodge – Open 10:00 a.m. – 6:00 p.m.

Hudson Valley Beer Union – Open 5:00 a.m. – 7:00 p.m.

Dunkin Donuts – Open (4:00 a.m. – 8:00 p.m.) Daily

### **OHM**

Empire Deli – Open 11:00 a.m. - 6:00 p.m.

Wolfgang Puck Pizza - Open 11:00 a.m. – 6:00 p.m.

Chick fil A – Open (4:30 a.m. – 7:00 p.m.) Closed Sunday

### **Paradies**

Gift/News on A – intermittent hours

Gift News on B – intermittent hours

Gift/News on C – open 4:30 am through to the last departure

### **Vending**

Vending options are now on all three concourses.



## Ambassador Program 2023 Totals

Tours												YTD
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
0	0											0

### Canines

3654	4009											7663
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### Ambassador Hours

774	745											1519
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### Guests Served

4417	5677											10094
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### Ambassador Shifts

258	226											484
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### Business Center

134	126											260
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## **AGENDA ITEM NO. 8**

### **Public Affairs**



## Public Affairs Report March 2023

### Dignified Transfer

Airport Operations and Public Affairs coordinated the dignified transfer of the remains of a Navy serviceman from Ballston Spa. The process involved the cooperation of the TSA along with the escort of family members, Honor Guard and funeral home representatives to the arriving aircraft while ensuring the safety of all involved.



### TSA Administrator Tele-Conference

TSA Administrator David Pekoske is scheduled to conduct a nationwide teleconference for TSA officers from Albany International Airport on March 30. In his first term, Pekoske focused on the agency's implementation of technology advancements at airport security checkpoints. These include improvements in X-ray, identity management and on-person screening technology.



### Lake Placid Skaters

An estimated 600 skaters will arrive through Albany International Airport during late March for the 2023 ISU world Synchronized Skating to be held in Lake Placid on March 31. They will be bussed to and from Lake Placid by Vermont Translines.



### Commercial Realtors

The Airport will host the annual meeting of regional commercial realtors on March 30. The event will take place on the Observation Level.



### Honor Flight

The Montgomery County based Leatherstocking Honor Flight will be sponsoring a Southwest Airlines flight to Washington D.C. on April 29, 2023. The Airport will host a departure ceremony at 2:30pm on April 29.



## **AGENDA ITEM NO. 9**

### **Business & Economic Development**



**AGENDA ITEM NO. 10**

**Authorization of Contracts/Leases/Contract  
Negotiations/Contract Amendments**

## **AGENDA ITEM NO. 10.1**

**Purchase: Two (2) 2024 Chevrolet Silverado 2500HD  
4WD Crew Cab Work Trucks;**

**Two (2) 2024 Chevrolet Silverado  
2500HD 4WD Reg Cab Work Trucks;**

**Two (2) 2024 Chevrolet Silverado  
2500HD 4WD Crew Cab Work Trucks  
with Utility body**

AGENDA ITEM NO: 10.1  
MEETING DATE: March 28, 2023

ALBANY COUNTY AIRPORT AUTHORITY  
REQUEST FOR AUTHORIZATION

**DEPARTMENT:**        *Finance*

**Contact Person:**    *Michael Zonsius, Chief Financial Officer*

**PURPOSE OF REQUEST:**

*Purchase: Two (2) 2024 Chevrolet Silverado 2500HD 4WD Crew Cab Work Trucks;  
Two (2) 2024 Chevrolet Silverado 2500HD 4WD Reg Cab Work Trucks;  
Two (2) 2024 Chevrolet Silverado 2500HD 4WD Crew Cab Work Trucks  
with Utility body*

*Joe Basil Chevrolet, Inc.  
5111 Transit Rd.  
Depew, New York 1403*

**AMOUNT:**

<i>Two (2) 2024 Chevrolet Silverado 2500HD 4WD Crew Cab with plow \$57,076.24</i>	<i>\$ 114,152.48</i>
<i>Two (2) 2024 Chevrolet Silverado 2500HD Crew Cab with utility body and plow \$67,585.47 ea.</i>	<i>135,170.94</i>
<i>Two (2) 2024 Chevrolet Silverado 2500HD with plow \$53,773.46 ea.</i>	<u><i>107,546.92</i></u>
<i>Total</i>	<i>\$356,870.34</i>

**BUDGET INFORMATION:**

*Anticipated in Current Budget: Yes:  $\sqrt{1}$       No: NA*  
*Account String:                      2023 00390-90-XXXX*

*<sup>1</sup> Five were anticipated in the 2023 Budget, an additional was added.*

**FISCAL IMPACT - FUNDING (Dollars or Percentages)**

*Federal:    State:    Airport: 100%    NA:*

AGENDA ITEM NO: 10.1  
MEETING DATE: March 28, 2023

**JUSTIFICATION:**

*Six Silverado 2500HD will replace six (6) like kind trucks (M-8, M-10, M-16, C-1, M-3, P-5) due to service reliability and age. The purchase price is based upon a competitively awarded contract by the State of New York. The sources for funding will include airport operating revenue. A purchase order will be issued for \$356,870.34 which is the total purchase amount for all six (6) trucks configured in the attached quotes.*

**CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:**

*Recommends approval.*

**FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL:**

YES:   ✓        NA:

**PROCUREMENT DEPARTMENT APPROVAL:**

*Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES   ✓   NO*

**BACK-UP MATERIAL:**

*Three (3) quotes.*



# SALES QUOTE

Joe Basil Chevrolet, Inc.

5111 Transit Rd

Depew, NY 14043

Dir.716-206-1746

Fax 716-685-1746

[michaelh@joebasilchevrolet.com](mailto:michaelh@joebasilchevrolet.com)

INVOICE NO.

DATE March 21, 2023

CUSTOMER ID 960536

**BUDGET PRICING-2500 CREW w PLOW**

TO: CHRIS PASQUINI

ALBANY COUNTY AIRPORT

130 SICKER RD.

LATHOM, NY 12110

(518) 242-2379

[cpasquini@albanyairport.com](mailto:cpasquini@albanyairport.com)

SHIP TO: [Contact Name]

[Company Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

Salesperson	Customer PO#	Mini Bid	Contract	Option Discount %	Contract Discount %	Manufacturer's Bid Assistance	PAYMENT TERMS
Mike H		12769	PC68942	0%	7.00%	INCL	Net 30
VIN#						STK#	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	NET TOTAL
1	CK20743	2024 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck	\$ 54,168.00	\$ 3,791.76	\$ 50,376.24
	01U	Special Exterior Color	\$ -	\$ -	\$ -
	1WT	Work Truck Preferred Equipment Group	\$ -	\$ -	\$ -
	8S3	Back-up alarm, 97 decibels	\$ -	\$ -	\$ -
	9L7	Upfitter switch kit, (5)	\$ -	\$ -	\$ -
	9W3	Paints, solid, Wheatland Yellow	\$ -	\$ -	\$ -
	AE7	Seats, front 40/20/40 split-bench	\$ -	\$ -	\$ -
	AQQ	Remote Keyless Entry	\$ -	\$ -	\$ -
	C49	Defogger, rear-window electric	\$ -	\$ -	\$ -
	CGN	Chevytec spray-on bedliner	\$ -	\$ -	\$ -
	DBG	Mirrors, outside power-adjustable vertical trailing	\$ -	\$ -	\$ -
	FHS	E85 FlexFuel capable	\$ -	\$ -	\$ -
	GT4	Rear axle, 3.73 ratio	\$ -	\$ -	\$ -
	H2G	Jet Black, Vinyl seat trim	\$ -	\$ -	\$ -
	IOR	Audio system, Chevrolet Infotainment 3 system	\$ -	\$ -	\$ -
	JGD	GVWR, 10,450 lbs. (4740 kg)	\$ -	\$ -	\$ -
	JL1	Trailer brake controller, integrated	\$ -	\$ -	\$ -
	K34	Cruise control, electronic	\$ -	\$ -	\$ -
	K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	\$ -	\$ -	\$ -
	KW5	Alternator, 220 amps	\$ -	\$ -	\$ -
	L8T	Engine, 6.6L V8	\$ -	\$ -	\$ -
	MYD	Transmission, 6-speed automatic, heavy-duty	\$ -	\$ -	\$ -
	NE1	Emissions	\$ -	\$ -	\$ -
	NZZ	Skid Plates	\$ -	\$ -	\$ -
	PYN	Wheels, 17" (43.2 cm) painted steel, Silver	\$ -	\$ -	\$ -
	QT5	Tailgate, gate function manual with EZ Lift	\$ -	\$ -	\$ -
	QXT	Tires, LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -
	TGK	Special Paint	\$ -	\$ -	\$ -
	VK3	License plate kit, front	\$ -	\$ -	\$ -
	VQO	LPO, Black work step	\$ -	\$ -	\$ -
	VYU	Snow Plow Prep/Camper Package	\$ -	\$ -	\$ -
	ZLQ	WT Fleet Convenience Package	\$ -	\$ -	\$ -

	ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -
1	___	<b>NON-OEM EQUIPMENT PACKAGE</b>	\$ 6,700.00	\$ -	\$ 6,700.00
1	___	INSTALL FACTORY ORDERED UPFITTER SWITCH KIT	\$ -	\$ -	\$ -
1	___	INSTALL FACTORY SUPPLIED PLOW PREP KIT	\$ -	\$ -	\$ -
1	___	8 1/2' MVP-3 STEEL WESTERN SNOW PLOW COMPLETE W/ HAND HELD CONTROL HALOGEN HEADLIGHTS STANDARD	\$ -	\$ -	\$ -
1	___	HighLighter™ LED Mini-Lightbars, Solid color, permanent mount, Clear dome, Amber LEDs	\$ -	\$ -	\$ -
1	___	Highlighter Flat Mount Kit	\$ -	\$ -	\$ -
1	DELIVERY	REGION 3	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -

**TOTAL DISCOUNT**

<b>SUBTOTAL</b>	\$ 57,076.24
<b>SALES TAX</b>	\$ -
<b>TOTAL</b>	\$ 57,076.24



Please Make Checks Payable to Joe Basil Chevrolet, Inc  
Thank you For Your Business

**THIS QUOTE SERVES AS YOUR ACKNOWLEDGMENT THAT THIS ORDER HAS BEEN REVIEWED FOR ACCURACY AND DEEMED CORRECT.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sign

Revised 3/21/2023 11:47



# SALES QUOTE

Joe Basil Chevrolet, Inc.

5111 Transit Rd  
Depew, NY 14043  
Dir. 716-206-1746  
Fax 716-685-1746

[michaelh@joebasilchevrolet.com](mailto:michaelh@joebasilchevrolet.com)

INVOICE NO.

DATE March 21, 2023

CUSTOMER ID 960536

PRICING-2500 UTILITY

TO: CHRIS PASQUINI

ALBANY COUNTY AIRPORT

130 SICKER RD.

LATHOM, NY 12110

(518) 242-2379

[cpasquini@albanyairport.com](mailto:cpasquini@albanyairport.com)

SHIP TO: [Contact Name]

[Company Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

Salesperson	Customer PO#	Mini Bid	Contract	Option Discount %	Contract Discount %	Manufacturer's Bid Assistance	PAYMENT TERMS
Mike H		12770	PC68942	0%	4.90%	INCL	Net 30
VIN#						STK#	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	NET TOTAL
1	CK20743	2024 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck	\$ 53,623.00	\$ 2,627.53	\$ 50,995.47
	01U	Special Exterior Color	\$ -	\$ -	\$ -
	1WT	Work Truck Preferred Equipment Group	\$ -	\$ -	\$ -
	8S3	Back-up alarm, 97 decibels	\$ -	\$ -	\$ -
	9L7	Upfitter switch kit, (5)	\$ -	\$ -	\$ -
	9W3	Paints, solid, Wheatland Yellow	\$ -	\$ -	\$ -
	AE7	Seats, front 40/20/40 split-bench	\$ -	\$ -	\$ -
	AQQ	Remote Keyless Entry	\$ -	\$ -	\$ -
	C49	Defogger, rear-window electric	\$ -	\$ -	\$ -
	DBG	Mirrors, outside power-adjustable vertical trailing	\$ -	\$ -	\$ -
	FHS	E85 FlexFuel capable	\$ -	\$ -	\$ -
	GT4	Rear axle, 3.73 ratio	\$ -	\$ -	\$ -
	H2G	Jet Black, Vinyl seat trim	\$ -	\$ -	\$ -
	IOR	Audio system, Chevrolet Infotainment 3 system	\$ -	\$ -	\$ -
	JGD	GVWR, 10,450 lbs. (4740 kg)	\$ -	\$ -	\$ -
	JL1	Trailer brake controller, integrated	\$ -	\$ -	\$ -
	K34	Cruise control, electronic	\$ -	\$ -	\$ -
	K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	\$ -	\$ -	\$ -
	KW5	Alternator, 220 amps	\$ -	\$ -	\$ -
	L8T	Engine, 6.6L V8	\$ -	\$ -	\$ -
	MYD	Transmission, 6-speed automatic, heavy-duty	\$ -	\$ -	\$ -
	NE1	Emissions	\$ -	\$ -	\$ -
	NZZ	Skid Plates	\$ -	\$ -	\$ -
	PYN	Wheels, 17" (43.2 cm) painted steel, Silver	\$ -	\$ -	\$ -
	QT5	Tailgate, gate function manual with EZ Lift	\$ -	\$ -	\$ -
	QXT	Tires, LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -
	TGK	Special Paint	\$ -	\$ -	\$ -
	VK3	License plate kit, front	\$ -	\$ -	\$ -
	VQ0	LPO, Black work step	\$ -	\$ -	\$ -
	VYU	Snow Plow Prep/Camper Package	\$ -	\$ -	\$ -
	ZLQ	WT Fleet Convenience Package	\$ -	\$ -	\$ -
	ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -

1	___	NON-OEM EQUIPMENT PACKAGE	\$ 16,590.00	\$ -	\$ 16,590.00
1	___	INSTALL FACTORY ORDERED UPFITTER SWITCH KIT	\$ -	\$ -	\$ -
1	___	INSTALL FACTORY PLOW PREP KIT	\$ -	\$ -	\$ -
	___	Reading SL Series Steel 82" Long utility body for SRW Truck	\$ -	\$ -	\$ -
	___	82" Long with 40" high compartments.	\$ -	\$ -	\$ -
	___	Stainless steel latches	\$ -	\$ -	\$ -
	___	Spring loaded doors	\$ -	\$ -	\$ -
	___	40" high compartments	\$ -	\$ -	\$ -
	___	Painted to match	\$ -	\$ -	\$ -
	___	Treadplate rear bumper with hitch cutout	\$ -	\$ -	\$ -
	___	Pintle ball combo, mount and plug	\$ -	\$ -	\$ -
	___	INSTALL OEM BACKUP CAMERA	\$ -	\$ -	\$ -
	___	SPRAY LINE CARGO AREA, TOPS OF CABINETS, GATE, AND REAR BUMPER	\$ -	\$ -	\$ -
1	___	Western 8'6 MVP3 Steel V plow with handheld controller and Night Hawk halogen headlamps	\$ -	\$ -	\$ -
1	___	HighLighter™ LED Mini-Lightbars, Solid color, permanent mount, Clear dome, Amber LEDs	\$ -	\$ -	\$ -
1	DELIVERY	REGION 3	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -

TOTAL DISCOUNT



Please Make Checks Payable to Joe Basil Chevrolet, Inc  
Thank you For Your Business

SUBTOTAL	\$ 67,585.47
SALES TAX	\$ -
TOTAL	\$ 67,585.47

THIS QUOTE SERVES AS YOUR ACKNOWLEDGMENT THAT THIS ORDER HAS BEEN REVIEWED FOR ACCURACY AND DEEMED CORRECT.

Name

Title

Date

Sign

Revised 3/21/2023 11:40





# SALES QUOTE

Joe Basil Chevrolet, Inc.

5111 Transit Rd  
Depew, NY 14043  
Dir.716-206-1746  
Fax 716-685-1746

[michaelh@joebasilchevrolet.com](mailto:michaelh@joebasilchevrolet.com)

INVOICE NO.

DATE March 21, 2023

CUSTOMER ID 960536

**BUDGET PRICING-2500 REG CAB w PLOW**

TO: CHRIS PASQUINI

ALBANY COUNTY AIRPORT  
130 SICKER RD.  
LATHOM, NY 12110  
(518) 242-2379

[cpasquini@albanyairport.com](mailto:cpasquini@albanyairport.com)

SHIP TO: [Contact Name]

[Company Name]

[Street Address]

[City, ST ZIP Code]

[Phone]

Salesperson	Customer PO#	Mini Bid	Contract	Option Discount %	Contract Discount %	Manufacturer's Bid Assistance	PAYMENT TERMS
Mike H		12771	PC68942	0%	6.80%	INCL	Net 30
VIN#						STK#	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	NET TOTAL
1	CK20743	2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck	\$ 50,508.00	\$ 3,434.54	\$ 47,073.46
	01U	Special Exterior Color	\$ -	\$ -	\$ -
	1WT	Work Truck Preferred Equipment Group	\$ -	\$ -	\$ -
	8S3	Back-up alarm, 97 decibels	\$ -	\$ -	\$ -
	9L7	Upfitter switch kit, (5)	\$ -	\$ -	\$ -
	9W3	Paints, solid, Wheatland Yellow	\$ -	\$ -	\$ -
	AE7	Seats, front 40/20/40 split-bench	\$ -	\$ -	\$ -
	AQQ	Remote Keyless Entry	\$ -	\$ -	\$ -
	C49	Defogger, rear-window electric	\$ -	\$ -	\$ -
	CGN	Chevytec spray-on bedliner	\$ -	\$ -	\$ -
	DBG	Mirrors, outside power-adjustable vertical trailing	\$ -	\$ -	\$ -
	GT4	Rear axle, 3.73 ratio	\$ -	\$ -	\$ -
	H2G	Jet Black, Vinyl seat trim	\$ -	\$ -	\$ -
	IOR	Audio system, Chevrolet Infotainment 3 system	\$ -	\$ -	\$ -
	JGD	GVWR, 10,450 lbs. (4740 kg)	\$ -	\$ -	\$ -
	JL1	Trailer brake controller, integrated	\$ -	\$ -	\$ -
	K34	Cruise control, electronic	\$ -	\$ -	\$ -
	K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	\$ -	\$ -	\$ -
	KW5	Alternator, 220 amps	\$ -	\$ -	\$ -
	L8T	Engine, 6.6L V8	\$ -	\$ -	\$ -
	MYD	Transmission, 6-speed automatic, heavy-duty	\$ -	\$ -	\$ -
	NE1	Emissions	\$ -	\$ -	\$ -
	NZZ	Skid Plates	\$ -	\$ -	\$ -
	PYN	Wheels, 17" (43.2 cm) painted steel, Silver	\$ -	\$ -	\$ -
	QT5	Tailgate, gate function manual with EZ Lift	\$ -	\$ -	\$ -
	QXT	Tires, LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -
	TGK	Special Paint	\$ -	\$ -	\$ -
	VK3	License plate kit, front	\$ -	\$ -	\$ -
	VQO	LPO, Black work step	\$ -	\$ -	\$ -
	VYU	Snow Plow Prep/Camper Package	\$ -	\$ -	\$ -
	ZLQ	WT Fleet Convenience Package	\$ -	\$ -	\$ -
	ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	\$ -	\$ -	\$ -

1		NON-OEM EQUIPMENT PACKAGE	\$ 6,700.00	\$ -	\$ 6,700.00
	___	INSTALL FACTORY SUPPLIED PLOW PREP KIT	\$ -	\$ -	\$ -
	___	INSTALL FACTORY ORDERED UPFITTER SWITCH KIT	\$ -	\$ -	\$ -
	___	8 1/2' MVP-3 STEEL WESTERN SNOW PLOW COMPLETE W/ HAND HELD CONTROL HALOGEN HEADLIGHTS STANDARD	\$ -	\$ -	\$ -
	___	HighLighter™ LED Mini-Lightbars, Solid color, permanent mount, Clear dome, Amber LEDs	\$ -	\$ -	\$ -
	___	Highlighter Flat Mount Kit	\$ -	\$ -	\$ -
1	DELIVERY	REGION 3	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -

TOTAL DISCOUNT

SUBTOTAL	\$ 53,773.46
SALES TAX	\$ -
TOTAL	\$ 53,773.46



Please Make Checks Payable to Joe Basil Chevrolet, Inc  
Thank you For Your Business

THIS QUOTE SERVES AS YOUR ACKNOWLEDGMENT THAT THIS ORDER HAS BEEN REVIEWED FOR ACCURACY AND DEEMED CORRECT.

Name

Title

Date

Sign

Revised 3/21/2023 11:33

## **AGENDA ITEM NO. 10.2**

**Purchase: One (1) Vehicle Alignment Machine**

AGENDA ITEM NO: 10.2  
MEETING DATE: March 28, 2023

ALBANY COUNTY AIRPORT AUTHORITY  
REQUEST FOR AUTHORIZATION

**DEPARTMENT:** *Finance*

Contact Person: *Michael Zonsius, Chief Financial Officer*

**PURPOSE OF REQUEST:**

*Purchase: One (1) Vehicle Alignment Machine*

*Mohawk Lifts LLC  
PO Box 110  
Amsterdam, NY 12010*

**AMOUNT:**

<i>One (1) Vehicle Alignment Machine</i>	<i>\$ <u>65,755.86</u></i>
<i>Total</i>	<i>\$ <u>65,755.86</u></i>

**BUDGET INFORMATION:**

*Anticipated in Current Budget: Yes: ☒ No: NA*  
*Account String: 2023 00390-90-2024*

**FISCAL IMPACT - FUNDING** (Dollars or Percentages)

*Federal: State: Airport: 100% NA:*

**JUSTIFICATION:**

*One (1) Vehicle Alignment Machine to support the maintenance of the fleet of approximately fifty (50) Authority owned vehicles. The purchase price is based upon a competitively awarded contract by the State of New York (PC69416).*

**CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:**

*Recommends approval.*

**FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL:**

YES: ☒ NA:

**PROCUREMENT DEPARTMENT APPROVAL:**

*Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES ☒ NO*

**BACK-UP MATERIAL:** *Purchase Quote*

# MOHAWK LIFTS

Vendor: **MOHAWK LIFTS LLC**  
PO Box 110, Amsterdam, NY 12010  
[HUNTER@MOHAWKLIFTS.COM](mailto:HUNTER@MOHAWKLIFTS.COM)  
Karly 800-833-2006 x7777



**HUNTER**  
Engineering Company

For purchase of Hunter equipment using:

**New York State Contract #**

**PC69416**

**Valid: 08/03/2021 - 04/13/2024**

**All quoted equipment has been Competitively Bid and Competitively Awarded on New York State Contract # PC69416, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.**

CUSTOMER
Chris Pasquinin Albany County Airport Vehcl Mn 130 Sicker Rd Latham, NY 12110 CPasquini@albanyairport.com 518-242-2222

QUOTE NO	QUOTE DATE
AlbanyAirport.WT684BLK.031323	3/13/2023
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	Model Dependent
Good Through:	April 2, 2023

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
WT684BLK	HD Aligner with New premium large cabinet and 27" Wide Screen LCD Display. Designed for use with HE421 passenger car sensors for Combo LD/HD users. Cabinet does not support HD sensor storage. Includes Truck Pusher and Plus Key. Black.	1	\$ 26,386.08	\$ 23,219.75	\$ 23,219.75
HE421CM	HE421CM Sensors-Portable sensors mount to WA67X or WA68X series cabinets and may be rolled from bay to bay. Manual lift provides full range. Includes 4 Cameras, Three Dimensional Targets, QuickGrip Wheel Adaptors, turnplate bridges, cabinet mounting kit.	1	\$ 19,372.96	\$ 14,917.18	\$ 14,917.18
DSP760T	6 Cordless HD truck/bus Sensor set with Self-Centering Wheel Adaptors. (Requires WinAlign HD 14.2 or newer software & Plus Key) 20-2916-1 extenders included.	1	\$ 22,777.61	\$ 20,044.30	\$ 20,044.30
20-2679-1	Portable Turnplate Kit - Includes 2 red turnplates, 2 red slipplates, 4 rollback ramps, turnplate bridges, 2 drive off ramps, 2 wheel chocks, mobile storage. Ramps/plates have non-skid lower surface and hook together for use on virtually any flat surface.	1	\$ 3,740.33	\$ 2,880.05	\$ 2,880.05
20-3778-1	HD sensor storage cart for HD Quick Grip or SC adaptors.	1	\$ 2,037.99	\$ 1,793.43	\$ 1,793.43

[Click here for Mohawk Lifts LLC Form W9: mohawklifts.com/w9](https://mohawklifts.com/w9)

**Subtotal** \$ 62,854.71

Sales Tax (if applicable) \$ -

NOTES:

**TOTAL** \$ 62,854.71

**This quotation is subject to the terms and conditions noted on the following page**

v02.23

**TERMS AND CONDITIONS**

- 1) This order is subject to the standard terms and conditions of the above named contract and the corresponding master agreement, which are hereby incorporated by reference and accessible at [www.govlifts.com](http://www.govlifts.com).
- 2) The quoted prices have been competitively bid and awarded and are guaranteed to be the lowest government prices.
- 3) Electrical and compressed air connections to equipment are not included on this quotation. Any required concrete or electrical work is to be supplied by an outside contractor or the buyer and is not included in this quote.
- 4) All software pre-installed on, or subsequently released by Hunter for, Hunter equipment is licensed pursuant to the Hunter Engineering Company End User License Agreement ("EULA") accompanying such software. By placing an order for, purchasing, or using Hunter equipment, you acknowledge and agree to be legally bound by the EULA, which is hereby incorporated by reference.
- 5) Each party will agree to defend, hold harmless, and indemnify the other from any cost, loss, or damages of any type, including attorney fees, to the extent that they arise from the breach of the Agreement and/or willful misconduct or negligence.
- 6) The buyer is responsible for inspecting all products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the buyer determine at the time of delivery that any items are damaged or missing the buyer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the buyer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- 7) A fork truck must be supplied at the offload site to unload the equipment from the freight carriers and, if applicable, for installation.
- 8) Price does not include sales tax (unless applicable), duties, brokerage, or any other fees.
- 9) Any and all permits, licenses, fees, etc. are the buyers responsibility

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

***To place your order using this quotation, please fill in the following required information:***

☐ Same as  
Billing

**BILLING INFORMATION**

**SHIPPING INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Delivery Hours/Instructions: \_\_\_\_\_

***Acknowledged and Accepted by:***

\_\_\_\_\_  
**Authorized Buyers Name (PRINT)**

\_\_\_\_\_  
**Authorized Buyers Signature**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

***Remit orders to:***

MOHAWK LIFTS LLC  
PO Box 110, Amsterdam, NY 12010  
[HUNTER@MOHAWKLIFTS.COM](mailto:HUNTER@MOHAWKLIFTS.COM)

# MOHAWK LIFTS

Vendor: **MOHAWK LIFTS LLC**  
PO Box 110, Amsterdam, NY 12010  
[HUNTER@MOHAWKLIFTS.COM](mailto:HUNTER@MOHAWKLIFTS.COM)  
Karly 800-833-2006 x7777



**HUNTER**  
Engineering Company

For purchase of Hunter equipment using:

New York State Contract #

PC69416

Valid: 08/03/2021 - 04/13/2024

All quoted equipment has been Competitively Bid and Competitively Awarded on New York State Contract # PC69416, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.

CUSTOMER
Chris Pasquinin Albany County Airport Vehcl Mn 130 Sicker Rd Latham, NY 12110 CPasquini@albanyairport.com 518-242-2222

QUOTE NO	QUOTE DATE
AlbanyAirport.20-3271-1.031323	3/13/2023
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	Model Dependent
Good Through:	April 2, 2023

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
20-3271-1	Mobile HD turnplate kit. Suitable for rolling or jacking compensation.	1	\$ 3,296.76	\$ 2,901.15	\$ 2,901.15

Click here for Mohawk Lifts LLC Form W9: [mohawklifts.com/w9](https://mohawklifts.com/w9)

Subtotal \$ 2,901.15

Sales Tax (if applicable) \$ -

NOTES:

TOTAL \$ 2,901.15

This quotation is subject to the terms and conditions noted on the following page

v02.23

## **AGENDA ITEM NO. 10.3**

**Service Contract: Service Contract No. SC-23-1142  
Custodial Services at Various Locations**



AGENDA ITEM NO: 10.3  
MEETING DATE: March 28, 2023

ALBANY COUNTY AIRPORT AUTHORITY  
REQUEST FOR AUTHORIZATION

**DEPARTMENT:**        *Finance*

**Contact Person:**    *Michael F. Zonsius, Chief Financial Officer*

**PURPOSE OF REQUEST:**

**Service Contract:**    *Service Contract No. SC-23-1142 Custodial Services at Various Locations*

**CONTRACT AMOUNT:**

**Contract Amount (estimated):**        *\$270,511.44/ year, one (1) year with four (4) 1-year options  
Subject to annual adjustment in prevailing wage rates*

**BUDGET INFORMATION:**

*Anticipated in Current Budget:*        Yes ✓ No               NA         
*Funding Account Number:*            23-45000-10-0000  
   23-45000-30-0000  
   23-45000-32-0000  
   23-45000-61-0000

**JUSTIFICATION:**

*A Request For Competitive Proposals for Custodial Services at Various Facilities was issued on February 2, 2023 and Pre-Proposal Meeting was held on February 16, 2023. Proposers were requested to propose the following three locations:*

- 1. Custodial Services at the FAA Control Tower;*
- 2. Custodial Services at the Fixed Based Operator (FBO) Building; and*
- 3. Custodial Services at US Customs, Airfield/Vehicle Maintenance, T Hangar, Revenue Building and Comfort Station facilities.*

*The Authority received six (6) proposals on March 9 of which five (5) passed the initial evaluation. An evaluation committee reviewed the five (5) proposals and selected Janitronics as the qualified proposer that offered the best value. A request is also made to enter into a one (1) year contract and allow the Chief Executive Officer to authorize four (4) optional one (1) year contract extensions. The contract has an initial estimated monthly and annual cost of \$22,542.62 and \$270,511.44, respectively.*

**CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:**

*Recommend approval.*

AGENDA ITEM NO: 10.3  
MEETING DATE: March 28, 2023

**FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL:** YES √ NA       

**PROCUREMENT DEPARTMENT APPROVAL:**

*Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes √ NA*

**BACK-UP MATERIAL:**

*Please refer to attached Recommendation Memo and Proposal Certification.*

## **MEMORANDUM**

TO: Michael Zonsius  
Chief Financial Officer

FROM: Katie Kane  
Deputy Purchasing Agent

DATE: March 22, 2023

RE: Recommendation of Award Contract # SC-23-1142  
Custodial Services at Various Locations

---

On March 9, 2023, six proposals were received for Custodial Services at Various Locations at Albany International Airport. One vendor did not submit a complete proposal and failed the evaluation. There were three options available to propose on. The proposer had the ability to submit for as many of the options as they desired and each option could be awarded separately.

The evaluation committee met and discussed the proposals received and scored them on the evaluation criteria outlined in the RFP. Janitronics received the highest score for all three options. Therefore, recommendation for award is made to Janitronics, Inc.

Upon approval, an award letter and service contract will be sent.

**Contract #SC-23-1142**

**Custodial Services at Various Locations**

Company Name	All Pro Restoration & Janitorial	Gforce Janitorial LLC	Diskriter Inc.	Janitronics	LCS Facility Group
--------------	----------------------------------	-----------------------	----------------	-------------	--------------------

Company Name	Complete Building Solutions
--------------	-----------------------------

I, Bobbi Matthews, certify that this proposal acknowledgment is a true copy of the submittals received for the proposal (RFP) above.

Albany Airport Authority Purchasing Department

*Bobbi Matthews*  
Bobbi Matthews,  
Purchasing Agent

Sworn to before me this 9<sup>th</sup> day of March 20 23.

*Jennifer A. Munger*  
Notary Public

JENNIFER A. MUNGER  
Notary Public, State of New York  
No. 01MU6246332  
Qualified in Schenectady County  
Commission Expires Aug. 08, 2023

## **AGENDA ITEM NO. 11**

### **Authorization of Change Orders**

## **AGENDA ITEM NO. 12**

### **Authorization of Federal and State Grants**

## **AGENDA ITEM NO. 13**

**Informational Only**

## **AGENDA ITEM NO. 14**

### **Financial Audit**



**AGENDA ITEM NO: 14**

**MEETING DATE: March 28, 2023**

**ALBANY COUNTY AIRPORT AUTHORITY  
REQUEST FOR AUTHORIZATION**

**DEPARTMENT: Finance**

Contact Person: *Audit Committee*  
*Michael F. Zonsius, Chief Financial Officer*

**PURPOSE OF REQUEST:**

Review and acceptance of the Authority's:

- Twenty-ninth Annual Comprehensive Financial Report as of and for the year ended December 31, 2022 (with the draft audit and compliance reports of Mengel, Metzger, Barr & Co., LLP, certified public accountants);
- The Authority's 2022 Rates and Charges Settlement Report to the Signatory Airlines and Signatory Cargo Carriers with draft Consultant Report;
- The Authority's Annual Investment Report in accordance with its Cash Management and Investment Policy and Section 2925 of the Public Authorities Law (with draft audit compliance report of Mengel, Metzger, Barr & Co., LLP, certified public accountants);
- The Annual review and approval of the Cash Management and Investment Policy in accordance with Section 2925 of the Public Authorities Law;
- Review of mission statement and performance measures and acceptance of measurement report for 2022 required by Section 2800 of the Public Authorities Law; and
- Financial Statements for the year ended December 31, 2022 for the Other Post Employment Benefit Trust

**BACKUP MATERIALS:**

- Annual Comprehensive Financial Report for the year-ended 2022 with draft auditor reports;
- Airlines Rates and Charges Settlement and Revenue Sharing Calculation Report for the year ended December 31, 2022 with draft consultant report;
- Annual Investment Report which includes a copy of the Cash Management and Investment Policy (the Policy) and explanation of the Policy and draft auditor report;
- Performance Measurement Report for 2022; and
- Financial Statements – Other Post Employment Benefit Trust

**CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:**

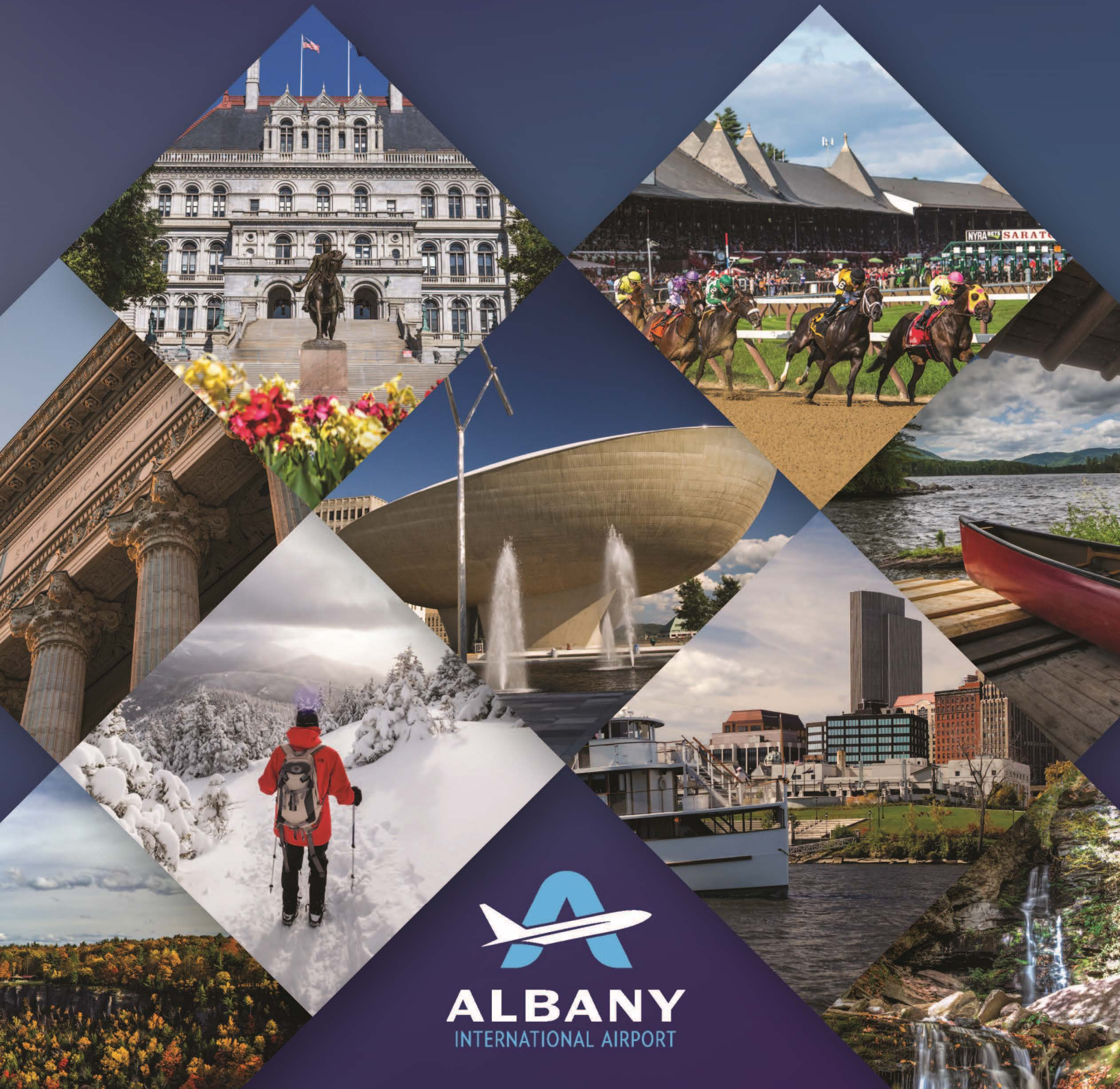
The Audit Committee will review the above documents at their March 28, 2023 meeting and will present their recommendations for approval by the Board.

# Albany County Airport Authority

*A component unit of the County of Albany, located in the Town of Colonie, New York*

## Annual Comprehensive Financial Report

For the years ended December 31, 2022 and 2021





# Albany County Airport Authority

As of December 31, 2022

## Authority Board Members



**Samuel A. Fresina**  
Chair

Term Expires: December 31, 2024



**Kevin R. Hicks, Sr.**  
Vice-Chair

Term Expires: December 31, 2024



**Lyon M. Greenberg, MD**  
Treasurer

Term Expires: December 31, 2021



**Steven H. Heider**  
Secretary

Term Expires: December 31, 2025



**Thomas A. Nardacci**  
Member

Term Expires: December 31, 2024



**Sari O'Connor**  
Member

Term Expires: December 31, 2024



**John-Raphael Pichardo**  
Member

Term Expires: December 31, 2023

## Authority Management

Philip F. Calderone, Esq.  
Michael F. Zonsius, CPA  
Christine C. Quinn, Esq.

Chief Executive Officer  
Chief Financial Officer  
Authority Counsel



ALBANY COUNTY AIRPORT AUTHORITY  
ANNUAL COMPREHENSIVE FINANCIAL REPORT  
Year Ended December 31, 2022

Prepared by the  
Finance Department

Michael F. Zonsius  
Chief Financial Officer

Margaret Herrmann  
Chief Accountant

A Component Unit of the County of Albany  
Town of Colonie, New York

[www.albanyairport.com](http://www.albanyairport.com)

CUSIP #012123XXX



Additional information relating to the Airport Authority is available at the Airport's website:  
[www.flyalbany.com](http://www.flyalbany.com)

If you would like any further information, contact the Chief Financial Officer at (518) 242-2204 or at Albany County Airport Authority, 737 Albany Shaker Rd, Main Terminal, Suite 300, Albany, NY 12211

# TABLE OF CONTENTS

## PAGE(S)

### I. INTRODUCTORY SECTION

Albany County Airport Authority:	
Members and Principal Officers	Inside Front Cover
Chairman's Message	1
Letter of Transmittal	2-10
Organizational Chart	11
Certificate of Achievement for Excellence in Financial Reporting	12

### II. FINANCIAL SECTION

Independent Auditor's Report	16-18
Management's Discussion and Analysis	19-27
Financial Statements:	
Comparative Statements of Net Position	28-29
Comparative Statements of Revenues, Expenses and Changes in Net Position	30
Comparative Statements of Cash Flows	31
OPEB Trust Statements of Fiduciary Fund Net Position	32
OPEB Statements of Changes in Fiduciary Fund Net Position	33
Notes to Financial Statements	35-70
Required Supplementary Information:	
Schedule for the Authority's Proportionate Share of Net Pension Liability	72
Schedule for the Authority's Contributions	72
Schedule of Changes in the Airport's Net OPEB Liability and Related Ratios	73
Actuarially Determined Contribution – Deficiency / (Excess)	71
OPEB Actuarial Methods and Assumptions	75
Other Supplemental Information:	
Schedule of Debt Service Requirements to Maturity	78
Schedule of Governmental Payments and Services	79
Independent Accountant's Report on Applying Agreed- Upon Procedures-Customer Facility Charges	81
Insurance Schedule	80
Statement of Revenues, Expenses and Changes in Net Position-Customer Facility Charges	82

### III. STATISTICAL SECTION

Total Annual Revenues, Expenses and Changes in Net Position	84-85
Changes in Cash and Cash Equivalents	86-87

Principal Revenue Sources and Cost per Enplaned Passenger	88-89
Ratios of Outstanding Debt	90-91
Revenue Bond Debt Service Coverage	92-93
Population in the Air Trade Area	94
Major Employers in Air Trade Area	95
Colleges and Universities in the Air Trade Area	96
Airport Information	97
Enplaned Passengers	98-99
Airline Landed Weights	100-101
Aircraft Operations	102-104
Airlines Serving the Albany International Airport	105
Scheduled Jet Airline Service	106
Primary Origination and Destination Passenger Markets	107

#### IV. COMPLIANCE SECTION

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	110-111
Schedule of Expenditures of Federal and New York State Department of Transportation Financial Assistance and Notes thereto	112-113
Independent Auditor's Report on Compliance for each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance	114-116
Independent Auditor's Report on Compliance for the New York State Department of Transportation Financial Assistance Program and on Internal Control Over Compliance Required by New York State Codification of Rules and Regulations	117-119
Schedule of Findings and Questioned Costs	120
Independent Auditor's Report on Compliance for the Passenger Facility Charge Program and Report on Internal Control over Compliance Required by the Federal Aviation Administration	121-123
Schedule of Passenger Facility Charges Collected and Expended And Notes thereto	124
Passenger Facility Charge Program Schedule of Findings And Questioned Costs	125
Biographies of the Members of the Albany County Airport Authority	126-128
Biographies of the Albany County Airport Authority Senior Staff	129

# Introduction

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March 13, 2023

**TO THE MEMBERS OF THE AUTHORITY:**

The Annual Comprehensive Financial Report (ACFR) of the Albany County Airport Authority (Authority) for the fiscal year ended December 31, 2022 is hereby submitted to the Authority Board and all others interested in the financial condition of Albany International Airport (Airport). This report is published in accordance with the requirements of the State of New York (State) enabling legislation creating the Authority, Article 9, Section 2800 of the Public Authorities Law, and the master bond resolution covering the issuance of indebtedness by the Authority. Pursuant to those requirements, this Annual Comprehensive Financial Report of the Authority has been prepared in accordance with general accepted accounting principles (GAAP) in the United States of America. This report consists of four sections: Introductory, Financial, Statistical, and Compliance. The basic financial statements included in the Financial Section have been audited by Marvin and Company, P.C.

This report is management's representations concerning the financial position and changes in net financial position of the Authority. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management of the Authority has established a comprehensive internal control framework that has been designed to both protect the Authority's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Authority's financial statements in conformity with GAAP. Because the cost of internal controls should not exceed anticipated benefits, the Authority's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this report is complete and reliable in all material respects.

This introductory letter of transmittal should be read in conjunction with Management's Discussion and Analysis (MD&A) which provides an introduction, overview and analysis of the basic financial statements for 2022. The MD&A is located immediately following the report of the independent auditor in the Financial Section. The MD&A is required supplementary information to the basic financial statements, but is not a part of the basic financial statements and was not audited.

**INDEPENDENT REVIEW**

**FINANCIAL AUDIT**

The goal of an independent audit is to provide reasonable assurance that the basic financial statements of the Authority for the year ended December 31, 2022 is free of material misstatement. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and any significant estimates made by management and evaluating the overall financial statement presentation. The independent auditor concludes, based upon their audit, that there is a reasonable basis for rendering an unmodified ("clean") opinion and that the Authority's financial statements for the year ended December 31, 2022 is presented in conformity with GAAP. The independent auditor's report is the first component of the Financial Section.

## UNIFORM GUIDANCE AUDIT

The independent audit of the financial statements is part of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards commonly called the “Uniform Guidance”, relative to financial funds received from the U.S. Government, the New York State Department of Transportation Draft Part 43 of the Codification of Rules and Regulations, relative to State transportation funds received, and also, in conformity with the provisions of the Passenger Facility Charge Audit Guide for Public Agencies. The standards governing these provisions require the independent auditor to report on the fair presentation of the financial statements and on the Authority’s internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal and state grant awards. The independent auditor’s reports are included in the Compliance Section.

As a recipient of federal and state financial assistance, the Authority also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. As part of the Authority’s Uniform Guidance audit, tests were made to determine the adequacy of the internal control structure, including that portion related to federal assistance awards, as well as to determine that the Authority has complied with applicable laws and regulations. The results of the Authority’s audit under the Federal Uniform Guidance for the year ended December 31, 2022 provided no instances of material weaknesses in the internal control structure and no instances of noncompliance that are required to be reported under Government Auditing Standards.

## THE AUTHORITY

The Albany County Airport Authority (Authority) is a body corporate and politic constituting a public benefit corporation established and existing pursuant to the Albany County Airport Authority Act, Title 32 of Article 8, as amended, of the State of New York Public Authorities Law (Act). The State created the Authority in 1993 in order to promote the strengthening and improvement of the Airport and to facilitate the financing and construction of the initial Terminal Improvement Project (TIP), other subsequent capital improvement plans and gave the Authority the power to operate, maintain and improve the Airport.

The County of Albany (County) and the Authority entered into a permanent Airport Lease Agreement dated December 5, 1995, which became effective May 16, 1996 following approval by the Federal Aviation Administration (FAA) of the United States Department of Transportation for the transfer of the sponsorship of the Airport from the County to the Authority. Under the Lease Agreement the County leases to the Authority the Airport, including all lands, buildings, improvements, structures, easements, rights of access, and all other privileges and appurtenances pertaining to the Airport. On November 5, 2018, the termination date of the lease was extended from May 16, 2036 to December 31, 2049.

The Act creating the Authority set forth the following for its creation:

**GOALS**– To provide adequate, safe, secure and efficient aviation and transportation facilities at a reasonable cost to the people.

**OBJECTIVES** – (1) To promote safe, secure, efficient and economic air transportation by preserving and enhancing Airport capacity; (2) to acquire, construct, reconstruct, continue, develop, equip, expand, improve, maintain, finance and operate aviation and other related facilities and services; (3) to stimulate and promote economic development, trade and tourism; (4) to form an integral part of a safe and effective nationwide system of Airports to meet the present and future needs of civil aeronautics and national defense and to assume inclusion of the Authority’s facilities in state, national and international programs for air transportation and for airway capital improvements; and

(5) to ensure that aviation facilities shall provide for the protection and enhancement of the natural resources and the quality of the environment of the state and the capital district area.

## **THE REPORTING ENTITY**

The Authority is composed of seven members with four members appointed by the majority leader of the Albany County Legislature and three members by the Albany County Executive, all with approval of the Albany County Legislature. The Authority members are appointed for a term of four years or until a successor is appointed, except that any person appointed to fill a vacancy is appointed to serve only the unexpired term.

Mr. Samuel A. Fresina became the Chair in 2021. Phillip F. Calderone, Esq., Chief Executive Officer is responsible for planning and directing the management of all operations at the Airport including its capital improvement programs. Michael F. Zonsius, CPA, Chief Financial Officer, is responsible for financial planning, budgeting, operating and capital accounting procedures and controls, debt management, and all Authority financial policies and procedures.

The Authority has engaged the services of AFCO AvPorts Management LLC, (d/b/a AvPorts) to manage the daily operations of the Airport and REW Investments, Inc. (d/b/a Million Air-Albany) to manage the daily operations of the Fixed Base Operations (FBO). An Organizational Chart is included in this Introductory Section.

Based on the County's responsibility for the appointment of Authority members and their approval of all Airport capital improvement programs and for the issuance of certain debt, the Authority is defined as a component unit of the County under the criteria established by the Governmental Accounting Standards Board (GASB). The Authority has one component unit created in 2009 – the Albany County Airport Authority OPEB Trust – which is reported as a fiduciary component unit.

## **PROFILE OF ALBANY INTERNATIONAL AIRPORT**

Albany International Airport is the gateway to the New York State Greater Capital Region. The Airport, located on approximately a 1,165 acre site in the Town of Colonie, is the primary provider of commercial air transportation to the Albany area, including the northeast-central region of the State, southern Vermont and western Massachusetts. The Airport, located seven miles from downtown City of Albany, is accessible via U.S. Interstate 87, 88 and 90 highways. The Airport is strategically located at the center of New York's Capital Region and represents the heart of the burgeoning Hudson Valley Corridor known as "Tech Valley."

The Airport is defined by the FAA as a small air traffic hub, an Airport which handles between 0.05 percent and 0.249 percent of the enplaned passengers by U.S. air carriers nationwide. Based on the latest FAA data available, in 2022 the Airport ranked 91st in total enplanements and 104th in total cargo landed weight. The Airport also ranked 334th in total aircraft operations in 2022.

The Airport has two primary runways, 1/19 and 10/28. The Airport services commercial, cargo, general aviation and military operations with a 24-hour operating air traffic control tower, U.S. Customs and Border Protections support services, and general aviation FBO facilities. Additional Airport data information is included in the Statistical Section of this report.

## AIRPORT ECONOMICS AND DEMOGRAPHICS

The Airport's 13 county primary air-trade service area for drawing passengers, located in New York State, southern Vermont and western Massachusetts, is home within a 75-mile radius to approximately 1.382 million people and many businesses. Albany's secondary air-trade service area extends in a 150-mile radius from the Airport deeper into New England and upstate New York and adds an additional population of approximately 1.75 million for a combined total population approximating 3.13 million in the combined areas.

The Airport's primary air trade area is at the core of the State Capital of the Nation's 4th largest state by population with more than fifty-thousand state employees and the "Tech Valley," an ongoing high-technology development program. High tech development continues in the region. The College of Nanoscale Science and Engineering at the SUNY Polytechnic Institute campus in Albany continues to expand its nanotechnology research and development programs. This nanotechnology center is located within a few miles of the Airport and is the first college in the world dedicated to research, development, education, and deployment in the disciplines of nanoscience, nanoengineering, nanobioscience, and nanoeconomics. With over \$16 billion in public and private investments, CNSE's Albany NanoTech Complex has attracted over 250 global corporate partners - and is the most advanced research complex at any university in the world. Nearby Rensselaer Polytechnic Institute is home to the Center for Biotechnology and Interdisciplinary Studies. This technology research center ranks among the world's most advanced research. Computer chip manufacturer GlobalFoundries built a major chip fab plant 20 miles north of the Airport that became operational in 2012. The combination of technology businesses and comparatively low unemployment rates position Albany for continued growth in airline activities and passenger usage of the airport.

The Airport's air-trade service area is also the home to world-class summer and winter vacation and recreation attractions that draw individuals and families from across the nation and from around the globe. The Adirondack, Berkshire, Catskill and Green Mountains, Lake George, the Hudson River Valley, and the Mohawk River - Erie Canal corridor offers a cornucopia of excellent entertainment and recreation venues. Features such as the Baseball Hall of Fame in Cooperstown, the Olympic Village in Lake George, the 130-year-old Saratoga Thoroughbred Race Track, and the Tanglewood and Saratoga Performing Arts Centers highlight this region. This area is also home for numerous major colleges, universities and hospitals, the largest of which are set forth in the Statistical Section of this report.

## AIRLINE ECONOMICS

In 2020, the COVID-19 pandemic took hold and devastated the airline industry with an estimated decrease of approximately \$57.0 billion in airline passenger revenue according to International Civil Aviation Organization (ICAO). Airlines responded to the pandemic by reducing fleet sizes, work forces, and airline seat capacity.

Albany International Airport monthly non-stop scheduled flights at the airport decreased from 1,391 in January 2020, to 693 in December and seat capacity declined from 141,803 to 64,017 over the same period. Cargo tonnage fared better in 2020, increasing 10.0 percent versus the 5.7 percent domestic national level.

By the end of 2021 and with the introduction of as vaccines, the airline industry showed signs of improvement and Airport monthly scheduled flights and seat capacity increased to 1,096 and 114,381, respectively. The airline industry continued improvement and as 2022 came to a closed, Airport monthly scheduled flights and seat capacity increased to 1,165 and 124,744, respectively.

The historical COVID-19 affects for the past five years on the entire airline industry is shown below:

	Domestic Passengers	Flights	Load Factor	Net Income (\$000)	Operating Revenues (\$000)
2018	777,972,787	8,398,404	84.47	\$ 14,109,503	\$ 171,685,954
2019	811,545,260	8,549,869	85.11	15,705,970	179,341,805
2020	335,607,840	5,168,671	58.90	(24,600,755)	93,274,028
2021	605,934,779	6,758,224	77.68	4,637,444	143,725,716
2022	687,857,315 <sup>(1)</sup>	6,811,190 <sup>(1)</sup>	84.83 <sup>(1)</sup>	3,741,502 <sup>(2)</sup>	149,712,305 <sup>(2)</sup>

<sup>(1)</sup> Through December 2022

<sup>(2)</sup> Through third quarter 2022

SOURCE: Bureau of Transportation Statistics T-100 Market Data.  
Bureau of Transportation Statistics F41 Schedule P12 data.

## AUTHORITY'S FINANCIAL RESOURCES

The information presented in the Financial Section is best understood when it is considered from the broader perspective of the specific environment within which the Airport operates. The Authority's and Airport's profile, its goals and objectives, the Airport's economic and demographics and the Authority's financial resources are all components of the Airport's financial health and its ability to meet its financial obligations and service commitments.

## FINANCIAL CONTROLS

The Authority prepares an annual operating budget on the modified accrual basis of accounting. This basis differs from full accrual basis of accounting in that certain expenses are included on a cash basis. These include an expenditure classification for the principal portion of long-term debt obligations, the local share for certain capital projects, and the lack of depreciation expense. All other major revenues and expenses are included in the budget on the accrual basis. The Authority adopts an annual operating budgetary basis of accounting to facilitate calculation of the rates and charges billed to the airlines. A separate capital improvement program budget is prepared for capital projects given their multi-year nature.

The Authority and the Airlines extended the five-year agreement that began January 1, 2016 with basically the same rates and charges model. After the initial one-year term in 2021, there are three one-year options and one two-year option extensions. The Agreement includes a majority-in-interest (MII) provision that allows for airline disapproval of capital projects, subject to a number of exceptions, if they would add to airline rates and charges. The MII disapproval occurs if a project is disapproved by more than 50% of the signatory airlines representing not less than 50 percent of the maximum gross landed weight of all signatory airlines during the most recent six months or Airlines representing more than 50% of the total signatory terminal rentals for the most recent six months for projects in the Terminal. The Authority must also notify the Signatory Airlines of any project in excess of \$1,000,000, net of any state and federal grants, in the Airfield or Terminal.

The Agreement with the signatory airlines incorporates a hybrid method for calculating airline rates and charges which applies a residual rate making methodology for the airfield and a compensatory methodology for the terminal. The Agreement provides for the signatory passenger airlines to receive

50% of the Airport's net revenues, as defined in Agreement. The Authority also has the ability under the Agreement to adjust airline rates and charges at any time throughout the year to ensure adherence to all financial covenants in its bond resolutions. No such adjustments were required during 2020 or in any prior year.

#### **OPERATING FINANCIAL PLANNING**

As part of preparing its operating budget, each year the Authority prepares a multi-year projection of revenues and expenses for airline activities covering the next five years in accordance with the current Airline Use and Lease Agreement, and beyond assuming that the Agreement remains substantially unchanged. The budget projections for 2023 assumed enplanements would be 1,400,000 due to the lingering effects of the COVID-19 pandemic. If the budget assumptions and activity projections prove to be reasonable, the projected airline cost per enplanement, net of revenue sharing, should approximate \$7.30, excluding FBO costs per enplaned passengers, and debt service coverage should be 1.87 (Net Revenues to Net Debt Service calculated under the provisions of the Master Bond Resolution). Certain assumptions are used in determining the projected activity levels and the related projected revenues and expenditures at this Airport and accordingly, subsequent actual results in any one year, or for the entire period, could differ substantially from those projected. Details for these projections are included in the Authority's adopted million 2023 Operating Budget (including debt service), which is on the Authority's web site.

#### **CAPITAL FINANCIAL PLANNING**

A \$180 million 2020-2024 capital improvement program was approved by the Authority and County in 2019. The budget consisted of \$48 million in airfield improvements, \$63 million in terminal improvements, \$57 million in landside improvements and \$12 million in vehicle and equipment purchases.

In 2022, the capital improvement program was increased to \$351.3 million to accommodate the construction of the parking garage to terminal connector.

All the projects included in the five-year program are designed to meet the objectives as set forth in the Airport's 2020-2024 Capital Plan. All projects have or will be subject to a Federal Environmental Assessment (FEA) pursuant to the National Environmental Policy Act of 1969 (NEPA), as amended, and a New York State Environmental Impact Statement (EIS) under the New York State Environmental Review Act (SEQR). Specific airfield related projects eligible for Federal or State funding support will also be subject to Federal Aviation Administration and New York State Department of Transportation review and approval.

The total effect any capital program will have on future operating budgets are evaluated at the time a specific project is authorized by the Authority to be started unless a project is mandated for safety or health purposes. All capital projects completed in 2022, or scheduled for completion in 2022, have their projected additional operating costs and related revenues incorporated into the Authority's 2022 Operating Budget.

The following Federal Aviation Administration Airport Improvement Program (AIP) Grant was awarded in 2022:

#### **Capital Grants**

AIP150-22	Runway 10-28 Pavement Rehabilitation	\$4,224,526
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In 2022, the Federal Aviation Administration approved application PFC05, the collection of approximately \$26.2 million of Passenger Facility Charges for five airport projects. The expiration date for the collection of PFCs is now extended to July 1, 2027.

### *FISCAL CAPACITY*

The Authority has the ongoing ability and willingness, as needed, to raise revenues, incur debt, control expenses and meet its financial obligations as they become due. In adopting its 2023 Annual Budget, the Authority projected 1,400,000 enplanements, an increase of approximately 190,471 of 2022 actual levels. The Authority has set its rates and charges for 2023 under the Airline Use and Lease Agreement to meet all projected obligations. For 2023, signatory landing fees have been set at \$4.18 per 1,000 pounds landed weight, compared to \$3.53 budgeted in 2022; apron fees at \$1.65 per square foot, compared to \$1.48 budgeted in 2022; and the terminal rental rate at \$94.08 per square foot, compared to \$78.41 budgeted in 2022.

As of December 31, 2022, the Authority had approximately \$26.9 million in unrestricted funds available. The Authority also had approximately \$8.2 million in restricted operating and maintenance reserves that is more than sufficient to meet two months of operating expenditures and \$500,000 in an equipment repair & replacement reserve fund. In addition, the Authority had approximately \$7.7 million in debt service reserve funds, plus approximately \$8.2 million in Passenger Facility Funds on-hand. The Authority does not anticipate experiencing any cash flow deficiencies during 2023 requiring short-term cash flow financing or increases during the year to the rates and charges billed to the Airlines

### *DEBT CAPACITY*

The Albany County Airport Authority Act sets the Authority's debt limit at \$285 million. At December 31, 2022, there is approximately \$66.8 million of debt outstanding issued directly by the Authority to be reduced by approximately \$7.0 million of principal payments during 2023. Debt service coverage was 2.19 for 2022 and is projected to be 1.87 for 2023 based on the adopted budget. Currently the Authority's entire debt portfolio is fixed rate debt.

### **AUTHORITY'S INITIATIVES**

The Airport moved forward with various activities during 2022 to enhance and maintain the services provided to the airlines, the traveling public, and other uses of the Airport. These initiatives include:

- The Authority continued to aggressively pursue the air service opportunities to Airlines and promoted underserved markets.
- Rehabilitation of Runway 10/28.
- Continued the first Master Plan in nearly thirty years.
- The Authority continued to control costs and maintained reasonable rates and charges for an airport that provides a high level of services to its airlines including jet bridge maintenance, all janitorial services, waste removal and utilities.
- Continues to establish partnerships with strategic community stakeholders, corporations, colleges and universities to further regional growth and economic growth.

## **AWARDS**

### *FINANCIAL REPORTING*

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Authority for its annual financial report (ACFR) for the fiscal year ended December 31, 2021. This was the twenty-sixth consecutive year that the Authority has achieved this prestigious award. In order to receive this award a government unit must publish an easily readable and efficiently organized ACFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that this 2022 ACFR continues to meet the Certificate of Achievement Program's requirements and will be submitting it to the GFOA to determine its eligibility for a certificate.

### *DISTINGUISHED BUDGET PRESENTATION*

The Government Finance Officers Association of the United States and Canada (GFOA) also has presented an award of Distinguished Presentation to the Authority for its annual budget for 2022. In order to qualify for this award, a governmental unit must publish a budget document judged proficient in several categories including as a policy document, as an operations guide, as a financial plan, and as a communications device. The 2023 budget has been submitted to the GFOA to determine its eligibility for an award.

## **ACKNOWLEDGMENTS**

It is the strong continuing commitment of the Authority Board to the highest standards of financial reporting, disclosure and professionalism that the preparation of this report has been accomplished and for that we extend our sincere appreciation. We also give credit for the dedication, service and performance by all the employees of the Authority, AvPorts and Million Air-Albany in cooperation with all the employees of the airlines and other tenants located at the Airport for serving all the travelers, users and visitors to the Airport.

The preparation of this report on a timely and efficient basis is achieved by the professionalism, efficiency and dedicated services contributed by the entire staff of the Finance Department under the guidance of Margaret Herrmann, Chief Accountant. We wish to express our appreciation for their continuing efforts for maintaining the highest standards of professionalism in managing the financial operations of the Authority in a progressive and responsible manner. It is recognized and a source of pride to the Authority. We also express our specific appreciation to all members of the Finance Department who contributed to assembling and formatting the data included in this report.

## **CERTIFICATION**

The following sections of this report include the basic financial statements of Authority for the fiscal year ended December 31, 2022 including the Independent Auditor's Report on the basic financial statements. The Auditor's Report provides an unmodified opinion. Based on our knowledge, the information provided in the basic financial statements is accurate, correct and does not contain any untrue statement of material fact; does not omit any material fact which, if omitted, would cause the basic financial statements to be misleading in light of the circumstances under which such statements are made; and fairly presents

in all material respects the financial condition and results of operations of the Authority as of, and for, the periods presented in the basic financial statements.

Respectfully submitted:



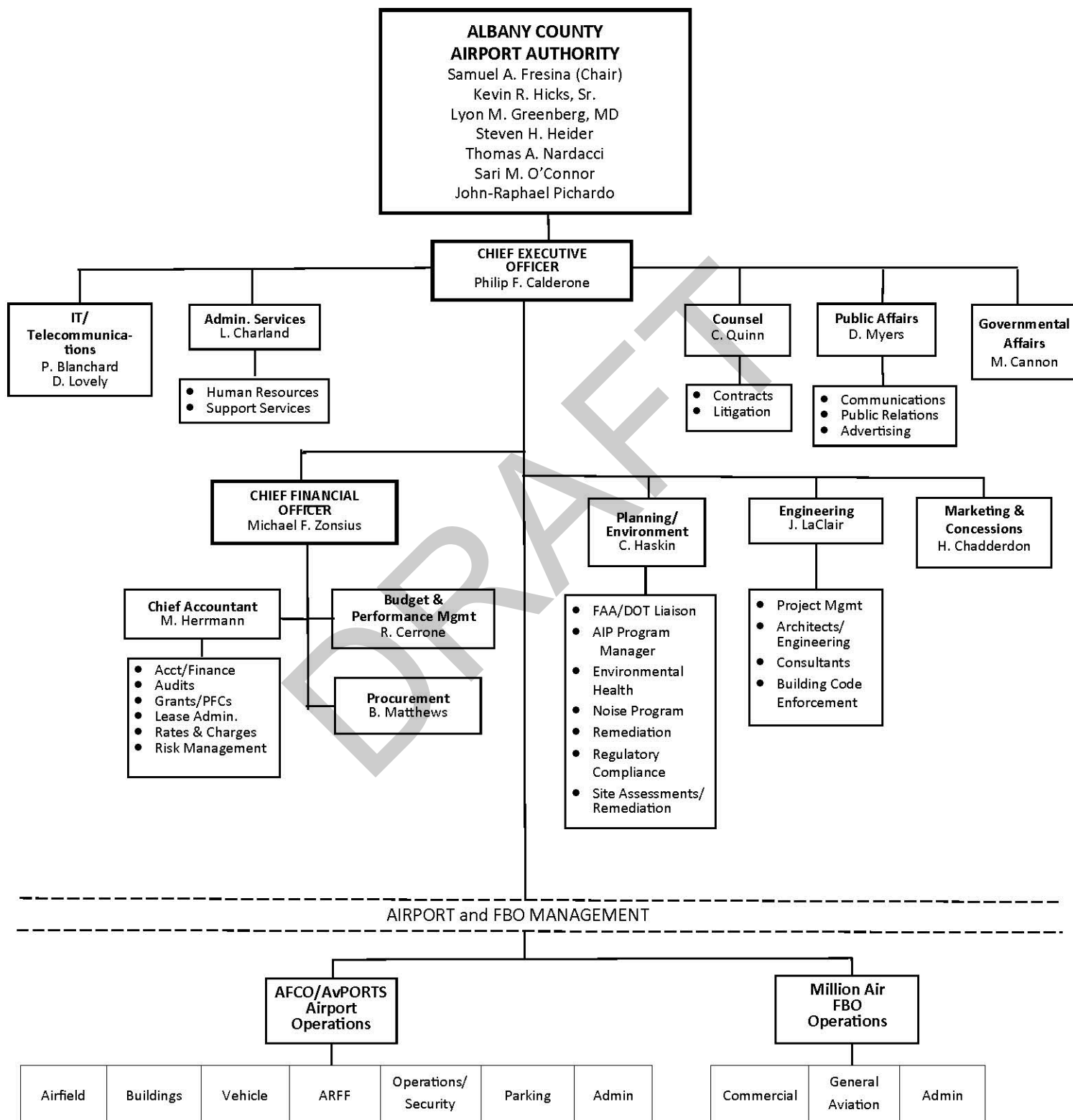
Phillip F. Calderone, Esq.  
Chief Executive Officer



Michael F. Zonsius  
Chief Financial Officer

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# ALBANY INTERNATIONAL AIRPORT ORGANIZATIONAL CHART





Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Albany County Airport Authority  
New York**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

December 31, 2020

*Christopher P. Morill*

Executive Director/CEO



21 non-stop destinations are served from Albany  
 with  
 44 daily flights to 15 destinations  
 6 destinations are served with non-daily flights

Source: Innovata, via Cirium, based on March 2023 schedules.  
 Denver service scheduled to begin in July 2023

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## INDEPENDENT AUDITOR'S REPORT

To the Members  
Albany County Airport Authority

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the accompanying financial statements of the business-type activities and fiduciary funds of the Albany County Airport Authority (the Authority), a component unit of the County of Albany, New York, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and fiduciary funds of the Albany County Airport Authority as of December 31, 2022, and the respective change in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Authority, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Prior Period Financial Statements*

The financial statements as of December 31, 2021, were audited by Marvin and Company, P.C., who merged with Mengel, Metzger, Barr & Co. LLP as of January 1, 2023, and whose report dated March 24, 2022, expressed an unmodified opinion on those statements.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in net OPEB liability and related ratios, schedule of actuarially determined contribution - deficiency/(excess), schedule of OPEB actuarial methods and assumptions, schedules of proportionate share of net pension liability (asset) and schedule of authority contributions on pages 19 through 27, 71 through 76 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion

or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Albany County Airport Authority's basic financial statements. The introductory section on pages 1 through 13, the schedule of debt service requirements to maturity and of governmental payments and services on page 78 and 79, the insurance schedule on page 80, the customer facility charges statement on page 82, the statistical section on pages 83 through 108, and the biographies of the Authority's members and senior staff on pages 120 through 129 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying Schedule of Expenditures of Federal and New York State Department of Transportation Financial Assistance for the year ended December 31, 2022, is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and by the New York State Department of Transportation *Preliminary Draft Part 43 of the New York State Codification of Rules and Regulations* and are also not a required part of the basic financial statements. The accompanying Schedule of Passenger Facility Charges Collected and Expended for the year ended December 31, 2022, is presented for purposes of additional analysis as specified in the *Passenger Facility Charge Audit Guide for Public Agencies*, issued by the Federal Aviation Administration, and is also not a required part of the basic financial statements.

The schedule of debt service requirements to maturity, the schedule of government payments and services, the Schedule of Expenditures of Federal and New York State Department of Transportation Financial Assistance, and the Schedule of Passenger Facility Charges Collected and Expended are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section, the statistical section and biographies have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated \_\_\_\_\_, 2023 on our consideration of the Albany County Airport Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Albany County Airport Authority's internal control over financial reporting and compliance.

Latham, NY  
\_\_\_\_\_, 2023

## MANAGEMENT'S DISCUSSION AND ANALYSIS

This Management's Discussion and Analysis (MD&A) of the Albany County Airport Authority (the Authority) provides an introduction of the basic financial statements for the year ended December 31, 2022 with selected comparative information for the years ended December 31, 2021 and December 31, 2020. Management prepared this unaudited MD&A, which should be read in conjunction with the financial statements, and the notes thereto, which follow in this section.

### Overview of the Financial Statements

The Authority is a business-type activity and the Authority's basic financial statements include: the *Statements of Net Position*, the *Statements of Revenues, Expenses and Changes in Net Position* and the *Statements of Cash Flows*. The financial statements are prepared in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). Also included are the *Statements of Fiduciary Fund Net Position*; and the *Statements of Changes in Fiduciary Fund Net Position* for the Authority's Fiduciary Fund which also has a December 31st year end.

The *Statements of Net Position* depict the Authority's financial position at December 31, 2022 and December 31, 2021, the end of the Authority's previous fiscal year. The Statements reports all assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position. Net position is displayed in three components: net investment in capital assets, restricted (distinguished between major categories of restrictions) and unrestricted.

The *Statements of Revenues, Expenses and Changes in Net Position* reports total operating revenues, operating expenses, non-operating income and expenses, capital contributions and the changes in net position during the years ended December 31, 2022 and 2021. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows.

The *Statements of Cash Flows* presents information showing how the Authority's cash and cash equivalents position changed during the years ended December 31, 2022 and 2021. The Statements classifies cash receipts and cash payments by Operating Activities, Noncapital Financing Activities, Investing Activities, and Capital and Related Financing Activities.

The *Statements of Fiduciary Fund Net Position* is a snapshot of account balances of the Authority's fiduciary fund at December 31, 2022 and December 31, 2021 and indicates the assets available for future payments for retiree benefits and any current liabilities that are owed at this time.

The *Statements of Changes in Fiduciary Fund Net Position*, on the other hand, provides a view of current period additions to and deductions from the net position held in the Trust during the years ended December 31, 2022 and 2021.

### Airport Activities

In 2022, Enplanements increased from 967,037 in 2021 to 1,290,529. Cargo tonnage decreased from 23,049 in 2021 to 21,082 in 2022. Operations, a landing or takeoff, increased to 53,726 in 2022 from 47,849 in 2021 as airlines added back scheduled service based on the traffic demand.

The following shows the major airport indicators during the past three years:

	2022	2021	2020
Enplanements	1,290,529	976,037	520,029
Operations	53,726	47,849	42,679
Cargo (tons)	21,082	23,049	21,858

Published available seats for 2021 increased by 82,747 or 7.5% and the passenger load factor increased to 83% in 2021 from 46% in 2020. The published available seats and the yearly load factors for the last three years are below:

	2022	2021	2020
Total Available Seats	1,557,228	1,189,312	1,106,565
Passenger Load Factor	79%	83%	46%

As of December 31, 2022, two regularly scheduled express mail and various special cargo carriers serve the Airport.

## Financial Highlights

### SUMMARY OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

The changes in net position over time may serve as a useful indicator of changes in the Authority's financial position. A summary of the Authority's change in net position for the year ended December 31 is below:

	2022	2021	2020
Operating revenues	\$ 53,582,278	\$ 40,775,457	\$ 30,819,324
Operating expenses	(40,350,761)	(33,766,606)	(33,191,277)
Revenues in excess of expenses before depreciation	13,231,517	7,008,851	(2,371,953)
Depreciation	(18,882,884)	(18,387,208)	(17,465,299)
Loss before non-operating income and expenses	(5,651,367)	(11,378,357)	(19,837,252)
Non-operating income and (expenses), net	4,357,040	7,001,158	9,600,443
Income/(loss) before capital contributions	(1,294,327)	(4,377,199)	(10,236,809)
Capital contributions, special and extraordinary item	5,982,119	11,276,697	9,929,197
Net position			
Increase / (decrease) in net position	4,687,792	6,899,498	(307,612)
Total net position, beginning of year	247,181,627	240,282,129	240,589,741
Total net position, end of year	\$ 251,869,419	\$ 247,181,627	\$ 240,282,129

### OPERATING REVENUE AND NON-OPERATING REVENUE

Total revenues are a combination of Operating and Non-Operating Revenue. Operating revenue is generated from the day-to-day activities of the airport, landing fees, parking fees, terminal rent and property rent. Non-operating revenue is revenue that is ancillary or a by-product of operating the airport, e.g. interest revenue. It may also be grant revenue that reimburses an operating expense or Passenger Facility Charges that are used for approved capital expenditures. Operating revenue and non-operating revenue for 2022, 2021 and 2020 are on the next page:

	2022	2021	2020
Operating Revenues			
Airfield	\$ 6,537,793	\$ 5,545,788	\$ 5,071,172
Terminal	4,974,060	5,363,151	5,657,600
Ground Transportation	16,405,065	9,327,909	5,719,989
Concessions	8,645,042	6,891,504	3,749,264
Fixed Based Operations	12,506,123	9,326,061	6,307,406
Other	4,514,195	4,321,044	4,313,893
	<u>53,582,278</u>	<u>40,775,457</u>	<u>30,819,324</u>
Non-Operating Income			
Passenger Facility Charges	5,318,185	4,055,447	1,858,876
Customer Facility Charges	-	-	50
Grant Income	1,420,740	4,810,756	11,053,631
Improvement Chargers	368,400	368,400	368,400
Insurance Recoveries	-	77,967	-
Interest Income	846,754	263,747	309,776
	<u>7,954,079</u>	<u>9,576,317</u>	<u>13,590,733</u>
Total	<u>\$ 61,536,357</u>	<u>\$ 50,351,774</u>	<u>\$ 44,410,057</u>
Percentage of Increase/(Decrease)	22.2%	13.4%	-26.9%

## Operating Revenue

Total operating revenue increased to \$53,582,278 from \$40,775,457 in the prior year, an increase of \$12,806,821, or 31.4%. The majority of operating revenue is driven by enplanement levels.

Airfield revenue increased to \$6,537,793 from \$5,545,788 in the prior year, an increase of \$992,005, or 17.9%. Airfield revenue includes: passenger and cargo landing fees, apron fees and glycol disposal fees. Under the Signatory Airline Use and Lease Agreement (ULA), the airfield is a "residual cost center" requiring signatory airlines to pay the residual cost after all airfield and certain non-airfield revenues allocated to the airfield have been applied which includes interest income and PFCs applicable to airfield related debt service. Accordingly, airfield revenues are sensitive to airfield cost, interest earnings, PFCs revenues applied to airfield debt service, and the amount of airfield debt service.

Terminal revenue decreased to \$4,974,060 from \$5,363,151 in the prior year, a decrease of \$389,091, or 7.3%. Terminal revenue includes: airline and non-airline lease revenue and passenger boarding bridge fees. The terminal revenue is sensitive to the amount of rented space and terminal operating costs used to determine the annual rental rate.

Ground transportation revenue increased to \$16,405,065 from \$9,327,909 in the prior year, an increase of \$7,077,156, or 75.9%. Ground transportation revenue includes: parking revenue, taxi/hotel access fees, and transportation network charges (Lyft/Uber). Ground transportation revenue is sensitive to enplanement activity and the number of parking transactions (vehicles parked) increased to 530,725 from 401,689 in the prior year. The Airport directly manages all on-airport parking operations which at December 31, 2022 included 181 short-term garage/surface, 2,912 long-term garage, 1,880 long-term surface, and 2,763 remote shuttle served parking spaces.

Concession revenue increased to \$8,645,042 from \$6,891,504 in the prior year, an increase of \$1,753,538, or 25.4%. Concession revenue is driven by enplanement activity.

Gross sales per enplanement levels increased 15.9% as shown below:

	2022	2021	2020
Enplanements	1,290,529	976,037	520,029
Sales per Enplanement	\$ 10.53	\$ 9.08	\$ 8.90

Fixed Based Operator revenue increased to \$12,506,123 from \$ 9,326,061 in the prior year, an increase of \$3,180,062, or 34.1%. The Authority manages the daily operations of its FBO through REW Investments, Inc. (d/b/a Million Air). A summary of the operating revenue drivers, e.g. the gallons of Jet A and Aviation Gasoline sold, gallons of glycol sold and sprayed and the Jet A transferred to the commercial and cargo airlines, is as follows for 2022, 2021 and 2020:

	2022	2021	2020
Retail Gallons Sold:			
Jet A	1,259,022	1,274,382	879,612
AvGas	68,249	49,815	62,368
Glycol - Consortium	58,707	52,419	54,214
Glycol - Sprayed	64,786	56,622	51,163
Jet A Fuel Airline Into-Plane Gallons	18,141,788	15,161,563	11,600,443

Other revenue increased to \$4,514,195 from \$4,321,044 in the prior year, an increase of \$193,151, or 4.5%. Other revenue remains relatively the same from year to year and includes fixed lease rent from land, hangars, t-hangars, and buildings.

### Non-Operating Income

Total Non-Operating income decreased to \$7,954,079 from \$9,576,317 in the prior year, a difference of \$1,622,238. This decrease is largely attributable to the decrease in Grant Income derived from Coronavirus and Relief Act (CARES Act) funding.

### OPERATING EXPENSES AND NON-OPERATING EXPENSES HIGHLIGHTS

Total expenses are also a made up of Operating and Non-Operating components and depreciation. Operating expenses include those expenses necessary to operate the airport on a day-today- basis and include personnel salary and benefits, contract services, and materials and supplies. Non-operating expenses also include expenses that are ancillary or a by-product of operating the airport and predominantly include interest expense. Depreciation is the annual expense of the cost of a capital asset allocated over its annual useful life. Operating expenses and non-operating expenses for 2022, 2021 and 2020 are on the next page.

	2022	2021	2020
Operating Expenses			
Personnel services	\$ 11,593,516	\$ 10,390,542	\$ 10,439,280
Employee benefits	4,941,925	4,756,459	5,434,828
Utilities & communications	2,563,632	1,937,442	1,766,255
Purchased services	6,223,531	5,555,362	5,052,662
Material & supplies	12,445,319	8,662,515	8,923,259
Administration	2,300,011	1,641,707	1,122,655
Non-capital equipment	282,827	822,579	452,338
	<u>40,350,761</u>	<u>33,766,606</u>	<u>33,191,277</u>
Depreciation	18,882,884	18,387,208	17,465,299
Non-Operating Expenses			
Interest	2,314,999	2,575,159	3,699,761
Grant expense	1,282,040	-	-
Bond issuance costs	-	-	249,796
Amortization of Bond insurance premiums	-	-	40,733
	<u>3,597,039</u>	<u>2,575,159</u>	<u>3,990,290</u>
Total	<u>\$ 62,830,684</u>	<u>\$ 54,728,973</u>	<u>\$ 54,646,866</u>
Percentage of Increase/(Decrease)	14.8%	0.2%	-8.7%

### Operating Expenses

Total operating expenses increased to \$40,350,761 from \$33,766,606 in the prior year, an increase of \$6,584,155, or 19.5%. As shown below are the categories that comprise total operating expenses.

Combined, Personnel Services and Employee Benefits expense increased to \$16,535,441 from \$15,147,001 in the prior year, an increase of \$1,388,440, or 9.2%.

Utility and communication expense increased to \$2,563,632 from \$1,937,442 in the prior year, an increase of \$626,190, or 32.3%.

Purchased service expense increased to \$6,223,531 from \$5,555,362 in the prior year, an increase of \$668,169, or 12.0%.

Materials and supplies expense increased to \$12,445,319 from \$8,662,515 in the prior year, an increase of \$3,782,804, or 43.7%.

Administration expense increased to \$2,300,011 from \$1,641,707 in the prior year, an increase of \$658,304, or 40.1%.

Non-Capital equipment expense decreased to \$282,827 from \$822,579 in the prior year, a decrease of \$539,752, or 65.6%.

### Non-Operating Expenses

Total Non-Operating Expenses increased to \$3,597,039 from \$2,575,159 in the prior year, a difference of \$1,021,880. This increase is largely attributable to the disbursements required to the concessions in the amount of \$1,282,040 from the Grant Income derived from Coronavirus and Relief Act (CARES Act) funding.



## Financial Position Summary

The Statements of Net Position depict the Authority's financial position as of one point in time – December 31 – and reflects the residual difference between all assets, deferred outflows of resources, liabilities and deferred inflows of resources of the Authority. Net position represents the residual interest in the Authority's assets after deducting liabilities. The Authority's net position was \$251.9 million at December 31, 2022, a \$4.7 million increase from December 31, 2021.

A condensed summary of the Authority's total net position at December 31, 2022 and December 31, 2021 and 2020 is on the next page.

	2022	2021	2020
<b>ASSETS</b>			
Capital assets	\$ 267,625,014	\$ 276,300,611	\$ 282,719,365
Other assets	89,436,457	82,392,667	54,565,782
<b>Total Assets</b>	<b>357,061,471</b>	<b>358,693,278</b>	<b>337,285,147</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>3,033,495</b>	<b>2,873,221</b>	<b>3,353,626</b>
<b>LIABILITIES</b>			
Current (payable from unrestricted assets)	9,506,912	6,811,538	6,071,668
Current (payable from restricted assets)	9,320,058	8,288,244	8,179,556
Noncurrent liabilities	65,874,334	73,928,802	83,867,470
<b>Total Liabilities</b>	<b>84,701,304</b>	<b>89,028,584</b>	<b>98,118,694</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>23,524,243</b>	<b>25,356,288</b>	<b>2,237,950</b>
<b>NET POSITION</b>			
Net investment in capital assets	210,618,826	209,491,889	204,476,085
Restricted	25,249,714	23,862,862	24,351,663
Unrestricted	16,000,879	13,826,876	11,454,381
<b>Net Position</b>	<b>\$ 251,869,419</b>	<b>\$ 247,181,627</b>	<b>\$ 240,282,129</b>

Net position is comprised of three components as follows:

*Investment in capital assets* (e.g., land, buildings, improvements, and equipment), less the related indebtedness outstanding used to acquire those capital assets, represents the largest portion of the Authority's net position (83.6% at December 31, 2022). The Authority uses these capital assets to provide services to the airlines, passengers and to service providers and users located at the Airport; consequently, these assets are not available for future spending. Although the Authority's net investment in capital assets is net of related debt, the resources required to repay this debt annually are paid from operations, since it is unlikely that the capital assets will be liquidated to pay liabilities.

*Restricted net position* (10.0% at December 31, 2022), principally representing bond reserves and PFC funds, are restricted as to use pursuant to bond resolutions and Federal regulations. The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

*Unrestricted net position* totaling \$16.0 million (6.4 % at December 31, 2022) are available to meet any of the Authority's ongoing obligations. The unrestricted component of net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

## Airlines Signatory Rates and Charges

The Authority and airlines entered into a Use and Lease Agreement ("Agreement") effective January 1, 2016 for five years, with an option for a five-year renewal, which establishes how the airlines that signed the Agreement will be assessed annual rates and charges for their use of the Airport. In the Agreement, signatory airlines have the option to designate some or all of their affiliate carriers as signatory airlines. The five-year renewal option was renegotiated and the Authority and airlines agreed to a one-year option and one two-year option.

## Cash Management Policies and Cash Flow Activities

Cash equivalents represent cash-on-hand, bank deposits and liquid investments with a maturity of three months or less. The following shows a summary of the major sources and uses of cash and cash equivalents for 2022, 2021 and 2020:

	2022	2021	2020
Cash flows from (used):			
Operating activities	\$ 15,555,769	\$ 5,530,263	\$ (3,944,429)
Noncapital financing activities	138,700	4,810,756	11,053,631
Investing activities	919,474	278,122	401,850
Capital and related financing activities	(8,365,052)	(7,160,822)	(29,004,458)
Net increase/(decrease) in cash	8,248,891	3,458,319	(21,493,406)
Beginning of period	51,048,058	47,589,739	69,083,145
End of period	\$ 59,296,949	\$ 51,048,058	\$ 47,589,739

The Authority's available cash and cash equivalents increased during 2021 by \$8,248,891. Cash and cash equivalents as of December 31, 2022, 2021 and 2020 are composed of:

	2022	2021	2020
Funds available for unrestricted operations:	\$ 26,924,730	\$ 22,357,372	\$ 21,399,156
Funds restricted for:			
Operating and renewal reserves	8,170,629	7,085,564	7,102,131
CFC funds	453,361	449,616	448,906
Capital projects	6,886,147	4,559,084	1,163,703
PFCs available for debt service payments	8,243,096	8,289,838	9,294,517
Revenue bond reserves	7,708,379	7,403,497	7,279,664
Other restrictions	910,607	903,087	901,662
	\$ 59,296,949	\$ 51,048,058	\$ 47,589,739

## Capital Activities

The Authority capitalized \$8.4 million in projects in 2022. The majority was \$6.3 million for Taxiway A Rehabilitation, \$0.7 million for replacement of various elevators, \$0.8 million for equipment including sweepers and security cameras..

More detailed capital asset activity information can be found in Note 7 of the financial statements.

## Debt Administration

The total Authority principal debt outstanding at December 31, 2022 for General Airport Revenue Bonds (GARB) was \$62,315,000 as compared to \$69,000,000 as of December 31, 2021. The aggregate par amount of bonds and bank loans issued by the Authority and outstanding as of December 31, 2022 and 2021 is summarized in the following table:

	Issued	Outstanding at 12-31-21	Outstanding at 12-31-22
Authority Revenue Bonds and Other Debt			
Series 2017A & B Refunding	\$ 14,395,000	\$ 8,300,000	\$ 7,215,000
Series 2018A & B GARB	22,590,000	21,560,000	21,165,000
Series 2019A GARB	9,620,000	9,315,000	9,145,000
Series 2020A & B Refunding	34,610,000	29,825,000	24,790,000
Total Authority Debt Obligations	<u>\$ 81,215,000</u>	<u>\$ 69,000,000</u>	<u>\$ 62,315,000</u>

At December 31, 2022 the Authority maintained debt service reserve funds in the amount of \$7.7 million and Passenger Facility Charge Funds in the amount of \$8.2 million, both of which are restricted to repayment of debt. Thus, the Authority's direct obligations outstanding, net of funds restricted for the repayment of debt, was \$46.4 million in aggregate par amount of bonds outstanding. For additional information about the Authority's long term debt (see Note 8).

Under the Authority's master bond resolution adopted in 1997, it is required to maintain an operating reserve equal to two months operating expenses. At December 31, 2022 the reserve requirement was \$6.7 million and for which the Authority had \$7.7 million on hand. The Authority also had \$21.9 million in its airport Development Fund which can be used to restore a deficiency in any other fund and it had a repair and replacement reserve fund of \$0.5 million. Also provided for in the bond resolution for each bond issue, the Authority maintains debt service reserve funds.

## Other Long-Term Debt

Under generally accepted accounting principles, the term "debt" includes bonds, notes, loans, leases and other obligations including the net unfunded obligations for employee benefits. As of December 31, 2022 and 2021 the Authority reported \$6,057,134 and \$5,692,141 respectively as its share of the unfunded OPEB liability (see Note 14). The Authority also reported \$349,754 and \$(3,491) at December 31, 2022 and 2021 respectively for its proportionate share of the unfunded asset/(liability) for employee pensions (see Note 13).

## Credit Ratings and Bond Insurance

The Authority's underlying credit ratings are: Moody's Investors Service "A3" and Standard and Poor's "A-".

Fitch Ratings has withdrawn its insured rating of all bonds insured by AGMC effective February 25, 2010. Moody's lowered their rating of AGMC from "A3" to "A2" on January 17, 2013. Standard and Poor's upgraded their enhanced rating of AGMC from "AA-" to "AA" on March 18, 2014. On June 14, 2018, Standard and Poor's raised the Authority's underlying credit rating from "A-" to "A". On January 23, 2018 AGMC received a rating of AA+ from Kroll Bond Rating Agency. Standard and Poor's assigned an "A" rating on October 25, 2019 and Moody's assigned an "A3" rating on October 29, 2019. Standard and Poor's lower their rating from "A" to "A-" due to the material negative impact of the COVID19 pandemic on traffic levels.

## Financial Statements

The Authority's financial statements are prepared on an accrual basis of accounting in accordance with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB). The Authority operates as a single enterprise fund with revenues recognized when earned, not when received. Expenses are recognized when incurred, not when they are paid. Capital assets are capitalized and (except land) are depreciated over their estimated useful lives. Certain funds are reported as restricted based upon constraints placed on their use by contributors, grantors and debt covenants. See the Notes to the Financial Statements for a summary of the Authority's significant accounting policies.

## Request for Information

The Authority's basic financial statements are designed to provide detailed information on the Authority's operations and to the Authority's Board, management, investors, creditors, customers and all others with an interest in the Authority's financial affairs and to demonstrate the Authority's accountability for the assets it controls and the funds it receives and expends. Questions concerning any of the information provided in this report or any request for additional information should be addressed to the Chief Financial Officer by email: [mzonsius@albanyairport.com](mailto:mzonsius@albanyairport.com) or in writing to, Albany County Airport Authority, Terminal Building, Third Floor, Albany, NY 12211-1057.

Respectfully submitted,



Michael F. Zonsius  
Chief Financial Officer

Albany County Airport Authority  
Statements of Net Position  
As of December 31, 2022 and December 31, 2021

	<u>December 31, 2022</u>	<u>December 31, 2021</u>
<b>CURRENT ASSETS</b>		
Unrestricted Assets:		
Cash and cash equivalents	\$ 26,924,731	\$ 22,357,372
Accounts receivable - net	2,986,921	3,330,780
Lease receivable	2,567,186	2,683,477
Inventory - fuel	122,052	94,302
Inventory - glycol	477,416	329,008
Prepaid expenses	283,711	246,085
<b>Total Unrestricted Assets</b>	<u>33,362,017</u>	<u>29,041,024</u>
Restricted Assets:		
Operating and Replacement Reserves:		
Cash and cash equivalents	8,170,629	7,085,564
CFC Funds:		
Cash and cash equivalents	453,361	449,616
Capital Funds:		
Cash and cash equivalents	6,886,147	4,559,084
Grant funds receivable	4,190,277	3,703,612
Passenger Facility Charge Funds:		
Cash and cash equivalents	8,243,096	8,289,838
Passenger Facility Charges receivable	563,928	535,512
Revenue Bond Funds:		
Cash and cash equivalents	7,708,378	7,403,497
FAA Restricted Funds:		
Cash and cash equivalents	205,569	203,871
Concession Improvement Funds:		
Cash and cash equivalents	705,038	699,214
<b>Total Restricted Assets</b>	<u>37,126,423</u>	<u>32,929,808</u>
<b>Total Current Assets</b>	<u>70,488,440</u>	<u>61,970,832</u>
<b>NON-CURRENT ASSETS</b>		
Prepaid expenses	194,232	209,668
Net pension asset	349,754	-
Lease receivable	18,404,031	20,212,167
Capital Assets:		
Land and easements	48,201,829	48,201,829
Buildings, improvements and equipment, net of depreciation	209,659,168	220,100,901
Construction in progress	9,764,017	7,997,881
<b>Total Capital Assets</b>	<u>267,625,014</u>	<u>276,300,611</u>
<b>Total Non-Current Assets</b>	<u>286,573,031</u>	<u>296,722,446</u>
<b>Total Assets</b>	<u>357,061,471</u>	<u>358,693,278</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Refunding	959,399	1,344,958
OPEB expenses	1,025,989	391,588
Pension expenses	1,048,107	1,136,675
<b>Total Deferred Outflows of Resources</b>	<u>3,033,495</u>	<u>2,873,221</u>

The accompanying notes are an integral part of these financial statements

Albany County Airport Authority  
Statements of Net Position  
As of December 31, 2022 and December 31, 2021

	<u>December 31, 2022</u>	<u>December 31, 2021</u>
<b><u>LIABILITIES AND NET POSITION</u></b>		
<b><u>CURRENT LIABILITIES</u></b>		
Payable from Unrestricted Assets:		
Accounts payable	871,910	352,688
Accrued expenses	8,635,002	6,458,850
Total Payable from Unrestricted Assets	<u>9,506,912</u>	<u>6,811,538</u>
Payable from Restricted Assets:		
Construction contracts payable	1,777,588	556,292
Construction contract retainages	427,223	941,914
Accrued interest payable	95,247	105,038
Current maturities of long - term debt	7,020,000	6,685,000
Total Payable from Restricted Assets	<u>9,320,058</u>	<u>8,288,244</u>
Total Current Liabilities	<u>18,826,970</u>	<u>15,099,782</u>
<b><u>NON-CURRENT LIABILITIES</u></b>		
Bonds and other debt obligations	59,817,200	68,233,170
Net OPEB liability	6,057,134	5,692,141
Net pension liability - proportionate share	-	3,491
Total Non-Current Liabilities	<u>65,874,334</u>	<u>73,928,802</u>
Total Liabilities	<u>84,701,304</u>	<u>89,028,584</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Concession improvement funds	780,788	705,686
OPEB expenses	1,275,576	1,156,601
Pension expenses	1,246,137	1,093,887
Leases	20,221,742	22,400,114
Total Deferred Inflows of Resources	<u>23,524,243</u>	<u>25,356,288</u>
<b><u>NET POSITION</u></b>		
Net investment in capital assets	210,618,826	209,491,889
Restricted:		
Bond reserve funds	7,613,132	7,298,461
Passenger facility charge funds	8,807,023	8,825,350
Operating and replacement reserves	8,170,629	7,085,564
Other restricted funds	658,930	653,487
Total Restricted	<u>25,249,714</u>	<u>23,862,862</u>
Unrestricted	<u>16,000,879</u>	<u>13,826,876</u>
Net Position	<u>\$ 251,869,419</u>	<u>\$ 247,181,627</u>

The accompanying notes are an integral part of these financial statements

Albany County Airport Authority  
Statements of Revenues, Expenses and Changes in Net Position  
For the Years Ended December 31, 2022 and December 31, 2021

	December 31, 2022	December 31, 2021
Operating Revenues		
Airfield	\$ 6,537,793	\$ 5,545,788
Fixed Based Operations	12,506,123	9,326,061
Terminal	4,974,060	5,363,151
Concessions	8,645,042	6,891,504
Ground transportation	16,405,065	9,327,909
Other revenue	4,514,195	4,321,044
Total Operating Revenues	<u>53,582,278</u>	<u>40,775,457</u>
Operating Expenses		
Personal services	11,593,516	10,390,542
Employee benefits	4,941,925	4,756,459
Utilities & communications	2,563,632	1,937,442
Purchased services	6,223,531	5,555,362
Materials & supplies	12,445,319	8,662,515
Administrative expenses	2,300,011	1,641,707
Non-capital equipment	282,827	822,579
Total Operating Expenses	<u>40,350,761</u>	<u>33,766,606</u>
Revenues in excess of expenses before depreciation	13,231,517	7,008,851
Depreciation	<u>18,882,884</u>	<u>18,387,208</u>
Loss Before Non-Operating Income and Expenses	<u>(5,651,367)</u>	<u>(11,378,357)</u>
Non-Operating Income and (Expenses)		
Passenger facility charges	5,318,185	4,055,447
Grant income	1,420,740	4,810,756
Improvement charges	368,400	368,400
Interest income	846,754	263,747
Insurance recoveries	-	77,967
Interest expense	(2,314,999)	(2,575,159)
Grant expense	(1,282,040)	-
Total Non-Operating Income and (Expenses)	<u>4,357,040</u>	<u>7,001,158</u>
Loss before Capital Contributions	(1,294,327)	(4,377,199)
Capital Contributions	<u>5,982,119</u>	<u>11,276,697</u>
Net Position		
Increase in Net Position	4,687,792	6,899,498
Net Position, Beginning of Year	<u>247,181,627</u>	<u>240,282,129</u>
Net Position, End of Year	<u>\$ 251,869,419</u>	<u>\$ 247,181,627</u>

The accompanying notes are an integral part of these financial statements

Albany County Airport Authority  
Statements of Cash Flows  
For the Years Ended December 31, 2022 and December 31, 2021

	<u>December 31, 2022</u>	<u>December 31, 2021</u>
Cash Flows From Operating Activities		
Cash received from providing services	\$ 53,926,133	\$ 39,222,233
Cash paid to suppliers	(36,820,066)	(32,267,789)
Cash paid to employees	(1,550,298)	(1,424,181)
Net Cash Provided By Operating Activities	<u>15,555,769</u>	<u>5,530,263</u>
Cash Flows From Noncapital Financing Activities		
Grant income	1,420,740	4,810,756
Grant expense	(1,282,040)	-
Net Cash Provided By Noncapital Financing Activities	<u>138,700</u>	<u>4,810,756</u>
Cash Flows From Investing Activities		
Interest received	846,755	263,747
Interest on passenger facility charges	72,719	14,375
Net Cash Provided by Investing Activities	<u>919,474</u>	<u>278,122</u>
Cash Flows From Capital and Related Financing Activities		
Purchase of property and equipment	(9,500,688)	(12,086,065)
Principal payments made on bonds and notes payable	(6,685,000)	(6,365,000)
Bond Defeasance	-	(660,417)
Interest paid	(3,335,200)	(3,666,302)
Concession improvement funds	74,933	65,411
Improvement charges	368,400	368,400
Insurance recoveries	-	77,967
Capital grants	5,495,453	11,462,991
Passenger facility charges	5,217,050	3,642,193
Net Cash Used By Capital and Related Financing Activities	<u>(8,365,052)</u>	<u>(7,160,822)</u>
Net Increase in cash and cash equivalents	8,248,891	3,458,319
Cash and cash equivalents, beginning of year	51,048,058	47,589,739
Cash and cash equivalents, end of year	<u>\$ 59,296,949</u>	<u>\$ 51,048,058</u>
Reconciliation of Operating Income to Net Cash Provided By Operating Activities:		
Loss before non-operating income and expenses	\$ (5,533,566)	\$ (11,378,354)
Adjustments to reconcile loss from operations to net cash provided by operating activities:		
Depreciation	18,882,884	18,387,208
Decrease/(Increase) in assets:		
Accounts receivable	343,859	(1,553,223)
Lease receivable	(253,939)	(495,530)
Prepaid expenses	(198,349)	292,887
Deferred OPEB expenses	(150,432)	(314,258)
Deferred pension expenses	(112,427)	(150,689)
Increase in liabilities:		
Accounts payable and accrued expenses	2,577,739	742,222
Net Cash Provided By Operating Activities	<u>\$ 15,555,769</u>	<u>\$ 5,530,263</u>
Noncash Capital and Related Financing Activities:		
Capital Assets and related receivables	<u>\$ 486,666</u>	<u>\$ 186,294</u>
Total Noncash Capital and Related Financing Activities	<u>\$ 486,666</u>	<u>\$ 186,294</u>

The accompanying notes are an integral part of these financial statements



Albany County Airport Authority OPEB Trust  
Statements of OPEB Fund Net Position  
As of December 31, 2022 and December 31, 2021

	<u>December 31, 2022</u>	<u>December 31, 2021</u>
ASSETS		
Cash and cash equivalents	\$ 2,998,727	\$ 2,683,186
Receivable from the Albany County Airport Authority	<u>-</u>	<u>197,386</u>
Total Assets	<u>2,998,727</u>	<u>2,880,572</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>-</u>	<u>-</u>
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>
LIABILITIES	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES	<u>-</u>	<u>-</u>
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>
NET POSITION		
Net Position - Restricted for OPEB	<u>\$ 2,998,727</u>	<u>\$ 2,880,572</u>

The accompanying notes are an integral part of these financial statements

Albany County Airport Authority OPEB Trust  
Statements of Changes in OPEB Fund Net Position  
For the Years Ended December 31, 2022 and December 31, 2021

	<u>December 31, 2022</u>	<u>December 31, 2021</u>
Additions to Net Position Attributed to:		
Contributions		
Employer	\$ 381,571	\$ 442,517
Interest Income	<u>7,603</u>	<u>1,417</u>
Total Additions	<u>389,174</u>	<u>443,934</u>
Deductions from Net Position Attributed to:		
Retirement benefits	221,607	205,200
Implicit Cost Amount	49,412	39,931
Administrative expenses	<u>-</u>	<u>-</u>
Total Deductions	<u>271,019</u>	<u>245,131</u>
Increase in Net Position	<u>118,155</u>	<u>198,803</u>
Net Position - Restricted for OPEB, Beginning of Year	<u>2,880,572</u>	<u>2,681,769</u>
Net Position - Restricted for OPEB, End of Year	<u>\$ 2,998,727</u>	<u>\$ 2,880,572</u>

The accompanying notes are an integral part of these financial statements

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# ALBANY COUNTY AIRPORT AUTHORITY

## Notes to Financial Statements

December 31, 2022 and December 31, 2021

### NOTE 1 - Organization and Reporting Entity

#### Organization

The Albany County Airport Authority (Authority), a body corporate and politic, constituting a public benefit corporation, was established by the State of New York (State) August 4, 1993, pursuant to the provisions of Chapter 686 of the Laws of 1993 as set forth in Title 32 of the State's Public Authorities Law. As a public benefit corporation, the Authority is independent, distinct from, and not an agent of the State or any other of the State's political subdivisions, including the County of Albany (County).

The Authority consists of seven members, four appointed by the majority leader of the County Legislature and three by the County Executive, who jointly designate one of the seven members as chairperson, and all with approval of the County Legislature. The Authority members serve for a term of four years or until their successor is appointed, except that any person appointed to fill a vacancy will be appointed to serve only the unexpired term. Members of the Authority are eligible for reappointment.

On March 15, 1994, the Authority and the County entered into an Interim Agreement whereby the County granted, and the Authority accepted, sole possession, use, occupancy and management of the Albany International Airport (Airport), including all rights, interest, powers, privileges and other benefits in each and every contract relating to the maintenance, operation, leasing, management or construction of the Airport, and all other rights, privileges or entitlement necessary to continue to use, operate and develop the Airport.

The Authority and the County entered into a permanent Airport Lease Agreement, dated December 5, 1995, which upon its approval by the Federal Aviation Administration (FAA) became effective on May 16, 1996 for a term of forty (40) years, whereby the Authority has the exclusive right to operate, maintain and improve the Airport and do anything else permitted by law, subject only to the restrictions and conditions stated in such Airport Lease Agreement and in accordance with applicable Federal, State and local laws. On November 5, 2018 the term of the Lease was extended through December 31, 2049.

Pursuant to the State enabling Legislation, the Authority may not undertake any capital project (see Note 16), other than the redevelopment project described in the enabling legislation, known as the Terminal Improvement Program, unless the project has first been approved by the County as part of a five-year Capital Improvement Program. For these purposes, the term "capital project" is defined as the construction, reconstruction or acquisition of airport or aviation facilities.

Prior to March 15, 1994, the Airport operated as a fund of the County. As of March 15, 1994 the County transferred the use of all assets and substantially all liabilities of the County's Airport Enterprise Fund to the Authority. These assets and liabilities were recorded by the Authority at a Net Asset value equal to \$46,824,500.

The Authority is not subject to Federal, State or local income, property or sales taxes, except for property taxes due on properties acquired by the Authority until they are removed from the tax rolls as of the next assessment date. However, the Authority may agree to make certain payments in lieu of taxes for real property owned or used by the Authority for purposes other than public aviation purposes and under other limited circumstances.

The Authority has contracted with AFCO AvPorts Management LLC, (d/b/a Avports), to manage the daily operations of the airport under a two year term expiring December 31, 2024. The Authority has also contracted with REW Investments, Inc., (d/b/a Million Air), to manage the fixed based operations of the airport under a one year term expiring August 31, 2023. Both agreements are renewable with the approval of both parties.

## **Reporting Entity**

The Authority meets the criteria set forth in generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB) for inclusion as a component unit within the County's basic financial statements based on the County's responsibility for the appointment of the Authority members, and their approval of capital programs and certain debt issuances. As such, the Authority is included in the County's basic financial statements. The accompanying financial statements present the financial position and the changes in net position and cash flows of the Authority only. The Authority is not involved in any joint ventures.

The Authority has established a written, single employer, defined benefit plan to provide healthcare benefits to eligible former employees and/or their qualifying dependents. The Authority also established a legally separate trust known as the Albany County Airport Authority OPEB Trust to receive and manage contributions from the Authority to fund its obligations for retiree health care benefits under the written plan. The Albany County Airport Authority OPEB Trust is included in the Authority's financial statements as a separate Fiduciary Fund of the Authority under accounting principles promulgated by GASB.

## **NOTE 2 - Summary of Significant Accounting Policies**

### **Basis of Accounting**

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) for state and local governments. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles for state and local governments in the United States of America.

The Authority's operations are presented as a single enterprise fund. Enterprise funds distinguish operating revenues and expenses from non-operating items in accordance with the flow of economic resources measurement focus and the accrual basis of accounting. All assets, liabilities, net position, revenues, and expenses are accounted for through a single enterprise fund with revenues recorded when earned and expenses recorded at the time liabilities are incurred.

Revenues from airlines, FBO operations, concessions, property rentals, operating permits, and parking fees are reported as operating revenues. All expenses related to operating the Airport are reported as expenses. Passenger facility charges, noncapital grants, capital improvement charges, interest and investment income are reported as non-operating income. Interest expense, financing costs and grant expenses are reported as non-operating expenses. Capital contributions, special and extraordinary items are reported separately after non-operating revenues and non-operating expenses.

## **Cash, Cash Equivalents and Investments**

The deposit and investment of Authority monies is governed by provisions in its enabling legislation and by a Cash Management and Investment Policy adopted by the Authority on September 13, 1994 and last amended on July 23, 2018. The policy allows the Authority to use any depository bank that is a State or Federally chartered commercial bank that can meet the Authority's requirements for cash vault services, is a member of the National Automated Clearing House Association (NACHA), and is able to act as an Originating Depository Financial Institution (ODFI) for direct deposit of payments. Additionally, the bank must have a minimum long term credit rating of "A" without regard to subcategories from at least one of the Nationally Recognized Statistical Rating Organizations (NRSRO) and no rating below investment grade from any other NRSRO.

Monies not needed for immediate expenditure may be invested in (1) United States Treasury obligations with maturities of seven years or less, (2) obligations backed by the United States Government full faith and credit, (3) New York State, New York State agency or New York State subdivisions (cities, towns, villages, counties) obligations with, (4) certificates of deposit fully collateralized from a bank or trust company in New York State, (5) notes, bonds, debentures, mortgages and other evidences of indebtedness of certain agencies sponsored by the United States government provided at the time of investment such agency or its obligations are rated and the agency receives, or its obligations receive, the highest rating of all independent rating agencies that rate such agency or its obligations, and (6) repurchase agreements using United States Treasury obligations with maturities of seven years or less. Investments are stated at fair value or amortized cost.

For purposes of the statement of cash flows, the Authority considers all highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents. Cash equivalents, which are stated at cost, consist of certificates of deposit, and treasury notes. Investments are reported at fair value.

Note 3 sets forth information about the use of federal depository insurance (FDIC) and collateralization to insure the Authority's deposits.

## **Receivables**

Receivables are reported at their gross value when earned and are reduced by the estimated portion that is expected to be uncollectible. The allowance for uncollectible amounts is based on collection history, aviation industry trends and current information regarding the credit worthiness of the tenants and others doing business

## **Lessor Receivable**

The Authority, as a lessor, recognizes a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. The lease receivable is measured at the present value of the lease payments expected to be received during the lease term. The deferred inflow of resources should be measured as the value of the lease receivable in addition to any payments received at or before the commencement of the lease term that relate to future periods.

## Restricted Assets

Restricted assets consist of monies and other resources which are restricted legally as described below:

*Capital Funds* - These assets represent capital debt proceeds and grant funds that are restricted for designated capital projects and cannot be expended for any other item.

*Passenger Facility Charges Funds* - These assets represent Passenger Facility Charges (PFC) collections based on an approved FAA application to “Impose” such charges on enplaned passengers at the Airport. These funds are restricted for designated capital projects and any debt incurred to finance the construction of those projects. The Authority recognizes and reports as other income PFCs earned when all conditions have been met that entitles the Authority to retain the PFCs. PFCs received prior to this time are reported as restricted net position.

*Customer Facility Charges* - These assets represent Customer Facility Charges (CFC) collections based on approved Amendment No. 1 to Rental Car Concession Agreements. These funds are restricted for designated capital projects related to the reallocation of Rental Car Company terminal counters and offices, and costs of relocating and reallocating the parking garage spaces. The Authority recognizes and reports as other income CFCs earned when all conditions have been met that entitles the Authority to retain the CFCs.

*Revenue Bond Funds* - These assets represent Series 2017, 2018, 2019 and 2020 general airport revenue bond (GARB) proceeds held in Bond Reserve Accounts. Bond reserve accounts for the Series 2017, Series 2018, Series 2019 and Series 2020 Bonds equal 125% of the average annual debt service due on bonds at the time of issuance.

*FAA Restricted Funds* - These assets represent proceeds from the disposition of property acquired with capital grants from the Federal Aviation Administration through the Airport Improvement Program and the Airport Noise Compatibility Grants under FAR150 or a combination of both. These Airport funds were generated through the disposition of properties acquired with Federal and State aid and interest earnings thereon. The use of such revenues is restricted to Airport Improvement Program eligible project costs contingent upon FAA concurrence.

*Concession Improvement Funds* - These assets represent 1% of gross revenues of all food and beverage and retail concessions held in escrow to potentially fund the planning, developing, construction, remodeling, renovating or replacing of any of the concessionaires’ leased areas during the term of the concession agreement. Use of the funds during the term of the lease is subject to the Authority’s sole approval. Funds remaining at the end of a concession agreement are retained by the Authority.

## Capital Assets

Capital assets include land, improvements to land, easements, buildings, building improvements, vehicles, equipment and all other tangible assets that are used in operations and have useful lives extending beyond a single reporting period. Capital Assets assumed by the Authority on March 15, 1994 are carried at historical cost, net of accumulated depreciation. Acquisitions of new assets costing \$50,000 or more are recorded at cost.

Maintenance and repairs are expended as incurred. When depreciable assets are disposed of, the related costs and accumulated depreciation are removed from the respective accounts and any gain or loss on disposition is credited or charged to an expense. Capital Assets are written off when fully depreciated unless clearly identified as still being in use. Capital Assets are written-down due to impairment if circumstances indicate a significant or unexpected decline in an assets service utility has occurred. Impaired Capital assets are written down using an approach that best reflects the decline in

service utility. Assets to be disposed of and assets held for sale are reported at the lower of carrying value or fair value less costs to dispose of.

Depreciation of capital assets is computed using the straight-line method at various rates considered adequate to allocate costs over the estimated useful lives of such assets. The estimated lives by general classification are as follows:

	<u>Years</u>
Buildings and improvements	5-30
Vehicles, machinery and equipment	5-15

### **Capitalization of Interest**

Interest costs incurred during the construction period for capital assets acquired with debt was capitalized in certain years prior to 2007. After 2007 the Authority did not incur or pay any interest that was eligible for capitalization.

### **Bond Issue Costs, Original Issue Discount and Deferred Loss on Bond Refundings**

Bond insurance (an issuance cost) is deferred and amortized over the life of the respective issue on an effective interest method. Original issue discounts and deferred loss on refundings on long-term indebtedness are amortized using the effective interest method over the life of the debt to which it relates. Interest on capital appreciation debt is accreted using the effective interest method.

### **Capital Contributions**

Certain expenditures for Airport capital assets are significantly funded through the Airport Improvement Program (AIP) of the Federal Aviation Administration (FAA), with certain matching funds provided by the State and the Authority, or from various State allocations or grant programs. Capital funding provided under government grants is considered earned as the related allowable expenditures are incurred.

Grants for capital asset acquisition, facility development and rehabilitation and eligible long-term planning studies are reported in the *Statements of Revenues, Expenses and Changes in Net Position*, after non-operating income and expenses, as capital contributions.

### **Revenue Recognition**

*Airfield Landing Fee Charges* - Landing fees are principally generated from scheduled airlines, cargo carriers and non-scheduled commercial aviation and are based on the gross landed weight of the aircraft. The estimated landing fee structure is determined annually pursuant to an agreement between the Authority and the signatory airlines based on the adopted operating budget of the Authority and is adjusted at year end for the actual landed weight of all aircraft. Landing fees are recognized as revenue when the related facilities are utilized.

*FBO, Terminal Rents, Concessions and Ground Transportation* - FBO revenues are generated from commercial and general aviation users, rental and concession fees are generated from airlines, parking lots, food and beverage, retail, rental cars, advertising and other commercial tenants. Leases are for terms from one to ten years and generally require rentals based on the volume of business, with specific minimum annual rental payments required. Rental revenue is recognized over the life of the respective leases and concession revenue is recognized based on reported concessionaire revenue.

*Other* - All other types of revenues are recognized when earned.



## **Passenger Facility Charges**

Passenger Facility Charges (PFC) at the rate of \$3 per enplaned passenger have been levied by the Airport since March 1, 1994 under an FAA approved application to impose \$40,726,364 with collection thereof estimated to be complete in the year 2005. During 1996, the Authority received approval to increase the amount of PFC collections to \$116,888,308 extending the estimated collection period through the year 2022. In 2009, the Authority received approval to change the PFC collection from \$3.00 per passenger to \$4.50 per passenger, with a current estimated collection period through March 31, 2023. In 2020, PFC Application 20-04 in the amount of \$8,142,737, was approved extending the collection date to March 1, 2023. In 2022, PFC Application 23-05 in the amount of \$26,170,000 to fund certain capital projects through July 1, 2027 was approved by the FAA. Through December 31, 2022 the Authority has collected PFCs including interest earnings thereon totaling \$121,481,287.

PFC funds, along with related interest earnings, are recorded as restricted net position until they are applied against future debt service payments under an FAA approved Application to Use. PFC receipts are recognized and recorded as non-operating revenues in the year they are collected.

The Authority has expended \$9.9 million of PFCs on projects funded on a pay-as-you-go basis. The Authority also covenanted in the Resolution authorizing the Series 2010A and Series 2020 Refunding Bonds to apply future PFC collections to pay a portion of the debt service related to the FAA approved projects included in the Applications. Pursuant to the Resolution, PFCs collected and deposited in a segregated account, together with the interest earned thereon, are applied towards the subsequent debt service payments reducing the amount of debt to be funded from net operating revenue. Through December 31, 2022, the Authority has applied \$103.3 million of PFC's towards the payment of debt service.

## **Compensated Absences**

Employees accrue vacation in varying amounts based on length of service. Employees can accumulate up to 300 hours, or 37.5 days of vacation time. Unused vacation time can be liquidated for cash upon separation, retirement or death.

Sick leave is earned by regular, full-time employees at the rate of one day per month. Employees can accumulate up to 1,320 hours or 165 days of sick leave. Any sick leave hours unused at the time of an employee's retirement can be applied as additional service credit in calculating retirement benefits in the New York State Employees' Retirement System. It is the policy of the Authority not to pay accumulated sick leave to employees who terminate prior to retirement.

The liability for compensated absences earned through year-end, but not yet taken, is accrued by charging the expense for the change in the liability from the prior year.

## **Pension Plans**

The Authority applies GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68) to recognize the net pension asset (liability), deferred outflows and deferred inflows of resources, pension expense (revenue), and information about and changes in the fiduciary net position on the same basis as reported by the cost-sharing, multiple employer, defined benefit pension plan. The Authority also applies GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date (GASB 71) to report additional deferred outflows. The Authority's participation in the plans are mandated by State law and includes the New York State and Local Employees' Retirement System (ERS) and the New York State Voluntary Defined Contribution (NYS VDC) plan (the Systems). The Systems recognize benefit payments when due and payable in accordance with benefit terms;

investment assets are reported at fair value. More information on pension activity for the Systems is included in Note 13.

## **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, through subsequent events, actual results could differ from those estimated. Some estimates, such as the liability for Net Pension (see Note 13) and Other Post-Employment Benefits (OPEB) (see Note 14) have the potential to vary more significantly over time than other estimates.

## **Adoption of New Accounting Standards**

During 2021, the Authority adopted Governmental Accounting Standards Board Statement No. 87 - *Leases*. This Statement, originally issued in June 17, requires the recognition of certain lease assets, and liabilities for leases that previously were classified as operating leases and recognize them as inflows of resources or outflows of resources based on the payment provisions of the contract. The provisions of the Statement were originally effective for reporting periods after December 2019. However, due to the COVID19 pandemic, the effective date was extended to reporting periods with December 31, 2022, and the Authority chose to implement GASB87 early. This Statement had a material effect on the financial statement of the Authority, please refer to Note 11 and Note 12.

During 2021, the Authority adopted Governmental Accounting Standards Board Statement No. 98 – *The Annual Comprehensive Financial Report*, effective for the fiscal year ended December 31, 2021. This standard replaces an existing term but does not otherwise establish new accounting and financial requirements. The adoption of this accounting standard did not have a significant effect on the Authority's financial statements.

In March 2020, the Government Accounting Standards Board issued GASB Statement No. 93, *Replacement of Interbank Offered Rates*, which addresses the accounting and financial reporting implications that result from a replacement of an interbank offered rate. This statement is effective for reporting periods ending after December 31, 2021. The adoption of this accounting standard did not have a significant effect on the Authority's financial statements.

## **Future Governmental Accounting Standards Board Statements To Be Implemented**

In March 2020, the Government Accounting Standards Board issued GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, which addresses financial reporting issues related to public-private and public-public partnership arrangements. This statement is effective for reporting periods ending after June 15, 2022. The Authority is currently evaluating the impact this standard will have on the financial statements when adopted.

In April 2022, the Government Accounting Standards Board issued GASB Statement No. 99, *Omnibus 2022*, which addresses financial reporting issues related to the extension use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges fo future revenues by pledging governemtns, clarification of certain provisisions in Statement 34, as ameneded, and terminaolgoy updates related to Statement 53 and Statemnt 63 are effective upon issuance. Authority is currently evaluating the impact this standard will have on the financial statements when adopted.

In June 2022, the Government Accounting Standards Board issued GASB Statement No. 100, *Accounting Changes and Error Corrections*, which addresses accounting and financial reporting for (1) each category of accountg change, and (2) error corrections. This statement is effective for reporting periods ending

after June 15, 2023. The Authority is currently evaluating the impact this standard will have on the financial statements when adopted.

In June 2022, the Government Accounting Standards Board issued GASB Statement No. 101, *Compensated Absences*, which addresses recognition and measurement guidance for all types of compensated absences under a unified model which will result in the Authority's recognizing a liability that more appropriately reflects when an obligation for compensated absence is incurred. This statement is effective for reporting periods ending after December 15, 2023. The Authority is currently evaluating the impact this standard will have on the financial statements when adopted.

### NOTE 3 - Cash, Cash Equivalents and Investments

Cash, cash equivalents and investments of the Authority at December 31 consist of the following:

	Book Balance 2022	Bank Balance 2022	Book Balance 2021	Bank Balance 2021
Cash and Cash Equivalents				
Cash on hand	\$ 14,650		\$ 33,085	
Cash in bank accounts	59,282,299	\$ 61,829,311	51,014,963	\$ 51,162,960
Total Cash and Cash Equivalents	<u>\$ 59,296,949</u>		<u>\$ 51,048,048</u>	

The Authority's deposits were secured by insurance from the Federal Depository Insurance Corporation (FDIC) covering \$500,000 on December 31, 2022 plus \$62,831,370 of pledged collateral held by a third party trustee bank at December 31, 2022. The FDIC bank insurance program Permanent Rule provides up to \$250,000 in coverage for the Authority's Savings Accounts and up to \$250,000 for the Authority's Demand Accounts. Collective balances in excess of these amounts are collateralized at 102% of the prior day closing bank balance.

### NOTE 4 - Receivables

Accounts receivable is recorded net of allowances for probable uncollectible accounts.

	As of 12-31-22	As of 12-31-21
Airlines	\$ 1,401,356	\$ 1,477,887
Concessions	591,135	805,415
Other	994,430	1,047,478
Sub-Total	2,986,921	3,330,780
Less Allowances	-	-
Net Accounts Receivable	<u>\$ 2,986,921</u>	<u>\$ 3,330,780</u>

### NOTE 5 – FAA Restricted Funds

The Authority holds funds derived from the disposition of property acquired with grants received from the Federal Aviation Administration (FAA). These funds are restricted for use and limited to capital expenditures approved by the FAA. The following table presents the amounts and changes in such funds:

	2022	2021
Airport Noise Compatibility Grants (FAR150)		
Opening Balance	\$ 203,871	\$ 203,549
Interest Received during the year	1,698	322
Ending Balance	<u>\$ 205,569</u>	<u>\$ 203,871</u>

## NOTE 6 - Due from County of Albany

The net amount from the county consists of the following:

	As of 12-31-22	As of 12-31-21
Reimbursement of expenses due from County	\$ -	\$ 1,194
	\$ -	\$ 1,194

The County provides certain services to the Authority including sheriff officers for public safety, code enforcement inspections and sewer district charges. The total expenditures incurred by the Authority during the years ended December 31, 2022 and 2021 for these services totaled \$2,471,851 and \$2,291,758, respectively.

## NOTE 7 - Capital Assets

Capital Assets balances and activity for the year ended December 31, 2022 and 2021 was as follows:

	Total 12-31-20	Additions	Deletions	Total 12-31-21	Additions	Deletions	Total 12-31-22
Capital Assets that are not depreciated:							
Land and Easements	\$ 48,201,829	\$ -	\$ -	\$ 48,201,829	\$ -	\$ -	\$ 48,201,829
Construction in Progress	2,199,658	11,968,455	(6,170,232)	7,997,881	1,766,136	-	9,764,017
Total	50,401,487	11,968,455	(6,170,232)	56,199,710	1,766,136	-	57,965,846
Capital Assets that are depreciated:							
Buildings	247,884,826	-	-	247,884,826	-	-	247,884,826
Improvements, other than buildings	268,278,069	5,148,278	-	273,426,347	7,637,467	-	281,063,814
Machinery and Equipment	19,113,483	1,021,954	-	20,135,437	803,684	(403,988)	20,535,133
Sub-total	535,276,378	6,170,232	-	541,446,610	8,441,151	(403,988)	549,483,773
Less accumulated depreciation:							
Buildings	(143,887,862)	(8,070,616)	-	(151,958,478)	(8,070,616)	-	(160,029,094)
Improvements	(145,885,899)	(9,727,337)	-	(155,613,236)	(10,237,941)	-	(165,851,177)
Machinery and Equipment	(13,184,739)	(589,256)	-	(13,773,995)	(574,327)	403,988	(13,944,334)
Sub-total	(302,958,500)	(18,387,209)	-	(321,345,709)	(18,882,884)	403,988	(339,824,605)
Total depreciable Capital Assets, net	232,317,878	(12,216,977)	-	220,100,901	(10,441,733)	-	209,659,168
Total Capital Assets, Net	\$ 282,719,365	\$ (248,522)	\$ (6,170,232)	\$ 276,300,611	\$ (8,675,597)	\$ -	\$ 267,625,014

## NOTE 8 - Long-Term Indebtedness

A summary of the changes in the Authority's long-term indebtedness outstanding during 2021 and 2022 was as follows:

	Outstanding at 12-31-20	Additions	Deletions	Outstanding at 12-31-21	Additions	Deletions	Outstanding at 12-31-22
Authority Revenue Bonds/Debt Obligations							
Bonds Payable							
Series 2017A & B Refunding	\$ 9,920,000	\$ -	\$ (1,620,000)	\$ 8,300,000	\$ -	\$ (1,085,000)	\$ 7,215,000
Series 2018A & B GARB	21,935,000	-	(375,000)	21,560,000	-	(395,000)	21,165,000
Series 2019A GARB	9,480,000	-	(165,000)	9,315,000	-	(170,000)	9,145,000
Series 2020A & B Refunding	34,610,000	-	(4,785,000)	29,825,000	-	(5,035,000)	24,790,000
Total Bonds Payable	75,945,000	-	(6,945,000)	69,000,000	-	(6,685,000)	62,315,000
Unamortized Premiums	7,538,441	-	(1,620,272)	5,918,169	-	(1,395,969)	4,522,200
Total Long-term Indebtedness	\$ 83,483,441	\$ -	\$ (8,565,272)	\$ 74,918,169	\$ -	\$ (8,080,969)	\$ 66,837,200

## Authority Outstanding Debt Issues

**Series 2017A General Airport Revenue Refunding Bonds** - In March of 2017, the Authority closed on the sale of two General Airport Revenue Refunding Bond (non AMT) issues totaling \$7,795,000 to refund the Series 2003A Airport Revenue Bonds and Series 2006A. Coupon interest rates range from 3.125% to

5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2033. The amount of outstanding principal, premiums and deferred loss as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium	Deferred Loss
December 31, 2022	\$ 4,185,000	\$ 188,752	\$ 60,795
December 31, 2021	\$ 5,015,000	\$ 290,136	\$ 82,043

**Series 2017B General Airport Revenue Refunding Bonds** – In March of 2017, The Authority issued \$6,600,000 (AMT) of Series 2017B General Airport Revenue Refunding Bonds to refund the Series 2006B Airport Revenue Bonds and Series 2006C. Coupon interest rates range from 3.250% to 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2035. The amount of outstanding principal, premiums and deferred loss as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium	Deferred Loss
December 31, 2022	\$ 3,030,000	\$ 51,676	\$ 78,940
December 31, 2021	\$ 3,285,000	\$ 81,086	\$ 91,730

**Series 2018A General Airport Revenue Bonds** - In November of 2018, the Authority issued \$14,770,000 (non AMT) of Series 2018A General Airport Revenue Bonds to fund a portion of the cost of the Upstate Airport Development & Revitalization Project at the Airport and other projects in the Authority's 2015-2019 capital plan. Coupon interest rates are 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2048. The amount of outstanding principal and premiums as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium
December 31, 2022	\$ 14,770,000	\$ 923,964
December 31, 2021	\$ 14,770,000	\$ 1,059,831

**Series 2018B General Airport Revenue Bonds** - In November of 2018, The Authority issued \$7,820,000 (AMT) of Series 2018B General Airport Revenue Bonds to fund projects in the Authority's 2015-2019 capital plan and to provide funds for a portion for the Upstate Airport Development & Revitalization Project at the Airport. The bonds are payable from a lien on net revenues derived by the Authority for the operation of the airport. Coupon interest rates are 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2034. The amount of outstanding principal and premiums as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium
December 31, 2022	\$ 6,395,000	\$ 417,010
December 31, 2021	\$ 6,790,000	\$ 508,653

**Series 2019A General Airport Revenue Bonds** - In November of 2019, the Authority issued \$9,620,000 (non AMT) of Series 2019A General Airport Revenue Bonds to fund a portion of the cost of the Upstate Airport Development & Revitalization Project at the Airport. Coupon interest rates range from 4.000% to 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2042. The amount of outstanding principal and premiums as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium
December 31, 2022	\$ 9,145,000	\$ 795,592
December 31, 2021	\$ 9,315,000	\$ 924,913

**Series 2020A General Airport Revenue Forward Refunding Bonds** - In March of 2020, the Authority issued \$4,390,000 (non AMT) of Series 2020A General Airport Revenue Forward Refunding Bonds to refund and defease a certain portion of the Series 2010A General Airport Revenue Refunding Bonds. Coupon interest rates are 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2030. The amount of outstanding principal, premiums and deferred loss as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium	Deferred Loss
December 31, 2022	\$ 3,675,000	\$ 482,893	\$ 653,473
December 31, 2021	\$ 4,045,000	\$ 596,456	\$ 965,912

**Series 2020B General Airport Revenue Refunding Bonds** - In March of 2020, the Authority issued \$30,220,000 (AMT) of Series 2020B General Airport Revenue Forward Refunding Bonds to refund and defease a certain portion of the Series 2010A General Airport Revenue Refunding Bonds. Coupon interest range are 5.000% and are due semi-annually on June 15<sup>th</sup> and December 15<sup>th</sup>. These bonds will mature on December 31, 2030. The amount of outstanding principal, premiums and deferred loss as of December 31, 2022 and 2021 are as follows:

Year ending	Principal Outstanding	Unamortized Premium	Deferred Loss
December 31, 2022	\$ 21,115,000	\$ 1,662,310	\$ 166,192
December 31, 2021	\$ 25,780,000	\$ 2,457,094	\$ 205,276

Below is a schedule of future bond payments by years:

Years Ending	Principal	Interest	Total
2023	\$ 7,020,000	\$ 3,002,650	\$ 10,022,650
2024	7,280,000	2,653,400	9,933,400
2025	7,625,000	2,291,250	9,916,250
2026	8,030,000	1,910,000	9,940,000
2027	1,455,000	1,508,500	2,963,500
2028-2032	7,180,000	6,467,425	13,647,425
2033-2037	6,085,000	4,908,900	10,993,900
2038-2042	6,730,000	3,412,150	10,142,150
2043-2047	8,450,000	1,681,500	10,131,500
2048-2049	2,460,000	118,000	2,578,000
<b>TOTAL</b>	<b>\$ 62,315,000</b>	<b>\$ 27,953,775</b>	<b>\$ 90,268,775</b>

### Bond Defeasance

On August 3, 2021 the Authority defeased a certain portion of Airport Revenue Refunding Bonds, Series 2017A, ("2017A Bonds") by placing cash of \$659,688 in a trust account with Manufacturers and Traders Trust Company, the escrow agent for the defeasance. The cash deposit has an irrevocably pledge to the payment of a portion of the outstanding bonds. The escrow agent has been authorized to substitute assets that are not essentially risk-free in the trust portfolio. Principal and interest from the cash have been deemed sufficient to retire the principal and interest on the \$669,030 outstanding balance of the 2017A Bonds issued to refund 2006A Bonds that were used to finance renovation of the previous Authority administration building. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Authority's financial statements.

Annual estimated cash flows after December 31, 2022, in the escrow account for the defeasance are summarized below:

	Beginning Balance	Debt Service	Interest	Ending Balance
2022	\$ 556,449	\$ 118,686	\$ 2,261	\$ 440,024
2023	440,024	119,068	2,153	323,109
2024	323,109	109,015	1,865	215,959
2025	215,959	108,892	1,421	108,488
2026	108,488	109,289	801	-
		<u>564,950</u>	<u>8,501</u>	

### Debt Limit

The Authority's debt limit was increased from \$175 million to \$285 million during 2004 by State legislation enacted (Chapter 500), amending the Albany County Airport Authority Act, Title 32 of Article 8, of the New York State Public Authorities Law. The Act authorizes the Authority to issue bonds, notes or other obligations in the aggregate outstanding principal amount not exceeding \$285,000,000. In addition, the Authority is authorized to issue refunding bonds, provided that upon a refunding the aggregate principal amount of bonds, notes or other obligations outstanding under the Act may be greater than \$285,000,000 only if the present value of the aggregate debt service of the refunding bonds, notes or other obligations

does not exceed the present value of the refunded bonds, notes or other obligations (calculated as provided in the Act). As of December 31, 2022 and 2021, the Authority had \$62.3 million and \$69.0 million, respectively, of principal debt outstanding issued which does not include deferred losses and bond premiums.

The Authority adopted a Derivatives Policy which allows for the use of Derivative Financial products for capital financing. The Derivatives Policy prohibits the use of Derivative Financial products for either investment or speculation. The Derivatives Policy recognizes derivatives as non-traditional financial products, including but not limited to, floating to fixed rate swaps, swaptions, caps, floors, collars and municipal warrants. The Derivatives Policy requires:

- that transactions entered into under the policy must be for a market transaction for which competing good faith quotations may be obtained at the discretion of the Authority and with the advice and recommendation of the Authority's swap adviser, and other financial professionals;
- that transactions should produce material economic benefit believed to not otherwise be attainable under the current existing market conditions, or existing conventional debt structures, and improve the flexibility of debt management strategies;
- employ a structure that will attempt to minimize any additional floating rate basis risk, tax law risk or credit risk to the Authority and justify the acceptance of these risks for a particular transaction, based on the additional benefits to the Authority; and
- limits the total amount of derivative financial product transactions so as not to exceed thirty-three percent (33%) of the total authorized debt limit of the Authority (currently \$285 million).

The Authority adopted a Variable Rate Debt Policy which allows for the use of variable rate debt within prescribed limitations. The Variable Rate Debt Policy recognizes permanent and interim uses of variable rate debt. Interim use of variable rate debt may occur during the construction phase of a project for which the Authority intends to obtain permanent financing at the conclusion of the construction phase. The Variable Rate Debt Policy provides that:

- "Permanent Variable Rate Debt Exposure" includes variable rate debt which the Authority does not intend to be refinanced by a long-term fixed rate debt;
- "Net Permanent Variable Rate Debt Exposure" is permanent variable rate debt that is not offset by the cash, cash equivalent and short-term investment assets of the Authority;
- permanent variable rate debt excludes, with some exceptions, variable debt that has been synthetically changed to fixed rate debt by the use of a financial derivative hedge product with a fixed-payer interest rate swap;
- net permanent variable rate debt, excluding synthetic fixed rate transactions, should not generally exceed twenty percent (20%) of the Authority's outstanding indebtedness;
- the Authority did not utilize any derivative or variable rate debt products in 2021.

#### **NOTE 9 - Capital Contributions and Net Position**

Since its inception, the Authority has received capital contributions from the County of Albany in the form of net assets transferred from the date of inception and from Federal and State grants as shown below:

	Inception To Date	Year Ended 2022	Year Ended 2021
County of Albany	\$ 486,324,500	\$ -	\$ -
Federal	159,715,548	4,550,690	11,022,978
State	99,018,058	1,431,428	253,719
Total	<u>\$ 745,058,106</u>	<u>\$ 5,982,118</u>	<u>\$ 11,276,697</u>



Net position consists of the following:

	2022	2021
Net investment in capital assets	\$ 210,618,826	\$ 209,491,889
Bond reserve funds	7,613,132	7,298,461
Passenger facility charge funds	8,807,023	8,825,350
Operating and replacement reserves	8,170,629	7,085,564
FAA and CFC funds	658,930	653,487
Unrestricted assets	16,000,879	13,826,876
	<u>\$ 251,869,419</u>	<u>\$ 247,181,627</u>

Under the master bond resolution adopted in 1997, the Authority agreed to create and maintain two reserves. Both were to be funded by depositing funds in separate bank accounts in accordance with the master bond resolution and are included as a component of unrestricted cash and cash equivalents on the statements of net position. The Operating and Maintenance Reserve is to be equal to two months operating and maintenance expenses and is to be used only if the Authority does not have sufficient funds in its current operating accounts to pay these expenses on a timely basis.

The Renewal and Replacement Reserve is to be equal to \$500,000 and can be used solely for non-recurring major maintenance, repairs, renewals, or replacements related to Airport facilities. Both reserves have been funded as required.

#### **NOTE 10 - Airline Lease and Use Agreements**

Seven commercial passenger airlines, fifteen affiliated commercial passenger airlines and two cargo airlines serving the Airport have executed the first five year renewal option on the Airline Use and Lease Agreement ("Agreement"). This Agreement has a five-year term effective January 1, 2016 with an option for one five year renewal to extend the Agreement to December 31, 2025. In 2020, due to COVID, the Authority offered an extension of a one-year term ending December 31, 2021 and two one-year options for 2022 and 2023 and one two-year option extensions. The Authority charges signatory rates to carriers who have executed the Agreement and non-signatory rates to all other airlines and Airport users.

In general, the rate formulas under the Airline and Cargo Carrier Agreements in effect provide that at the end of each year the total financial requirements for each of the Airport cost centers be determined by applying revenues related to that cost center before the rate required to be paid by Signatory Airlines and Cargo Carriers is determined. The landing fee calculation uses a residual cost methodology. The terminal rate is based upon calculation of the total cost per square foot subject to annual settlement based upon actual cost. The Agreement also contains a calculation of an amount for capital expenditures not subject to majority-in-interest (MII) approval by the Signatory Airlines in the rates and charges calculation. This amount is deducted after the net amount available for revenue sharing between the signatory airlines and the Authority is determined; therefore, not affecting the initial rates and charges established for billing the airlines. The net requirement is then divided by appropriate usage factors to determine the rates and fees applicable to signatory airlines.

The Agreements provide a net income sharing mechanism by which the Signatory Airlines and Cargo Carriers receive a percentage of the Airport's net income (as defined in the Agreements) during the term of the agreement in the form of a rate credit offset. The Agreements also provide for extraordinary coverage protection where the Signatory Airlines and Cargo carriers have agreed to provide additional revenue to the Airport should net revenues be less than the required amount under the Master Bond Resolution.

In 2022, the net revenue sharing was fifty percent to the airlines and fifty percent to the Authority. Under this formula, the airlines and cargo carriers received a settlement of \$569,034 for the rates and charges

settlements and they received a credit of \$3,748,316 for their share of the revenue sharing; totaling \$3,179,282. In 2021, the airlines and cargo carriers received a credit of \$1,510,974 for the rates and charges settlements and they also received \$1,497,841 for their share of the revenue sharing; totaling \$3,008,815.

#### NOTE 11 - Lessor Airport Tenant Agreements

The Authority, as a lessor, recognizes a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. As lessor, the asset underlying the lease is not derecognized. The lease receivable is measured at the present value of the lease payments expected to be received during the lease term. The deferred inflow of resources should be measured at the value of the lease receivable in addition to any payments received at or before the commencement of the lease term that relate to future periods.

For the purposes of the GASB No. 87 implementation, Airport Leases have been categorized as follows:

1. GASB No. 87 Leases - Included
2. GASB No. 87 Leases - Excluded Leases - Regulated
3. GASB No. 87 Leases - Excluded Leases - Short Term

#### **GASB No. 87 Leases - Included**

In accordance with GASB No. 87, the Authority recognizes a lease receivable and a deferred inflow of resources for leases the Authority categorizes as GASB No. 87 - Included. For these leases, the Authority is reporting Lessor Lease Receivables of \$23,463,787 for the beginning of the year ending December 31, 2022. For the year 2022, the Authority reported lease revenue of \$2,492,570 and interest revenue of \$385,440 related to lease payments received. These GASB No. 87 - included leases are summarized as follows:

	Beginning Lease Receivable	Remeasure ment	Adjusted Lease Receivable	Implied Interest	Receivable Reduction	Annual Lease Revenue	Ending Lease Receivable
TL00049	\$ 231,856	\$ -	\$ 231,856	\$ 1,817	\$ 21,153	\$ 22,970	\$ 210,703
TL00098	90,788	-	90,788	449	38,701	39,150	52,087
TL00111	400,851	2,564	403,415	3,150	38,175	41,325	365,240
TL00117	4,549,912	-	4,549,912	33,781	633,219	667,000	3,916,693
TL00119	243,377	-	243,377	1,831	31,048	32,879	212,329
TL00121	314,357	-	314,357	2,374	39,131	41,505	275,226
TL00122	202,552	-	202,552	1,528	25,431	26,959	177,121
TL00132	5,356,209	-	5,356,209	40,596	649,404	690,000	4,706,805
TL00206	289,829	-	289,829	1,699	92,899	94,598	196,930
TL00241	3,798,531	928,545	4,727,076	123,680	283,450	407,130	4,443,626
TL00266	233,169	-	233,169	1,796	24,966	26,762	208,203
TL00303	1,788,816	3,768	1,792,584	45,152	170,329	215,481	1,622,255
TL00305	5,395,397	(366,734)	5,028,663	127,587	444,664	572,251	4,583,999
	\$						
	\$ 22,895,644	\$ 568,143	23,463,787	\$ 385,440	\$ 2,492,570	\$ 2,878,010	\$ 20,971,217

Ending lease receivable is \$2,567,186 and \$18,405,031 for current and non-current assets, respectively.

The remeasurement of certain leases was determined appropriate as follows:

1. TL00111, reflected a 3 percent increase per the lease agreement.
2. TL00241, the lease term was extended thru September 30, 2033.
3. TL00303, adjustment in Consumer Price Index.
4. TL00305, adjustment for lease term payments.

**TL00098 New Cingular Wireless PCS, LLC**

## Antennae Lease

On May 1, 2009, the Authority entered into a five (5) year antennae agreement with New Cingular Wireless PCS, LLC for the use of a small area on the Concourse A roof and certain space within the second floor equipment of the same building located in the terminal building. The lease commenced on May 1, 2009 and ends April, 30, 2014, with four (4) x five (5) year extensions. The terms of this agreement include annual revenue of \$39,150 in 2022, paid in twelve monthly installments. Annual rental shall increase 1.25% in each five year increment. The Authority has included the lease revenue in its GASB 87 implementation until the expiration of its current renewal term, April 30, 2024. Thereafter, either party has the option not to renew the lease for successive five (5) year increment option period. Amendment No. 1 was executed June, 2018 and authorized an 84.41% increase in rent.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$129,155 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$38,701 and \$449, respectively. Also in 2022, the deferred inflow receivable was reduced by \$38,747. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$39,150
2024	13,050
2025	-
2026	-
2027	-
2028-2032	-

**TL00111 Verizon Wireless**

## Antennae Lease

On November 29, 2010, the Authority entered into a five (5) year antennae agreement with Verizon Wireless for the use of 1,500 square feet of space on the roof located in the terminal building. The lease commenced on January 1, 2010 and ends December 31, 2015, with four (4) x five (5) year extensions. The terms of this agreement include annual revenue of \$41,429 in 2022, paid in twelve monthly installments. Annual rent shall increase by three percent (3%) of the previous year's rent. The Authority is reasonably certain that three of the four options will be exercised.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$437,711 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$38,175 and \$3,150, respectively. Also in 2022, the deferred inflow receivable was reduced by \$44,395. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2022, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$42,880
2024	44,166
2025	45,491
2026	46,856
2027	48,261
2028-2032	149,131

**TL00241 OHM Concession Group, LLC**

Concessionaire Lease

On February 23, 2018, the Authority entered into a ten (10) year concessionaire agreement with OHM Concession Group, LLC for the use of 2,868 square feet of concession space and 286 square feet of storage space. located in the terminal building. The lease commenced on March 1, 2018 and ends February 28, 2028, pursuant to the first amendment to the lease dated May 13, 2019, the agreement includes two (2) x (2) year extensions. Due to the COVID-19 pandemic, no fixed revenue was recorded in year 2021. For the year ended, December 31, 2022, the lease term was extended thru September 30, 2033 and a GASB87 remeasurement of the lease added \$928,545 and \$961,307 to the beginning balances of the Lease Receivable and Deferred Inflows, respectively.

The terms of this concessionaire agreement include one (1) variable revenue component that is not included in the measurement of the lease receivable; storage space based on one-half of the variable airline square footage fee of \$11,262.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$3,765,769 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$283,450 and \$123,680, respectively. Also in 2022, the deferred inflow receivable was reduced by \$402,304. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2022, or 2.863 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$412,184
2024	424,550
2025	437,287
2026	449,906
2027	462,417
2028-2032	2,532,887
2033-2033	400,353

**TL00132 Host International, Inc.**

Concessionaire Lease

On January 13, 2009, the Authority entered into a ten (10) year concessionaire agreement with Host International, Inc. for the use of 9,480 square feet of concession space and 568 square feet of storage space located in the terminal building. The lease commenced on January 1, 2009 and ends December 31, 2018, with two (2) x five (5) year extensions. Due to the COVID-19 pandemic, no fixed revenue was recorded in year 2021. The Authority is certain that the lease will extend through the first and second option which is December 31, 2029.

The terms of this concessionaire agreement include one (1) variable revenue component that is not included in the measurement of the lease receivable; storage space based on one-half of the variable airline square footage fee of \$20,367.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$5,310,012 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$649,404 and \$40,596, respectively. Also in 2022, the deferred inflow receivable was reduced by \$663,752. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$690,000
2024	690,000
2025	690,000
2026	690,000
2027	690,000
2028-2029	1,380,000

#### **TL00117 Paradies - Albany, LLC**

##### **Concessionaire Lease**

On December 13, 2013, the Authority entered into a ten (10) year concessionaire agreement with Paradies - Albany, LLC for the use of 3,176 square feet of concession space located in the terminal building. The lease commenced on January 1, 2014 and ends December 31, 2028, with no extension options. The terms of this agreement include annual revenue of \$333,500 in 2021, paid in twelve monthly installments.

An annual capital contribution of \$40,000 will be paid from 2014 to 2016, and will increase 3% thereafter until the end of the lease term.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$4,844,169 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$633,219 and \$33,781, respectively. Also in 2022, the deferred inflow receivable was reduced by \$605,521. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$ 667,000
2024	667,000
2025	667,000
2026	667,000
2027	667,000
2028-2028	667,000

**TL00049 Bucknell Construction Corp (Sublessee - Control Tower Ice Cream)****Property Lease**

On September 22, 1999, the Authority entered into a thirty (30) year lease agreement with Bucknell Construction Corp (Sublessee - Control Tower Ice Cream) for the use of approximately three (3) acres of land lease located at Spruce Land and NYS Route 7. The lease commenced on April 1, 2001 and ends March 31, 2031, with no extension options. The terms of this agreement include annual revenue of \$22,969 in 2022, paid in twelve monthly installments. The rent in years six (6) through thirty (30) shall escalate each year and in each year shall be equal to the rent in the immediately preceding year multiplied by the percentage increase for such year by CPI-U.

The Authority approved a sub lease effective February 1, 2006. Amendment No. 1 executed on September 3, 2009, authorized the Assignment and Assumption Agreement to Bucknell Construction Corp.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$252,157 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$21,153 and \$1,817, respectively. Also in 2022, the deferred inflow receivable was reduced by \$24,601. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$23,659
2024	24,369
2025	25,100
2026	25,853
2027	26,628
2028-2031	92,102

**TL00206 TVC Albany, Inc. d/b/a Firstlight Fiber****Property Lease**

On October 1, 2014, the Authority entered into a five (5) year and two (2) month lease agreement with TVC Albany, Inc. d/b/a Firstlight Fiber for the use of Building 216 located at 55 Sicker Road, Latham, NY. The lease commenced on October 1, 2014 and ends December 31, 2019, with two (2) x five (5) year extensions. The terms of this agreement include annual revenue of \$94,598 in 2022, paid in twelve monthly installments. Annual rent shall increase by three percent (3%) of the previous year's rent.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$379,172 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$92,899 and \$1,699, respectively. Also in 2022, the deferred inflow receivable was reduced by \$94,793. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$ 97,436
2024	100,359
2025	-
2026	-
2027	-
2028-2032	-

**TL00266 ELRAC, LLC d/b/a Enterprise Rent-A-Car**

Property Lease

On February 1, 2020, the Authority entered into a five (5) year lease agreement with ELRAC, LLC d/b/a Enterprise Rent-A-Car for the use of Building 214 located at 70 Sicker Road, Latham, NY which includes 3,350 sq office and warehouse plus 0.2 acres of land. The lease commenced on February 1, 2020 and ends January 31, 2025, with three (3) x five (5) year extensions. The terms of this agreement include annual revenue of \$26,761 in 2022, paid in twelve monthly installments. Annual rent shall increase by three percent (3%) of the previous year's rent. The Authority is reasonably certain that the lessee will renew the lease for one (1) additional five year option.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$257,140 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$24,966 and \$1,796, respectively. Also in 2022, the deferred inflow receivable was reduced by \$28,309. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$27,565
2024	28,392
2025	29,243
2026	30,121
2027	31,024
2028-2031	67,618

**TL00303 ELRAC, LLC d/b/a Enterprise Rent-A-Car**

Property Lease

On October 1, 2011, the Authority entered into a five (5) year lease agreement with ELRAC, LLC d/b/a Enterprise Rent-A-Car for the use of seven (7) acres of land including Buildings 410 and 412 located at 11 Northway Lane, Colonie, New York. The lease commenced on May 1, 2016 and ends April 30, 2021, with three (3) x five (5) year extensions. The terms of this agreement include annual revenue of \$209,876 in 2022, paid in twelve monthly installments. The Authority is reasonably certain that the lessee will renew the lease for the 2 additional year options. For the year ended, December 31, 2022, the lease amount was adjusted by the consumer price index and a GASB87 remeasurement of the lease added \$3,768 and \$12,282 to the beginning balances of the Lease Receivable and Deferred Inflows, respectively.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$1,971,049 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for 170,329 and \$45,152, respectively. Also in 2022, the deferred inflow receivable

was reduced by \$192,063. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2022, or 2.863 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$215,481
2024	215,481
2025	215,481
2026	215,481
2027	215,481
2028-2032	718,270

#### ***TL00305 Transportation Security Agency (TSA)***

##### **Property Lease**

On February 1, 2021, the Authority entered into a ten (10) year lease agreement with Transportation Security Agency (TSA) for the use of 9,196 square feet located at in the terminal building. The lease commenced on February 1, 2021 and ends January 31, 2031, with no extension options. The terms of this agreement include annual revenue of \$565,554 in 2022, paid in twelve monthly installments. Annual rent shall increase 9.4% in year five (5). The Authority is reasonably certain that the lessee will renew the lease for the additional year options. For the year ended, December 31, 2022, the lease amounts paid over the lease term was adjusted and a GASB87 remeasurement of the lease reduced \$366,734 and \$414,357 the beginning balances of the Lease Receivable and Deferred Inflows, respectively.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$5,876,689 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$444,665 and \$127,587, respectively. Also in 2022, the deferred inflow receivable was reduced by \$538,654. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2022, or 2.863 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$ 592,347
2024	592,347
2025	592,347
2026	643,654
2027	648,318
2028-2032	1,998,981

#### ***TL00122 Hertz***

##### **Rental Car Lease**

On January 1, 2009, the Authority entered into a ten (10) year rental car lease agreement with Hertz for the use of one (1) rental car kiosks, 82 rental car return spaces and improvement charges located in the terminal and north parking garage. The lease commenced on January 1, 2009 and ends December 31, 2018, with no extension options. Amendment No. 1 was executed on February 1, 2019 extends the agreement ten (10) years or December 31, 2028. The terms of this agreement include annual revenue of \$26,959 in 2022, paid in twelve monthly installments.



The terms of this car rental agreement include three (3) variable revenue components that are not included in the measurement of the lease receivable:

1. an improvement charge based on a variable number of Ready/Return parking spaces, \$99,600;
2. concessionaire fee based on concession sales, \$1,725,368;
3. storage space based on one-half of the variable airline square footage fee. \$32,685.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$184,786 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$25,431 and \$1,528, respectively. Also in 2022, the deferred inflow receivable was reduced by \$28,338. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$27,822
2024	28,719
2025	29,652
2026	30,622
2027	31,630
2028-2028	32,680

**TL00121 ELRAC, LLC d/b/a Enterprise Rent-A-Car**  
Rental Car Lease

On January 1, 2009, the Authority entered into a ten (10) year rental car lease agreement with ELRAC, LLC d/b/a Enterprise Rent-A-Car for the use of one (1) rental car kiosks, 139 rental car return spaces and improvement charges located in the terminal and north parking garage. The lease commenced on January 1, 2009 and ends December 31, 2018, with no extension options. Amendment No. 1 was executed on February 1, 2019 extends the agreement ten (10) years or December 31, 2028. The terms of this agreement include annual revenue of \$41,505 in 2022, paid in twelve monthly installments.

The terms of this car rental agreement include three (3) variable revenue components that are not included in the measurement of the lease receivable:

1. an improvement charge based on a variable number of Ready/Return parking spaces, \$166,800;
2. concessionaire fee based on concession sales, \$2,324,688;
3. storage space based on one-half of the variable airline square footage fee, \$35,993.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$353,151 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$39,131 and \$2,374, respectively. Also in 2022, the deferred inflow receivable was reduced by \$44,144. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$42,950
2024	44,452
2025	46,014
2026	47,638
2027	49,328
2028	51,085

**TL00119 Avis**

**Rental Car Lease**

On January 1, 2009, the Authority entered into a ten (10) year rental car lease agreement with Avis for the use of two (2) rental car kiosks, 85 rental car return spaces and improvement charges located in the terminal and South Parking Garage. The lease commenced on January 1, 2009 and ends December 31, 2018, with no extension options. Amendment No. 1 was executed on February 1, 2019 extends the agreement ten (10) years or December 31, 2028. The terms of this agreement include annual revenue of \$32,879 in 2021, paid in twelve monthly installments.

The terms of this car rental agreement include three (3) variable revenue components that are not included in the measurement of the lease receivable:

1. an improvement charge based on a variable number of Ready/Return parking spaces, \$102,000;
2. concessionaire fee based on concession sales, \$2,237,594;
3. storage space based on one-half of the variable airline square footage fee, \$32,685.

The Authority implemented GASB No. 87 for the year ended December 31, 2021 and recorded \$274,157 balances for lease receivable and deferred inflows of resources on the Statement of Net Position. For the year ended December 31, 2022, the lease receivable balance was reduced and interest income recognized for \$31,048 and \$1,831, respectively. Also in 2022, the deferred inflow receivable was reduced by \$34,270. In addition, the lease receivable was discounted to the net present value determined at approximately the year-end 2021, or 0.87 percent, the average of the Authority's five (5) year alternative minimum tax (AMT) borrowing rate.

Future minimum lease payments are as follows:

2023	\$33,762
2024	34,680
2025	35,636
2026	36,629
2027	37,662
2028	38,737

**No. 87 Excluded Leases - Regulated**

In accordance with GASB No. 87, the Authority does not recognize a lease receivable and a deferred inflow of resources for regulated leases. Regulated leases are certain leases that are subject to external laws, regulations, or legal rulings, e.g. the U.S. Department of Transportation and the Federal Aviation Administration, regulated aviation leases between airports and air carriers and other aeronautical users. Regulated leases include the following:

**Airline Use and Lease Agreement Signatory Airlines**

The rights, services and privileges, including the lease of preferentially-assigned gates, an airline has in connection with the use of the airport and its facilities is addressed in the Airline Use and Lease Agreement (ULA). By definition, a ULA is considered a regulated lease and does not recognize a receivable and corresponded deferred inflow of resources.

The Authority and certain airlines entered into the original ULA that became effective January 1, 2006 and expired on December 31, 2015. A subsequent ULA was entered into January 1, 2016 and replaced the original 2006 agreement. The 2016 ULA had a five term with and an expiration date of December 31, 2020, it included one five-year option period. Due to the COVID-19 pandemic that began in March 2020, the five-year renewal term was modified to three one-year renewal terms (2021, 2022, and 2023) followed by one two-year (2024-2025) option term.

The Authority has entered into a ULA with seven (7) passenger airlines and recognized terminal, apron and passenger boarding bridge lease revenue of \$6,516,265, \$652,799, and \$690,599, respectively.

Due to the variable nature of the above revenues from year-to-year, expected future minimum payments are indeterminable.

**TL00054 New York State Office of General Services****Property Lease**

On May 3, 2021, the Authority entered into a ten (10) year lease agreement with New York State Office of General Services for the use of twenty two (22) acres of land located at 330 Old Niskayuna Road, Latham, NY. The lease commenced on August 1, 2021 and ends July 31, 2031, with no extension options. The terms of this agreement include annual revenue of \$264,755 in 2022, paid in twelve monthly installments.

Future minimum lease payments are as follows:

2023	\$ 300,000
2024	300,000
2025	300,000
2026	300,000
2027	306,250
2028-2031	1,128,750

**TL00248 American Airlines , Inc.****Property Lease**

On February 8, 2019, the Authority entered into a lease agreement with American Airlines, Inc. for the use of building/hangar 119 located at 22 Jetway Drive. The lease commenced on January 1, 2019 and ends December 31, 2023, with no extension options. The terms of this agreement include annual revenue of \$307,730 in 2022, paid in twelve monthly installments. Annual rent shall increase by two percent (2%) of the previous year's rent.

Future minimum lease payments are as follows:

2023	\$313,884
2024	-
2025	-
2026	-
2027	-
2028-2032	-

**TL00093 Federal Aviation Administration**

## Property Lease

On September 13, 2021, the Authority entered into a ten (10) year lease agreement with Federal Aviation Administration for the use of 15,852 square feet of the Air Traffic Control Tower located at 128 Sicker Road. The lease commenced on October, 2020 and ends September 30, 2030, with no extension options. The terms of this agreement include annual revenue of \$763,670 in 2022, paid in twelve monthly installments. Annual rent shall increase by two percent (2%) of the previous year's rent.

Future minimum lease payments are as follows:

2023	\$779,019
2024	794,600
2025	810,492
2026	826,701
2027	843,235
2028-2030	2,405,200

**TL00313 Champlain Enterprises, LLC. d/b/a Commutair**

## Property Lease

On May 12, 2021, the Authority entered into a three (3) year lease agreement with Champlain Enterprises, LLC. d/b/a Commutair for the use of building/hangar 211 located at 85 Sicker Road. The lease commenced on May 12, 2021 and ends May 11, 2024, with no extension options. Annual rent shall increase by three percent (3%) of the previous year's rent.

Future minimum lease payments are as follows:

2023	\$121,796
2024	40,997
2025	-
2026	-
2027	-
2028-2032	-

**TL00314 Champlain Enterprises, LLC. d/b/a Commutair**

## Property Lease

On May 12, 2021, the Authority entered into a three (3) year lease agreement with Champlain Enterprises, LLC. d/b/a Commutair for the use of Building/Hangar 222 located at 85 Sicker Road. The lease commenced on May 12, 2021 and ends May 11, 2024, with no extension options. Annual rent shall increase by three percent (3%) of the previous year's rent.

Future minimum lease payments are as follows:

2023	\$103,921
2024	34,980
2025	-
2026	-
2027	-
2028-2032	-

**TL00237 Prescott Holding, Inc.**

## Property Lease

On November 8, 2021, the Authority entered into a four (4) year lease agreement with Prescott Holding, Inc. for the use of Buildings 202 and 203 located at 743 and 745 Albany Shaker Road. The lease commenced on January 1, 2022 and ends December 31, 2026, with two (2) x five (5) year extensions. The terms of this agreement include annual revenue of \$43,376 in 2022, paid in twelve monthly installments.

Future minimum lease payments are as follows:

2023	\$46,674
2024	50,211
2025	54,038
2026	58,144
2027	62,563
2028-2032	367,969

**TL00077 New York State Police**

## Property Lease

On April 1, 2000, the Authority entered into a thirty (30) year lease agreement with New York State Police for the use of Building/Hangar 200 located at 739 Albany Shaker Road. The lease commenced on April 1, 2000 and ends March 31, 2031, with no extension options. The terms of this agreement include annual revenue of \$1,123,083 in 2022, paid in twelve monthly installments.

Future minimum lease payments are as follows:

2023	\$1,123,083
2024	1,123,083
2025	1,123,083
2026	1,123,083
2027	1,123,083
2028-2032	2,526,9370

**T-Hangars**

On various dates, the Authority entered into a month to month T-hangar lease agreements with tenants for the use of one (1) of forty (40) T hangars located at 360 Old Niskayuna Road. In 2022, \$147,699 in T-hangar revenue was recorded.

**FBO Community Hangars tenants**

On various dates, the Authority entered into a month to month agreements with tenants for the use of a specified amount of space located in one of two FBO/community hangars located at Building 109 (16 Jetway Dr.) and Building 112 (6 Jetway Dr.). In 2022, \$357,521 in FBO hangar revenue was recorded.

**GASB No. 87 Excluded Leases Short-Term**

In accordance with GASB No. 87, the Authority does not recognize a lease receivable and a deferred inflow of resources for leases short-term leases. Short-term leases are certain leases that, at the

commencement of the lease term, has a maximum possible term under the lease contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised.

Short-Term leases include the following:

**TL00282 Hyannis Air Service, Inc. d/b/a Cape Air & Nantucket Airlines**

Property Lease

On September 1, 2008, the Authority entered into a month to month lease-short term agreement with Hyannis Air Service, Inc. d/b/a Cape Air & Nantucket Airlines for the use of building/hangar 201 located at 741 Albany Shaker Road. The lease commenced on September 1, 2008 and ends September 30, 2010, with the option to extend for a length of time and rental rate to be negotiated at the written request of the lessee and approval of the Authority. The terms of this agreement include annual revenue of \$81,132 in 2022, paid in twelve monthly installments.

**TL00015 DHL Express (USA), Inc.**

Apron Lease

On April 1, 2009, the Authority entered into an apron lease agreement with DHL Express (USA), Inc. for the use of 8,000 square feet of apron space located in the proximity of Hangar 1. The agreement is on a month-to-month basis. The terms of this agreement include annual revenue of \$20,000 in 2022, paid in twelve monthly installments.

**NOTE 12 - Deferred Inflows of Resources - Lessor Receivable**

In accordance with GASB No. 87, the Authority recognizes a lease receivable and a deferred inflow of resources for leases the Authority categorizes as GASB No. 87 - Included. For these leases, the Authority is reporting Deferred Inflows of \$22,961,633 for the beginning of the year ending December 31, 2022 and reported lease deferred lease revenue of \$2,739,891. These GASB No. 87 - Included leases are summarized below:

	Deferred Inflows Beginning Balance	Remeasure ment	Adjusted Deferred Inflows Beginning Balance	Deferred Revenue Recognized	Deferred Inflows Ending Balance
TL00049	\$ 227,556	\$ -	\$ 227,556	\$ 24,601	\$ 202,955
TL00098	90,409	-	90,409	38,747	51,662
TL00111	393,572	2,286	395,858	44,395	351,463
TL00117	4,238,648	-	4,238,648	605,521	3,633,127
TL00119	239,887	-	239,887	34,270	205,617
TL00121	309,007	-	309,007	44,144	264,863
TL00122	198,366	-	198,366	28,338	170,028
TL00132	5,310,012	-	5,310,012	663,752	4,646,260
TL00206	284,379	-	284,379	94,793	189,586
TL00241	3,765,769	961,307	4,727,076	402,304	4,324,772
TL00266	228,831	-	228,831	28,309	200,522
TL00303	1,780,302	12,282	1,792,584	192,063	1,600,521
TL00305	5,333,377	(414,357)	4,919,020	538,654	4,380,366
	<u>\$ 22,400,115</u>	<u>\$ 561,518</u>	<u>\$ 22,961,633</u>	<u>\$ 2,739,891</u>	<u>\$ 20,221,742</u>

### NOTE 13 - Pension Plans

Plan Descriptions - The Authority participates in the New York State and Local Employees' Retirement System (ERS) cost-sharing multiple-employee retirement system. The ERS provides retirement benefits as well as death and disability benefits. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law (NYSRSSL). As set forth in the NYSRSSL, the Comptroller of the State of New York (Comptroller) serves as sole trustee and administrative head of the Systems. The Comptroller shall adopt and amend rules and regulations for the administration and transaction of the business of the systems and for the custody and control of their funds. The Systems issue a publicly available annual financial report that includes audited financial statements and required supplementary information. This report may be obtained by writing to the New York State and Local Employees' Retirement System, Office of the State Comptroller, 110 State Street, Albany, NY 12207.

Funding Policy - Contributory and noncontributory requirements depend upon the point in time at which an employee last joined the System. Most members of the ERS who joined the System on or before July 26, 1976 are enrolled in a non-contributory plan. Employees who last joined ERS subsequent to July 26, 1976 are enrolled in a contributory Plan. Tier 3 through Tier 5 employees must contribute 3 percent of their salary. Tier 3 and Tier 4 employees with more than ten years of membership or credited service within the System are not required to contribute. Tier 6 member contribution rates vary from 3 percent to 6 percent depending on salary. Tier 5 and 6 members are required to contribute for all years of service. Members cannot be required to begin contributing or to make increased contributions beyond what was required when their memberships began.

The Authority is required to contribute at an actuarially determined rate. The required contributions for the year ended December 31, 2022 was \$284,660 or 17.1% of the covered employees' payroll. In December 31, 2021 the required contribution was \$234,393 or 14.1% of the covered employees' payrolls. The Authority's contributions made to the Systems were equal to 100% of the required contributions for each year.

Pension Liability - At December 31, 2022, the Authority reported the following asset/(liability) for its proportionate share of the net pension asset/(liability) for the System. The net pension asset/(liability) was measured as of March 31, 2022. The total net pension asset/(liability) used to calculate the net pension asset/(liability) was determined by an actuarial valuation as of that date. The Authority's proportion of the net pension asset/(liability) was based on a projection of the Authority's long-term share of contributions of all participating members, actuarially determined. This information was provided by the ERS System in a report provided to the Authority. The net pension asset/(liability) is included in the non-current assets/liabilities on the Statement of Net Position for December 31, 2022 and 2021:

	2022	2021
Actuarial valuation date	April 1, 2021	April 1, 2020
Net pension asset/(liability)	\$ 349,754	\$ (3,491)
Authority's portion of the Plan's total net pension asset/(liability)	0.0042786%	0.0035082%

Payables to the pension plan - ERS employer contributions are paid annually based on the System's fiscal year which ends on March 31st. Payments to the ERS due February 1 were prepaid at a discounted amount of \$203,751 and \$284,650 during the Authority's year ended December 31, 2022 and 2021. Accordingly, the Authority did not owe any payables to the Pension System as of December 31, 2022 or 2021.

Pension Expense - For the year ended December 31, 2022, the Authority recognized its proportionate share of pension expense of \$15,819. For December 31, 2021, the pension expense was \$81,117.

Collective Pension Expense - Collective pension expenses includes certain current period changes in the collective net pension asset/(liability), projected earnings on pension plan investments, and the amortization of deferred outflows or resources and deferred inflows of resources for the current period. The collective pension expense for the periods ended December 31, 2022 and 2021 was \$91,329 and \$136,485, respectively.

Deferred Outflows and Inflows of Resources Related to Pension - The Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources for December 31, 2022 and 2021.

	Outflows of Resources 2022	Inflows of Resources 2022	Outflows of Resources 2021	Inflows of Resources 2021
Differences between expected and actual experiences	\$ 26,487	\$ 34,356	\$ 42,662	\$ -
Changes of assumptions	583,700	9,849	642,297	12,114
Net difference between projected and actual earnings on pension plan investments	-	1,145,298	-	1,003,468
Changes in proportion and differences between contributions and proportionate share of contributions	234,169	56,634	167,066	78,305
Contributions subsequent to the measurement date	203,751	-	284,650	-
Total	<u>\$ 1,048,107</u>	<u>\$ 1,246,137</u>	<u>\$ 1,136,675</u>	<u>\$ 1,093,887</u>

The Authority's contributions subsequent to the measurement date will be recognized as a reduction of the net pension asset/(liability) in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows as of December 31, 2022 and 2021.

Year ended:	2022	2021
2022	\$ -	\$ (17,295)
2023	(27,511)	6,731
2024	(82,111)	(40,554)
2025	(262,714)	(190,745)
2026	(29,444)	-
2027		
Thereafter	-	-

The total pension liability as of March 31, 2022 was determined by using an actuarial valuation as of April 1, 2021, with update procedures used to roll forward the total pension liability to March 31, 2022. The actuarial valuation used the following actuarial assumptions:

	2022	2021
Measurement date	March 31, 2022	March 31, 2021
Actuarial valuation date	April 1, 2021	April 1, 2020
Inflation rate	2.7%	2.7%
Salary Scale	4.4%	4.4%
Investment rate of return (net of investment expense, including inflation)	5.9%	5.9%
Cost of Living Adjustments	1.4% annually	1.4% annually



Decrement – Developed from the Plan's FT 2016-2012 experience

Mortality improvement - Society of Actuaries' Scale MP-2020

Pensioner mortality rates are based on April 1, 2015 – March 31, 2020 System's experience with adjustments for mortality improvements based on MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation are summarized below:

Asset class	Target allocation	Long-Term expected real rate of return
Domestic equity	32.0%	3.30%
International equity	15.0%	5.85%
Private equity	10.0%	6.50%
Real estate	9.0%	5.00%
Credit	4.0%	4.10%
Opportunistic portfolio	3.0%	3.78%
Real assets	3.0%	5.58%
Fixed Income	23.0%	0.00%
Cash	1.0%	-1.00%
	<u>100.0%</u>	

Discount rate - The discount rate used to calculate the total pension asset/(liability) was 5.9%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset/(liability).

Sensitivity of the Proportionate Share of the Net Pension Liability/(Asset) to the Discount Rate Assumption -The following presents the Authority's proportionate share of the net pension asset/(liability) calculated using the discount rate of 5.9%, as well as what the Authority's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is one percentage point lower (4.9%) or one percentage point higher (6.9%) than the current rate:

	1% Decrease (4.9)%	Current Discount (5.9)%	1% Increase (6.9)%
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 900,263	\$ (349,754)	\$ (1,395,333)

New York State Voluntary Defined Contribution (NYS VDC) Plan - Under state legislation enacted in 2012, Authority Employees first hired after June 30, 2013 who earn least \$75,000 per year or more are eligible to join the NYS VDC Plan instead of the ERS Plan. The NYS VDC Plan is administered by the

State University of New York Optional Retirement Plan (SUNY OPR). SUNY OPR has contracted with TIAA-CREF to administer the NYS VDC Plan. The NYS VDC plan is portable among employers and eligible employees vest 366 days after first joining the plan or other employer funded contract with any of the NYS VDC investment providers. The Authority's contribution rate is 8% of participating employee salary for the duration of employment. Participating employee contribution rates range from 5.75% to 6% based upon salary level. During the initial vesting period the Authority must contribute 4% interest to a vesting employee's contribution deduction not yet remitted to the Plan. The Authority has three employees who participate in the NYS VDC Plan. The Authority's employer contributions to the NYS VDC plan through December 31, 2022 and 2021 was \$24,388 and \$23,677, respectively.

#### **NOTE 14 - Other Post Employment Benefits (OPEB)**

During 2009 the Authority adopted a formal written OPEB plan and created a legally separate trust to accumulate resources to fund the Authority's obligation to pay for OPEB benefits under the plan. The OPEB plan provides that all full-time and regular part-time employees with qualifying years of service with the Authority (including any years with the State of New York or County of Albany immediately preceding becoming an Authority employee) who retire from the Authority and are collecting retirement benefits through the New York State and Local Employees' Retirement System, shall receive health insurance benefits from the Authority as a retired employee. Such benefits shall be equal to the health insurance benefits received by the employee at the time of their retirement and the costs thereof to the retired employee shall be at the same rate or percentage sharing the employee was paying at the time of their retirement. A qualifying retiree's surviving spouse and eligible dependents can continue to receive OPEB benefits as long as they do remain otherwise eligible to be a dependent of the deceased employee. Retired employees are required to contribute to the cost of the plan benefit in proportion to the amount they contributed toward the cost of their health insurance prior to retirement. The Authority allows each employee to accumulate up to 1,320 hours of unused sick time and apply the value of this to fund their required contribution. The plan is a single-employer defined benefit plan Effective January 1, 2008. The Authority adopted GASB Statement 45 - *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, prospectively which requires reporting, on an accrual basis, the liability associated with other postemployment benefits. The OPEB liability at transition was zero, being amortized over a thirty-year period. Effective January 1, 2018 the Authority adopted GASB Statement 75, which replaced GASB 45 and required the previously unrecognized liability for OPEB benefits to reported as a liability on the statement of Net Position and also changed the measurement focus to fair value measurement. The accrued liability is based upon an actuarial valuation that reflects a long-term perspective. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and that actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. The Albany County Airport Authority OPEB Trust has issued a separate unaudited financial statement which may be obtained by contacting the Albany County Airport Authority OPEB Trustee c/o the Albany County Airport Authority, 737 Albany Shaker Road, Terminal Building, Third Floor, Albany, NY 12211-1057.

The OPEB Plan is a single-employer defined benefit healthcare plan trust administered by the Authority. The Plan provides medical insurance benefits to eligible retirees who elect to receive it, and their eligible dependents. Membership of the Plan consists of 44 plan members composed of; 20 active and 24 retired employees. The Plan is a governmental plan that is not subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA). The Plan was created by the Albany County Airport Authority to be managed by a sole trustee intended to be the Chief Financial Officer of the Authority who is the plan Trustee. The Plan is a component unit of the Albany County Airport Authority. The Trust has a fiduciary duty to provide plan benefits to eligible beneficiaries. As long as the Albany County Airport Authority provides the required benefits, the Trust's obligation is fulfilled and it may then reimburse the Albany County Airport Authority for the cost of the benefits provided, if requested to do so.

The Schedule of Changes in the net OPEB liability and other OPEB information is located in the Required Supplementary Information Section of this document.

For 2022, four key assumptions have changed since the prior valuation done in 2020. The total impact of these assumption changes decreased disclosed liabilities by approximately \$640 thousand due to:

- change in the discount rate from 2.5% to 4.31%,
- change in the future projected healthcare cost by the adoption of the Getzen model,
- updated methodology for calculating expected claim; and
- updating the mortality table to the PubG-2010 Mortality Table.

### **Eligibility**

An employee hired on or after January 1, 2005 shall become eligible to retire under this plan upon attainment of age 55 as an active member and completion of 10 years of service. Those hired after January 1, 2017 must have 15 years of service and have reached the age of 55.

### **Contributions**

Contributions to the Plan are likely to be entirely funded by the employer (the Authority). Participants hired prior to July 1, 2005 are not required to contribute to the plan. Participants hired on or after July 1, 2005 are required to contribute 10% of the cost of benefits to the plan, offset by the value of their unused sick leave up to 1,320 hours at the time of retirement. The Plan was established and may be amended by the Authority. The Authority has no obligation to fund the plan. Contributions made were provided for in the Authority's annual budgets for 2008 through 2022 along with interest earnings thereon. Any future contributions to the plan would be authorized by a future resolution of the Authority.

### **Net OPEB Liability**

The net OPEB liability (NOL) was measured as of December 31, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

### **Investment Policy**

The Authority has adopted an investment policy for the Trust that the Authority may amend from time to time. The Authority adopted an Investment Policy for effectively supervising, monitoring and evaluating the investment assets of the Plan. The investment policy allows for the plan assets to be comprised of:

Fixed Income	0%-60%
Cash Equivalent	5%-100%
Domestic Equity	0%-60%
International Equity	0%-60%
Other Equity	0%-20%

As of December 31, 2022 all plan assets were on deposit with M & T Bank, in an interest bearing demand deposit account, the entire balance of which was collateralized by obligations that are guaranteed by the U.S. Government and held by a 3<sup>rd</sup> party custodian. The Trustee believes the investment and management of the assets of the Plan have complied with the Trust investment policy adopted by the Authority.

## Actuarially Determined Contribution (ADC)

The Airport's Actuarially Determined Contribution (ADC) is an amount actuarially determined in accordance with parameters of GASB Statement 74/75 which is composed of the service cost and amortization of the unfunded liability using a 30 year flat dollar amortization of such unfunded liability. The following table shows the components of the Airport's annual ADC for the fiscal year and the amount actually contributed to the plan:

	2022	2021
Service Cost	\$ 227,572	\$ 200,491
30 year amortization of NOL	241,067	176,655
Actuarial determined contribution	468,639	377,146
Contributions in relation to the actuarially determined contribution	(381,571)	(442,517)
Contribution deficiency/(excess)	\$ 87,068	\$ (65,371)
Covered Employee Payroll	\$ 2,284,727	\$ 2,143,470
Contributions as a % of covered employee payroll	16.70%	20.64%
Discount Rate	4.31%	2.50%

## Funded Policy, Status and Progress

The contribution requirements of plan members and the Authority are established and may be amended through Authority resolutions. For the period ending on the December 31, 2022 Measurement Date, total Authority premiums excluding implicit costs for the retiree medical program were \$221,607. The Authority also made a contribution to the OPEB Trust of \$110,552 for a total contribution during the measurement period of \$387,571 to be reported on the financial statement for the fiscal year ending December 31, 2022.

As of the December 31, 2022 Measurement Date, the plan was 33.11% funded. The Total OPEB Liability (TOL) for benefits was \$9,055,860, and the Fiduciary Net Position was \$2,998,727, resulting in a Net OPEB Liability (NOL) of \$6,057,133. The covered payroll (annual payroll of active employees covered by the plan) was \$2,284,727 and the ratio of the NOL to the covered payroll was 265.11%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## Changes in the OPEB Liability

	2022	2021
Net OPEB Liability at beginning of period:	\$ 5,692,140	\$ 5,723,485
Service cost	227,572	200,491
Interest	216,640	212,098
Change in assumptions	(644,028)	-
Differences between expected and actual experience	953,983	-
Net investment income	(7,603)	(1,417)
Employer contributions to the trust	(381,571)	(442,517)
Benefit payments withdrawn from the trust	271,019	245,131
Benefit payments excluding implicit cost	(221,607)	(205,200)
Implicit cost amount	(49,412)	(39,931)
Net OPEB Liability at end of period:	<u>\$ 6,057,133</u>	<u>\$ 5,692,140</u>

## Changes in the Deferred Outflows/Inflows

	Outflows of Resources 2022	Inflows of Resources 2022	Outflows of Resources 2021	Inflows of Resources 2021
Beginning of the period	\$ 391,588	\$ (1,156,601)	\$ 504,922	\$ (1,552,848)
Created during the period	1,019,768	(644,028)	68,079	-
Recognized during the period	(385,367)	525,053	(181,413)	396,247
End of the period	<u>\$ 1,025,989</u>	<u>\$ (1,275,576)</u>	<u>\$ 391,588</u>	<u>\$ (1,156,601)</u>

The Authority's contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB asset/(liability) in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows as of December 31, 2022 and 2021.

	2022	2021
Year ended:		
2022	-	214,834
2023	(132,297)	207,445
2024	(281,201)	356,349
2025	88,763	(13,615)
2026	75,148	-
2027	-	-
Thereafter	-	-

## OPEB Expense Development

Components of the Airport's OPEB expenses for the fiscal years ending December 31, 2022 and 2021:

	2022	2021
Service Cost	\$ 227,572	\$ 200,491
Interest on the Net OPEB Liability (asset), service cost, and benefit payments	216,640	212,098
Deferred (inflows)/outflows from plan experience	(38,402)	(229,197)
Deferred (inflows)/outflows from changes of assumptions	(149,540)	(20,735)
Projected earnings on OPEB plan investments	(73,388)	(69,496)
Deferred (inflows)/outflows from earnings on plan investments	48,256	35,098
Net financial statement OPEB expense	<u>\$ 231,138</u>	<u>\$ 128,259</u>

## Money Weighted Rate of Return and Plan Cash Flows

	2022	2021
Beginning value	\$ 2,880,572	\$ 2,681,769
Annual contribution to OPEB Trust	110,552	197,386
Annual interest earnings	7,603	1,417
Ending Value	\$ 2,998,727	\$ 2,880,572
Money weighted rate of return	0.26%	0.05%

## Discount rate

The following table presents the results if the discount rate was 1% lower or 1% higher:

	OPEB Liability			
	1% Decrease	Current Discount Rate	1% Increase	
2022 (4.31%)	\$ 7,465,729	\$ 6,057,133	\$ 4,914,398	
2021 (2.50%)	\$ 10,091,445	\$ 8,572,712	\$ 7,335,582	

## Healthcare Trend

The healthcare cost trend used to calculate the total OPEB liability was 4.5%. The following table presents the results if the healthcare cost rate was 1% lower or 1% higher:

	OPEB Liability			
	1% Decrease	Current Trend Rate	1% Increase	
2022 (8.0%)	\$ 4,826,990	\$ 6,057,133	\$ 7,586,873	
2021 (9.0%)	\$ 7,256,090	\$ 8,572,712	\$ 10,254,760	

## NOTE 15 - Risk Management

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority has purchased commercial insurance for all risk above minimal deductible amounts and named the operator of the Airport, AFCO AvPorts Management LLC (AvPorts) as an additional insured. In addition, the FBO, REW Investments (Million Air) and all tenants and users of the Airport are required to have insurance coverage naming the Authority and the County as additional insured.

No liability is recorded at December 31, 2022 for outstanding claims or for any potential claims incurred but not reported as of that date. Settled claims have not exceeded these commercial coverages by any material amounts during the three years ended December 31, 2022. There was no reduction in insurance coverage during 2022.

## NOTE 16 - Commitments and Contingencies

**FBO Operations** – As of September 1, 2013 the Authority entered into an agreement with REW Investments, Inc., (Million Air) to manage the fixed based operations on airport. The Agreement has been modified and extended through August 31, 2023. Under the agreement, Million Air is obligated to manage a full and complete general aviation support function including ground handling, apron services, repair and maintenance, and hangar storage. The agreement also provides for operating and managing the Airport's fuel farm and deicing program for all commercial and general aviation aircraft. Million Air receives full reimbursement of all their on-airport pre-approved related expenses plus a base

management fee of \$185,000 per annum and various incentive fees based on certain revenue performance indicators.

*Airport Operations* – AFCO AvPorts Management LLC (d/b/a AvPorts) manages the daily operations and maintenance of the airport under an agreement dated October 11, 2005 and initially expiring December 31, 2010, subject to an optional extension. The agreement has been extended through December 31, 2022. In 2022, the Authority and AvPorts entered into a new Airport Management Services Agreement effective January 1, 2023 and expiring December 31, 2024. Operational centers include the airfield, terminal, parking, ARFF, operations, security and vehicle and equipment maintenance. AvPorts receives full reimbursement of all their on-airport pre-approved related expenses plus a base management fee of \$500,000.

*Capital Improvement Programs* - As of December 31, 2022, the Authority has outstanding contractual commitments for completion of certain capital improvement projects totaling \$8.2 million of which an estimated \$6.4 million is eligible for partial reimbursement from the FAA and the State. The remaining amount is expected to be funded from Airport funds.

*Concentration of Credit Risk* - The Authority leases facilities to the airlines under certain leases and/or use agreements and to other businesses under agreements to operate concessions at the Airport. Amounts due from airlines represent approximately 44.4% of accounts receivable and airline revenues represent 20.0% of operating revenues for the year ended December 31, 2022.

*Environmental Remediation* - Pursuant to the enabling legislation creating the Authority, the Airport completed an environmental audit in 1994. It is the opinion of the Authority that all audit findings have been resolved with no material adverse effect on the financial position of the Authority. In prior years, elevated levels of propylene glycol had been detected in Shaker Creek which runs through the Airport. The Authority now operates a glycol collection and disposal system completed in 1999 which successfully addresses this issue.

*Compliance Audits* - The Authority participates in a number of programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government or agency. An independent audit of these programs has been performed for the years ended December 31, 2022 and 2021 in compliance with: 1) requirements stated in the Single Audit Act of 1996 and Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; 2) compliance requirements described in the Passenger Facility Charge Audit Guide for Public Agencies issued by the Federal Aviation Administration; and 3) compliance requirements described in the preliminary Draft Part 43 of the New York State Codification of Rules and Regulations applicable to state transportation assistance. The amounts, if any, of expenditures that may be disallowed by the granting government or agency cannot be determined at this time, although any such amounts, if any, are expected to be immaterial.

*Litigation* - The nature of the business of the Authority generates certain litigation against the Authority arising in the ordinary course of business. The Authority is a defendant in various lawsuits. In the opinion of the Authority's counsel the resolution of any legal actions in the aggregate will not have a material adverse effect on the financial position of the Authority.

*Potential Impact of Coronavirus* - The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, which was first detected in China and has since spread to other countries, including the United States, has been characterized as a pandemic by the World Health Organization on March 11, 2020. The coronavirus will continue to impact the Authority's fiscal and operating results, the amount of which is uncertain.

# Required Supplemental Information

DRAFT



Albany County Airport Authority  
Schedule for the Authority's Proportionate Share of Net Pension Liability  
New York State and Local Employees' Retirement System

As of the measurement data of March 31,	2022	2021	2020	2019	2018	2017	2016	2015
Proportion percentage of net pension liability	0.00428%	0.00351%	0.00419%	0.00452%	0.00472%	0.00464%	0.00497%	0.00525%
Proportion amount of net pension (asset)/liability	\$ (349,754)	\$ 3,491	\$ 1,110,544	\$ 320,236	\$ 152,292	\$ 436,071	\$ 797,486	\$ 177,342
Covered payroll	\$ 1,665,848	\$ 1,656,433	\$ 1,518,180	\$ 1,596,306	\$ 1,682,703	\$ 1,623,832	\$ 1,640,182	\$ 1,599,482
Authority's proportionate share of net pension (asset)/liability as a percentage of covered payroll	-21.00%	0.21%	73.15%	20.06%	9.05%	26.85%	48.62%	11.09%
Plan fiduciary net position as a percentage of total pension liability	103.65%	99.95%	86.39%	96.27%	98.24%	94.70%	90.70%	97.90%

*Data prior to 2015 is unavailable.*

Albany County Airport Authority  
Schedule for the Authority Contributions  
New York State and Local Employees' Retirement System

As of December 31,	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 203,751	\$ 284,650	\$ 234,393	\$ 243,034	\$ 256,525	\$ 252,468	\$ 260,215	\$ 305,211
Contributions in relation to the contractually required contribution	(203,751)	(284,650)	(234,393)	(243,034)	(256,525)	(252,468)	(260,215)	(305,211)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 1,901,294	\$ 1,748,058	\$ 1,648,401	\$ 1,488,995	\$ 1,635,511	\$ 1,674,841	\$ 1,608,253	\$ 1,650,458
Contributions as a percentage of covered payroll	10.72%	16.28%	14.22%	16.32%	15.68%	15.07%	16.18%	18.49%

*Data prior to 2015 is unavailable.*

Albany County Airport Authority  
Schedule of Changes in the Airport's Net OPEB Liability and Related Ratios  
For the year ended December 31,

	2022	2021	2020	2019	2018
<b>Total OPEB Liability</b>	<b>\$ 9,055,860</b>	<b>\$ 8,572,712</b>	<b>\$ 8,405,254</b>	<b>\$ 10,028,123</b>	<b>\$ 8,842,670</b>
Service Cost	227,572	200,491	179,110	276,198	217,039
Interest on total OPEB liability, service cost and benefit payments	216,640	212,098	328,041	338,961	325,272
Changes in benefit terms	-	-	-	-	-
Difference between expected & actual plan experience	953,983	-	(1,065,626)	(161,281)	(80,361)
Changes of assumptions	(644,028)	-	(835,252)	731,575	-
Benefit payments excluding implicit cost	(221,607)	(205,200)	(171,663)	-	(150,927)
Implicit cost amount	(49,412)	(39,931)	(57,479)	N/A	N/A
Net change in OPEB liability	483,148	167,458	(1,622,869)	1,185,453	311,023
Total OPEB liability - beginning of period	8,572,712	8,405,254	10,028,123	8,842,670	8,531,647
Total OPEB liability - end of period	<u>\$ 9,055,860</u>	<u>\$ 8,572,712</u>	<u>\$ 8,405,254</u>	<u>\$ 10,028,123</u>	<u>\$ 8,842,670</u>
<b>Plan Fiduciary Net Position</b>	<b>\$ 2,998,727</b>	<b>\$ 2,880,572</b>	<b>\$ 2,681,769</b>	<b>\$ 2,429,013</b>	<b>\$ 2,220,686</b>
Interest on fiduciary net position	-	-	-	-	-
Earning from plan investments	7,603	1,417	12,647	44,608	13,200
Employer contribution to trust	381,571	442,517	411,772	325,000	300,000
Benefit payments from trust, including refunds of member contributions	(271,019)	(245,131)	(171,663)	(161,281)	(150,927)
Administrative expense	-	-	-	-	-
Other	-	-	-	-	-
Net change in plan fiduciary net position	118,155	198,803	252,756	208,327	162,273
Plan fiduciary net position - beginning of period	2,880,572	2,681,769	2,429,013	2,220,686	2,058,413
Plan fiduciary net position - end of period	<u>\$ 2,998,727</u>	<u>\$ 2,880,572</u>	<u>\$ 2,681,769</u>	<u>\$ 2,429,013</u>	<u>\$ 2,220,686</u>
Net OPEB liability	\$ 6,057,133	\$ 5,692,140	\$ 5,723,485	\$ 7,599,110	\$ 6,621,984
Plan Fiduciary net position as a % of total OPEB liability	33.11%	33.60%	31.91%	24.22%	25.11%
Covered employee payroll	\$ 2,284,727	\$ 2,143,470	\$ 2,081,039	\$ 1,962,761	\$ 1,966,055
Plan NOL as a % of covered employee payroll	265.11%	265.56%	275.03%	387.16%	336.82%
Single discount rate to calculate plan liabilities	4.31%	2.50%	2.50%	3.25%	3.75%

\*\* Schedule is intended to show information for 10 years. Information will be provided as available until a full 10 years of data is included.

Albany County Airport Authority  
Actuarially OPEB Determined Contribution - Deficiency/(Excess)  
For the year ended December 31,

	2022	2021	2020	2019	2018
Service Cost	\$ 227,572	\$ 200,491	\$ 179,110	\$ 276,198	\$ 217,039
30 year amortization of NOL	241,067	176,655	177,628	287,733	357,987
Actuarial determined contribution	468,639	377,146	356,738	563,931	575,026
Contributions in relation to the actuarially determined contribution	(381,571)	(442,517)	(411,772)	(325,000)	(300,000)
Contribution deficiency/(excess)	\$ 87,068	\$ (65,371)	\$ (55,034)	\$ 238,931	\$ 275,026
Covered Employee Payroll	\$ 2,284,727	\$ 2,143,470	\$ 2,081,039	\$ 1,962,761	\$ 1,966,055
Contributions as a % of covered employee payroll	16.70%	20.64%	19.79%	16.56%	15.26%
Discount Rate	4.31%	2.50%	2.50%	3.25%	3.75%
Money Weighted Rate of Return	0.26%	0.05%	0.52%	2.01%	0.64%

\*\* Schedule is intended to show information for 10 years. Information will be provided as available until a full 10 years of data is included.

## Albany County Airport Authority

### OPEB Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the written plan as currently approved by the Authority and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Investment rate of return	2.50%, net of OPEB plan investment expense, including inflation.
Municipal bond rate	4.31% as of December 31, 2022 (source: S&P Municipal Bond 20-Year High Grade Index-SAPIHG)
Actuarial Cost Method	Individual Entry Age Normal
Single equivalent discount rate	4.31%, net of OPEB plan investment expense, including inflation.
Inflation	2.50% as of December 31, 2022 and for future periods
Salary Increases	3.00% annually as of December 31, 2022 and for future periods
Cost of living adjustments	Not Applicable
Pre-retirement mortality	General: PubG-2010 Mortality Table for Employees projected generationally with scale MP-2020 for males and females
Post-retirement mortality	General: PubG-2010 Mortality Table for Healthy Annuitants projected generationally with scale MP-2020 for males and females
Disabled mortality	General: PubG-2010 Mortality Table for Disabled Annuitants projected generationally with scale MP-2020 for males and females

### OPEB Plan Membership

At December 31, 2022, OPEB plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits:	27
Active Employees:	18
Total:	<hr/> 45

### **Events Subsequent to the OPEB Measurement Date**

To the best of our knowledge there were no material events subsequent to the Measurement Date that would impact the figures shown in this report.

### **Changes in OPEB Assumptions from December 31, 2021 to December 31, 2022**

- Discount rate has been changed from 2.50% to 4.31%
- Adoption of the Getzen model for future healthcare costs
- Updated methodology for calculating expected claims due to update guidance in the implementation of ASOP 6
- Mortality table has been updated to the PubG-2010 Mortality Table projected generationally with scale MP-2020 or males and females

### **OPEB Contributions**

The contribution requirements of plan members and the Airport are established and may be amended through Airport ordinances. The Airport contributed \$110,552 beyond the pay-as-you-go cost for the period ending on December 31, 2022 Measurement Date. For the year ending on December 31, 2022 Measurement Date total Airport premiums plus implicit costs for the retiree medical program were \$271,019. \$49,412 of the \$271,019 represents implicit cost.

Other  
Supplemental  
Information

DRAFT

Albany County Airport Authority  
Debt Service Requirements to Maturity

GENERAL AIRPORT REVENUE BONDS

YEAR	Principal	Interest	Authority Total
2023	\$ 7,020,000	\$ 3,002,652	\$ 10,022,652
2024	7,280,000	2,653,400	9,933,400
2025	7,625,000	2,291,250	9,916,250
2026	8,030,000	1,910,000	9,940,000
2027	1,455,000	1,508,500	2,963,500
2028	1,530,000	1,437,550	2,967,550
2029	1,585,000	1,366,275	2,951,275
2030	1,665,000	1,291,731	2,956,731
2031	1,170,000	1,212,963	2,382,963
2032	1,230,000	1,158,906	2,388,906
2033	1,285,000	1,101,800	2,386,800
2034	1,240,000	1,041,400	2,281,400
2035	1,290,000	981,750	2,271,750
2036	1,105,000	919,600	2,024,600
2037	1,165,000	864,350	2,029,350
2038	1,220,000	806,100	2,026,100
2039	1,285,000	745,100	2,030,100
2040	1,345,000	684,650	2,029,650
2041	1,410,000	621,350	2,031,350
2042	1,470,000	554,950	2,024,950
2043	1,540,000	485,700	2,025,700
2044	1,615,000	413,100	2,028,100
2045	1,690,000	336,950	2,026,950
2046	1,765,000	262,050	2,027,050
2047	1,840,000	183,700	2,023,700
2048	1,920,000	101,800	2,021,800
2049	540,000	16,200	556,200
TOTAL	\$ 62,315,000	\$ 27,953,777	\$ 90,268,777

Albany County Airport Authority  
Governmental Payments and Services  
For the Years Ended December 31, 2022 and December 31, 2021

	2022	2021
UNITED STATES - Department of Agriculture		
Dept. of Agriculture - Wildlife Management Program	\$ 37,111	\$ 39,560
STATE OF NEW YORK		
Department of Civil Service - Health Insurance	\$ 687,118	\$ 624,762
State and Local Employees' Retirement System	203,751	284,650
Unemployment Insurance	6,426	2,205
Bureau of Weights and Measures	10	98
Dept. of Taxation & Finance - Sales Tax	286,213	166,324
Dept. of Taxation & Finance - Petroleum Business Tax	86,548	105,949
Dept. of Labor Bureau of Public Works	1,564	7,708
DEC - Oil Spill Fee	11,762	8,720
DEC - SPDES Program Fees & Permits	2,425	2,300
Total State of New York	1,285,817	1,202,716
COUNTY OF ALBANY		
Direct Costs:		
Sheriff	2,299,719	2,097,571
Code Enforcement	68,132	90,187
Shared Services - IT & Legal	99,000	99,000
Sewer District Charges	5,000	5,000
Total County of Albany	2,471,851	2,291,758
LATHAM WATER DISTRICT - Water Service	61,386	67,992
TOWN OF COLONIE, RECEIVER OF TAXES		
Sewer Taxes	121,074	117,458
Verdoy Fire Dept.	1,679	1,681
Albany County Tax	5,902	5,770
Town of Colonie Tax	4,228	4,106
School Taxes - North Colonie	26,934	26,756
Total Town of Colonie, Receiver of Taxes	159,817	155,771
VILLAGE OF COLONIE		
Wastewater Conveyance	7,500	7,500
CAPITAL DISTRICT TRANSPORTATION AUTHORITY		
Employee Ground Transportation	24,900	12,500
TOTAL PAYMENTS TO OTHER GOVERNMENTAL ENTITIES	\$ 4,048,382	\$ 3,777,797



Albany County Airport Authority

Insurance Schedule

Policy	2022 Insurance Carrier	Policy Term	2021 Premium	2022 Premium	Deductible	Insurance Limits
Aviation Liability	ACE Property	12/31/21 - 12/31/22	\$ 168,817	\$ 189,919	\$ 10,000	\$100MM
Excess Aviation Liability	Lloyd's	12/31/21 - 12/31/22	\$ 55,000	\$ 53,900	\$ 0	\$200MM
Property incl. Business Income	Federal	12/31/21 - 12/31/22	\$ 332,159	\$ 362,880	\$ 25,000	\$367MM
Auto - subject to audit	Great Northern	12/31/21 - 12/31/22	\$ 73,042	\$ 71,572	\$ 0	\$5MM
Workers Compensation	Bankers Standard	12/31/21 - 12/31/22	\$ 5,903	\$ 5,954	N/A	Statutory
Public Officials	ACE American	12/31/21 - 12/31/22	\$ 33,726	\$ 41,132	\$ 50,000	\$7.5MM
Crime	Travelers	12/31/21 - 12/31/22	\$ 6,868	\$ 7,677	\$ 50,000	\$5MM
Tank Farm Property	Evanston	12/31/21 - 12/31/22	\$ 38,761	\$ 43,121	\$ 50,000	Per Tank Statement of Values
Violent & Malicious Acts	Lloyd's	12/31/21 - 12/31/22	\$ 15,390	\$ 15,970	\$ 0	\$1MM Liability; \$366MM Property
Pollution	Beazley	12/31/19 - 12/31/22	\$ 106,050	\$ 106,050	\$ 100,000	\$10MM
Cyber Liability	Ace American	12/31/21 - 12/31/22	\$ 21,303	\$ 35,445	\$ 25,000	\$1MM
Fiduciary Liability	Philadelphia Ins	9/1/20 - 12/31/22	\$ 1,690	\$ 1,690	\$ 10,000	\$2MM
Builders Risk	Chubb	12/31/21 - 12/31/22	\$ 20,860	\$ 20,860	\$ 25,000	\$3MM

**INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

To the Members  
Albany County Airport Authority  
Administrative Building, Suite 200  
Albany, New York 12211

We have performed the procedures enumerated below on Customer Facility Charges (CFC) of the Albany County Airport Authority, a component unit of the County of Albany, New York (the Authority and specified party) for the period January 1, 2022 - December 31, 2022. The Albany County Airport Authority's management is responsible for Compliance with Customer Facility Charges (CFC) for the period January 1, 2022 - December 31, 2022.

The Albany County Airport Authority has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of determining compliance with New York State laws and the contracts between the concessionaires and the Authority based on the procedures below. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures performed and associated findings are as follows:

1. Excess CFC funds, if any, will be designated for future CFC projects. Determine any excess CFC funds are appropriately restricted by the Authority for future CFC use.

Findings: There were no exceptions noted as a result of applying this procedure.

We were engaged by the Albany County Airport Authority to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with the Customer Facility Charges for the period January 1, 2022 - December 31, 2022. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Albany County Airport Authority and to meet our other ethical responsibilities, in accordance with the relevant requirements related to our agreed-upon procedures engagement.

This report is intended solely for the informational use of the Authority Board and management, The State of New York, and the concessionaires participating in the CFC program and is not intended to be and should not be used by anyone other than these specified parties.

Latham, NY  
\_\_\_\_\_, 2023

Albany County Airport Authority  
Customer Facility Charges  
Statement of Revenues, Expenses and Changes in Net Position  
For the Years Ended December 31, 2022 and 2021

	December 31, 2022	December 31, 2021
Revenue		
Customer facility charges	\$ -	\$ -
Interest income	3,745	710
Total Revenue	<u>3,745</u>	<u>710</u>
Expenses		
Customer facility charges cost for rental car improvements	-	-
Administrative expenses	-	-
Total Expenses	<u>-</u>	<u>-</u>
Increase in Net Position	<u>3,745</u>	<u>710</u>
Net Position - CFC, Beginning of Year	<u>449,616</u>	<u>448,906</u>
Net Position - CFC, End of Year	<u>\$ 453,361</u>	<u>\$ 449,616</u>

# Statistical

This section of the Authority's comprehensive annual financial report presents detailed information for understanding and supporting the information in the financial statements, note disclosures and required supplementary information.

## **Financial Trends**

**Pages 84-87**

These tables contain trend information to assist the reader understand how the Authority's financial performance has changed over time.

## **Revenue Capacity**

**Pages 88-89**

These tables contain trend information to assist the reader understand the Authority's most significant revenue source, airline rates and charges.

## **Debt Capacity**

**Pages 90-93**

These tables contain trend information to assist the reader understand the Authority's current debt outstanding, debt history and the Authority's ability to issue additional debt in the future.

## **Demographic and Economic Information**

**Pages 94-97**

These tables contain trend information to assist the reader understand the environment within which the Authority's financial activities take place.

## **Operating Information**

**Pages 98-107**

These tables contain trend information to assist the reader understand the underlying factors affecting the Authority's ability to generate revenue, highlighting trends in operations, activities and resources.

**Albany County Airport Authority**  
**Total Annual Revenues, Expenses and Changes in Net Position**  
**For Years Ended December 31,**

	2013	2014	2015	2016
<b>REVENUES</b>				
Airfield	\$ 6,382,280	\$ 6,320,065	\$ 6,457,974	\$ 5,882,274
Fixed based operations	9,641,415	10,348,396	8,570,119	8,300,218
Terminal	5,146,616	4,816,946	5,000,721	4,777,241
Concessions	6,390,371	7,027,934	7,268,718	7,540,431
Ground transportation	10,998,265	11,575,593	13,089,872	15,163,022
Other	3,656,336	3,505,150	3,850,200	4,075,479
	<u>42,215,283</u>	<u>43,594,084</u>	<u>44,237,604</u>	<u>45,738,665</u>
<b>OTHER REVENUES</b>				
Interest income	84,959	54,043	20,739	12,280
Passenger facility charges	4,693,348	4,777,691	5,080,183	5,385,946
Customer facility charges	-	-	-	-
Grant income	366,420	292,938	292,000	222,772
Insurance recovery	-	-	-	-
Improvement charges	368,400	368,400	368,400	368,400
	<u>5,513,127</u>	<u>5,493,072</u>	<u>5,761,322</u>	<u>5,989,398</u>
<b>TOTAL REVENUES</b>	<u>47,728,410</u>	<u>49,087,156</u>	<u>49,998,926</u>	<u>51,728,063</u>
<b>EXPENSES</b>				
Salaries and benefits	13,385,948	13,375,148	13,519,423	14,209,606
Services and supplies	18,275,162	18,948,402	17,850,888	17,904,007
Depreciation	13,716,881	13,957,515	13,893,673	14,396,008
	<u>45,377,991</u>	<u>46,281,065</u>	<u>45,263,984</u>	<u>46,509,621</u>
<b>OTHER EXPENSES</b>				
Interest expense	6,255,548	5,870,629	5,463,254	5,002,200
Grant expense	-	-	-	-
Insured expenses	-	-	-	-
Customer facility charges	-	-	-	-
Bond issuance costs	-	-	-	-
Amortization of bond issuance costs	156,676	133,008	109,988	100,347
	<u>6,412,224</u>	<u>6,003,637</u>	<u>5,573,242</u>	<u>5,102,547</u>
<b>TOTAL EXPENSES</b>	<u>51,790,215</u>	<u>52,284,702</u>	<u>50,837,226</u>	<u>51,612,168</u>
Capital contributions	4,009,502	6,414,378	8,942,652	2,389,827
Special Items	-	-	-	-
Extraordinary Item	-	-	-	-
<b>INCREASE (DECREASE) IN NET POSITION</b>	<u>\$ (52,303)</u>	<u>\$ 3,216,832</u>	<u>\$ 8,104,352</u>	<u>\$ 2,505,722</u>
<b>NET POSITION AT YEAR END COMPOSED OF:</b>				
Net investment in capital assets	\$ 165,997,945	\$ 167,432,611	\$ 171,751,795	\$ 170,626,920
Restricted	17,049,812	17,573,958	19,387,387	21,191,423
Unrestricted	13,580,781	14,838,801	16,809,614	18,636,175
	<u>\$ 196,628,538</u>	<u>\$ 199,845,370</u>	<u>\$ 207,948,796</u>	<u>\$ 210,454,518</u>

<1> The 2015 Unrestricted net assets was adjusted by \$926 in accordance with GASB Statement No. 68

Source: Authority's audited financial statements.

**Albany County Airport Authority**  
**Total Annual Revenues, Expenses and Changes in Net Position, Con't**  
**For Years Ended December 31,**

	2017	2018	2019	2020	2021	2022
\$	6,678,085	\$ 6,588,133	\$ 6,207,119	\$ 5,071,172	\$ 5,545,788	\$ 6,537,793
	8,572,457	10,427,353	10,426,891	6,307,406	9,326,061	12,506,123
	5,019,779	5,538,045	5,178,553	5,657,600	5,363,151	4,974,060
	8,070,379	8,262,260	8,496,949	3,749,264	6,891,504	8,645,042
	15,325,640	15,721,089	16,906,909	5,719,989	9,327,909	16,405,065
	4,360,796	4,292,488	4,626,970	4,313,893	4,321,044	4,514,195
	48,027,136	50,829,368	51,843,391	30,819,324	40,775,457	53,582,278
	10,676	488,263	1,403,088	309,776	263,747	846,754
	5,431,444	5,638,922	6,194,834	1,858,876	4,055,447	5,318,185
	-	-	757,428	50	-	-
	138,700	300,997	150,480	11,053,631	4,810,756	1,420,740
	-	170,896	8,704	-	77,967	-
	368,400	368,400	368,400	368,400	368,400	368,400
	5,949,220	6,967,478	8,882,934	13,590,733	9,576,317	7,954,079
	53,976,356	57,796,846	60,726,325	44,410,057	50,351,774	61,536,357
	15,014,472	16,019,364	16,981,665	15,874,108	15,147,001	16,535,441
	18,380,540	21,330,763	22,554,099	17,317,169	18,619,605	23,815,320
	14,761,280	15,335,569	15,344,151	17,465,299	18,387,208	18,882,884
	48,156,292	52,685,696	54,879,915	50,656,576	52,153,814	59,233,645
	4,261,394	3,898,788	4,369,737	3,699,761	2,575,159	2,314,999
	-	-	-	-	-	1,282,040
	-	170,896	-	-	-	-
	-	-	302,039	-	-	-
	252,877	390,361	237,068	249,796	-	-
	76,280	68,308	60,020	40,733	-	-
	4,590,551	4,528,353	4,968,864	3,990,290	2,575,159	3,597,039
	52,746,843	57,214,049	59,848,779	54,646,866	54,728,973	62,830,684
	4,616,709	3,297,047	25,142,535	10,850,904	11,276,697	5,982,119
	-	1,022,220	-	(921,707)	-	-
	-	148,595	-	-	-	-
\$	5,846,222	\$ 5,050,659	\$ 26,020,081	\$ (307,612)	\$ 6,899,498	\$ 4,687,792
\$	172,661,198	\$ 170,718,128	\$ 189,798,618	\$ 204,476,085	\$ 209,491,889	\$ 210,618,826
	22,238,003	26,650,235	30,532,217	24,351,663	23,862,862	25,249,714
	21,401,539	17,201,297	20,258,906	11,454,381	13,826,876	16,000,879
\$	216,300,740	\$ 214,569,660	\$ 240,589,741	\$ 240,282,129	\$ 247,181,627	\$ 251,869,419

<2> The 2018 Unrestricted net assets was adjusted by \$6,781,739 in accordance with GASB Statement No. 74

**Albany County Airport Authority**  
**Changes in Cash and Cash Equivalents**  
**For Years Ended December 31,**

	2013	2014	2015
<b>Cash Flows From Operating Activities</b>			
Cash received from providing services	\$ 42,311,459	\$ 43,862,468	\$ 44,211,164
Cash paid to suppliers	(30,404,614)	(30,679,673)	(31,277,486)
Cash paid to employees	(1,149,945)	(1,114,606)	(1,143,581)
<b>Net Cash Provided/(Used) By Operating Activities</b>	<b>10,756,900</b>	<b>12,068,189</b>	<b>11,790,097</b>
<b>Cash Flows from Noncapital Financing Activities</b>			
Grant Income	366,420	292,938	292,000
Grant Expense	-	-	-
<b>Net Cash Provided by Noncapital Financing Activities</b>	<b>366,420</b>	<b>292,938</b>	<b>292,000</b>
<b>Cash Flows From Investing Activities</b>			
Interest received	85,056	54,043	20,739
Purchase of investments	-	-	-
Sale of investments	-	-	-
Interest on passenger facility charges	9,293	9,257	11,688
<b>Net Cash Provided/(Used) by Investing Activities</b>	<b>94,349</b>	<b>63,300</b>	<b>32,427</b>
<b>Cash Flows From Capital and Related Financing Activities</b>			
Purchase of capital assets	(7,804,302)	(8,249,851)	(12,534,202)
Principal payments on bonds and notes payable	(8,598,074)	(8,102,182)	(8,266,000)
Interest paid	(5,409,940)	(5,136,989)	(4,700,250)
Payment to refunding agent	-	-	-
Issuance of bonds	-	-	-
Defeasance of bonds	-	-	-
Cost of issuance	-	-	-
ANCLUC funds	490	395	(1,334)
Concession improvement funds	337,258	(359,380)	101,374
Customer facility charges	-	-	-
Improvement charges	368,400	368,400	368,400
Insurance receivables	-	-	-
Bank line of credit	-	-	-
LIBOR settlement	-	-	-
Sale of Land	-	-	-
Capital contributions	4,411,353	4,826,042	10,209,459
Passenger facility charges	4,727,885	4,745,288	4,939,384
<b>Net Cash Provided (Used) By Capital and Related Financing Activities</b>	<b>(11,966,930)</b>	<b>(11,908,277)</b>	<b>(9,883,169)</b>
<b>Net increase/(decrease)</b>	<b>(749,261)</b>	<b>516,150</b>	<b>2,231,355</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>38,140,300</b>	<b>37,391,039</b>	<b>37,907,189</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 37,391,039</b>	<b>\$ 37,907,189</b>	<b>\$ 40,138,544</b>

Source: Authority's audited financial statements.

**Albany County Airport Authority**  
**Changes in Cash and Cash Equivalents, Con't**  
**For Years Ended December 31,**

2016	2017	2018	2019	2020	2021	2022
\$ 45,595,258	\$ 47,814,646	\$ 50,885,469	\$ 51,691,849	\$ 33,479,937	\$ 39,222,233	\$ 53,926,133
(28,239,666)	(33,640,390)	(34,607,021)	(36,461,993)	(36,037,289)	(32,267,789)	(36,820,066)
(1,190,846)	(1,237,120)	(1,301,582)	(1,316,130)	(1,387,077)	(1,424,181)	(1,550,298)
16,164,746	12,937,136	14,976,866	13,913,726	(3,944,429)	5,530,263	15,555,769
222,772	138,700	300,997	150,480	11,053,631	4,810,756	1,420,740
-	-	-	-	-	-	(1,282,040)
222,772	138,700	300,997	150,480	11,053,631	4,810,756	138,700
12,280	10,676	488,263	1,404,897	309,775	263,747	846,755
-	-	(12,247,000)	-	-	-	-
-	-	-	12,524,389	-	-	-
14,941	18,476	97,262	290,775	92,075	14,375	72,719
27,221	29,152	(11,661,475)	14,220,061	401,850	278,122	919,474
(4,244,291)	(9,055,546)	(8,637,400)	(53,630,854)	(25,488,688)	(12,086,065)	(9,500,688)
(8,567,000)	(8,803,000)	(9,419,000)	(7,554,000)	(7,390,000)	(6,365,000)	(6,685,000)
(4,394,462)	(3,673,229)	(3,549,403)	(4,341,280)	(3,749,289)	(3,666,302)	(3,335,200)
-	(16,794,552)	-	-	-	-	-
-	15,826,250	24,865,926	10,556,850	(5,500,594)	-	-
-	-	-	-	-	(660,417)	-
-	(336,179)	(390,361)	-	-	-	-
-	-	-	-	-	-	-
(212,759)	107,689	75,447	(177,676)	(40,978)	65,411	74,933
-	-	-	455,389	50	-	-
368,400	368,400	368,400	368,400	368,400	368,400	368,400
-	-	-	8,704	-	77,967	-
-	-	-	6,542,341	(6,552,137)	-	-
-	-	1,496,915	-	-	-	-
-	-	858,257	-	-	-	-
3,164,885	3,797,722	3,324,887	16,720,643	17,043,877	11,462,991	5,495,453
5,356,286	5,338,723	5,759,701	5,574,996	2,304,901	3,642,193	5,217,050
(8,528,941)	(13,223,722)	14,753,369	(25,476,487)	(29,004,458)	(7,160,822)	(8,365,052)
7,885,798	(118,734)	18,369,757	2,807,780	(21,493,406)	3,458,319	8,248,891
40,138,544	48,024,342	47,905,608	66,275,365	69,083,145	47,589,739	51,048,058
\$ 48,024,342	\$ 47,905,608	\$ 66,275,365	\$ 69,083,145	\$ 47,589,739	\$ 51,048,058	\$ 59,296,949



**Albany County Airport Authority**  
**Principal Revenue Sources, Revenue per Enplaned Passenger and**  
**Signatory Airlines Rates and Charges <1>**  
**For Years Ended December 31,**

	2013	2014	2015
<b>PRINCIPAL REVENUE SOURCES</b>			
<b>AIRLINE REVENUE</b>			
Landing fees	\$ 4,035,420	\$ 3,934,458	\$ 4,090,831
Apron fees	797,936	811,176	826,683
Fixed based operations	3,289,020	3,135,354	2,645,138
Terminal rental	3,925,842	3,697,979	3,701,504
Loading bridge rentals	471,669	437,980	626,660
<b>TOTAL AIRLINE REVENUE</b>	<b>12,519,887</b>	<b>12,016,947</b>	<b>11,890,816</b>
Percent of Total Revenues	26.2%	24.5%	23.8%
<b>NON-AIRLINE REVENUES</b>			
Parking	10,724,464	11,311,640	12,810,052
Rental car	4,679,586	4,854,354	5,053,412
Other	14,291,346	15,411,143	14,483,324
<b>TOTAL NON-AIRLINE REVENUES</b>	<b>29,695,396</b>	<b>31,577,137</b>	<b>32,346,788</b>
Percent of Total Revenues	62.2%	64.3%	64.7%
<b>NON-OPERATING REVENUES</b>			
Passenger facility charges	4,693,348	4,777,691	5,080,183
Customer facility charges	-	-	-
Grant income	366,420	292,938	292,000
Interest	84,959	54,043	20,739
Insurance recovery	-	-	-
Other	368,400	368,400	368,400
<b>TOTAL NON-OPERATING REVENUES</b>	<b>5,513,127</b>	<b>5,493,072</b>	<b>5,761,322</b>
Percent of Total Revenues	11.6%	11.2%	11.5%
<b>TOTAL REVENUES</b>	<b>\$ 47,728,410</b>	<b>\$ 49,087,156</b>	<b>\$ 49,998,926</b>
Enplaned Passengers	1,215,076	1,230,376	1,297,749
<b>TOTAL REVENUE PER ENPLANED PASSENGER</b>	<b>\$ 39.28</b>	<b>\$ 39.90</b>	<b>\$ 38.53</b>
<b>SIGNATORY AIRLINES RATES AND CHARGES</b>			
Landing Fee (per 1,000 lbs MGLW)	\$ 2.92	\$ 3.06	\$ 3.27
Apron Fees (per sq. foot)	1.58	1.59	1.52
Annual Terminal Rental Rates (per sq. foot)	66.56	68.13	74.63
Annual Loading Bridge Rental (per bridge)	31,445.00	31,284.00	44,761.00
Airline Cost per Enplanement: Airport Operations	7.60	7.22	7.12

The Authority has entered into a series of five-year agreements with its signatory airlines that provides a rate setting methodology. The current agreement term ends on December 31, 2022.

<1> The revenue basis to which the signatory rates and charges apply and the principal airline revenue payers can be found on pages 98-103

Source: Authority's audited financial statements and statistics reports

**Albany County Airport Authority**  
**Principal Revenue Sources, Revenue per Enplaned Passenger and**  
**Signatory Airlines Rates and Charges, Con't <1>**  
**For Years Ended December 31,**

	2016	2017	2018	2019	2020	2021	2022
\$	3,838,764	\$ 4,436,193	\$ 4,239,274	\$ 3,938,543	\$ 2,929,026	\$ 3,155,441	\$ 4,152,622
	571,813	649,858	654,321	633,074	656,208	610,650	652,799
	2,564,049	2,753,266	3,320,378	3,144,641	1,715,933	2,109,228	3,263,798
	3,471,855	3,613,674	4,077,678	3,741,740	4,483,012	3,988,907	3,517,611
	565,362	614,076	670,939	655,170	394,805	508,023	690,599
	11,011,843	12,067,067	12,962,590	12,113,168	10,178,984	10,372,249	12,277,429
	21.3%	22.4%	22.4%	19.9%	22.9%	20.6%	20.0%
	14,870,476	14,985,272	15,248,081	16,249,822	5,474,391	9,038,813	15,985,811
	5,057,259	5,427,741	5,561,921	5,396,551	2,471,572	4,985,255	6,160,142
	14,799,086	15,547,056	17,056,776	18,083,850	12,694,377	16,379,140	19,158,896
	34,726,821	35,960,069	37,866,778	39,730,223	20,640,340	30,403,208	41,304,849
	67.1%	66.6%	65.5%	65.4%	46.5%	60.4%	67.1%
	5,385,947	5,431,444	5,638,922	6,194,834	1,858,876	4,055,447	5,318,185
	-	-	-	757,428	50	-	-
	222,772	138,700	300,997	150,480	11,053,631	4,810,756	1,420,740
	12,280	10,676	488,263	1,403,088	309,776	263,747	846,754
	-	-	170,896	8,704	-	77,967	-
	368,400	368,400	368,400	368,400	368,400	368,400	368,400
	5,989,399	5,949,220	6,967,478	8,882,934	13,590,733	9,576,317	7,954,079
	11.6%	11.0%	12.1%	14.6%	30.6%	19.0%	12.9%
\$	51,728,063	\$ 53,976,356	\$ 57,796,846	\$ 60,726,325	\$ 44,410,057	\$ 50,351,774	\$ 61,536,357
	1,407,005	1,417,835	1,466,706	1,518,969	520,029	976,037	1,290,529
\$	36.76	\$ 38.07	\$ 39.41	\$ 39.98	\$ 85.40	\$ 51.59	\$ 47.68
\$	2.73	\$ 3.12	\$ 2.92	\$ 2.75	\$ 3.20	\$ 3.15	\$ 3.38
	1.19	1.33	1.31	1.16	1.27	1.15	1.23
	81.11	79.86	86.48	90.57	59.45	71.82	90.42
	40,383.00	47,237.00	51,611.00	40,948.00	28,200.00	36,287.00	49,328.00
	6.00	6.57	6.57	5.90	16.30	8.49	7.00

**Albany County Airport Authority  
Ratios of Outstanding Debt  
For Years Ended December 31,**

	2013	2014	2015
Ratio of Authority issued Revenue Bond Debt Service to Total Expenses			
Principal	\$ 8,598,074	\$ 8,102,182	\$ 8,266,000
Interest	5,361,990	5,077,305	4,797,018
Total Debt Service	\$ 13,960,064	\$ 13,179,487	\$ 13,063,018
Total Expenses	\$ 51,790,215	\$ 52,284,702	\$ 50,837,226
Ratio of Debt Service to Total Expenses	26.96%	25.21%	25.70%
Debt Service per Enplaned Passenger			
Net Debt Service	\$ 9,260,064	\$ 8,966,388	\$ 9,769,698
Enplaned Passengers	1,215,076	1,230,376	1,297,749
Debt Service per Enplaned Passenger	\$ 7.62	\$ 7.29	\$ 7.53
Outstanding Debt (Authority and County) per Enplaned Passenger			
Outstanding debt by type:			
County of Albany Debt Issued for the Authority <1>	\$ 81,182	\$ -	\$ -
General Airport Revenue Bond (GARB)	110,315,000	102,690,000	94,825,000
NYS EFC	2,755,000	2,359,000	1,958,000
Subtotal	113,151,182	105,049,000	96,783,000
Unamortized Premiums/Discounts (net)	3,663,730	2,886,785	2,155,497
Total Outstanding Debt and Premiums	\$ 116,814,912	\$ 107,935,785	\$ 98,938,497
Enplaned Passengers	1,215,076	1,230,376	1,297,749
Outstanding Debt per Enplaned Passenger	\$ 96	\$ 88	\$ 76
Debt Limit per Enplaned Passenger			
Debt Limit	\$ 285,000,000	\$ 285,000,000	\$ 285,000,000
Enplaned Passengers	1,215,076	1,230,376	1,297,749
Debt Limit per Enplaned Passenger	\$ 235	\$ 232	\$ 220

<1> Airport share of debt issued by the County prior to the creation of the Albany County Authority Authority

Source: Authority's audited financial statements and statistics reports

**Albany County Airport Authority  
Ratios of Outstanding Debt, Con't  
For Years Ended December 31,**

2016	2017	2018	2019	2020	2021	2022
\$ 8,567,000	\$ 8,803,000	\$ 9,419,000	\$ 7,554,000	\$ 7,390,000	\$ 6,365,000	\$ 6,685,000
4,477,430	3,730,422	3,697,735	4,248,934	4,665,327	2,575,159	2,314,999
\$ 13,044,430	\$ 12,533,422	\$ 13,116,735	\$ 11,802,934	\$ 12,055,327	\$ 8,940,159	\$ 8,999,999
\$ 51,612,168	\$ 52,746,843	\$ 57,214,049	\$ 59,848,779	\$ 54,597,444	\$ 54,728,970	\$ 62,927,355
25.27%	23.76%	22.93%	19.72%	22.08%	16.34%	14.30%
\$ 9,436,220	\$ 8,923,166	\$ 10,281,822	\$ 8,039,474	\$ 7,914,410	\$ 5,047,159	\$ 5,106,999
1,407,005	1,417,835	1,466,706	1,518,969	520,029	976,037	1,290,529
\$ 6.71	\$ 6.29	\$ 7.01	\$ 5.29	\$ 15.22	\$ 5.17	\$ 3.96
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
86,670,000	76,190,000	89,790,000	92,555,000	75,945,000	69,000,000	62,315,000
1,546,000	1,128,000	699,000	-	-	-	-
88,216,000	77,318,000	90,489,000	92,555,000	75,945,000	69,000,000	62,315,000
1,483,693	2,248,604	3,741,495	4,116,578	7,538,441	5,918,169	4,522,195
\$ 89,699,693	\$ 79,566,604	\$ 94,230,495	\$ 96,671,578	\$ 83,483,441	\$ 74,918,169	\$ 66,837,195
1,407,005	1,417,835	1,466,706	1,518,969	520,029	976,037	1,290,529
\$ 64	\$ 56	\$ 64	\$ 64	\$ 161	\$ 77	\$ 52
\$ 285,000,000	\$ 285,000,000	\$ 285,000,000	\$ 285,000,000	\$ 285,000,000	\$ 285,000,000	\$ 285,000,000
1,407,005	1,417,835	1,466,706	1,518,969	520,029	976,037	1,290,529
\$ 203	\$ 201	\$ 194	\$ 188	\$ 548	\$ 292	\$ 221

**Albany County Airport Authority  
Revenue Bond Debt Service Coverage  
For Years Ended December 31,**

	2013	2014	2015	2016
<b>NET REVENUES</b>				
Operating Revenues	\$ 42,215,294	\$ 43,594,101	\$ 44,237,599	\$ 45,738,668
Interest Income <1>	59,013	51,374	10,784	12,280
Air Service Development Grant	75,000	-	-	-
TSA (LEO) Reimbursement	291,420	292,938	292,000	222,772
Grant income	-	-	-	-
Improvement Charges	368,400	368,400	368,400	368,400
<b>Total Revenues</b>	<b>\$ 43,009,127</b>	<b>\$ 44,306,813</b>	<b>\$ 44,908,783</b>	<b>\$ 46,342,120</b>
LESS: Total Operating Expenses <2>	(31,661,110)	(32,323,557)	(31,452,654)	(31,521,233)
LESS: Albany County Debt Service	(511,616)	(81,180)	-	-
LESS: Authority Share of Funds Remaining	-	-	-	-
LESS: Air Service Incentive Cost to Airport	-	-	(50,732)	(539,720)
<b>Net Revenues</b>	<b>\$ 10,836,401</b>	<b>\$ 11,902,076</b>	<b>\$ 13,405,397</b>	<b>\$ 14,281,167</b>
<b>DEBT SERVICE</b>				
1999 NYS EFC Revenue Bonds	\$ 452,309	\$ 453,637	\$ 452,972	\$ 457,308
Less: 1999 NYS EFC Interest Subsidy	(24,265)	(22,283)	(19,808)	(16,856)
2003 A Revenue Bonds	742,130	474,876	464,391	463,473
2004 NYS EFC Revenue Bonds	72,452	-	-	-
Less: 2004 NYS EFC Interest Subsidy	(668)	-	-	-
2006 A & B Revenue Bonds	1,099,875	1,102,502	1,103,706	1,098,489
2006 C Revenue Bonds	400,013	403,996	402,588	400,980
2008 A Refunding Bonds	-	-	-	-
2010 A Refunding Bonds	9,622,600	9,627,239	9,625,169	10,540,689
Less: PFC Revenues used for Debt Service	(4,700,000)	(4,213,099)	(3,293,320)	(3,608,210)
2010 B Refunding Bonds	927,326	925,329	924,104	-
2017 A & B Refunding Bonds	-	-	-	-
2018 A & B Revenue Bonds	-	-	-	-
2019 Revenue Bonds	-	-	-	-
2020 A & B Revenue Bonds	-	-	-	-
<b>Net Debt Service</b>	<b>\$ 8,591,772</b>	<b>\$ 8,752,197</b>	<b>\$ 9,659,802</b>	<b>\$ 9,335,873</b>
<b>DEBT SERVICE COVERAGE &lt;3&gt; &lt;4&gt;</b>	<b>1.26</b>	<b>1.36</b>	<b>1.39</b>	<b>1.53</b>
<3> Does not include required amounts held in Bond Reserve Accounts as follows:				
1999 NYS EFC Bonds	\$ 277,389	\$ 277,389	\$ 277,389	\$ 277,389
2003 A Revenue Bonds	514,100	514,100	514,100	514,100
2006 A & B Revenue Bonds	1,128,600	1,128,600	1,128,600	1,128,600
2006 C Revenue Bonds	404,263	404,263	404,263	404,263
2010 A Refunding Bonds	9,523,517	9,523,517	9,523,517	9,523,517
2017 A & B Refunding Bonds	-	-	-	-
2018 A & B Revenue Bonds	-	-	-	-
2019 A Revenue Bonds	-	-	-	-
2020 A & B Revenue Bonds	-	-	-	-
<b>Total Bond Reserve Accounts</b>	<b>\$ 11,847,869</b>	<b>\$ 11,847,869</b>	<b>\$ 11,847,869</b>	<b>\$ 11,847,869</b>

<1> Includes only interest allocated to the airline revenue centers under the Master Bond Resolution.

<2> Beginning in 2015, Total Operating Expenses include contributions actually paid to employee benefit trusts, as provided for under the master bond resolution rather than the expense under GASB Statements No. 68, No. 71 and No. 75.

<3> 2018 debt service coverage does not include \$1,496,915 received for a settlement for and alleged manipulation of LIBOR.

Source: Authority's audited financial statements and statistics reports

**Albany County Airport Authority**  
**Revenue Bond Debt Service Coverage, Con't**  
**For Years Ended December 31,**

2017	2018	2019	2020	2021	2022
\$ 48,027,140	\$ 50,829,607	\$ 51,843,389	\$ 30,819,110	\$ 40,477,233	\$ 53,719,872
10,676	243,269	700,892	181,306	37,269	256,800
-	-	-	-	-	-
138,700	126,921	150,480	139,080	126,921	138,700
-	174,077	-	10,914,550	4,363,325	-
368,400	368,400	368,400	368,400	368,400	368,400
\$ 48,544,916	\$ 51,742,274	\$ 53,063,161	\$ 42,422,446	\$ 45,373,148	\$ 54,483,772
(33,373,689)	(36,935,812)	(37,622,202)	(32,620,872)	(34,060,350)	(40,232,987)
-	-	-	-	-	-
-	-	-	(232,741)	-	-
(67,041)	(244,691)	(1,489,603)	(619,410)	(126,162)	(262,824)
\$ 15,104,186	\$ 14,561,771	\$ 13,951,356	\$ 8,949,423	\$ 11,186,636	\$ 13,987,961
\$ 455,397	\$ 458,514	\$ 441,549	\$ -	\$ -	\$ -
(13,277)	(9,241)	(4,803)	-	-	-
118,080	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
275,865	-	-	-	-	-
99,867	-	-	-	-	-
-	-	-	-	-	-
10,549,011	10,557,831	8,112,581	6,124,250	-	-
(3,610,256)	(2,834,913)	(3,763,460)	(4,140,917)	(3,494,931)	(3,639,794)
-	-	-	-	-	-
583,089	757,375	430,225	1,570,150	2,067,901	1,466,400
913,764	1,203,925	1,130,125	1,474,750	1,471,750	1,473,000
-	-	771,322	556,216	556,150	554,500
-	-	703,378	1,283,454	6,515,500	6,526,250
\$ 9,371,540	\$ 10,133,491	\$ 7,820,917	\$ 6,867,903	\$ 7,116,370	\$ 6,380,356
1.61	1.44	1.78	1.30	1.57	2.19
\$ 277,389	\$ 277,389	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,523,517	9,523,517	9,523,517	-	-	-
1,261,495	1,261,495	1,261,496	1,261,496	1,261,496	1,261,496
-	1,475,750	1,475,750	1,475,750	1,475,750	1,475,750
-	-	556,850	556,850	556,850	556,850
-	-	-	3,948,630	3,948,630	3,948,630
\$ 11,062,401	\$ 12,538,151	\$ 12,817,613	\$ 7,242,726	\$ 7,242,726	\$ 7,242,726

**Albany International Airport  
Population in the Air Trade Area**

	2021	2020	2020 vs. 2010	2010	2010 vs. 2000	2000
<b><u>PRIMARY TRADE AREA</u></b>						
State of New York						
Albany County	313,743	314,848	3.5%	304,204	3.3%	294,565
Columbia County	61,778	61,570	-2.4%	63,096	0.0%	63,094
Fulton County	53,116	53,160	-4.3%	55,531	0.8%	55,073
Greene County	48,499	47,890	-2.7%	49,221	2.1%	48,195
Montgomery County	49,558	49,433	-1.6%	50,219	1.0%	49,708
Rensselaer County	160,232	160,923	0.9%	159,429	4.5%	152,538
Saratoga County	237,359	235,689	7.3%	219,607	9.5%	200,635
Schenectady County	158,089	157,861	2.0%	154,727	5.6%	146,555
Schoharie County	29,863	29,720	-9.2%	32,749	3.7%	31,582
Warren County	65,618	65,638	-0.1%	65,707	3.8%	63,303
Washington County	60,956	61,143	-3.3%	63,216	3.6%	61,042
State of Massachusetts						
Berkshire County	128,657	128,758	-1.9%	131,219	-2.8%	134,953
State of Vermont						
Bennington County	37,312	37,271	0.4%	37,125	0.4%	36,994
<b>PRIMARY TRADE AREA</b>	<b>1,404,780</b>	<b>1,403,904</b>	<b>1.3%</b>	<b>1,386,050</b>	<b>3.6%</b>	<b>1,338,237</b>
<b><u>SECONDARY TRADE AREA</u></b>						
State of New York						
Delaware County	44,378	44,186	-7.9%	47,980	-0.2%	48,055
Dutchess County	297,112	295,742	-0.6%	297,488	6.2%	280,150
Essex County	37,267	37,336	-5.2%	39,370	1.3%	38,851
Hamilton County	5,119	5,075	4.9%	4,836	-10.1%	5,379
Herkimer County	59,937	60,007	-7.0%	64,519	0.1%	64,427
Otsego County	58,123	58,351	-6.3%	62,259	0.9%	61,676
Ulster County	182,951	181,687	-0.4%	182,493	2.7%	177,749
State of Connecticut						
Litchfield County	185,000	184,874	-2.7%	189,927	4.2%	182,193
State of Massachusetts						
Franklin County	71,015	70,988	-0.5%	71,372	-0.2%	71,535
Hampden County	462,718	464,908	0.3%	463,490	1.6%	456,228
Hampshire County	161,572	162,064	2.5%	158,080	3.8%	152,251
State of Vermont						
Addison County	37,260	37,292	1.3%	36,821	2.4%	35,974
Rutland County	60,591	60,455	-1.9%	61,642	-2.8%	63,400
Windham County	46,090	45,844	3.0%	44,513	0.7%	44,216
Windsor County	58,196	57,700	1.8%	56,670	-1.3%	57,418
<b>SECONDARY TRADE AREA</b>	<b>1,767,329</b>	<b>1,766,509</b>	<b>-0.8%</b>	<b>1,781,460</b>	<b>2.4%</b>	<b>1,739,502</b>
<b>TOTAL PRIMARY AND SECONDARY TRADE AREA POPULATION</b>	<b>3,172,109</b>	<b>3,170,413</b>	<b>0.1%</b>	<b>3,167,510</b>	<b>2.9%</b>	<b>3,077,739</b>
State of New York	19,835,913	20,154,933	4.0%	19,378,102	2.1%	18,976,457
United States	331,893,745	331,501,080	7.4%	308,745,538	9.4%	282,171,936

Sources: U.S. Department of Commerce, Bureau of the Census

**Albany International Airport  
Largest Private-Sector Employers in Primary Air Trade Area**

Rank	Employer	Industry	<u>Employees</u> 2022
1	Albany Med Health System	Health Care	15,165
2	St. Peter's Health Partners	Health Care	10,989
3	Northeast Grocery Inc.	Retail Grocery, Headquarters, and Dist. Center	8,075
4	Hannaford Supermarkets	Retail Grocery	5,000
5	General Electric Company	Energy, Research, Industrial	4,000
6	Stewart's Shops Corp.	Dairy Products/Convenience Stores	3,418
7	Regeneron Pharmaceuticals Inc.	Health Services	3,100
8	Ellis Medicine	Health Care	2,900
9	Global Foundries	Semiconductor Manufacturing	2,600
10	Community Care Physicians	Health Care	1,805
11	Center for Disability Services	Health Care	1,764
12	Rensselaer Polytechnic Institute	Educational Services	1,743
13	Empire Blue Cross/Blue Shield	Health Insurance	1,556
14	St Mary's Healthcare	Health Care	1,210
15	Charter Communications	Communications	1,136
16	CDPHP	Health Insurance Carrier	1,100

N/A - Not Available  
Sources: Various



**Albany International Airport  
Colleges and Universities in Primary Air Trade Area**

Name	County	Public/Private	Enrollment	
			2022	2013
Excelsior College	Albany	Private	40,103	31,000
State University of New York at Albany	Albany	Public	18,143	18,018
Hudson Valley Comm. College	Rensselaer	Public	11,587	13,500
SUNY Empire State College	Albany	Public	11,315	12,156
Rensselaer Polytechnic Institute	Rensselaer	Private	7,113	6,934
Schenectady Comm. College	Schenectady	Public	6,407	5,245
College Of Saint Rose	Albany	Private	4,442	5,160
SUNY Adirondack	Warren	Public	3,934	3,874
Siena College	Albany	Private	3,239	3,305
SUNY College of Agriculture & Tech at Cobleskill	Schoharie	Public	2,807	N/A
The Sage Colleges	Rensselaer	Private	2,713	2,805
SUNY Polytechnic	Albany	Public	2,705	N/A
Skidmore College	Saratoga	Private	2,686	2,632
Fulton-Montgomery Comm. College	Fulton-Montgomery	Public	2,634	2,420
Union College	Schenectady	Private	2,203	2,194
Williams College	Berkshire, MA	Private	2,150	2,083
Massachusetts College of Liberal Arts	Berkshire, MA	Public	1,925	1,985
Empire Education Corp	Albany	Private	1,702	N/A
Columbia-Greene Comm. College	Columbia-Greene	Public	1,645	2,039
Albany College Of Pharmacy	Albany	Private	1,247	1,567
Albany Medical College	Albany	Private	822	807
Maria College	Albany	Private	779	861
Mildred Elley	Albany	Private	683	410
Southern Vermont College	Bennington, VT	Public	475	500
Bryant & Stratton Business Institute	Albany	Private	448	776
Union Graduate College	Schenectady	Private	438	430
Bard College at Simon's Rock	Berkshire, MA	Private	420	394
Bennington College	Bennington, VT	Private	400	668
Albany Law School	Albany	Private	394	734
Samaritan Hospital School of Nursing	Rensselaer	Private	133	N/A
Memorial Hospital School of Nursing	Albany	Private	129	N/A
Ellis Hospital School of Nursing	Albany	Private	119	155
New School Center for Media	Albany	Private	80	80
			<u>136,020</u>	<u>122,732</u>

N/A - Not Available  
Sources: Various

**Albany International Airport  
Airport Information  
As of December 31,**

Airport Code:	ALB		
Location:	7 miles Northwest of downtown Albany, New York, the capital of the State of New York		
Elevation:	285 ft.		
International:	Customs / Immigration F.I.S. Facility		
Tower:	TRACON 24 / 7 - 365		
FBO:	Million Air		
		2013	2022
Acres (+/-):		1,171	1,171
Runways:	1/19 North/South ILS / VOR / GPS	8,500 X 150 ft.	8,500 X 150 ft.
	10/28 East/West VOR / GPS	7,200 X 150 ft.	7,200 X 150 ft.
Terminal:	Airlines - sq. ft.	90,623	91,484
	Tenants - sq. ft.	44,320	44,501
	Public/Common - sq. ft.	104,426	103,509
	Mechanical - sq. ft.	50,916	50,794
	Total - sq. ft.	290,285	290,288
	Number of passenger gates	21	21
	Number of loading bridges	16	14
	Number of Concessionaires in Terminal	6	6
	Number of Rental Car Agencies in Terminal	6	6
Apron:	Commercial Airlines - sq. ft.	810,901	810,901
	Cargo Airlines - sq. ft.	210,600	210,600
	FBO - sq. ft.	640,000	640,000
Parking:	Spaces assigned		
	Garage	1,912	2,912
	Short-term	341	181
	Long-term	1,098	1,880
	Economy	2,272	2,763
	Rental Cars	307	307
	Employees	537	336
	Total	6,467	8,379
Cargo:	Air Cargo Building - sq. ft.	50,500	50,500
Employees:	Authority	23.0	21.5
	Airport Operations	157.0	130.00
	Fixed Based Operator	32.0	31.0
	Total	212.0	182.50

**Albany International Airport  
Enplaned Passengers  
2013-2022**

AIRLINE	2022	Percent of Total 2022	2021	Percent of Total 2021	2020
Southwest Airlines	365,474	28.3%	319,869	32.8%	174,133
Delta Airlines	134,888	10.5%	96,631	9.9%	37,667
American Airlines	115,598	9.0%	49,026	5.0%	45,182
Jet Blue	90,792	7.0%	75,211	7.7%	29,793
United Airlines	83,426	6.5%	26,980	2.8%	9,332
Allegiant Air	71,337	5.5%	50,033	5.1%	28,588
American Eagle (PSA)	64,368	5.0%	67,978	7.0%	13,080
Delta Connection (Endeavor)	63,726	4.9%	46,195	4.7%	18,904
Delta Connection (SkyWest)	61,586	4.8%	11,283	1.2%	13,190
American Eagle (Piedmont)	58,831	4.6%	60,644	6.2%	38,271
United Express (Commutair)	45,739	3.5%	48,722	5.0%	32,102
Frontier Airlines	38,284	3.0%	31,693	3.2%	16,739
United Express (Republic)	30,105	2.3%	9,234	0.9%	3,057
American Eagle (Envoy)	26,184	2.0%	7,086	0.7%	13,545
United Express (Go Jet)	13,665	1.1%	18,761	1.9%	282
American Eagle (Republic)	11,863	0.9%	29,136	3.0%	17,358
United Express (SkyWest)	5,738	0.4%	8,368	0.9%	9,113
American Eagle (SkyWest)	4,034	0.3%	8,706	0.9%	6,599
United Express (Air Wisconsin)	3,578	0.3%	2,899	0.3%	10,652
Delta Connection (Republic)	38	0.0%	7,033	0.7%	
United Express (Express Jet)					1,475
United Express (Mesa)					252
United Express (Transtates)					50
Delta Connection (Go Jet)					
Cape Air					
American Eagle (Transtates)					
OneJet					
Elite Airways					
Boutique Air					
American Eagle (Air Wisconsin)					
Delta Connection (Express Jet)					
United Express (Shuttle America)					
Delta Connection (Shuttle America)					
Delta Connection (Compass)					
American Eagle (Mesa)					
Delta Connection (Chautauqua)					
United Express (Chautauqua)					
Air Canada					
Sub Total	1,289,254	99.9%	975,488	99.9%	519,364
Charters	1,275	0.1%	549	0.1%	665
TOTAL	1,290,529	100.0%	976,037	100.0%	520,029

Source: Albany County Airport Authority

**Enplaned Passengers  
2013-2022**

2019	2018	2017	2016	2015	2014	2013
488,147	565,731	566,801	569,101	557,183	525,585	504,095
171,022	164,105	173,086	158,638	160,607	112,905	68,589
96,650	109,476	115,904	115,298	101,734	84,127	89,607
92,149	89,609	90,744	87,036	5,492		
104,868	92,342	83,366	95,299	85,743	69,742	30,881
78,107	3,635					
57,755	48,234	38,262	23,360	1,170	1,168	6,935
14,753	10,109	19,527	39,496	29,856	42,722	78,580
51,147	31,211	27,157	4,336			
92,085	51,098	56,509	32,788	10,851	12,474	14,080
87,554	96,702	80,981	72,990	62,159	51,507	22,692
60,804	11,123					
853	4,078	185	286	8,354	30,259	36,109
27,306	43,436	37,949	33,591			
658	1,162	13,964	5,185	15,459	13,390	32,044
11,002	44,001	19,831	38,616	91,520	86,721	98,369
5,426	15,390	17,881	14,603	4,862	5,258	
27,580		92	1,946			
17,488	10,683					
155						
7,019	9,312	3,593	10,964	16,517	21,713	81,039
5,712	4,448	8,122	10,653	25,002	11,165	17,467
1,418	11,255	4,644	4,059	1,162		
13,739	22,203	3,651	4,768		756	
3,275	11,777	12,966	16,090	16,119	16,802	16,752
	8,177	3,980				
	3,964	989				
	1,044					
	827	1,852				
	313	34,044	52,701	68,805	62,440	43,099
		524	13,525	26,626	38,219	26,924
		115	65	41		214
			1,611	6,473	64	
				1,632	4,265	18,941
				382	21,135	10,216
					14,558	2,878
					3,401	12,129
						3,436
1,516,672	1,465,445	1,416,719	1,407,005	1,297,749	1,230,376	1,215,076
2,297	1,261	1,116	429	461	1,009	911
1,518,969	1,466,706	1,417,835	1,407,434	1,298,210	1,231,385	1,215,987

**Albany International Airport  
Landed Weights  
2013-2022**

<b>Commercial Carriers</b>	2022	Percent of Total 2022	2021	Percent of Total 2021	2020
Southwest Airlines	378,302,300	23.2%	333,567,995	25.9%	323,968,000
Delta Airlines	214,614,613	13.2%	108,233,599	8.4%	63,701,610
American Airlines	129,482,907	7.9%	54,674,892	4.3%	73,424,515
United Airlines	99,606,972	6.1%	30,980,057	2.4%	22,688,482
Jet Blue	92,092,433	5.6%	82,397,589	6.4%	48,480,223
American Eagle (PSA)	88,835,105	5.4%	81,230,303	6.3%	20,267,607
Delta Connection (Sky West)	75,081,861	4.6%	13,908,099	1.1%	20,571,505
Allegiant Air	67,927,459	4.2%	51,877,867	4.0%	45,431,430
American Eagle (Piedmont)	58,665,601	3.6%	67,133,700	5.2%	60,629,849
United Express (Commutair)	47,564,000	2.9%	54,296,000	4.2%	49,852,000
United Express (Republic)	42,841,207	2.6%	11,670,387	0.9%	5,907,531
Frontier Airlines	41,717,184	2.6%	37,460,128	2.9%	25,711,365
American Eagle (Envoy)	29,840,261	1.8%	7,644,899	0.6%	23,510,259
Delta Connection (Endeavor)	26,971,802	1.7%	57,227,300	4.4%	49,483,908
United Express (Go Jet)	19,276,000	1.2%	26,291,000	2.0%	549,000
American Eagle (Republic)	17,824,901	1.1%	33,952,352	2.6%	26,382,407
United Express (SkyWest)	6,343,388	0.4%	12,075,108	0.9%	18,969,872
American Eagle (SkyWest)	4,690,000	0.3%	10,787,000	0.8%	11,926,000
United Express (Air Wisconsin)	3,948,000	0.2%	2,444,000	0.2%	14,053,000
Charters	3,013,912	0.2%	4,338,054	0.3%	1,901,672
Delta Connection (Republic)	821,884	0.1%	14,695,958	1.1%	
Cape Air					
Delta Connection (Go Jet)					
United Express (Express Jet)					1,999,570
United Express (Mesa)					603,000
United Express (Transtates)					44,092
OneJet					
American Eagle (Transtates)					
Boutique Air					
Elite Airways					
American Eagle (Air Wisconsin)					
Delta Connection (Express Jet)					
Delta Connection (Shuttle America)					
United Express (Shuttle America)					
Delta Connection (Compass)					
American Eagle (Mesa)					
Delta Connection (Chautauqua)					
United Express (Chautauqua)					
Air Canada	1,449,461,790	88.8%	1,096,886,287	85.3%	910,056,897
<b>Cargo Carriers</b>					
United Parcel Service	123,034,881	7.5%	122,675,761	9.5%	110,128,000
Federal Express	50,292,000	3.1%	54,846,000	4.3%	51,876,000
Wiggins Airways	5,091,500	0.3%	6,466,365	0.5%	4,326,509
Ameriflight	4,121,596	0.3%	5,333,131	0.4%	4,839,121
Mountain Air Cargo				0.0%	831,680
	182,539,977	11.2%	189,321,257	14.7%	172,001,310
<b>Grand Total</b>	<b>1,632,001,767</b>	<b>100.0%</b>	<b>1,286,207,544</b>	<b>100.0%</b>	<b>1,082,058,207</b>

Source: Albany County Airport Authority

**Albany International Airport  
Landed Weights  
2013-2022**

2019	2018	2017	2016	2015	2014	2013
500,895,200	571,924,399	579,923,601	586,092,000	563,978,000	564,078,000	556,334,000
193,329,310	185,285,718	197,829,323	183,615,710	182,901,118	127,177,598	87,394,799
115,775,436	129,717,613	142,955,406	139,386,707	114,046,440	91,538,758	92,454,358
130,077,387	111,690,471	96,782,482	126,927,674	107,841,768	85,883,301	41,049,688
105,034,143	103,377,946	102,628,355	104,956,520	6,256,712		
65,256,809	60,450,498	48,282,802	29,126,003	1,476,401	1,157,201	8,104,000
58,877,612	34,467,201	29,942,300	4,573,100			
84,122,513	3,884,529					
94,895,104	52,247,399	61,141,955	39,101,103	12,780,307	14,116,804	16,170,306
96,448,000	103,927,006	96,037,006	83,099,012	73,147,505	62,790,000	25,018,500
1,343,937	4,861,628	291,898	522,057	9,052,000	104,824,601	45,756,000
54,948,790	11,049,772					
32,802,755	53,400,168	48,111,665	42,416,420			
16,654,910	12,478,297	21,488,406	42,351,100	32,467,901	46,824,798	85,479,997
670,000	1,273,000	14,472,000	5,427,000	16,214,000	15,075,000	38,659,000
13,263,507	54,108,619	24,958,355	50,137,054	102,046,749	31,496,000	136,527,617
6,227,313	17,178,060	18,891,990	14,888,118	4,856,000	5,511,000	
34,103,000	67,000	134,000	2,867,000			
18,659,000	11,562,000					
5,514,002	2,964,555	2,376,000	1,012,000	1,164,000	2,756,784	2,500,198
514,116	514,123	291,888				
4,644,301	14,261,700	15,933,102	20,413,009	21,029,502	21,029,500	21,276,102
16,331,904	24,185,598	3,791,201	5,261,399	201,000	1,072,000	268,000
9,487,770	11,104,057	4,112,026	11,818,840	16,833,427	22,487,074	87,352,775
6,432,000	4,623,000	8,860,000	11,524,000	26,666,000	12,328,000	19,832,000
1,489,869	11,342,682	4,305,591	4,156,332	1,241,634		
	11,115,418	3,336,049				
	8,162,550	4,146,748				
	2,489,923	4,934,982				
	2,182,000					
	423,000	38,399,000	63,497,000	78,396,000	69,325,000	54,426,000
	67,000	911,502	15,960,701	30,950,102	41,728,699	30,800,102
		147,268	1,489,218	6,601,260	72,310	
		144,623	72,311	144,624		462,795
				1,824,972	4,996,736	22,259,441
				588,003	24,402,000	12,862,500
					13,828,429	2,850,784
					3,574,118	14,211,365
						6,092,200
1,667,798,688	1,616,386,930	1,575,561,524	1,590,691,388	1,412,705,425	1,368,073,711	1,408,142,527
103,060,000	102,199,838	102,618,000	103,574,000	100,192,000	101,441,920	99,121,840
53,262,000	51,876,000	50,420,000	51,084,000	50,886,000	51,480,000	50,651,000
7,182,500	9,163,514	10,166,496	9,992,302	7,471,500	7,493,598	7,250,511
4,390,800	4,670,805	4,233,647	4,100,650	4,273,641	4,066,902	3,996,509
167,895,300	167,910,157	167,438,143	168,750,952	162,823,141	164,482,420	161,019,860
<b>1,835,693,988</b>	<b>1,784,297,087</b>	<b>1,742,999,667</b>	<b>1,759,442,340</b>	<b>1,575,528,566</b>	<b>1,532,556,131</b>	<b>1,569,162,387</b>

**Albany International Airport  
Aircraft Operations  
2013-2022**

<b>Commercial Carriers</b>	2022	Percent of Total 2022	2021	Percent of Total 2021	2020
Southwest Airlines	5,426	16.7%	4,890	18.0%	4,558
American Eagle (Piedmont)	2,688	8.3%	3,076	11.3%	2,092
American Eagle (PSA)	2,550	7.9%	2,308	8.5%	
Delta Connection (Endeavor)	2,478	7.6%	1,610	5.9%	302
United Express (Commutair)	2,162	6.7%	2,468	9.1%	2,552
Delta Airlines	2,112	6.5%	1,664	6.1%	1,172
Delta Connection (Sky West)	2,004	6.2%	372	1.4%	644
American Airlines	1,794	5.5%	778	2.9%	690
Jet Blue	1,334	4.1%	1,258	4.6%	602
United Airlines	1,334	4.1%	418	1.5%	916
United Express (Republic)	1,168	3.6%	418	1.5%	
Allegiant Airlines	958	3.0%	724	2.7%	574
American Eagle (Envoy)	884	2.7%	204	0.8%	546
United Express (Express Jet)	632	1.9%	862	3.2%	104
Frontier Airlines	558	1.7%	498	1.8%	356
American Eagle (Republic)	476	1.5%	906	3.3%	1,050
United Express (SkyWest)	170	0.5%	350	1.3%	14
United Express (Air Wisconsin)	168	0.5%	138	0.5%	522
American Eagle (SkyWest)	140	0.4%	322	1.2%	90
Charters	54	0.2%	38	0.1%	
Delta Connection (Republic)	24	0.1%	396	1.5%	
American Eagle (Air Wisconsin)					554
American Eagle (Transtates)					
Boutique Air					594
Cape Air					
Delta Connection (Express Jet)					324
Delta Connection (Go Jet)					
Delta Connection (Shuttle America)					
Elite Airways					
OneJet					
United Express (Go Jet)					2
United Express (Mesa)					
United Express (Transtates)					
United Express (Shuttle America)					
Delta Connection (Compass)					
American Eagle (Mesa)					
Delta Connection (Chautauqua)					
United Express (Chautauqua)					
Air Canada					
	29,114	89.7%	23,698	87.4%	18,258
<b>Cargo Carriers</b>					
Wiggins Airways	1,198	3.7%	1,216	4.5%	944
United Parcel Service	1,128	3.5%	1,162	4.3%	860
Federal Express	508	1.6%	554	2.0%	480
Ameriflight	512	1.6%	486	1.8%	498
Mountain Air Cargo					14
	3,346	10.3%	3,418	12.6%	2,796
Grand Total	32,460	100.0%	27,116	100.0%	21,054

Source: Albany County Airport Authority

**Albany International Airport  
Aircraft Operations  
2013-2022**

2019	2018	2017	2016	2015	2014	2013
7,524	8,586	8,864	8,900	8,632	8,710	8,670
4,384	4,730	4,946	4,396	3,960	3,380	1,286
	2,292	1,506	864	40	46	344
1,738	578	610	530	176	226	
4,348	1,568	1,446	1,510			
446	496	188	540	768	1,022	3,946
1,478	706	112	144	6	32	8
948	744	424				
1,206	2,394	2,946	1,902	754	832	954
2,838	2,770	3,040	2,792	2,718	1,842	1,250
1,018	92					
	1,222	1,134	190			
2,450	492					
36	14	8				
354	2	26	502	940	1,350	852
1,660	1,466	1,330	1,636	1,428	1,186	590
192	138	264	344	796	368	592
1,588	518	196	190	58		
432	56					
		4	2	4		16
20	360	802	1,514	1,048	1,696	3,482
14	18	1,634	2,702	3,336	2,950	2,316
240	374	190				
	502	978				
794	1,444	666	1,346	2,760	2,838	3,688
	38	432	162	484	450	1,154
760	1,848	2,060	2,010	1,576	1,380	1,462
	2	4	122			
	1,454	1,446	1,476	88		
	156					
466	48	38	16	48	58	41
68	130	8	14	292	1,016	1,476
1,356	4,164	4,652	5,960	6,140	6,140	6,212
		4	70	300	2	
				50	134	596
				16	664	350
					650	134
					168	668
						734
36,358	39,402	39,958	39,834	36,418	37,140	40,821
1,690	2,154	2,390	2,350	1,758	1,760	1,706
904	886	974	982	952	964	942
538	524	508	476	514	520	468
546	584	534	456	550	526	518
3,678	4,148	4,406	4,264	3,774	3,770	3,634
40,036	43,550	44,364	44,098	40,192	40,910	44,455



**Albany International Airport  
Aircraft Operations  
2013-2022**

Year	Airlines	Cargo	General Aviation	Military	Total
2013	40,780	3,676	23,873	4,436	72,765
2014	37,082	3,770	18,124	2,316	61,292
2015	36,370	3,774	17,376	2,481	60,001
2016	39,834	4,264	17,576	3,057	64,731
2017	39,962	4,406	16,818	2,974	64,160
2018	39,402	4,148	17,753	3,300	64,603
2019	36,446	3,750	17,608	2,944	60,748
2020	19,604	3,174	16,414	3,487	42,679
2021	23,751	3,418	17,441	3,239	47,849
2022	33,267	3,346	14,521	2,592	53,726

**Albany International Airport**  
**Airlines Serving the Albany International Airport**

**MAJORS / NATIONALS**

Allegiant Air  
American Airlines  
Delta Air Lines  
Jet Blue Airways  
Southwest Airlines  
United Airlines

**REGIONAL / COMMUTERS**

Air Wisconsin d/b/a United Express  
CommutAir d/b/a United Express  
Endeavor d/b/a Delta Connection  
Envoy d/b/a American Eagle  
Go Jet d/b/a United Express  
Piedmont d/b/a American Eagle  
PSA d/b/a American Eagle  
Republic d/b/a American Eagle  
Republic d/b/a United Express  
Sky West d/b/a Delta Connection

**ALL-CARGO CARRIERS**

Federal Express  
United Parcel Service  
Ameriflight  
Wiggins Airways

**Albany International Airport  
Major Carrier Airline Service**

**SCHEDULED JET AIRLINE SERVICE**

CARRIER	NON-STOP SERVICE
Allegiant	Myrtle Beach (MYR) Nashville (BNA) Orlando (SFB) Punta Gorda (PGD) St. Pete–Clearwater (PIE)
American	Charlotte (CLT) Chicago O'Hare (ORD) Miami (MIA) Philadelphia (PHL) Washington National (DCA)
Delta	Atlanta (ATL) Detroit (DTW) New York LaGuardia (LGA)
JetBlue	Fort Lauderdale (FLL) Orlando (MCO)
Southwest	Baltimore (BWI) Chicago Midway (MDW) Fort Lauderdale (FLL) Orlando (MCO) Tampa (TPA)
United	Chicago O'Hare (ORD) Newark (EWR) Washington Dulles (IAD)

As of December 2022

**Albany International Airport**  
**Top 20 Primary Origination and Destination Passenger Markets**

Rank	Market	Length	2022 Passengers	2021 Passengers	2013 Passengers
1	Orlando	MH	312,827	190,208	204,888
2	Southeast Florida	MH	195,959	108,234	147,311
3	Tampa	MH	134,508	78,940	129,649
4	Chicago	MH	126,568	62,240	116,054
5	Atlanta	MH	96,521	53,731	71,132
6	Denver	MH	83,326	64,658	56,318
7	Fort Myers	MH	77,750	51,517	32,136
8	Charlotte	SH	67,029	40,285	56,144
9	Washington D.C.	SH	64,913	27,707	80,613
10	Baltimore	SH	57,634	32,382	128,207
11	Los Angeles	LH	50,579	33,312	55,649
12	Las Vegas	LH	49,234	27,450	83,695
13	Nashville	MH	49,223	27,511	23,641
14	Dallas/Fort Worth	MH	45,324	28,055	36,439
15	Phoenix	LH	44,406	30,317	40,511
16	Raleigh/Durham	SH	41,563	20,180	36,278
17	Detroit	MH	38,611	19,536	36,887
18	Myrtle Beach	MH	37,941	25,397	10,564
19	San Francisco	LH	37,257	20,545	51,958
20	Houston	MH	36,491	23,419	36,961

\* Notes:

SH Short Haul = 0 to 600 miles

MH Medium Haul = 601 to 1,800 miles

LH Long Haul = over 1,801 miles

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# Compliance

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Members  
Albany County Airport Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and fiduciary funds of the Albany County Airport Authority (the Authority), a component unit of the County of Albany, New York, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated \_\_\_\_\_, 2023.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Latham, NY  
\_\_\_\_\_, 2023

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**Albany County Airport Authority**  
**Schedule of Expenditures of Federal and NYS DOT Financial Assistance**  
**For the Year Ended December 31, 2022**

Federal Project Number	NYS Project Number	Federal * Percent Participation	Description of Project	CFDA Number	Total Grant Amount		Year Ended 12/31/22 Expenditures	
					Federal	State	Federal	State
<b><u>CAPITAL CONTRIBUTIONS:</u></b>								
<b>Direct Award - Department of Transportation Airport Improvement Program</b>								
140-19	1A00.29	90.00%	Airfield Drainage Improvements, Phase II	20.106	\$ 1,748,955	\$ 97,164	\$ 8,658	\$ 481
141-20	N/A	100.00%	Airport Master Plan	20.106	751,154	N/A	209,703	-
142-20	N/A	100.00%	Replace Boarding Bridge A3, A5, B10 and C1; Remove OTW Bridges C2 and C3; Design and Construct; Phase 4 of 6	20.106	3,531,235	N/A	4,400	-
146-21	N/A	100.00%	Rehabilitate Taxiway A	20.106	6,256,890	N/A	555,900	-
150-22	1A00.30	90.00%	Rehabilitate Runway 10-28 and associated Taxiways	20.106	7,144,824	396,935	3,772,029	209,557
	1A00.95	N/A	Upstate Economic Development and Revitalization Grant Program		N/A	60,000,000	-	1,221,390
TOTAL CAPITAL CONTRIBUTIONS					\$ 19,433,058	\$ 60,494,099	\$ 4,550,690	\$ 1,431,428
<b><u>NON-OPERATING GRANTS:</u></b>								
<b>Direct Award - Department of Transportation</b>								
149-22	N/A	100.00%	COVID-19 Airport Rescue Grant-Concession Rent Relief	20.106	\$ 1,282,039	N/A	\$ 1,282,039	\$ -
<b>Direct Award - U.S. Department of Homeland Security</b>								
N/A	N/A	N/A	TSA Law Enforcement Officer Cooperative Agreement	97.090	138,701	N/A	138,701	\$ -
TOTAL NON-OPERATING GRANTS					\$ 1,420,740	\$ -	\$ 1,420,740	\$ -
GRAND TOTAL					\$ 20,853,798	\$ 60,494,099	\$ 5,971,430	\$ 1,431,428

(\*) The remaining percentage is shared equally between the State of New York and the Authority.  
See accompanying Notes to Schedule of Federal and New York State Department of Transportation Financial Assistance.

**Albany County Airport Authority**  
**Notes to Schedule of Expenditures of Federal and**  
**New York State Department of Transportation Financial Assistance**  
**For the Year Ended December 31, 2022**

1. Scope of Audit Pursuant to the Uniform Guidance

The Albany County Airport Authority (Authority) is a body corporate and politic constituting a public benefit corporation. The Schedule of Expenditures of Federal and New York State Department of Transportation Financial Assistance (the Schedule) includes all of the federal award programs and the New York State Department of Transportation matching grant award for the FAA's Airport Improvement Act (CFDA #20.106) administered by the Albany County Airport Authority, an entity defined in the financial statements.

2. Basis of Accounting

The accompanying Schedule includes the federal award activity of the Authority under programs of the federal government for the year ended December 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Authority, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Authority.

3. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Authority has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance and did not claim any indirect costs and has not claimed any indirect costs.

4. Federal Reimbursements

Federal reimbursements are based upon specific expenditures. Therefore, the amounts reported here represent grant income earned rather than cash received. There were no funds provided to subrecipients.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Members  
Albany County Airport Authority

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Albany County Airport Authority's (the Authority), a component unit of the County of Albany, New York's, compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended December 31, 2022. The Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Albany County Airport Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Authority's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with requirements of laws, statutes, regulations, rules, and provisions of contract grant agreements applicable to the Authority's federal programs.

## ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Authority's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Authority's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibility for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses in internal control over compliance may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Latham, NY  
\_\_\_\_\_, 2023

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR THE NEW YORK STATE DEPARTMENT OF  
TRANSPORTATION FINANCIAL ASSISTANCE  
PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY NEW YORK STATE  
CODIFICATION OF RULES AND REGULATIONS**

To the Members  
Albany County Airport Authority

**Report on Compliance**

***Opinion***

We have audited the Albany County Airport Authority (the Authority), a component unit of the County of Albany, New York's, compliance with the types of compliance requirements identified as subject to audit in the *Preliminary Draft Part 43 of the New York State Codification of Rules and Regulations* (NYCRR), that could have a direct and material effect on its state transportation assistance program for the year ended December 31, 2022.

In our opinion, the Albany County Airport Authority complied, in all material respects, with the types of compliance requirements referred to above that are applicable to its state transportation assistance program for the year ended December 31, 2022.

***Basis for Opinion***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Preliminary Draft Part 43 of NYCRR*. Our responsibility under those standards and the NYCRR are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the state transportation assistance program. Our audit does not provide a legal determination of the Authority's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal controls over compliance with the requirements of laws, regulations, contracts, and grants applicable to the state transportation assistance program.

## ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Preliminary Draft Part 43 of NYCRR* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Authority's compliance with the requirements of the state transportation assistance program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the NYCRR, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Authority's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the NYCRR, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of the state transportation assistance program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of the state transportation assistance program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of the state transportation assistance program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses in internal control over compliance may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *Preliminary Draft Part 43 of the New York State Codification of Rules and Regulations*. Accordingly, this report is not suitable for any other purpose.

Latham, NY  
\_\_\_\_\_, 2023

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**Albany County Airport Authority  
Schedule of Findings and Questioned Costs  
For the Year Ended December 31, 2022**

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unmodified opinion on the financial statements of the Albany County Airport Authority.
2. No material weaknesses were identified during the audit of the financial statements.
3. No instances of noncompliance material to the financial statements of the Albany County Airport Authority were disclosed during the audit.
4. No material weaknesses were identified during the audit of the major federal award program.
5. The auditor's report on compliance for the major federal award program for the Albany County Airport Authority expresses an unmodified opinion.
6. There were no audit findings related to the major federal award program for the Albany County Airport Authority.
7. The Airport Improvement Program (CFDA #20.106), including the New York State Department of Transportation (NYSDOT) matching grants for this program was the major program for the year ended December 31, 2022.
8. The dollar threshold used to distinguish between Type A and B programs was \$750,000.
9. The Albany County Airport Authority was considered a low-risk auditee.

**B. FINDINGS - FINANCIAL STATEMENT AUDIT**

NONE

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AND NYS DOT AWARD PROGRAM AUDIT**

NONE

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR THE PASSENGER FACILITY CHARGE PROGRAM AND  
ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION**

To the Members  
Albany County Airport Authority

**Report on Compliance**

***Opinion***

We have audited the Albany County Airport Authority (the Authority), a component unit of the County of Albany, New York's, compliance with the types of compliance requirements identified as subject to audit in the *Passenger Facility Charge Audit Guide for Public Agencies* (Guide), issued by the Federal Aviation Administration, that could have a direct and material effect on its Passenger Facility Charge Program for the year ended December 31, 2022.

In our opinion, the Albany County Airport Authority complied, in all material respects, with the types of compliance requirements referred to above that are applicable to its Passenger Facility Charge Program for the year ended December 31, 2022.

***Basis for Opinion***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Guide. Our responsibility under those standards and the Guide are further described in the Auditor's Responsibilities for Audit of Compliance section of the report.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the state transportation assistance program. Our audit does not provide a legal determination of the Authority's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal controls over compliance with the requirements of laws, regulations, contracts, and grants applicable to its Passenger Facility Charge Program.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Authority's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in

accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Passenger Facility Charge Audit Guide for Public Agencies* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Authority's compliance with the requirements of the Passenger Facility Charge Program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Guide, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Authority's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Authority's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Guide, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of the Passenger Facility Charge Program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of the Passenger Facility Charge Program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of the Passenger Facility Charge Program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses in internal control over compliance may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *Passenger Facility Charge Audit Guide for Public Agencies*, issued by the Federal Aviation Administration. Accordingly, this report is not suitable for any other purpose.

Latham, NY  
\_\_\_\_\_, 2023

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Albany County Airport Authority  
Schedule of Passenger Facility Charges  
Collected and Expended

For the Year Ended December 31, 2022

Quarter Ended	PFC Charges Received	Interest Earned	Total Received	Expenditures on Approved Projects	
Beginning Balance	\$ 112,937,449	\$ 3,254,061	\$ 116,191,510	\$ 107,901,681	\$ 8,289,829
1/31/2022	1,353,996	2,056	1,356,052	909,644	
3/31/2022	1,547,279	4,928	1,552,207	1,619,119	
6/30/2022	1,376,372	21,348	1,397,720	910,101	
12/31/2022	939,402	44,388	983,790	1,897,646	
Total 2022	5,217,049	72,720	5,289,769	5,336,510	(46,741)
Total Program to Date	\$ 118,154,498	\$ 3,326,781	\$ 121,481,279	\$ 113,238,191	
PFC Funds to be used for future debt service payments and project disbursements:					<u>\$ 8,243,088</u>

Reconciliation of cash basis above to accrual basis in the financial statements:

PFC and Interest Received	12/31/21 PFC Receivable	12/31/2022 PFC Receivable	PFC Net Income Per Financials
\$ 5,289,769	\$ (535,512)	\$ 563,927	\$ 5,318,184

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Scope of Audit Pursuant to September 2000 Passenger Facility Charge Audit Compliance and Reporting Guide for Public Agencies.

The Albany County Airport Authority is a body corporate and politic, constituting a public benefit corporation. The Schedule of Passenger Facility Charges Collected and Expended includes all the PFCs and the interest earnings thereon collected by the Authority beginning May 1, 1994 through December 31, 2022. Passenger Facility Charges are collected pursuant to a Federal Aviation Administration (FAA) approved application in 1994 to Impose \$40,726,364. During 1996, the Authority requested and received approval to increase the amount of PFCs to \$116,888,308 projected to be collected through the year 2022. Effective September 1, 2009, the Authority implemented an approved change to the PFC collection from \$3.00 per passenger to \$4.50 per passenger, with a current estimated collection period through March 31, 2023.

### B. Basis of Accounting

The top schedule above was prepared on an cash basis of accounting. Passenger Facility Charges are recorded as deferred revenue until used for debt service payments under an FAA approved application to use.

**Albany County Airport Authority  
Passenger Facility Charge Program  
Schedule of Findings and Questioned Costs  
For the Year Ended December 31, 2022**

**A. SUMMARY OF AUDIT RESULTS**

1. No material weaknesses were identified during the audit of the passenger facility program.
2. The auditor's report on compliance for the passenger facility charge program expresses an unmodified opinion.
3. There were no audit findings related to the passenger facility charge program.

**B. FINDINGS AND QUESTIONED COSTS**

NONE

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## Biographies of the Members of the Albany County Airport Authority

**Samuel Fresina** is president of the New York State Professional Fire Fighters Association. He was elected in 2016, after his career as a full-time, professional fire fighter in the City of Albany. Previous to his current position, he served as the NYSPFFA's secretary-treasurer and executive vice president. Born and raised in Albany, NY, Sam graduated from the Christian Brothers Academy in 1985 to enlist in the U.S. Air Force, where he served as a crash/rescue and structural fire fighter. After four years of military service (two abroad) he received an honorable discharge to become a professional firefighter in Albany. During his two decades of service to Albany residents in firehouses around the city, Sam became actively involved in the union— first as a shop steward for Local 2007, then trustee on the union's executive board, before being elected president of the local in 1997, a position he retained for fourteen years. Additionally, Sam has served as vice president of the Capital District affiliate of the AFL- CIO and, since 2004, has worked as a field services representative for the International Association of Fire Fighters (IAFF). He also currently serves on the advisory board for the New York State Common Retirement Fund.

**Lyon M. Greenberg, M.D.** is a Dartmouth College and John Hopkins Medical School graduate and the founding partner of the Capital Region Otolaryngology Head and Neck Group in Albany, New York since 1964. Dr. Greenberg has held numerous positions on medical committees, including President of the Upstate New York Alumni Association at Johns Hopkins University; National Program Chairman, Section on Otolaryngology, American Academy of Pediatrics; Executive Committee, Section on Otolaryngology, American Academy of Pediatrics; CME Chairman, Section on Otolaryngology, American Academy of Pediatrics; Legislative Chairman, New York State Society of Otolaryngologists; Secretary/Treasurer of The Child's Hospital; President of New York State Society of Otolaryngologists; member of the founding Committee of the American Society of Pediatric Otolaryngology; President of the Eastern New York Dartmouth Alumni Club; Vice-President of Congregation Beth-Abraham Jacob and Member of the Dr. David Axelrod Committee at the School of Public Health SUNY. Dr. Greenberg has received numerous awards over his career including The Willard W. Eggleston Memorial Botany Prize (1954) (Dartmouth College); Outstanding Service Award (1973) (Dartmouth College); Air Defense Command Commendation, U.S.A.F. (1962); Air Force Commendation Medal, U.S.A.F. (1962) and The Class of 1954 Award (2004) (Dartmouth College). Dr. Greenberg currently resides in Slingerlands with his wife Marcia and has four grown children.

**Kevin Hicks, Sr.** is a lifelong resident of Albany County. He is the retired President and Political Director of the Empire State Regional Council of Carpenters, representing over 20,000 Union Carpenters in New York State. During this tenure he served as a Board member of the Eastern Occupational Health and Safety Board. He is also President Emeritus of the Greater Capitol Region Building Trades Council and a former Board member of the New York State Building Trades Council. Kevin is a decorated United States Army Veteran of the Vietnam War. He presently serves as the Legislative Liaison for the Tri-County Council of Vietnam Veterans. In addition to serving on the Albany County Airport Authority, he also serves as a Board member on the Guilderland Industrial Development Agency. He remains active in many civic and Veterans organizations in the capital district. Kevin currently lives in Guilderland with his wife Deborah.

**Steven Heider**, retired Chief of Police for the Town of Colonie Police Department, is nearly a lifelong resident of Colonie. He served as the Town's fifth Police Chief, retiring in 2015 after serving on the force

for 42 ½ years. During his tenure as Colonie Police Chief, the Town of Colonie was rated the #1 community with the lowest crime rating in the country for two consecutive years. A graduate of Colonie Central High School, Hudson Valley Community College and Russell Sage College, he began his career in 1973 and continues today to be involved in many community activities. Throughout his long career he has served on many committees and boards to promote public safety and to advocate for those that lacked the resources to do so throughout the Capital Region and beyond. He also served as President of the New York State Association of Chiefs of Police, Inc., and is the secretary and treasurer of the Northeastern Chiefs of Police Conference. The retired Chief is also a former member of the Village of Colonie Planning board and the former First Vice Chairman for the Middle Atlantic-Great Lakes Organized Crime Law Enforcement Network, of which he is still an active advisor to their policy board. In addition to the Albany County Airport Authority board, he also serves on the boards of the Colonie Youth Center Inc., and the Scautub Insurance Agency located in Scotia, New York.

**Sari O'Connor**, Principal at the Albany Consulting Group, has more than a decade of experience in community relations, development and fundraising, and communications to support non-profits in the greater Capital Region. Her professional experience includes arts and culture and human services serving as Executive Operating Officer at the Palace Performing Arts Center and Chief Development Officer at Northern Rivers Family Services. Sari graduated Adelphi University Cum Laude and earned a Master's Degree in Education from SUNY Stony Brook. She also achieved Certificates of Completion in Human Resources from Indiana/Purdue University and Performance Measurement for Effective Management of Nonprofit Organizations from the Harvard Business School Executive Education Program. In addition to supporting numerous educational, artistic and philanthropic organizations, Sari currently serves as the Volunteer Executive Director of the Albany Police and Fire Foundation. Prior service includes, a Mayoral appointee on the City of Albany Planning Board, Charter Review Commission and Board of Zoning Appeals. She was also the founder and volunteer chair of "A Community of Excellence" at The College of Saint Rose raising more than \$1.5 million for student scholarships and the Sullivan Institute during her ten years as chairwoman.

**Tom Nardacci** is the Founder & CEO of Aurelius Coworks, a socially responsible development company that builds, owns and operates coworking communities, flexible workspace and startup ecosystems. He opened Troy Innovation Garage in 2017, Bull Moose Club in Albany in 2018 and Westwey Club in Providence, R.I. in 2020. Aurelius also operates and manages spaces for other organizations and provides consulting services. Tom exited his first company in 2021, a leading New York public affairs firm called Gramercy, when he sold to The Martin Group, which Hearst Newspapers is a strategic investor. He is a Senior Advisor to the firm. Tom has been an active community volunteer for many years, and is the recipient of numerous awards and honors. He was named by *City & State* to its Power 50 list, 40 under 40 by the *Business Review*, Creative Spirit Award from the Arts Center of the Capital Region, New Patroon Award from The Albany Roundtable, and the Hall of Fame of the Boys & Girls Clubs of Southern Rensselaer County, to name a few. Tom is a graduate of Syracuse University and Columbia University.

**John-Raphael Pichardo** was born and raised in the Hudson Valley of NY. He currently serves as Research Counsel of the City of Albany Common Council and is the owner of his own general service law firm where he places an emphasis in immigration, labor & employment, real estate, and assists small businesses and entrepreneurs alike. John-Raphael graduated in 2012 from the University at Albany, SUNY with a B.A. in Political Science and Minor in Music. In 2015, John-Raphael received his J.D. from Quinnipiac University School of Law with a concentration in Tax Law in North Haven, Connecticut. During



his time at law school, John-Raphael served as the Northeast Regional Chair of the National Black Law Student Association overseeing all the 32 chapters of Northeast region and was a founding member of the Quinnipiac Chapter of Latino Law Student Association. Prior to starting his own law firm, John-Raphael worked as a Court Attorney in New York City Housing Court. He then served as a Law Clerk for the New York State Department of Labor where he prosecuted employers throughout the State for improper payment of wages and retaliation. Prior to starting law school, he had the distinct honor of serving as a Session Assistant to State Senator Liz Krueger in 2012. In his spare time, John-Raphael likes to be physically active by working out or doing outdoor calisthenics. He is also a classically trained opera singer.

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## Biographies of the Albany County Airport Authority Senior Staff

**Philip F. Calderone, Esq.**, began serving as the Chief Executive Officer of the Authority on December 2, 2019. Previously, Mr. Calderone served as Albany County's Deputy County Executive since January 2014 when he was appointed to the position by County Executive Daniel P. McCoy. As Deputy County Executive, Mr. Calderone provided oversight and development of policies and operations for all executive departments and agencies. He also acted as counsel to the County Executive on a variety of legal issues. Prior to his service as Deputy County Executive, he served in a similar role for 19 years as the Deputy Mayor of Albany, having been appointed to that newly created position in 1996 by then Mayor Gerald D. Jennings. Prior to his years in public service, Mr. Calderone was an "A" rated attorney in the Albany law firm of Garry, Cahill, Edmunds and Calderone where he maintained a private legal practice focusing on civil litigation, commercial law and financial planning. Mr. Calderone serves on numerous non for profit boards in the community, was awarded the Commitment to Excellence Award by the Urban League and the Distinguished Alumni Award by the Albany Law School among other honors and recognitions.

**Michael F. Zonsuis, CPA, AAE** Chief Financial Officer, is responsible for financial planning, budgeting, operating and capital accounting procedures and controls, financial policies and procedures, cash and debt management, issuance of debt, post debt issuance compliance, financial reporting, original and continuing disclosure, procurement, insurance, information technology, and air service development. Mr. Zonsius was hired by the Authority in September 2019. Mr. Zonsius has held Chief Financial Officer positions for the Chicago Department of Aviation, the City of Kansas City Department of Aviation, the Greater Rockford Airport Authority and the Chicago Executive Airport. He has also worked as the General Manager for AvPorts Management, LLC at the Gary Chicago International Airport and the Assistant Treasurer for the Village of Tinley Park, Illinois.

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Albany County Airport Authority

737 Albany Shaker Rd

Main Terminal Suite 300

Albany, NY 12211





**2022**

**AIRLINE RATES AND CHARGES  
SETTLEMENT AND REVENUE SHARING TRANSFER  
CALCULATION**

**Year Ended December 31, 2022**

**MARCH 13, 2023**



# FRASCA & ASSOCIATES, LLC

521 MADISON AVENUE, SEVENTH FLOOR  
NEW YORK, NY 10022  
TEL: 212 355-4050

March 13, 2023

Members of the Albany County Airport Authority  
Administration Building, 2nd Floor  
Albany International Airport

**RE: Rates and Charges Settlement and Revenue Sharing Transfer Calculation for Fiscal Year 2022**

Honorable Members of the Authority:

The Albany County Airport Authority (the Authority) is required, pursuant to the terms of the 2016 Airline Use and Lease Agreement (the Airline Agreement), to perform certain calculations using audited financial information for such fiscal year (the Settlement Calculation). The Settlement Calculation must be performed within 180 days following the close of each fiscal year. Authority staff presents the results of each fiscal year's Settlement Calculation in a report titled the Airline Rates and Charges Settlement and Revenue Sharing Transfer Calculation (the Settlement Report).

As requested by the Authority, we have reviewed the Settlement Report covering fiscal year 2022 to assess its accuracy, completeness, and conformity with requirements. In connection with this review of the 2022 Settlement Report, we examined the 2022 Settlement Calculation, the Airline Agreement, and such other documents and calculations as were needed by us to achieve the necessary level of comfort with the accuracy and completeness of the 2022 Settlement Report.

We found the operating revenues and operating expenses presented in the 2022 Settlement Report to be in agreement with the Authority's Comprehensive Annual Financial Report for the year ended December 31, 2022, and with the 2022 Settlement Calculation. We believe the methodology used in the 2022 Settlement Calculation is consistent with the requirements of the Airline Agreement and established practices.

We are pleased to have been of service to the Authority in this matter.

Sincerely,

David Neyer  
Vice President



# ALBANY COUNTY AIRPORT AUTHORITY

## ALBANY INTERNATIONAL AIRPORT

### INTRODUCTION

This report presents the 2022 Signatory Airline rates and charges settlement and revenue sharing transfer calculation for Albany International Airport (Airport), as provided for in Schedule "G" of the 2016 Airline Use and Lease Agreement (Agreement). The results are based upon the Authority's financial statements as audited by Marvin & Company, PC, an independent public accounting firm and adjustment specified in the Airline Use and Lease Agreement.

The Authority and the Airlines completed negotiations in 2015 for a five year Airline Use and Lease Agreement to expire December 31, 2020. In 2020, due to COVID, the Authority offered an extension of a one-year term ending December 31, 2021 and two one-year options and one two-year option extensions. Under the Agreement the Authority charges signatory rates to carriers who have executed the Agreement ("Signatory Airlines") and non-signatory rates to those who have not ("Non-Signatory Airlines"). The Agreement permits Signatory Airlines to designate a non-signatory airline as an affiliate by providing a payment guarantee, thereby enabling its affiliate to enjoy the benefits of Signatory Airline Rates and Charges. During 2022, there were a total of seven signatory passenger carriers, seventeen signatory affiliate carriers, and two signatory cargo carriers operating at the Airport.

### Overview:

Airport revenues and expenses in 2022 were impacted by certain factors, each of which had a significant effect on the rates and charges settlement calculation. These factors include enplanements, commercial and cargo landed weights and are summarized as follows:

	2022 Actual	2021 Actual	2022 vs. 2021	% inc/ (dec)	2022 Budget	2022 vs. Budget	% inc/ (dec)
Enplanements	1,290,529	976,037	314,492	32.2%	940,000	350,529	37.3%
Passenger Landed Weight (M-lbs)	1,449,462	1,096,699	352,763	32.2%	1,131,819	317,643	28.1%
Cargo Landed Weight (M-lbs)	182,540	189,321	(6,781)	-3.6%	169,391	13,149	7.8%

The results for 2022 after including the Rates and Charges adjustments and the results of the Revenue Sharing calculation can be summarized as follows:

	Budget	Actual
Revenues (before Revenue Sharing)	\$ 53,198,311	\$ 58,232,087
Expenses		
Operating & Non-Capital Equipment	40,287,143	40,232,987
Debt Service, net of PFCs	6,380,863	6,380,355
Capital Expenditures	2,838,616	3,596,644
Reserves	525,469	525,469
Total Expenses	<u>50,032,091</u>	<u>50,735,455</u>
Funds Remaining	<u>\$ 3,166,220</u>	<u>\$ 7,496,632</u>
Revenue Sharing		
Authority (50%)	\$ 1,583,110	\$ 3,748,316
Less: Cost of Air Service Incentives	(400,000)	(262,824)
Authority Net Share	<u>\$ 1,183,110</u>	<u>\$ 3,485,492</u>
Airlines (50%)	1,583,110	3,748,316
Total	<u>\$ 3,166,220</u>	<u>\$ 7,496,632</u>

The final rates and charges settlement and revenue sharing calculation for 2022 will result in the Authority crediting the Airlines \$3,179,282. The settlement impact on the Rates and Charges can be summarized as follows:

	Rates	Settlement
Landing Fee:		
Budget rate calculation	\$ 3.53	
Final rate per settlement	\$ 3.38	\$ (242,966)
Terminal Rental Fee:		
Budget rate calculation	\$ 78.76	
Final rate per settlement	\$ 90.42	830,029
Apron Fee:		
Budget rate calculation	\$ 1.48	
Final rate per settlement	\$ 1.23	(132,149)
Loading Bridge Fee:		
Budget rate calculation	\$ 41,177	
Final rate per settlement	\$ 49,328	114,120
Total Rates and Charges Settlement		<u>569,034</u>
Revenue Sharing		<u>(3,748,316)</u>
Total Due to the Airlines		<u>\$ (3,179,282)</u>

The remaining sections of this report discuss the various elements of the rates and charges settlement together with the revenue sharing calculation for 2022.

Tables 1 through 4 present a comparison of 2022 budget versus the audited financial statements. Tables 5 through 10 present the rates and charges settlements and the revenue sharing transfer calculation. The net settlement and revenue sharing for each signatory airline is summarized in Table 11.

## REVENUES

Table 1 presents budget versus audited revenues for 2022. Revenues in 2022, after the settlement were \$58,232,087, higher than the amount budgeted of \$53,198,311 by \$5,033,777 or 9.5%. The two largest contributors to this increase was parking of \$4,455,041 and concession revenues of \$1,903,581.

## EXPENSES

Table 2 presents the 2022 adopted budget and audited expenses by category and cost center. The 2022 actual expenses were \$40,232,987, lower than the budget of \$40,287,143 by \$54,156 or 0.1%. Certain expenses totaling \$117,806 are reflected in the GAAP financial statements that are not included in this settlement. The 2023 settlement will reflect these expenses.

Personnel Services and Employee Benefits for AvPorts, Million Air and the Authority is summarized as follows:

	Budget			Actual		
	Salaries	Benefits	Total	Salaries	Benefits	Total
Airport Mgmt	\$ 8,273,571	\$ 4,345,433	\$12,619,004	\$ 7,716,484	\$ 3,352,343	\$11,068,827
FBO	1,522,540	490,731	2,013,271	1,639,097	458,712	2,097,809
Authority	2,141,183	1,377,284	3,518,467	2,256,199	1,324,249	3,580,448
Total	\$11,937,294	\$ 6,213,448	\$18,150,742	\$11,611,780	\$ 5,135,304	\$16,747,084

## COST CENTER ALLOCATIONS

Under the Airline Use and Lease Agreement, the expense budget includes seven direct costs centers: airfield, terminal, loading bridges, parking, landside, FBO commercial and FBO General Aviation and five indirect costs centers: ARFF, operations, security, vehicle/equipment maintenance, and administration - including Airport Management, FBO and Authority. The expenses for four of the five indirect costs centers (excluding administration) are allocated to the direct costs centers based on an analysis of the staff hours worked or the related activities that occurred during the year. After those indirect costs are allocated to the direct cost centers, administration is allocated based on the total actual direct and indirect costs for each direct cost center. The allocated amounts for 2022 are set forth in Table 2-2.

## **CAPITAL EXPENDITURES FUND CONTRIBUTION**

Table 4 shows the calculation of the Capital Expenditures Fund Contribution. In the 2016 Airline Use and Lease Agreement, capital expenditures up to \$3.0 million are not subject to the signatory Airlines majority-in-interest (MII) vote. The \$3.0 million shall be adjusted by the same percentage as the increase or decrease in current year non-airline revenue versus 2016 non-airline revenues. With the increase in non-airline revenue, the calculation of the capital expenditures was \$3.6 million for 2022.

## **RATES AND CHARGES IMPLICATIONS**

All settlement calculations are based on the methodology set forth in the Airline Use and Lease Agreement. There are individual settlement calculations for landing fees, landing fee surcharges, apron fees, terminal rental rates, and loading bridge charges. Upon completion of the settlement calculation, the revenues for each of these items are updated to reflect the adjusted revenues and then a revenue sharing calculation is applied. Below is a summary of each of the settlement areas:

- ➔ Table 5 presents the landing fee revenues budgeted versus actual. The calculated signatory landing rate for 2022 of \$3.38 is determined by taking the Net Airfield Requirement and dividing by the signatory airline and cargo landed weight. The signatory landing fee rate budgeted in 2022 was \$3.53.
- ➔ Table 5-1 presents the allocation of the \$0.15 landing fee rate differential resulting in an amount of \$242,966 due to the signatory carriers. The individual settlement for each signatory airline and cargo carrier is calculated by multiplying the \$0.15 times their landed weight to arrive at the settlement amount.
- ➔ Table 6 and Table 6-1 present the apron fee rate calculation and settlement. The apron fee of \$652,799 is an allocation equal to 10% of the airfield total requirement. The amount billed during 2022 was \$784,948 resulting in a credit of \$132,149 due to the signatory carriers. This amount is allocated to the carriers based on the amount of apron area (in square feet) leased to each of the signatory carriers.
- ➔ Table 7 presents the terminal rental rate calculations budgeted versus actual. The calculated signatory terminal rental rate for 2022 of \$90.42 is determined by taking the Net Terminal Requirement and dividing by the total rentable terminal space. The terminal rental rate budgeted in 2022 was \$78.76, a \$11.66 increase.
- ➔ Table 7-1 presents the allocation of the \$11.66 terminal rental settlement which results in an amount due from to the signatory carriers in the amount of \$830,029. \$622,667 of the settlement is an allocation to each of the signatory carriers is based on their pro-rated share of the airline area utilized in the terminal. Per the Agreement, the amount allocated to the baggage claim area is 20% split equally to each airline and 80% based on each signatory airline's enplanements, accounting for \$207,361 of the terminal rental settlement.

- Table 8 presents the loading bridge settlement. The total loading bridge requirement was \$690,599 and the amount billed was \$576,479. This resulted in a \$114,120 settlement due from the signatory carriers allocated based on the number of bridges each airline utilizes.

## **CALCULATION OF REVENUE SHARING TRANSFERS**

Exhibit G-3 of the Agreement provides the methodology for the calculation of the net revenue sharing between the Authority and the signatory passenger airlines. This calculation allows the passenger signatory airlines to share in any net funds remaining after fulfillment of all the Airport's requirements.

- Table 9 presents the calculation and allocation of funds remaining. For 2022 the funds remaining resulted in a balance due to the signatory airlines of \$3,748,316.
- Table 10 presents the Airline Cost per Enplanement for 2022. This calculation is after including all the settlement and revenue sharing calculation shown in Tables 6 through 9. For 2022, the airline cost per enplanement from airport operations was \$7.00. This is a decrease from the \$8.44 budgeted.

## **ALLOCATION OF 2020 SETTLEMENT CALCULATION**

- Table 11 presents a summary showing the allocation for each of the settlement items to each of the signatory carriers for the year 2022.

Table 1  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**REVENUES**  
(page 1 of 2)

	Budget 2022	Audited 2022
<b>AIRFIELD</b>		
Airline Landing Fees	\$ 4,712,550	\$ 4,902,285
Airline Airfield Revenue Sharing	(316,622)	(749,663)
Cargo Landing Fees	635,730	629,886
Glycol Disposal Fee	301,436	271,427
Airline Apron Fee	783,936	652,799
Tenant Maintenance	30,000	67,313
Control Tower Rental	815,802	697,883
	<u>\$ 6,962,832</u>	<u>\$ 6,471,931</u>
<b>FBO</b>		
Jet A Fuel Sales	\$ 5,250,000	\$ 7,099,367
Avgas Fuel Sales General Aviation	255,780	448,378
Auto Gas Fuel Sales	80,000	91,190
Diesel Fuel Sales	140,000	191,950
Into-plane	514,260	720,640
Fuel Farm	720,900	862,043
General Aviation Landing Fees	225,000	313,402
General Aviation Parking Fees	170,000	515,967
Avgas Fuel Sales Commercial	21,000	17,172
Deicing Type I - Sprayed	847,000	892,224
Deicing Type IV - Sprayed	141,176	71,625
Deicing Type I - Consortium	640,640	603,506
Deicing Type IV - Consortium	124,206	96,588
Deicing - GA	80,400	123,818
General Aviation Tenants	450,000	357,522
General Aviation Customer Services	95,000	100,731
	<u>\$ 9,755,361</u>	<u>\$ 12,506,123</u>
<b>TERMINAL</b>		
Airline Space Rental	5,615,531	6,516,264
Airline Terminal Revenue Sharing	(1,266,488)	(2,998,653)
TSA Space Rental	458,060	458,060
Nonairline Space Rental - Flat Rate	94,951	94,951
Nonairline Space Rental - Signatory Rate	44,986	44,986
Nonairline Space Rental	130,190	157,300
Non-Signatory Per Turn Fee	-	8,883
Loading Bridge Rentals	576,478	690,599
Tenant Maintenance	20,559	3,516
Utility Reimbursement	24,000	33,961
	<u>\$ 5,698,266</u>	<u>\$ 5,009,868</u>
<b>GROUND TRANSPORTATION</b>		
Parking	\$ 11,530,770	\$ 15,985,811
Access Fees	\$ 199,164	\$ 162,240
TNCs	\$ 175,000	\$ 257,014
	<u>\$ 11,904,934</u>	<u>\$ 16,405,065</u>

Table 1  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**REVENUES**  
(page 2 of 2)

	Budget 2022	Audited 2022
<b>CONCESSIONS</b>		
Rental Cars	\$ 4,680,000	\$ 6,160,142
Food and Beverage	780,000	1,186,454
Retail	744,000	888,295
Advertising	264,000	57,497
Operating Permits	253,800	337,189
Telephone - Payphones	-	-
Telephone - Tenants	45,611	53,419
Bank ATMs	17,400	17,862
Vending Machines	36,000	21,863
Baggage Cart Concessions	13,200	14,871
	<u>\$ 6,834,011</u>	<u>\$ 8,737,592</u>
<b>OTHER AIRPORT</b>		
Land Rental	\$ 438,913	\$ 570,936
Industrial Park	600,730	545,683
T Hangars	121,229	147,699
Tie Downs	2,891	2,980
T Hangar Avgas Fuel Sales	50,556	140
Parking Garage Space Rent	100,514	101,344
Hangar Rentals	511,868	590,290
Building Rental	115,033	164,918
Cargo Building Rental	433,316	494,542
Aircraft Maintenance & Service Center	301,695	277,057
State Executive Hangar/Maint	1,247,083	1,247,083
Antenna Space Rental	-	80,781
Utility Reimbursement	156,000	187,340
Reimbursement of Property Taxes	36,500	26,323
Internet and Cable Access	6,620	5,300
Fingerprinting	24,000	37,807
Tenant Maintenance	1,000	-
Purchasing Proposals	1,000	-
Scrap and Equipment Sales	5,000	11,041
Other	80,000	98,029
	<u>\$ 4,233,948</u>	<u>\$ 4,589,293</u>
<b>TOTAL REVENUES</b>	<b>\$ 45,389,352</b>	<b>\$ 53,719,872</b>
<b>OTHER REVENUES</b>		
Interest Earnings	\$ 628,892	\$ 256,800
TSA (LEO) Reimbursement	136,800	138,700
Cares Act- Airfield	1,338,748	-
Cares Act-Terminal	1,841,830	-
Cares Act-Loading Bridges	108,590	-
Cares Act-Landside	469,115	-
Cares Act-Parking	1,184,166	-
Cares Act-Vehicle	-	-
Cares Act-Airport Mgmt	-	-
Cares Act- ACAA	-	-
Cares Act-FBO Commercial	78,693	-
Cares Act-FBO GA & Facilities	70,615	-
Cares Act - Concession	-	-
Improvement Charges	368,400	368,400
	<u>\$ 6,225,849</u>	<u>\$ 763,900</u>
<b>TOTAL REVENUES</b>	<b>\$ 51,615,201</b>	<b>\$ 54,483,772</b>
<b>TOTAL REVENUES BEFORE REVENUE SHARING</b>	<b>\$ 53,198,311</b>	<b>\$ 58,232,087</b>

Table 2

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**SUMMARY OF EXPENSES**

	Budget 2022	Audited 2022
<b>EXPENSES - SUMMARY</b>		
Airport Management	\$ 25,749,542	\$ 25,033,070
FBO Management	3,283,654	4,146,431
FBO Cost of Sales	5,283,469	5,660,959
Authority	5,970,478	5,392,527
<b>TOTAL EXPENSES</b>	<b>\$ 40,287,143</b>	<b>\$ 40,232,987</b>

**EXPENSES BY CATEGORY**

Personnel Services	\$ 11,937,294	\$ 11,611,780
Employee Benefits	6,213,448	5,135,304
Utilities & Communications	2,059,562	2,562,845
Purchased Services	6,071,674	6,172,026
Materials & Supplies	10,874,786	12,436,079
Office	1,671,379	2,053,343
Administration	500,000	0
Noncapital Equipment & Facilities	959,000	261,610
<b>TOTAL EXPENSES</b>	<b>\$ 40,287,143</b>	<b>\$ 40,232,987</b>

**DEPARTMENT SUMMARY (Direct & Indirect)**

Direct Cost Centers		
Airfield	\$ 3,624,310	\$ 3,636,395
Terminal	6,186,986	6,095,641
Loading Bridges	324,412	347,611
Landside:		
Parking	4,474,087	3,636,995
Landside Development	1,277,332	1,833,592
FBO Commercial	2,609,765	2,560,816
FBO GA & Facilities	5,216,750	6,463,955
Total Direct Cost Centers	\$ 23,713,642	\$ 24,575,005
Indirect Cost Centers		
ARFF	\$ 2,270,874	\$ 3,090,113
Operations	1,437,700	1,134,084
Security	2,625,473	2,782,459
Vehicle/Equipment	2,006,678	1,564,831
Airport Management Administration	1,521,690	911,349
FBO Administration	740,608	782,619
Airport Authority Administration	5,970,478	5,392,527
Total Indirect Cost Centers	\$ 16,573,501	\$ 15,657,982
<b>TOTAL EXPENSES</b>	<b>\$ 40,287,143</b>	<b>\$ 40,232,987</b>



Table 2-1

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**EXPENSES**

(Page 1 of 4)

	Budget 2022	Audited 2022
<u>AIRFIELD</u>		
Personnel Services	\$ 1,451,644	\$ 1,061,642
Employee Benefits	724,126	483,280
Utilities & Communications	118,871	218,521
Purchased Services	225,497	407,108
Materials & Supplies	1,082,888	1,414,147
Office	21,284	20,677
Administration	-	-
Noncapital Equipment & Facilities	-	31,020
	<u>\$ 3,624,310</u>	<u>\$ 3,636,395</u>
<u>TERMINAL</u>		
Personnel Services	\$ 1,655,621	\$ 1,554,896
Employee Benefits	935,783	742,549
Utilities & Communications	946,955	1,236,489
Purchased Services	1,079,569	1,110,457
Materials & Supplies	1,487,338	1,385,670
Office	81,720	27,731
Administration	-	-
Noncapital Equipment & Facilities	-	37,849
	<u>\$ 6,186,986</u>	<u>\$ 6,095,641</u>
<u>LOADING BRIDGES</u>		
Personnel Services	\$ 99,507	\$ 84,138
Employee Benefits	73,905	56,152
Utilities & Communications	68,250	68,250
Purchased Services	-	-
Materials & Supplies	82,750	139,071
Office	-	-
Administration	-	-
Noncapital Equipment & Facilities	-	-
	<u>\$ 324,412</u>	<u>\$ 347,611</u>

Table 2-1

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**EXPENSES**

(Page 2 of 4)

	Budget 2022	Audited 2022
<u><b>PARKING</b></u>		
Personnel Services	\$ 1,773,463	\$ 1,220,450
Employee Benefits	867,546	540,008
Utilities & Communications	275,495	368,572
Purchased Services	152,500	98,771
Materials & Supplies	803,099	652,531
Office	601,984	716,385
Administration	-	-
Noncapital Equipment & Facilities	-	40,278
	<u>\$ 4,474,087</u>	<u>\$ 3,636,995</u>
<u><b>LANDSIDE</b></u>		
Personnel Services	\$ -	\$ -
Employee Benefits	-	-
Utilities & Communications	300,755	354,241
Purchased Services	68,502	88,324
Materials & Supplies	867,825	1,363,933
Office	40,250	27,094
Administration	-	-
Noncapital Equipment & Facilities	-	-
	<u>\$ 1,277,332</u>	<u>\$ 1,833,592</u>
<u><b>ARFF</b></u>		
Personnel Services	\$ 1,298,664	\$ 2,061,455
Employee Benefits	661,725	723,923
Utilities & Communications	31,365	28,997
Purchased Services	7,000	10,615
Materials & Supplies	178,405	191,869
Office	63,715	73,254
Administration	-	-
Noncapital Equipment & Facilities	30,000	-
	<u>\$2,270,874</u>	<u>\$3,090,113</u>

Table 2-1

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**EXPENSES**

(Page 3 of 4)

	Budget 2022	Audited 2022
<u>OPERATIONS</u>		
Personnel Services	\$ 835,112	\$ 740,924
Employee Benefits	431,108	311,746
Utilities & Communications	75,365	54,318
Purchased Services	-	-
Materials & Supplies	-	-
Office	47,115	27,096
Administration	-	-
Noncapital Equipment & Facilities	49,000	-
	<u>\$ 1,437,700</u>	<u>\$ 1,134,084</u>
<u>SECURITY</u>		
Personnel Services	\$ 195,529	\$ 125,958
Employee Benefits	121,351	77,381
Utilities & Communications	4,100	4,033
Purchased Services	2,091,868	2,349,646
Materials & Supplies	181,500	190,177
Office	31,125	22,264
Administration	-	-
Noncapital Equipment & Facilities	-	13,000
	<u>\$2,625,473</u>	<u>\$2,782,459</u>
<u>VEHICLE/EQUIPMENT</u>		
Personnel Services	\$ 609,447	\$ 550,619
Employee Benefits	368,352	314,971
Utilities & Communications	20,035	18,939
Purchased Services	75,000	71,572
Materials & Supplies	438,890	524,632
Office	14,954	2,653
Administration	-	-
Noncapital Equipment & Facilities	480,000	81,445
	<u>\$ 2,006,678</u>	<u>\$ 1,564,831</u>
<u>FBO COMMERCIAL</u>		
Personnel Services	\$ 495,957	\$ 507,419
Employee Benefits	147,957	153,665
Utilities & Communications	17,957	22,622
Purchased Services	55,900	81,360
Materials & Supplies	1,891,994	1,795,750
Office	-	-
Administration	-	-
Noncapital Equipment & Facilities	-	-
	<u>\$ 2,609,765</u>	<u>\$ 2,560,816</u>
<u>FBO GENERAL AVIATION AND FACILITIES</u>		
Personnel Services	\$ 800,479	\$ 808,159
Employee Benefits	270,829	238,446
Utilities & Communications	60,195	90,647
Purchased Services	120,150	174,641
Materials & Supplies	3,852,597	4,765,989
Office	112,500	359,424
Administration	-	-
Noncapital Equipment & Facilities	-	26,649
	<u>\$ 5,216,750</u>	<u>\$ 6,463,955</u>

Table 2-1

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**EXPENSES**

(Page 4 of 4)

	Budget 2022	Audited 2022
<u>FBO ADMINISTRATION</u>		
Personnel Services	\$ 226,104	\$ 323,519
Employee Benefits	71,945	66,601
Utilities & Communications	720	1,060
Purchased Services	397,684	358,529
Materials & Supplies	-	-
Office	44,155	32,910
Administration	-	-
Noncapital Equipment & Facilities	-	-
	<u>\$ 740,608</u>	<u>\$ 782,619</u>
<u>AIRPORT MANAGEMENT ADMINISTRATION</u>		
Personnel Services	\$ 354,584	\$ 316,402
Employee Benefits	161,537	102,333
Utilities & Communications	720	-
Purchased Services	432,254	430,231
Materials & Supplies	-	-
Office	72,595	62,383
Administration	500,000	-
Noncapital Equipment & Facilities	-	-
	<u>\$ 1,521,690</u>	<u>\$ 911,349</u>
<u>AIRPORT AUTHORITY ADMINISTRATION</u>		
Personnel Services	\$ 2,141,183	\$ 2,256,199
Employee Benefits	1,377,284	1,324,249
Utilities & Communications	138,779	96,156
Purchased Services	1,365,750	990,772
Materials & Supplies	7,500	12,310
Office	539,982	681,472
Administration	-	-
Noncapital Equipment & Facilities	400,000	31,369
	<u>\$ 5,970,478</u>	<u>\$ 5,392,527</u>
<b>TOTAL EXPENSES</b>	<u><b>\$ 40,287,143</b></u>	<u><b>\$ 40,232,987</b></u>

Table 2-2

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**ALLOCATION OF INDIRECT COST CENTERS  
TO DIRECT COST CENTERS**

(Page 1 of 3)

	Budget 2022	Audited 2022
<b>ARFF</b>		
Airfield	\$ 340,631	\$ 463,517
Terminal	1,090,020	1,483,254
Loading Bridges	22,709	30,901
Landside	545,010	741,627
Parking	136,252	185,407
FBO Commercial	68,126	92,703
FBO GA & Facilities	68,126	92,703
Total Allocated	\$ 2,270,874	\$ 3,090,113
<b>OPERATIONS</b>		
Airfield	\$ 575,080	\$ 453,634
Terminal	431,310	340,225
Loading Bridges	71,885	56,704
Landside	143,770	113,408
Parking	71,885	56,704
FBO Commercial	71,885	56,704
FBO GA & Facilities	71,885	56,704
Total Allocated	\$ 1,437,700	\$ 1,134,084
<b>SECURITY</b>		
Airfield	\$ 393,821	\$ 417,369
Terminal	1,312,737	1,391,230
Loading Bridges	78,764	83,474
Landside	262,547	278,246
Parking	525,095	556,492
FBO Commercial	26,255	27,825
FBO GA & Facilities	26,255	27,825
Total Allocated	\$ 2,625,473	\$ 2,782,459
<b>VEHICLE/EQUIPMENT</b>		
Airfield	\$ 702,337	\$ 547,691
Terminal	100,334	78,242
Loading Bridges	-	-
Landside	742,471	578,987
Parking	301,002	234,725
FBO Commercial	100,334	78,242
FBO GA & Facilities	60,200	46,945
Total Allocated	\$ 2,006,678	\$ 1,564,831

Table 2-2

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**ALLOCATION OF INDIRECT COST CENTERS  
TO DIRECT COST CENTERS**

(Page 2 of 3)

	Budget 2022	Audited 2022
Subtotal Allocation before Admin Departments		
Airfield	\$ 5,636,179	\$ 5,518,605
Terminal	9,121,386	9,388,591
Loading Bridges	497,770	518,690
Landside	2,971,130	3,545,861
Parking	5,508,321	4,670,322
FBO Commercial	2,876,365	2,816,290
FBO GA & Facilities	5,443,216	6,688,132
Total Allocated	\$ 32,054,367	\$ 33,146,492
Airport Management Administration		
Airfield	\$ 320,367	\$ 182,983
Terminal	518,471	311,301
Loading Bridges	28,294	17,198
Landside	168,883	117,572
Parking	313,100	154,856
FBO Commercial	71,586	47,151
FBO GA & Facilities	100,990	80,288
Total Allocated	\$ 1,521,690	\$ 911,349
FBO Administration		
Airfield	\$ -	\$ -
Terminal	-	-
Loading Bridges	-	-
Landside	-	-
Parking	-	-
FBO Commercial	307,212	289,560
FBO GA & Facilities	433,396	493,059
Total Allocated	\$ 740,608	\$ 782,619
Airport Authority Administration		
Airfield	\$ 1,224,923	\$ 1,053,684
Terminal	1,982,370	1,792,592
Loading Bridges	108,181	99,035
Landside	645,722	677,022
Parking	1,197,135	891,719
FBO Commercial	336,887	325,026
FBO GA & Facilities	475,259	553,450
Total Allocated	\$ 5,970,478	\$ 5,392,527

Table 2-2  
Albany County Airport Authority  
Albany International Airport  
Albany International Airport  
**ALLOCATION OF INDIRECT COST CENTERS  
TO DIRECT COST CENTERS**  
(Page 3 of 3)

	Budget 2022	Audited 2022
TOTAL INDIRECT ALLOCATIONS		
Airfield	\$ 3,557,160	\$ 3,118,877
Terminal	5,435,241	5,396,844
Loading Bridges	309,833	287,313
Landside	2,508,403	2,506,862
Parking	2,544,469	2,079,902
FBO Commercial	982,285	917,211
FBO GA & Facilities	1,236,112	1,350,974
Total Allocated	\$ 16,573,501	\$ 15,657,982

TOTAL DIRECT & INDIRECT EXPENSES BY COST CENTER		
Airfield	\$ 7,181,470	\$ 6,755,272
Terminal	11,622,227	11,492,485
Loading Bridges	634,245	634,924
Landside	3,785,735	4,340,454
Parking	7,018,556	5,716,897
FBO Commercial	3,592,050	3,478,027
FBO GA & Facilities	6,452,862	7,814,929
Total Allocated	\$ 40,287,143	\$ 40,232,987

Table 3  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**DEBT SERVICE SUMMARY**

	Aud	Budget 2022	Audited 2022
Airport Revenue Bonds:			
2017 A Refunding Bonds		1,069,689	1,068,625
2017 B Refunding Bonds		397,775	397,775
2018 A Revenue Bonds		738,500	738,500
2018 B Revenue Bonds		734,500	734,500
2019 A Revenue Bonds		554,550	554,500
2020 A Revenue Refunding Bonds Debt Service		572,250	572,250
2020 B Revenue Refunding Bonds Debt Service		5,954,000	5,954,000
Less: PFC's Applied to 2020B Revenue Bonds		<u>(3,640,402)</u>	<u>(3,639,794)</u>
 TOTAL DEBT SERVICE		 <u>\$6,380,862</u>	 <u>\$6,380,356</u>
 Allocation of Total Debt Service to Cost Centers			
Airfield	\$	520,592	\$ 520,407
FBO		562,313	562,050
ARFF		18,371	18,371
Terminal		1,779,815	1,780,179
Loading Bridges		46,272	46,284
Landside and Other		<u>3,453,499</u>	<u>3,453,064</u>
 TOTAL ALLOCATION		 <u>\$ 6,380,862</u>	 <u>\$ 6,380,356</u>



Table 3-1  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**AIRPORT REVENUE BONDS DEBT SERVICE**  
(Page 1 of 3)

	Aud	Budget 2022	Projected 2022
<b>2017 A Revenue Refunding Bonds Debt Service</b>	\$	1,069,689	\$ 1,068,625
Allocation of 2017 A Revenue Refunding Bonds Debt Service to Cost Centers			
Airfield	\$	250,352	\$ 250,092
FBO		214,894	214,631
ARFF		18,371	18,371
Terminal		97,150	97,072
Landside and other		295,061	294,801
Parking		193,861	193,658
Total	\$	1,069,689	\$ 1,068,625
<b>2017 B Revenue Refunding Bonds Debt Service</b>	\$	397,775	\$ 397,775
Allocation of 2017 B Refunding Bonds Debt Service to Cost Centers			
Airfield	\$	-	\$ -
FBO		-	-
Parking		-	-
Landside and other		397,775	397,775
Terminal		-	-
Total	\$	397,775	\$ 397,775

Table 3-1  
 Albany County Airport Authority  
 Albany International Airport  
 2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**AIRPORT REVENUE BONDS DEBT SERVICE**  
 (Page 2 of 3)

	Aud	Budget 2022	Audited 2022
<b>2018 A Revenue Bonds Debt Service</b>	\$	738,500	\$ 738,500
Allocation of 2018 A Revenue Bonds Debt Service to Cost Centers			
Airfield		-	-
FBO		-	-
ARFF		-	-
Terminal		6,647	6,647
Landside and other		-	-
Parking		731,854	731,854
Total	\$	738,500	\$ 738,500
<b>2018 B Revenue Bonds Debt Service</b>	\$	734,500	\$ 734,500
Allocation of 2018 B Revenue Bonds Debt Service to Cost Centers			
Airfield	\$	-	\$ -
FBO		347,419	347,419
ARFF		-	-
Terminal		261,482	261,482
Landside and other		125,600	125,600
Parking		-	-
Total	\$	734,500	\$ 734,500

Table 3-1  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**AIRPORT REVENUE BONDS DEBT SERVICE**  
(Page 3 of 3)

	Aud	Budget 2022	Audited 2022
<b>2019 A Revenue Bonds Debt Service</b>	\$	554,550	\$ 554,500
Allocation of 2019 A Revenue Bonds Debt Service to Cost Centers			
Airfield	\$	-	\$ -
FBO		-	-
ARFF		-	-
Terminal		-	-
Landside and other		-	-
Parking		554,550	554,500
Total	\$	554,550	\$ 554,500
<b>2020 A Revenue Refunding Bonds Debt Service</b>	\$	572,250	\$ 572,250
Allocation of 2020 A Bonds Debt Service to Cost Centers			
Airfield	\$	-	\$ -
FBO		-	-
ARFF		-	-
Terminal		-	-
Landside and other		572,250	572,250
Parking		-	-
Total	\$	572,250	\$ 572,250
<b>2020 B Revenue Refunding Bonds Debt Service</b>	\$	5,954,000	\$ 5,954,000
Allocation of 2020 B Bonds Debt Service to Cost Centers			
Airfield	\$	726,388	\$ 726,388
Terminal		4,060,628	4,060,628
Loading Bridges		119,080	119,080
Landside		1,047,904	1,047,904
Parking		-	-
Total	\$	5,954,000	\$ 5,954,000

Table 3-2  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**CALCULATION OF PFC REVENUES**

	Aud	Budget 2022	Audited 2022
<b>ENPLANEMENTS</b>		1,200,000	1,290,529
PFC's charged		\$4.50	\$4.50
LESS: Carrier Compensation		<u>(0.11)</u>	<u>(0.11)</u>
Net PFC Revenue		\$4.39	\$4.39
% of PFCs collected on Enplanements		87.0%	92.1%
PFC's Available for Debt Service		\$4,583,160	\$5,217,049
LESS: Applied Pay-As-You-Go		<u>0</u>	<u>0</u>
PFC's Available for Debt Service		<u>\$4,583,160</u>	<u>\$5,217,049</u>
<b>PFC DEBT SERVICE FUND ACTIVITY</b>			
BEGINNING BALANCE		\$9,414,363	\$8,289,831
PLUS: Deposit of PFC's		4,583,160	5,217,049
PLUS: Interest Earnings on PFC's		168,271	72,719
LESS: Applied Towards Pay as you go Projects			(1,696,716)
LESS: Applied Towards 2020B Debt Service		<u>(3,640,402)</u>	<u>(3,639,794)</u>
ENDING BALANCE		<u>\$10,525,392</u>	<u>\$8,243,089</u>
<b>PFC's APPLIED TO DEBT SERVICE</b>	\$	3,638,568	\$ 3,639,794
Allocation of PFC's to Cost Centers			
Airfield	\$	456,148	\$ 456,072
Terminal		2,646,091	2,645,649
Loading Bridges		72,808	72,796
Landside		<u>465,354</u>	<u>465,277</u>
Total	\$	<u>3,640,402</u>	<u>\$ 3,639,794</u>

Table 4  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**CALCULATION OF CAPITAL EXPENDITURES FUND CONTRIBUTION**

	Budget 2022	Audited 2022
Total Revenues before Revenue Sharing	\$53,198,311	\$58,232,087
Less:		
Airline Landing Fees	4,712,550	4,902,285
Airline Apron Fee	783,936	652,799
Airline Space Rental	5,615,531	6,516,264
Loading Bridge Rentals	576,478	690,599
Nonoperating Revenues	6,225,849	763,900
NON-AIRLINE REVENUES	<u>\$35,283,968</u>	<u>\$44,706,239</u>
2016 Non-Airline Revenues	37,289,966	37,289,966
% of Current Year over 2016/2026 Non-Airline Revenues	-5.4%	19.9%
Total Capital Expenditure % times \$3,000,000 thru 2020	<u>\$2,838,616</u>	<u>\$3,596,644</u>

Table 5  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
LANDING FEE RATES

	Budget 2022	Audited 2022
Airfield:		
Direct O&M Expenses	\$3,624,310	\$3,636,395
Indirect O&M Expenses	3,557,160	3,118,877
O&M Reserve Requirement	93,669	93,669
FBO:		
Commercial Direct O&M Expenses	992,811	1,166,563
Commercial Indirect O&M Expenses	982,285	917,211
Commercial O&M Reserve Requirement	25,761	25,761
Airfield Capital Charges:		
2010A Revenue Bond Debt Service	-	-
2017 A Refunding Revenue Bonds Debt Service	250,352	250,092
2017 B Refunding Revenue Bonds Debt Service	-	-
2020 B Revenue Refunding Bonds Debt Service	726,388	726,388
LESS: Applicable Approved PFC Revenues	(456,148)	(456,072)
Airfield Amortization Requirements	-	-
FBO Commercial Capital Charges	-	-
Airfield Capital Charge Coverage	-	-
FBO Commercial Capital Charge Coverage	-	-
Airfield Debt Service Reserve Requirement	-	-
FBO Commercial Debt Service Reserve Requirement	-	-
Airfield Extraordinary Coverage Protection	-	-
FBO Commercial Revenues Credit:		
Into Plane	(514,260)	(720,640)
Fuel Farm Throughput Fee	(720,900)	(862,043)
Avgas Fuel Sales Commercial	(21,000)	(17,172)
LESS: Cost of Sales, Avgas	17,000	14,322
Deicing - Commercial	(1,753,022)	(1,663,943)
LESS: Cost of Sales, Deicing	1,429,954	1,127,957
General Aviation Landing Fees	(225,000)	(313,402)
General Aviation Parking Fees	(170,000)	(515,967)
Total LANDING FEE REQUIREMENT	\$ 7,839,359	\$ 6,527,995
Total Landed Weight (000-lbs)	1,512,000	1,632,002
COMPENSATORY LANDING FEE RATE	\$ 5.18	\$ 4.00
LESS: Interest Earning Credit Allocated to Airfield	35,529	9,529
LESS: Glycol disposal Fee	301,436	\$271,427
LESS: Aircraft Aprons Fee Credit (Per Table 6)	783,936	652,799
LESS: Airfield Tenant Maintenance	30,000	67,313
LESS: Non-signatory Airline Landing Fee Credit	53,280	57,332
LESS: Cares Act	1,338,748	-
NET LANDING FEE REQUIREMENT	\$ 5,296,430	\$ 5,469,594
Signatory Commercial & Cargo Carrier Landed Wt (000-lbs)	1,500,000	1,619,775
Signatory Landing Fee Rate	\$ 3.53	\$ 3.38
SIGNATORY AIRLINE LANDING FEE REVENUE	\$4,712,550	\$4,888,994
NON-SIGNATORY PASSENGER LANDING FEE REVENUE	-	13,291
TOTAL AIRLINE LANDING FEE REVENUE	\$4,712,550	\$4,902,285
SIGNATORY CARGO LANDING FEE REVENUE	\$582,450	\$585,845
NON-SIGNATORY CARGO LANDING FEE REVENUE	53,280	44,041
TOTAL CARGO LANDING FEE REVENUE	\$635,730	\$629,886

Table 5-1

Albany County Airport Authority  
 Albany International Airport  
 2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF LANDING FEE PORTION OF SETTLEMENT**

Landing Fee Rate as calculated	\$	3.38
Landing Fee Rate Billed	\$	3.53
LANDING FEE RATE SETTLEMENT	\$	(0.15)

ALLOCATION TO SIGNATORY AIRLINES	Landed Weights 000's	Total Allocated
COMMERCIAL AIRLINES:		
Allegiant Air	67,927	\$ (10,189)
American Airlines	129,483	(19,422)
American - Envoy	29,840	(4,476)
American - Piedmont	58,666	(8,800)
American - PSA	88,835	(13,325)
American - Republic	17,825	(2,674)
American - SkyWest	4,690	(704)
Delta	214,615	(32,192)
Delta - Endeavor	26,972	(4,046)
Delta - Republic	822	(123)
Delta - SkyWest	75,082	(11,262)
Frontier	41,717	(6,258)
jetBlue	92,092	(13,814)
Southwest	378,302	(56,745)
United	99,607	(14,941)
United - Air Wisconsin	3,948	(592)
United - Commutair	47,564	(7,135)
United - Go Jet	19,276	(2,891)
United - Republic	42,841	(6,426)
United - SkyWest	6,343	(951)
TOTAL COMMERCIAL AIRLINES:	1,446,447	\$ (216,967)
CARGO:		
FedEx	50,292	\$ (7,544)
United Parcel Service	123,035	(18,455)
TOTAL CARGO:	173,327	\$ (25,999)
TOTAL LANDING FEE SETTLEMENT	1,619,774	\$ (242,966)

Table 6  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
AIRCRAFT APRON FEE

	Budget 2022	Audited 2022
TOTAL AIRFIELD REQUIREMENT	\$7,839,359	\$6,527,995
10% of AIRFIELD REQUIREMENT	\$783,936	\$652,799
TOTAL APRON SQUARE FEET	530,372	530,370
AIRCRAFT APRON FEE (PER SQ FT)	\$1.48	\$1.23

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Table 6-1

Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF APRON FEE PORTION OF SETTLEMENT**

Total Airfield Requirement	\$	6,527,995
Aprons Fees (10% of Airfield Requirement)	\$	652,799
Total Aprons Fees Billed	\$	784,948
APRONS FEES SETTLEMENT	\$	(132,149)

ALLOCATION TO SIGNATORY AIRLINES

	<u>Square Footage</u>	<u>Total Allocated</u>
Allegiant	29,700	\$ (7,400)
American	128,070	(31,910)
Delta	106,326	(26,492)
Frontier	25,929	(6,461)
jetBlue	32,724	(8,154)
Southwest	126,018	(31,399)
United	81,603	(20,332)
Charter/Authority Use	-	\$ -
TOTAL APRONS FEE SETTLEMENT	530,370	\$ (132,149)

Table 7  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
TERMINAL RENTAL RATE CALCULATIONS

	Budget 2022	Audited 2022
Terminal Direct O&M Expenses	\$ 6,186,986	\$ 6,095,641
Terminal Indirect O&M Expenses	5,435,241	5,396,844
Terminal O&M Reserve Requirement	151,590	151,590
Terminal Capital Charges:		
2010A Revenue Bond Debt Service	-	-
2017 A Refunding Revenue Bonds Debt Service	97,150	97,072
2017 B Refunding Revenue Bonds Debt Service	-	-
2018 A Revenue Bonds Debt Service	6,647	6,647
2018 B Revenue Bonds Debt Service	261,482	261,482
2020 B Revenue Refunding Bonds Debt Service	4,060,628	4,060,628
LESS: Applicable PFC Revenues	(2,646,091)	(2,645,649)
Terminal Amortization Requirements	-	-
Terminal Capital Charge Coverage	-	-
Terminal Debt Service Reserve Requirement	-	-
TERMINAL Extraordinary Coverage Protection	-	-
TOTAL REQUIREMENT	\$ 13,553,632	\$ 13,424,254
Rentable Terminal Space	135,370	135,985
COMPENSATORY TERMINAL RENTAL RATE	\$ 100.12	\$ 98.72
LESS: Interest Earning Credit allocated to Terminal	\$ 140,268	\$ 41,775
LESS: Non-airline Terminal Space Rentals - Flat Rate	94,951	94,951
LESS: Non-airline Terminal Space Rentals - Signatory Rate	44,986	44,112
LESS: Non-airline Terminal Space Rentals - Calculated Rate	130,190	180,444
LESS: TSA Space Rental	458,060	458,060
LESS: TSA (LEO) Reimbursement	136,800	138,700
LESS: Utility Reimbursements	24,000	33,961
LESS: Terminal Tenant Maintenance Reimbursements	20,559	3,516
LESS: Cares Act	1,841,830	-
NET TERMINAL REQUIREMENT	\$ 10,661,988	\$ 12,428,734
Rentable Terminal Space	135,370	135,985
SIGNATORY TERMINAL RENTAL RATE	\$ 78.76	\$ 90.42
Signatory Airline Terminal Rental Space	53,401	53,402
SIGNATORY AIRLINE RENTAL REVENUE	\$ 4,205,863	\$ 4,828,609
MONTH TO MONTH AIRLINE REVENUE	-	79,626
TOTAL AIRLINE RENTAL REVENUE	\$ 4,205,863	\$ 4,908,235
Baggage Claim Room Square Footage	17,784	17,784
BAGGAGE CLAIM ROOM REVENUE	\$ 1,400,668	\$ 1,608,029
NONSIGNATORY AIRLINE RENTAL REVENUE	\$ 9,000	\$ -
AIRLINE RENTAL REVENUE	\$ 5,615,531	\$ 6,516,264

Table 7-1

Albany County Airport Authority  
 Albany International Airport  
 2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF TERMINAL RENTAL PORTION OF SETTLEMENT**

**TERMINAL RENTAL AREAS:**

Terminal Rental Rate as calculated	\$	90.42
Terminal Rental Rate Billed	\$	78.76
TERMINAL RENTAL RATE SETTLEMENT	\$	11.66

## ALLOCATION TO SIGNATORY AIRLINES

	<u>Square Footage</u>	<u>Total Allocated</u>
Allegiant	2,549	\$ 29,721
American	12,765	148,840
Delta	7,496	87,403
Frontier	1,775	20,697
jetBlue	4,697	54,767
Southwest	14,337	167,169
United	9,783	114,070
TOTAL TERMINAL SETTLEMENT	53,402	\$ 622,667

**BAGGAGE CLAIM AREA - JOINT USE:**

Terminal Rental Rate	\$	90.42
Terminal Rental Rate Billed - Baggage Claim Room	\$	78.76
TERMINAL RENTAL RATE SETTLEMENT - Baggage Claim	\$	11.66

Baggage Claim Square Footage	17,784
Adjustment of Baggage Claim Area to 2022 Rate	\$207,361

**ALLOCATION OF COMMON USE SPACE:**

<u>Signatory Airlines</u>	<u>Enplanements 2022</u>	<u>80 % Pro-Rated Allocation</u>	<u>20 % Fixed Portion</u>	<u>Total Allocation</u>
Allegiant	71,337	\$ 9,179	\$ 5,925	\$ 15,104
American	280,878	36,141	5,925	42,065
Delta	260,238	33,485	5,925	39,410
Frontier	38,284	4,926	5,925	10,851
jetBlue	90,792	11,682	5,925	17,607
Southwest	365,474	47,026	5,925	52,950
United Airlines	182,251	23,450	5,925	29,375
TOTAL SIGNATORY ENPLANEMENTS	1,289,254	\$ 165,889	\$ 41,472	\$ 207,361

## TOTAL TERMINAL PORTION OF SETTLEMENT:

	<u>Total</u>
Allegiant	\$ 44,825
American	190,905
Delta	126,813
Frontier	31,547
jetBlue	72,374
Southwest	220,120
United Airlines	143,445
TOTAL TERMINAL PORTION OF SETTLEMENT:	\$ 830,029

Table 8

Albany County Airport Authority  
 Albany International Airport  
 2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF LOADING BRIDGE PORTION OF SETTLEMENT**

	Budget 2022	Actual 2022
LOADING BRIDGE RENTALS		
Tenant Loading Bridge Debt Service	\$ 119,080	\$ 119,080
LESS: Applicable PFC Revenues	(72,808)	(72,796)
LESS: Interest Earnings Credit Allocated to Loading Bridges	(3,722)	1,119
LESS: Cares Act	(108,590)	-
Direct Loading Bridge Expenses	324,412	347,611
Indirect Loading Bridge Expenses	309,833	287,313
Loading Bridge Expense Reserve	8,273	8,273
<b>TOTAL LOADING BRIDGE REQUIREMENT</b>	<b>\$ 576,478</b>	<b>\$ 690,599</b>

Total Loading Bridge Rentals Billed \$ 576,479

LOADING BRIDGE SETTLEMENT \$ 114,120

**ALLOCATION TO SIGNATORY AIRLINES**

	<u># of Bridges</u>	<u>Total Allocated</u>
Allegiant	1	\$ 8,151
American	3	24,454
Delta	3	24,454
Frontier	1	8,151
jetBlue	1	8,151
Southwest	2	16,303
United	3	24,454
<b>TOTAL SIGNATORY LOADING BRIDGES</b>	<b>14</b>	<b>\$ 114,120</b>
Charter/Authority Use	-	\$ -
<b>TOTAL LOADING BRIDGE SETTLEMENT</b>	<b>14</b>	<b>\$ 114,120</b>

Table 9

Albany County Airport Authority

Albany International Airport

2022 Rates &amp; Charges Settlement and Revenue Sharing Calculation

**CALCULATION AND ALLOCATION OF FUNDS REMAINING**

	Budget 2022	Audited 2022
TOTAL REVENUES BEFORE REV SHARING	\$53,198,311	\$58,232,087
TOTAL EXPENSES	<u>40,287,143</u>	<u>40,232,987</u>
NET REVENUES	\$12,911,168	\$17,999,100
LESS:		
Capital Charges:		
Less: Applicable Approved PFC Revenues	(3,640,402)	(3,639,794)
2017 A Revenue Refunding Bonds Debt Service	1,069,689	1,068,625
2017 B Revenue Refunding Bonds Debt Service	397,775	397,775
2018 A Revenue Bond	738,500	738,500
2018 B Revenue Bonds Debt Service	734,500	734,500
2019 Revenue Bond	554,550	554,500
2020 A Revenue Refunding Bonds Debt Service	572,250	572,250
2020 B Revenue Refunding Bonds Debt Service	5,954,000	5,954,000
Capital Charge Coverage	-	-
Debt Service Reserve Requirement	-	-
Capital Expenditures (Per Table 4)	2,838,616	3,596,644
Operating & Maintenance Reserve	525,469	525,469
Renewal and Replacement Reserve	-	-
Subtotal	<u>9,744,947</u>	<u>10,502,469</u>
FUNDS REMAINING	<u>\$3,166,220</u>	<u>\$7,496,632</u>
	50%	50%
Authority Share - 50%	1,583,110	3,748,316
Less Cost of Air Service Incentive Programs	(400,000)	(262,824)
Authority Share Net of Air Service Incentive	<u>1,183,110</u>	<u>3,485,492</u>
	50%	50%
Airline Share - 50%	1,583,110	3,748,316
Net Airline Share	<u>1,583,110</u>	<u>3,748,316</u>
	<u>3,166,220</u>	<u>7,496,632</u>
ALLOCATION OF AIRLINE SHARE		
Terminal	1,266,488	2,998,653
Airfield	<u>316,622</u>	<u>749,663</u>
TOTAL AIRLINE SHARE	<u>\$1,583,110</u>	<u>\$3,748,316</u>

Table 9-1

Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF AIRFIELD PORTION OF REVENUE SHARING**

AIRFIELD PORTION OF REVENUE SHARING \$ (749,663)

ALLOCATION TO SIGNATORY AIRLINES	Landed <u>Weights</u>	Total <u>Allocated</u>
COMMERCIAL AIRLINES:		
Allegiant	67,927	\$ (42,539)
American	129,483	(81,089)
Delta	214,615	(134,402)
Frontier	41,717	(26,125)
jetBlue	92,092	(57,672)
Southwest	378,302	(236,911)
United	99,607	(62,379)
TOTAL COMMERCIAL AIRLINES:	1,023,743	\$ (641,117)
CARGO:		
FedEx	50,292	\$ (31,495)
United Parcel Service	123,035	(77,050)
TOTAL CARGO:	173,327	\$ (108,546)
TOTAL LANDING FEE SETTLEMENT	1,197,070	\$ (749,663)

Table 9-2

Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION OF TERMINAL PORTION OF REVENUE SHARING**

TERMINAL PORTION OF REVENUE SHARING \$ (2,998,653)

**ALLOCATION OF DIRECT PORTION:**

<u>Signatory Airlines</u>	<u>Square Footage</u>	<u>Total Allocated</u>
Allegiant	2,549	\$ (107,375)
American	12,765	(537,715)
Delta	7,496	(315,763)
Frontier	1,775	(74,770)
jetBlue	4,697	(197,857)
Southwest	14,337	(603,935)
United	9,783	(412,101)
	53,402	\$ (2,249,516)
JOINT USE SPACE:	17,784	\$ (749,137)
TOTAL	71,186	\$ (2,998,653)

**ALLOCATION OF JOINT USE SPACE:**

<u>Signatory Airlines</u>	<u>2022 Enplanements</u>	<u>80 % Pro-Rated Allocation</u>	<u>20 % Fixed Portion</u>	<u>Total Allocation</u>
Allegiant	71,337	\$ (33,161)	\$ (21,404)	\$ (54,565)
American	280,878	(130,566)	(21,404)	(151,970)
Delta	260,238	(120,972)	(21,404)	(142,375)
Frontier	38,284	(17,796)	(21,404)	(39,200)
jetBlue	90,792	(42,205)	(21,404)	(63,609)
Southwest	365,474	(169,890)	(21,404)	(191,294)
United Airlines	182,251	(84,719)	(21,404)	(106,123)
TOTAL SIGNATORY ENPLANEMENTS	1,289,254	\$ (599,309)	\$ (149,827)	\$ (749,137)

TOTAL TERMINAL PORTION OF REVENUE SHARING	<u>Total</u>
Allegiant	\$ (161,939)
American	(689,685)
Delta	(458,138)
Frontier	(113,971)
jetBlue	(261,466)
Southwest	(795,229)
United Airlines	(518,224)
TOTAL TERMINAL PORTION OF REVENUE SHARING	<u>\$ (2,998,653)</u>

Table 10  
Albany County Airport Authority  
Albany International Airport  
2022 Rates & Charges Settlement and Revenue Sharing Calculation  
AIRLINE COST PER ENPLANEMENT

	Budget 2022	Audited 2022
(Includes Settlement and Revenue Sharing Calculation)		
AIRPORT OPERATIONS:		
Airline Landing Fees	\$ 4,712,550	\$ 4,902,285
Airline Space Rental	5,615,531	6,516,264
Loading Bridge Rentals	576,478	690,599
Airline Apron Fee	783,936	652,799
Airline Share of Revenue Sharing	(1,583,110)	(3,748,316)
Total Airport Operations	\$ 10,105,384	\$ 9,013,632
FBO OPERATIONS:		
Avgas Fuel Sales Commercial	\$ 21,000	\$ 17,172
Deicing	1,753,022	1,663,943
Into Plane & Fuel Farm	1,235,160	1,582,683
Total FBO Operations	\$ 3,009,182	\$ 3,263,798
TOTAL AIRLINES FEES & CHARGES	\$ 13,114,566	\$ 12,277,430
ENPLANEMENTS	1,200,000	1,290,529
COST PER ENPLANEMENT	\$ 8.44	\$ 7.00
FBO OPERATIONS COST PER ENPLANEMENT	\$ 2.49	\$ 2.52
TOTAL COMBINED COST PER ENPLANEMENT	\$ 10.93	\$ 9.51



Table 11

Albany County Airport Authority  
 Albany International Airport  
 2022 Rates & Charges Settlement and Revenue Sharing Calculation  
**ALLOCATION SETTLEMENT AND REVENUE SHARING**

TOTAL SETTLEMENT AND REVENUE SHARING

\$ (3,179,282)

	SETTLEMENTS				REVENUE SHARING		TOTAL
	<u>Landing Fee</u>	<u>Terminal Rent</u>	<u>Aprons Fees</u>	<u>Loading Bridges</u>	<u>Airfield</u>	<u>Terminal</u>	
Allegiant Air	\$ (10,189)	\$ 44,825	\$ (7,400)	\$ 8,151	\$ (42,539)	\$ (161,939)	\$ (169,091)
American Airlines	(19,422)	190,905	(31,910)	24,454	(81,089)	(689,685)	(606,747)
American - Envoy	(4,476)						(4,476)
American - Piedmont	(8,800)						(8,800)
American - PSA	(13,325)						(13,325)
American - Republic	(2,674)						(2,674)
American - SkyWest	(704)						(704)
Delta	(32,192)	126,813	(26,492)	24,454	(134,402)	(458,138)	(499,958)
Delta - Endeavor	(4,046)						(4,046)
Delta - Republic	(123)						(123)
Delta - SkyWest	(11,262)						(11,262)
FedEx	(7,544)				(31,495)		(39,039)
Frontier	(6,258)	31,547	(6,461)	8,151	(26,125)	(113,971)	(113,115)
jetBlue	(13,814)	72,374	(8,154)	8,151	(57,672)	(261,466)	(260,580)
Southwest	(56,745)	220,120	(31,399)	16,303	(236,911)	(795,229)	(883,862)
United	(14,941)	143,445	(20,332)	24,454	(62,379)	(518,224)	(447,977)
United - Air Wisconsin	(592)						(592)
United - Commutair	(7,135)						(7,135)
United - Go Jet	(2,891)						(2,891)
United - Republic	(6,426)						(6,426)
United - SkyWest	(951)						(951)
United Parcel Service	(18,455)				(77,050)		(95,506)
TOTAL SIGNATORY AIRLINE DISTRIBUTION	\$ (242,966)	\$ 830,029	\$ (132,149)	\$ 114,120	\$ (749,663)	\$ (2,998,653)	\$ (3,179,282)





**ALBANY COUNTY AIRPORT AUTHORITY  
ANNUAL INVESTMENT REPORT  
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022**

**PREPARED IN ACCORDANCE WITH  
SECTION 2925 OF THE PUBLIC AUTHORITIES LAW**

# Introduction

In accordance with Sections 2925(6) and 2925(7) of the Public Authorities Law and as required by the Albany County Airport Authority (the Authority) Cash Management and Investment Policy (the "guidelines"), the Authority shall annually prepare and approve an Investment Report.

The organization of this report is structured to conform with the prescribed format specified in the section on "Reporting to Oversight Agencies" of the Guidelines. Section I of this Annual Investment Report contains the Authority's Investment Guidelines that were adopted by the Authority on December 7, 2009 and most recently approved on March 24, 2022. Section II presents the amendments to the guidelines since the last investment report. Section III contains a concise explanation of the Guidelines and amendments. Section IV presents the annual independent audit of investments. Section V summarizes the recorded results of the Corporation's investment activity for the year ended December 31, 2022. Section VI presents a list of fees, commissions or other charges paid to firms rendering investment associated services. Section VII presents a list of investments at December 31, 2022.

After the Authority has reviewed and accepted this report, copies of the report will be submitted to the chief executive officer and chief fiscal officer of the County of Albany and the Office of the State Comptroller.

# **Section I**

**ALBANY COUNTY AIRPORT AUTHORITY**

**CASH MANAGEMENT AND INVESTMENT POLICY**

Last Amended:

July 23, 2018

**ALBANY COUNTY AIRPORT AUTHORITY**  
**CASH MANAGEMENT AND INVESTMENT POLICY**

<u>SECTION</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
I.	Scope.....	1
II.	Objectives.....	1
III.	Delegation of Authority.....	1
IV.	Prudence.....	1
V.	Diversification.....	2
VI.	Internal Controls.....	2
VII.	Designation of Depositories.....	2
VIII.	Collateralizing of Deposits.....	3
IX.	Safekeeping and Collateralization.....	3
X.	Permitted Investments.....	3
XI.	Authorized Financial Institutions and Dealers.....	4
XII.	Purchase of Investments.....	4
XIII.	Repurchase Agreements.....	5
XIV.	Required Reports.....	6
 <b><u>APPENDIX</u></b>		
A.	Schedule of Eligible Investments.....	8

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## **ALBANY COUNTY AIRPORT AUTHORITY**

### **CASH MANAGEMENT AND INVESTMENT POLICY**

#### **I. SCOPE**

This cash management and investment policy applies to all moneys and other financial resources held on its own behalf or on the behalf of any entity or individual and the investment of those moneys and resources.

#### **II. OBJECTIVES**

The primary objectives of the Authority's cash management and investment activities are, in priority order:

- To Conform with all applicable federal, state and other legal requirements (legal);
- To Adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

#### **III. DELEGATION OF AUTHORITY**

The governing board's responsibility for administration of the cash management and investment program for the Authority is delegated to the Chief Financial Officer who shall establish written procedures for the operation of the cash management and investment program consistent with these guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amount of receipts, disbursements, and investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

#### **IV. PRUDENCE**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Authority to govern effectively.

Cash management and investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the cash management and investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

#### V. DIVERSIFICATION REQUIREMENTS

In order to safeguard principal from imprudent risks, it is the policy of Authority, where possible, to diversify a portfolio among the investment instruments which it may legally and prudently hold and also among investment firms with which it transacts business. However, since the Authority is legally limited in the type of securities it may invest in, the opportunity to diversify among investments is very limited. The terms of each investment will be consistent with the Authority's cash liquidity requirements. The term of Repurchase Agreements will be for periods no longer than ninety days.

#### VI. INTERNAL CONTROLS

It is the policy of the Authority for all moneys collected by any officer or employee of the Authority to transfer those funds to the Chief Financial Officer within one day for deposit, or within the time period specified in law, whichever is shorter.

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with the Authority's authorization and recorded properly, and is managed in compliance with applicable laws and regulations.

#### VII. DESIGNATION OF DEPOSITARIES

Any State or Federally chartered commercial bank that can meet the Authority's requirements for cash vault services, is a member of the National Automated Clearing House Association (NACHA), and is able to act as an Originating Depository Financial Institution (ODFI) for direct deposit of payments. The bank must have a minimum long term credit rating of "A" without regard to subcategories from at least one of the Nationally Recognized Statistical Rating Organizations (NRSRO) and no rating below investment grade from any other NRSRO.



## VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of Title 32 of the Public Authorities Law, Section 2788, all deposits of the Authority including certificate of deposits and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by obligations with a market value equal at all times to the amount of the deposit. Obligations eligible for use as collateralization include those issued by the United States or issued by the State of New York or any municipality therein rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

## IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure Authority deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the Authority to exercise its right against the pledged securities. In the event the securities are not registered or inscribed in the name of the Authority, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Authority or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Authority will be kept separate and apart from the general assets of the custodial bank or trust company and will not in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Authority a perfected interest in the securities.

## X. PERMITTED INVESTMENTS

Title 32 of the Public Authorities Law, Section 2788 authorized the Authority to invest in those obligations specified pursuant to the provisions of Section 98-a of the State Finance Law. In accordance therewith, the Authority authorized the Chief Financial Officer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the investments designated in Appendix A to this policy.

All investment obligations shall be payable or redeemable at the option of the Authority within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bond or notes, shall be payable or redeemable at the option of the Authority within two years of the date of purchase.

#### XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Authority shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the Authority conducts business must be business worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Authority. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Chief Financial Officer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such list shall be evaluated at least annually.

#### XII. PURCHASE OF INVESTMENTS

The Chief Financial Officer is authorized to contract for the purchase of investments:

1. Directly, including by use of a repurchase agreement, from an authorized trading partner.
2. By utilizing an ongoing investment program with an authorized trading partner.

All purchased obligations, unless registered or inscribed in the name of the Authority shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Authority by the bank or trust. However, written contracts are not practical, nor is it a regular business practice to enter such contracts for permitted investments other than Repurchase Agreements. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the Authority will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposits or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and

release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

### XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

1. All repurchase agreements must be entered into subject to a Master Repurchase Agreement;
2. Repurchase Agreements shall be for no more than 90 days and agreements which are “open” (continuing in nature) shall not be made;
3. Trading partners are limited to banks or trust companies authorized to do business in the State of New York and primary reporting dealers;
4. Obligations shall be limited to obligations of the United States and obligations of agencies of the United States where principal and interest are guaranteed by the United States;
5. The Authority or its custodian must take possession of the securities by physical delivery or book entry;
6. The custodian shall be a party other than the trading partner and shall be a member of the Federal Reserve Bank or maintain accounts with member banks to accomplish book-entry transfer of securities to the credit of the Authority.

The Master Repurchase Agreements must include:

1. The events of default which would permit the purchaser to liquidate the pledged collateral;
2. The relationship between parties to the agreement, which shall ordinarily be purchaser and seller;
3. Procedures which ensure that the Authority obtains a perfected security interest in the securities which are the subject of the agreement;
4. The method of computing margin maintenance requirements and providing for timely correction of margin deficiencies or excesses. Specific guidelines regarding margin maintenance shall be established, taking into consideration:
  - a. the type of collateral or purchased security;
  - b. the maturity of the collateral or purchased security;
  - c. the method by which additional margin will be maintained; and
5. Circumstances, if any, under which substitution of securities (collateral) subject to the agreement shall be permitted.

#### XIV. REQUIRED REPORTS

##### Internal Management Reporting

In accordance with Section 2925(5) of the Public Authorities, the Chief Financial Officer shall cause to be prepared and filed with the Authority's board of directors a quarterly report on any new investments, the inventory of existing investments and the selection of investment bankers, brokers, agents, dealers, or auditors.

##### Reporting to Oversight Agencies

Annually, in accordance with Sections 2925(6) and 2925(7) of the Public Authorities Law, the Authority shall prepare and approve an investment report which shall include:

1. the investment guidelines;
2. amendments to such guidelines since the last investment report;
3. an explanation of the investment guidelines and amendments;
4. the results of the annual independent audit;
5. the investment income record of the Authority; and
6. a list of the total fees, commissions or other charges paid to each investment banker, broker, agent, dealer and adviser rendering investment associated services to the Authority since the last investment report.

Such investment report may be a part of any other annual report that the Authority is required to make. The Investment Report shall be submitted to the chief executive officer and chief fiscal officer of the County of Albany and the Office of the State Comptroller.

##### Performance Evaluation and Audit

The Authority shall annually engage its financial statement auditor to perform an audit of investments to determine whether: the Authority complies with its own investment policies; investment assets are adequately safeguarded; adequate accounts and records are maintained which accurately reflect all transactions and report on the disposition of Authority investment assets; a system of adequate internal controls is maintained; the Authority complied with the applicable laws and regulations.

The audit of investments shall be designed, to the extent practical, to satisfy both the common interests of the Authority and the public officials accountable to others.

A written audit report shall be prepared presenting the results of the annual independent audit of all investments and shall include:

- 1 a description of the scope and objectives of the audit;
- 2 a statement attesting that the audit was conducted in accordance with generally accepted government auditing standards;
- 3 a description of any material weaknesses found in the internal controls;
- 4 a description of all non-compliance with the Authority's own investment policies as well as applicable laws and regulations;
- 5 a statement of positive assurance of compliance on the items tested; and
- 6 a statement on any other material deficiency or finding identified during the audit not covered in (5) above.

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## APPENDIX A

### SCHEDULE OF ELIGIBLE INVESTMENTS

(Pursuant to Section 98-a of the State Finance Law)

- X   (i) Bonds and notes of the United States.
- X   (ii) Bonds and notes of this state.
- X   (iii) General obligation bonds and notes of any state other than this State, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the State Comptroller.
- X   (iv) Obligations for the payment of which the faith and credit of the United States or of this state are pledged. Notes, bonds, debentures, mortgages and other evidences of indebtedness of the United States Postal Service; the federal national mortgage association; federal home loan mortgage corporation; student loan marketing association; federal farm credit system or any other United States government sponsored agency, provided that at the time of the investment such agency or its obligations are rated and the agency receives, or its obligations receive, the highest rating of all independent rating agencies that rate such agency or its obligations, provided, however, that no more than two hundred fifty million dollars may be invested in the obligations of any one agency.
- (v) Bonds and notes of the Savings and Loan Bank of the state of New York.
- (vi) Collateral trust notes issued by a trust company, all of the capital stock of which is owned by not less than twenty savings banks of the state of New York.
- (vii) Obligations of any corporation organized under the laws of any state in the United States maturing within six days provided that such obligations received the highest rating of two independent rating services designated by the State Comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding year, provided however, that no more than one hundred million dollars may be invested in such obligations of any one corporation.
- (viii) Bonds and notes issued for any of the corporate purposes of the New York state housing finance agency.
- (ix) Judgments or awards of the court of claims of New York

- \_\_\_\_(x) Bonds and notes issued for any of the corporate purposes of the New York state medical care facilities finance agency.
- \_\_\_\_(xi) Bonds and notes issued for any of the corporate purposes of the New York state project finance agency.
- \_\_\_\_(xii) Bonds and notes issued for any of the corporate purposes of the municipal assistance corporation for New York City.
- \_\_\_X\_\_\_(xiii) Certificate of deposits of a bank or trust company in this state. Any certificate of deposit shall be fully secured by the issuer thereof.
- \_\_\_X\_\_\_(xiv) Repurchase agreements using United States Treasury obligations seven years or less.

All investments must conform to section 98-a of the State Finance Law as may be amended from time to time.

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## **Section II**

### **AMENDMENTS TO THE GUIDELINES SINCE THE LAST ANNUAL INVESTMENT REPORT**

There have been no amendments to the Investment Guidelines since the last annual investment report.

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# **Section III**

## **Explanation of the Guidelines and Amendments**

The Albany County Airport Authority "Cash Management and Investment Policy" most recently amended by the Board on July 23, 2018 is based on the principles of investment safety and control. The Authority's Guidelines contained in Section I are the Authority's Investment Guidelines which are currently in effect.

The Guidelines set forth the Authority's statement of policy regarding the investment of Authority funds and the objectives of such investments. By the Guidelines, the Authority has determined that the basic guide for the investment of Authority funds shall be the "prudent person rule" as further limited by statute and the Authority's Bond Resolutions. As indicated in the Guidelines, the Authority's objectives for its investment program are to:

- To conform with all applicable federal, state and other legal requirements (legal);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

The Authority has not amended its investment guidelines since July 23, 2018.

## **Section IV**

### **Annual examination of Compliance with Investment Guidelines**

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## INDEPENDENT ACCOUNTANT'S REPORT

To the Members  
Albany County Airport Authority

We have examined the Albany County Airport Authority's (the Authority) compliance with its investment guidelines, included in the attached annual investment report, and with the requirements of Section 2925 of the NYS Public Authorities Law, for the year ended December 31, 2022. Management is responsible for the Authority's compliance with the specified requirements. Our responsibility is to express an opinion on the Authority's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the AICPA and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Authority complied, in all material respects, with the specified requirements referenced above. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

We are required to be independent and meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

Our examination does not provide a legal determination on the Authority's compliance with the specified requirements and is not intended to provide any assurance as to the income from investments, fees paid, or investments at the end of the year in Section V through Section VII.

In our opinion, the Albany County Airport Authority complied, in all material respects, with the aforementioned requirements for the year ended December 31, 2022.

In accordance with *Government Auditing Standards*, we are required to report all deficiencies in that are considered to be significant deficiencies or material weaknesses in internal control; fraud and noncompliance with laws and regulations that could have a material effect on the Authority's compliance with Section 2925 of the NYS Public Authorities Law; and any other instances that warrant the attention of those charged with governance; noncompliance with provisions of contracts or grant agreements, and abuse that has a material effect on the subject matter. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on whether the Authority complied with the aforementioned requirements and not for the purpose of expressing an opinion on the internal control over compliance with those requirements or other matters; accordingly, we express no such opinion. Our examination disclosed no matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management and the Members of the Albany County Airport Authority, and the chief executive officer and chief fiscal officer of the County of Albany and the Office of the State Comptroller and is not intended to be, and should not be, used by anyone other than these specified parties.

Latham, NY  
\_\_\_\_\_, 2022

## Section V

The Authority's cash management and investment strategy is intended to comply with the Authority's Cash Management and Investment Policy, its' Master Bond Resolution, and other external restrictions.

The Authority's investment and cash management activity during 2022 resulted in \$527,408 in interest income to the Authority from interest on insured or collateralized bank demand deposits.

Based on the provisions of the Master Bond Resolution and the Federal Aviation Administration Passenger Facility Charge handbook, the interest earned by the Authority's cash and investments during 2022 were allocated as follows:

Passenger Facility Charges	\$ 72,719
Debt Service Funds	104,568
Construction Funds	54,410
Development Funds	143,479
Operating Funds	152,232
	<u>\$ 527,408</u>

## **Section VI**

The Authority paid no fees, commissions or other charges to firms rendering investment associated services during 2022.

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## Section VII

The Authority's cash is invested when market conditions are appropriate based on the Chief Financial Officer's determination of the permissibility and risk of temporary or permanent loss of market value of any cash invested. Because investments, even Treasury Obligations, are reported at fair market value, there is no tolerance for market declines in Debt Service Reserve funds or Construction funds. Passenger Facility Charge (PFC) funds must be retained in interest bearing accounts. Investment of other funds is based upon an assessment of the value of additional potential income versus the loss of liquidity.

There were no investments held by the Authority at December 31, 2022.



**ALBANY COUNTY AIRPORT AUTHORITY**  
**Mission Statement and Performance Measurement Report**  
**Year Ended December 31, 2022**

**BACKGROUND**

The Public Authorities Reform Act of 2009 introduced a requirement that Public Authorities adopt a mission statement and performance measurements. During 2010, the Albany County Airport Authority adopted a new Mission Statement and related Performance Measurements. The Albany County Airport Authority adopted Mission Statement Performance Measurements that are consistent with the recommendations found in the Transportation Research Board ACRP Report 19, - *Developing and Airport Performance Measurement System* issued in 2010 and sponsored by the Federal Aviation Administration. The remainder of this report contains the previously adopted Mission Statement and actual performance measurements for 2018-2022.

**MISSION STATEMENT AND PERFORMANCE MEASURES**

The Albany County Airport Authority (Authority) is a body corporate and politic constituting a public benefit corporation established and existing pursuant to the Albany County Airport Authority Act, Title 32 of Article 8 of the New York Public Authorities Law. The State of New York (State) created the Authority in 1993 in order to promote the strengthening and improvement of the Airport, to facilitate the financing and construction of the Terminal Improvement Project (TIP) and subsequent capital improvement programs, and give the Authority the power to operate, maintain and improve the Airport.

The Authority is governed by seven members, with four members appointed by the majority leader of the County of Albany (County) Legislature and three members by the County Executive, all with approval of the County Legislature. The Authority members are appointed for a term of four years or until a successor is appointed, except that any person appointed to fill a vacancy will be appointed to serve only the unexpired term.

Based on the County's responsibility for the appointment of the Authority members, their approval of any Airport capital improvement programs and the issuance of certain debt, the Authority is considered a component unit of the County under the criteria set forth by the Governmental Accounting Standards Board (GASB). The financial transactions of the Authority are accounted for in a single enterprise fund.

The Authority is responsible for the efficient planning, development, administration, operation and financial condition of the Airport. The Authority, as landlord, rents space and assesses fees and charges to the airlines and businesses providing goods and services to the traveling public and to the civilian, business, governmental and military users of the Airport. The Authority is responsible for assuring residents of the County, the Town of Colonie and the surrounding areas of minimal environmental impact from air navigation and transportation. The Authority contracted the services of AFCO AvPorts Management LLC ("AvPorts") and Aviation Facilities Company, Inc. to manage the daily operations and maintenance of the Airport and Cargo Facilities and the services of REW Investments, Inc., d/b/a Million Air to manage the daily operations of the Fixed Base Operation (FBO) and Fuel Farm.

The Authority's strategic direction for the Airport is based upon the following vision, mission, goals, and objectives.

**VISION**

The Authority's vision statement is a measurable statement describing the future results the Authority seeks to achieve. The Authority's vision for Albany International Airport is to provide an



exemplary airport in which to visit, travel, and work.

## **MISSION**

The Authority's mission statement is a broad statement of what the Authority has been charged to accomplish. The Authority's mission is to provide adequate, safe, secure and efficient aviation and transportation facilities at a reasonable cost to the people. To accomplish our mission we will:

- Provide world-class, customer-oriented transportation services;
- Promote airline, cargo, business and general aviation services on airport by providing quality airport facilities;
- Operate the airport and provide services in the most cost-effective manner;
- Foster inter-modal transportation;
- Implement the airport's Capital Improvement Plan; and,
- Maintain financial security.

## **GOAL**

The Authority's goal for the airport is derived from its mission and vision for the airport and describes the enduring end state desired for the airport. The Authority's goal for Albany International Airport is:

- To be widely recognized as the best airport of its size in the Northeast as well as an innovative model for a facility with vitality, enthusiasm, friendliness, competence, and efficiency.

## **OBJECTIVES**

The Authority's objectives describe the outcomes required to accomplish the goal. The Authority's objectives in operating the airport are:

- To promote safe, secure, efficient and economic air transportation by preserving and enhancing Airport capacity;
- To acquire, construct, reconstruct, continue, develop, equip, expand, improve, maintain, finance and operate aviation and other related facilities and services;
- To stimulate and promote economic development, trade and tourism;
- To form an integral part of a safe and effective nationwide system of airports to meet the present and future needs of civil aeronautics and national defense and to assure inclusion of the Authority's facilities in state, national and international programs for air transportation and for airway capital improvements; and,
- To ensure that aviation facilities shall provide for the protection and enhancement of the natural resources and the quality of the environment of the state and the capital district area.

## **VALUES**

The Authority's values describe how the Authority will conduct itself, both internally and externally, while engaging in business activities. The Authority's values are:

Responsiveness – being proactive; having a bias for action and sense of urgency in getting things done; anticipating the needs of tenants and passengers by taking fast action to surpass their expectations; encouraging tenant and passenger input.

Integrity – possessing a commitment to doing the right things right, with consistent adherence to the highest professional standards; keeping commitments to our tenants, passengers, employees, and others.

Innovation – dedicating ourselves to learning and growing; constantly searching for better ways to get the job done; using our collective imagination effectively to solve problems for our tenants, passengers and employees; going beyond perceived boundaries to get desired results.

Teamwork – recognizing that every board member, employee, volunteer, tenant, and others are important to the complete satisfaction of Albany International Airport; feeling personally responsible for successful outcomes; treating everyone with respect; communicating regularly, directly and honestly with our board members, employees, volunteers, tenants, and others.

## MISSION STATEMENT LEVEL PERFORMANCE MEASURES

The Authority has identified the following performance measurements to assess its success in achieving its mission and intended public purpose.

Area of Measurement	Performance Measure	Performance Measure Component	Final 2018	Final 2019	Final 2020	Final 2021	Final 2022
<b>Safety</b>	Employee Accidents and Incidents	Construction Injuries Lost Time Injury Rate	14	15	14	4	2
	Airfield Violations	Runway Incursions	0	0	1	1	0
		Runway Condition FAA Safety Compliance	0	0	0	0	0
		Inspection Discrepancies	3	3	4	9	3
<b>Security</b>	Security Incidents and Violations	Security Badge Breaches:					
		Letters of investigation	1	0	0	1	1
		Violations	0	0	1	3	0
<b>Financial</b>	Revenue Management	Total Airline Revenue per enplaned passenger	\$9.72	\$7.97	\$19.57*	\$10.63	\$9.51
		Total Non-Airline Revenue per enplaned passenger	\$24.93	\$26.16	\$39.69*	\$31.15	\$32.01
		Total Non-Operating Revenue per enplaned passenger	\$4.75	\$5.35	\$26.14*	\$9.81	\$6.16
		Total Revenue per enplaned passenger	\$39.41	\$39.48	\$85.40*	\$51.59	\$47.68
	Cost Performance	Operating Cost enplaned passenger without FBO	\$8.58	\$19.20	\$51.66*	\$27.22	\$23.46
		Airline Cost per enplaned passenger	\$6.57	\$5.90	\$16.30*	\$8.49	\$7.00
	Debt Management	Debt Service Coverage Ratio	1.44	1.78	1.30	1.57	2.19
		Debt per enplaned passenger	\$64	\$64	\$161*	\$77	\$52
	Liquidity	Days Unrestricted Cash on Hand	261	294	229	241	242
<b>Operational</b>	Aircraft Delays caused by Airport	Number of Aircraft Delay caused by Airport or Runway Closings	0	0	0	0	0
	Aircraft Delays caused by Fixed Base Operations	Number of Aircraft Fueling Delays	36	27	15	13	12
<b>Customer Service</b>	Service Quality	Terminal Cleanliness Concessions Quality and Variety (5 is the highest)	4.5	4.7	note 1	note 1	note 1
	Customer Satisfaction	Customer Survey Results (5 is the highest)	4.5	4.6	note 1	note 1	note 1
<b>Environmental Sustainability</b>	Environmental Compliance	Violations Identified by Regulatory Agency De-Icing Material Discharge Frequency and Severity of Spills:					
		SPDES violations	0	0	0	0	0
		DEC violations	0	0	0	0	0
	Noise	Noise Levels /Noise Complaints	36	11	40	7	2
<b>People</b>	Employee Satisfaction	Employee Turnover					
		AFCO AvPorts	15.4%	15.4%	14.3%	10.0%	10%
		Million Air FBO	19.0%	25.0%	9.0%	31.3%	25.0%
		Albany County Airport Authority	0%	0%	0%	0%	0%
	Workforce Diversity	Minority Representation in Workforce	33.0%	22.4%	20.7%	20.7%	21.3%

\* The increase in 2020 is due to the large decrease in enplanements due to the COVID-19 pandemic.

Note 1 - An Insufficient number of customer satisfaction surveys were conducted to report on this performance measure.



**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**FINANCIAL STATEMENTS**  
For the Year Ended December 31, 2022

## TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT .....	1-2
REQUIRED SUPPLEMENTARY INFORMATION – MANAGEMENT DISCUSSION AND ANALYSIS .....	3
FINANCIAL STATEMENTS	
Statements of Fiduciary Net Position As of December 31, 2022 and 2021 .....	5
Statements of Changes in Fiduciary Net Position For the Year Ended December 31, 2022 and 2021 .....	6
Notes to Financial Statements .....	7
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Changes in the Airport's Net OPEB Liability and Related Ratios .....	13
Schedule of Actuarially Determined Contributions .....	14
Schedule of Money-Weighted Investment Return .....	15
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING</i> <i>STANDARDS</i> .....	16

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
(A Component Unit of the Albany County Airport Authority)

**MANAGEMENT DISCUSSION AND ANALYSIS**  
**(Unaudited)**

This section provides an overview and analysis of the financial activities of Albany County Airport Authority OPEB Trust (the Trust) for the year ended December 31, 2021 and 2022. The creation of the Trust and its initial funding was authorized on December 7, 2009 by the Albany County Airport Authority's (the Authority) Board of Directors. The Trust was created December 17, 2009 when the trust document was fully executed. Irrevocable transfer of assets to the Trust occurred in each year 2009 through 2022. The purpose of the Trust is to accumulate resources for the payment of medical insurance benefits, to the Authority's retired employees who qualify for and elect to receive the benefit an for which the Authority is obligated to pay under the postemployment medical benefit plan it sponsors.

Comparative year information will be presented next year when the trust has been funded and in existence for more than one year. Readers are encouraged to consider the information presented here in conjunction with additional information furnished in the financial statements.

**FINANCIAL HIGHLIGHTS**

The net position of Albany County Airport Authority Other retiree medical insurance plan (the Plan) at the close of fiscal years 2021 and 2022 are \$2,880,370 and \$2,998,727, respectively (net assets held in trust for retiree medical insurance benefits). All of the net assets are available to meet the Plan's ongoing obligations to Plan participants and beneficiaries. The Plan's funding objective is to meet long-term benefit obligations through contributions and investment income. The Plan was funded in 2021 and 2022 by the transfer of \$240,109 and \$110,552, respectively, from the Albany County Airport Authority plus interest earnings in the amount of \$1,417 and \$7,603 on the deposited balance.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The following discussion and analysis are intended to serve as an introduction to the Plan's financial statements, which comprises these components:

- Statement of Plan Net Position
- Statement of Changes in Plan Net Position
- Notes to the Basic Financial Statements

This report also contains required supplementary information in addition to the basic financial statements themselves.

**The Statement of Plan Net Position** is a snapshot of account balances at year-end. It indicates the assets available for future payments for retiree benefits and any current liabilities that are owed at this time.

**The Statement of Changes in Plan Net Position**, on the other hand, provides a view of current year/period additions to and deductions from the Plan. Both statements are in compliance with Governmental Accounting Standard Board Statements (GASB) This report uses the standards established by GASB's Statement No. 74 Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans. Statement No. 74 superseded Statement No. 43 of the same title. Statement No. 74 did not change the reporting in the two primary financial statements but added requirements for additional and multi-year

**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**OVERVIEW OF THE FINANCIAL STATEMENTS**

disclosures in the Notes and RSI. Readers are encouraged to review the Notes and RSI to better understand the financial and operational results of the OPEB Trust.

The Statement of Plan Net Position and the Statement of Changes in Plan Net Position report information about the Plan's activities. These statements include all assets and liabilities, using the full accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Net Position, the difference between assets and liabilities, is one way to measure the plan's financial position. Over time, increase and decrease in Net Position is one indicator of whether its financial health is improving or deteriorating. Other factors, such as market conditions, should also be considered in measuring the Plan's overall health. Notes to the Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

In addition to the financial statements the accompanying notes present information that is essential to understanding the financial statements. The Required Supplementary Information presents certain required information concerning the Plan's progress in funding its obligations to provide resources for retiree medical benefits to members.

**FINANCIAL ANALYSIS**

As previously noted, Net Position may serve over time as a useful indication of the Plan's financial position. The assets of the Plan exceeded its liabilities at the December 31, 2022 because the Plan had \$2,998,272 in assets and no recorded liabilities. It should be kept in mind the Trust for the Plan was only recently formed. The Trust is intended to accumulate net resources to fund the Albany County Airport Authority's obligation to pay for postemployment benefits (OPEB) of retired employees, other than pensions. This OPEB benefit is retiree medical care insurance. The Albany County Airport Authority's actuarial determined obligation for OPEB as of December 31, 2021 was \$9,055,860. Accordingly, the Plans Net Position is not sufficient to fully fund this obligation and additional contributions will be necessary along with investment earnings to fully fund the Authority's estimated OPEB obligation. The Albany County Airport Authority's actuarial determined OPEB obligation is based upon significant assumptions and estimates about future events, costs, funding decisions and is subject to frequent change and revision.

**CONTACTING THE TRUST'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the public with a general overview of the Plan's finances and to show the Plan's accountability for the money it receives. If you have any questions about this report or need any additional financial information, contact the Albany County Airport Authority Other Post Employment Benefit Plan Trustee at c/o Albany County Airport Authority, Terminal Building, Third Floor, 737 Albany Shaker Road, Albany, NY 12211



ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
(A Component Unit of the Albany County Airport Authority)

Statement of Fiduciary Fund Net Position  
As of December 31, 2022 and 2021

	2021	2022
<u>ASSETS</u>		
Cash and cash equivalents	\$ 2,683,186	\$ 2,998,727
Receivable from Albany County Airport Authority	<u>197,386</u>	<u>-</u>
Total Assets	2,880,572	2,998,727
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	 <u>-</u>	 <u>-</u>
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>
	<b>\$ <u>2,880,572</u></b>	<b>\$ <u>2,998,727</u></b>
 <u>LIABILITIES</u>	 <u>-</u>	 <u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
 <u>DEFERRED INFLOWS OF RESOURCES</u>	 <u>-</u>	 <u>-</u>
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>
 <u>NET POSITION</u>	 <u>-</u>	 <u>-</u>
Net Position - Restricted for OPEB	<b>\$ <u>2,880,572</u></b>	<b>\$ <u>2,998,727</u></b>

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
*(A Component Unit of the Albany County Airport Authority)*

Statement of Changes In Fiduciary Fund Net Position  
Years Ended December 31, 2022 and 2021

	2021	2022
Additions to Net Position Attributed to		
Contributions		
Employer	\$ 442,517	\$ 381,571
Interest Income	1,417	7,603
Implicit Cost Amount	<u>-</u>	<u>-</u>
Total Additions	443,934	389,174
Deductions from Net Position Attributed to		
Retirement Benefits	205,200	221,607
Implicit Cost Amount	39,931	49,412
Administration Expenses	<u>-</u>	<u>-</u>
	<u>245,131</u>	<u>271,019</u>
Increase in Net Position	198,803	118,155
Net Position – Restricted for OPEB, Beginning of Year	<u>2,681,769</u>	<u>2,880,572</u>
Net Position – Restricted for OPEB, End of Year	<b>\$ <u>2,880,572</u></b>	<b>\$ <u>2,998,727</u></b>

**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**Footnotes**  
**Year Ended December 31, 2022**

**1. DESCRIPTION OF THE PLAN**

The following information of the Albany County Airport Authority OPEB Trust (the Plan), a component unit of the Albany County Airport Authority (the Authority) provides only general information. Readers should refer to the plan agreement for a more complete description of the Plan's provisions.

**General**

The OPEB Plan is a single-employer defined benefit healthcare plan trust administered by the Authority. The Plan provides medical insurance benefits to eligible retirees who elect to receive it and their eligible dependents. Membership of the Plan consists of 45 plan members composed of; 18 Active, 27 retired employees. The Plan is a governmental plan that is not subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA). The Plan was created by the Albany County Airport Authority to be managed by a sole trustee intended to be the Chief Financial Officer of the Authority who is the plan Trustee. The Plan is a component unit of the Albany County Airport Authority. The Trust has a fiduciary duty to provide plan benefits to eligible beneficiaries. So long as the Albany County Airport Authority provides the required benefits, the Trust's obligation is fulfilled and it may then reimburse the Albany County Airport Authority for the cost of the benefits provided, if requested to do so.

**Contributions**

Contributions to the Plan are likely to be entirely funded by the employer (the Authority). Participants hired prior to July 1, 2005 are not required to contribute to the plan. Participants hired on or after July 1, 2005 are required to contribute 10% of the cost of plan benefits to the plan, offset by the value of their unused sick leave up to 1,320 hours at the time of retirement. The Plan was established and may be amended by the Authority. The Authority has no obligation to fund the plan. Contributions made were provided for in the Authority's annual budgets for 2008 through 2022 along with interest earnings thereon. Any future contributions to the plan would be authorized by a future resolution of the Authority.

**Funded Status and Funding Progress**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. Since this is the first year of implementation, only the current year information is presented.

**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**1. DESCRIPTION OF THE PLAN**

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the written plan as currently approved by the Authority and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2022 actuarial valuation, the individual entry age normal method was used. The actuarial assumptions included a 2.50 percent investment rate of return (net of administrative expenses), based on the plan being funded in an irrevocable employee benefit trust invested allowing for both an equity and fixed income portfolio. Healthcare cost trend rates are estimated at a rate of 8 percent decreasing to an ultimate rate of 3.6 percent in 2060. The actuarial value of assets was not determined in this actuarial valuation. At December 31, 2022, the Plan held Net Position in the amount of \$2,998,727 which consisted of amounts on deposit with the Trust.

For the year ended December 31, 2022, there were four key assumption changes. The discount was changed from 2.5% to 4.31% in accordance with GASB 75, future projected healthcare costs were updated to utilize the Getzen model, the methodology for calculating expected claims was updated in accordance with ASOP 6, and the mortality table was updated to PubG-2010 Mortality Table projected generationally with scale MP-2020

**Investment Options**

The Trustee holds the Assets of the Plan. Contributions received from the Authority are allocated between assets available for investment and assets maintained for payment of benefits and administrative expenses.

**Plan Termination**

In the event of Plan termination or if the Trust were to fully accomplish its purpose, the net assets of the Trust would be allocated as prescribed in the Trust document, generally to pay in the order indicated:

- The Authority's remaining retiree medical benefit liabilities
- Reasonable expenses of administering the Plan

Any assets remaining in the Trust after paying off the above liabilities shall revert back to the Authority.

**2. SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The accompanying basic financial statements are presented on the accrual basis of accounting. Revenue is recognized when earned, and liabilities are recognized when incurred. Employer contributions are recognized when received because only one employer contributor exists. Benefits and refunds of contributions are recognized when due and payable or upon receipt of claim for reimbursement for payment of benefits by the Authority based upon a certificate signed by its Chief Executive Officer.

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
(A Component Unit of the Albany County Airport Authority)

**2. SIGNIFICANT ACCOUNTING POLICIES**

**Governmental Accounting Standards**

The financial statements of the plan have been prepared in accordance with generally accepted accounting principles (GAAP) followed in the United States of America. In the U.S. the Governmental Accounting Standards Board (GASB) is the established and recognized standard-setting body for governmental accounting and financial reporting. GASB Statement No. 74 was implemented beginning with the this fiscal year; the Statement did not change the primary financial statements but made significant changes to the Notes to the Financial Statements and the Required Supplementary Information.

**Cash and Cash Equivalents**

The Plan's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of one year or less from the date of acquisition.

**Administrative Expenses**

Certain internal costs of administering the Plan will be paid by the Plan. There were \$-0- Administrative expenses for the year ended December 31, 2022 and 2021.

**Benefits**

Benefits will be recognized when paid or when a claim for reimbursement for payment of benefits is received from the Authority. The Plan has not yet paid any benefits or claims for reimbursement directly and the Authority continues to fund retiree health care costs directly.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires the plan administrator to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

**3. TAX STATUS**

The Authority structured and intends that the Trust administering the Plan shall be a tax-exempt governmental trust under Section 115 of the Internal Revenue Code (the Code) and that income derived from the Trust Estate shall be excludable from gross income for federal tax purposes pursuant to Section 115 of the Code.

**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**4. INVESTMENTS**

The Authority has adopted an investment policy for the Trust that the Authority may amend from time to time. The Authority adopted an Investment Policy for effectively supervising, monitoring and evaluating the investment assets of the Plan. The investment policy allows for the plan assets to be comprised of:

Fixed Income .....	0%-60%
Cash Equivalent .....	5%-100%
Domestic Equity.....	0%-60%
International Equity.....	0%-60%
Other Equity.....	0%-20%

As of December 31, 2022 and 2021 all plan assets were on deposit with M&T Bank, in a cash in and interest bearing demand deposit account, the entire balance of which was collateralized by obligations that are guaranteed by the U.S. Government and held by a 3<sup>rd</sup> party custodian. The Trustee believes the investment and management of the assets of the Plan have complied with the Trust investment policy adopted by the Authority.

**5. OTHER POSTEMPLOYMENT BENEFITS UNDER GASB 74**

The components of the net OPEB liability of the Authority as of December 31, were as follows:

	<b>2021</b>	<b>2022</b>
Net OPEB Liability at beginning of period	\$5,723,485	\$5,692,140
Service Cost	200,491	227,572
Interest	212,098	216,640
Changes in assumptions	-	644,028
Differences between expected and actual experience	-	( 953,983)
Net investment income	( 1,417)	( 7,603)
Employer contributions to the trust	( 442,517)	( 381,571)
Benefit payments withdrawn from the trust	245,131	271,019
Benefit payments excluding implicit cost	( 205,200)	( 221,607)
Implicit cost amount	( 39,931)	( 49,412)
	<u>\$5,692,140</u>	<u>\$6,057,133</u>

**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**5. OTHER POSTEMPLOYMENT BENEFITS UNDER GASB 74**

**Actuarial assumptions**

Total OPEB liability was determined by actuarial valuations as of December 31, 2020. The following actuarial assumptions are as follows:

Investment rate of return	2.50%, net of OPEB plan investment expense, including inflation
Municipal bond rate	4.31% as of December 31, 2022 (source: S&P Municipal Bond 20-Year High Grade Index-SAPIHG)
Single equivalent discount rate:	4.31%, net of OPEB plan investment expense, including inflation.
Inflation	2.50% as of December 31, 2022 and for future periods
Salary Increases	3.00% annually as of December 31, 2022 and for future periods
Cost of living adjustments	Not Applicable
Pre-retirement mortality	PubG-2010 Mortality Table for Employees projected generationally with MP-2020 for males and females.
Post-retirement mortality	PubG-2010 Mortality Table for Healthy Annuitants projected generationally with scale MP-2020 for males and females.
Disabled mortality	PubG-2010 Mortality Table for Disabled Annuitants projected generationally with scale MP-2020 for males and females.

**Discount rate**

The discount rate used to calculate the total OPEB liability was 2.5%. The following table presents the results if the discount rate was 1% lower or 1% higher:

**Impact of a 1% Change in the Discount Rate as of the December 31, Measurement Date**

	OPEB Liability		
	1% Decrease	Current	1% Increase
2020 (2.50%)	\$9,875,873	\$ 8,405,254	\$7,336,189
2021 (2.50%)	10,091,445	8,572,712	7,335,582
2022 (4.31%)	7,465,729	6,057,133	4,914,398

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
(A Component Unit of the Albany County Airport Authority)

**5. OTHER POSTEMPLOYMENT BENEFITS UNDER GASB 74**

**Healthcare Trend**

The healthcare cost trend cost rate used to calculate the total OPEB liability was between 6.50% and 3.63% for years 2022 thru 2060. The following table presents the results if the healthcare cost rate was 1% lower or 1% higher:

**Impact of a 1% Change in the Health Cost Trend as of the December 31, Measurement Date**

	OPEB Liability		
	1% Decrease	Current	1% Decrease
2020 (2.50%)	\$7,119,673	\$ 8,405,254	\$10,044,296
2021 (2.50%)	7,256,090	8,572,712	10,254,760
2022 (4.31%)	4,826,990	6,057,133	7,586,873



**ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST**  
*(A Component Unit of the Albany County Airport Authority)*

**Required Supplementary Information**  
**Schedule of Changes in the Airport's Net OPEB Liability and Related Ratios**

	Service Cost		
	2020	2021	2022
Total Liability	\$8,405,254	\$8,572,712	\$9,055,860
Service Cost	179,110	200,491	227,572
Interest of total OPEB liability, service cost and benefit payments	328,041	212,098	216,640
Changes in benefit terms	-	-	-
Difference between expected & actual plan experience	(1,065,626)	-	953,983
Changes of assumptions	( 835,252)	-	( 644,028)
Benefit payments excluding implicit cost	( 171,663)	( 205,200)	( 221,607)
Implicit cost amount	( 57,479)	( 39,931)	( 49,412)
Net change in OPEB liability	(1,622,869)	167,458	483,148
Total OPEB liability – beginning of period	10,028,123	8,405,254	8,572,712
Total OPEB liability – end of period	\$ 8,405,254	\$8,572,712	\$ 9,054,860
Plan Fiduciary Net Position	\$2,681,769	\$2,880,572	\$2,998,727
Interest on fiduciary net position			
Earning from plan investments	12,647	1,417	7,603
Employer contribution to trust	411,772	442,517	381,571
Benefit payments from trust, incldng refunds of member contrb.	( 171,663)	( 245,131)	( 271,019)
Administrative expense	-	-	-
Other	-	-	-
Net change in plan fiduciary net position	252,756	198,803	118,155
Plan fiduciary net position – beginning of period	2,429,013	2,681,769	2,880,572
Plan fiduciary net position – end of period	\$2,681,769	\$2,880,572	\$2,998,727
Net OPEB Liability	\$5,723,485	\$5,692,140	\$6,057,133
Plan Fiduciary net position as a % of total OPEB liability	31.91%	33.60%	33.11%
Covered employee payroll	\$2,081,031	\$2,143,470	\$2,284,727
Plan NOL as a % of covered employee payroll	275.03%	265.56%	265.11%
Single discount rate to calculate plan liabilities	2.50%	2.50%	4.31%

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
*(A Component Unit of the Albany County Airport Authority)*

**Required Supplementary Information**  
**Schedule of Actuarially Determined Contributions**

	Service Cost		
	2020	2021	2022
Service Cost	\$179,110	\$200,491	\$227,572
Thirty year amortization of NOL	177,628	176,655	241,067
Actuarial determined contribution	356,738	377,146	468,639
Contribution in relation to the actuarially determined contrib.	( 411,772)	( 442,517)	( 381,571)
Contribution deficiency/(excess)	\$ 55,034	\$65,371	\$ 87,068
Covered employee payroll	\$2,081,031	\$2,143,470	\$2,284,727
Contributions as a % of Covered Employee Payroll	19.79%	20.64%	16.70%
Discount Rate	2.50%	2.50%	4.31%
Money Weighted Rate of Return	0.52%	0.05%	0.26%

ALBANY COUNTY AIRPORT AUTHORITY OPEB TRUST  
(A Component Unit of the Albany County Airport Authority)

**Required Supplementary Information**  
**Schedule of Money-Weighted Investment Return**

	<b>2021</b>	<b>2022</b>
Beginning Value	\$2,681,769	\$2,880,572
Annual contribution to OPEB Trust	197,386	110,552
Annual interest earnings	<u>1,417</u>	<u>7,603</u>
Ending Value	2,880,572	2,998,727
Money weighted rate of return	0.05%	0.26%

## **Old Business**

## **New Business**

**Executive Session**  
**Attorney-Client Privilege Matters**