



ALBANY COUNTY AIRPORT AUTHORITY

REGULAR MEETING

AGENDA

November 21, 2025

General:

- 1. Chairman's Remarks**
- 2. Approval of Minutes**
Regular Meeting – October 20, 2025
- 3. Communications and Report of Chief Executive Officer**
- 3A. Reports of Committees**
 - **CIC**
 - **Audit**
 - **Personnel**

Reports:

- 4. Chief Operating Officer**
- 5. Chief Financial Officer**
- 6. Project Development**
- 7. Counsel**
- 8. Concessions/Ambassador Program**
- 9. Public Affairs**
- 9A. Art & Culture Program**
- 9B. Planning**

Action Items:

- 10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments**
 - 10.1 Authorization to make purchases using State of New York Contract for Road Salt. (Award #23409 / Contract # PC70879)**
 - 10.2 Purchase Order - Contract No. SC-1253 - Purchase ADB Safegate's Gate Management System (GMS) and Flight Information Display System (FIDS) from ADB Safegate**
 - 10.3 Authorization to make purchases using State of New York Contract: Upgrade to repeater system and radios with recording capabilities (Contract # PT68714) Eastern Communications, LLC / Reseller: Capital Digitronics, Inc.**
 - 10.4 Contract No. SC-1262 - Coordination, Assembly, Transport and Installation of Art Work**
 - 10.5 Intentionally Left Blank**
 - 10.6 Authorize the Breeze Airlines Air Service Incentive Program (ASIP) Application Under the 2025 ASIP**
 - 10.7 Intentionally Left Blank**
 - 10.8 Annual Service Contract: Authorization to Award: Contract No. SC-1256 Overhead Doors, Baggage Belts and Baggage Carousels Maintenance and Service to All Type Professional Door Service**
 - 10.9 Negotiations - Contract No. S-1261(CME) Design of Wayfinding and Signage Improvements - Terminal Area Signage and Parking Improvements**
 - 10.10 Negotiations - Contract No. S-1261(CHA) Design of Wayfinding and Signage Improvements - Highway Signs and E-Lot Improvements**
 - 10.11 Purchase Order: Purchase of one (1) new Glycol Recovery Vehicle from Trius, Inc. Sourcewell Contract # 111522-AEB**
- 11. Authorization of Change Orders**
 - 11.1 Authorization of Change Order No. 16 for Construction Contract 21-1082-GC - Terminal Expansion - Site Work**
 - 11.2 Authorization of Change Order No. 17 for Construction Contract 21-1082-GC - Terminal Expansion - Site Work**

11.3 Change Order 8: Authorization to Award Contract Change Order No. 8 to Construction Contract 21-1082-INT STR for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC.

12. Authorization of Federal and State Grants – NONE

13. Informational

13.1 Report of payment for Extension of Builder's Risk Policy for one year, payment to Risk Strategies.

Old Business:

New Business:

Executive Session - Attorney-Client Privilege Matters

ES-1 Matter Involving a Particular Corporation

ES-2 Matter Involving a Particular Individual

NOTICE

AGENDA ITEM NO. 1

Chairman's Remarks

AGENDA ITEM NO. 2

Approval of Minutes



Minutes of the Regular Meeting of the Albany County Airport Authority

October 20, 2025

Pursuant to notice duly given and posted, the regular meeting of the Albany County Airport Authority was called to order on October 20, 2025 at 9:00 a.m. in the Third Floor Conference Room located in the Terminal at the Albany International Airport, Albany, New York by the Chair, Samuel A. Fresina, with the following present:

MEMBERS PRESENT

Samuel A. Fresina, Chair
Kevin R. Hicks, Sr. (Via Telephone)
Steven Heider
Harold Iselin
Sari O'Connor
John-Raphael Pichardo
Janet M. Thayer

MEMBERS ABSENT

STAFF

Peter F. Stuto, Chief Executive Officer
John A. O'Donnell, Chief Operating Officer
Christine Quinn, Authority Counsel
Margaret Herrmann, Acting Chief Finance Officer
Kathy Greenwood, Director of Art & Culture
Helen Chadderdon, Marketing Manager
Liz Charland, Administrative Services
Matt Hunter, Communication Director
John LaClair, Chief Engineer
Bobbi Matthews, Purchasing Agent
Dave Montiverdi, Airport Planner
Matt Mokey, Airport Engineer
Jenn Munger, Paralegal
Debbie Pasquini, Confidential Secretary

ATTENDEES

Carmiena Brooks, Assistant Airport Manager
Ray Camilli, Airfield Maintenance Manager, Avports
Chief Steve Dorsey, ARFF Avports
Kevin Hehir, Building Maintenance Manager, Avports
Deputy Fire Chief Chris Menge, ARFF Avports
John Panarello, VP of Operations, AvPorts
Chris Pasquini, Assistant Maintenance Manager, Avports
Brian King, Manager Million Air Albany

Connor Beniot, Senior VP, Investment Banker, Hilltop Securities
Rich Amadon, CHA
Jeff Lovell, Managing Director, Park Strategies, LLC
Dennis Feeney, Majority Leader
Susan Quine-Laurilliard, Chair Multi-Modal Transit Committee f/k/a Mass Transit Committee

Chair Fresina noted that there was a quorum.

General:

1. Chairman's Remarks

2. Approval of Minutes

Ms. O'Connor moved to approve the minutes of the September 15, 2025 regular board meeting.

The motion was adopted unanimously.

3. Communications and Report of Chief Executive Officer

Mr. Stuto presented a Communications and Chief Executive Officer's Report for the month of October 2025.

3A. Reports of Committees

Ms. Thayer advised the Governance Committee met on October 10, 2025 and discussed/reviewed the following:

- Review of Governance Committee Charter - no recommended changes.
- Authorities Budget Office Self-Evaluation – will be compiled and submitted to ABO.
- Recommend committees report to full board at the next regularly scheduled full board meeting after the committee meeting.
- Recommend Additional Board Trainings to include: Authority Governance; Ethics; Open Meetings Law; POIL and FOIA; Procurement; and Airport Operations

Reports:

4. Chief Operating Officer

Mr. O'Donnell presented a Chief Operating Officer's Report for the month of October 2025.

5. Chief Financial Officer

Ms. Herrmann presented the Financial Report for the month of October 2025. (Power Point attached.)

6. Project Development

Mr. LaClair and Mr. Mokey presented the Project Development Report for the month of October 2025. (Power Point attached.)

7. Counsel

8. Concessions/Ambassador Program

Ms. Chadderdon presented the Concessions/Ambassador Report for the month of October 2025.

9. Public Affairs

Mr. Hunter presented the Public Affairs Report for the month of October 2025. (Power Point attached.)

9A. Art & Culture Program

Ms. Greenwood advised she will present an Art & Culture update to the Board at the November 2025 meeting. (Power Point attached.)

9B. Planning

Mr. Montiverdi presented the Planning Report for the month of October 2025.

- Continuing coordination with CRTC to collect data supporting airport access improvements aimed at reducing congestion.
- Baseline traffic studies scheduled for October, with an additional study planned for the Sunday after Thanksgiving to capture peak activity.
- Five consulting firms solicited by CRTC for proposals to assess the feasibility of roundabouts.
- Ongoing discussions with a prospective hangar developer; awaiting meeting availability and project details from the principal owner. (Power Point attached.)

Action Items:

10. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments

10.1 Operating Permit with PrimeFlight Aviation Services, Inc. to provide Deicing Services to Avelo Airlines

Ms. Quinn recommended authorization to approve an Operating Permit with PrimeFlight Aviation Services, Inc. She advised PrimeFlight Aviation Services, Inc. has contracted with Avelo Airlines (Avelo) to provide deicing services to Avelo at Albany International Airport. The operating permit shall commence on November 1, 2025 and shall expire at the earliest December 31, 2026, PrimeFlight's agreement with Avelo or Avelo's agreement with the Authority.

The agreement may also be extended beginning the first day of January 2027. The permit requires payment to the Authority of five (5) percent of all PrimeFlight's gross revenue generated from Avelo at the Airport along with other appropriate terms and conditions that include but are not limited to insurance, indemnification, contract assignment, and reporting obligations under the Agreement.

Ms. O'Connor moved to approve the Operating Permit with PrimeFlight Aviation Services, Inc. to provide deicing services to Avelo at Albany International Airport. The motion was adopted unanimously.

10.2 Operating Permit with PrimeFlight Aviation Services, Inc. to provide Deicing Services to Breeze Aviation Group, Inc

Ms. Quinn recommended authorization to approve an Operating Permit with PrimeFlight Aviation Services, Inc. She advised PrimeFlight Aviation Services, Inc. has contracted with Breeze Aviation Group, Inc. (Breeze) to provide deicing services to Breeze at Albany International Airport. The operating permit shall commence on November 1, 2025 and shall expire at the earliest December 31, 2026, PrimeFlight's agreement with Breeze or Breeze's agreement with the Authority. The agreement may also be extended beginning the first day of January 2027. The permit requires payment to the Authority of five (5) percent of all PrimeFlight's gross revenue generated from Breeze at the Airport along with other appropriate terms and conditions that include but are not limited to insurance, indemnification, contract assignment, and reporting obligations under the Agreement.

Ms. O'Connor moved to approve the Operating Permit with PrimeFlight Aviation Services, Inc. to provide deicing services to Breeze at Albany International Airport. The motion was adopted unanimously.

10.3 Contract No. 1196-GC - Apron Reconstruction and Rehabilitation for Commercial Service, Aircraft Rescue and Fire Fighting, and General Aviation Operations – Alternate 1 and 2

Mr. LaClair recommended authorization to Award Alternate Nos. 1 & 2 to Contract 1196-GC for Apron Reconstruction and Rehabilitation for Commercial Service, ARFF and General Aviation Operations to Rifenburg Construction, Inc. in the amounts of Alternate No. 1 \$1,938,000.00 and Alternate No. 2 \$7,045,000.00. (Total of alternates 1 & 2 \$8,983,000.00.) He advised the Bid Alternates 1 & 2 scopes include drainage upgrades (structures and piping), glycol collection system upgrades, construction apron parking for commercial aircrafts, Asphalt pavement removal and replacement, striping and landscaping.

Mr. Iselin moved to approve Alternate Nos. 1 & 2 to Contract 1196-GC for Apron Reconstruction and Rehabilitation for Commercial Service, ARFF and General Aviation Operations to Rifenburg Construction, Inc. in the amounts of Alternate

No. 1 - \$1,938,000.00 and Alternate No. 2 - \$7,045,000.00. (Total of Alternates 1 & 2 \$8,983,000.00.) The motion was adopted unanimously.

10.4 Authorization to make purchases using State of New York Contract: Vehicle and Equipment Parts and Related Product (Group 30310)

Ms. Herrmann recommended authorization to make purchases using State of New York Contract: Vehicle and Equipment Parts and Related Product (Group 30310) Contact Period August 6, 2025 – August 5, 2030. She advised New York State Office of General Services Procurement Services have conducted competitive Bidding for the above referenced contract and the awarded vendors have agreed to offer the Airport the same terms and conditions of this contract. Additionally, a vendor can bid pricing for commodities/services under this contract with the assumption that larger quantities would be purchased state-wide as compared to the Airport completing a separate Request for Bid. Vehicle Parts and Equipment are purchased on an as needed basis and Purchase Orders will be issued for orders as needed.

Mr. Heider moved to approve using State of New York Contract: Vehicle and Equipment Parts and Related Product (Group 30310) for the Contact Period August 6, 2025 – August 5, 2030. The motion was adopted unanimously.

**10.5 Authorization to purchase TCS metering system for fuel trucks
Sole source purchase from General Transervice, Inc.**

Ms. Herrmann recommended authorization to purchase a TCS metering system for fuel trucks in the amount of \$95,167.80 from General Transervice, Inc., a Sole source provider.

She advised the new TCS meters for the fuel trucks are used to fuel the airlines' aircraft by Million Air. The TCS meters will integrate our fueling operations to the existing QT Technology system. These new meters, along with the TCS HUB, allow our fuel information to be transmitted, stored and reported on easier and will save time on fueling operations and accounting. The current meters are not compatible with the QT Technology inventory system and require manual interaction between the two systems and some of the older meters are in need of replacement due to their age. This purchase is 100% Airport funded.

Mr. Pichardo moved to approve the purchase of a TCS metering system for fuel trucks in the amount of \$95,167.80 from General Transervice, Inc., a sole source provider. The motion was adopted unanimously.

10.6 Authorization to Award Contract No. 1255 Garage Sealant Repair to Schnell Contracting Limited, LLC

Mr. Mokey recommended authorization to Award Contract No. 1255 Garage Sealant Repair to Schnell Contracting Limited, LLC. in the amount of \$78,612. He advised the contract work includes removal and replacement of sealants

between T-beam joints to prevent water and sediment from passing through the joints on the top floor and damaging vehicles parked on the fourth floor. ACAA received six proposals which were scored by a committee. Schell scored the highest based on qualifications, price, and ability to meet an accelerated schedule. The project is 100% Airport funded.

Ms. O'Connor moved to approve Contract No. 1255, Garage Sealant Repair, to Schnell Contracting Limited, LLC. in the amount of \$78,612. The motion was adopted unanimously.

10.7 Issue Purchase Order for Design of Departure Hall Lounge Toilet Rooms and TSA 7th Lane to C & S Companies.

Mr. O'Donnell recommended authorization to issue a purchase for Design of Departure Hall Lounge Toilet Rooms and TSA 7th Lane to C & S Companies in the amount of \$30,000. He advised this is the second Purchase Order issued to supplement the design of the Departure Hall Lounge Toilet Rooms and TSA 7th Lane. Based upon recommendations of the staff, the Authority Board directed the addition of a 7th TSA Checkpoint Lane and the incorporation of restrooms on the 2nd level of the Departure Hall. The additional fee is to compensate C & S Companies for: 1. Design to enclose the sprinkler piping for the second level adjacent to the 3rd level stairway; 2. Design of a roof structure over the restrooms; 3. Construction Management services. This Purchase Order is 60% State funded and 40% Airport funded.

Mr. Iselin moved to approve a purchase order for Design of Departure Hall Lounge Toilet Rooms and TSA 7th Lane to C & S Companies in the amount of \$30,000. The motion was adopted unanimously.

11. Authorization of Change Orders

11.1 Authorization of Change Order No. 8 for Construction Contract 1127-GC - Rehabilitation of Concourse A

Mr. Mokey recommended authorization to award Change Order No. 8 for Construction Contract 1127-GC for Concourse A Rehabilitation to AOW Construction LLC. in the amount of \$168,936. He advised this change order work includes additional excavation, site modifications, form work, material, and labor to revise the configuration of the new blast wall in order to satisfy individual airline pushback requirements. Additional work includes modifications of conduit runs for exterior security cameras along the new blast wall, troubleshooting devices for existing door security systems on the second floor near Gates A1 & A2. To meet TSA security requirements, the I-Star key pads near Gates A3 & A5 and stairwells M,N,P needed to be relocated and required complete rewiring to main panel box on the lower level. This Change Order is 85% Federally funded and 15% State funded.

Ms. O'Connor moved to approve Change Order No. 8 for Construction Contract 1127-GC for Concourse A Rehabilitation to AOW Construction LLC. in the amount of \$168,936. The motion was adopted unanimously.

11.2 Authorization of Change Order No. 7 for Construction Contract 21-1082-INT STR Terminal Expansion – Interior and Structural

Mr. LaClair recommended authorization to award Change Order No. 7 to Construction Contract 21-1082-INT STR for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC. in the amount of \$226,507. He advised this work includes a variety of necessary changes made to the project involving additional cost items. These included changes directed by the Authority, clarifications to the contract documents, code revisions. The affected items include additional thickness of the spray on fireproofing underneath the entire second level to adhere to the updated energy codes, revisions to the “bow tie” ceiling framing system and deletion of the axiom trim. Also, HVAC revisions including isolation hangers to dampen the vibrations and addition of VAV strainers and architectural revisions to the west mechanical to connect with the existing building. There is one credit item for the deletion of painting of the tambour panels in the ticketing and baggage claim areas. This change order is 40% federally funded and 60% state funded.

Ms. O'Connor moved to approve Change Order No. 7 to Construction Contract 21-1082-INT STR for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC. in the amount of \$226,507. The motion was adopted unanimously.

11.3 Authorization of Change Order No. 15 for Construction Contract 21-1082-GC - Terminal Expansion - Site Work

Mr. LaClair recommended authorization to award Change Order No. 15 to Construction Contract 21-1082-GC for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC. in the amount of \$50,696.00. He advised this Change Order request is due to two work items. One is the modification to the East mat slab reinforcing details and the second is the reinstallation of the two fire hose cabinets in the front of the Terminal to maintain fire suppression capabilities near the escalators. This Change Order is 40% Federally funded and 60% State funded.

Ms. O'Connor moved to approve Change Order No. 15 to Construction Contract 21-1082-GC for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC. in the amount of \$50,696.00. The motion was adopted unanimously.

12. Authorization of Federal and State Grants

12.1 Acceptance of FAA ALB -EAG -3-36-0001-155-2025 Grant Agreement for Construction Contract No. 1196-GC - Apron Reconstruction and Rehabilitation for Commercial Service, Aircraft Rescue and Fire Fighting, and General Aviation Operations

Ms. Quinn requested Board Ratification of the Acceptance of Federal Grant: ALB-EAG-3-0001-155-2025 Construct Deicing Pad & Containment Facility, Reconstruct Apron, Rehabilitate Apron for a grant amount of : \$ 4,540,283.00 – FAA Entitlement and \$ 8,395,927.00 – FAA Discretionary for an FAA total of \$12,936,210.00. She advised that on Thursday September 18, 2025, the Authority received official notification from the FAA that Federal Grant ALB-EAG-3-0001-155-2025 was being offered and execution/acceptance by the Authority should follow no later than September 19, 2025. The grant offer was accepted pursuant to Board Resolution 14 of September 22, 2014, which authorizes the CEO to accept and execute grants when "... he/she deems that the timing of the Board meeting makes it advisable to approve and accept a grant prior to such Board meeting."

Mr. Mokey advised the Federal Grant ALB-EAG-3-0001-155-20252025 in the total sum of \$12,936,210.00 is awarded through the Airport Improvement Program (AIP) Grants for FAA Fiscal Year 2025. The program includes the following elements of construction (Construction Contract No. 1196-GC):

- Construction of a new 1,900 square yard public use deicing pad.
- Reconstruction of 22,500 square yards of the existing General Aviation Apron.
- Rehabilitation of 35,600 square yards of existing General Aviation Apron.

Board ratification is requested for the September 18, 2025, execution/acceptance of Federal Grant: ALB-EAG-3-0001-155-2025 by Peter F. Stuto, Chief Executive Officer.

Mr. Iselin moved to ratify the September 18, 2025, execution/acceptance of Federal Grant: ALB-EAG-3-0001-155-2025 by Peter F. Stuto, Chief Executive Officer.. The motion was adopted unanimously.

Old Business:

New Business:

Executive Session - Attorney-Client Privilege Matters

Mr. Iselin made a motion to go into executive session at 9:35 a.m. to discuss:

ES-1 Matter Involving a Particular Corporation

ES-2 Matter Involving a Particular Individual

There being no action taken and no further business, the meeting was adjourned at 10:45 a.m.

ALBANY COUNTY AIRPORT AUTHORITY

REGULAR MEETING

REVISED

AGENDA

October 20, 2025

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- 11. Authorization of Change Orders**
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 - 11.3 Authorization of Change Order No. 7 for Construction Contract 21-1082-INT STR Terminal Expansion - Interior and Structural**
 - 11.3 Authorization of Change Order No. 15 for Construction Contract 21-1082-GC - Terminal Expansion - Site Work**
- 12. Authorization of Federal and State Grants**
 - 12.1 Acceptance of FAA ALB -EAG -3-36-0001-155-2025 Grant Agreement for Construction Contract No. 1196-GC - Apron Reconstruction and Rehabilitation for Commercial Service, Aircraft Rescue and Fire Fighting, and General Aviation Operations**

Old Business:

New Business:

Executive Session - Attorney-Client Privilege Matters

ES-1 Matter Involving a Particular Corporation

ES-2 Matter Involving a Particular Individual



ACAA BOARD MEETING
9 AM | October 20, 2025

CEO'S
REPORT



MAIN TERMINAL EXPANSION

ALB



MAIN TERMINAL EXPANSION

Departure Hall

ALB



MAIN TERMINAL
EXPANSION

Departure Hall

ALB



MAIN TERMINAL
EXPANSION

Departure Hall

ALB



MAIN TERMINAL EXPANSION

Departure Hall

ALB



MAIN TERMINAL EXPANSION

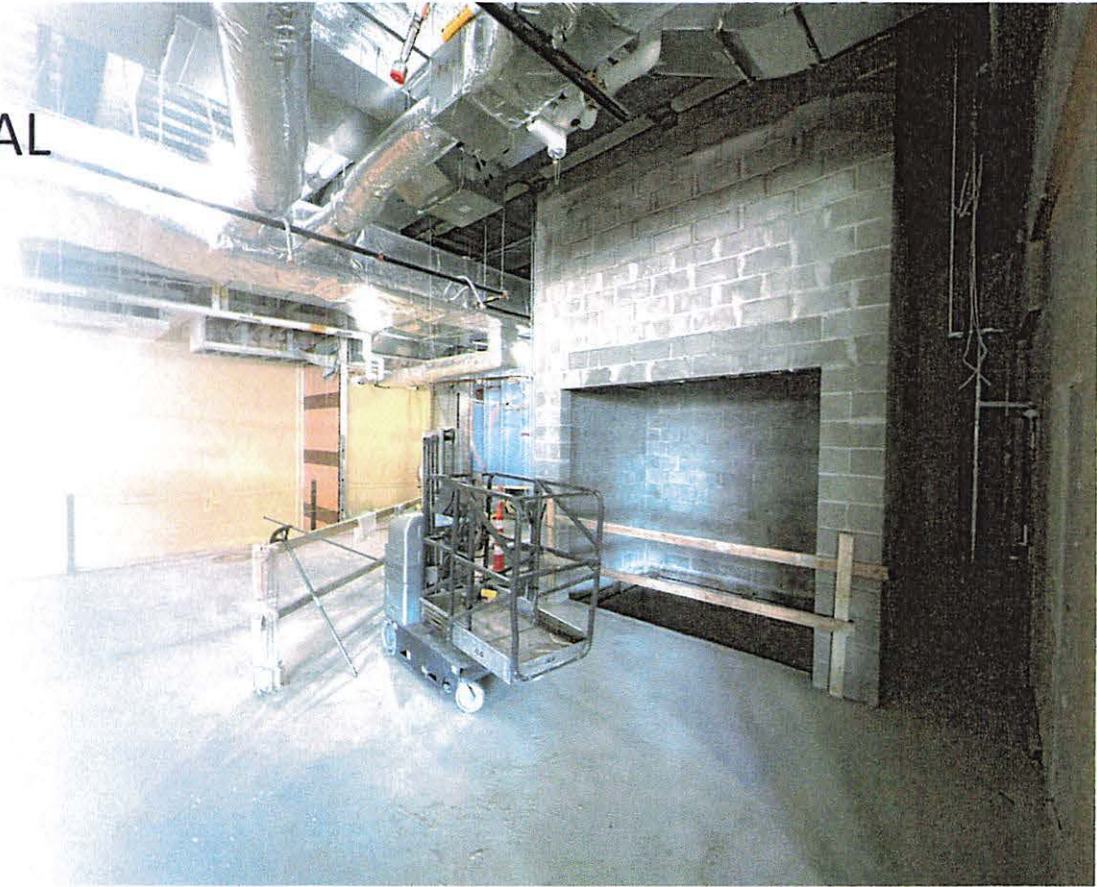
Departure Hall

ALB



MAIN TERMINAL EXPANSION

Elevator Shaft Installation



MAIN TERMINAL EXPANSION

Escalator Installation Continues



MAIN TERMINAL EXPANSION

*Third Floor:
Administrative Offices*



MAIN TERMINAL EXPANSION

*Conduit Installation &
Electrical Work*



CONCOURSE A & GATE EXPANSION UPDATE



ALB

CONCOURSE A & GATE EXPANSION UPDATE

***Gates A3 & A4
Progressing***



ALB

CONCOURSE A
& GATE EXPANSION
UPDATE

*Gates A3 & A4
Progressing*



CONCOURSE A
& GATE EXPANSION
UPDATE

*Gates A3 & A4
Progressing*



CONCOURSE A
& GATE EXPANSION
UPDATE

*Gates A3 & A4
Progressing*



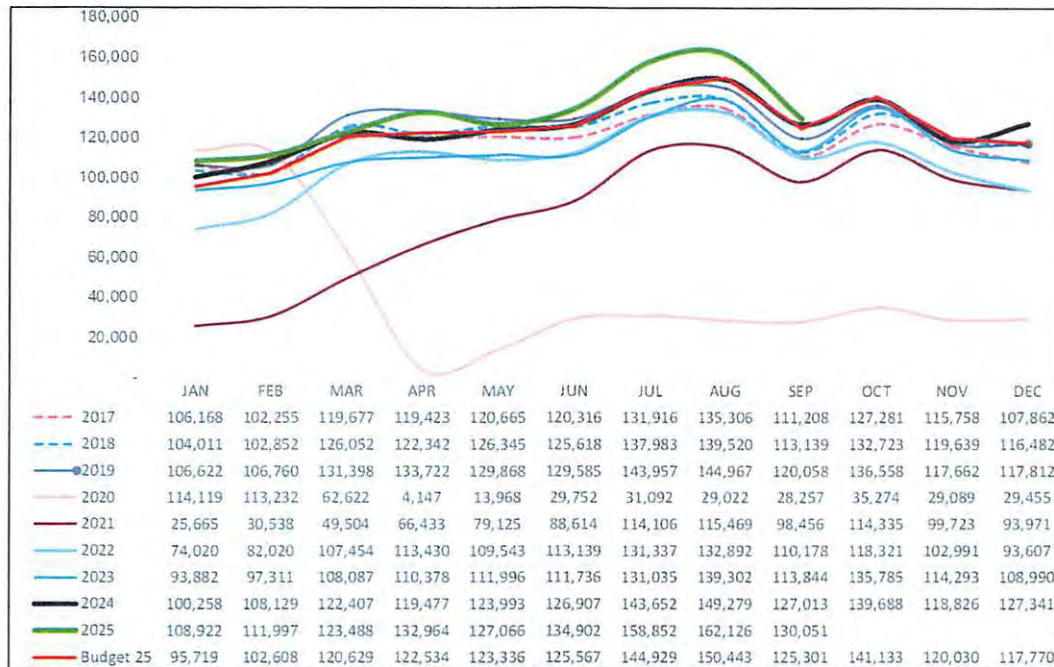
FINANCIAL REPORT

August 2025

October 20, 2025



Monthly Enplanements

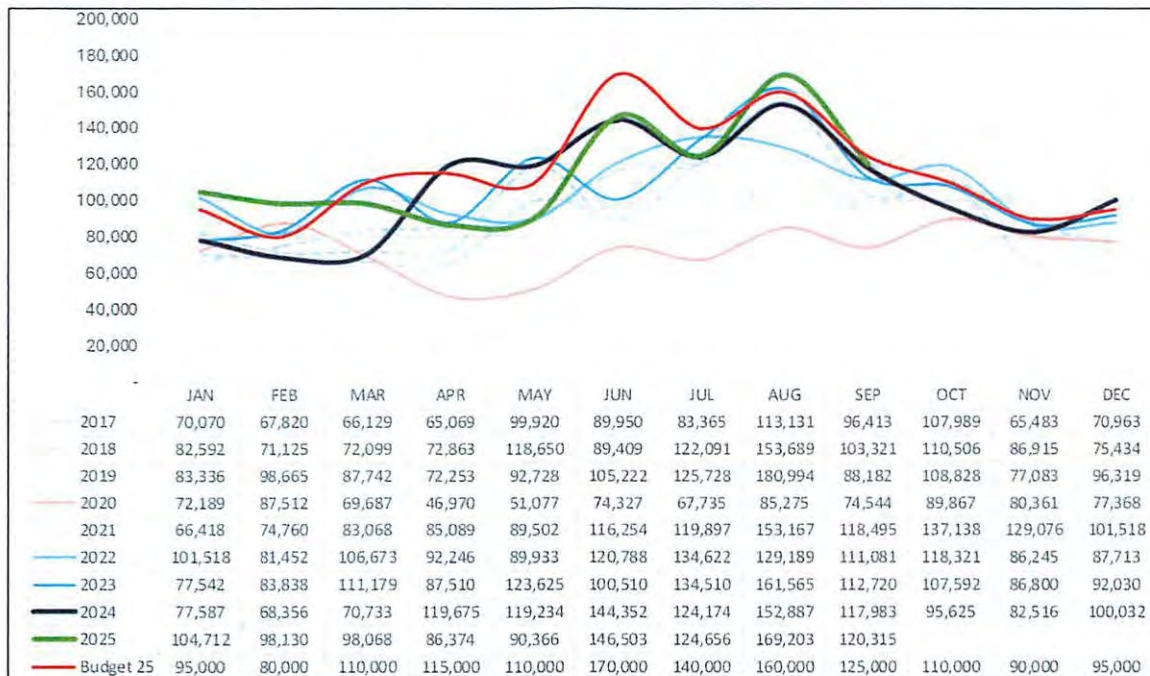


- 2nd highest June on record – 1st was June 2001 at 137,165
- Highest July on record and 4th highest month on record
- Last 3 months were highest in 21 years- August is the 3rd highest August on record
- Highest September on record

Annual
 1,417,835
 1,466,706
 1,518,969
 520,029
 975,939
 1,288,932
 1,376,639
 1,507,130
 Est: 1,575,000

Monthly Financial Report

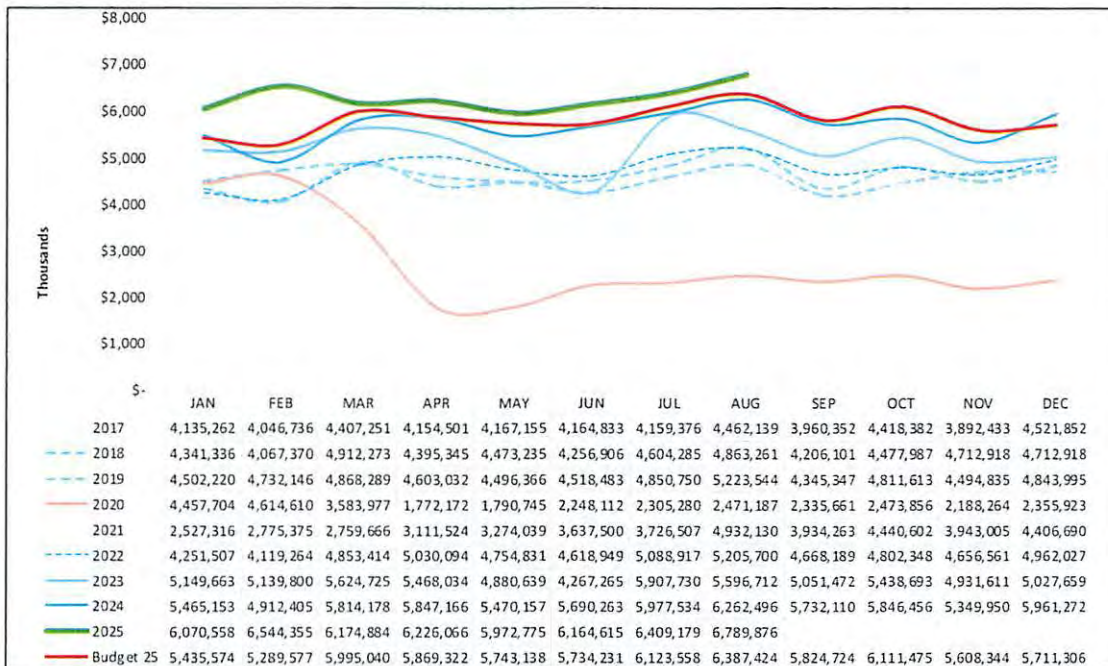
Monthly Jet A FBO only (gallons)



Annual
 996,302
 1,158,694
 1,217,080
 876,912
 1,274,382
 1,259,781
 1,279,421
 1,266,446

Monthly Financial Report

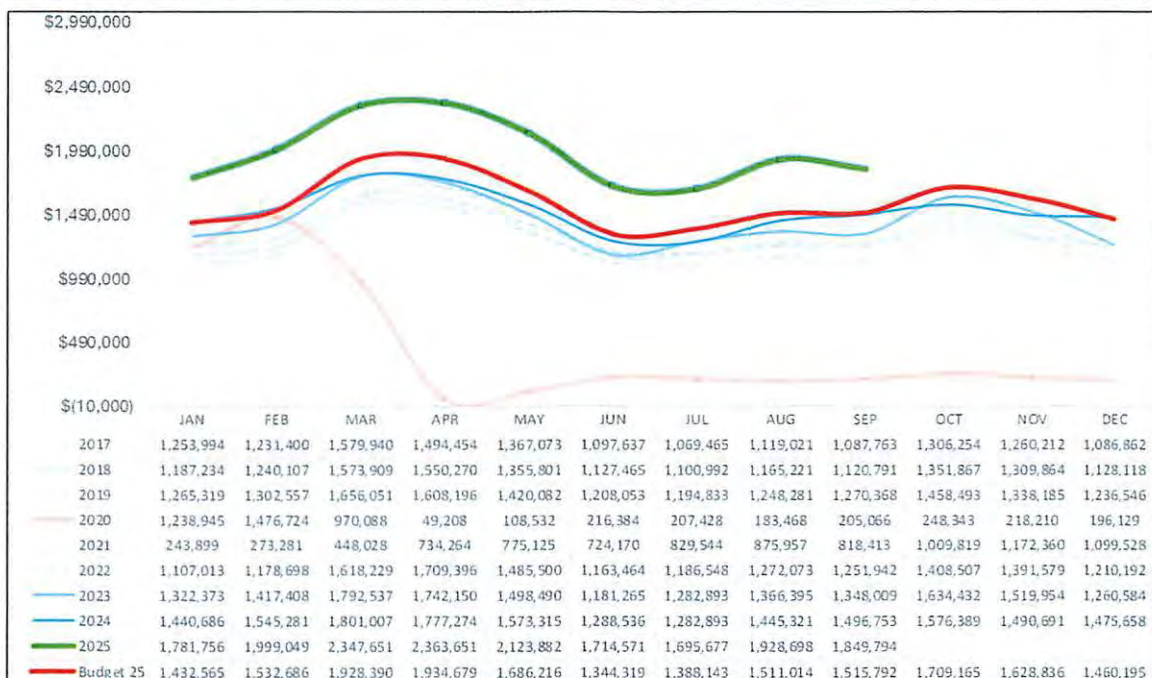
Operating Revenue (including FBO)



Revenues continue to be above budget due to higher parking and concessions

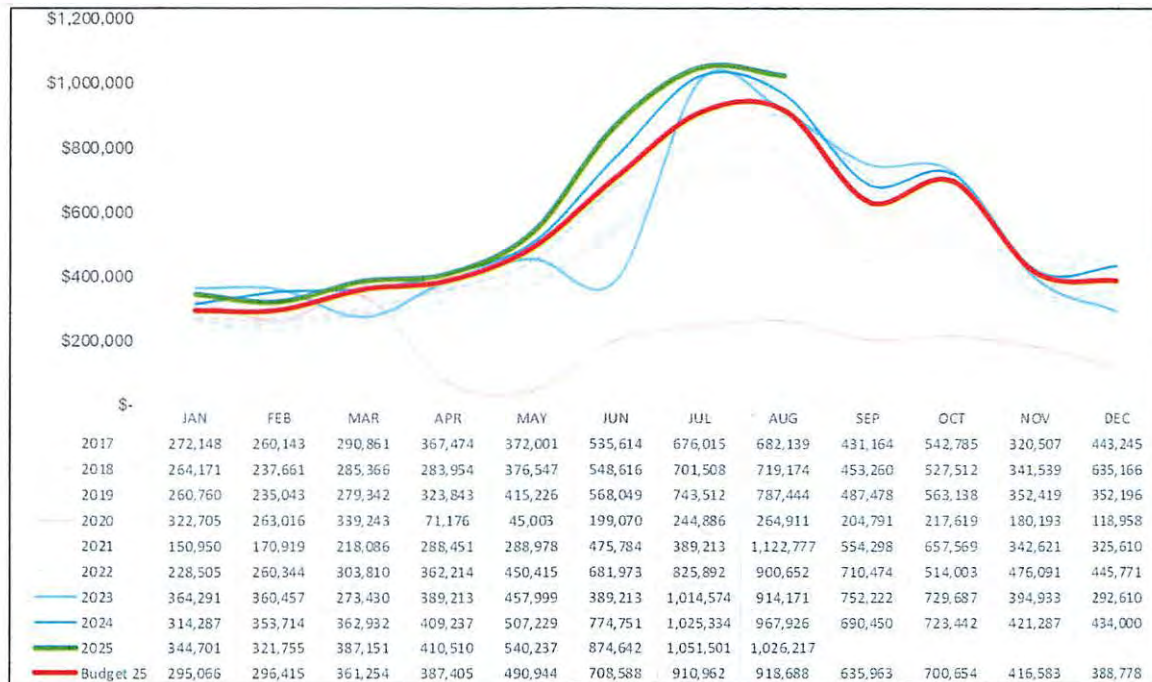
Monthly Financial Report

Parking Revenues



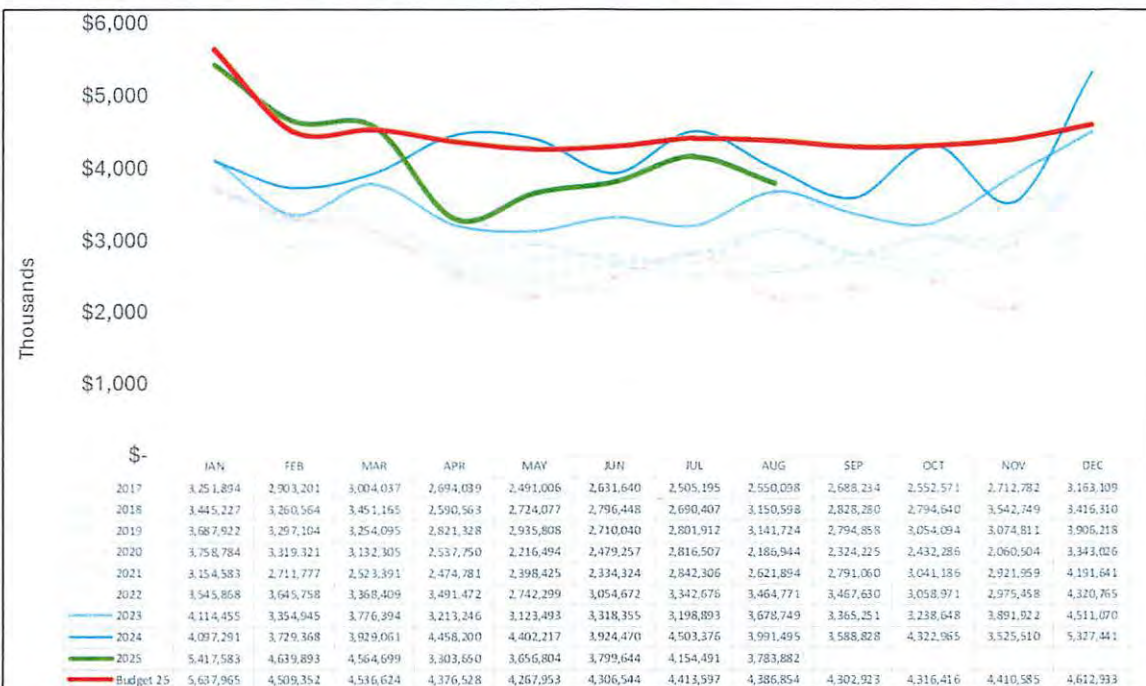
Monthly Financial Report

Rental Car Revenues



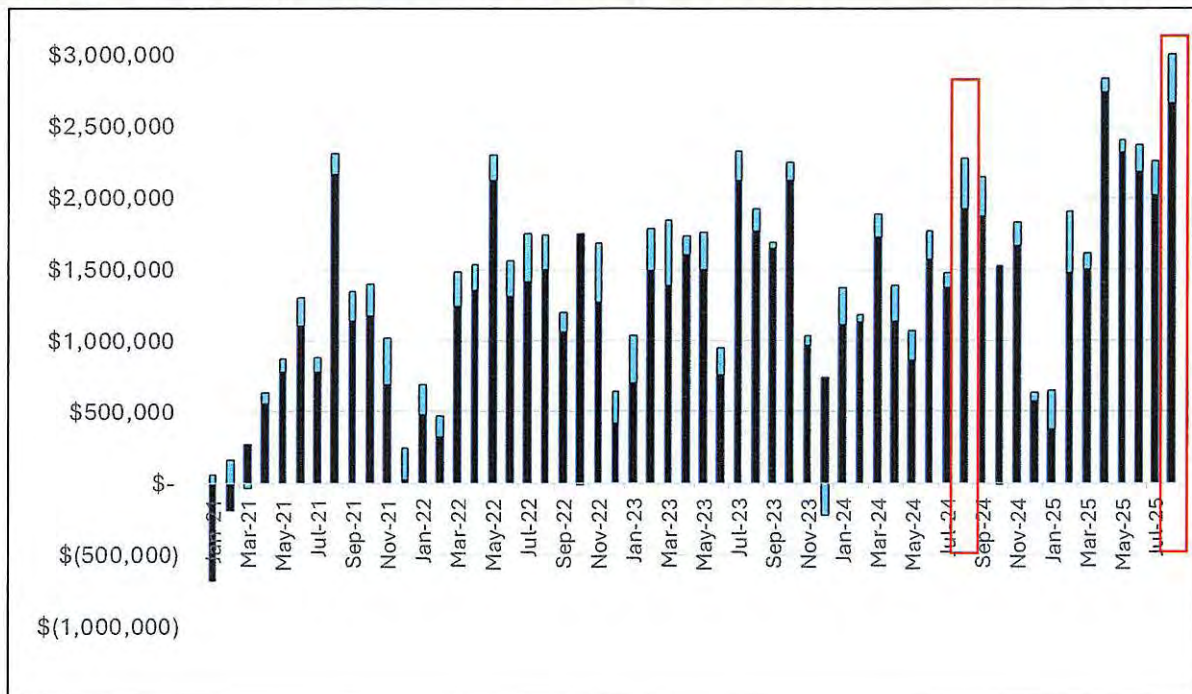
Monthly Financial Report

Operating Expense (including FBO)



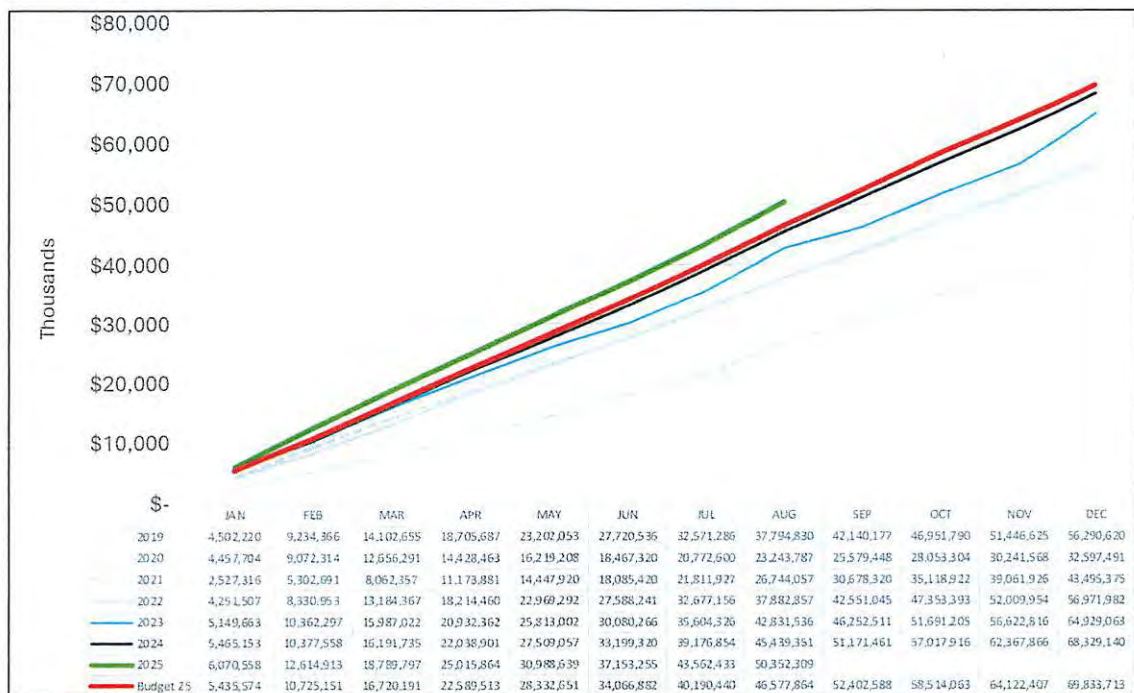
Monthly Financial Report

Operating Net Profit, Airport and FBO



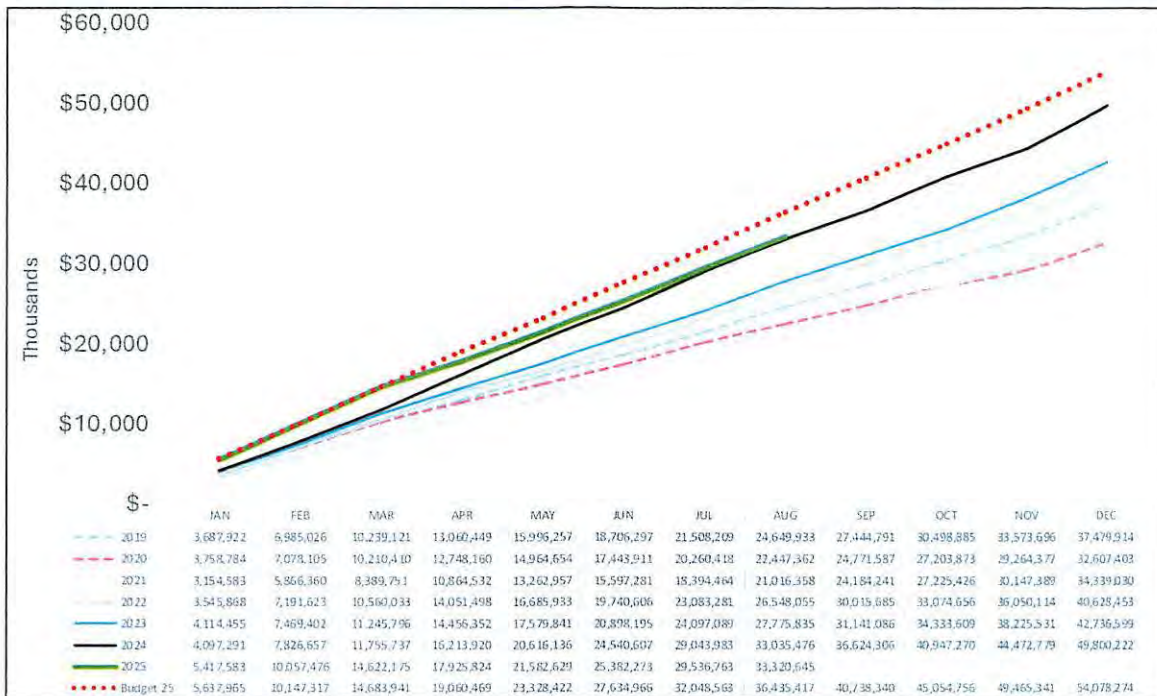
Monthly Financial Report

YTD Operating Revenue (excluding CARES) vs. YTD Budget (including FBO)



Monthly Financial Report

YTD Operating Expense vs. YTD Budget (including FBO)



Monthly Financial Report

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Line of Credit Draws

	Draw Date	Amount	Repayment Date	Partial Repayment Amount	Partial Repayment Date	Current LOC Balance
LOC Draw 01	8-Mar-24	\$ 984,381.73	12-Aug-24			
LOC Draw 02	8-Mar-24	761,816.97	2-Apr-24			
LOC Draw 03	20-Mar-24	959,655.24	8-Apr-24			
LOC Draw 04	9-May-24	2,152,308.12	1-Jul-24			
LOC Draw 05	9-May-24	1,285,737.86	1-Jul-24			
LOC Draw 06	14-Jun-24	2,586,897.15	2-Oct-24			
LOC Draw 07	14-Jun-24	2,337,750.23	2-Oct-24			
LOC Draw 08	22-Aug-24	4,055,372.75	16-Oct-24			
LOC Draw 09	15-Nov-24	3,159,332.20	10-Jan-25			
LOC Draw 10	23-Dec-24	1,554,653.15		293,829.45	15-Jul-25	1,260,823.70
LOC Draw 11	16-Jan-25	1,045,137.75		197,531.03	15-Jul-25	847,606.72
LOC Draw 11	16-Jan-25	1,667,596.47	27-Mar-25			
LOC Draw 12	27-Feb-25	875,236.80		165,419.76	15-Jul-25	709,817.04
LOC Draw 12	27-Feb-25	1,342,431.04	18-Apr-25			
LOC Draw 13	5-Mar-25	1,104,266.22	18-Apr-25			
LOC Draw 13	5-Mar-25	1,366,011.17	18-Apr-25			
LOC Draw 14	28-Apr-25	618,447.81		116,886.64	15-Jul-25	501,561.17
LOC Draw 14	28-Apr-25	579,232.10	2-Jun-25			
LOC Draw 15	12-May-25	391,933.11	2-Jun-25			
LOC Draw 15	12-May-25	937,919.23		177,266.73	15-Jul-25	760,652.50
LOC Draw 16	28-May-25	896,225.85		896,225.85	15-Jul-25	
LOC Draw 16	28-May-25	1,099,420.41				1,099,420.41
LOC Draw 17	23-Jun-25	326,556.42	4-Sep-25			
LOC Draw 17	23-Jun-25	1,442,159.62				1,442,159.62
LOC Draw 18	4-Aug-25	448,729.65				448,729.65
LOC Draw 18	4-Aug-25	2,761,014.98				2,761,014.98
LOC Draw 19	22-Sep-25	502,138.65				502,138.65
LOC Draw 19	22-Sep-25	1,712,359.32				1,712,359.32
LOC Draw 19	22-Sep-25	1,547,250.22				1,547,250.22
Outstanding						\$ 13,593,533.98

Monthly Financial Report

Airline Schedules

Albany International Airport Airline and Direct Market Flights For the week of October 19, 2025

<u>AIRLINE</u>	<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>									
								<u>DIRECT MARKET</u>								
Allegiant	2	4	1		2	4		Atlanta	3	3	3	3	3	3	3	2
American	17	17	15	15	17	16	15	Baltimore	5	5	5	5	5	5	5	4
Avelo	1	1			2	2		Charleston			1					1
Breeze	1		1	1	1		1	Charlotte	4	4	3	3	4	3		4
Delta	9	9	9	9	9	9	6	Charlotte/Concord					1	1		
Jet Blue	2	2	2	2	2	2	2	Chicago-Midway	2	2	2	2	2	2	1	1
Southwest	13	12	11	11	12	12	11	Chicago-O'Hare	7	7	7	7	7	7	6	6
United	8	8	8	8	8	8	7	Dallas/Ft. Worth	1	1	1	1	1	1	1	1
	53	53	47	46	53	53	42	Denver	1	1	1	1	1	1	1	1
								Detroit	4	4	4	4	4	4	4	3
								Fort Lauderdale	1	1	1	1	1	1	1	1
								Las Vegas	1	1	1	1	1	1	1	1
								Myrtle Beach			1			1		
								Nashville	1	2	1	1	1	2	1	1
								New York LaGuardia	2	2	2	2	2	2	1	1
								Orlando	3	2	1	2	2	2	3	3
								Orlando/Sanford	1				1			
								Philadelphia	5	4	4	5	5	5	4	4
								Punta Gorda	1		1		1			
								Raleigh Durham	2	1	1		2	1		
								Sarasota Bradenton		2				1		
								St. Petersburg		1				1		
								Tampa	1	1			1	1	1	1
								Washington/Dulles	4	4	4	4	4	4	4	4
								Washington/Reagan	4	4	4	4	4	4	4	3
									53	53	47	46	53	53	42	42

Monthly Financial Report

Other

Status of Airline Use & Lease Agreement Renewal for January 1, 2026:

- May 22, ALB Use & Lease Kickoff Meeting w Signatory Airlines
- Jun 27, ALB Use & Lease Second Meeting
- Jul 25, ALB Use & Lease Third Meeting
- Aug 26, ALB Use & Lease Fourth Meeting, w 2025 Rates & Charges
- Sep 23, ALB Use & Lease Fifth Meeting, w 2025 Rates & Charges
- Oct 16, ALB Use & Lease Sixth Meeting
- Nov 20, ALB Use & Lease Seventh Meeting
- Dec 18, ALB Use & Lease Eighth Meeting
- February 27, 2025 Meeting to discuss redline version of agreement
- March 11, 2025 Internal meeting to discuss airline requested changes
- July 25, 2025 Met with airlines to discuss redline version of agreement after airline suggested changes were made. Draft agreement was presented to the board in July.
- September 23, 2025 Meeting to discuss environmental language

Monthly Financial Report

THANK YOU

ALB

ALBANY

INTERNATIONAL AIRPORT

Monthly Financial Report

PROJECT DEVELOPMENT

ALB



PROJECT
DEVELOPMENT

*Terminal Elevator
Replacement*



PROJECT
DEVELOPMENT

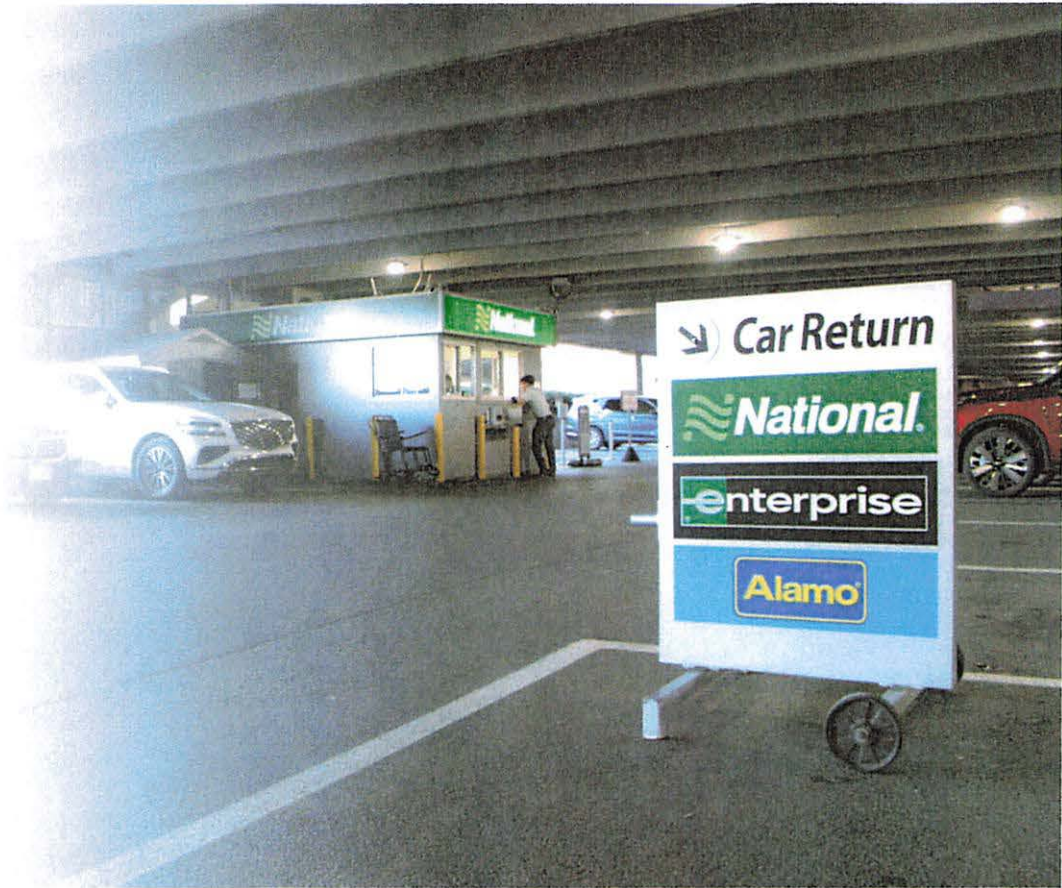
*South Perimeter
Road*



PROJECT
DEVELOPMENT

*Car Rental
Facility*

ALB



PROJECT
DEVELOPMENT

*General Aviation
Apron Rehab*

ALB



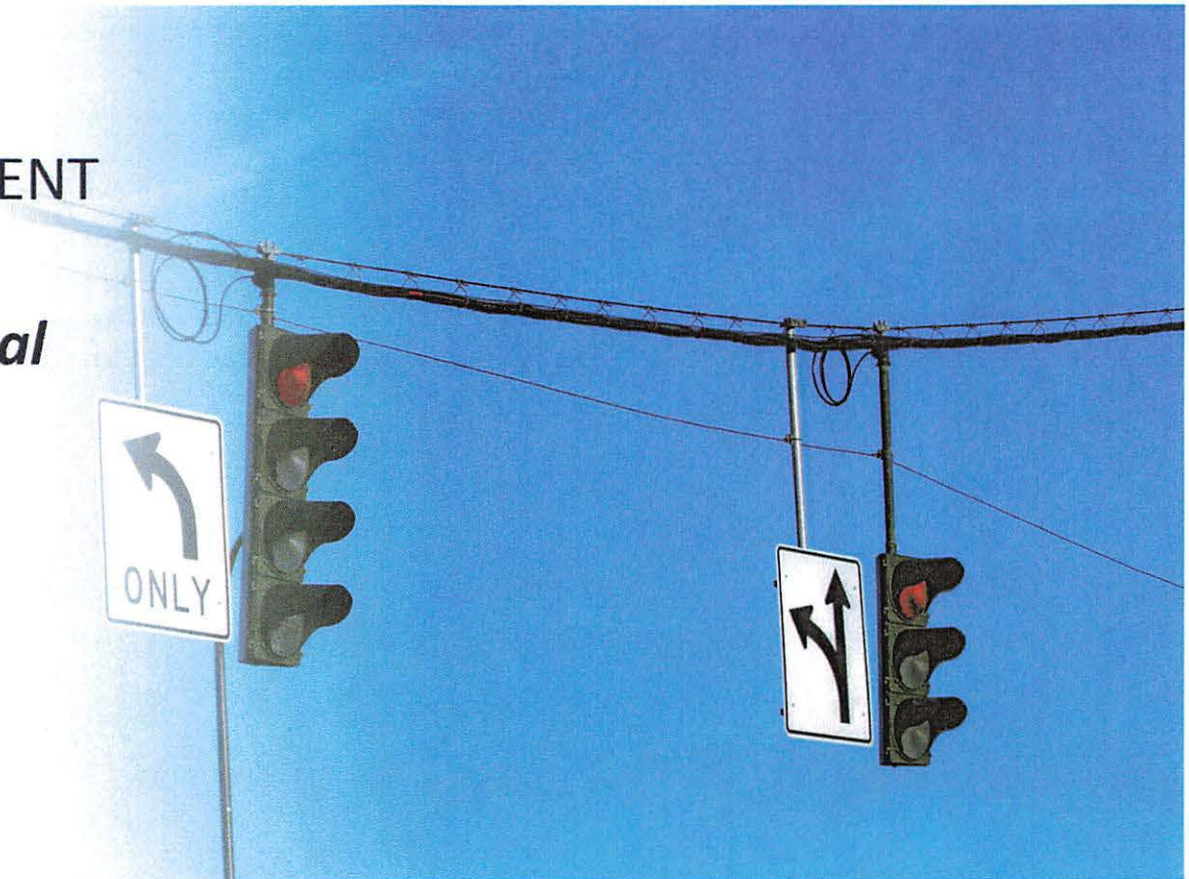
PROJECT
DEVELOPMENT

*Traffic Signal
Upgrade*



PROJECT
DEVELOPMENT

*Traffic Signal
Upgrade*



PROJECT
DEVELOPMENT

*Fuel Farm
Fire Suppression*

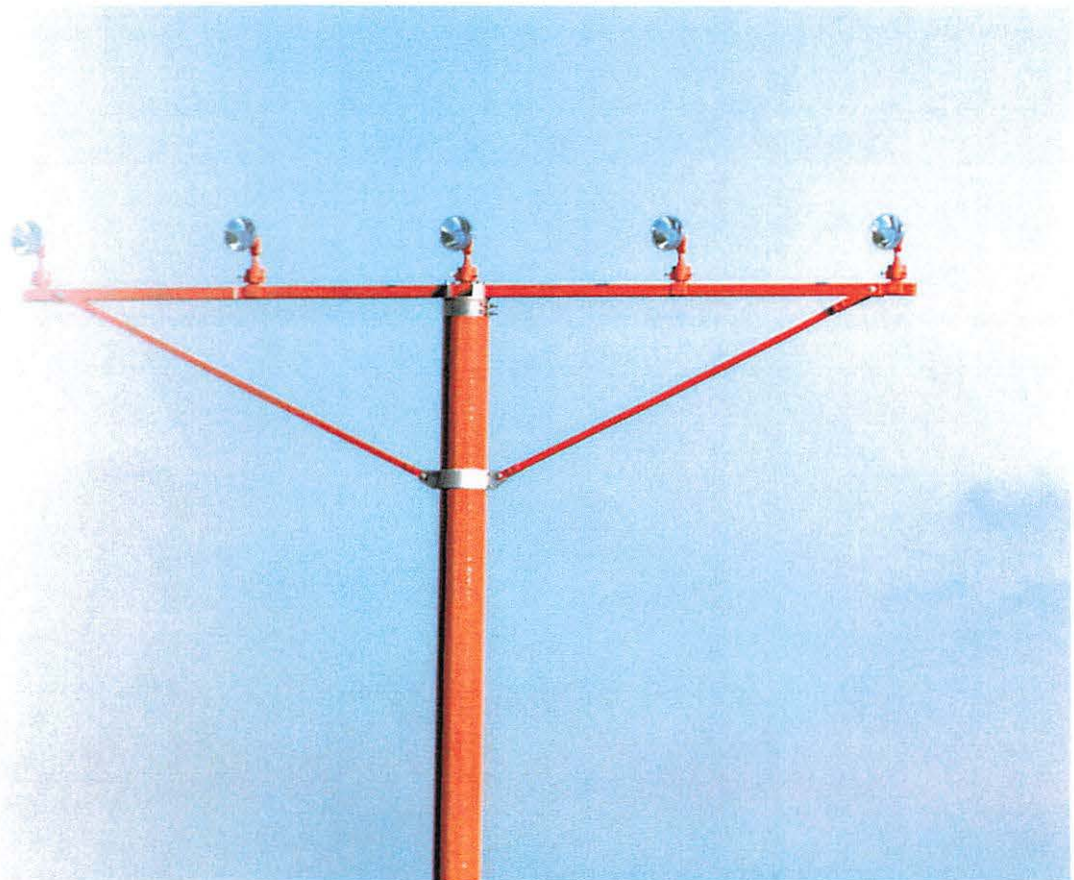
ALB



PROJECT
DEVELOPMENT

*MALSR
Lights*

ALB



PROJECT DEVELOPMENT

Transformer Project



CONCESSIONS AND AMBASSADOR PROGRAM



PUBLIC AFFAIRS



RECENT MEDIA COVERAGE

DHS Secretary Video Removed from TSA Checkpoint

- Channel 6 (WRGB)
- News10 ABC (WTEN)
- News Channel 13 (WNYT)
- Spectrum News
- Daily Gazette
- Times Union
- WAMC Radio
- WGY Radio Radio
- Newsday (Long Island)
- CNN
- MSN News
- Yahoo News
- WTTW (Chicago)



Upstate N.Y. airports not showing Noem video on government shutdown impact, citing policy



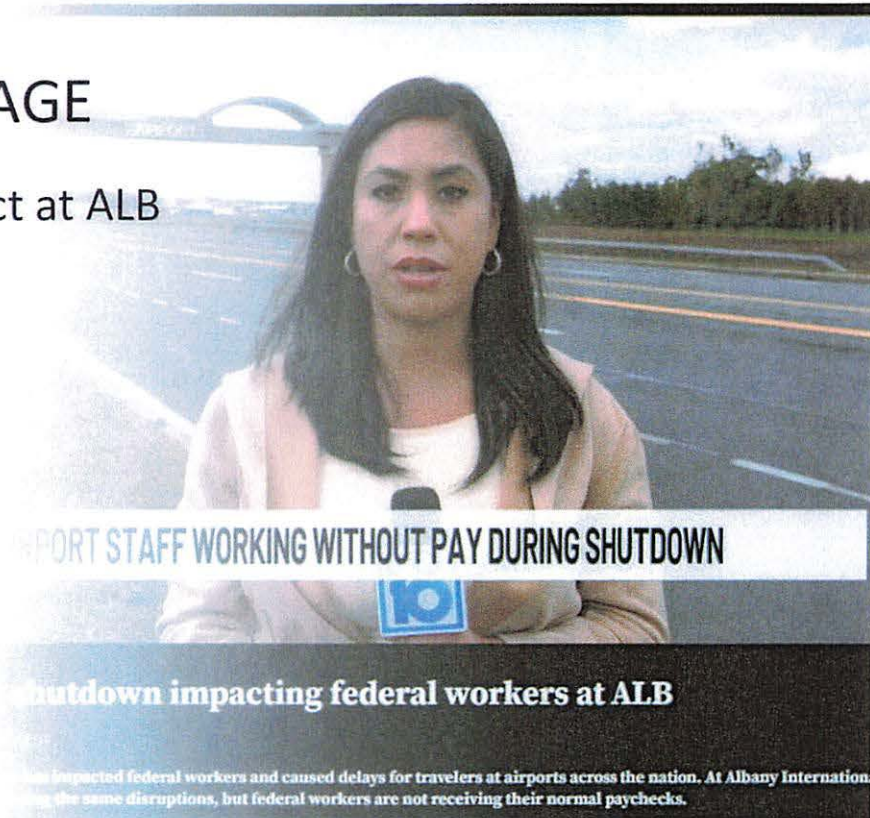
BY LUKE PARSONS AND DIANA DAMIANI | NEW YORK STATE
UPDATED 8:40 PM ET OCT. 14, 2025 | PUBLISHED 2:33 PM ET OCT. 14, 2025

Airports in upstate New York's large cities are not playing a video with a message from U.S. Homeland Security Secretary Kristi Noem is seen at a news conference on Thursday, June 12, 2025. (AP Photo/Etienne Laurent)

RECENT MEDIA COVERAGE

Government Shutdown's Impact at ALB

- Channel 6 (WRGB)
- News10 ABC (WTEN)
- News Channel 13 (WNYT)
- Spectrum News
- Times Union
- WTMM Radio



RECENT MEDIA COVERAGE

Leatherstocking Honor Flight – 10/4/2025

- Spectrum News
- News Channel 13 (WNYT)



RECENT MEDIA COVERAGE

Local Nonprofits Supporting Federal Workers Impacted by Government Shutdown

- Times Union
- News10 ABC (WTEN)
- Channel 6 (WRGB)
- News Channel 13 (WNYT)
- Spectrum News



RECENT MEDIA COVERAGE

First Responders and Bystanders Honored for Saving Traveler's Life

- Channel 6 (WRGB)
- News10 ABC (WTEN)
- Spectrum News
- WAMC Radio



RECENT MEDIA COVERAGE

Albany Broadcasting Stations
Support Federal Workers at ALB

- News10 ABC (WTEN)

ALB

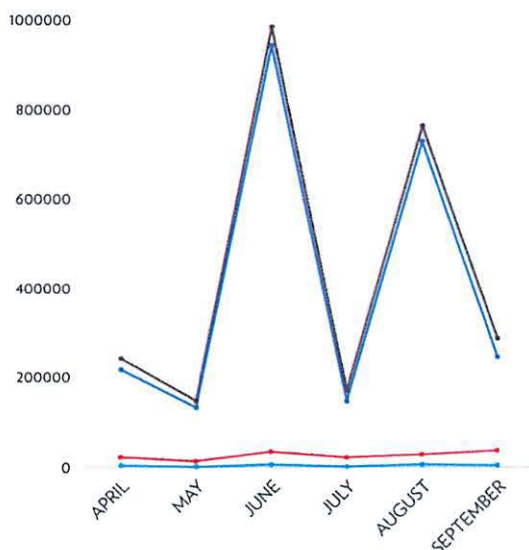


SOCIAL MEDIA METRICS

IMPRESSIONS

286,862

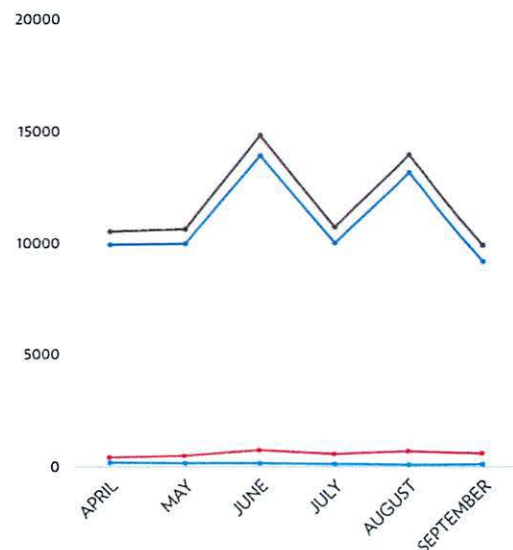
September 2025



PAGE VISITS

9,910

September 2025

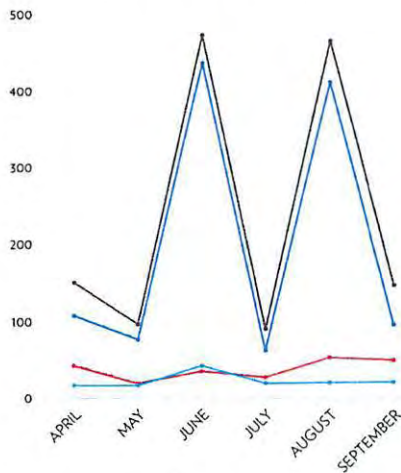


SOCIAL MEDIA METRICS



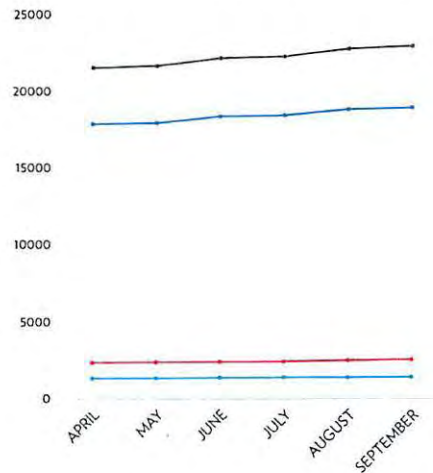
NEW FOLLOWERS (NET)

2,756 so far in 2025



TOTAL AUDIENCE

22,951 at end of September



TOP PERFORMING POSTS

September 2025

25 Nonstop Routes

55,394 Views

Southwest 25th
Anniversary

40,593 Views



Albany International Airport is with **Alegiant** and 7 others.
Published by **Matt Hunter** · September 23 at 7:00 PM

✈️ 25 cities. Countless adventures. 🌍
Fly **#NonStop** from Albany International Airport (ALB) to your favorite destinations across the country. Book your next getaway today at albanyairport.com/airlines #FlyALB

FLYING NONSTOP TO 25 DESTINATIONS

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Albany International Airport
Published by **Matt Hunter** · September 13 · ...

🎉 A big day at ALB! Today we celebrated 25 years of **Southwest Airlines** service at Albany International Airport with the unveiling of Treasure Map, a stunning new inst... See more

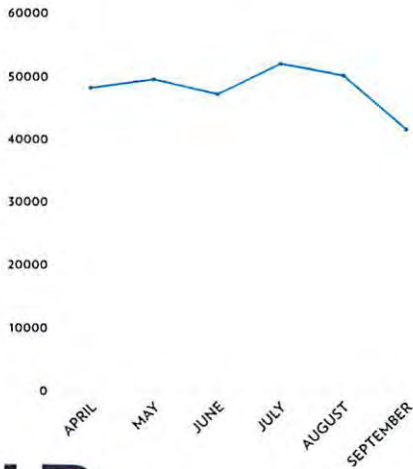
+20

WEBSITE METRICS

41,531

Users

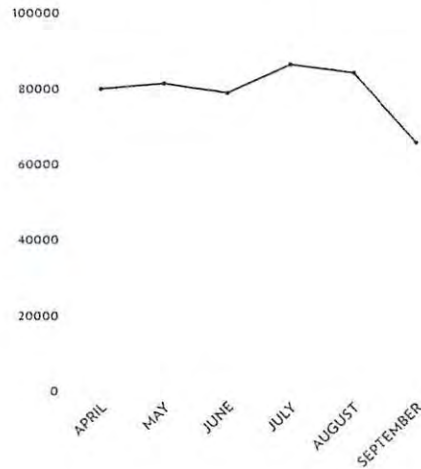
September 2025



65,741

Sessions

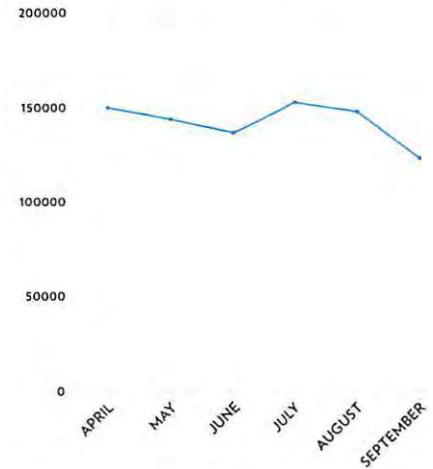
September 2025



123,183

Views

September 2025



UPCOMING EVENTS

Regional Advisory Board Meeting

- **Date:** Wednesday, October 22, 2025
- **Time:** 10 AM
- **Location:** ARFF



UPCOMING EVENTS

Children's Play Area, Sensory Room,
and Business Center Ribbon Cutting
and Tour with NYS DOT Commissioner

- Date: TBD
- Planning ongoing with DOT
Communications Department

The logo for ALB, featuring a stylized 'A' followed by the letters 'LB' in a bold, sans-serif font.

9th ANNUAL PINK BUS PULL

CDTA's & American Cancer Society

The logo for ALB, featuring a stylized 'A' followed by the letters 'LB' in a bold, sans-serif font.

SHAKER PLACE PRESENTS



ALB



ART & CULTURE PROGRAM

ALBANY INTERNATIONAL AIRPORT

ALB





Gold Star Mothers Exhibit Relocation

Gold Star Mothers exhibit developed for
Concourse A
September, 2022 – September, 2025

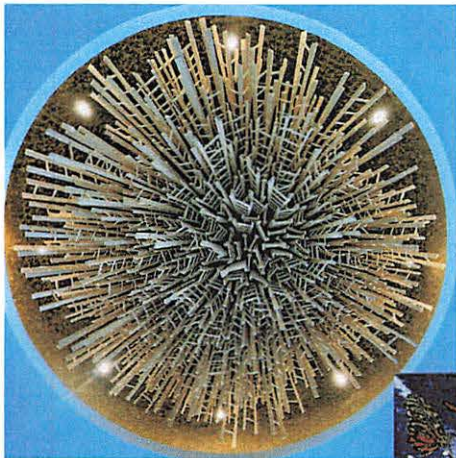
Adapted and relocated to the MVP Arena in
Albany, September 18, 2025 in coordination
with Albany County Veterans Service Bureau



Concourse A Exhibition *Landlines: Eric Wolf & Lily Prince* October 1, 2025 – April 1, 2026



Exhibition Case Program, Concourse A
Bennington Museum, Bennington, VT



Aaron T. Stephan

AAAE Arts in the Airport Workshop
Tampa, FL
October 6-9

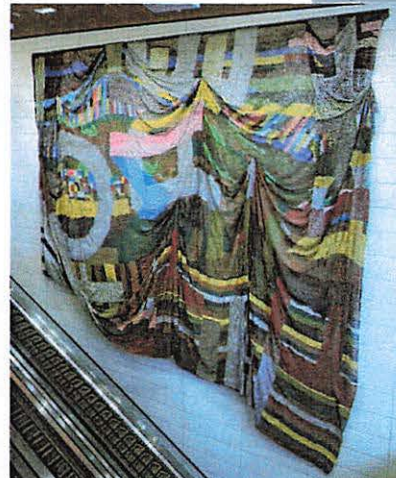
Highlights from the permanent collection include works by Jason Middlebrook and Aaron Stephan, artists who have been featured in exhibitions at ALB.



Jason Middlebrook



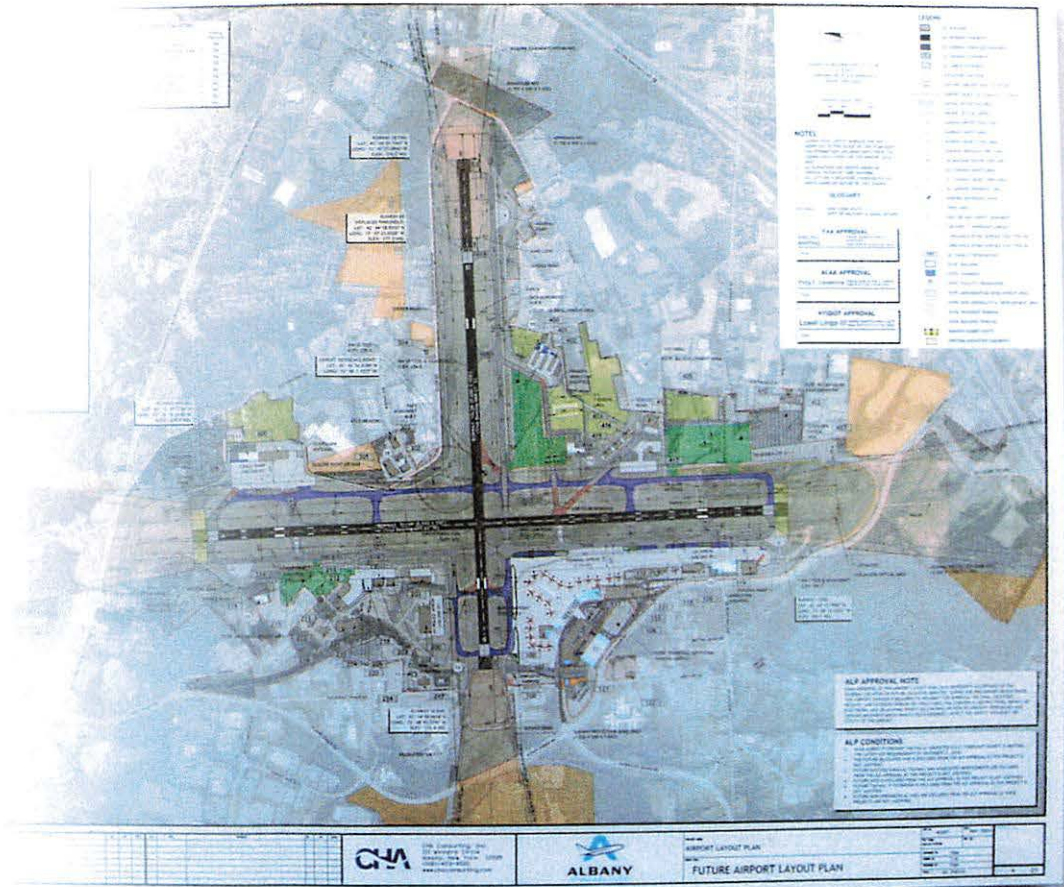
Soo Sunny Park



Nick Cave

AIRPORT PLANNING UPDATES

ALB



ALB
ALBANY
INTERNATIONAL AIRPORT

AGENDA ITEM NO. 3

Communications and Report of Chief Executive Officer

AGENDA ITEM NO. 4

Chief Operating Officer

AGENDA ITEM NO. 5

Chief Financial Officer



Albany County Airport Authority

Monthly Financial Report

As of September 30, 2025



September 2025 Financial Performance

INTRODUCTION

The attached report includes the Airport's September 2025 statistical highlights, financial information, and operating information. This financial information is presented for the purposes of comparing budget to actual results and for indicating generally how revenues and expenses have compared to budgeted revenues and expenses through September 2025. The financial information presented herewith is prepared on the Albany County Airport Authority's budgetary basis of accounting. The information provided in this report does not include a forecast of the effects of the final settlement based upon the calculation provided for in the Airport Use and Lease Agreement, which expires December 31, 2025, or make any provision for accrual of funds owed to or from the Signatory Airlines. *This report includes preliminary operating and performance statistics and financial forecasts based upon the budgetary basis of accounting estimates that involve uncertainties that could result in actual financial results differing materially from preliminary estimates.* This report is divided into the following sections: Statistical Information, Financial Information, Airline Rates & Charges, Airport Revenues, Combined Management Expenses, Other Revenues and Expenses, Airline Incentives, Million Air FBO Operations, Line of Credit, Federal (FAA) & State Grants and Employee Counts.

STATISTICAL INFORMATION

Below are the key performance indicators for ALB through September 30:

		2025 Budget	2025 Actual	Budget Variance	2024 Actual	% Actual 2025 vs. 2024
Enplanements	Current Month	125,301	130,051	3.8%	127,013	2.4%
	Year-to-Date	1,111,066	1,190,368	7.1%	1,121,115	6.2%
Aircraft Seats	Current Month		159,172		154,635	2.9%
	Year-to-Date		1,455,099		1,318,948	10.3%
Load Factor	Current Month		82%		82%	-0.5%
	Year-to-Date		82%		85%	-3.8%
Aircraft Operations	Current Month	4,796	5,079	5.9%	5,409	-6.1%
	Year-to-Date	40,639	43,279	6.5%	41,883	3.3%
Landed Weight (1,000#)	Current Month	152,809	150,528	-1.5%	145,190	3.7%
	Year-to-Date	1,346,443	1,348,306	0.1%	1,221,587	10.4%
Cargo & Mail (Tons)	Current Month	1,716	1,478	-13.9%	1,554	-4.9%
	Year-to-Date	15,208	13,134	-13.6%	13,782	-4.7%

FINANCIAL INFORMATION

The change in unrestricted working capital has improved by \$10,360,805 since January 1, 2025. Total unrestricted cash as of September 31, 2025 is \$40,079,609, an increase of \$3,825,200 since the beginning of 2025.

	9/30/2025	12/31/2024	Change
Cash	\$40,079,609	\$36,254,409	\$ 3,825,200
Accounts Receivable	4,589,673	5,001,083	(411,410)
Prepaid Expenses	647,969	709,984	(62,015)
Unrestricted Assets	45,317,251	41,965,476	3,351,775
Payables from Unrestricted Assets	(2,657,429)	(9,666,459)	7,009,030
Unrestricted Working Capital	\$42,659,822	\$32,299,017	\$10,360,805

The summary of Revenues, Expenses and Net Results shows YTD 2025 results compared to the 2025 budgeted amounts and 2024 actual amounts. The summary shows the YTD net operating results for 2025 are more than the amount budgeted by \$8,217,819. These YTD results do not reflect the adjustments for year-end settlement or reflect other year-end adjustments for 2025 which affect the revenue sharing with the airlines.

	2025 YTD Budget	2025 YTD Actual	2024 YTD Actual	Prior Year Variance
Airport revenues	\$42,629,915	\$47,677,523	\$41,669,294	6,008,229
FBO revenues less cost of sales	5,435,951	5,867,129	5,538,416	328,713
Total operating expenses	(36,401,621)	(34,334,037)	(32,660,555)	(1,673,482)
Operating results	11,664,245	19,210,615	14,547,155	4,663,460
Other revenue and (expenses), net	(3,500,759)	(2,829,310)	(2,434,463)	(394,847)
Net results	\$ 8,163,487	\$16,381,306	\$12,112,692	
Net variances: (2025 Actual to Budget)		<u>\$ 8,217,819</u>		
(2025 Actual to 2024 Actual)				<u>\$ 4,268,614</u>

Under the revenue sharing formula, the net revenues or deficiency at year-end are split fifty (50) percent to the signatory airlines and fifty (50) percent to the Authority, subject to certain limitations which require the airlines to ensure the Authority's net revenues are not less than 125 percent of its annual debt service requirement.

The summary information above does not reflect the effect of allocating all budget variances in accordance with the Airport Use and Lease Agreement or the potential assessment of charges to meet debt service coverage requirements, and accordingly, does not reflect the amount of an accumulated potential year-end settlement with the signatory airlines.

AIRLINE RATES AND CHARGES

Airline Rates and Charges shown for 2025 are based on the adopted budget and are calculated using the formulas incorporated into the Airline Use and Lease Agreement. Final 2025 rates will

be calculated in the final settlement and revenue sharing report. The signatory airlines will be billed or credited for their share of any final variance and the Authority will fund its share of any negative variance from its reserves.

AIRPORT REVENUES

AIRPORT REVENUES for YTD 2025 are \$47,677,523 and are \$5,047,608 more than the \$42,629,915 budget to date. The main contributor to the increase is parking revenues of \$3,505,391.

FBO NET OPERATING REVENUES (revenues less cost of sales) for YTD 2025 are \$5,867,129 and are \$431,178 greater than the \$5,435,951 YTD budget. This is due to glycol revenues being higher than budget and expenses are lower than budget.

PUBLIC PARKING REVENUES for YTD 2025 total \$17,805,895 compared to \$13,650,439 in YTD 2024, a 30.4% increase and are \$3,505,391 higher than budgeted for 2025. Parking revenue per passenger increased from \$12.18 in YTD 2024 to \$14.96 in YTD 2025. This is due to the parking rate increase that was effective on January 1, 2025.

RENTAL CAR REVENUES for YTD 2025 total \$5,639,759 compared to \$5,405,861 in YTD 2024 and are \$634,473 more than budgeted for 2025. Rental car revenue per passenger was \$4.74 in YTD 2025 compared to \$4.82 in YTD 2024.

FOOD AND BEVERAGE REVENUES for YTD 2025 total \$1,206,330 compared to \$1,107,147 in YTD 2024 and are \$93,592 more than budgeted for 2025. Revenue per passenger was \$1.01 in YTD 2025, which is an increase from \$0.99 in YTD 2024

RETAIL REVENUES for YTD 2025 total \$820,617 compared to \$759,286 in YTD 2024 and are \$104,465 more than budgeted. Revenue per passenger was \$0.69 in YTD 2025 compared to \$0.68 in YTD 2024.

		2025 Budget	2025 Actual	Budget Variance	2024 Actual	% Actual 2025 vs. 2024
Parking	Current Month	\$ 1,518,759	\$ 1,850,960	21.9%	\$ 1,496,753	23.7%
	Year-to-Date	\$ 14,300,505	\$ 17,805,895	24.5%	\$ 13,650,439	30.4%
	YTD Rev/Enp	\$ 12.87	\$ 14.96	16.2%	\$ 12.18	22.9%
Rental Cars	Current Month	\$ 635,964	\$ 683,045	7.4%	\$ 690,451	-1.1%
	Year-to-Date	\$ 5,005,285	\$ 5,639,759	12.7%	\$ 5,405,862	4.3%
	YTD Rev/Enp	\$ 4.50	\$ 4.74	5.2%	\$ 4.82	-1.7%
Food and Beverage	Current Month	\$ 124,072	\$ 127,431	2.7%	\$ 124,291	2.5%
	Year-to-Date	\$ 1,112,738	\$ 1,206,330	8.4%	\$ 1,107,147	9.0%
	YTD Rev/Enp	\$ 1.00	\$ 1.01	1.2%	\$ 0.99	2.6%
Retail	Current Month	\$ 80,199	\$ 82,945	3.4%	\$ 85,975	-3.5%
	Year-to-Date	\$ 716,152	\$ 820,617	14.6%	\$ 759,286	8.1%
	YTD Rev/Enp	\$ 0.64	\$ 0.69	7.0%	\$ 0.68	1.8%

COMBINED MANAGEMENT OPERATING EXPENSES

The airports three operating centers have combined operating expense results (including FBO cost of sales) is as follows:

	2025	2025	Budget	2024	Prior Year
	YTD Budget	YTD Actual	Variance	YTD Actual	Variance
AvPorts	\$27,678,615	\$25,831,572	\$ (1,847,043)	\$24,369,324	\$1,462,248
Million Air	8,539,462	6,737,119	(1,802,343)	7,672,025	(934,906)
Authority	4,520,265	4,513,743	(6,522)	4,582,957	(69,214)
Total	\$40,738,342	\$37,082,434	\$ (3,655,908)	\$36,624,306	\$ 458,128
Variance			-9.0%		1.3%

OTHER REVENUES AND EXPENSES

Other revenues and expenses when netted together for YTD 2025 are \$671,449 more than budgeted mainly due to 1) interest earnings that were \$534,449 more than budgeted and 2) the line of credit expense that was \$181,806 less than budgeted.

AIRLINE INCENTIVES

Airline incentives paid to new entrant carriers or for new route services for YTD through September was \$477,618 compared to \$334,819 for YTD 2024.

MILLION AIR FBO OPERATIONS

The commercial and retail YTD revenues and cost of sales results are as follows:

	2025	2025	Budget	2024	Prior Year
	YTD Budget	YTD Actual	Variance	YTD Actual	Variance
Revenues	\$ 9,772,671	\$ 8,615,526	\$ (1,157,145)	\$ 9,502,167	\$ (886,641)
Cost of Sales	(4,336,721)	(2,748,397)	1,588,324	(3,963,751)	1,215,354
Net results before O & M Expenses	\$ 5,435,950	\$ 5,867,129	\$ 431,179	\$ 5,538,416	\$ 328,713
			7.9%		5.9%

2025 YTD Net Results before YTD Operating and Maintenance expenses were \$5,867,129, \$431,179 more than budgeted and \$329,713 more than YTD 2024. Revenue from deicing services and hangar rental were the most significant variance from the budget amounts.

		2025 Budget	2025 Actual	Budget Variance	2024 Actual	% Actual 2025 vs. 2024
Jet A	Current Month	89,828	120,315	33.9%	117,983	2.0%
	Year-to-Date	776,612	1,038,330	33.7%	994,981	4.4%
AvGas	Current Month	8,544	9,702	13.6%	11,937	-18.7%
	Year-to-Date	52,425	63,542	21.2%	65,718	-3.3%
Deicing Gallons Sprayed	Current Month	0	0	0.0%	0	0.0%
	Year-to-Date	37,867	37,218	-1.7%	51,582	-27.8%
Deicing Gallons Consortium	Current Month	0	0	0.0%	0	0.0%
	Year-to-Date	40,871	48,128	17.8%	49,880	-3.5%

Operating expenses, not including the cost of retail sales, for YTD 2025 were \$214,019 less than budgeted. A statement of FBO Results is included.

LINE OF CREDIT

On February 28, 2024 the Authority closed on a \$30 million line of credit with M&T Bank to provide cash to help fund Authority payments on the terminal connector project until the reimbursements from the NYS DOT and FAA are received. Below is the activity on the line of credit:

	Draw Date	Amount	Repayment Date	Partial Repayment Amount	Partial Repayment Date	Current LOC Balance
LOC Draw 01	8-Mar-24	\$ 984,381.73	12-Aug-24			
LOC Draw 02	8-Mar-24	761,816.97	2-Apr-24			
LOC Draw 03	20-Mar-24	959,655.24	8-Apr-24			
LOC Draw 04	9-May-24	2,152,308.12	1-Jul-24			
LOC Draw 05	9-May-24	1,285,737.86	1-Jul-24			
LOC Draw 06	14-Jun-24	2,586,897.15	2-Oct-24			
LOC Draw 07	14-Jun-24	2,337,750.23	2-Oct-24			
LOC Draw 08	22-Aug-24	4,055,372.75	16-Oct-24			
LOC Draw 09	15-Nov-24	3,159,332.20	10-Jan-25			
LOC Draw 10	23-Dec-24	1,554,653.15		293,829.45	15-Jul-25	1,260,823.70
LOC Draw 11	16-Jan-25	1,045,137.75		197,531.03	15-Jul-25	847,606.72
LOC Draw 11	16-Jan-25	1,667,596.47	27-Mar-25			
LOC Draw 12	27-Feb-25	875,236.80		165,419.76	15-Jul-25	709,817.04
LOC Draw 12	27-Feb-25	1,342,431.04	18-Apr-25			
LOC Draw 13	5-Mar-25	1,104,266.22	18-Apr-25			
LOC Draw 13	5-Mar-25	1,366,011.17	18-Apr-25			
LOC Draw 14	28-Apr-25	618,447.81		116,886.64	15-Jul-25	501,561.17
LOC Draw 14	28-Apr-25	579,232.10	2-Jun-25			
LOC Draw 15	12-May-25	391,933.11	2-Jun-25			
LOC Draw 15	12-May-25	937,919.23		177,266.73	15-Jul-25	760,652.50
LOC Draw 16	28-May-25	896,225.85		896,225.85	15-Jul-25	
LOC Draw 16	28-May-25	1,099,420.41				1,099,420.41
LOC Draw 17	23-Jun-25	326,556.42	4-Sep-25			
LOC Draw 17	23-Jun-25	1,442,159.62				1,442,159.62
LOC Draw 18	4-Aug-25	448,729.65	30-Oct-25			
LOC Draw 18	4-Aug-25	2,761,014.98				2,761,014.98
LOC Draw 19	22-Sep-25	502,138.65				502,138.65
LOC Draw 19	22-Sep-25	1,712,359.32				1,712,359.32
LOC Draw 19	22-Sep-25	1,547,250.22				1,547,250.22
Outstanding						<u>\$13,144,804.33</u>

The line of credit renewed on February 28, 2025 with a two year term expiring on February 28, 2027.

FEDERAL (FAA) & NYS DOT GRANTS

The Authority accepts various FAA and NYS DOT grants to fund capital improvements at the Airport. Below is the status of the current grants as of September 30, 2025:

FAA Grants:	FAA Grant #	Grant Amount	Balance
Conduct an Airport Master Plan Study	141-2020	\$ 751,154	\$ -
Acquire Snow Removal Equipment	147-2021	\$ 1,537,635	\$ 582,999
American Rescue Plan Act (ARPA)	148-2022	\$ 12,113,224	\$ 12,113,224
Rehabilitate Rwy 10/28 & Taxiway C	150-2022	\$ 7,144,824	\$ -
Replace ATCT HVAC & Roof	151-2023	\$ 2,000,000	\$ 228,206
Reconstruct Terminal A & 2 PBBs	152-2024	\$ 10,600,000	\$ 1,336,944
Rehabilitate Rwy 1/19 & Perimeter Road	153-2024	\$ 9,326,858	\$ 2,671,206
Reconstruct 60,000 of Existing Terminal	154-2025	\$ 21,915,184	\$ 21,915,184
Reconstruct General Aviation Apron	155-2025	\$ 12,936,210	\$ 12,675,905

New York State DOT Grants:	State Grant #	Grant Amount	Balance
Rehabilitate Rwy 10/28 & Taxiway C	1A00.30	\$ 357,241	\$ 357,241
Replace ATCT HVAC & Roof	1A00.31	\$ 52,632	\$ 52,632
Rehabilitate Rwy 1/19 & Perimeter Road	TBD	\$ 518,159	\$ 518,159
Rehabilitate Elevators	1A00.94	\$ 1,612,560	\$ 1,612,560
Terminal Expansion Connector	1A00.95	\$ 60,000,000	\$ 21,974,080

EMPLOYEE COUNTS

	2025 Budget	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Variance Budget vs. Sep-25
AvPorts:											
Airfield	30	20	18	19	20	20	20	20	19	19	11
Terminal	41	36	35	35	35	36	35	34	34	33	8
Loading Bridges	3	3	3	3	3	3	3	3	3	3	-
Parking	33	26	27	25	25	24	24	27	27	28	6
Curbside Security	3	4	4	4	4	4	4	4	4	4	(1)
ARFF	26	24	24	24	24	26	26	26	26	25	1
Operations	22	18	18	17	17	16	16	15	15	14	8
Vehicles & Equipment	12	10	10	9	9	9	9	9	9	9	3
Administration	10	11	9	8	7	7	7	7	7	7	3
Total AvPorts Positions	179	151	148	144	144	145	143	144	143	141	38
Million Air:											
Commercial	11	11	11	11	11	11	11	11	11	11	-
General Aviation	22	21	21	22	21	22	21	21	21	22	-
Administration	5	4	4	4	4	4	4	4	4	4	1
Total Million Air Positions	38	36	36	37	36	37	36	36	36	37	1
Authority Positions	22	17	17	20	20	21	21	21	21	20	2
Total Positions	239	204	201	201	200	203	200	201	200	198	41

Albany International Airport
Airline and Direct Market Flights
For the week of November 16, 2025

<u>AIRLINE</u>	<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
Allegiant	2	4	1		2	4	
American	14	15	13	13	15	15	15
Avelo	1	2			2	1	
Breeze	1		1	1	1		1
Delta	9	9	9	9	9	9	6
Jet Blue	2	2	2	2	2	3	3
Southwest	13	11	11	11	11	13	14
United	8	8	8	8	8	7	7
	50	51	45	44	50	52	46

DIRECT MARKET

Atlanta	3	3	3	3	3	3	2
Baltimore	5	5	5	5	5	5	5
Charleston				1			1
Charlotte	3	3	3	3	3	3	3
Charlotte/Concord	1	1			1	1	
Chicago-Midway	2	2	2	2	2	2	2
Chicago-O'Hare	8	8	7	7	8	7	7
Dallas/Ft. Worth		1			1	1	1
Denver	1					1	1
Detroit	4	4	4	4	4	4	4
Fort Lauderdale	1	1	1	1	1	1	2
Las Vegas	1	1	1	1	1	1	1
Myrtle Beach		1				1	
Nashville	1	2	1	1	1	2	1
New York LaGuardia	2	2	2	2	2	2	1
Orlando	3	2	2	2	2	4	4
Orlando/Sanford	1				1		
Philadelphia	4	4	4	4	4	4	4
Punta Gorda	1		1		1		
Raleigh Durham	1	1	1		2		
Sarasota Bradenton		1				1	
St. Petersburg		1				1	
Tampa	1	1	1	1	1	1	1
Washington/Dulles	4	4	4	4	4	4	4
Washington/Reagan	3	3	3	3	3	3	2
	50	51	45	44	50	52	46

Albany County Airport Authority

Statements of Net Position

	Unaudited September 30, 2025	Unaudited September 30, 2024
<u>ASSETS</u>		
CURRENT ASSETS		
Unrestricted Assets		
Cash and Cash Equivalents	\$8,459,070	\$12,742,259
Development Fund	31,620,539	24,359,080
Accounts Receivable	2,105,771	2,330,399
Leases	2,483,902	2,722,345
Prepaid Expenses	647,969	894,923
Total Unrestricted Assets	45,317,251	43,049,006
Restricted Assets		
Operating and Renewal Reserves	9,791,499	9,303,539
CFC Funds	502,384	482,343
Capital Funds	9,759,818	7,520,264
PFC Funds	6,279,846	11,734,745
Revenue Bond Funds	13,886,412	14,161,642
FAA Restricted Funds	227,664	218,582
Concession Improvement Funds	780,452	749,317
Total Restricted Assets	41,228,075	44,170,432
Total Current Assets	86,545,326	87,219,438
NON-CURRENT ASSETS		
Capital Assets	337,096,245	297,116,249
Lease Receivable	13,832,941	16,969,066
Prepaid Expenses	163,361	178,797
Total Non-Current Assets	351,092,547	314,264,112
Total Assets	437,637,873	401,483,550
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Refunding	386,207	638,650
OPEB Expenses	622,429	906,998
Pension Expenses	930,867	1,063,610
Total Deferred Outflows of Resources	1,939,503	2,609,258
TOTAL ASSETS AND DEFERRED OUTFLOWS	439,577,376	404,092,808
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Payable from Unrestricted Assets	10,282,429	10,752,509
Payable from Restricted Assets	25,864,062	19,241,340
Total Current Liabilities	36,146,491	29,993,849
NON-CURRENT LIABILITIES		
Bonds and other debt obligations	42,683,796	51,326,409
Net OPEB Liability	5,950,311	6,512,224
Net Pension Liability - proportionate share	920,769	1,286,736
Total Non-Current Liabilities	49,554,876	59,125,369
Total Liabilities	85,701,367	89,119,218
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Concession Improvement Funds	1,167,487	1,018,109
OPEB Expenses	725,677	766,596
Pension Expenses	379,064	75,313
Leases	15,194,017	18,721,114
Total Deferred Inflows of Resources	17,466,245	20,581,132
<u>NET POSITION</u>		
Invested in Capital Assets, net of Related Debt	266,313,818	225,024,664
Restricted	35,443,398	38,303,600
Unrestricted	34,652,548	31,064,194
Net Position	336,409,764	294,392,458
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	\$ 439,577,376	\$ 404,092,808

Albany County Airport Authority
2025 Summary of Revenues, Expenses and Net Results
For the nine months ended September 30, 2025

	2025 Adopted FY Budget	Budget YTD	September 2025 Actual YTD	Variance YTD	Variance %	September 2024 YTD Unaudited	2025 Actual/ Prior Year Variance %
AIRPORT OPERATING REVENUES							
Airline	\$ 17,438,116	\$ 15,476,642	\$ 16,036,124	\$ 559,482	3.6%	\$ 14,789,082	8.4%
Non-Airline	36,087,292	27,153,273	31,641,399	4,488,126	16.5%	26,880,212	17.7%
Total Revenues	53,525,408	42,629,915	47,677,523	5,047,608	11.8%	41,669,294	14.4%
AIRPORT OPERATING EXPENSES							
Personal Services	13,946,659	10,459,994	9,492,563	(967,431)	-9.2%	9,385,841	1.1%
Employee Benefits	6,655,075	5,008,254	4,749,905	(258,349)	-5.2%	4,340,468	9.4%
Utilities & Communications	2,903,498	2,177,624	2,099,673	(77,951)	-3.6%	1,691,490	24.1%
Purchased Services	10,162,173	7,816,255	7,502,889	(313,366)	-4.0%	7,474,236	0.4%
Material & Supplies	6,054,576	4,422,857	4,584,786	161,929	3.7%	3,989,569	14.9%
Office	1,166,388	876,916	727,004	(149,912)	-17.1%	633,465	14.8%
Administration	992,307	753,730	791,529	37,799	5.0%	1,140,096	-30.6%
Non-Capital Equipment	911,000	683,250	396,966	(286,284)	-41.9%	297,116	33.6%
Total Expenses	42,791,676	32,198,880	30,345,315	(1,853,565)	-5.8%	28,952,281	4.8%
AIRPORT OPERATING RESULTS	10,733,732	10,431,035	17,332,208	6,901,173	66.2%	12,717,013	36.3%
FBO OPERATING RESULTS	1,602,831	1,233,209	1,878,407	645,197	52.3%	1,830,142	2.6%
TOTAL OPERATING RESULTS	12,336,563	11,664,244	19,210,615	7,546,370	64.7%	14,547,155	32.1%
OTHER REVENUES (EXPENSES)							
Interest Earnings	1,700,000	1,275,000	1,809,449	534,449	41.9%	2,069,491	-12.6%
Passenger Facility Charges	3,641,472	2,731,104	2,731,104	-	0.0%	2,731,104	0.0%
ACAA Debt Service	(9,916,250)	(7,437,188)	(7,437,188)	-	0.0%	(7,450,065)	-0.2%
Insurance Recoveries	-	-	-	-	0.0%	32,201	-100.0%
Line of Credit Interest	(600,000)	(450,000)	(268,194)	181,806	-40.4%	(144,490)	0.0%
Grant Income	138,700	104,025	59,219	(44,806)	-43.1%	50,996	16.1%
Improvement Charges	368,400	276,300	276,300	-	0.0%	276,300	0.0%
Total Other Revenues(Expenses)	(4,667,678)	(3,500,759)	(2,829,310)	671,449	-19.2%	(2,434,463)	16.2%
INCOME/(LOSS) BEFORE CAPITAL CONTRIBUTIONS	7,668,885	8,163,486	16,381,306	8,217,819	100.7%	12,112,692	35.2%
AIRLINE INCENTIVES	(400,000)	(300,000)	(477,618)	(177,618)	59.2%	(334,819)	42.6%
CAPITAL CONTRIBUTIONS	-	-	14,721,827	14,721,827	0.0%	11,896,498	0.0%
INCREASE (DECREASE) IN NET POSITION	\$ 7,268,885	\$ 7,863,486	\$ 30,625,515	22,762,029	289.5%	23,674,371	29.4%
NET POSITION, BEGINNING OF PERIOD			305,784,249			270,718,087	
NET POSITION, END OF PERIOD			\$ 336,409,764			\$ 294,392,458	
RECONCIATION TO AIRLINE FUNDS REMAINING:							
NET RESULTS BEFORE CAPITAL CONTRIBUTION	7,668,885	8,163,486	16,381,306	8,217,819	100.7%	12,112,692	35.2%
Less: Capital Improvements	(4,044,255)	(3,033,191)	(3,033,191)	-	0.0%	(2,583,644)	17.4%
Less: Reserve Requirements	(650,670)	(488,003)	(488,003)	-	0.0%	(642,985)	-24.1%
NET RESULTS	2,973,960	4,642,292	12,860,112	8,217,819	177.0%	8,886,064	44.7%
Revenue Sharing:							
Transfer to/from Airlines (50%)	1,486,980	2,321,146	6,430,056	4,108,910	177.0%	4,443,032	44.7%
Authority Share (50%)	1,486,980	2,321,146	6,430,056	4,108,910	177.0%	4,443,032	44.7%
Less: Airline Incentives	(400,000)	(300,000)	(477,618)	(177,618)	59.2%	(334,819)	42.6%
Net Authority Share	\$ 1,086,980	\$ 2,021,146	\$ 5,952,438	\$ 3,931,292	194.5%	\$ 4,108,213	44.9%

Albany County Airport Authority
Operating Revenues
For the nine months ended September 30, 2025

	2025	September 2025				September	2025 Actual/
	Adopted FY	Budget	Actual	Variance	Variance	2024 YTD	Prior Year
	Budget	YTD	YTD	YTD	%	Unaudited	Variance %
AIRLINE REVENUES							
COMMERCIAL							
Landing Fees-Signatory	\$ 6,986,385	\$ 5,631,053	\$ 6,391,083	\$ 760,030	13.5%	\$ 6,610,755	-3.3%
Landing Fees-Non Signatory	47,680	35,760	0	(35,760)	-100.0%	0	0.0%
Airline Apron Fees	1,005,383	754,037	752,878	(1,159)	-0.2%	682,257	10.4%
Glycol Disposal Fee	301,436	226,077	253,771	27,693	12.2%	227,695	11.5%
CARGO							
Landing Fees-Signatory	949,230	667,389	558,213	(109,176)	-16.4%	636,534	-12.3%
Landing Fees-Non Signatory	0	0	0	0	0.0%	3,612	-100.0%
TERMINAL							
Loading Bridges	897,387	673,040	624,966	(48,074)	-7.1%	634,395	-1.5%
Space Rental	7,241,615	7,482,535	7,396,423	(86,113)	-1.2%	5,989,138	23.5%
Non-Signatory Per Turn Fee	9,000	6,750	58,790	52,040	771.0%	4,695	1152.2%
TOTAL AIRLINE REVENUES	17,438,116	15,476,642	16,036,124	559,482	3.6%	14,789,082	8.4%
NON-AIRLINE REVENUES							
AIRFIELD							
Tenant Maintenance	30,000	22,500	34,394	11,894	52.9%	46,447	-25.9%
Total Airfield	30,000	22,500	34,394	11,894	52.9%	46,447	-25.9%
TERMINAL							
Utility Reimbursement	36,920	27,690	30,535	2,845	10.3%	27,684	10.3%
Tenant Maintenance	20,559	15,419	22,036	6,616	42.9%	26,820	-17.8%
Space Rent - Non Airline	199,247	149,435	185,604	36,169	24.2%	148,273	25.2%
Space Rent - Fixed Non Airline	565,568	424,176	424,166	(11)	0.0%	424,166	0.0%
Food & Beverage	1,490,000	1,112,738	1,206,331	93,592	8.4%	1,107,146	9.0%
Retail	953,600	716,152	820,617	104,465	14.6%	759,285	8.1%
Advertising	0	0	0	0	0.0%	(4,300)	-100.0%
ATM	14,598	10,949	10,820	(129)	-1.2%	10,916	-0.9%
Operating Permits	348,420	261,315	312,017	50,702	19.4%	287,432	8.6%
Vending Machines	14,900	11,175	15,473	4,298	38.5%	10,712	44.4%
Baggage Cart Rentals	14,900	11,175	13,086	1,911	17.1%	12,511	4.6%
Total Terminal	3,658,712	2,740,225	3,040,683	300,458	11.0%	2,810,644	8.2%
GROUND TRANSPORTATION							
Parking	19,107,600	14,300,504	17,805,895	3,505,391	24.5%	13,650,439	30.4%
Rental Cars	6,511,300	5,005,285	5,639,759	634,473	12.7%	5,405,861	4.3%
Access Fees	238,166	178,625	65,005	(113,619)	-63.6%	131,066	-50.4%
TNCs	368,030	276,023	359,654	83,631	30.3%	281,166	27.9%
Garage Space Rent	89,702	67,277	66,407	(870)	-1.3%	64,688	2.7%
Garage Kiosk Rent	21,600	16,200	16,200	0	0.0%	16,200	0.0%
Total Ground Transportation	26,336,398	19,843,913	23,952,920	4,109,007	20.7%	19,549,420	22.5%
OTHER AIRPORT							
Telephone System - Tenants	49,032	36,774	34,218	(2,556)	-7.0%	38,289	-10.6%
Building Rental	76,965	57,724	56,452	(1,272)	-2.2%	57,420	-1.7%
Control Tower Rental	806,376	604,782	592,985	(11,797)	-2.0%	592,985	0.0%
Air Cargo Facility	1,341,818	1,006,364	986,532	(19,831)	-2.0%	986,661	0.0%
State Executive Hangar	1,247,083	935,312	935,312	0	0.0%	935,312	0.0%
T Hangars	176,328	132,246	119,684	(12,562)	-9.5%	126,764	-5.6%
Tie Downs	1,586	1,190	1,901	711	59.8%	1,225	55.1%
Industrial Park	617,937	463,453	492,648	29,195	6.3%	456,518	7.9%
Land Rental	363,074	272,306	308,192	35,887	13.2%	310,022	-0.6%
Hangar Rental	950,492	712,869	726,140	13,271	1.9%	688,707	5.4%
Antenna Space Rental	112,473	84,355	63,396	(20,959)	-24.8%	62,404	1.6%
Internet and Cable Access	2,660	1,995	1,995	0	0.0%	1,995	0.0%
Fingerprinting	39,000	29,250	37,601	8,351	28.6%	34,974	7.5%
Tenant Maintenance	2,000	1,500	0	(1,500)	-100.0%	0	0.0%
Purchasing Proposals	0	0	20	20	0.0%	0	0.0%
Ebay/Scrap/Equipment Sales	5,000	3,750	31,441	27,691	738.4%	10,057	212.6%
Utility Reimbursement	165,000	123,750	151,746	27,996	22.6%	113,089	34.2%
Reimbursement of Property Taxes	25,357	19,018	45,226	26,208	137.8%	39,244	15.2%
Other	80,000	60,000	27,914	(32,086)	-53.5%	18,034	54.8%
Total Other Airport	6,062,181	4,546,636	4,613,402	66,767	1.5%	4,473,701	3.1%
TOTAL NON AIRLINE REVENUES	36,087,292	27,153,273	31,641,399	4,488,126	16.5%	26,880,212	17.7%

Albany County Airport Authority
FBO Results
For the nine months ended September 30, 2025

	2025	September 2025				September	2025 Actual/
	Adopted FY Budget	Budget YTD	Actual YTD	Variance YTD	Variance %	2024 YTD Unaudited	Prior Year Variance %
REVENUES							
Retail Fuel							
Jet A Fuel Sales	\$ 7,450,000	\$ 5,785,760	\$ 3,867,110	\$ (1,918,651)	-33.2%	\$ 4,967,382	-22.1%
AvGas Fuel Sales	424,350	322,411	348,077	25,666	8.0%	379,256	-8.2%
Commercial AvGas Fuel Sales	20,000	15,000	11,345	(3,655)	-24.4%	21,436	-47.1%
Auto & Diesel Fuel Sales	295,000	221,250	184,929	(36,321)	-16.4%	180,755	2.3%
Retail Fuel Sales	8,189,350	6,344,421	4,411,461	(1,932,960)	-30.5%	5,548,829	-20.5%
Into Plane Fees	810,000	607,500	619,175	11,675	1.9%	568,715	8.9%
Fuel Farm Fees	916,500	687,375	847,644	160,269	23.3%	753,772	12.5%
General Aviation Landing Fees	340,000	255,000	365,626	110,626	43.4%	403,849	-9.5%
Aircraft Parking Fees	550,000	412,500	469,805	57,305	13.9%	496,501	-5.4%
Deicing Services	1,499,450	1,027,777	1,341,002	313,225	30.5%	1,222,118	9.7%
FBO Properties	449,130	336,848	439,802	102,954	30.6%	286,682	53.4%
FBO Services	135,000	101,250	121,010	19,760	19.5%	221,700	-45.4%
TOTAL REVENUES	12,889,430	9,772,671	8,615,526	(1,157,146)	-11.8%	9,502,167	-9.3%
COST OF SALES							
Fuel Costs - Jet A	3,740,000	2,904,529	1,423,125	(1,481,404)	-51.0%	2,577,844	-44.8%
Fuel Discounts - Jet A	300,000	232,984	87,273	(145,711)	-62.5%	149,810	-41.7%
Fuel Costs - SAF	0	0	0	0	0.0%	0	0.0%
Fuel Costs - AvGas	320,850	243,774	251,739	7,965	3.3%	289,300	-13.0%
Fuel Discounts - AvGas	0	0	7,776	7,776	0.0%	9,245	-15.9%
Fuel Costs - Commercial AvGas	15,000	11,250	9,427	(1,823)	-16.2%	11,393	-17.3%
Fuel Costs - Auto & Diesel	222,000	166,500	149,284	(17,216)	-10.3%	146,551	1.9%
Total Fuel Costs	4,597,850	3,559,037	1,928,624	(1,630,413)	-45.8%	3,184,143	-39.4%
Deicing Costs - Type I & IV	1,133,308	776,184	760,880	(15,303)	-2.0%	750,185	1.4%
Customs Garbage, Oil & Other	2,000	1,500	58,892	57,393	3826.3%	29,422	100.2%
Total Cost of Sales	5,733,158	4,336,721	2,748,397	(1,588,324)	-36.6%	3,963,751	-30.7%
Net Operating	7,156,272	5,435,951	5,867,129	431,178	7.9%	5,538,416	5.9%
OPERATING EXPENSES BY CATEGORY							
Personal Services							
Salaries	2,280,507	1,710,380	1,681,297	(29,083)	-1.7%	1,484,277	13.3%
Overtime	252,024	189,018	186,711	(2,307)	-1.2%	180,916	3.2%
Total Personal Services	2,532,531	1,899,398	1,868,008	(31,390)	-1.7%	1,665,194	12.2%
Employee Benefits	615,360	466,267	493,214	26,948	5.8%	405,711	21.6%
Utilities & Communications	114,537	85,903	88,577	2,674	3.1%	74,135	19.5%
Purchased Services	728,139	579,018	664,732	85,715	14.8%	516,328	28.7%
Materials & Supplies							
Buildings	128,406	96,305	67,089	(29,216)	-30.3%	66,370	1.1%
Grounds	38,000	28,500	10,785	(17,715)	-62.2%	8,990	20.0%
Vehicles	844,751	633,563	567,729	(65,834)	-10.4%	520,844	9.0%
Total Materials & Supplies	1,011,157	758,368	645,603	(112,765)	-14.9%	596,204	8.3%
Administrative Expenses	364,717	273,538	206,083	(67,454)	-24.7%	336,341	-38.7%
Non-Capital Equipment	187,000	140,250	22,504	(117,746)	-84.0%	114,361	-80.3%
TOTAL EXPENSES	5,553,441	4,202,741	3,988,722	(214,019)	-5.1%	3,708,274	7.6%
FBO Net Direct Cost	\$ 1,602,831	\$ 1,233,209	\$ 1,878,407	\$ 645,197	52.3%	\$ 1,830,142	2.6%

AGENDA ITEM NO. 6

Project Development

AGENDA ITEM NO. 7

Counsel

AGENDA ITEM NO. 8

Concessions/Ambassador Program

AGENDA ITEM NO. 9

Public Affairs

AGENDA ITEM NO. 10

**Authorization of Contracts/Leases/Contract
Negotiations/Contract Amendments**

AGENDA ITEM NO. 10.1

**Authorization to make purchases using State of
New York Contract for Road Salt.
(Award #23409 / Contract # PC70879)**

AGENDA ITEM NO: 10.1
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT:

Contact Person: *Margaret Herrmann, Acting Chief Financial Officer*

PURPOSE OF REQUEST:

*Authorization to make purchases using State of New York Contract for Road Salt.
(Award #23409 / Contract # PC70879)*

CONTRACT AMOUNT:

Base Amount: *N/A*
Current Price: *\$62.55 per Ton*

BUDGET INFORMATION:

Anticipated in Current Budget: Yes ☒ No ☐ NA ☐

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal ☐ State ☐ Airport ☐ NA ☒

JUSTIFICATION:

New York State Office of General Services Procurement Services has conducted competitive bidding for the above mentioned contract. The awarded vendor has agreed to offer the Airport the same terms and conditions in that contract. The amount of usage depends on weather conditions. In 2024, the Airport used approximately 500 tons.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ☒ NA ☐

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. Yes ☐ NA ☒

BACK-UP MATERIAL:

NYS OGS Contract Award Notification for Road Salt & Pricing by award for Albany County.

**NYS Office of General Services
Road Salt, Treated Salt, & Emergency Standby Road Salt (Statewide)**

**Road Salt Pricing
Contract Term: September 12, 2025 - August 31, 2026**

AWARD	CONTRACT #	COUNTY	CONTRACTOR	PRICE PER TON	SALT TYPE
23409	PC70879	ALBANY	Morton Salt Inc	\$62.55	Rock
23409	PC70874	ALLEGANY	American Rock Salt Co LLC	\$66.63	Rock
23409	PC70876	BRONX	Atlantic Salt Inc	\$97.00	Rock & Solar
23409	PC70877	BROOME	Cargill Inc - Salt, Road Safety	\$68.33	Rock
23409	PC70874	CATTARAUGUS	American Rock Salt Co LLC	\$68.02	Rock
23409	PC70877	CAYUGA	Cargill Inc - Salt, Road Safety	\$65.11	Rock
23409	PC70874	CHAUTAUQUA	American Rock Salt Co LLC	\$69.40	Rock
23409	PC70877	CHEMUNG	Cargill Inc - Salt, Road Safety	\$62.67	Rock
23409	PC70877	CHENANGO	Cargill Inc - Salt, Road Safety	\$70.13	Rock
23409	PC70878	CLINTON	Compass Minerals America Inc	\$83.26	Rock
23409	PC70875	COLUMBIA	Apalachee LLC	\$69.00	Rock
23409	PC70877	CORTLAND	Cargill Inc - Salt, Road Safety	\$66.41	Rock
23409	PC70875	DELAWARE	Apalachee LLC	\$75.00	Rock
23409	PC70875	DUTCHESS	Apalachee LLC	\$75.00	Rock
23409	PC70874	ERIE	American Rock Salt Co LLC	\$57.75	Rock
23409	PC70875	ESSEX	Apalachee LLC	\$83.00	Rock
23409	PC70878	FRANKLIN	Compass Minerals America Inc	\$75.77	Rock
23409	PC70875	FULTON	Apalachee LLC	\$72.00	Rock



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification

Title	:	Group – Road Salt, Treated Salt, & Emergency Standby Road Salt (Statewide) Classification Code(s): 12
Award Number	:	<u>23409</u> (Replaces Award 23358)
Contract Period	:	September 12, 2025 - August 31, 2026
Bid Opening Date	:	July 24, 2025
Date of Issue	:	September 15, 2025
Specification Reference	:	As Incorporated in the Invitation for Bids
Contractor Information	:	Appears starting on Page 4 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Jamison Tamer Title : Contract Management Specialist 1 Phone : 518-473-2663 E-mail : Jamison.Tamer@ogs.ny.gov	Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.

Description

Road Salt is used for snow and ice control. Treated Salt is granular sodium chloride (Rock Salt) treated with corrosion inhibited liquid magnesium chloride – Types 1 and 2. These are filed requirement contracts which require the Authorized User to purchase 50% of their filed requirement. Automatic price increase becomes effective once deliveries exceed 120% of the Authorized User's filed requirement. There are MBE and WBE participation goals totaling 10% in New York State on this contract. There are 0% SDVOB participation goals.

PR # 23409

(continued)

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SECTION 1: INTRODUCTION

1.1 Contractor Information

NOTE: See individual contract items to determine actual awardees.

See separate document **PRICING** for contact information to place NYS Contract Orders.

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70874	American Rock Salt Co LLC PO Box 190 Mt. Morris, NY 14510	Toll Free #: 888-762-7258 Phone #: 585-991-6817 Contact: Jamie A. McClain Title: Marketing Manager Email: Jamie.McClain@AmericanRockSalt.com	16-1516458 1000008297
Contractor <u>does not</u> accept NYS Procurement Card			

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70875 SB	Apalachee LLC 1423 Highland Ave Rochester, NY 14620	Toll Free #: 800-724-5037 Phone #: 585-442-4131 Contact: Ellen Pouthier Title: VP Sales Email: Sales@ApalacheeSalt.com	47-2089879 1100213604
Contractor <u>does not</u> accept NYS Procurement Card			

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70876	Atlantic Salt Inc 134 Middle Street, Suite 210 Lowell, MA 01852	Phone #: 978-453-4911 Contact: Donna Capillo Title: Assistant Corporate Secretary Email: DCapillo@EasternMinerals.com	13-2914699 1000026327
Contractor <u>does not</u> accept NYS Procurement Card			

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70877	Cargill Incorporated – Salt, Road Safety 24950 Country Club Blvd, Suite 450 North Olmsted, NY 44070	Toll Free #: 800-600-7258 Contact: Adam Donegan Title: Government Sales Lead Email: Salt_customer@careroadsafety@Cargill.com	41-0117680 1000048669
Contractor <u>accepts</u> NYS Procurement Card orders for up to \$50,000.			

(continued)

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70878	Compass Minerals America Inc 9900 W. 109 th St Overland Park, KS 66210	Toll Free #: 800-323-1641 x2 Phone #: 913-344-9369 Contact: Austin Hilbrands Title: Manager Highway Sales Email: highwaygroup@CompassMinerals.com	48-1047632 1000031899
<i>Contractor accepts NYS Procurement Card for orders up to \$50,000.</i>			

Contract #	Contractor Name & Address	Contract Admin	Federal ID#/ NYS Vendor ID#
PC70879	Morton Salt Inc 444 West Lake Street, Suite 3000 Chicago, IL 60606	Phone #: 312-807-2384 Contact: Na-Tia Douglas Title: Senior Bid Analyst Email: NDouglas@MortonSalt.com	27-3146174 1100010394
<i>Contractor accepts NYS Procurement Card for orders up to \$50,000</i>			

Cash Discount, If Shown, Should be Given Special Attention.

Authorized Users should notify New York State OGS Procurement Services promptly if the Contractor fails to meet delivery or other terms of this contract. Products or services which do not comply with the specifications or are otherwise unsatisfactory to the Authorized User should also be reported to OGS Procurement Services.

1.2 Overview

This Solicitation is issued by the New York State ("NYS") Office of General Services ("OGS"), Procurement Services for Road Salt, Treated Salt, and Emergency Standby Road Salt as specified herein for all Authorized Users eligible to make purchases under the Contracts resulting from this Solicitation.

This Solicitation outlines the terms and conditions, and all applicable information required for submitting a Bid. **Bidders should pay strict attention to the Bid submission date and time to prevent disqualification.** Bidders are strongly encouraged to read the language of this Solicitation thoroughly and to precisely follow the instructions included in the Solicitation and all attachments.

1.3 Scope

The resultant Contract(s) are to provide Road Salt (Rock) in bulk, Treated Salt (Types 1 & 2) in bulk, and Emergency Standby Road Salt (Rock & Solar) in bulk, to various locations throughout the State.

State and eligible non-State agencies may participate and become Authorized Users of the resulting Contract awards. Authorized User shall have the meaning set forth in State Finance Law Section 163(1)(k) and includes, but is not limited to, New York State Agencies, political subdivisions, local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations.

This Solicitation includes the Lots identified below:

Lot I	Road Salt (Rock),
Lot II	Treated Salt – Type 1
Lot III	Treated Salt – Type 2

(continued)

1.4 Estimated Quantities

A Contract resulting from this Solicitation shall be an estimated quantity Contract. No specific quantities are represented or guaranteed except as indicated in Section 6.9 – *Minimum/Maximum Purchase*. The Contractor must furnish all quantities ordered at or below the Contract prices. The anticipated dollar value of the award for this Solicitation, based on historical purchases under previous awards, is approximately \$200,000,000 annually. The individual value of each resultant Contract is indeterminate and will depend upon the number of Contracts issued and the competitiveness of the pricing offered. See Appendix B *Estimated/Specific Quantity Contracts and Participation in Centralized Contracts*.

Numerous factors could cause the actual quantities of Products purchased under a Contract resulting from this Solicitation to vary substantially from the estimates in the Solicitation. Such factors include, but are not limited to, the following:

- Such Contracts may be non-exclusive Contracts.
- There is no guarantee that demand will continue in any manner consistent with previous purchases.
- The individual value of each Contract is indeterminate and will depend upon actual Authorized User demand and actual quantities ordered during the contract period.
- The State reserves the right to terminate any Contract for cause or convenience prior to the end of the term pursuant to the terms and conditions of the Contract.
- Contract pricing that is lower than anticipated could result in a higher quantity of purchases by Authorized Users than anticipated.
- Contract pricing that is higher than anticipated could result in a lower quantity of purchases by Authorized Users than anticipated.

By submitting a Bid, Bidder acknowledges the foregoing and agrees that actual good faith purchasing volumes during the term of the resulting Contracts could vary substantially from the estimates provided in this Solicitation. OGS is unable to provide estimated or historical quantities or dollar values for this Solicitation. By submitting a Bid, Bidder acknowledges the foregoing and agrees that actual good faith purchasing volumes during the term of the resulting Contracts could vary substantially.

1.5 Small, Minority and Women-Owned Businesses

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

1.6 Recycled, Remanufactured and Energy Efficient Products

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

(continued)

1.7 Note to Authorized Users

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

(continued)

SECTION 2: PRICING

For specific pricing information per county and salt type please refer to the price pages' link published at the webpage for this contract on the OGS Procurement Services website:

<https://ogs.ny.gov/procurement/ogs-centralized-awards-list>

SECTION 3: CONTRACT ADMINISTRATION

Contractor shall provide a sufficient number of Customer Service employees who are knowledgeable and responsive to Authorized User needs and who can effectively service the Contract. Contractor shall also provide an Emergency Contact in the event of an emergency occurring after business hours or on weekend/holidays.

Contractor shall provide a dedicated Contract Administrator to support the updating and management of the Contract on a timely basis. Contractor must notify OGS within five Business Days if it's Contract Administrator, Emergency Contact, or Customer Service employees change, and provide an interim contact person until the position is filled. Changes shall be submitted electronically via e-mail to the OGS Contract Management Specialist.

(continued)

SECTION 4: TERMS AND CONDITIONS

4.1 Contract Term and Extensions

- A. Base Term. The Contract shall be in effect for a term of up to one (1) year. The Contract term shall commence after all necessary approvals and shall become effective September 1, 2025 or upon the date of OSC approval of the final executed documents, whichever is later, and the Contract term shall end August 31, 2026.
- B. Extensions: If mutually agreed between OGS and the Contractor, and subject to the approval of OSC, the Contract may be extended under the same terms and conditions for up to three (3) additional one (1) year extensions. Whether the optional extensions are exercised is at the sole discretion of the State. Any extensions provided under this section shall apply in addition to any rights set forth in Appendix B, Contract Term - Extension.
- C. The Contract term provided for in this section shall extend 6 months beyond its termination date only for Authorized Users whose contracts must be registered with the Office of the New York City Comptroller. During the 6-month period the definition of Authorized User shall be deemed to refer only to Authorized Users whose contracts must be registered with the Office of the New York City Comptroller. This extension is in addition to any other extensions available under the Contract. The extension provided for in this paragraph shall be upon the then-existing terms and conditions; provided, however, during such extension an Authorized User, as defined in this paragraph, may agree to amend such terms and conditions solely to comply with changes in statutory requirements (e.g. changes in minimum, prevailing or living wages, or regulated services).
- D. In the event of a contract extension, revision to contract pricing for renewals shall be negotiated and mutually agreed upon by OGS and each Contractor. OGS's review may include appropriate indices as determined by OGS, market conditions reflecting supply and demand, and other economic factors deemed appropriate by OGS. Each Contractor's review will be independent.

4.2 Short term Extension

This section shall apply in addition to any rights set forth in Appendix B *Contract Term – Extension*. In the event that OGS determines that a short term extension is in the best interests of the State, (e.g., a replacement Contract has not been issued, or an extended period is needed for Authorized Users to transition to another procurement method), any Contract let and awarded hereunder by the State may be extended unilaterally by the State for an additional period of up to 30 calendar days upon notice to the Contractor with the same terms and conditions as the original Contract and any previously approved modifications. With the concurrence of the Contractor, the extension may be for a period of up to 90 calendar days in lieu of 30 calendar days. However, unless otherwise noted in the extension notification or agreement, this extension automatically terminates should a replacement Contract be issued in the interim.

4.3 Price

Pricing will be collected using Attachment 1 – *Pricing* in accordance with the Instructions tab listed within Attachment 1.

Price shall include all customs and duties and be net per ton, FOB destination designated on purchase order, including unloading of the bulk salt. Contract prices shall be firm except for price revisions permitted in accordance with the following clauses:

- Price Escalation Based on Quantities Exceeding 120% & 130% of Filed Requirement
- Fuel Price Adjustment
- Contract Term and Extensions

(continued)

4.3.1 Storage Fees

Submission of pricing for Storage Fees shall be collected on Attachment 1 - *Pricing*.

Price per ton is not to exceed \$3.60/ton to store salt on behalf of the Authorized User from September 1, 2026, until December 31, 2026. Salt stored from January 1, 2027, and beyond will be priced per ton, per month not to exceed \$8.00/ton.

4.3.2 Price Escalation Based on Quantities Exceeding 120% & 130% of Filed Requirement

A price escalation will be permitted when the awarded Contractor has delivered quantities that exceed 120%, and again at 130% of an Authorized User's filed requirement.

Contractors shall notify Authorized Users of the applicable price escalation amount at the time an order is placed (if an escalation in price for future purchases is to be applied).

A unit price increase of 10% will be allowed once quantities delivered are over 120% of an Authorized User's filed requirement. Once deliveries exceed 130% of an Authorized User's filed requirement the price increase will change to 15%.

Once the Contractor notifies the Authorized User that a price escalation is applicable, Authorized Users are allowed to solicit prices from other suppliers. If a lower price is secured, the awarded Contractor for the specific location/salt type must be given an opportunity to match or better the price offered by the other supplier offering the lower price. If the awarded Contractor will not or cannot match or better the lower offered price, Authorized Users may meet their needs from the supplier offering the lower price.

Authorized Users with multiple delivery sites (e.g. NYSDOT, NYS Thruway and County Highways) shall have their minimum/maximum delivery quantities determined based on the sum of all their sites serviced by awarded Contractor.

Contractors will continue to deliver to all Authorized Users including up to 130% of the Authorized User's filed requirement. Failure to deliver may result in a "Buy Against" or a delivery deduction to the Contractor.

Price escalation is only applicable towards the tonnage delivered by the Contractor.

In the event of the application of a "Buy Against" the tonnage amount supplied by an alternate Contractor does not factor into the original awarded Contractor's ability to apply a price escalation.

4.3.3 Fuel Price Adjustment

A fuel price adjustment may be made to Contract pricing in accordance with the following procedure:

- On a monthly basis an amount may be added or deducted from Contract pricing based on calculations made referencing prices posted in the "EIA Retail On-Highway Diesel Prices".
- The New England PADD 1A shall be the designated posting for the adjustments. If this source becomes unavailable, unworkable, unsuitable, or not reflective of the market conditions, then another source may be selected by the Commissioner of General Services in his/her sole discretion.
- Fuel Price adjustments will be applicable for deliveries of road salt & treated salt made during the Contract period. The fuel price adjustment shall be applied for the **date of delivery**.

Ex.: If a purchase order for salt is received on January 30, and the salt is delivered on February 2, the fuel price adjustment used will be that for the month of February.

(continued)

- The base rate used for calculating adjustments shall be the rate shown in the referenced EIA on the date of the Bid Opening indicated on the page 1 of this Invitation for Bids and adjustments will be permitted monthly.
- The monthly average will be arrived at by using the Monday prices for a given month as displayed in the EIA Retail On-Highway Diesel Prices and determining an average for that month. The previous month's prices shall be used to determine the monthly average (i.e. – August's prices will be used to determine September's adjustment). All prices will be rounded to two decimal places.

Fuel Price Adjustment calculations will be posted to the OGS website monthly:
<https://ogs.ny.gov/Award-23409>

EXAMPLE FUEL PRICE ADJUSTMENT INCREASE:

Published rate on date of bid opening	\$4.07
Monthly Average Price	\$4.17
Monthly Average Price – Published rate on date of bid opening = Fuel Price Adjustment	
$\$4.17 - \$4.07 = \$0.10 = \text{Additional amount allowed to be added to price per ton.}$	

EXAMPLE FUEL PRICE ADJUSTMENT DECREASE:

Published rate on date of bid opening	\$4.07
Monthly Average Price	\$3.97
Monthly Average Price – Published rate on date of bid opening = Fuel Price Adjustment	
$\$3.97 - \$4.07 = - \$0.10 = \text{Amount allowed to be deducted from price per ton.}$	

Deliveries made to meet minimum filed requirement obligations after contract expiration on August 31, 2026 (where no extension has been granted) will apply the Fuel Price adjustment average for the month in which the product was delivered which will be calculated using the base price established for the Invitation for Bids.

4.3.4 Additional Notes on Fuel Price Adjustment

Should postings become unavailable, not reflective of market conditions, or differ from current description and/or format, a posting determined by the Commissioner of General Services in his/her sole discretion to be most reflective of market conditions will be used. Corrections to posted prices will be considered only when caused by a typographical or clerical error on the part of said posting.

The following shall apply to all additional price amounts under any Contract awarded:

- Price adjustments are limited to changes in pre-selected posting as noted above. Increases in Contract costs or prices to compensate for other increases in the cost of doing business, regardless of the cause or nature of such costs of the Contractor, will not be allowed during the Contract period, except as indicated under the fuel price adjustment and price escalation clause herein.
- Should the price structure utilized by the parties become unworkable for the State, detrimental or injurious to the State, or result in prices which are not truly reflective of current market conditions and the price is deemed unreasonable or excessive by the Commissioner of General Services, and no adjustment in price is mutually agreeable, the Commissioner of General Services reserves the sole right upon 10 days written notice mailed to the Contractor to terminate any Contract resulting from this bid opening. If the Contractor is unable or unwilling to meet contractual requirements in whole or in part, it shall immediately notify the State of that fact in order that the State may take appropriate action. Such notification shall be in writing and shall be directed to the OGS Procurement Services. Such notification shall not relieve the Contractor of its responsibilities under the Contract.

(continued)

In the event of an extension, the base rate for calculating adjustments will be the rate shown in the referenced EIA on the date of the next bid year's bid opening and for subsequent years additional extensions would follow this format. If there is no bid opening date for the next year, the base rate for calculating adjustments will be the rate shown in the referenced EIA one year after the last bid opening date. If the date is not a business date when the posting occurs, the next business day will be the date used for the adjustment.

4.3.5 Price Reductions

Contractors shall be permitted to reduce their pricing any time during the Contract term.

4.4 Best Pricing Offer

During the Contract term, if the Commissioner becomes aware that the Contractor is selling substantially the same or a smaller quantity of a Product outside of this Contract upon the same or similar terms and conditions as that of this Contract at a lower price to a federal, state or local governmental entity, the price under this Contract, after consultation with the Contractor, may be reduced to a lower price on a prospective basis at the discretion of the Commissioner. The Commissioner reserves the right to request information to verify pricing for the purposes of this clause.

4.5 Price Structure

If, during the Contract Term, the Contractor is unable or unwilling to meet contractual requirements in whole or in part based on the price structure of the Contract, it shall immediately notify the Office of General Services, Procurement Services in writing. Such notification shall not relieve the Contractor of its responsibilities under the Contract. The State may, but is not required to, consider an equitable adjustment in the Contract terms and/or pricing in the circumstances outlined in Appendix B *Savings/Force Majeure*.

Should the Commissioner in his or her sole discretion determine during the Contract Term that (i) the Contract price structure is unworkable, detrimental, or injurious to the State, or (ii) the Contract price structure results in prices which are unreasonable, excessive, or not truly reflective of current market conditions, and no adjustment in the Contract terms and/or pricing is mutually agreeable, the State may terminate the Contract upon 10 business days written notice mailed to the Contractor.

4.6 Ordering

Purchase Orders shall be made in accordance with the terms set forth in Appendix B, *Purchase Orders*. Authorized Users may submit orders over the phone, and, if available, may submit orders electronically via web-based ordering, e-mail, or facsimile at any time. Orders submitted shall be deemed received by Contractor on the date submitted.

All orders shall reference Contract number, requisition, and/or Purchase Order number (if applicable). Upon Contractor's receipt of an order, confirmation is to be provided to the Authorized User electronically. Order confirmation should be sufficiently detailed, and include, at a minimum, purchase price, date of order, delivery information (if applicable), Authorized Username, and sales representative (if applicable).

In the event that an Authorized User is unable to contact a Contractor to place an order with a reasonable amount of outreach, OGS will reach out to the Contractor directly to discuss this issue and may consider the application of Buy Against for that purchase.

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4.7 Purchasing Card Orders

If the Contractor accepts orders using the State's Purchasing Card (see Appendix B *Purchasing Card*), also referred to as the Procurement Card, the Contractor shall not charge or bill the Authorized User for any additional charges related to the use of the Purchasing Card, including but not limited to processing charges, surcharges or other fees.

4.8 Minimum Order

The minimum order for this Contract is 22 tons.

4.9 Minimum/Maximum Purchase Obligations

Authorized Users are obligated to take a minimum of 50% of their filed requirements during the Contract period.

When the Authorized User is not able to take the minimum filed requirement amount, the awarded Contractor for the specific location will store salt for the Authorized User until December 31, 2026, for a one time/per ton storage fee not to exceed \$3.60/ton. If storage is necessary for an Authorized User from January 1, 2027, and beyond, the awarded Contractor may offer storage at a per month per ton rate.

Authorized Users with multiple delivery sites (e.g., NYSDOT, County Highways and NYS Thruway) shall have their minimum/maximum delivery quantities determined based on the sum of all their sites serviced by a Contractor per lot.

Contractors are obligated to deliver up to 130% of the filed requirement for Road Salt and Treated Salt.

In the event of the application of a "Buy Against" purchase the awarded Contractor is still obligated to provide up to 130% of the Authorized Users filed requirement, not including the "Buy Against" tonnage provided by an alternate contractor.

4.10 Invoicing and Payment

Invoicing and payment shall be made in accordance with the terms set forth in Appendix B *Contract Invoicing*.

The Contractor is required to provide the Authorized User with one invoice for each Purchase Order at the time of delivery. The invoice must include detailed line item information to allow Authorized Users to verify that pricing at point of receipt matches the Contract price on the original date of order. At a minimum, the following fields must be included on each invoice:

- Contractor Name
- Contractor Billing Address
- Contractor Federal ID Number
- NYS Vendor ID Number
- Account Number
- NYS Contract Number
- Name of Authorized User indicated on the Purchase Order
- NYS Agency Unit ID (if applicable)
- Authorized User's Purchase Order Number
- Order Date
- Invoice Date
- Invoice Number
- Invoice Amount
- Product Descriptions
- Unit Price
- Quantity

(continued)

- Unit of Measure
- Dates of Service (if applicable)

Cost centers or branch offices within an Authorized User may require separate invoicing as specified by each Authorized User. The Contractor's billing system shall be flexible enough to meet the needs of varying ordering systems in use by different Authorized Users. Visit the following link for further guidance for vendors on invoicing: <https://bsc.ogs.ny.gov/nys-vendors>.

4.11 Delivery Terms

Road salt and treated salt shall be shipped bulk delivery as outlined below.

4.11.1 Delivery Schedule

The *Delivery Schedule* for this Solicitation is included as an Attachment. It is provided as a guide to indicate proposed delivery points and estimated annual requirements. Contractors shall be obligated to add any State Agency that submits new filed requirement(s) or additional tonnage on or before November 30 of the Contract term as long as the tonnage does not cause the awarded contractor to exceed their maximum bid capacity amount indicated for the salt type.

OGS shall review and approve any State Agency filed requirement submission prior to outreach to the awarded contractor. Any State Agency that submits filed requirement(s) after November 30 shall be eligible to be added to the delivery schedule and receive deliveries at the Contractor's discretion only.

Any political subdivision or other non-state entity which has not filed a requirement with OGS Procurement Services as of the date of the bid opening shall be eligible to be added to the delivery schedule and receive deliveries at the Contractor's discretion only.

4.11.2 Compliance with Delivery Schedule & Purchase Orders

Delivery shall be made in accordance with instructions on the Purchase Order from each Authorized User.

If no representative of the Authorized User is available at the time of delivery, the Contractor shall make a reasonable effort to notify the Authorized User of the delivery, either by phone or by email.

4.11.3 Ordering Timeliness

Orders must be placed before 2 p.m. Any orders placed after 2 p.m. shall be deemed as having been placed on the next business day.

4.11.4 Holidays/Weekends

If the scheduled delivery is to occur on a holiday or weekend, the next weekday will be the delivery date, unless the Contractor and the ordering Authorized User mutually agree differently.

4.11.5 Prevention of Contamination

Delivery trucks shall be inspected (and cleaned if necessary) prior to loading to prevent contamination of salt loads by residual materials found in the truck bodies. Any loads found to be contaminated may be subject to rejection with all related cleanup and/or replacement costs to be borne by the Contractor.

All shipments of salt shall be totally covered with a waterproof, non-porous tarpaulin, or similar sheeting material. Torn, ripped or mesh coverings may be cause for rejection of shipment. Also, evidence of free-flowing water/brine in particular shipments may be cause for rejection.

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Upon inspection of delivered salt, the material shall be uniform in appearance, free flowing and free from visual evidence of foreign matter including but not limited to dirt, stone, chips, trash or any other material that could reasonably be expected to interfere with the use, handling or storage of the salt. Salt shall be received in a free-flowing and usable condition.

The right is reserved to consider truckloads of salt delivered by the Contractor to any one Authorized User on a single day to be a single delivery. Price deductions imposed because of contamination may be imposed on the total day's delivery.

If the Authorized User accepts contaminated salt (or salt delivered in a lumpy condition which requires reprocessing in order to make it usable) this shall be cause for rejection of the entire delivery, with a replacement delivery to be made at no additional charge to the Authorized User.

If, because of emergency conditions, it is necessary for the Authorized User to accept and reprocess the Salt for use, all costs of reprocessing will be charged to the Contractor.

For operational reasons, an additional 10% price deduction may be placed on the Contractor by the Authorized User after consultation with the Contractor and OGS Procurement Services.

Agencies will submit to OGS supporting documentation for price deduction in regard to contamination. OGS Procurement Services will review and will have final approval as to price deduction applied.

4.11.6 Non-Complying Product – Price Deduction

A non-complying product price deduction is not to be assessed unless the proper analysis and test procedures are followed. If the Contractor consistently delivers salt found to be outside the specification requirements for moisture content, or consistently not conforming to the graduation requirements, the Contract shall be subject to cancellation either in whole or in parts.

The right is reserved to consider truckloads of salt delivered by the Contractor to any one Authorized User on a single day to be a single delivery. Price deductions imposed because of deviation from specifications may be imposed on the total day's delivery.

4.11.7 Acceptance

The salt may be rejected if it fails to conform to any of the requirements of this Solicitation or the specifications in Attachment 10 – *Road & Treated Salt Specifications*.

4.11.8 Weight Tickets

All shipments of bulk salt shall be accompanied by a weight ticket of a licensed weigh master indicating the producer, net weight of the delivery, and in the case of bulk delivery, the stockpile source. Tickets should be completely filled out with hauler name (printed and signed) and AU rep name printed and signed (if AU rep is present at the time of delivery).

The certification must bear the weigh master's signature; weights shall be recorded from a scale equipped with a weight printing device. **Handwritten weights are not acceptable** without prior approval of OGS.

In the event that handwritten tickets must be used, the Contractor must contact OGS Procurement Services to obtain approval prior to delivery of the order.

4.11.9 Delivery Timetable

Completed delivery, at the latest, is required as follows:

- Contractor is required to deliver orders of 600 tons or less* within three (3) Business Days of Authorized User placing an order.

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- Contractor will be required to deliver a minimum of 200 tons per day after the initial 600-ton delivery.
- Multiple orders placed for the same delivery site that overlap will be viewed as a single order, still subject to the overall 200 tons per day minimum delivery.

Single Order Placed on	First 600 Tons or Less* Delivered by	601 - 800 Tons Delivered by	801 -1000 Tons Delivered by	Over 1000 Tons Delivered by
Monday	Thursday	Friday	Monday	200 Tons/Day/Location
Tuesday	Friday	Monday	Tuesday	200 Tons/Day/Location
Wednesday	Monday	Tuesday	Wednesday	200 Tons/Day/Location
Thursday	Tuesday	Wednesday	Thursday	200 Tons/Day/Location
Friday	Wednesday	Thursday	Friday	200 Tons/Day/Location

*if full amount of order is less than 600 tons

Authorized Users are advised not to place orders that exceed their maximum storage capacity.

Delivery Timetable Example

An order of 1,400 tons placed on Monday shall be delivered as follows (or sooner):

Order Placed on	Thursday Delivery	Friday Delivery	Monday Delivery	Tuesday Delivery	Wednesday Delivery
Monday	600 tons	200 tons	200 tons	200 tons	200 tons

Authorized Users are advised that their supply should be replenished on an ongoing basis, as it is depleted. It is not advised to allow the supply of product on-hand to reach a level that is dangerously low. This can cause undue stress to the delivery network during high levels of demand, which can be compounded by inclement weather conditions that adversely impact transit times for deliveries.

Note: If OGS identifies an ongoing issue indicating that the awarded Contractor is consistently failing to meet the delivery timetable as shown above, then OGS and/or the AU may take steps to initiate the "Buy Against Process" for the order(s) that are impacted by the delay.

4.11.10 Delivery Rate Guarantees/Exceptions

From September 1 through the following May 31 of each Contract term, Contractors shall be required to make deliveries within the timetables set forth in Section 6.10.9, *Delivery Timetable*. However, from June 1 through August 31 of each Contract term, delivery shall be at the discretion of the Contractor.

Contractor shall notify the Authorized User and OGS Procurement Services promptly regarding any actual or anticipated performance issues, including but not limited to issues such as low supply, late delivery, lack of Product, and insufficient hauling capability.

Contractor shall provide OGS with the following information:

- A summary of the issue
- A description of the impact the issue is anticipated to have on the Contractor's compliance with OGS contract terms
- A proposed resolution by the Contractor; and
- A plan for remediation of the issue

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Failure by the Contractor to do so may result in liquidated damages and/or a buy against in accordance with Section 6.11.11 - *Liquidated Damages* and Section 6.12.4 – *Emergency Standby Road Salt Provision - Buy Against Process*.

Although Contractors are expected to make every effort to meet these delivery timeframes, some exceptions may be made for extreme road and/or weather conditions (e.g. roadways that are closed, obstructed, or impassable due to winter weather conditions). Allowances for exceptions must be approved by the Office of General Services, Procurement Services, whose decision shall be final. Delivery will be allowed during the weekend and on State holidays only if the Contractor and the ordering Authorized User mutually agree. No additional remuneration will be made for a Saturday, Sunday, or holiday delivery.

4.11.11 Liquidated Damages

During the Contract period, each September through the following May 31, deliveries that do not meet the daily delivery tonnage requirements and/or the established order completions period specified, shall be considered cause for interruption of the proper implementation of the State's winter roadway safety. If it is determined that the interruption is caused by non-performance or negligence on the part of the Contractor, OGS Procurement Services and the Contractor presume that in the event of any such delay, the amount of damage that is sustained from a delay in daily delivery tonnage requirements and/or the established order completions period specified, is the greater of either:

1. \$100.00 per Business Day per Purchase Order or individual orders against blanket Purchase Orders, as applicable; or
2. 1% of the value of the Purchase Order or individual orders against blanket Purchase Orders, as applicable, for each Business Day that the breach is not cured by the Contractor.

OGS Procurement Services and the Contractor agree that in the event of any such delay the awarded Contractor shall pay such amount as liquidated damages.

During times when an Authorized User must work with the Contractor to prioritize/coordinate deliveries due to delays, the Contractor is not absolved from meeting delivery timetable requirements at other locations. During times of extreme weather activity that impact deliveries system-wide, OGS may consider waiving liquidated damages.

The following options may be used by Authorized Users for deducting amounts due to the Contractor because of liquidated damages:

1. Authorized User may deduct such amount from any money payable to the Contractor,
or
2. Authorized User may bill the Contractor separately

Costs incurred include, but are not limited to the following:

- Increased personnel costs due to demurrage.
- Increased costs incurred for treatment of salt on hand to extend usage;
- Costs for clean-up after required application of alternative snow and ice control materials (i.e. salt mixed with sand).

Liquidated damages may be applied to the Contractor by the Authorized User only after consultation with the Contractor and OGS Procurement Services. A request for the application of liquidated damages must be made to OGS within thirty (30) days of the event. Damages must be memorialized by supporting documentation that must be provided to OGS Procurement Services for review and approval.

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4.12 Emergency Standby Road Salt Provision - Use Guidelines

It is the intention of the Emergency Standby Road Salt Provision to be utilized only when emergency purchases of Road Salt are determined to be necessary (e.g., to be used for an impending storm when reserves are insufficient, and/or if the primary Contractor is unable to make a delivery when needed by the Authorized User).

Emergency Standby Road Salt will be able to be provided by any Contractor that holds an active award with NYS OGS Procurement Services under any Group 01800 Road Salt, Treated Salt, & Emergency Standby Road Salt contract.

These Emergency Standby Road Salt purchases may be made if:

- A. The Contractor has failed to perform, either in a single instance or because of an ongoing issue,**
- B. An Authorized User has a need to purchase due to an extenuating circumstance; or**
- C. Authorization for the purchase has been granted by OGS Procurement Services**

4.12.1 Lot I – Road Salt

If a Contractor has failed to perform, as a result of either an isolated incident or an ongoing issue, State agencies and municipalities who filed requirements for the current Road Salt Contracts under Group 01800 – Lot I, may make purchases using the Emergency Standby Road Salt Provision.

If the current awarded Contractor for Road Salt is unable to supply needed Product, the Authorized User may "charge back" the difference in price to the awarded Contractor under the applicable Group 01800 – Lot I. For more information see section "Emergency Standby Road Salt Provision – Buy Against Process" below.

If an Authorized User has been impacted by extenuating circumstances, outside of the Contractor's responsibility to provide product, approval to purchase using the Emergency Standby Road Salt Provision may be granted by OGS Procurement Services. This action will not result in a charge back to the awarded Contractor and is not dependent on the Authorized User having filed requirements for the current Road Salt Contracts under Lot I.

4.12.2 Lot II and Lot III – Treated Salt

OGS Procurement Services may, on a case-by-case basis, approve emergency purchases to be made by State agencies and municipalities (i.e. Authorized Users) who filed requirements under Group 01800 – Lots II and III (Treated Salt – Type 1 and Type 2)

In these cases, Road Salt would be provided in lieu of Treated Salt only if the Treated Salt type is not available or is quoted at a price that is deemed unacceptable by the Authorized User.

Authorized Users may charge back the difference in price to their original Treated Salt Contractor under Group 01800, as applicable. For more information see section "Emergency Standby Road Salt Provision – Buy Against Process" below.

4.12.3 Emergency Standby Road Salt Provision – Ordering Process

After receiving OGS Procurement Services approval, outreach will be performed either by the Authorized User or by OGS to any Contractors awarded a NYS OGS Procurement Services contract under Group 01800 contracts to provide the amount of product required.

The Authorized User or OGS may request a quote from all awarded Contractors and use the results to place a Purchase Order. The quote should specifically address delivery time and ability to deliver which may be a determining factor in the choice of Contractor.

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Upon receipt, the information will be reviewed by either the Authorized User or OGS. If OGS facilitated the quotes, then the Contractor and Authorized User will be contacted via e-mail with the final approval to initiate provision of product.

4.12.4 Emergency Standby Road Salt Provision – Buy Against Process

Contractors must supply Product in accordance with the terms of the Contract and instructions on Purchase Orders. In the event of the Contractor's failure to deliver in accordance with Contract requirements, purchase of a specific quantity (pre-determined by OGS), utilizing the Emergency Standby Provision or the open market at the Contractor's expense may be authorized by OGS. Such authorized purchases will result in chargeback or "Buy Against" of the cost above the Contract price to the Contractor who fails to comply with delivery terms.

The Authorized User must make OGS Procurement Services aware of the non-delivery and allow OGS Procurement Services to ascertain if immediate delivery can be made by the Contractor prior to obtaining authorization from OGS Procurement Services to make an Emergency Standby purchase or a purchase on the open market.

If open market Treated Salt is not readily available, the Authorized User at their discretion may purchase Road Salt, in lieu of Treated Salt, for the undelivered quantity utilizing the Emergency Standby Road Salt Provision and if that option is not available, from the open market.

Any price difference above the Contract price of Treated Salt (Lot II and/or Lot III) will be deducted from future payments or billed to the Treated Salt Contractor. The Contractor of the Road Salt in this case may not be the non-performing Contractor of the Treated Salt (Lot II and/or Lot III). The Authorized User must obtain authorization to use this option also from OGS Procurement Services.

4.12.5 Emergency Standby Road Salt Provision - Buy Against Credit/Refund

If the awarded Contractor has failed to perform, the difference between the current awarded price for the applicable Lot and the amount paid for the provision of salt under the Emergency Standby Road Salt Provision may either be deducted or "charged back" by the Authorized User in one of the following ways:

a). When an invoice is due:

Authorized User may deduct the additional increased amount from the amount due to the Contractor in that invoice under the applicable current Lot Award

b). When an invoice is not due:

The awarded Contractor will issue a credit or refund to the Authorized User for the amount owed as indicated in the executed Buy Against letter issued to the Contractor by OGS Procurement Services. The Authorized User will have the option to indicate which method, either credit or refund, is preferred.

Credits or refunds are required to be issued within thirty days of receipt of the executed Buy Against letter issued to the Contractor by OGS.

Any remaining credited amounts outstanding for Authorized Users shall be converted to a refund and issued prior to contract expiration.

In either case, OGS Procurement Services will receive a copy of the final invoice as well as all the delivery tickets associated with the delivery. Authorized Users should document in detail the following:

- The date Purchase Orders were placed with their current Contractor,
- The quantity(ies) ordered,
- The date(s) and quantity(ies) received,
- Current Inventory, and

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- All correspondence with current Contractor relative to late delivery(ies).

This information should be emailed to OGS Procurement Services at:
OGS.sm.SST_roadsalt@ogs.ny.gov

Tonnage purchased as a result of the application of the Emergency Standby Road Salt Provision will be deducted from the Authorized Users minimum filed requirement thereby reducing the final tonnage amount required to meet the 50% minimum purchase requirement.

If at any time during the Contract period, extenuating circumstances arise, and it is determined by the Office of General Services that the Contractor does not have adequate inventory, award may be made at documentation previously submitted to OGS (as referenced in the above bullets) to their Purchase Order when processing for payment.

4.13 On Ground/Delivered Inventory

Contractor shall have the following on-ground/delivered inventory reserved solely for Office of General Services Authorized Users, and shall confirm this information using the form provided by OGS for certification of the tonnage amounts per the schedule listed below:

- October 1, 2025 - 35% of filed requirement for awarded counties
- November 1, 2025 - 50% of filed requirement for awarded counties
- December 1, 2025 - 70% of filed requirement for awarded counties

The completed and notarized form will be provided by the Contractor to OGS within five (5) business days of the date indicated above, or upon request by OGS at any time during the course of the contract term.

After December 1, 2025, the Contractor is obligated to maintain inventories adequate to provide deliveries as requested in the time frames and quantities requested. Any failure by the Contractor to deliver pursuant to Contract terms may result in a "buy against" to that Contractor in accordance Section 6.12 – *Emergency Standby Road Salt Provision*.

Upon request, Contractor shall be required to provide OGS Procurement Services with weekly status updates of inventory on hand and production rates throughout the winter season that is dedicated to Authorized Users under the Contract. This shall include detailed information regarding tonnage currently in inventory at all stockpile locations which are dedicated to Authorized Users of the Contract, and anticipated production and delivery of additional tonnage necessary to meet contractual requirements.

4.14 Unanticipated Excessive Purchase

The State reserves the right to negotiate lower pricing, or to advertise for Bids, for any unanticipated excessive purchase.

4.15 NYS Financial System (SFS)

New York State is currently operating on an Enterprise Resource Planning (ERP) system, Oracle PeopleSoft software, referred to as the Statewide Financial System (SFS). SFS supports requisition-to-payment processing and financial management functions. Further information regarding business processes, interfaces, and file layouts currently in place may be found at: <http://www.sfs.ny.gov> and <https://www.osc.ny.gov/state-agencies/gfo/chapter-iii/iii1-statewide-financial-system-sfs-overview>.

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4.16 Americans with Disabilities Act (ADA)

The federal ADA bars employment discrimination and requires all levels of government to provide necessary and reasonable accommodations to qualified workers with disabilities. Bidder is required to identify and offer any Products it manufactures or adapts that may be used or adapted for use by persons with visual, hearing, or any other physical disabilities. Although it is not mandatory for Bidder to have these Products in order to receive an award, it is necessary to identify any such Products offered that fall into the above category.

4.17 N.Y. State Finance Law § 139-I

Pursuant to N.Y. State Finance Law § 139-I, every bid made on or after January 1, 2019 to the State or any public department or agency thereof, where competitive bidding is required by statute, rule or regulation, for work or services performed or to be performed or goods sold or to be sold, and where otherwise required by such public department or agency, shall contain a certification that the Bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of N.Y. State Labor Law § 201-g.

N.Y. State Labor Law § 201-g provides requirements for such policy and training and directs the Department of Labor, in consultation with the Division of Human Rights, to create and publish a model sexual harassment prevention guidance document, sexual harassment prevention policy and sexual harassment prevention training program that employers may utilize to meet the requirements of N.Y. State Labor Law § 201-g. The model sexual harassment prevention policy, model sexual harassment training materials, and further guidance for employers, can be found online at the following URL: <https://www.ny.gov/combatting-sexual-harassment-workplace/employers>.

Pursuant to N.Y. State Finance Law § 139-I, any bid by a corporate Bidder containing the certification required above shall be deemed to have been authorized by the board of directors of such bidder, and such authorization shall be deemed to include the signing and submission of such bid and the inclusion therein of such statement as the act and deed of the Bidder.

If the Bidder cannot make the required certification, such Bidder shall so state and shall furnish with the bid a signed statement that sets forth in detail the reasons that the Bidder cannot make the certification. After review and consideration of such statement, OGS may reject the bid or may decide that there are sufficient reasons to accept the bid without such certification.

The certification required above can be found on Attachment 2 – *NYS Required Certifications*, which Bidder must submit with its bid.

4.18 Insurance

The Contractor shall maintain in force at all times during the terms of the Contract, policies of insurance pursuant to the requirements outlined in Attachment 4 – *Insurance Requirements*.

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4.19 Report of Contract Usage

Contractor shall submit Attachment 8 – *Report of Contract Usage* including total sales to Authorized Users of this Contract by Contractor, and all authorized resellers, dealers and distributors, if any, no later than five (5) days after the first day of each month. If the Contract period begins or ends in a fractional portion of a reporting period, only the actual Contract sales for this fractional period should be included in the monthly report.

The report is to be submitted electronically via e-mail in Microsoft Excel to OGS Procurement Services, to the attention of the individual listed on the front page of the Contract Award Notification and shall reference the Contract Group Number, Award Number, Contract Number, Sales Period, and Contractor's name.

The report in Attachment 8 – *Report of Contract Usage* contains the minimum information required. Additional related sales information, such as detailed user purchases may be required by OGS and must be supplied upon request. Failure to submit reports on a timely basis may result in Contract cancellation and designation of Contractor as non-responsible.

4.20 Contractor Requirements and Procedures for Business Participation Opportunities for NYS Certified Minority- and Women-Owned Business Enterprises and Equal Employment Opportunities for Minority Group Members and Women

I. New York State Law

Pursuant to New York State Executive Law Article 15-A and Parts 140-145 of Title 5 of the New York Codes, Rules and Regulations ("NYCRR"), the New York State Office of General Services ("OGS") is required to promote opportunities for the maximum feasible participation of New York State-certified Minority- and Women-owned Business Enterprises ("MWBEs") and the employment of minority group members and women in the performance of OGS contracts.

II. General Provisions

- A. OGS is required to implement the provisions of New York State Executive Law Article 15-A and 5 NYCRR Parts 140-145 ("MWBE Regulations") for all State contracts as defined therein, with a value (1) in excess of \$25,000 for labor, services, equipment, materials, or any combination of the foregoing or (2) in excess of \$100,000 for real property renovations and construction.
- B. The Contractor agrees, in addition to any other nondiscrimination provision of the Contract and at no additional cost to OGS, to fully comply and cooperate with OGS in the implementation of New York State Executive Law Article 15-A and the regulations promulgated thereunder. These requirements include equal employment opportunities for minority group members and women ("EEO") and contracting opportunities for MWBEs. Contractor's demonstration of "good faith efforts" pursuant to 5 NYCRR §142.8 shall be a part of these requirements. These provisions shall be deemed supplementary to, and not in lieu of, the nondiscrimination provisions required by New York State Executive Law Article 15 (the "Human Rights Law") or other applicable federal, State or local laws.
- C. Failure to comply with all of the requirements herein may result in a finding of non-responsiveness, a finding of non-responsibility, breach of contract, withholding of funds, liquidated damages pursuant to clause IX of this section, and/or enforcement proceedings as allowed by the Contract and applicable law.

III. Equal Employment Opportunity (EEO)

- A. The provisions of Article 15-A of the Executive Law and the rules and regulations promulgated thereunder pertaining to equal employment opportunities for minority group members and women shall apply to all Contractors, and any subcontractors, awarded a subcontract over \$25,000, for labor, services, including legal, financial and other professional services, travel, supplies, equipment, materials, or any combination of the foregoing, to be

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performed for, or rendered or furnished to, the contracting State agency (the "Work") except where the Work is for the beneficial use of the Contractor.

1. Contractor and subcontractors shall undertake or continue existing EEO programs to ensure that minority group members and women are afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability, or marital status. For these purposes, EEO shall apply in the areas of recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation. This requirement does not apply to: (i) the performance of work or the provision of services or any other activity that is unrelated, separate or distinct from the Contract; or (ii) employment outside New York State.
2. By entering into this Contract, Contractor certifies that the text set forth in clause 12 of Appendix A, attached hereto and made a part hereof, is Contractor's equal employment opportunity policy. In addition, Contractor agrees to comply with the Non-Discrimination Requirements set forth in clause 5 of Appendix A.

B. Form EEO 100 - Staffing Plan.

To ensure compliance with this section, the Contractor agrees to submit or has submitted with the Bid a staffing plan on Form EEO 100 to OGS to document the composition of the proposed workforce to be utilized in the performance of the Contract by the specified categories listed, including ethnic background, gender, and federal occupational categories.

C. NYS Contract System Workforce Utilization Reporting Module (Commodities & Services)

The Contractor shall complete and shall require each of its subcontractors to complete a Workforce Audit on a quarterly basis throughout the term of this Contract, by the 10th day of April, July, October, and January to report the actual workforce utilized during the previous quarter in the performance of the Contract by the specified categories listed including ethnic background, gender, and Federal occupational categories. Contractor shall coordinate with its subcontractors to ensure that all workers associated with this Contract are properly counted and reported. To prepare the report, Contractor and its subcontractors shall use the NYS Contract System Workforce Audit Module found at the following website:
<https://ny.newnycontracts.com>

The Workforce Audits must be completed electronically in the NYS Contract System Workforce Audit Module. Separate audits shall be completed by Contractor and all subcontractors, and the Contractor is responsible for ensuring timely submission of the Workforce Audit by their subcontractors. In limited instances, the Contractor or subcontractor may not be able to separate out the workforce utilized in the performance of the Contract from its total workforce. When a separation can be made, the Contractor or subcontractor shall complete the Workforce Audit and indicate that the information provided relates to the actual workforce utilized on the Contract. When the workforce to be utilized on the Contract cannot be separated out from the Contractor's or subcontractor's total workforce, the Contractor or subcontractor shall complete the Workforce Audit and indicate that the information provided is the Contractor's or subcontractor's total workforce during the subject time frame, not limited to work specifically performed under the Contract.

- D. Contractor shall comply with the provisions of the Human Rights Law, all other State and federal statutory and constitutional non-discrimination provisions. Contractor and subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

IV. Contract Goals

- A. OGS hereby establishes an overall goal of 10% for MWBE participation, 5% for Minority-Owned Business Enterprises ("MBE") participation and 5% for Women-Owned Business

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Enterprises ("WBE") participation (based on the current availability of qualified MBEs and WBEs).

The total Contract goal can be obtained by utilizing any combination of MBE and /or WBE participation for subcontracting and supplies acquired under the Contract.

- B. For purposes of providing meaningful participation by MWBEs on the Contract and achieving the Contract goals established in clause IV-A hereof, Contractor should reference the directory of New York State Certified MWBEs found at the following internet address: <https://ny.newnycontracts.com/>. The MWBE Regulations are located at 5 NYCRR § 140 – 145. Questions regarding compliance with MWBE participation goals should be directed to the Designated Contacts within the OGS Office of Business Diversity. Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.
 - C. Contractor must document "good faith efforts" to provide meaningful participation by MWBEs as subcontractors or suppliers in the performance of the Contract (see clause VII below).
- V. MWBE Utilization Plan
- A. In accordance with 5 NYCRR § 142.4, Bidders are required to submit a completed Utilization Plan on Form MWBE 100 with their bid.
 - B. The Utilization Plan shall list the MWBEs the Bidder intends to use to perform the Contract, a description of the Contract scope of work the Bidder intends the MWBE to perform to meet the goals on the Contract, the estimated or, if known, actual dollar amounts to be paid to an MWBE. By signing the Utilization Plan, the Bidder acknowledges that making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Any modifications or changes to the agreed participation by New York State Certified MWBEs after the Contract award and during the term of the Contract must be reported on a revised MWBE Utilization Plan and submitted to OGS.
 - C. By entering into the Contract, Bidder/Contractor understands that only sums paid to MWBEs for the performance of a commercially useful function, as that term is defined in 5 NYCRR § 140.1, may be applied towards the achievement of the applicable MWBE participation goal. When an MWBE is serving as a broker on the Contract, only 25 percent of all sums paid to a broker shall be deemed to represent the commercially useful function performed by the MWBE.
 - D. OGS will review the submitted MWBE Utilization Plan and advise the Bidder of OGS acceptance or issue a notice of deficiency within 30 days of receipt.
 - E. If a notice of deficiency is issued; Bidder agrees that it shall respond to the notice of deficiency, within seven (7) business days of receipt, by submitting to OGS a written remedy in response to the notice of deficiency. If the written remedy that is submitted is not timely or is found by OGS to be inadequate, OGS shall notify the Bidder and direct the Bidder to submit, within five (5) business days of notification by OGS, a request for a partial or total waiver of MWBE participation goals on Form BDC 333.1. Failure to file the waiver form in a timely manner may be grounds for disqualification of the bid or proposal.

(continued)

- F. OGS may disqualify a Bidder's bid/proposal as being non-responsive under the following circumstances:
 - (a) If a Bidder fails to submit an MWBE Utilization Plan;
 - (b) If a Bidder fails to submit a written remedy to a notice of deficiency;
 - (c) If a Bidder fails to submit a request for waiver; or
 - (d) If OGS determines that the Bidder has failed to document good faith efforts.
- G. If awarded a Contract, Contractor certifies that it will follow the submitted MWBE Utilization Plan for the performance of MWBEs on the Contract pursuant to the prescribed MWBE goals set forth in clause IV-A of this Section.
- H. Bidder/Contractor further agrees that a failure to submit and/or use such completed MWBE Utilization Plan shall constitute a material breach of the terms of the Contract. Upon the occurrence of such a material breach, OGS shall be entitled to any remedy provided herein, including but not limited to, a finding of Contractor non-responsiveness.

VI. Request for Waiver

- A. Prior to submission of a request for a partial or total waiver, Bidder shall contact the Designated Contacts listed on page 1 of this document for guidance.
- B. In accordance with 5 NYCRR § 142.7, a Bidder/Contractor who is able to document good faith efforts to meet the goal requirements, as set forth in clause VII below, may submit a request for a partial or total waiver on Form BDC 333.1, accompanied by supporting documentation. A Bidder may submit the request for waiver at the same time it submits its MWBE Utilization Plan. If a request for waiver is submitted with the MWBE Utilization Plan and is not accepted by OGS at that time, the provisions of clauses V(C), (D) & (E) will apply. If the documentation included with the Bidder's/Contractor's waiver request is complete, OGS shall evaluate the request and issue a written notice of acceptance or denial within twenty (20) business days of receipt.
- C. Contractor shall attempt to utilize, in good faith, any MBE or WBE identified within its MWBE Utilization Plan, during the performance of the Contract. Requests for a partial or total waiver of established goal requirements made subsequent to Contract award may be made at any time during the term of the Contract to OGS but must be made no later than prior to the submission of a request for final payment on the Contract.
- D. If OGS, upon review of the MWBE Utilization Plan and Monthly MWBE Contractor Compliance Reports determines that Contractor is failing or refusing to comply with the contract goals and no waiver has been issued in regard to such non-compliance, OGS may issue a notice of deficiency to the Contractor. The Contractor must respond to the notice of deficiency within seven (7) business days of receipt. Such response may include a request for partial or total waiver of MWBE contract goals.

VII. Required Good Faith Efforts

In accordance with 5 NYCRR § 142.8, Contractors must document their good faith efforts toward utilizing MWBEs on the Contract. Evidence of required good faith efforts shall include, but not be limited to, the following:

1. A list of the general circulation, trade and MWBE-oriented publications and dates of publications in which the Contractor solicited the participation of certified MWBEs as subcontractors/suppliers, copies of such solicitations and any responses thereto.
2. A list of the certified MWBEs appearing in the Empire State Development ("ESD") MWBE directory that were solicited for this Contract. Provide proof of dates or copies of the solicitations and copies of the responses made by the certified MWBEs. Describe specific reasons that responding certified MWBEs were not selected.
3. Descriptions of the Contract documents/plans/specifications made available to certified MWBEs by the Contractor when soliciting their participation and steps taken to structure the

(continued)

scope of work for the purpose of subcontracting with, or obtaining supplies from, certified MWBEs.

4. A description of the negotiations between the Contractor and certified MWBEs for the purposes of complying with the MWBE goals of this Contract.
5. Dates of any pre-bid, pre-award or other meetings attended by Contractor, if any, scheduled by OGS with certified MWBEs whom OGS determined were capable of fulfilling the MWBE goals set in the Contract.
6. Other information deemed relevant to the request.

VIII. Monthly MWBE Contractor Compliance Report

- A. In accordance with 5 NYCRR § 142.10, Contractor is required to report Monthly MWBE Contractor Compliance to OGS during the term of the Contract for the preceding month's activity, documenting progress made towards achievement of the Contract MWBE goals. OGS requests that all Contractors use the New York State Contract System ("NYSCS") to report subcontractor and supplier payments made by Contractor to MWBEs performing work under the Contract. The NYSCS may be accessed at <https://ny.newnycontracts.com/>. This is a New York State-based system that all State agencies and authorities will be implementing to ensure uniform contract compliance reporting throughout New York State.
- B. When a Contractor receives a payment from a State agency, it is the Contractor's responsibility to pay its subcontractors and suppliers in a timely manner. On or after the first day of each month, the Contractor will receive an email or fax notification ("audit notice") indicating that a representative of its company needs to log-in to the NYSCS to report the company's MWBE subcontractor and supplier payments for the preceding month. The Contractor must also report when no payments have been made to a subcontractor or supplier in a particular month in the NYSCS. Once subcontractor and supplier payments have been entered into the NYSCS, the subcontractor(s) and supplier(s) will receive an email or fax notification advising them to log into the NYSCS to confirm that they actually received the reported payments from the Contractor. It is the Contractor's responsibility to educate its MWBE subcontractors and suppliers about the NYSCS and the need to confirm payments made to them in the NYSCS.
- C. To assist in the use of the NYSCS, OGS recommends that all Contractors and MWBE subcontractors and suppliers sign up for the following two webinar trainings offered through the NYSCS: **"Introduction to the System - Vendor training"** and **"Contract Compliance Reporting - Vendor Training"** to become familiar with the NYSCS. To view the training schedule and to register visit: <https://ny.newnycontracts.com/FrontEnd/TrainingList.asp>
- D. As soon as possible after the Contract is approved, Contractor should visit <https://ny.newnycontracts.com> and click on **"Vendor Account Lookup"** to identify the Contractor's account by company name. Contact information should be reviewed and updated if necessary by choosing **"Change Info."** It is important that the staff member who is responsible for reporting payment information for the Contractor be listed as a user in the NYSCS. Users who are not already listed may be added through **"Request New User."** When identifying the person responsible, please add **"- MWBE Contact"** after his or her last name (i.e., John Doe – MWBE Contact) to ensure that the correct person receives audit notices from the NYSCS. NYSCS Technical Support should be contacted for any technical support questions by clicking on the links for **"Contact Us & Support"** then **"Technical Support"** on the NYSCS website.
- E. If Contractor is unable to report MWBE Contractor Compliance via the NYSCS, Contractor must submit a Monthly MWBE Contractor Compliance Report on Form MWBE 102 to OGS, by the 10th day of each month during the term of the Contract, for the preceding month's activity to: OGS OBD Office, 29th floor Corning Tower, Empire State Plaza, Albany, NY 12242. Phone: 518-486-9284; Fax: 518-486-9285.
- F. It is the Contractor's responsibility to report subcontractor and supplier payments. Failure to respond to payment audits in a timely fashion through the NYSCS, or by paper to OGS, may

(continued)

jeopardize future payments pursuant to the MWBE liquidated damages clause in clause IX below.

IX. Breach of Contract and Liquidated Damages

- A. Where OGS determines that the Contractor is not in compliance with the MWBE requirements of this Section, and the Contractor refuses to comply with such requirements, or if it is found to have willfully and intentionally failed to comply with the MWBE participation goals set forth in the Contract, the Contractor shall be obligated to pay liquidated damages to OGS.
- B. Such liquidated damages shall be calculated as an amount equaling the difference between:
 1. All sums identified for payment to MWBEs had the Contractor achieved the contractual MWBE goals; and
 2. All sums actually paid to MWBEs for work performed or materials supplied under the Contract.
- C. If OGS determines that Contractor is liable for liquidated damages and such identified sums have not been withheld by OGS, Contractor shall pay such liquidated damages to OGS within sixty (60) days after they are assessed. Provided, however, that if the Contractor has filed a complaint with the Director of the Division of Minority and Women's Business Development pursuant to 5 NYCRR § 142.12, liquidated damages shall be payable only in the event of a determination adverse to the Contractor following the complaint process.

X. Fraud

Any suspicion of fraud, waste, or abuse involving the contracting or certification of MWBEs shall be immediately reported to ESD's Division of Minority and Women's Business Development at (855) 373-4692.

ALL FORMS ARE AVAILABLE AT: <https://ogs.ny.gov/MWBE>

Vendor must scroll down to the section titled COMMODITY & SERVICE CONTRACTS and use the appropriate forms under this section only.

4.21 Participation Opportunities For New York State Certified Service-Disabled Veteran Owned Businesses

Article 3 of the New York State Veterans' Services Law provides for more meaningful participation in public procurement by certified Service-Disabled Veteran-Owned Businesses ("SDVOBs"), thereby further integrating such businesses into New York State's economy. OGS recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses have opportunities for maximum feasible participation in the performance of OGS contracts.

In recognition of the service and sacrifices made by service-disabled veterans and in recognition of their economic activity in doing business in New York State, Bidders/Contractors are strongly encouraged and expected to consider SDVOBs in the fulfillment of the requirements of the Contract. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles.

For purposes of this procurement, OGS conducted a comprehensive search and determined that the Contract does not offer sufficient opportunities to set specific goals for participation by SDVOBs as subcontractors, service providers, and suppliers to Contractor. Nevertheless, Bidder/Contractor is encouraged to make good faith efforts to promote and assist in the participation of SDVOBs on the Contract for the provision of services and materials. The directory of New York State Certified SDVOBs can be viewed at: <https://ogs.ny.gov/Veterans/>.

(continued)

Bidder/Contractor is encouraged to contact the Office of General Services' Division of Service-Disabled Veteran's Business Development at 518-474-2015 or VeteranDevelopment@ogs.ny.gov to discuss methods of maximizing participation by SDVOBs on the Contract.

ALL FORMS ARE AVAILABLE AT: <https://ogs.ny.gov/Veterans/>

4.22 Environmental Sustainability and NYS Executive Order Number 22

New York State is committed to environmental sustainability and seeks to minimize the environmental impact of any Products that the State Procures. Executive Order No. 22 Leading by Example: Directing State Agencies to Adopt a Sustainability and Decarbonization Program ("EO 22"), requires State Agencies, authorities, and public benefit corporations ("Affected Entities") to follow GreenNY procurement specifications for commodities, services and technology.

The GreenNY specifications consider a wide range of factors including avoidance of toxic substances, pollution reduction and prevention, sustainable manufacturing, reduction of greenhouse gas emissions, packaging, and water conservation. Resources are available on the OGS website at <https://ogs.ny.gov/greenny-purchasing-requirements-and-tools> for procurement managers and Contractors to learn about which Contracts provide environmentally preferable Products.

A. GreenNY Specifications

A list of GreenNY specifications is located on the OGS website at <https://ogs.ny.gov/greenny/approved-greenny-specifications>. Specification(s) currently applicable to this Contract are "Treated Road Salt" (see <https://ogs.ny.gov/greenny/treated-road-salt>).

See Attachment 10 – *Road & Treated Salt Specifications* for the applicable specifications

B. Product Labeling per GreenNY Specifications

Over the life of the Contract, the Contractor must label the environmental attributes of all environmentally preferable Products per the GreenNY specifications, or other applicable environmental specifications for this Contract, on its Contract pricelist (see Attachment 1 – Pricing), and in any catalogs, marketing materials, or online ordering portal associated with this Contract.

Contractor(s) shall also note Products that meet GreenNY Specifications on Contract Usage Reports (see Section 6.20 Report of Contract Usage), in the format requested by OGS.

All claims made about the environmental attributes of the Products and packaging offered shall be consistent with the Federal Trade Commission's (FTC's) Guidelines for the Use of Environmental Marketing Terms. The State of New York reserves the right to require the Contractor to remove any environmental claims that are false, vague, misleading or unsubstantiated in catalogs, price sheets, websites or other marketing materials that are provided to the Authorized User under this Contract.

C. Verification of Contractor Compliance with GreenNY Requirements and Other Environmental Claims

At the request of OGS or the Authorized User, Contractor must provide verification of Product and packaging compliance with GreenNY specifications, required third-party certification(s), minimum amount of recycled content, or other environmental attributes required in the Contract. OGS and the Authorized User also reserves the right to request information documenting the Product and packaging desirable attributes and other Contractor environmental claims. The following types of verification documentation will be accepted:

- Third-party certification
- Product test results
- Compliance certification or affidavit signed by the manufacturer
- Other acceptable documentation as approved by OGS or the Authorized User

(continued)

4.23 Consumer Products Containing Mercury

Contractor shall comply with the requirements of Title 21 of Article 27 of the NYS Environmental Conservation Law regarding restrictions on the sale, purchasing, labeling and management of any products containing elemental mercury under this Contract.

4.24 Diesel Emission Reduction Act

Pursuant to N.Y. Environmental Conservation Law § 19-0323 (the "Law"), it is a requirement that heavy duty diesel vehicles in excess of 8,500 pounds use the best available retrofit technology ("BART") and ultra-low sulfur diesel fuel ("ULSD"). The requirement of the Law applies to all vehicles owned, operated by or on behalf of, or leased by State Agencies and State or regional public authorities. It also requires that such vehicles owned, operated by or on behalf of, or leased by State Agencies and State or regional public authorities with more than half of its governing body appointed by the Governor utilize BART.

The Law may be applicable to vehicles used by Contractors "on behalf of" State Agencies and public authorities and require certain reports from Contractors. All heavy-duty diesel vehicles must have BART by the deadline provided in the Law. The Law also provides a list of exempted vehicles. Regulations set forth in 6 NYCRR Parts 248 and 249 provide further guidance. The Bidder hereby certifies and warrants that all heavy-duty vehicles, as defined in the Law, to be used under this Contract, will comply with the specifications and provisions of the Law, and 6 NYCRR Parts 248 and 249.

4.25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment

In accordance with Section 889 of the National Defense Authorization Act (NDAA) for fiscal year 2019, under any Contract or subcontract resulting from this Solicitation, Bidder or resultant Contractor or Subcontractor shall not provide to the State or Authorized User any equipment, system, or service that uses covered telecommunications equipment or services, as defined by the NDAA, as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception applies or the covered telecommunications equipment or services are covered by a waiver, as set forth in the NDAA and the rules and regulations promulgated thereunder.

4.26 Overlapping Contract Products

Products available under the resulting Contract may also be available from other New York State Contracts. Authorized Users will be advised to select the most cost-effective procurement alternative that meets their program requirements and to maintain a procurement record documenting the basis for this selection.

4.27 Preferred Source Products

Section 162 of the State Finance Law requires that Authorized Users afford first priority to the Products of Preferred Source suppliers such as Corcraft (the marketplace name for the NYS Department of Corrections and Community Supervision, Division of Industries), New York State Preferred Source Program for People who are Blind (NYSPSP), and New York State Industries for the Disabled (NYSID), and others determined by law, when such Products meet the form, function and utility of the Authorized User. Some Products in the resultant Contract may be available from one or more Preferred Sources. An Authorized User must determine if a particular Product is approved for a Preferred Source and follow the requirements of State Finance Law § 162(3) or (4)(b), respectively, before engaging the Contractor.

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4.28 Non-State Agencies Participation in Centralized Contracts

New York State political subdivisions and others authorized by New York State law may participate in Centralized Contracts. These include, but are not limited to, local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See Appendix B, *Participation in Centralized Contracts*.

Upon request, all eligible non-State agencies must furnish Contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (<https://ogs.ny.gov/procurement/nys-laws-extending-use-state-centralized-contracts>). Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to NYS Procurement Services Customer Services at 518-474-6717.

4.29 Extension of Use

Any Contract resulting from this Solicitation may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State and the Contractor. Political subdivisions and other authorized entities within each participating state or governmental jurisdiction may also participate in any resultant Contract if such state normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

4.30 New Accounts

Contractor may ask State Agencies and other Authorized Users to provide information in order to facilitate the opening of a customer account, including documentation of eligibility to use New York State Contracts, agency code, name, address, and contact person. State Agencies shall not be required to provide credit references.

4.31 Drug and Alcohol Use Prohibited

For reasons of safety and public policy, in any Contract resulting from this Solicitation, the Contractor's personnel shall not be impaired by alcohol or drugs of any kind in the performance of the Contract.

4.32 Traffic Infractions

Neither the State nor Authorized Users will be liable for any expense incurred by the Contractor's personnel for any parking fees or as a consequence of any traffic infraction or parking violation attributable to employees of the Contractor in performance of the Contract.

4.33 Contract Documents; Electronic Format

OGS encourages Contractor to submit all documents to OGS in an electronic format, including electronic copies of documents with original signatures. Documents requested by OGS should be submitted in the format specified by OGS. Contractor is responsible for retaining the original documents with original signatures that have been scanned and submitted electronically for the term of the contract and any extensions thereof, and for a period of six (6) years after the term of the contract has ended. Contractor shall submit such documents with original signatures to OGS upon request. If Contractor seeks to assign the contract during the term, Contractor shall provide all documents relating to the bid and contract that it has retained to the successor Contractor (assignee) upon OGS consent to the assignment.

(continued)

Fuel Price Adjustment for all Counties -				October	2025
Group	Description	Award #	Contract No. - Contractor		
01800	Road Salt, Treated Salt, & Emergency Standby Road Salt (Statewide)	23409	PC70874 - American Rock Salt Co, LLC PC70875 - Apalachee, LLC PC70876 - Atlantic Salt, Inc. PC70877 - Cargill Inc. - Salt, Road Safety PC70878 - Compass Minerals America, Inc PC70879 - Morton Salt, Inc		

OGS Procurement Services has released a new fuel price adjustment for the month of October, 2025

Award 23409 fuel price adjustment for the month of October 2025 is - **\$0.03** per ton and applies to all counties & salt types

In accordance the Solicitation clause *Fuel Price Adjustment*, the base rate used for calculating adjustments for Award 23409 shall be the rate shown in the referenced
EIA Retail On-Highway Diesel Prices for New England PADD1A effective on the date of the Bid Opening, July 24, 2025: **\$3.984**

All other terms and conditions remain the same.

AGENDA ITEM NO. 10.2

**Authorization to issue a purchase order for
the purchase ADB Safegate's Gate Management
System (GMS) and Flight Information Display System
(FIDS) from ADB Safegate**

AGENDA ITEM NO: 10.2
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT: *Finance*

Contact Person: *Margaret Herrmann, Acting Chief Financial Officer*

PURPOSE OF REQUEST:

Authorization to issue a purchase order for the purchase ADB Safegate's Gate Management System (GMS) and Flight Information Display System (FIDS) from ADB Safegate

PURCHASE ORDER AMOUNT:

Software, Installation & Training \$58,808.00
Annual Maintenance \$36,528.00
Total Installation & Maintenance \$95,336.00

BUDGET INFORMATION:

Anticipated in Current ALB Operating Budget: Yes No ✓ NA

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 0% State 0% Airport 100%

JUSTIFICATION:

Request is made to purchase and install ADB Safegate's Gate Management System (GMS) and Flight Information Display System (FIDS). Requests for proposals were issued and six proposers responded. The GMS is a new installation of a needed system for the operations department using real-time FAA data to assign and plan gate utilization for the Authority's 16 gate positions as well as keep track of transient (non-scheduled) aircraft and their position at the terminal. The FIDS is a replacement of the current system in place used throughout the terminal at flight display boards and at the gates. ADB Safegate has a large presence in Europe and at larger airports within the United States. The evaluation committee scored the six proposers and ADB Safegate was determined to have the best software for the Authority's needs with the lowest cost for installation and annual maintenance.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA

AGENDA ITEM NO: 10.2
MEETING DATE: November 21, 2025

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. YES J NA

BACK-UP MATERIAL:

Proposal from ADB Safegate

ALB/KALB Albany FIDS & GMS RFP #SC-1253

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ADB SAFEGATE: In good company



40+

Local offices



1400+

Employees



100+

Business partners



2,500+

Airports



50+

Nationalities



175+

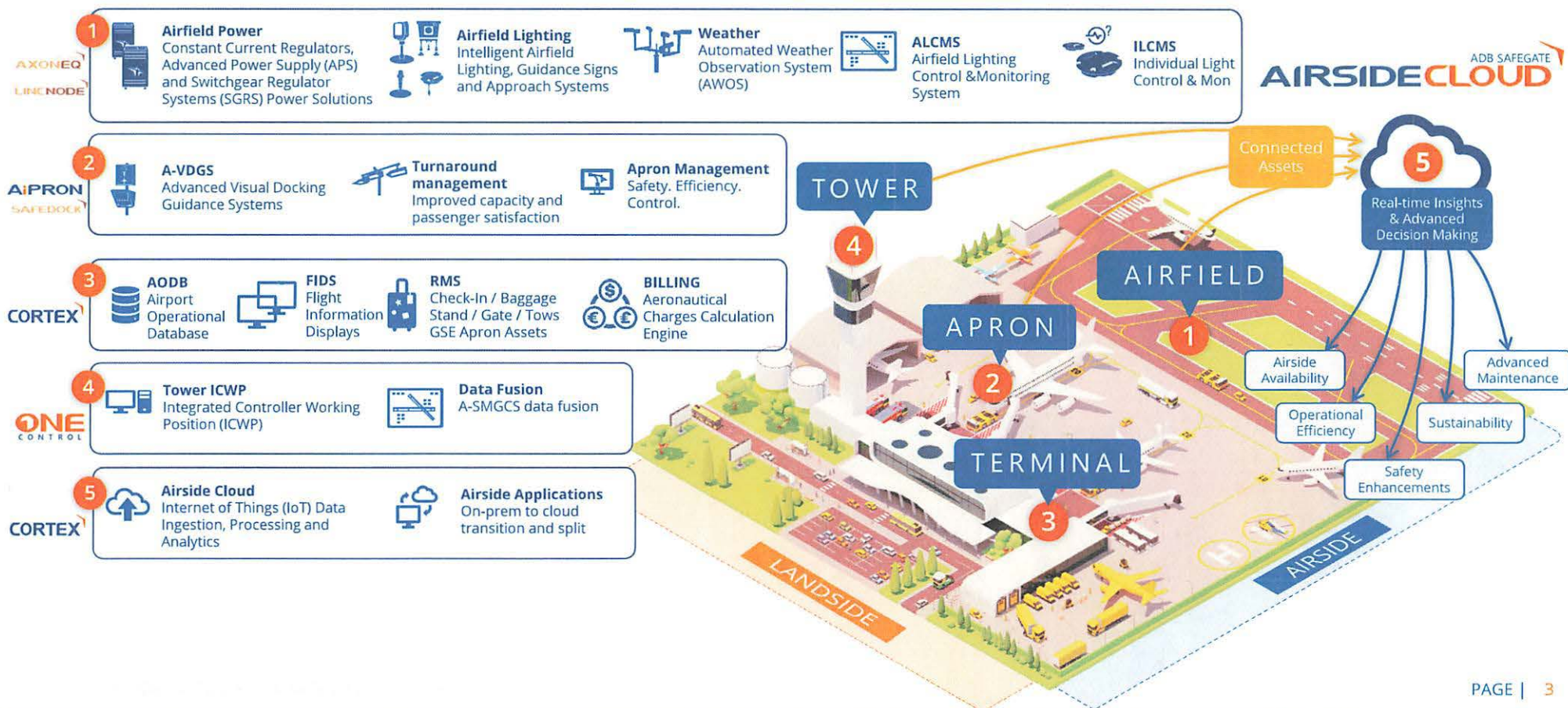
Countries

VISION

A future of seamless, sustainable and safe airport operations.

AIRSIDE 4.0

The Airside Ecosystem



Products included in our offer as per RFP

CORTEX FIDS

Our comprehensive FIDS software – for unlimited # of screens& users

- ✈ Real-Time Flight Data Display for GIDS/ BIDS/ Ticketing-Check-in / Arrivals / Departures / multi-use
- ✈ Multi-lingual & Accessible Content
- ✈ Dynamic Content Management
- ✈ Mobile Friendly System
- ✈ Integration to stated systems during the install phase via our APIs
- ✈ Drive airport website ARR&DEP
- ✈ First Bag Last Bag
- ✈ Weather Info Content
- ✈ Emergency Message Broadcast
- ✈ Desk (gate& ticketing/check-in) status update

CORTEX RMS

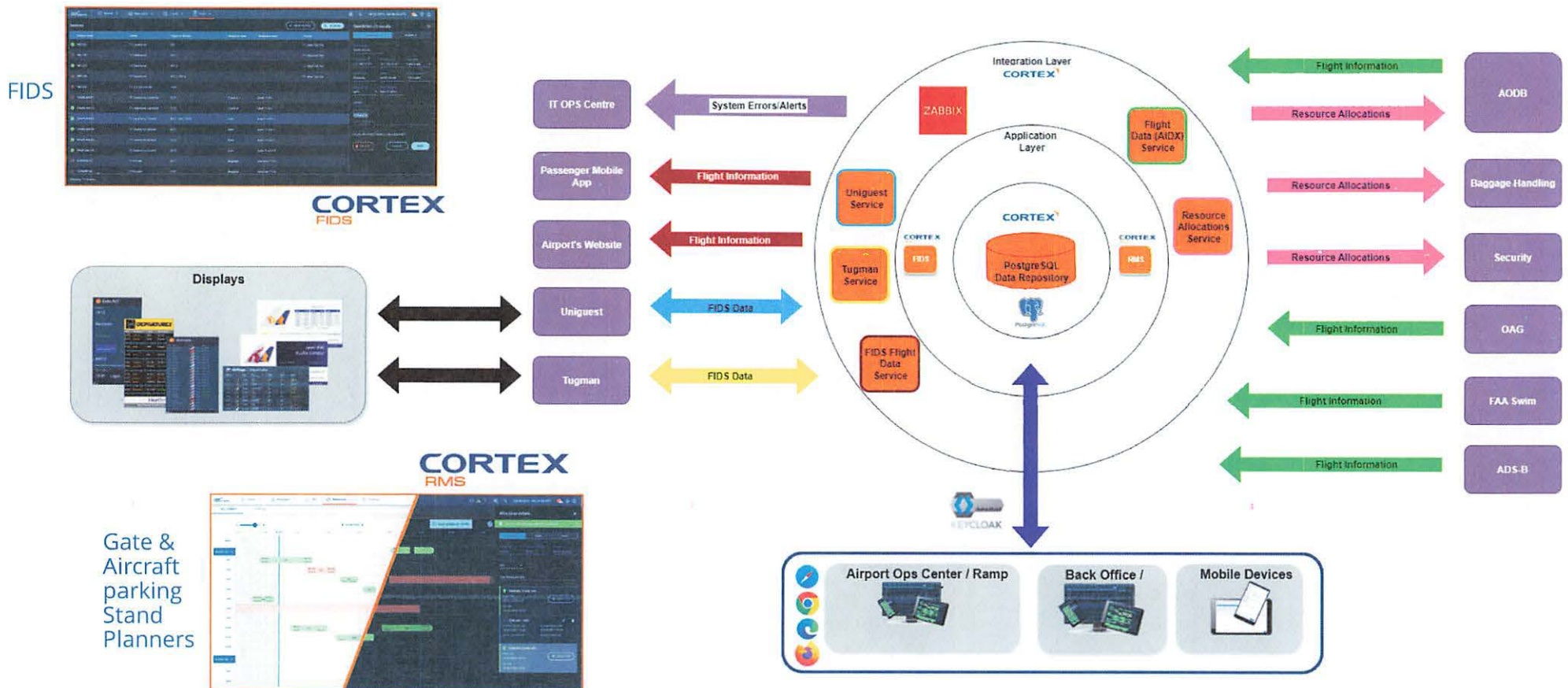
Our comprehensive Gate & Stand Planner modules in our RMS software – for unlimited # of users & airlines to be assigned

- ✈ Automated Gate and Stand assignments
- ✈ Scenario Analysis & Forward Planning
- ✈ Integration to stated systems during the install phase via our APIs
- ✈ Analytics & reporting
- ✈ Mobile Friendly System
- ✈ Integration to stated systems

Also includes

- ✈ Our Azure cloud deployment, incl. 3days on-site activity
- ✈ BASE Tier SLA support
- ✈ Training provision and full use of our online Training Academy portal – 3days of on-site training and familiarization assistance

System Architecture – Integration capabilities as per RFP



The figure consists of four panels. The top-left panel is an aerial photograph of an airport tarmac with several aircraft parked. The top-right panel is a diagram showing two aircraft silhouettes, each with a three-pronged loading system labeled 'Type A' and 'Type B'. The bottom-left panel is an aerial photograph of a cargo plane being loaded by a truck, with a large blue 'CARGO' sign in the background. The bottom-right panel is a diagram showing a single aircraft silhouette with a single-pronged loading system labeled 'Type A'.



FIDS: Enhancing Passenger Engagement

- ✈ Our FIDS displays all information necessary for the passenger journey through the airport for arrival, departure and transfer flights. The accurate and timely real time updates assisting the airport to maintain its passenger experience and on time performance KPIs.
- ✈ Covers all terminal areas: CIDS (Check-In-Ticketing), GIDS (Gate), BIDS (Baggage), Arrivals & Departures
- ✈ Richly featured functionality
- ✈ Performance and Scalability
- ✈ Web based solution so full compatibility with modern digital SmartScreen's
- ✈ Options to monetize display screen real estate to increase revenues whilst also enhancing passenger experience

Abflüge / Departures

Destination / Destination	Flight / Flight	Gate / Porte	Status / Statut
10:15	LH 747	825	Assigned / Assigné
12:15	LH 106	422	Assigned / Assigné
15:00	BA 955	21	Assigned / Assigné
16:15	EW 184	33	Assigned / Assigné
16:20	LH 1185	A36	Check-in open / Check-in ouvert
17:10	UA 913	229	Check-in open / Check-in ouvert
17:30	LH 316	A3	Check-in open / Check-in ouvert
17:30	KL 1779	301	Check-in open / Check-in ouvert

Arrivals

Origin / Origine	Flight / Flight	Gate / Porte	Status / Statut
10:15	EW 184	33	Arrived / Arrivé
12:15	LH 106	422	Arrived / Arrivé
15:00	BA 955	21	Arrived / Arrivé
16:15	EW 184	33	Arrived / Arrivé
16:20	LH 1185	A36	Arrived / Arrivé
17:10	UA 913	229	Arrived / Arrivé
17:30	LH 316	A3	Arrived / Arrivé
17:30	KL 1779	301	Arrived / Arrivé

Upgrade List

Name / Nom	Seat / Siègle	Name / Nom	Seat / Siègle	Name / Nom	Seat / Siègle
1. S. A. V.	25	2. A. A. V.	26	3. A. A. V.	27
4. A. A. V.	28	5. A. A. V.	29	6. A. A. V.	30
7. A. A. V.	31	8. A. A. V.	32	9. A. A. V.	33
10. A. A. V.	34	11. A. A. V.	35	12. A. A. V.	36
13. A. A. V.	37	14. A. A. V.	38	15. A. A. V.	39
16. A. A. V.	40	17. A. A. V.	41	18. A. A. V.	42
19. A. A. V.	43	20. A. A. V.	44	21. A. A. V.	45
22. A. A. V.	46	23. A. A. V.	47	24. A. A. V.	48
25. A. A. V.	49	26. A. A. V.	50	27. A. A. V.	51
28. A. A. V.	52	29. A. A. V.	53	30. A. A. V.	54

Capacity 14 Seats Available: 0

Fluggesellschaften aus Singapur Singapore Airlines

SO 140 | 20:10 BOARDING IN 30 MINS

TICKET RETURNED FOR BROADCAST MESSAGES & COUNTER SUMMERS 16:45 17:10 17:30



BELT 3

Flight / Flight	Destination / Destination	Time / Heure
FR1323	ALICANTE	21:10
AC8917	LONDON HEATHROW	11:30
FR2649	MALAGA	12:15

12:06 Wed 24 March 2020

Please standby for the departure call. Please standby for the departure call. Please standby for the departure call.

Guernsey Airport 06:33

aurigny GR 680

Paris Charles de Gaulle (CDG) 15°

Embarquement bientôt

Paris (CDG), Départ à 10:30

11:00 11:15 11:30 11:45 12:00 12:15 12:30 12:45 13:00 13:15 13:30 13:45 14:00 14:15 14:30 14:45 15:00 15:15 15:30 15:45 16:00 16:15 16:30 16:45 17:00 17:15 17:30 17:45 18:00 18:15 18:30 18:45 19:00 19:15 19:30 19:45 20:00 20:15 20:30 20:45 21:00 21:15 21:30 21:45 22:00 22:15 22:30 22:45 23:00 23:15 23:30 23:45 00:00 00:15 00:30 00:45 01:00 01:15 01:30 01:45 02:00 02:15 02:30 02:45 03:00 03:15 03:30 03:45 04:00 04:15 04:30 04:45 05:00 05:15 05:30 05:45 06:00 06:15 06:30 06:45 07:00 07:15 07:30 07:45 08:00 08:15 08:30 08:45 09:00 09:15 09:30 09:45 10:00 10:15 10:30 10:45 11:00 11:15 11:30 11:45 12:00 12:15 12:30 12:45 13:00 13:15 13:30 13:45 14:00 14:15 14:30 14:45 15:00 15:15 15:30 15:45 16:00 16:15 16:30 16:45 17:00 17:15 17:30 17:45 18:00 18:15 18:30 18:45 19:00 19:15 19:30 19:45 20:00 20:15 20:30 20:45 21:00 21:15 21:30 21:45 22:00 22:15 22:30 22:45 23:00 23:15 23:30 23:45 00:00 00:15 00:30 00:45 01:00 01:15 01:30 01:45 02:00 02:15 02:30 02:45 03:00 03:15 03:30 03:45 04:00 04:15 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OUR **CORE VALUES**



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AGENDA ITEM NO. 10.3

**Authorization to make purchases using State
of New York Contract:**

**Upgrade to repeater system and
radios with recording capabilities
(Contract # PT68714)**

**Eastern Communications, LLC /
Reseller: Capital Digitronics, Inc.**

AGENDA ITEM NO: 10.3
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Finance*

Contact Person: *Margaret Herrmann, Acting Financial Officer*

PURPOSE OF REQUEST:

Authorization to make purchases using State of New York Contract:

*Upgrade to repeater system and radios with recording capabilities
(Contract # PT68714)
Eastern Communications, LLC / Reseller: Capital Digitronics, Inc.*

AMOUNT:

Total Amount: *\$131,021.16 (Quote # CDI-250926_01)*
 \$ 36,720.66 (Quote # CDI-251106 01)

BUDGET INFORMATION:

Anticipated in Current Budget: Yes X No NA

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal State Airport 100% NA

JUSTIFICATION:

New York State Office of General Services Procurement Services has conducted competitive bidding for Public Safety Communications Equipment and Services (Two-Way Radios & Satellite Phones). The awarded Reseller/Subcontractor is Capital Digitronics, Inc. A vendor can bid pricing for commodities/service under these NYS OGS contracts with the assumption that larger quantities would be purchased state-wide or county-wide as compared to the Airport completing a separate Request for Bid. This purchase is for an upgraded repeater system and upgrades to each radio (\$131,021.16) with recording capabilities (\$36,720.66) to ensure uninterrupted communications between departments. Capital Digitronics, Inc. will be issued a Purchase Order.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES X NA

BACK-UP MATERIAL:

Proposal/Quote from Capital Digitronics, Inc & Contract Award Notification from NYS Office of General Services

Quotation



Quote Number CDI-251106_01
 Customer Albany County Airport
 Quote Date November 6, 2025
 Provided By Bill Beale
 Quote Validity 30 Days

Project/Opportunity Eventide NexLog 740-DX Logging Recorder to record digital radio system traffic
 NYS OGS Contract PT68714 Eastern Communications Ltd LLC

Part Number	Description	QTY	List Price	Ext List	% Discount	Net Price	Ext Net
NexLog740DX	NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 x2TB fixed-Mount HDDs (RAID 1), 1 Blu-ray Multi-Drive, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web- based configuration manager, audio controls & amplified speaker on front panel, dual hot-swap 120-240VAC 50/60Hz power supplies and first year hardware warranty. Requires ongoing Eventide DX Software Update Subscription (DXSUS) for access to critical DX-Series Software & Security Updates.	1	\$9,600.00	\$9,600.00	15.00%	\$8,160.00	\$8,160.00
DX701	Integrated 7" Color LCD Touch Screen Display for NexLog 740 DX-Series	1	\$1,750.00	\$1,750.00	15.00%	\$1,487.50	\$1,487.50
DX705-1	Upgrade NexLog 740 DX-Series (at time of order) 2x2TB HotSwap MegaRAID1=2TB storage	1	\$3,230.00	\$3,230.00	16.81%	\$2,687.04	\$2,687.04
324430-DX	Rack Mount Slides - 26" 4 Post, 3U (for NexLog 740DX)	1	\$360.00	\$360.00	15.00%	\$306.00	\$306.00
271052	Internal IP Recorder with First 8 G.711 Channels	2	\$4,200.00	\$8,400.00	15.00%	\$3,570.00	\$7,140.00
271083	8 pack MediaWorks PLUS (web) concurrent license	1	\$1,090.00	\$1,090.00	15.00%	\$926.50	\$926.50
271111	Eventide MP3 option for MediaWorks PLUS	1	\$210.00	\$210.00	15.00%	\$178.50	\$178.50
271105	Integration to Harris/Tait DMR Tier 3, DMR Tier 2, or MPT-IP system	1	\$3,840.00	\$3,840.00	15.00%	\$3,264.00	\$3,264.00
324720-DX	DVSI 2-Port Decoder for NexLogDX(for P25,DMR, MOTOTRBO,NXDN)	1	\$3,000.00	\$3,000.00	15.00%	\$2,550.00	\$2,550.00
DX754	Dual Port 100MB/1000 PCIe (PCI Express) Network Card (for NexLog 740 DX-Series recorder only)	1	\$660.00	\$660.00	15.00%	\$561.00	\$561.00
TNAS306	License TaitNet DMR - Voice Recorder	1	\$3,237.00	\$3,237.00	24.00%	\$2,460.12	\$2,460.12
LABOR	Installation, Configuration & Testing	40	\$175.00	\$7,000.00	0.00%	\$175.00	\$7,000.00
						Total	\$36,720.66

<<< Tait PN - Order from ECL

AGENDA ITEM NO. 10.4

Authorization to enter into a Services Agreement, Contract No. SC-1262, with Art Domantay Artwork, LLC for Coordination, Assembly, Transport and Installation of the artwork in Contract SC-1247.

AGENDA ITEM NO: 10.4
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Exhibitions & Programs*

Contact Person: *Kathy Greenwood, Director Exhibitions & Programs*

PURPOSE OF REQUEST: *Authorization to enter into a Services Agreement, Contract No. SC-1262, with Art Domantay Artwork, LLC for Coordination, Assembly, Transport and Installation of the artwork in Contract SC-1247.*

CONTRACT AMOUNT: Not To Exceed \$75,000.00

BUDGET INFORMATION:

Anticipated in Current Budget: Yes ___ No ✓ NA ___

Funding Account No.:

AWARD CONDITIONS MET:

Apprenticeship N/A DBE N/A MWBE N/A

Service Disabled Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal _____ State _____ Airport _____ NA ✓
Funding Source: Airport Operating Budget

JUSTIFICATION:

Authorization requested to enter into a Services Agreement, Contract No. S-1262, with Art Domantay Artwork, LLC as a sole source provider for coordination, assembly, transport and installation of the artwork titled Flying Close to Rosewater by Jean Shin, intended for suspension in the Departure Hall, and in development under Contract SC-1247. Art Domantay is the manager of this project, and has overseen the design and engineering of the support armature, as well as the various phases of this sculpture's development in close coordination with the artist. His deep understanding of this sculpture and the airport location, as well as his substantial experience managing the multiphase installation of complex art projects makes him uniquely and solely qualified for this professional service.

AGENDA ITEM NO: 10.4
MEETING DATE: November 21, 2025

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. Yes ✓ NA

BACK-UP MATERIAL:

- 1) Estimates with description of services provided by contractor*

Art Domantay Artworks LLC

160 Marine St
Bronx, NY 10464-1624 US
artdomantay@gmail.com

Estimate

ADDRESS

Kathy Greenwood
Albany County Airport Authority
737 Albany Shaker Rd. Main
Terminal, Suite 300
Albany, New York 12211

SHIP TO

Kathy Greenwood
Albany County Airport
Authority
737 Albany Shaker Rd. Main
Terminal, Suite 300
Albany, New York 12211

ESTIMATE # 1035**DATE 10/21/2025**

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Jean Shin: Phase 1: Rose petal disc installation and bowtie panels prep and installation v.1			
fee	Art Domantay: Coordination and labor: project management	40	125.00	5,000.00
misc materials	Tools: drill bits and hardwares	1	1,000.00	1,000.00
shipping	16' box truck	1	2,800.00	2,800.00
labor	Art Domantay: Lead installer (\$125/ hourly rate x 10 hour day)	5	1,250.00	6,250.00
install labor	Rose Petal installation: 4 crew members (\$35/hour x 10 hours/crew): Pre-install: travel day, Accept scissor lifts, site ceiling, load in Day 1: Setup, layout 1:1 drawing template, begin installing Day 2: Installation (250 petals discs installed) Day 3: Installation (250 petals discs installed) Day 4: Installation (250 petals discs installed) Day 5: Installation (250 petals discs installed) Day 6: Installation (250 petals discs installed)	6	1,400.00	8,400.00
Transportation	Lodging/meals/transportation for Art Domantay	4	225.00	900.00
Rental	For armature installation only: (2) 26' scissor lift rentals: rental and deliveries, insurance, deliveries, fees : Weekly rental	1	3,000.00	3,000.00
labor	Packing and crating	0	0.00	0.00
delivery charge	Return tools/gear to Brooklyn	1	2,500.00	2,500.00

Jean Shin: Rose petal disc installation and bowtie panels prep and installation v.1

SUBTOTAL	29,850.00
TAX (8.65%)	0.00
TOTAL	\$29,850.00

Accepted By

Accepted Date

Art Domantay Artworks LLC

160 Marine St
Bronx, NY 10464-1624 US
artdomantay@gmail.com

Estimate

ADDRESS

Kathy Greenwood
Albany County Airport Authority
737 Albany Shaker Rd. Main
Terminal, Suite 300
Albany, New York 12211

SHIP TO

Kathy Greenwood
Albany County Airport
Authority
737 Albany Shaker Rd. Main
Terminal, Suite 300
Albany, New York 12211

ESTIMATE # 1027**DATE 10/21/2025**

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Jean Shin: Armature/Mesh installation to beam structure v.1			
fee	Art Domantay: Coordination and labor: project management	40	125.00	5,000.00
labor	Additional Drawing/rendering plans: \$800 for 1: 1 drawings and Nico Lopez drawings: \$1200	1	2,000.00	2,000.00
misc materials	Fastening and anchoring hardwares: Beam clamps, eyebolts, cables, verlocks, shackles, unistrut	1	6,000.00	6,000.00
shipping	Armature trucking: 16' box truck	1	2,800.00	2,800.00
labor	Armature: Art Domantay: Lead installer (\$125/ hourly rate x 10 hour day)	5	1,250.00	6,250.00
Install labor	armature and anchor point installation: 4 crew members (\$35/hour x 10 hours/crew): Pre-install: travel day, Accept scissor lifts, site ceiling, load in Day 1: Setup, layout 1:1 drawing template, begin installing Beam connections and unistrut Day 2: Installation of armature Day 3: Continue installing armature Day 4: Wire mesh installation Day 5: Wire mesh installation and clean up site, load out (use as contingency)	5	1,400.00	7,000.00
Transportation	Lodging/meals/transportation for Art Domantay	4	225.00	900.00
Rental	For armature installation only: (3) 26' scissor lift rentals: rental and deliveries, insurance, deliveries, fees : Weekly rental	1	3,635.00	3,635.00
labor	Packing and crating	1	1,000.00	1,000.00
delivery charge	Return tools/gear to Brooklyn	1	2,500.00	2,500.00

Jean Shin Armature/Mesh installation to beam structure v.1

SUBTOTAL
TAX (8.65%)

37,085.00
0.00

TOTAL

\$37,085.00

Accepted By

Accepted Date

AGENDA ITEM NO. 10.5

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AGENDA ITEM NO. 10.6

**To authorize the Breeze Airlines Air Service Incentive Program
(ASIP) Application under the 2025 ASIP.**

AGENDA ITEM NO: 10.6
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT: *Planning*

Contact Person: *David Montiverdi, Aviation Planner & Strategic Development Manager*

PURPOSE OF REQUEST:

To authorize the Breeze Airlines Air Service Incentive Program (ASIP) Application under the 2025 ASIP.

CONTRACT AMOUNT:

Total Contract Amount: N/A

Rates and Charges credits to an Airline providing qualifying service for qualifying period.

BUDGET INFORMATION:

Anticipated in Current Budget: Yes No ✓ NA .
Funding Account Number: Revenue Rebate Credit

JUSTIFICATION:

Under the 2025 ASIP, Breeze has applied for the following incentives:

- Service is scheduled to begin December 3, 2025, as non-stop service to Fort Myers, Florida (RSW). This route qualifies for a one-year incentive period in accordance with FAA guidelines, as it represents a significant increase in capacity on a pre-existing route. The marketing incentive for this service will total \$100,000 for one year.*
- The incentive package will include waivers of landing fees and fuel flowage fees associated with the route. In addition, depending on gate assignment, terminal rent, apron, and passenger loading bridge fees will be fully waived. Should Breeze utilize Gate C-1 (currently shared with Avelo), the total value of terminal-related incentives will be divided equally between the two carriers during their respective incentive periods.*

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

AIR SERVICE INCENTIVE PROGRAM

NEW ENTRANT AND INCUMBENT AIRLINES

Domestic Service Incentive Program

There are four Domestic Service Incentive Programs available. Eligible air service must provide at least two weekly nonstop flights to a target destination.

Targeted Routes

Year-Round Service

Incentive Term - 24 months

Incentives:

- Waived for 24 months: Landing Fees, Terminal Fees, Apron Fees, Boarding Bridge Fees, Low Volume Carrier Fee, Plane Hookup Fee, Fuel Farm Glycol Fee, Fuel Farm Fuel Flowage Fee
- Marketing Incentives for new targeted routes
 - Year 1 – up to \$250,000
 - Year 2 – up to \$250,000

Seasonal Service

Incentive Term - 24 months

Incentives:

- Waived for 24 months: Landing Fees, Terminal Fees, Apron Fees, Boarding Bridge Fees, Low Volume Carrier Fee, Plane Hookup Fee, Fuel Farm Glycol Fee, Fuel Farm Fuel Flowage Fee
- Marketing Incentives for new targeted routes
 - Year 1 – up to \$100,000
 - Year 2 – up to \$100,000

New Routes - Other Domestic Service

Eligible air service must provide at least two weekly nonstop flights for any domestic route currently without nonstop service. *

Year-Round Service

Incentive Term - 24 months

Incentives:

- Waived for 24 months: Landing Fees, Terminal Fees, Apron Fees, Boarding Bridge Fees, Low Volume Carrier Fee, Plane Hookup Fee, Fuel Farm Glycol Fee, Fuel Farm Fuel Flowage Fee
- Marketing Incentives for new routes
 - Year 1 – up to \$100,000
 - Year 2 – up to \$100,000

Seasonal Service

Incentive Term - 24 months

Incentives:

- Waived for 24 months: Landing Fees, Terminal Fees, Apron Fees, Boarding Bridge Fees, Low Volume Carrier Fee, Plane Hookup Fee, Fuel Farm Glycol Fee, Fuel Farm Fuel Flowage Fee
- Marketing Incentives for new routes
 - Year 1 – up to \$50,000
 - Year 2 – up to \$50,000

Fee reductions would be applied on invoices as credits against the amount that would have otherwise been due in the same month the ASIP Qualifying Service is provided.

Incumbent Airlines would only receive reductions for the specific rates, fees, and charges shown above for qualifying flights unless leasing additional space and gates specifically for the additional service.

4

* Eligible air service on a route demonstrating a significant increase in capacity on a pre-existing route. Incentive is for one year per FAA guidance.

AIR SERVICE INCENTIVE PROGRAM APPLICATION

Air Carrier Information

Airline: Breeze Airways

Address: 6340 S 3000 E Suite 500

City / State / , Cottonwood Heights, UT 841

Zip:

Contact Person (Name / Title): Aly Escobar Government and Airport Affairs Manager

Phone: (801)800-6872

Fax:

Email: Aly.Escobar@flybreeze.com

Origin of ASIP Flight: ALB-RSW

Effective Date	Aircraft Type And Series	Arrival Flight #	ALB Arrival Time	Days of Operation (1 thru 7)
12/3	Airbus A220-300	MX779	14:25 PM	3,6

FOR ACAA USE

Contact the ACAA finance office at 518-242-2204 for notification.

Comments:

☐ APPROVE

☐ REJECT

Signed By: Date:

Chief Executive Officer

Airlines are required to report any changes of aircraft type and/or Series at least 30 days in advance during the 12-month incentive period. Contact the ACAA finance office at 518-242-2204 for notification.

FOR ACAA USE

Evaluated by: _____ Date: _____

Comments: _____

☐ APPROVE ☐ REJECT

Signed By: _____ Date: _____

Chief Executive Officer

AGENDA ITEM NO. 10.7

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AGENDA ITEM NO. 10.8

Annual Service Contract:

**Authorization to Award: Contract No. SC-
1256 Overhead Doors, Baggage Belts and Baggage
Carousels Maintenance and Service to All Type
Professional Door Service**

AGENDA ITEM NO: 10.8
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT:

Contact Person: *John LaClair, P.E. Chief Engineer*

PURPOSE OF REQUEST:

Annual Service Contract:

Authorization to Award: Contract No. SC-1256 Overhead Doors, Baggage Belts and Baggage Carousels Maintenance and Service to All Type Professional Door Service

CONTRACT AMOUNT:

One year at proposed contract pricing. (See attached hourly rate schedule Exhibit "A")

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: N/A

AWARD CONDITIONS MET:

Apprenticeship N/A DBE N/A MWBE N/A

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal N/A State N/A Airport 100% NA
Term of Funding: 2026
Grant No.: <pending> State PIN: <pending>

JUSTIFICATION:

Authorization is requested to award a one year contract (with four – one year options for extension) to the Service Contract SC- 1256 for the Overhead Doors, Baggage Belts and Baggage Carousels Maintenance and Service to All Type Professional Door Service of Albany, N.Y. at proposed contract pricing. All Type has been the overhead door, baggage belt and baggage carousel service company for many years. An RFP was advertised and two companies responded. A committee reviewed the proposals based on proposed hourly rates, response time and past performance history. All Type was chosen by a committee vote.

AGENDA ITEM NO: 10.8
MEETING DATE: November 21, 2025

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Chief Financial Officer has approved. YES ✓ NO _____.

BACK-UP MATERIAL:

Evaluation Committee score tabulation.

EXHIBIT "A"

CONTRACT # SC-1256
Overhead Door & Bag Belt/Carousel Service & Maintenance

VENDOR	All Type Professional Door Service	Symbrant Aviation Services
One Man Crew Per Hour		
Based on Monday thru Friday, Non-Holiday, Non-Emergency		
Year 1	\$147.80/hr	\$225.00/hr
Year 2	\$152.00/hr	\$248.00/hr
Year 3	\$156.57/hr	\$273.00/hr
Year 4	\$161.27/hr	\$300.00/hr
Year 5	\$166.11/hr	\$330.00/hr
	*Subject to change with PW's Change	*Note: 4 Hr. Minimum to be billed
Weekend & Holiday Rates		
Year 1	\$287.89/hr	\$345.00/hr
Year 2	\$296.53/hr	\$380.00/hr
Year 3	\$305.41/hr	\$418.00/hr
Year 4	\$314.57/hr	\$460.00/hr
Year 5	\$324.00/hr	\$506.00/hr
	*Marked "Sunday & Holiday Rates"	
	*Subject to change with PW's Change	*Note: 4 Hr. Minimum to be billed
Emergency Call in		
Year 1	\$221.72/hr	\$345.00/hr
Year 2	\$228.37/hr	\$380.00/hr
Year 3	\$235.22/hr	\$418.00/hr
Year 4	\$242.28/hr	\$460.00/hr
Year 5	\$249.55/hr	\$506.00/hr
	*Marked "Saturday & After Hours After 4:30"	
	*Subject to change with PW's Change	*Note: 8 Hr. Minimum to be billed
Two Man Crew Per Hour Cost Per Person		
Based on Monday thru Friday, non-Holiday, non-Emergency		
Year 1	\$295.61/hr	\$450.00/hr
Year 2	\$304.48/hr	\$495.00/hr
Year 3	\$313.61/hr	\$545.00/hr
Year 4	\$323.01/hr	\$600.00/hr
Year 5	\$332.70/hr	\$660.00/hr
	*Subject to change with PW's Change	*Note: 4 Hr. Minimum to be billed
Weedend & Holiday Rates		
Year 1	\$591.22/hr	\$690.00/hr
Year 2	\$608.96/hr	\$759.00/hr
Year 3	\$627.23/hr	\$835.00/hr
Year 4	\$646.05/hr	\$919.00/hr
Year 5	\$665.43/hr	\$1,011.00/hr
	*Marked "Sunday & Holiday Rates"	
	*Subject to change with PW's Change	*Note: 4 Hr. Minimum to be billed
Emergency Call in		
Year 1	\$443.42/hr	\$690.00/hr
Year 2	\$456.72/hr	\$759.00/hr
Year 3	\$470.42/hr	\$835.00/hr
Year 4	\$484.53/hr	\$919.00/hr
Year 5	\$499.07/hr	\$1,011.00/hr
	*Marked "Saturday & After Hours After 4:30"	
	*Subject to change with PW's Change	*Note: 8 Hr. Minimum to be billed
USE OF VEHICLE		
Year 1		\$225.00/hr
Year 2		\$246.00/hr
Year 3		\$271.00/hr
Year 4		\$298.00/hr
Year 5		\$328.00/hr
Meet or Exceed Specs	Yes	Yes

Liz Charland

From: Bobbi Matthews
Sent: Thursday, November 6, 2025 10:39 AM
To: John LaClair; Matthew Mokey; Kevin Hehir
Cc: Margaret Herrmann; Kathryn Kane
Subject: Evaluation /Contract # SC-1256/ Overhead Doors, Baggage Belst & Baggage Carousel Maint. & Services

Evaluation Summary for Contract # SC-1256 / Overhead Doors, Baggage Belts and Baggage Carousel Maintenance and Services:

Highest Possible Score: 300

All Type Professional Door Service:	293
Symbrant Aviation Services:	215.1

Therefore, the proposal receiving the highest evaluation score is All Type Professional Door Service.

Bobbi Matthews

Purchasing Agent

Phone: **(518) 242-2213**

Fax: **(518) 242-2640**

Email: **BMatthews@albanyairport.com**

AlbanyAirport.com



AGENDA ITEM NO. 10.9

**Professional Service Agreement: Authorization
to Negotiate Contract No. S-1261 (CME) for Professional
Engineering Services for Wayfinding & Signage Improvements –
Terminal Area Signage and Parking Improvements**

AGENDA ITEM NO: 10.9
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Administration*

Contact Person: *John A. O'Donnell, Chief Operating Officer*

PURPOSE OF REQUEST:

Professional Service Agreement: *Authorization to Negotiate Contract No. S-1261 (CME) for Professional Engineering Services for Wayfinding & Signage Improvements – Terminal Area Signage and Parking Improvements*

CONTRACT AMOUNT: NA

BUDGET INFORMATION:

Anticipated in Current Budget: Yes ✓ No NA

AWARD CONDITIONS MET:

Apprenticeship N/A **DBE** N/A **MWBE** N/A

Service-Disabled Veteran-Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal **State** **Airport** 100% **NA**

JUSTIFICATION:

Authorization is requested to negotiate Contract No. S-1261 (CME) for Professional Engineering Services for Wayfinding & Signage Improvements – Terminal Area Signage and Parking Improvements. The Request for Qualifications was widely advertised and three qualified companies responded. The Evaluation Committee scored each proposal in accordance with criteria specified in the RFQ. The engineering team of Creighton Manning Engineering, LLP received the highest score.

The project scope is to provide design options utilizing experienced and creative design experts. The work area will be, for the most part, focused on the Terminal area. The new signs, as proposed by the design consultants, shall compliment the airport's recent branding campaign. The customer experience will be a priority in establishing the location and appearance of the new signs in Terminal area along with other key locations.

AGENDA ITEM NO: 10.9

MEETING DATE: November 21, 2025

In addition, expanding parking lot configurations and usage will be included in the project scope. The design services will include the preparation of conceptual, schematic and final construction documents which are ready for bidding.

The project schedule will be condensed with the objective of producing at least two bid packages. The first shall be ready to be bid prior to onset of summer with an upgraded signage program and the second package in late summer for parking improvement plan. The consultant shall be prepared to adequately staff the project to accomplish these tasks.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. Yes ✓ NA

BACK-UP MATERIAL:

- 1) Request for Qualifications*
- 2) Creighton Manning Engineering, LLP Request for Qualifications Submittal*

ALBANY COUNTY AIRPORT AUTHORITY

**737 Albany Shaker Road
Albany, NY 12211-1057**



REQUEST FOR QUALIFICATION STATEMENTS

CONTRACT NO. S-1261

**Professional Engineering Services
For Design of Wayfinding & Signage Improvements**

**Issue Date
Return Date:**

**October 16, 2025
November 4, 2025 at 1:00 PM/EST**

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**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS:**

Contract # S-1261

- I. Notice of Request for Qualifications**
- II. Request for Qualifications**
- III. Evaluation Criteria**
- IV. Evaluation of Qualifications**
- V. Final Selection**

ALBANY COUNTY AIRPORT AUTHORITY
Contract# S-1261
PROFESSIONAL ENGINEERING SERVICES
FOR DESIGN OF WAYFINDING & SIGNAGE IMPROVEMENTS
SECTION I: NOTICE FOR REQUEST FOR STATEMENT OF
QUALIFICATIONS

This Request for Qualifications (RFQ) is intended to identify qualifications for providing Professional Engineering and Design Services for Wayfinding and Signage Improvements at Albany International Airport. The formal Requests for Qualifications ("RFQ") will be available October 16, 2025, at the Albany County Airport Authority, Purchasing Office, Albany International Airport, 737 Albany Shaker Road, Building #117, Albany, New York 12211-1057, telephone (518)242-2214 or by downloading the RFQ documents at www.bidnetdirect.com//albany-county-airport-authority. No response will be considered unless the organization making the response has first obtained a copy of the RFQ. Specific details of the qualifications and scope of services are provided in the RFQ.

The response to this RFQ must be received no later than **November 4, 2025, at 1:00 P.M.**, at the Albany County Airport Authority Purchasing Office, 737 Albany Shaker Road, Building #117, Albany, New York 12211-1057.

Pursuant to State Finance Law Sections §139-j and §139- k, this Request for Proposal includes and imposes certain restrictions on communications between the Authority and Proposer during the procurement process. A Proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law Section 139-j(3)(a). Designated staff, as of the date hereof, is the Purchasing Agent, Bobbi Matthews. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the Proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by contacting the Authority or examining the New York State Procurement Lobbying Law.

The Authority reserves the right to reject any or all qualifications, in whole or in part, to waive any and all informalities, and to disregard all non-conforming, non-responsive, or conditional qualifications.

Qualification statements received in the Authority Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for delay of delivery of qualification submittals.

SECTION II: REQUEST FOR QUALIFICATIONS

INSTRUCTION TO RESPONDENTS:

The Albany County Airport Authority is seeking Qualifications from Professional Engineering firms that have expertise in providing design services for Wayfinding and Signage Improvements at Albany International Airport.

This scope of work will include conducting a focused review of the existing vehicular sign inventory at Albany International Airport. A high-level assessment shall be conducted aimed at identifying gaps or inconsistencies in wayfinding that may affect driver clarity or safety. The design shall focus on primary travel paths within and immediately surrounding the Airport entrances from the NYS Route 155 (Albany-Shaker Road), particularly those used by the public, shuttles, rental car customers, and those seeking to access other facilities on the property such as the FBO (Million Air) Facility.

The Selected firm will need to identify and define key locations where improvements to signage and wayfinding would provide the greatest benefit. For each of these areas, provide recommendations to improve the overall driver experience. These recommendations will follow applicable guidelines from the Manual or Uniform Traffic Control Devices (MUTCD) and will take into consideration visibility, consistency, and ease of navigation. A cost estimate will need to be prepared for each area to assist with budgeting purposes. There will need to be options included for standard sign types, as well as premium back-lite sign types. A consideration in the design for any proposed signs may fall under the jurisdiction of agencies outside the Airport property, such as New York State Department of Transportation or Albany County Highway Departments.

Specific Design Requirements:

Economy Lot (E-Lot):

Review existing signage needs including access from Route 155 and Albany-Shaker Road. Scope shall include the replacement of existing signage as needed to enhance the identification of parking areas as well as entrance and exiting signage.

Long Term Parking Lot:

Review existing signage and replace with new signage as needed.

North & South Parking Garages:

Review wayfinding signage directing vehicles into each garage and include clear identification of both garages.

Employee Parking Lots:

Clearly identify each parking lot.

The Authority reserves the right to interview some, none or all firms as part of the evaluation process. The Authority reserves the right to accept more than one proposal if it is in the best interests of the Authority.

Proposers should include their firm's understanding of the scope of work and the expertise the firm has in this area of signage design work. Proposers are invited to provide any other information believed to be relevant to the selection of the best engineering firm for the Airport Authority.

Proposers should provide information on costs, including all rates for Engineering Services proposed.

Submittals must include references and any other information believed to be relevant to the selection of the proposal for the Airport Authority.

SUBMISSION OF QUALIFICATIONS

1. Submission can be delivered to the Airport Purchasing Office at the address below.
2. Delivered submissions must direct one original and five copies of the response in a sealed envelope, labeled:
"CONTRACT # S-1261 / Design of Wayfinding & Signage Improvements"
to the attention of:
Albany County Airport Authority Purchasing Department
Albany County Airport Authority
737 Albany Shaker Road
Building #117
Albany, NY 12211-1057
3. **Deadline: 1:00 P.M., November 4, 2025**
4. Each delivered submittal must be 8-1/2" X 11" plain paper, approximately 20 pages including the cover letter. Do not include company brochures.
5. **Late Responses:** Qualification Statements received in the Airport Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for lateness of mail, carriers, etc., and the date/time stamp clock in the Purchasing Department shall be the official time of receipt.
6. A response may not be withdrawn or canceled by the respondent for a period of

ninety (90) days following the date designated for the receipt of response and respondent so agrees to this condition upon submittal of their response.

7. Qualifications shall be received and acknowledged only so as to avoid disclosure of the contents to competing respondents and kept secret during the evaluation/negotiation process. However, all qualifications shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the response and so identified will be treated as confidential by the Authority to the extent allowable in the Freedom of Information Law.

All questions or comments regarding this request may be submitted in writing to:

Ms. Bobbi Matthews, Purchasing Agent, Albany County Airport Authority
by email: bmatthews@albanyairport.com.

SECTION III: EVALUATION CRITERIA

Evaluation criteria have been established to assist the Authority in determining which proposers will provide the best overall design services at Albany International Airport. Evaluation shall include, but not be limited to the following:

1. Proposers past experience and performance in providing similar services to other similar organizations. (70 Points Possible)
2. Quality of References. (15 Points Possible)
3. Overall cost of service to the Airport. (15 Points Possible)

SECTION IV: EVALUATION OF QUALIFICATIONS

1. Each proposal submitted will be evaluated by a Review Panel designated by the Authority. The panel may interview a prospective candidate. More than one firm may be deemed qualified and appropriate for the Authority's need.
2. During the RFQ evaluation period all communication must be directed to the Purchasing Agent, Bobbi Matthews.
3. Each Statement of Qualifications will be evaluated according to the following process to determine if it meets the evaluation criteria outlined in this RFQ.
4. Each Statement of Qualification will be scored. Qualification statements offering superior services and lower costs will be rated higher than others offering minimal services and higher costs.

SECTION V: FINAL SELECTION

The final selection will be made on the basis of the Authority's determination of which proposer best meets the Authority's needs set forth in the evaluation criteria in this RFQ based primarily on the scoring.



Professional Engineering Services For Design of Wayfinding & Signage Improvements

Albany County Airport Authority





November 4, 2025

Ms. Bobbi Matthews, Purchasing Agent
Albany County Airport Authority
737 Albany Shaker Road
Building #117
Albany, New York 12211-1057

**RE: Cover Letter and Executive Summary
Proposal for Contract No. S-1261 / Design of Wayfinding & Signage Improvements
Albany County, New York; CM Proposal No. 24-202**

Dear Ms. Matthews:

The Airport's Wayfinding and Signage project is a very important contract to match the customer's in-route traveler information experience with the Airport's landmark terminal project. Signing is extremely important to welcome and navigate visitors effortlessly to their destinations. We know first-hand as experienced practitioners applying the MUTCD for similar organizations, and to countless facilities and projects including design of all signs along the Taconic State Parkway involving more than 10,000 signs on this single project; various highway design projects for decades on all facility types including overhead and bridge mounted signs; special event guide signing for approximately 10 projects per year involving a wide range of unique destinations and ticket types; and past experience with the Albany Airport Authority developing concept and WZTC sign plans during the terminal construction, and an e-lot sign plan to direct exiting traffic toward the Watervliet Shaker Road exit. This experience includes all detailed sign face layouts, lettering, font, symbols, spacing, color, and sign sizes using GuideSign to apply MUTCD standards, consistency, and maximize legibility. Our trusted working relationships with Albany County DPW and the NYSDOT will facilitate reviews and approvals for proposed signs outside the Airport's jurisdiction. Creighton Manning's parent company GAI also has extensive experience developing sign designs for various of airports one of which was the new wing of Martin County Airport – Witham Field.

Per the RFP, we understand that this project "shall focus on primary travel paths within and immediately surrounding the Airport entrances..., used by the public, shuttles, rental car customers and those seeking to access other facilities on the property...". Creighton Manning's transportation planning and engineering experience is extensive and includes planning, preliminary and final design, and inspection of various transportation projects including sign projects. We are very comfortable performing all aspects of the Airport's Professional Engineering Services for Design of Wayfinding & Signage Improvements, and excited to work closely with the Airport to execute your vision. Although regional signing beyond the focus area is not specifically called for in the scope, this project is an opportunity to discuss the potential for value added signs by NYSDOT and the County outside the study area. Another value added task could be evaluating the Airport's website for pre-trip traveler information to enhance customer navigation into the airport.

Creighton Manning designed the replacement of every sign on the Taconic State Parkway involving over 100 miles of roadway, 10,000 signs of all types including destination signs, guide signs, and overhead sign structures. We are very comfortable with all aspects of the Airport's Wayfinding project.

Our proposed approach includes scoping, essential data gathering, engineering analysis and development of sign plans to address the project objectives, in close coordination with the Airport and by providing the highest level of client service possible. Our office is located two miles from the Airport making site visits and meetings extremely efficient. The basic work plan is summarized below with coordination and meetings as needed. Qualifications, references and cost of services are contained further within this proposal:

Basic Work Plan

1. Contracting and Scoping meeting to confirm destinations and study area
2. Existing conditions sign inventory
3. MUTCD review, preliminary sign plan, and construction cost estimate
4. Airport review and meeting / Prepare revised plans
5. Stakeholder meetings - NYSDOT / County as necessary
6. Additional investigations as needed- Survey, mapping, ROW research, Geotech, as necessary, at sites where ROW or overhead signing may be an issue
7. Draft final sign plans and Estimate
8. Airport review
9. Stakeholder review
10. Final Plans and Permitting

The Creighton Manning Team will provide the Airport, and project stakeholders with a passionate and dedicated effort to develop wayfinding and signage improvements that make arriving at the Airport a welcoming experience. Thank you for the opportunity to submit this proposal. If there are any questions, please contact me at (518) 689-1837 or msargent@cmellp.com. We look forward to working with you.

Respectfully submitted,
Creighton Manning Engineering and Surveying, PLLC



Mark A. Sargent, PE
Vice President



PROJECT SCOPE

PROJECT SCOPE

1. Contracting and scoping meeting to confirm destinations and study area
 - a. Meet with airport. Identify existing needs and requirements of existing and proposed signage
 - i. Identify groups and destinations requiring wayfinding, such as:
 1. Short and long-term parkers
 2. Drop offs, pick ups, taxi, rideshare
 3. Employees
 4. Rental car customers
 5. General aviation customers
 - ii. Discuss directional signs to and out of E Lot, Long Term, Short Term, N, S garages, employee parking lots, signs entering/exiting the garages/surface lots to the terminal (outside the building)
 - iii. Discuss other signs such as traffic control signs (stop, one-way, no parking, etc.), parking lot lamppost signs (aisle B, C, AA, BB, etc.), car charging signs
 - iv. Discuss full replacements vs signs to remain
2. Existing conditions sign inventory
 - a. Use ARCGIS Field to document existing sign locations, conditions, and sign text, etc.
3. MUTCD review, preliminary sign plan, and construction cost estimate
4. Airport review and meeting / updated plans
 - a. Submit plans to Airport; attend meeting to review / discuss; address comments
 - b. Prepare revised plans
5. Stakeholder meetings- NYSDOT / County as necessary
6. Additional investigations as needed- survey, mapping, ROW research, geotech, if necessary, at sites where ROW or overhead signing may be an issue
7. Draft final sign plans and estimate
8. Airport review
9. Stakeholder review
10. Final plans and permitting



FIRM OVERVIEW

FIRM OVERVIEW

Creighton Manning Engineering & Surveying, PLLC is a local firm that specializes in planning, design, and construction inspection of transportation infrastructure. We have been working with the Albany County Airport Authority for 12 years providing traffic engineering, sign design, parking lot design, surveying, traffic signal design, work zone traffic control, and construction inspection services for a range of projects at the Airport. We are very familiar with the Airport facilities, parking, and circulation, and the public highways surrounding the Airport. Creighton Manning understands the importance of providing clear and consistent wayfinding and signage to ensure traveler safety and improve the overall travel experience. There are benefits to the Airport operations as well including enhanced security and efficiency.

Creighton Manning has 60 years of traffic engineering experience in New York State and provides particular expertise in sign design. Our traffic engineers are very familiar with the Manual of Uniform Traffic Control Devices (MUTCD) and the guidelines for sign design. We have designed thousands of signs for NYS Department of Transportation, local municipalities, agencies and institutions. This includes ground mounted signs, overhead signs, wayfinding, and parking signs. In 2024, Creighton Manning merged with GAI Consultants Inc., a national engineering, planning, and environmental consulting firm, bringing an additional 1,000 team members and resources. This partnership has allowed Creighton Manning to expand its services to include landscape architecture and continue its mission to exceed the expectations of its employees, clients, and the community. GAI has experience developing effective

wayfinding strategies for airport environments, including planning, pedestrian guidance systems, and integration with multimodal transportation networks. Their expertise will supplement Creighton Manning's local traffic engineering capabilities, ensuring a comprehensive, high-quality solution tailored to Albany International Airport. Our approach emphasizes clarity, safety, consistency, compliance with MUTCD standards, and coordination with NYSDOT and Albany County Department of Public Works. Cost estimates will be developed to support budgeting decisions and facilitate project planning. Creighton Manning is confident in our ability to deliver high-quality, cost-effective sign design and wayfinding solutions for Albany International Airport.





RELEVANT PROJECT EXPERIENCE

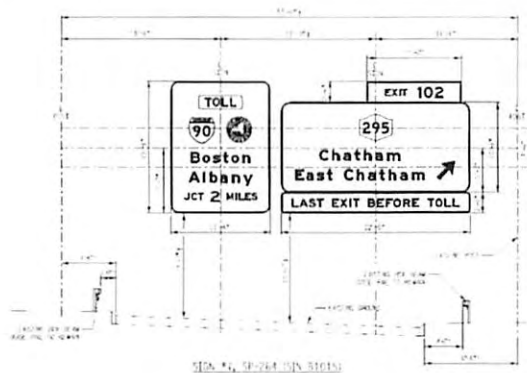
RELEVANT PROJECT EXPERIENCE

Creighton Manning brings extensive experience in sign design for roadways, airports, and multimodal facilities. Our team has successfully delivered projects that improve circulation, enhance driver and pedestrian safety, and ensure compliance with MUTCD standards and other regulatory requirements. The following projects illustrate our capabilities in airport and roadway sign design.

Taconic State Parkway Sign Upgrade

Westchester, Putnam, Dutchess, and Columbia Counties, NY

Creighton Manning was the prime consultant on a multi-year Sign Design term agreement with NYSDOT. The firm was responsible for preliminary and final design to replace all overhead and ground-mounted signs along more than 100 miles of the Taconic State Parkway and its interchanges. The project included design of over 10,000 sign panels to meet current MUTCD standards, encompassing sign layout and legend design, location and foundation design, overhead structure design, and construction support services. The project included new regulatory signs, exit signs, and improved reflectivity and legibility to enhance safety on the Parkway.



Albany Airport Signs – Albany International Airport

Creighton Manning developed sign plans for Albany International Airport to enhance wayfinding and driver navigation. The project included the design of new guide signs within the economy parking lot and external directional signage along Watervliet Shaker Road, to direct motorists to Watervliet Shaker Rd. All signage was designed in accordance with MUTCD standards and coordinated with Airport engineering staff.



Existing



Proposed



Internal Concept

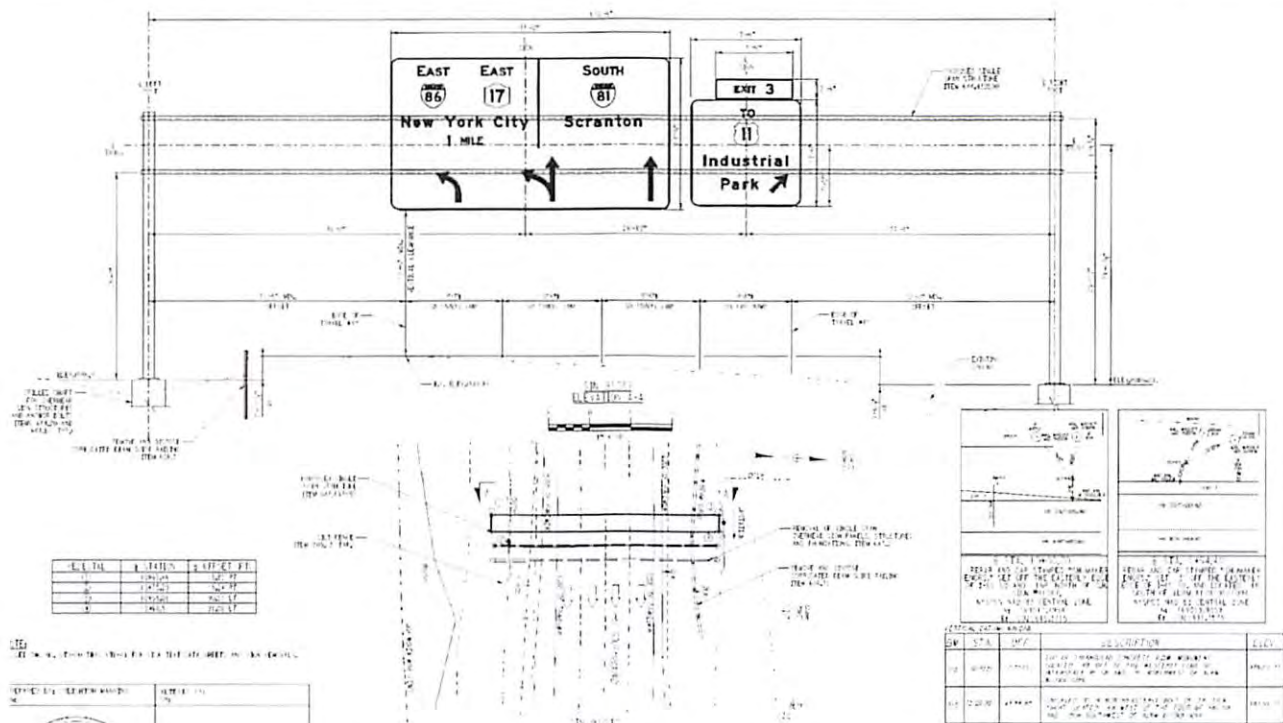
Albany International Airport – Economy Parking Lot Expansion

Creighton Manning provided design services to expand the existing Economy Parking Lot to accommodate overflow demand and improve circulation. The project included layout of 9 ft x 18 ft parking spaces with 24 ft drive aisles, gravel-surfaced overflow areas, and asphalt-paved shuttle bus routes. Pole-mounted LED lighting was designed to match the existing system, and signage was incorporated to identify lot sections. The layout facilitates snow removal, maintains a 10 ft setback from airport fencing, and was designed to accommodate future paving.



NY 17/I-86 Overhead and Ground Mounted Sign Upgrades Binghamton, Broome County, NY

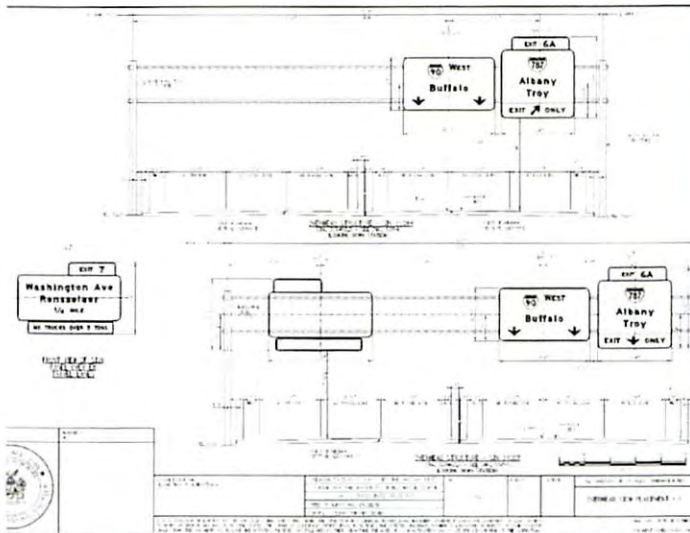
Creighton Manning is the prime consultant on several multi-year Regional Design Services Agreements with NYSDOT. One task assignment involved preliminary and final design to upgrade 18 overhead sign structures and 115 ground-mounted signs along NY Route 17 in the Binghamton urban area. The improvements supported the designation of Route 17 as Interstate 86 and ensured full compliance with current MUTCD and interstate standards. The project included sign panel layout, structure analysis and design, foundation design, and preparation of final plans and estimates.



LOCATION SHEET NO.	ITEM NUMBER	ITEM NAME	QUANTITY	UNIT	AMOUNT	TEST PROVIDED	TEST PROVIDED	TEST PROVIDED	TEST PROVIDED
101	101	EAST Harry L Drive	1	EA	1.00	101	101	101	101
102	102	201	1	EA	1.00	102	102	102	102
103	103	TO EAST 86	1	EA	1.00	103	103	103	103
104	104	WEST 17	1	EA	1.00	104	104	104	104
105	105	86 17 EXITS 1/2 MILE	1	EA	1.00	105	105	105	105
106	106	Shopping Mall	1	EA	1.00	106	106	106	106
107	107	WEST Harry L Drive	1	EA	1.00	107	107	107	107
108	108	Reynolds Rd	1	EA	1.00	108	108	108	108

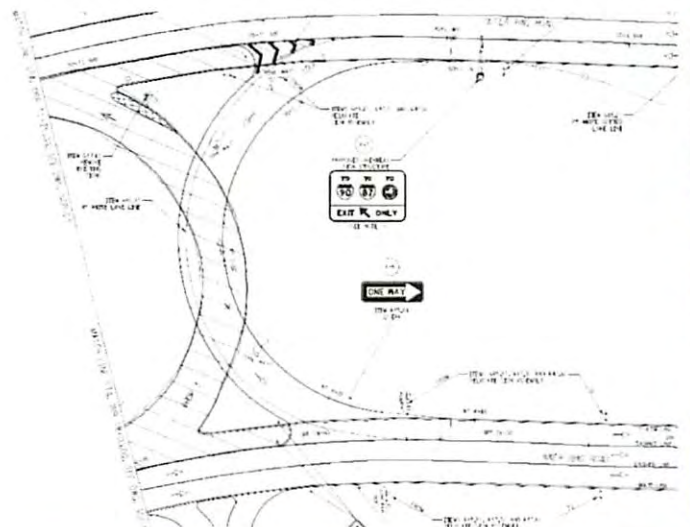
I-90 over the Hudson River and the I-90/I-787 Interchange Albany and Rensselaer Counties, NY

Creighton Manning provided traffic engineering and sign design for the major rehabilitation of the Patroon Island Bridge and the I-90/I-787 interchange for NYSDOT. Work included design of signing and striping, ITS sign improvements, and off-site traffic signal coordination to maintain safe and efficient traffic operations during construction. ITS improvements included dynamic message signs and variable advisory speed signs to provide real-time traveler information and enhance safety and traffic flow.



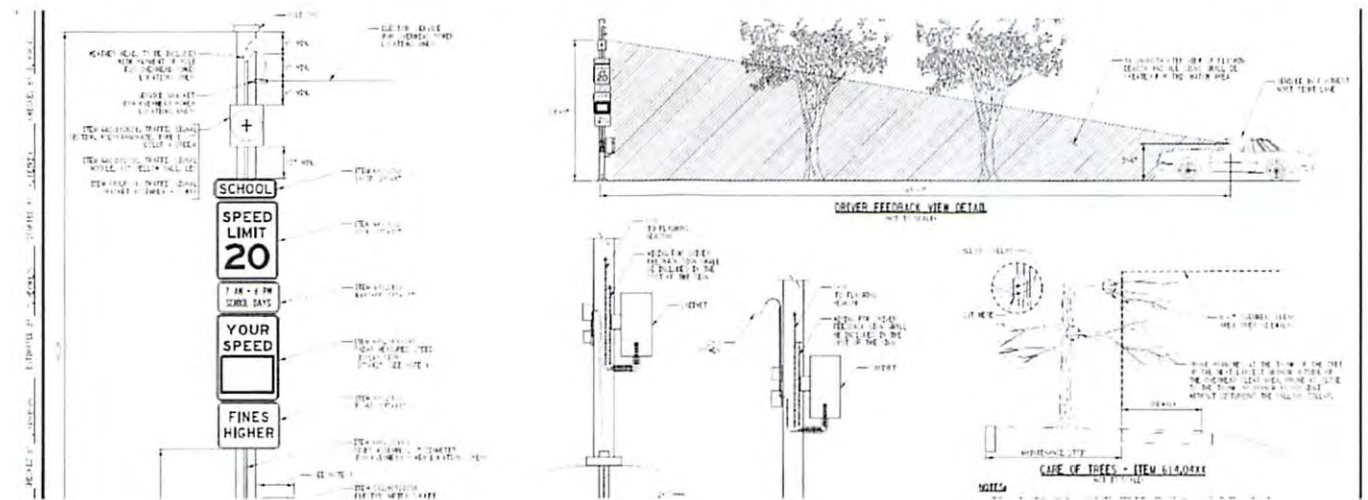
University at Albany Uptown Campus Busway City of Albany, Albany County, NY

Creighton Manning provided design services to CDTA for a 7-mile Bus Rapid Transit (BRT) corridor, including a dedicated busway through the University at Albany uptown campus. Work included the design and placement of transit-related signs and wayfinding to support bus operations and passenger guidance, including new overhead guide signs identifying the campus and busway connections. Signage plans were integrated with roadway and pedestrian improvements to ensure clarity, safety, and efficient circulation for both vehicles and pedestrians.



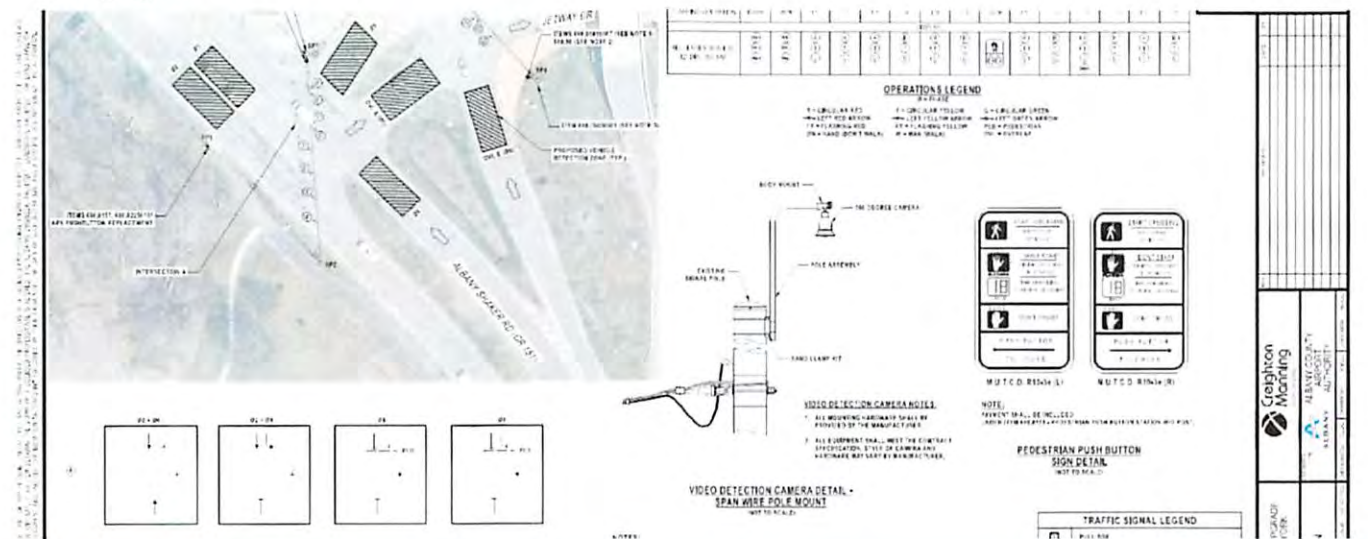
School Zone Driver Feedback Signs, City of Albany, Albany County, NY

Creighton Manning is providing design services for a locally funded project to improve safety near schools in the City of Albany. The project includes the design of new electronic driver feedback signs near 6 schools, and 20 replacement electronic driver feedback signs near 12 other schools to reduce vehicle speeds. Several sign models were evaluated, and plans and estimate are being prepared for the preferred alternative. The project also includes the design of new school speed limit signage associated with these electronic signs, as well as a refresh of existing signage and the installation of 10 new school zone driver feedback signs in the City of Albany to improve pedestrian safety. All signs are being designed in compliance with MUTCD standards and coordinated with City of Albany traffic engineering staff to meet established preferences. Final Plans, Specifications, and Estimates will be prepared for bid.



Albany Airport Signals and Signs – Albany International Airport

Creighton Manning provided design services for upgraded traffic signal equipment at the Albany International Airport access intersection on Albany Shaker Road to improve traffic operations, safety, and emergency vehicle responsiveness. The project included design of a video detection system to fully actuate the traffic signal, replacement of malfunctioning existing pedestrian signal pushbuttons, and new emergency vehicle signal preemption system consisting of a signal phase selector in the signal cabinet and a modem on the Airport Authority's fire truck. All signal upgrades were designed in compliance with MUTCD standards and coordinated with Airport engineering staff for optimized operations at the existing signal.



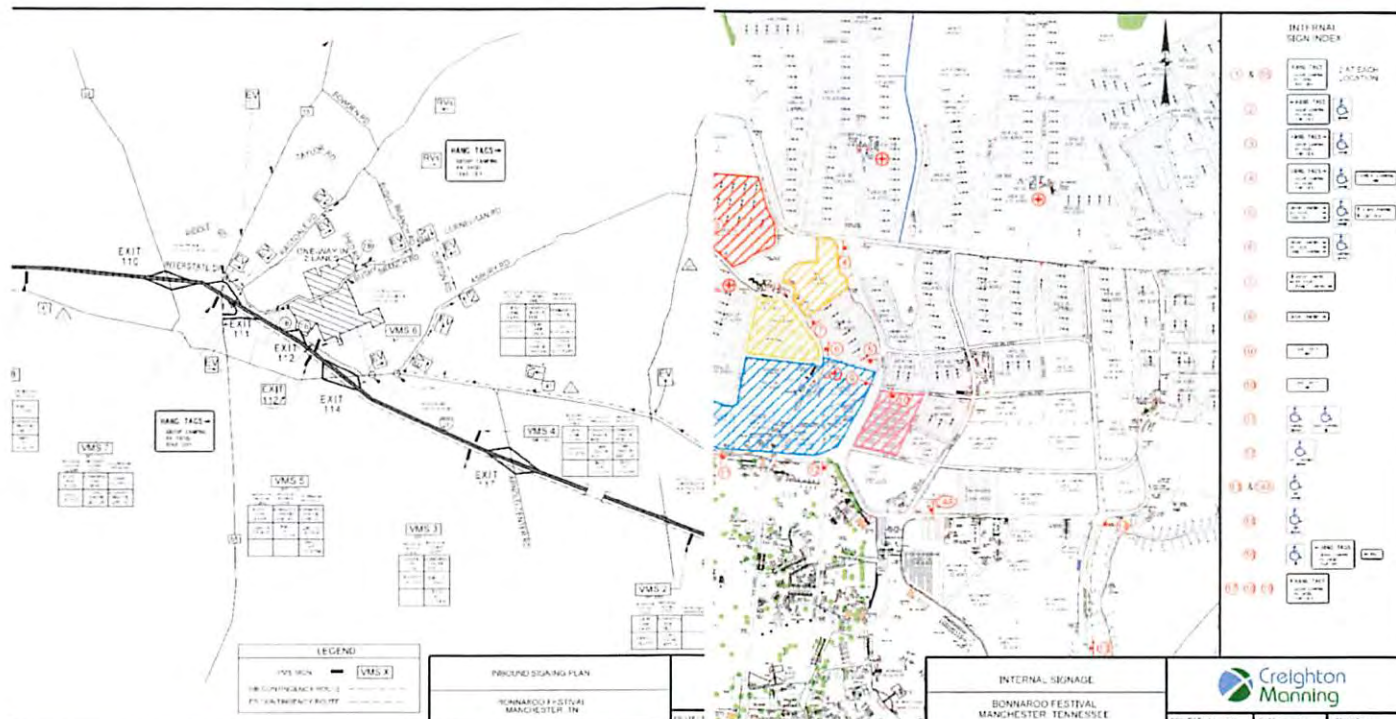
NYSDOT Pedestrian Safety Action Plan

Creighton Manning served as the prime consultant for a NYSDOT contract to implement the Pedestrian Safety Action Plan (PSAP). This included the design of pedestrian crash countermeasures at both signalized and uncontrolled crossings at 400 PSAP sites in Region 1 (Capital Region). Improvements were developed based on systemic PSAP treatments and included high-visibility crosswalks, blank-out "No Turn on Red" signs, "Turning Vehicle Yield to Pedestrians" signs, other regulatory and warning signage, pedestrian signals, countdown timers, accessible pedestrian signals, signal timing modifications, and leading pedestrian intervals. Creighton Manning led the Region 1 PSAP effort, designing safety upgrades at hundreds of intersections to address identified pedestrian safety issues.



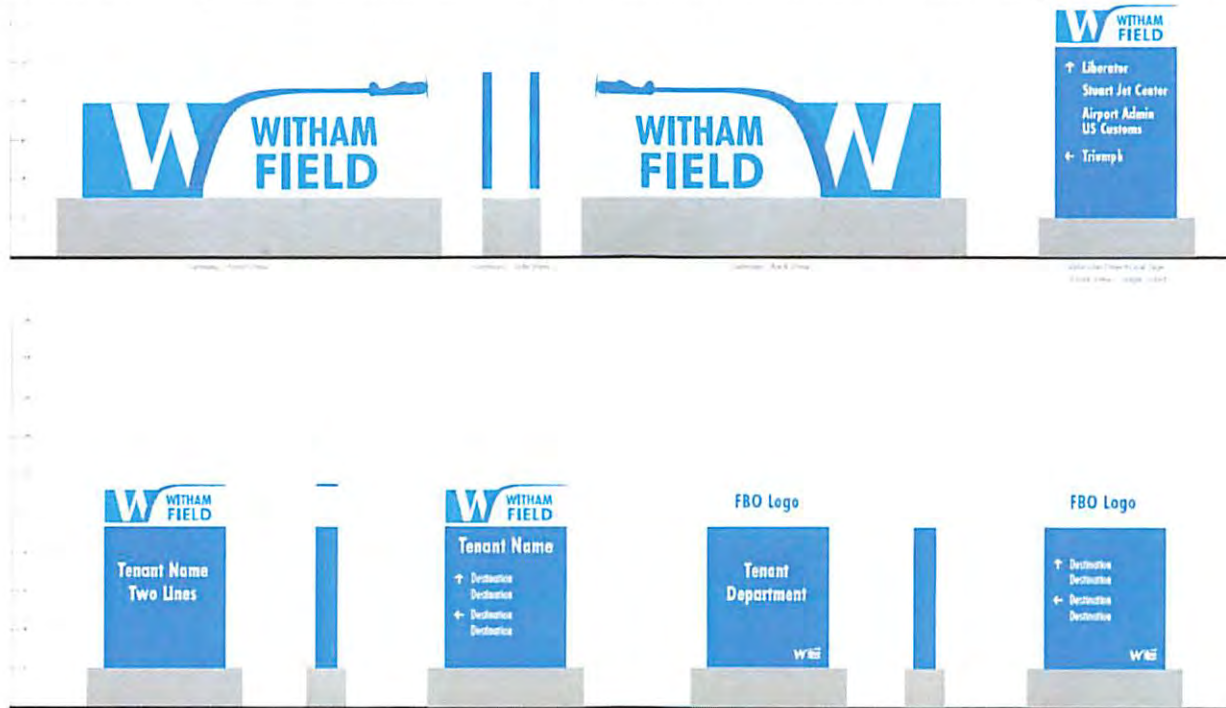
Special Events – Wayfinding Signs

Creighton Manning has provided design and installation services for temporary wayfinding signage at a variety of large-scale mass gathering events and festivals, including Dreamville and Bonnaroo. Our team planned and deployed signage to guide attendees to parking areas, entrances, and key facilities, ensuring smooth navigation throughout the event grounds. Signs were strategically placed to enhance driver clarity, improve traffic flow, and support pedestrian safety, all while meeting applicable standards and visibility requirements.



Whitam Fields Brand and Signage Plan

GAI Consultants was contracted to redesign the brand identity and develop a comprehensive gateway and signage program for the new wing of Martin County Airport – Witham Field. The scope included creating a refreshed visual identity that reflects the airport's modern expansion and regional significance, while ensuring consistency across all wayfinding elements. The project encompassed conceptual design, fabrication guidelines, and installation strategies for entry monuments, directional signage, and terminal branding. This initiative enhances the traveler experience, strengthens the airport's presence, and supports Martin County's vision for growth and connectivity.



References

City of Albany | 10 North Enterprise Drive, Albany, NY 12204

William E. Trudeau, Jr.,

Albany Department of Traffic

(518) 434-4318

wtrudeau@albanyny.gov

NYSDOT Region 1 | 50 Wolf Road, Albany, NY 12232

Shawn Raymond

(518) 474-7166

Shawn.raymond@dot.ny.gov

NYSDOT Region 8 | 4 Burnett Blvd, Poughkeepsie, NY 12603

Mark Tiano, PE

Regional Design Engineer

(845) 431-5848

mark.tiano@dot.ny.gov



KEY PERSONNEL

KEY PERSONNEL

Creighton Manning's key staff have the expertise, relevant project experience, and familiarity with the airport to effectively complete this project for the Authority.



Mark A. Sargent, PE | Principal-in-Charge

Mark's transportation work experience spans more than 40 years in both the public and private sectors. He has managed a range of multi-modal transportation projects from planning and engineering studies through Preliminary and Final Design. Mark has facilitated public and advisory agency coordination on a variety of complex projects including sign design, planning studies, parking studies, corridor studies, highway design, and traffic signal design projects.

LICENSES / CERTIFICATIONS

Professional Engineer, NY

YEARS EXPERIENCE

41 Total | 33 with firm

EDUCATION

M.S., Transportation Engineering,
1998, Rensselaer Polytechnic
Institute

B.A. Geography, 1984, University
of New Hampshire

AFFILIATIONS

Member, Institute of
Transportation Engineers

Past Officer, Institute of
Transportation Engineers

EXPERIENCE

Albany Airport Signs – Albany International Airport, Albany County, NY. Project Manager responsible for leading the development of sign plans for Albany International Airport to improve wayfinding and driver navigation. The project included the design of new guide signs within the Economy Parking Lot and external directional signage along Watervliet Shaker Road to guide motorists to and from the airport. Mark coordinated with Airport engineering staff to ensure consistency, visibility, and compliance with the Manual on Uniform Traffic Control Devices (MUTCD) and airport standards.

NYSDOT Regional Sign Design Term Agreement, Taconic State Parkway Signs, Westchester, Putnam, Dutchess and Columbia Counties, NY. Project Manager responsible for preliminary and final design to replace all signs on the Taconic State Parkway to meet current MUTCD standards. The project included all overhead and ground mounted signs on over 100 miles of roadway and interchanges totaling over 10,000 sign panels.

NYSDOT NY 17/I-86 Overhead and Ground Mounted Signs, Binghamton, Broome County, NY. Project Manager responsible for final design of a NYSDOT project to upgrade 18 overhead sign structures and 115 ground mounted signs on NY Route 17 in the Binghamton urban area. Route 17 was designated I-86 and the signs were being upgraded to meet interstate standards and the requirements of the MUTCD.

School Zone Driver Feedback Signs, City of Albany, Albany County, NY. Project Manager responsible for this \$0.6M locally administered Federal aid project involving environmental clearance for all schools in the City of Albany, and design of 17 driver feedback signs to reduce driver speeds near phase 1 schools. Plans and estimates were developed for several alternatives. The existing conditions, proposed alternatives, and environmental impacts were documented in the Final Design Report. Design Approval was obtained and Bid Documents and Final Plans, Specifications & Estimates were prepared.

NYSDOT Pedestrian Safety Action Plan (PSAP), Region 1, NY. Project Manager for approximately 400 NYSDOT Region 1 PSAP sites including the planning, evaluation and design of pedestrian crash countermeasures based on the systemic PSAP treatments at signalized and uncontrolled pedestrian crossings throughout the Region. Treatments included blank-out NTOR signs, turning vehicle yield to ped signs, other regulatory and warning signs, high-visibility crosswalks, pedestrian signals, countdown timers, accessible pedestrian signals, signal timing, and leading pedestrian intervals.



Ken Wersted, PE, PTOE | Senior Traffic Engineer

Ken is a Project Manager for Creighton Manning Engineering, specializing in traffic engineering and transportation planning. Ken's particular expertise is in transportation modeling, traffic impact studies, and special event transportation planning. He is a nationally certified Professional Traffic Operations Engineer (PTOE).

LICENSES / CERTIFICATIONS

Professional Engineer (NY, VT)
Certified Professional
Traffic Operations Engineer

YEARS EXPERIENCE

28 Total | 28 with firm

EDUCATION

B.S., Civil Engineering, 1999,
Rochester Institute of Technology
A.A.S., Civil Engineering, 1994,
Hudson Valley Community College

EXPERIENCE

Albany International Airport Parking Garage and Terminal Connection, Albany County, NY. As part of the overall airport improvement program, Ken served as the Traffic Engineer responsible for the design of temporary traffic control and permanent signing upgrades to facilitate safe and efficient vehicle circulation during construction of the new 1,000-car parking garage and terminal connection. His work included developing maintenance and protection of traffic (MPT) plans to accommodate phased construction while maintaining access to airport terminals, parking areas, and adjacent roadways. Coordination efforts involved close collaboration with the Albany County Airport Authority, NYSDOT, and the project construction team to minimize traveler disruption and maintain clear wayfinding throughout the complex. In addition, Ken designed temporary signage and pavement marking improvements to optimize traffic flow and enhance wayfinding for motorists upon project completion.

Special Events Transportation Plans, Various Locations. Senior Traffic Engineer for numerous special events that involve developing temporary signage for motorist and pedestrian safety. Some of these events are the Bonnaroo Festival (70,000 attendees), Beyond Wonderland (100,000 attendees), Dreamville (50,000 attendees), and Electric Daisy Carnival (190,000 attendees). For all of these events, Mr. Wersted worked with local and State agencies, assisted with the development of the plan to bring festival attendees to and from the sites, and participated in the management of the transportation system during the event.

ALB Car Rental Circulation Study, Town of Colonie, Albany County, NY. Project Manager for the evaluation of parking garage and layout changes for the redistribution of space for the rental car companies at the Albany International Airport. The evaluation considered the operations and shortcomings of the existing space, preferred operations of the rental companies and building limitations. Several alternatives with varying degrees of complexity were offered ranging from layout and striping changes to the closure and opening of new access points.

Albany-Shaker Road Traffic Signal Design, Town of Colonie, Albany County, NY. Project Manager responsible for traffic engineering and design of a new traffic signal on Albany-Shaker Road (CR 151) at Shaker Elementary School. The scope of work included design of a traffic signal including controller, detectors, pedestrian signals, signs and pavement markings, and WZTC. The design complied with the NYSDOT standards and specifications, and Manual of Uniform Traffic Control Devices.



Anthony Christian, PE | Senior Highway Engineer

Tony is a Project Manager with 16 years of experience in highway and complete design, including geometric design, highway signage, and work zone traffic control.

LICENSES / CERTIFICATIONS

Professional Engineer, NY

YEARS EXPERIENCE

16 Total | 11 with firm

EDUCATION

B.S., Civil Engineering, 2009,
Virginia Tech, Blacksburg, VA

AFFILIATIONS

Member, New York State
Association of Transportation
Engineers (NYSATE)

EXPERIENCE

Albany Shaker Road Safety Improvements, Town of Colonie, NY. Project Manager for the preliminary and final design, and construction support for pedestrian upgrades on Albany Shaker Road. This project included a speed limit reduction with new signage and driver feedback signs. There were also upgrades to the five signalized intersections including new and upgraded pedestrian signals with countdown timers and Accessible Pedestrian Signal buttons, ADA curb ramps, and crosswalks.

NYSDOT Pedestrian Safety Action Plan (PSAP), NY. Lead Highway Engineer for the design of various pedestrian safety upgrades at controlled and uncontrolled locations through numerous Assignments as part of the Governor's statewide pedestrian safety initiative. Tony was responsible for the design of improvements such as pedestrian warning and regulatory signs, and pavement markings at over 400 signalized and unsignalized locations and ADA compliant curb ramps.

Taconic State Parkway Sign Upgrade, Putnam, Dutchess, and Columbia Counties, NY. Project Engineer for a three-year term agreement with NYSDOT to perform Sign Design services for the replacement of all signs on the Taconic State Parkway to meet current MUTCD standards. The project included all overhead and ground mounted signs on over 100 miles of roadway and interchanges totaling over 10,000 sign panels. The scope of work included Preliminary and Final Design (Phases I-VI) of highway signs including text, legend, location and foundation design, survey and mapping, and overhead sign structure design. Tony was responsible for cost estimating and detailed plan design.

Kingston Pedestrian Safety Action Plan Improvements, City of Kingston, Ulster County, NY. Project Manager for the design and construction of ADA-compliant pedestrian facilities at six (6) different locations for this LAFA project. The project improvements include pedestrian signs, ADA curb ramps, RRFB's, and pavement markings as well as curb extensions. Tony is responsible for the preparation of preliminary and final design documents, including alternatives development.

Orange County Pedestrian Safety Action Program, Various Locations, Orange County, NY. Lead Highway Engineer for this LAFA project, which was completed under the guidelines of the NYS Pedestrian Safety Action Program (PSAP). Tony was responsible for the design of pedestrian safety improvements such as pedestrian warning and regulatory signs, pavement markings, and ADA compliant curb ramps at 5 signalized and 6 uncontrolled locations.



Matthew Hunt, PE | Senior Structural Engineer

Matt has been involved in a range of bridge and highway design projects over the past 23 years, including new bridges, bridge rehabilitations, inspection, load ratings, Design Reports, interchange design, site design, and intersection design.

LICENSES / CERTIFICATIONS

Professional Engineer, NY

YEARS EXPERIENCE

23 Total | 18 with firm

EDUCATION

B.S., Civil Engineering, 2002,
Clarkson University

AFFILIATIONS

Association for Bridge Construction
and Design (ABCD)

AWARDS

New York State Society of
Professional Engineers, Young
Engineer of the Year, 2011

EXPERIENCE

Albany County Airport, Albany, NY. Senior Project Engineer for various tasks at the airport including overhead sign structure analysis and retrofitting and the design of a height-restricting structure at the entrance to the West Parking Lot. Responsibilities included leading the design effort and plan development of those tasks.

NYSDOT NY 17/I-86 Overhead and Ground Mounted Signs, Binghamton, Broome County, NY. Structural Design Engineer responsible for final design of a NYSDOT project to upgrade 18 overhead sign structures and 115 ground mounted signs on NY Route 17 in the Binghamton urban area. Route 17 was designated I-86 and the signs were being upgraded to meet interstate standards and the requirements of the MUTCD.

I-90 over the Hudson River and the I-90/I-787 Interchange, Albany and Rensselaer Counties, NY. Matt provided design services for overhead sign structures as part of the major rehabilitation of the Patroon Island Bridge and the I-90/I-787 interchange for NYSDOT. His work included leading the design and layout of overhead sign structures mounted on the Patroon Island Bridge and along the approach ramps and development of overhead sign structure plans. Matt coordinated with structural, traffic, and construction teams to ensure compliance with NYSDOT and MUTCD standards and to support safe and efficient traffic operations throughout the project.

Valley & Combs Roads over Patterson Creek Bridge Replacement Projects, Town of Thurman, Warren County, NY. Matt served as Structures Engineer for this \$1.4M Locally Administered Federal Aid project replacing the Valley Road Bridge over Patterson Creek and constructing a new steel girder bridge on Combs Road after the collapse of the existing culvert during a flooding event. In addition to designing the bridge superstructure and substructure, including precast concrete integral abutments, steel girders, concrete decks, and bridge rail, Matt coordinated the development of all regulatory, warning, and guide signage for the project. He ensured signs were properly located, visible, and compliant with NYSDOT and MUTCD standards, supporting safe navigation for motorists approaching and crossing the bridges, including integration with striping and approach pavement design.



Dan Karkotsky, PE | Project Engineer

Dan is a Project Engineer in the Traffic group. He has over 14 years of traffic engineering experience including sign design, traffic signal design, pedestrian safety improvement design, traffic engineering and forecasting, traffic data collection, and report preparation.

LICENSES / CERTIFICATIONS

Professional Engineer, NY
OSHA 40 Hour HAZWOPER

YEARS EXPERIENCE

14 Total | 10 with firm

EDUCATION

M.E., Civil Engineering,
Transportation Engineering
and Design, 2011, Rensselaer
Polytechnic Institute

B.S., Civil Engineering, 2011,
Rensselaer Polytechnic Institute

AFFILIATIONS

Institute of Transportation
Engineers (ITE), Member

EXPERIENCE

School Zone Driver Feedback Signs, City of Albany, Albany County, NY. Project Manager for providing design services for a locally funded project to improve safety near schools in the City of Albany. The project includes the design of new electronic driver feedback signs near 6 schools, and 20 replacement electronic driver feedback signs near 12 other schools to reduce vehicle speeds. Several sign models were evaluated, and plans and estimate are being prepared for the preferred alternative. The project also includes the design of new school speed limit signage associated with these electronic signs, as well as a refresh of existing signage and the installation of 10 new SZDF signs in the City of Albany to improve pedestrian safety. All signs are being designed in compliance with MUTCD standards and coordinated with City of Albany traffic engineering staff to meet established preferences. Final Plans, Specifications, and Estimates will be prepared for bid.

Albany Airport Signals and Signs, Albany International Airport, Albany County, NY. Project Manager who provided design services for upgraded traffic signal equipment at the Albany International Airport access intersection on Albany Shaker Road to improve traffic operations, safety, and emergency vehicle responsiveness. The project included design of a video detection system to fully actuate the traffic signal, replacement of malfunctioning existing pedestrian signal pushbuttons, and new emergency vehicle signal preemption system consisting of a signal phase selector in the signal cabinet and a modem on the Airport Authority's fire truck. All signal upgrades were designed in compliance with MUTCD standards and coordinated with Airport engineering staff for optimized operations at the existing signal.

NYSDOT Pedestrian Safety Action Plan (PSAP). Project Engineer for the design of various pedestrian safety upgrades at controlled and uncontrolled locations as part of the Governor's statewide pedestrian safety initiative. Dan was responsible for the design of improvements such as pedestrian warning and regulatory signs, pavement markings, new pedestrian signal and signal upgrades, overhead signs, and RREBs. The signals were modified to account for the addition of a queue jump lane for BRT buses at two signals, and the relocation of existing pedestrian signal equipment at a third signal.

Pedestrian Safety Improvements, City of Albany, Albany County, NY. Dan was responsible for the design of pedestrian safety improvements such as pedestrian warning and regulatory signs, pavement markings, new pedestrian signal and signal upgrades, and overhead signs at 13 signalized and 18 uncontrolled locations. Dan was also responsible for developing the engineer's estimate, project manual, and various bid documents.



Matthew Flaherty, PE | Project Engineer

Matt is a Project Engineer responsible for traffic data collection, traffic operations analysis, transportation modeling, and report preparation. He has extensive experience planning and implementing transportation management plans for mass gathering events and festivals.

LICENSES / CERTIFICATIONS

Professional Engineer, NY

YEARS EXPERIENCE

6 Total | 6 with firm

EDUCATION

B.S., Civil Engineering, 2019,
University of Massachusetts
Amherst

EXPERIENCE

NYSDOT Pedestrian Safety Action Plan, NY. Assistant Project Engineer on a NYSDOT term agreement assignment responsible for data collection associated with pedestrian accommodations. Matt aided in recommending countermeasures to address safety issues. The improvements include low-cost basic treatments such as signs, markings, and signal timing and more complex treatments such as raised medians, corner refuge islands, and curb extensions.

Special Events Transportation Plans, Various Locations. Traffic Engineer for numerous special events that involve developing temporary signage for motorist and pedestrian safety. Some of these events are the Bonnaroo Festival (70,000 attendees), Beyond Wonderland (100,000 attendees), Dreamville (50,000 attendees), and Electric Daisy Carnival (190,000 attendees). For all of these events, Mr. Flaherty worked with local and State agencies, assisted with the development of the plan to bring festival attendees to and from the sites, and participated in the management of the transportation system during the event.

Bicycle and Pedestrian Master Plan, City of Albany, Albany County, NY. Assistant Project Engineer for the existing conditions assessment of walking and bicycling infrastructure for this city-wide update to the Bicycle and Pedestrian Master Plan. Matt was responsible for crash data analysis and Level of Traffic Stress calculations for 29 miles of roadway in Albany for an existing conditions analysis.

Albany N. Swan Street On-Way Traffic Assessment, City of Albany, Albany County, NY. This project involves a feasibility study to document the effects of converting N. Swan Street from a two-way configuration to a one-way street. The project will evaluate the effects on neighborhood circulation, traffic diversions, emergency vehicle access, and incorporate complete streets principles. Matt was responsible for existing conditions data collection and crash data analysis for updated roadway circulation recommendations.



Alex Ho, IE | Assistant Project Engineer

Alex is an Assistant Project Engineer specializing in Traffic Engineering. His experience involves sign design, traffic signal design, pedestrian safety improvement design, traffic engineering and forecasting, traffic data collection, and report preparation.

LICENSES / CERTIFICATIONS

Intern Engineer, NY

YEARS EXPERIENCE

3 Total | 1 with firm

EDUCATION

M.E., Civil Engineering, 2023,
Rensselaer Polytechnic Institute

B.S., Civil Engineering, 2022,
Rensselaer Polytechnic Institute

EXPERIENCE

Albany Airport Signals and Signs, Albany International Airport, Albany County, NY.

Alex served as the Assistant Project Engineer who provided design services for upgraded traffic signal equipment at the Albany International Airport access intersection on Albany Shaker Road to improve traffic operations, safety, and emergency vehicle responsiveness. The project included design of a video detection system to fully actuate the traffic signal, replacement of malfunctioning existing pedestrian signal pushbuttons, and new emergency vehicle signal preemption system consisting of a signal phase selector in the signal cabinet and a modem on the Airport Authority's fire truck. All signal upgrades were designed in compliance with MUTCD standards and coordinated with Airport engineering staff for optimized operations at the existing signal.

School Zone Driver Feedback Signs, City of Albany, NY. Alex serves as the Assistant Project Engineer for this project responsible for providing design services for a locally funded project to improve safety near schools in the City of Albany. The project includes the design of new electronic driver feedback signs near 6 schools, and 20 replacement electronic driver feedback signs near 12 other schools to reduce vehicle speeds. Several sign models were evaluated, and plans and estimate are being prepared for the preferred alternative. The project also includes the design of new school speed limit signage associated with these electronic signs, as well as a refresh of existing signage and the installation of 10 new SZDF signs in the City of Albany to improve pedestrian safety. All signs are being designed in compliance with MUTCD standards and coordinated with City traffic engineering staff to meet established preferences. Final Plans, Specifications, and Estimates will be prepared for bid.

NYS DOT Signal Improvements, Rockland and Westchester Counties, NY. Assistant Project Engineer responsible for the design of traffic signal and signage upgrades at nine intersections across Rockland and Westchester Counties. Work focused on the design and placement of street signs, state highway signs, lane control signs, wrong-way driver warning signs, and yield-to-pedestrian signs. Responsibilities also included full replacement of traffic signals and embedded poles, as well as integration of ADA-compliant pedestrian signage, crosswalks, and curb ramps at seven locations.



Dennon Fisher, IE | Assistant Project Engineer

Dennon is an Assistant Project Engineer with experience in highway design projects for local municipalities, NYSDOT, and private sector clients. Areas of work include geometric design, highway signage, pedestrian safety, bicycle facilities, lighting design, and work zone traffic control.

LICENSES / CERTIFICATIONS

Intern Engineer, NY

YEARS EXPERIENCE

3 Total | 3 with firm

EDUCATION

B.S., Civil Engineering Technology,
2022, SUNY Polytechnic Institute

AFFILIATIONS

Member, New York State
Association of Transportation
Engineers (NYSATE)

EXPERIENCE

US Route 6 Annsville Circle, Town of Cortland, Westchester County, NY. Assistant Project Engineer supporting the design of an RDSA roundabout to replace the existing Annsville traffic circle, improving operations and safety at the intersection of US Route 6 and US Route 9. The project also involves reconstructing the roadway at a higher elevation to mitigate flooding caused by storm events coinciding with high tides. Dennon assisted with the preliminary layout and alternatives development for the roundabout design, cost estimating, and signing and striping plans. His work included developing custom destination signage and implementing regulatory and warning signs to enhance safety throughout the project corridor.

Livingston Ave Bridge over the Hudson River, Cities of Albany and Rensselaer, Counties of Albany and Rensselaer, NY. Assistant Project Engineer supporting the design of a shared-use path for pedestrians and bicyclists connecting the Albany Skyway Trail to the planned Rensselaer Riverfront Trail via the proposed Livingston Avenue Bridge. Dennon was responsible for the pavement design and construction of Albany streets, including full-depth reconstruction and mill-and-resurface sections. He designed and detailed pavement markings and custom signage in accordance with state and federal regulatory guidance. Dennon also assisted with grading and drainage design for the multi-use trail, track alignment, and bridge abutments.

Willow Tree Road ADA-Compliant Sidewalk, Village of Wesley Hills, Rockland County, NY. Assistant Project Engineer for the design of approximately 3,700 feet of ADA-compliant sidewalks along Willow Tree Road, from Wilder Road to NY Route 306. The project included the design and placement of pedestrian crossing signs and advance warning signs at new crosswalks across Dike Drive and Windward Lane. Additional work included a culvert extension approximately 400 feet east of Windward Lane and reconstruction of existing retaining walls where necessary to accommodate the new sidewalks.



Ana Kimelton, SEGD,

Associate/Director of Wayfinding

ROLE

Wayfinding

EDUCATION

BFA, Industrial Design, 2013, Savannah
College of Art and Design

BS, Graphic Design, 2010, Instituto de
Diseño de Caracas

BS, Industrial Design, 2007, Instituto de
Diseño de Caracas

EXPERTISE

Industrial and Graphic Design

Adobe Creative Cloud (Photoshop,
Illustrator, InDesign, Flash, After Effects,
Premier)

AutoCAD

3ds Max

Rhino

SketchBook Pro

KeyShot

SketchUp

AFFILIATIONS

The Society for Experiential Graphic
Design (SEGD)

University of South Florida Digital
Marketing Advisory Board

Ana is the Director of Wayfinding and Environmental Graphics in GAL's Community Solutions Group (CSG). With 15 years of experience, including in wayfinding design and planning, she is a passionate Graphic and Industrial Designer, who is vastly skilled with product design and development, branding, and corporate identity. Ana is self-motivated, creative, versatile, and knowledgeable in both 2D and 3D design work. Her background in industrial design gives her extensive knowledge of fabrication and materials, as well as experience with construction documents for retail commercial interior renovations and build-out supervision. She has both analytic and creative thinking—allowing her concepts to be data driven and data oriented. Her designs are well thought out and consider the project character and goals. Research plays a big part in her design methodology.

Ana has worked on national and international projects for cities, including Buena Park, Daytona Beach, Kuala Lumpur, Oklahoma City, and Naples. She has also performed on campus wayfinding for the University of Florida, Central Michigan University, New Jersey Institute of Technology, and Virginia State University.

HIGHLIGHTED EXPERIENCE

- Martin County Airport, Stuart, Florida. Wayfinding Senior Planner and Designer Role. Ms. Oropeza created directional signs that, once implemented, will help route visitors through a new entrance to the airport. Ms. Oropeza assisted with the design of a gateway sign to identify the new entrance.
- South Hills Junction Master Plan and Station Signage Design Standards Manual, Port Authority of Allegheny County, Pennsylvania. Wayfinding Senior Planner and Lead Designer Role in charge of developing a wayfinding master plan for the South Hills Junction Station and sign design standards for all the Port Authority's transit network based on the study of 3 different stations. Ms. Oropeza provided extensive research and analysis of the three stations selected to determine user and signage needs. Ms. Oropeza developed 3 schematic design options and design directions, and after the selection of a preferred options, she created detailed designs to demonstrate the design intent for signage and wayfinding. When implemented, the Port Authority will have an established system that will be unique and unified throughout the stations. The system will direct people to the station and from the station to walking distance destinations on adjacent area connecting and unifying public transit with the City and surrounding areas.
- I-Drive Signage and Wayfinding, Orange County, Florida. Wayfinding Senior Planner and Designer. Ms. Oropeza is creating a wayfinding master plan for the I-Drive tourist district. Currently in the design stage, the goal of the system is to help visitors find the appropriate parking for their destination and encourage exploration once the visitors have parked. The I-Drive tourist district comprises 8 unique subdistricts, which will be highlighted and differentiated by the wayfinding system. Once implemented, the system will define the district and subdistricts' brands, and define destinations and entertainment the district has to offer.
- City of St. Cloud Downtown Wayfinding, St. Cloud, Florida. Wayfinding Senior Planner and Designer. Ms. Oropeza was responsible for creating a wayfinding program for the historic downtown area of St. Cloud, Florida, while coordinating with the Florida Department of Transportation (FDOT) to implement signage on the main entrance to the downtown area (a state road).





HOURLY RATES

2025-2026 Hourly Rate Chart			
Grade	Title	2025 Hourly Billing Rate	2026 Hourly Billing Rate
VII (A)	Senior Project Manager/Vice President	\$225	\$235
VI (A)	Senior Project Manager/Group Leader/Senior Engineer	\$205	\$215
V (A)	Project Manager	\$190	\$195
IV (A)	Project Engineer/Sr Planner	\$150	\$155
III (A)	Assistant Project Engineer/Planner	\$115	\$115
II/I (A)	Junior Project Engineer/Planner	\$95	\$100
IV (N)	CADD Manager/Designer	\$145	\$150
III (N)	CADD Designer	\$125	\$130
I/II (N)	Engineering Technician	\$90	\$95
IV (N)	Chief of Survey	\$205	\$210
III (N)	Survey Analyst	\$145	\$155
II (N)	Survey Party Chief	\$110	\$115
I (N)	Survey instrument Person	\$110	\$115
V	Construction Manager	\$180	\$185
IV (A)	Inspector IV	\$175	\$185
III (N)	Inspector III	\$150	\$155
II (N)	Inspector II	\$110	\$115
N/A	Administrative	\$90	\$95

* Mileage will be billed at the Federal Reimbursement Rate, \$0.700/mile.



2 Winners Circle | Albany | New York | 12205
518.446.0396 | cmellp.com

AGENDA ITEM NO. 10.10

**Professional Service Agreement: Authorization
to Negotiate Contract No. S-1261 (CHA) for Professional
Engineering Services for Wayfinding & Signage Improvements –
Highway Signs and E Lot Improvements**

AGENDA ITEM NO: 10.10
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Administration*

Contact Person: *John A. O'Donnell, Chief Operating Officer*

PURPOSE OF REQUEST:

Professional Service Agreement: *Authorization to Negotiate Contract No. S-1261 (CHA) for Professional Engineering Services for Wayfinding & Signage Improvements – Highway Signs and E Lot Improvements*

CONTRACT AMOUNT: NA

BUDGET INFORMATION:

Anticipated in Current Budget: Yes ✓ No NA

AWARD CONDITIONS MET:

Apprenticeship N/A **DBE** N/A **MWBE** N/A

Service-Disabled Veteran-Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal **State** **Airport** 100% **NA**

JUSTIFICATION:

Authorization is requested to negotiate Contract No. S-1261 (CHA) for Professional Engineering Services for Wayfinding & Signage Improvements – Highway Signs and E Lot Improvements. The Request for Qualifications was widely advertised and three qualified companies responded. The Evaluation Committee scored each proposal in accordance with criteria specified in the RFQ. The engineering team of CHA Consulting, Inc. received the second highest score.

The project scope is to provide design options utilizing experienced design experts. The work area will be, for the most part, focused on the Terminal area. The new signs, as proposed by the design consultants, shall compliment the airport's recent branding campaign. The highway signs shall conform to the New York State regulatory standards.

In addition, expanding E Lot parking configurations and usage will be included in the

AGENDA ITEM NO: 10.10

MEETING DATE: November 21, 2025

project scope. The design services will include the preparation of conceptual, schematic and final construction documents which are ready for bidding.

The project schedule will be condensed with the objective of producing at least two bid packages. The first shall be ready to be bid prior to onset of summer with an upgraded signage program and the second package in late summer for parking improvement plan. The consultant shall be prepared to adequately staff the project to accomplish these tasks.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. Yes J NA

BACK-UP MATERIAL:

- 1) Request for Qualifications*
- 2) CHA Consulting, Inc.'s Request for Qualifications Submittal*

ALBANY COUNTY AIRPORT AUTHORITY

737 Albany Shaker Road
Albany, NY 12211-1057



REQUEST FOR QUALIFICATION STATEMENTS

CONTRACT NO. S-1261

**Professional Engineering Services
For Design of Wayfinding & Signage Improvements**

**Issue Date
Return Date:**

**October 16, 2025
November 4, 2025 at 1:00 PM/EST**

TABLE OF CONTENTS
ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS:
Contract # S-1261

- I. Notice of Request for Qualifications**
- II. Request for Qualifications**
- III. Evaluation Criteria**
- IV. Evaluation of Qualifications**
- V. Final Selection**

ALBANY COUNTY AIRPORT AUTHORITY
Contract# S-1261
PROFESSIONAL ENGINEERING SERVICES
FOR DESIGN OF WAYFINDING & SIGNAGE IMPROVEMENTS
SECTION I: NOTICE FOR REQUEST FOR STATEMENT OF
QUALIFICATIONS

This Request for Qualifications (RFQ) is intended to identify qualifications for providing Professional Engineering and Design Services for Wayfinding and Signage Improvements at Albany International Airport. The formal Requests for Qualifications ("RFQ") will be available October 16, 2025, at the Albany County Airport Authority, Purchasing Office, Albany International Airport, 737 Albany Shaker Road, Building #117, Albany, New York 12211-1057, telephone (518)242-2214 or by downloading the RFQ documents at www.bidnetdirect.com/albany-county-airport-authority. No response will be considered unless the organization making the response has first obtained a copy of the RFQ. Specific details of the qualifications and scope of services are provided in the RFQ.

The response to this RFQ must be received no later than **November 4, 2025, at 1:00 P.M.**, at the Albany County Airport Authority Purchasing Office, 737 Albany Shaker Road, Building #117, Albany, New York 12211-1057.

Pursuant to State Finance Law Sections §139-j and §139- k, this Request for Proposal includes and imposes certain restrictions on communications between the Authority and Proposer during the procurement process. A Proposer is restricted from making contacts from the earliest notice of intent to solicit offers through final award and approval of the contract by the Authority ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law Section 139-j(3)(a). Designated staff, as of the date hereof, is the Purchasing Agent, Bobbi Matthews. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Proposer pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the Proposer is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found by contacting the Authority or examining the New York State Procurement Lobbying Law.

The Authority reserves the right to reject any or all qualifications, in whole or in part, to waive any and all informalities, and to disregard all non-conforming, non-responsive, or conditional qualifications.

Qualification statements received in the Authority Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for delay of delivery of qualification submittals.

SECTION II: REQUEST FOR QUALIFICATIONS

INSTRUCTION TO RESPONDENTS:

The Albany County Airport Authority is seeking Qualifications from Professional Engineering firms that have expertise in providing design services for Wayfinding and Signage Improvements at Albany International Airport.

This scope of work will include conducting a focused review of the existing vehicular sign inventory at Albany International Airport. A high-level assessment shall be conducted aimed at identifying gaps or inconsistencies in wayfinding that may affect driver clarity or safety. The design shall focus on primary travel paths within and immediately surrounding the Airport entrances from the NYS Route 155 (Albany-Shaker Road), particularly those used by the public, shuttles, rental car customers, and those seeking to access other facilities on the property such as the FBO (Million Air) Facility.

The Selected firm will need to identify and define key locations where improvements to signage and wayfinding would provide the greatest benefit. For each of these areas, provide recommendations to improve the overall driver experience. These recommendations will follow applicable guidelines from the Manual or Uniform Traffic Control Devices (MUTCD) and will take into consideration visibility, consistency, and ease of navigation. A cost estimate will need to be prepared for each area to assist with budgeting purposes. There will need to be options included for standard sign types, as well as premium back-lite sign types. A consideration in the design for any proposed signs may fall under the jurisdiction of agencies outside the Airport property, such as New York State Department of Transportation or Albany County Highway Departments.

Specific Design Requirements:

Economy Lot (E-Lot):

Review existing signage needs including access from Route 155 and Albany-Shaker Road. Scope shall include the replacement of existing signage as needed to enhance the identification of parking areas as well as entrance and exiting signage.

Long Term Parking Lot:

Review existing signage and replace with new signage as needed.

North & South Parking Garages:

Review wayfinding signage directing vehicles into each garage and include clear identification of both garages.

Employee Parking Lots:

Clearly identify each parking lot.

The Authority reserves the right to interview some, none or all firms as part of the evaluation process. The Authority reserves the right to accept more than one proposal if it is in the best interests of the Authority.

Proposers should include their firm's understanding of the scope of work and the expertise the firm has in this area of signage design work. Proposers are invited to provide any other information believed to be relevant to the selection of the best engineering firm for the Airport Authority.

Proposers should provide information on costs, including all rates for Engineering Services proposed.

Submittals must include references and any other information believed to be relevant to the selection of the proposal for the Airport Authority.

SUBMISSION OF QUALIFICATIONS

1. Submission can be delivered to the Airport Purchasing Office at the address below.
2. Delivered submissions must direct one original and five copies of the response in a sealed envelope, labeled:
"CONTRACT # S-1261 / Design of Wayfinding & Signage Improvements"
to the attention of:
Albany County Airport Authority Purchasing Department
Albany County Airport Authority
737 Albany Shaker Road
Building #117
Albany, NY 12211-1057
3. **Deadline: 1:00 P.M., November 4, 2025**
4. Each delivered submittal must be 8-1/2" X 11" plain paper, approximately 20 pages including the cover letter. Do not include company brochures.
5. **Late Responses:** Qualification Statements received in the Airport Purchasing Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. The Airport Authority is not responsible for lateness of mail, carriers, etc., and the date/time stamp clock in the Purchasing Department shall be the official time of receipt.
6. A response may not be withdrawn or canceled by the respondent for a period of

ninety (90) days following the date designated for the receipt of response and respondent so agrees to this condition upon submittal of their response.

7. Qualifications shall be received and acknowledged only so as to avoid disclosure of the contents to competing respondents and kept secret during the evaluation/negotiation process. However, all qualifications shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the response and so identified will be treated as confidential by the Authority to the extent allowable in the Freedom of Information Law.

All questions or comments regarding this request may be submitted in writing to:

Ms. Bobbi Matthews, Purchasing Agent, Albany County Airport Authority
by email: bmatthews@albanyairport.com.

SECTION III: EVALUATION CRITERIA

Evaluation criteria have been established to assist the Authority in determining which proposers will provide the best overall design services at Albany International Airport. Evaluation shall include, but not be limited to the following:

1. Proposers past experience and performance in providing similar services to other similar organizations. (70 Points Possible)
2. Quality of References. (15 Points Possible)
3. Overall cost of service to the Airport. (15 Points Possible)

SECTION IV: EVALUATION OF QUALIFICATIONS

1. Each proposal submitted will be evaluated by a Review Panel designated by the Authority. The panel may interview a prospective candidate. More than one firm may be deemed qualified and appropriate for the Authority's need.
2. During the RFQ evaluation period all communication must be directed to the Purchasing Agent, Bobbi Matthews.
3. Each Statement of Qualifications will be evaluated according to the following process to determine if it meets the evaluation criteria outlined in this RFQ.
4. Each Statement of Qualification will be scored. Qualification statements offering superior services and lower costs will be rated higher than others offering minimal services and higher costs.

SECTION V: FINAL SELECTION

The final selection will be made on the basis of the Authority's determination of which proposer best meets the Authority's needs set forth in the evaluation criteria in this RFQ based primarily on the scoring.



ALBANY INTERNATIONAL AIRPORT

Request for Statement of Qualifications
Design of Wayfinding & Signage Improvements
Contract No. S-1261

NOVEMBER 4, 2025





November 4, 2025

Ms. Bobbi Matthews
Albany County Airport Authority Purchasing Department
Albany County Airport Authority
Albany International Airport
737 Albany Shaker Road
Building #117
Albany, NY 12211-1057

RE: Request for Qualification Statements - Professional Engineering Services for Design of Wayfinding and Signage Improvements | Contract No. #S-1261

Dear Ms. Matthews,

The design of wayfinding and signage at the Albany International Airport (ALB) may sound like a rather simple exercise, but we believe it will require the right comprehensive approach and the experience of everyone involved, including their knowledge of the airport and its operations, to make this project a true long-term success.

We have assembled a talented team of CHA professionals who all have decades of experience working at and around ALB. It's this experience that will be critically relied upon to understand all of the facets of the project, whether it's our experience with the design of the Departure Hall, North Garage, South Garage, Albany Shaker Road, or Exit 3 of the Northway. Our approach to this project will be to offer a collaborative design process that not only relies on the extensive depth at CHA but also involves many stakeholders at the airport. Because the traveler's journey often relies on using County and Interstate roads to get to the airport, knowledge of working within those agencies' parameters can provide a more efficient process.

This project will require a comprehensive approach to understanding all opportunities to improve the traveler's experience. We all know getting to the airport on time can be one of the most stressful parts of our travelers' journey, and by thoughtful planning, we can make their trip less stressful, more efficient, and more predictable.

Given the recent work at the airport and the vast number of possible changes in the coming years, it will be important to know how these changes may impact the siting and design of the signage in and around the airport. Understanding the nuances of these projects and potential timing of implementation can lead to fewer future changes.

We know the airport is proud of its recent rebranding of ALB. Opportunities to take this brand to the next level in signage around the airport are boundless. We're excited to be a part of the journey to ensure that the signage around the airport adds to the traveler's arrival and departure experience in a most positive way.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joseph Grasso', is written over a horizontal line.

Joseph Grasso, RLA
Senior Project Manager

FIRM OVERVIEW



55+
Offices globally



2,000+
Multi-disciplined staff



73
Years in business



45+
Years working w/ ALB

ENR
TOP FIRM

65
TOP 500
DESIGN FIRMS

17
NEW YORK
NEW JERSEY

CONTACT INFORMATION

Headquarters

3 Winners Circle
Albany, NY 12205

Primary Contact

John DelBalso
Project Manager
(518) 453-4592
jdelbalso@chasolutions.com

Firm Information

CHA has grown to more than 2,000 employees in 55 offices across the United States and Canada. Over the past 73 years, our practice has always been predicated on providing cost-efficient and cost-effective engineering and planning services for our clients. We have more than 260 employees based in Albany who are dedicated engineering, planning, and architectural professionals capable of attending to all your facility and infrastructure requirements. Our staff is experienced in providing innovative and comprehensive planning and design solutions.

Established in 1952, CHA is an innovative, full-service planning, environmental, engineering, and construction management firm providing a wide range of professional services, with a specialty in airports. Our business philosophy is one that promotes a collaborative working relationship with our clients, supported by experience and best practices.

Aviation and Transportation Experts

CHA's aviation and transportation teams have extensive experience at airports across the country, with over 600 professionals focused on airport and transportation agencies. Our team works closely with the FAA's New York Airports District Office, Transportation Security Administration (TSA), New York State Department of Transportation (NYSDOT), and Albany County Department of Public Works on projects that impact airport design, traffic planning, and operations. Our team understands how airport design and transportation planning operations differ from other municipal roadways and facilities. Airports tend to have heavy vehicle activity during certain periods, and roadways are driven by hurried travelers, which can create confusing situations. Adding in the normal day-to-day travel activities by daily commuters on the local roadways will also exacerbate an already chaotic situation. Our goals will be to focus on daily drive cycles, schedules, commuter and passenger safety, security, and efficiency. We realize this project will be further driven by costs and funding strategies, which require buy-in and support from the vested stakeholders.

In addition to our aviation expertise, CHA brings decades of experience in roadway planning and design. Our multidisciplinary team includes licensed engineers and planners who have led major highway, intersection, and corridor improvement projects for state, county, and municipal clients. We are well-versed in traffic operations, safety analysis, and the design of intersections, roundabouts, and roadway lighting. Our professionals have delivered projects such as corridor improvements and feasibility studies for complex urban and suburban environments. We routinely prepare final horizontal and vertical roadway designs in accordance with DOT standards, including compliance with ADA/AAB requirements and environmental approvals. Our work encompasses traffic signal design, drainage and stormwater management, utility relocations, and construction phasing to minimize operational impacts.

The multidisciplinary nature of CHA allows us to provide a broad range of expertise to our clients, whether for airside, landside, or roadway infrastructure. Our commitment to maintaining technical expertise enables CHA to drive project schedules and deliver reduced costs for our clients, while ensuring all designs meet the highest standards for safety, accessibility, and regulatory compliance.



AIRPORT MASTER PLAN

Albany International Airport, NY

CHA Consulting prepared the Albany International Airport Master Plan Update to evaluate and present a long-range plan guiding future airport developments and improvements. ALB is the sole scheduled commercial service airport serving the Greater Capital District of New York, with 15 counties within its primary airport market area. ALB is operated by the Albany County Airport Authority (ACAA) and is designated by the FAA as a primary commercial service, small hub airport. The overall purpose of the Master Plan was to:

- Plan and facilitate airport modernization and support future aviation activity
- Provide specific recommendations for short-, mid-, and long-term period
- Address and incorporate current FAA guidance and design standards
- Involve a broad spectrum of airport users, tenants, agencies, elected officials, and the general public

CHA's team evaluated the current needs of the airport, and three projects were identified and pursued for construction before the completion of the Master Plan Update. These included:

1. Expanding the security checkpoint to alleviate passenger congestion and pedestrian traffic cross-flow during peak hours.
2. The upgrade to an in-line baggage handling system will increase the safety and efficiency of passenger-checked baggage screening and processing.
3. Expansion and upgrades to Concourse A.

Other key study recommendations included expanding general aviation and air cargo facilities and updating the airfield to adhere to current FAA design standards.

Project Location

Albany, NY

Details

August 2020 - December 2023

Budget

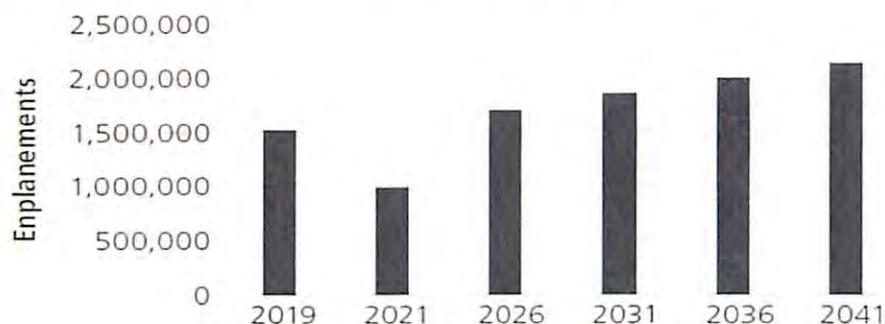
\$760,558

Airport Representative

David Montiverdi, MBA, CM, AMF
Aviation Planner & Strategic
Development Manager
(518) 242-2238
dmontiverdi@albanyairport.com

Forecast of Aviation Demand

A critical role of the Master Plan process is the development of long-term forecasts of aviation activity. The two key components of the aviation demand forecasts are projected passenger enplanements and aircraft operations. Enplanements refer to the number of passengers boarding a departing aircraft. In 2023, there were an estimated 1.4 million enplanements at ALB, with an unconstrained forecast of approximately 2.0 million enplanements by 2041. Operations are defined as the number of arriving and departing flights and are also forecast to increase by approximately 25% from the 2021 activity of 52,000 annual operations (i.e., approximately 70 landings per day). These forecasts are considered 'unconstrained,' meaning the growth is unhindered by facilities or outside factors such as fuel prices, airline consolidation, a recession, etc. As such, the future activity levels are considered the maximum anticipated for planning purposes.



Development Concepts

During the Master Plan process, development concepts, and alternatives were prepared for each identified facility's requirements. As such, one or more alternatives were prepared for each improvement to ALB's airfield, passenger terminal facilities, general aviation/corporate facilities, maintenance, and support facilities. The alternatives were evaluated in coordination with the airport stakeholders through presentations to the study's Technical and Regional Advisory Committees and the ACAA Board. The concepts deemed most reasonable to support the long-term operational sustainability formulate the recommended development plan.

Related Activities

Environmental Services: In support of the master plan and other airport projects, CHA has provided NEPA, ecological, and environmental permitting services to ALB for the last four years. Relevant assignments to date have included:

- Relocated Airport Perimeter Road Condensed EA
- Wetland Delineations
- Section 401/404 Permitting
- Perimeter Road Section 164 Screening Documentation
- NY State Environmental Review Act (SEQ) documentation
- Categorical Exclusions for the following projects:
- Corporate Hangar Development
- Terminal Security Checkpoint Improvements
- Runway 10-28 Rehabilitation
- Terminal Apron Rehabilitation
- Concourse A Modifications
- Runway 1-19 Rehabilitation
- Runway 28 End Perimeter Fence Relocation
- Runway 1 PAPI and Runway 28 REIL Replacement

Sustainability

CHA is currently preparing the Sustainability Management Plan for ALB. In 2023, CHA completed:

- The detailed scoping process and defined the key focus areas
- Identified the required baseline evaluations
- Reviewed the existing sustainability initiatives at the airport
- Prepared the recycling plan for both public and operational areas of the airport

Moving into 2024, the establishment of the ALB Sustainability Working Group and the technical evaluation of the baseline assessments are scheduled to commence.



PARKING GARAGE

Albany International Airport, NY

At peak periods, parking demand at Albany International Airport significantly exceeded capacity. The Albany County Airport Authority took this opportunity to expand parking to enhance the traveler experience and reshape the way drivers arrive at the airport. CHA led the design of the new parking garage, which was the airport's first major construction project funded by the Upstate Airport Economic Development Revitalization Competition.

The \$40 million parking garage provides 1,050 parking spaces, expanding parking capacity by 20 percent. It features an elevated temperature-controlled pedestrian walkway to the terminal and a vehicular entrance off Albany-Shaker Road that goes over Jetway Drive to Level 3 of the garage. The garage is illuminated with energy-efficient LED fixtures and exterior architectural color-changing LED ribbon lighting. Other innovative features include rooftop solar panels atop the pedestrian bridge and a state-of-the-art PARCS System with automated space detection, real-time monitoring, and license plate readers facilitating a ticketless entry system.

With the change to traffic patterns for the entrance and exit to the new garage and reconfigured surface roadways, wayfinding signage design, including a cantilever overhead sign structure and architectural ground-mounted informational signs, was included as part of the project.

Project Location

Albany, NY

Details

October 2018 - April 2020

Budget

\$45M

Reference

John O'Donnell
Chief Operating Officer
(518) 242-2222
jdonnell@albanyairport.com



ROUTE 7 OVER I-87 INTERCHANGE RECONSTRUCTION

New York State Department of Transportation - Region 1

CHA provided preliminary through final highway design to replace the bridge carrying Route 7 over I-87 and reconstruct the interchange of I-87 at Exit 6. CHA performed all traffic modeling and analyses; prepared the design report; conducted the public hearings; provided a geometric layout, construction sequencing, and maintenance and protection of traffic (M&PT); and completed the signal design, landscaping, and wetlands mitigation.

The project included the design of a single-point urban interchange over I-87, which was the first of this type in New York, and incremental traffic improvements along NYS Routes 2 and 7 to improve traffic flow in a very congested area. Pedestrian accommodations through the corridor were a key project element and included pedestrian signals, sidewalk construction, and high-visibility crosswalks.

Included in the project design was the development and detailing of all guide signs (ground-mounted and overhead), including support structures, for I-87 approaching the interchange, the interchange ramps, and SPUI-specific guidance signs.

Project Location

Latham, NY

Details

2006 - 2010

Budget

\$41M

Reference

Michael Cukrovany, PE
 NYSDOT Region 1 Design Engineer
 (518) 457-9979
 mike.cukrovany@dot.ny.gov

2011 ITE TRANSPORTATION PROJECT AWARD
 TRANSPORTATION >40M;
 ITE UPSTATE NY CHAPTER,
 TRANSPORTATION PROJECT OF THE YEAR
 2011



ENTRANCE ROAD SIGNAGE IMPROVEMENTS

Syracuse Hancock International Airport, NY

CHA provided preliminary through final design to replace, repair, and augment the existing overhead and ground-mounted signage, as well as add new signage, along the entrance/exit roadway (Col. Eileen Collins Boulevard) leading to and from the Syracuse Hancock International Airport Terminal.

Existing overhead signage was replaced with new reflective and/or LED message-board style signs. The project included the extension of electrical and communications cable to some sign locations, providing the ability to power and program new LED signs, increasing smooth traffic flow and reducing congestion at passenger drop-off and pick-up areas.

This project provided new, legible signage and more logical sequencing of information on the signs. In addition, new LED signs in several locations provided the Department of Aviation the ability to program messages that provide important information to those arriving at or dropping passengers off at the airport.

This included re-direction of passengers to overflow parking, reducing congestion at the terminal. Additionally, messages directed vehicles to a split in the entrance road near the main entrance to the terminal for the two designated passenger drop-off areas.

This project provided improvements to the safety and security of Syracuse Hancock International Airport. The improved LED programmable signage allows the Department of Aviation to re-route incoming traffic in the event of overflow passenger situations and elevated security level situations.

Project Location

Syracuse, NY

Details

2009 - 2011

Budget

\$1.6M

Reference

Arjun Nair, CM, ENV SP
Senior Airport Planner
(315) 455-3652
naira@syrairport.org



CHAMPLAIN PARKWAY

City of Burlington Vermont

CHA provided engineering services to create a multimodal transportation facility that removes traffic from residential streets and provides a transportation gateway to the City of Burlington's downtown commercial district. The approximately \$55 million project involved the construction of approximately 2.3 miles of highway known as the Southern Connector/ Champlain Parkway, commencing at the interchange of I-189 with Shelburne Street (U.S. Route 7), and extending westerly and northerly to the City Center District (CCD) within the City of Burlington, Chittenden County, Vermont. This project included evaluation and design of directional signage for interstate traffic to downtown Burlington along the new transportation corridor. All signage was developed in accordance with guidance from the MUTCD and Vermont State Standards.

Project Location

Burlington, VT

Details

1999 - Ongoing

Budget

\$55M

Reference

Corey Mims, PE
Senior Public Works Engineer
(802) 922-5001
cmims@burlingtonvt.gov



ORGANIZATIONAL CHART

We have selected our team based on their capabilities and recent experience on similar projects and familiarity with the airport and locality. Our team is ready and able to start this project immediately. Below is a detailed organizational chart of the roles each of our key team members will serve.



Client Service Team

Our approach to delivering services is to provide a core client service team that works with you on every step of the project and truly becomes an extension of your staff. This client service team has access to all CHA resources to deliver projects with the best technical talent available across the company.

Our team will help ALB establish goals, identify opportunities, and implement strategies to maximize the airport's value to your community.



John DelBalso, CM, ACE | Project Manager

John provides consulting services with CHA Consulting as an Aviation Facilities Design Manager. He previously served as the Assistant Airport Manager at the Albany International Airport. He held several positions at the airport over the past 20 years, including Operations Officer, Operations Supervisor, Assistant Airport Security Coordinator, Airport Security Supervisor, Airport Operations and Security Manager, and Airport Property, Operations and Security Manager.

John has experience in a wide range of aviation-related services such as aircraft maintenance, quality assurance, airport management, airport operations and security, airport administration, general, commercial, and cargo aviation operations, project management, emergency preparedness, safety management, aviation weather observation, airport snow removal, and property management.



Joseph Grasso, RLA | Project Liasion

Joe Grasso has three decades of experience working at CHA in our Colonie office, including having a hand in dozens of development projects in and around the Albany Airport. Joe's role in this project will be to support a collaborative team approach that capitalizes on the unique expertise of everyone involved. Joe will make sure all stakeholders have an opportunity to weigh in on the design process. He will make sure all opportunities are efficiently explored, and that all options consider cost, schedule and impact on the traveler's experience. Joe will also attend all critical internal and external meetings throughout the project.



Michael Hurtt, PE | Lead Highway Oversight and Quality Assurance/Quality Control Engineer

Mike has over 41 years of experience, all with CHA, designing and managing roadway and signage projects throughout the Albany Capital District area and beyond. Mike has worked extensively with NYSDOT and Albany County on numerous projects adjacent to the airport, including I-87 Exit 6 SPUI Design, I-87 Exit 3/4 Preliminary Design, I-87 Exit 1/NYS Thruway Exit 24 Construction, Albany Shaker Road Design, and Watervliet Shaker Road Design. Specifically at the Albany Airport, Mike was the lead engineer on the design of the current airport roadway system in the late 90s and provided design oversight on the more recent South Garage roadway design.



James Shields, IE | Lead Highway Engineer

Jim is a senior engineer with 30 years of experience (25 years with CHA) in transportation engineering and planning. He has extensive experience on a wide range of roadway projects for State transportation agencies and local municipalities, including intersection reconfigurations and roadway corridor reconstruction, in addition to dozens of state highway resurfacing and signing projects developed in accordance with the MUTCD. Jim recently completed the design for the Champlain Parkway project in Burlington, VT, which included directional signage for interstate traffic to downtown Burlington.



Paul McDonnell, AICP | Airport Planning

Paul has 34 years of experience in the planning and management of master plans, feasibility studies, airport layouts, environmental assessments, Part 150 noise studies, and grant administration. As a commercial pilot, Paul is familiar with airport operations, air traffic control procedures and noise abatement techniques. Paul served as the project manager for the Albany International Airport Master Plan Update. The focus of the master plan was the redevelopment of the passenger terminal, air cargo, and corporate aviation development. Additional emphasis was placed on property acquisition, land use compatibility and noise analysis.

REFERENCES

Quality Defined by CHA

Our primary objective has been and always will be to serve the client. We understand that as your consultant, we are an extension of your staff and, as such, are there to work with you by providing the requisite expertise, time, and assistance required to ensure that your goals are met. The best indication of the quality of our past projects is to measure how many clients select CHA for repeat work and the longevity of our relationships. We can say we do quality work, but when we are reselected by clients, the quality and the value of our services are validated. *Over 90% of clients come back to CHA for repeat projects, referencing the dynamic team members as a primary reason for their satisfaction.*

Quality Defined by Our Customers

Providing high-quality service and a desire to work with clients in partnership is in our DNA. To that extent, it is best to hear directly from our clients to measure the quality of our work. We believe the ultimate success of our projects is completely dependent upon our clients' satisfaction, perspective, and impressions; we encourage you to contact any of our references listed below.

Albany International Airport

John O'Donnell
Chief Operating Officer
jdonnell@albanyairport.com
(518) 242-2222



New York State Department of Transportation

Denise Authement
Assistant Aviation Bureau Director
denise.authement@dot.ny.gov
(518) 485-7691

“

I don't know what we would have done without CHA's help with both projects. Saying thank you doesn't seem like enough for what was done to get these projects done.

Everyone on the CHA team has been amazing and we are grateful to have been paired with such a great firm.

”

City of Burlington, Vermont

Corey Mims, PE
Senior Public Works Engineer
cmims@burlingtonvt.gov
(802) 922-5001



PROJECT UNDERSTANDING AND SCOPE

CHA understands that the Albany County Airport Authority is seeking professional engineering services for wayfinding and signage improvements at Albany International Airport.

The scope of work will include obtaining an inventory of the existing vehicular signage at Albany International Airport. We understand that the Albany County Airport Authority is seeking a high-level assessment of the existing signage to identify gaps or inconsistencies in wayfinding that may affect driver clarity or safety. The design shall focus on primary travel paths within and immediately surrounding the Airport entrances from the NYS Route 155 (Albany-Shaker Road), particularly those used by the public, shuttles, rental car customers, and those seeking to access other facilities on the property.



CHA understands the need to identify and define key locations where improvements to signage and wayfinding would provide the greatest benefit and improve the driver experience for Albany International Airport users. CHA understands that all signage recommendations need to follow applicable guidelines from the Manual on Uniform Traffic Control Devices (MUTCD) and will consider visibility, consistency, and ease of navigation. CHA routinely follows the guidelines from the MUTCD on traffic and roadway projects for the New York State Department of Transportation (NYSDOT), Albany County Department of Public Works, and local municipalities. CHA is also aware of potential changes to the Airport's main entrance (possibly a roundabout conversion) and will work with the Authority to evaluate signage improvement options that would complement future geometric changes.

CHA understands that a budget-level cost estimate will need to be prepared for each area to assist with budgeting.



Approach/Scope:

CHA will begin by conducting an existing sign inventory to perform our evaluation of areas that may benefit from improved signage. CHA proposes to categorize signage areas into three tiers:

- **Tier 1:** Wayfinding to get to the airport
- **Tier 2:** Wayfinding to primary destinations at the airport
- **Tier 3:** Secondary wayfinding to internal airport services

Tier 1 would include all airport signage from primary travel routes, including:

- I-87 Exit 3 intersection at Albany Shaker Road
- I-87 Exit 4 intersection at Old Wolf Road
- I-87 Exit 5 intersection at NYS Rte 155
- NYS Rte 7 intersection at Albany Shaker Road
- Watervliet Shaker Road intersection at Albany Shaker Road

We anticipate that Tier 1 signage is currently in place and mostly adequate, but would recommend inventorying signage to provide a complete overview of the driver's experience.



Tier 2 would include all wayfinding signage at the Albany International Airport, including:

- Main Entrance/Terminal
- Rental Car Returns (North & South Entrances)
- North Garage Parking (North & South Entrances)
- South Garage Parking (North & South Entrances)
- Long Term Parking (North & South Entrances)
- Short Term Parking (North & South Entrances)
- Economy Parking
- Employee Parking (From North & South)
- Cell Phone Lot
- Airport Exits

Tier 3 would include internal services, including:

- General Aviation
- US Customs
- Fire Department
- Million Air
- Piedmont
- HVCC/ATI



As part of the existing sign inventory, CHA will assess the conditions, sizes, and heights of existing signs to ensure compliance with the MUTCD and NYSDOT standards.

CHA will develop an existing sign plan on aerial imagery depicting the sign locations. CHA will develop a proposed wayfinding signage plan for all Tier 2 and 3 destinations. These signing plans will identify locations where overhead sign structures would be beneficial and feasible to facilitate improved wayfinding to the airport. CHA will utilize GuideSIGN® software to create, design, and plan the installation of wayfinding signs with the most up-to-date federal standards.

Observed Deficiencies in Current Wayfinding

Not only is our assembled CHA Team extremely familiar with ALB operations and infrastructure from our extensive experience working with the airport, we are also airport customers, using the airport as our primary travel hub for travel, both personally and professionally. We view the wayfinding to and around the airport from the customer's perspective. In that light, we have looked critically at the destination wayfinding and have identified gaps that this project should address:

1. Economy Parking Lot:

- Although the primary entrance (south entrance) to the Economy Lot is front and center entering the airport complex, there is only one sign identifying that entrance. Recirculation from the Terminal back to the Economy Lot is possible using the Service Road (if you know), but improvements to wayfinding signage is necessary to increase usage and improve customer experience.
- The Economy Lot's north entrance is completely unknown to travelers. Exit signage to I-87 within the lot exists, but there is no off-complex signage to the north entrance. CHA would explore options (along I-87 SB to Exit 5, and along NYS Rte 155) to clearly identify this entrance as an option to the Economy Lot.

2. North Airport Entrance from Albany Shaker Road and Watervliet Shaker Road:

- Airport patrons arriving to the Airport from the north and west (via NYS Rte 7, Albany Shaker Road, and Watervliet Shaker Road) are currently directed to the Main Terminal Entrance. Signage to the North Airport entrance, servicing Rental Car Returns, the North Garage, surface parking, and Employee parking, are non-existent, drastically underutilizing this entrance.

3. Recirculation once at Main Terminal:

- Once at the Main Terminal, travelers have little information to proceed to parking, particularly the Economy Lot. Clearer delineation of parking destinations after passenger drop-off is needed.

Once CHA has developed a signing layout plan, we will meet with the Albany County Airport Authority and other project stakeholders, including NYSDOT, Albany County Department of Public Works, and the Town of Colonie, to review our findings and collect feedback.

CHA will provide a summary report illustrating the recommended wayfinding signage improvements and a budgetary level cost estimate.

Quality Assurance and Control

Quality Assurance and Quality Control of all project deliverables is a critical step in the design and delivery process for all projects. As clients expect a quality product, CHA demands that our design professionals undertake a rigorous QA/QC process before releasing any work product. The heart of CHA's QA/QC is our corporate Quality Management System (QMS). The purpose of the QMS is to establish appropriately consistent, predictable, repeatable, and defensible quality control and quality assurance standards, policies, and procedures for designing, developing, and delivering quality work products to our clients.

CHA utilizes Bluebeam Revu Studio to allow collaborative project reviews (internally and externally) with a color-coded review profile utilizing the industry-standard "red-yellow-green" process. All review comments are initially color-coded and then changed at each step of the review process as comments are backchecked, corrected, and ultimately verified. Design teams are required to complete a *Technical Review and Quality Control Form*, signing off once their discipline has completed the process. This review form, combined with the Bluebeam color-coded process, assures our Project Managers that all comments have been addressed before releasing any work product.

Additionally, since every project involves some level of risk, CHA's QMS includes a Risk Management Process. Risks are identified, assessed, prioritized, and a strategy is developed to minimize and/or resolve potential risk items. As needed, a project-specific *Risk Register* may be developed to monitor identified risks (negative outcomes) and opportunities (positive outcomes).



PROJECT SCHEDULE

The following submission schedule will be maintained unless specifically extended by ACAA.

TASK	DURATION
Initial Kick-Off Meeting with Authority	2 Weeks from Notice to Proceed
Field Data Collection	1 Week
Develop Existing Signage Plan/Identify Potential Signage Improvements	2 Weeks
Meeting with Authority to Review Findings	1 Week
Develop Initial Conceptual Signage Improvements	2 Weeks
Meeting with Authority to Review and Obtain Feedback	1 Week
Incorporate Authority Comments	2 Weeks
Meet with Authority and Stakeholder to Present Conceptual Signage Improvements	1 Week
Finalize Concept/Estimate/Memo Report	3 Weeks
	15 Weeks from Notice to Proceed

RATE TABLE

Below are the 2026 hourly billing rates for CHA.

TITLE	2026 BILLING RATE
ADMINISTRATIVE	
Administrative Assistant	\$101.00
Specification Coordinator	\$120.00
MANAGEMENT	
Assistant Project Manager	\$137.00
Project Manager I	\$189.00
Project Manager II	\$221.00
Sr. Project Manager I	\$284.00
Sr. Project Manager II	\$347.00
TECHNICAL	
Engineering Designer I	\$101.00
Engineering Designer II	\$107.00
Engineering Designer III	\$139.00
Sr. Engineering Designer/Tech	\$151.00
Principal Engineering Designer/Tech	\$165.00
Engineering Intern	\$90.00
Engineer I	\$118.00
Engineer II	\$126.00
Project Engineer III	\$140.00
Project Engineer IV	\$173.00
Sr. Engineer V	\$208.00
Principal Engineer VI	\$245.00
Sr. Principal Engineer VII	\$343.00
Planner I	\$101.00
Planner II	\$110.00
Planner III	\$132.00
Planner IV	\$139.00
Sr. Planner V	\$158.00
Principal Planner VI	\$221.00
Sr. Principal Planner VII	\$268.00
Principal Architect	\$243.00
Construction	
Inspector	\$122.00
Sr. Inspector	\$145.00
Construction Engineer	\$158.00
Resident Engineer	\$189.00

AGENDA ITEM NO. 10.11

**Purchase Order: Purchase of one (1) new
Glycol Recovery Vehicle from Trius, Inc.
Sourcewell Contract # 111522-AEB**

AGENDA ITEM NO: 10.11
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT: *Finance*

Contact Person: *Margaret Herrmann, Acting Chief Financial Officer*

PURPOSE OF REQUEST:

Purchase Order: *Purchase of one (1) new Glycol Recovery Vehicle from Trius, Inc.
Sourcewell Contract # 111522-AEB*

CONTRACT AMOUNT:

Total Contract Amount: *\$267,750.00*

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ☒ No ☐ N/A ☐

FISCAL IMPACT – FUNDING * (Dollars or Percentages)

Federal ☐ **State** ☐ **Airport** 100% **N/A** ☐
Funding Source: 2025-Capital Equipment

JUSTIFICATION:

This Glycol Recovery Vehicle (GRV) will replace a 2008 GRV (M-90). This will ensure service reliability and updated equipment. The purchase request is from the awarded Sourcewell Contract #111522-AEB; Trius, Inc. This vendor provided a demonstration of the GRV and the Deputy Maintenance Manager has approved this equipment to meet the Airport's needs. Upon approval, a Purchase Order will be issued and the equipment can be used immediately.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

APPROVAL BY COUNSEL: YES ☒ N/A ☐

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. YES ☒ N/A ☐

BACK-UP MATERIAL:

Proposal from Trius, Inc. / Sourcewell Contract # 1115220AEB, Department Recommendation



TRIUS inc.

TRIUS INC. – FORT EDWARD
268 TOWPATH ROAD
FORT EDWARD, NY, 12828
Phone: 518-480-3540
Fax: 518-480-3547

PROPOSAL

Albany Airport
Attn: Chris Pasquini

Date: 10/27/25
Quote: PM-1272

We at Trius Inc –Fort Edward are pleased at the opportunity to quote you on the following:

Sourcewell Contract # 111522-AEB
AS990, 2022 HV607 INTERNATIONAL, SWEEPER
Serial number 75-1-003
AS990 - Airport Sweeper standard version
Auxiliary Engine Deutz TDC 7.8 L6, 250kw (340 HP), euromot 5 and Tier 4 final
Rear suction unit combination with quick hitch (SHS standard unit + liquid unit)
Blast nozzles, pneumatic switch-over LH-RH blow and pneumatic height adjustment
Disc brush installation AS, brush made of steel, diameter 1000 mm
LED surrounding illumination mounted on both sides
Wander hose 200mm diameter, hydraulically operated
Shut-off Rap for rear suction unit
Standard hopper with Roar made of stainless steel V2A
Hopper with preparation for hopper Roar heating system
Liquid level sight glass on rear door, added at location TBD
Heating system for recovery tank, added at location TBD
Additions noted include all parts and labor at location
Outlet air diffuser, pneumatically controlled
Jet pipe cleaning above the leaf screen, made of plastic PVC
Drain sheet with ball valve 3" with Storz B-coupling at the hopper rear door
Outlet chute
Recoil drum incl. 1 Om hose and spray nozzle
Water hose extension 10m with Storz D-coupling on both sides for cleaning hose
Rear view system, color TFT-display, rear view camera heated
Work lights for the disc brushes
Contour marking for AS990

Grease points of the fan mounted external
Body color RAL 100 7 daffodil yellow
HENTZEN 17164YXX /or/ DUPONT N1155 /or/ S/KKENS FLNA 10325 /or/
/NTL TRUCK 4668 /or/ PPG HSB927354 /or/ FEDERAL COLOR #13538
Truck chassis without front-mounting plate
KIT components for crane lifting
12 V power supply for chassis
Assembly frame
Hopper floor heating for Euromot 415 & Tier 4 final

Total Cost: \$ 267,750.00

Pricing is good for 30 days.
Thank you in advance for your consideration of our proposal.
Sincerely,
Phil Marshall
Trius Inc. – Fort Edward

Bobbi Matthews

From: Chris Pasquini
Sent: Thursday, November 6, 2025 9:05 AM
To: Margaret Herrmann; Bobbi Matthews
Subject: Grv

I would recommend moving forward on purchasing the grv quote sent in a different email Thanks

Sent from my iPhone

AGENDA ITEM NO. 11

Authorization of Change Orders

AGENDA ITEM NO. 11.1

**Authorization to Award Contract Change Order
#16 to Construction Contract 21-1082-GC for the Pre-TSA
Terminal Expansion to MLB Construction Services, LLC.**

AGENDA ITEM NO: 11.1
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT: *Planning and Engineering*

Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Change Order 15: *Authorization to Award Contract Change Order #16 to Construction Contract 21-1082-GC for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC.*

CONTRACT AMOUNT:

Base:	\$32,796,900.00
Change Order #1	49,999.00 ACAA Approved 01/23/2024
Change Order #2	49,999.00 ACAA Approved 01/23/2024
Change Order #3	49,999.00 ACAA Approved 01/23/2024
Change Order #4	113,499.81 ACAA Approved 01/23/2024
Change Order #5	188,732.19 ACAA Approved 01/23/2024
Change Order #6	344,659.00 ACAA Approved 02/12/2024
Change Order #7	No Cost ACAA Approved 03/18/2024
Change Order #8	115,765.00 ACAA Approved 05/09/2024
Change Order #9	273,508.00 ACAA Approved 10/15/2024
Change Order #10	260,909.00 ACAA Approved 04/16/2025
Change Order #11	531,855.00 ACAA Approved 04/16/2025
Change Order #12	98,296.00 ACAA Approved 05/12/2025
Change Order #13	61,603.00 ACAA Approved 06/09/2025
Change Order #14	329,753.00 ACAA Approved 09/15/2025
Change Order #15	50,696.00 ACAA Approved 10/20/2025
Change Order #16	9,619.00*
Total:	\$35,325,792.00

**Pending approval at this meeting.*

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: CPN 50-2021

AWARD CONDITIONS MET:

Apprenticeship ✓ DBE ✓ MWBE

Service Disable Veteran Owned Business (SDVOB) N/A

AGENDA ITEM NO: 11.1
MEETING DATE: November 21, 2025

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 40% State 60% Airport N/A
Term of Funding: 2023-2026
Grant No.: N/A STATE PIN: N/A

JUSTIFICATION:

Request to approve Change Order #16 for Contract # 21-1082-GC for the Pre-TSA Terminal Expansion to qualified low bidder MLB Construction Services, LLC Malta, NY. This Change Order request is to provide a trench grate and frame at the garage roof level and new walkway to the Terminal Connector and Departure Hall.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES J NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. YES J NA _____

BACK-UP MATERIAL:

Please refer to the attached Change Order #16 backup information compiled by Turner Construction Company.

 AIA[®] Document G731[™] – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: *(name and address)*

Albany County Airport Authority
Terminal Expansion
737 Albany Shaker Road
Albany, NY 12211

OWNER: *(name and address)*

Albany County Airport Authority
737 Albany Shaker Road
Albany, NY 12211

CONTRACTOR: *(name and address)*

MLB Construction Services LLC
One Stone Brook Road
Malta, NY 12020

CONTRACT INFORMATION:

Contract For: General Construction
[1082-GC]
Date: 08-28-2023

CHANGE ORDER INFORMATION:

Change Order Number: 016

Date: 11-06-2025

ARCHITECT: *(name and address)*

CHA Consulting Inc.
3 Winners Circle
Albany, NY 12205

CONSTRUCTION MANAGER: *(name and address)*

Turner Construction Company
1 Computer Drive South
Albany, NY 12205

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

01. PCO-387 Garage Roof Walkway Trench Grate Material (Add \$9,619.00).

The original Contract Sum was	\$ 32,796,900.00
Net change by previously authorized Change Orders	\$ 2,519,273.00
The Contract Sum prior to this Change Order was	\$ 35,316,173.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,619.00
The new Contract Sum including this Change Order will be	\$ 35,325,792.00

The Contract time will be unchanged by (0) days.
The Contractor's Work shall be substantially complete on 11-12-2024.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

ARCHITECT (Signature)

BY: Jordan Hudak, Sr. Project Manager, CHA Consulting,
Inc.
(Printed name, title, and license number if required)

CONSTRUCTION MANAGER *(Signature)*

BY: Robert Wagner, Sr. Project Manager, Turner Construction
Company
(Printed name and title)

Date _____

Date _____

CONTRACTOR *(Signature)*

BY: Jeff Lino, Vice President, MLB Construction
Services LLC

(Printed name and title)

Date

OWNER *(Signature)*

BY: Peter Stuto, Chief Executive Officer, Albany County Airport
Authority

(Printed name and title)

Date

PCO-387



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-GC

PROJECT NO.

23-110

DATE

10/31/25

PROPOSAL NO.

153

PROPOSAL AMOUNT

\$9,619.00

Per NOC 153 dated 10/30/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

The attached proposal is for a BP-4 ASI (139) but MLB had Stone Bridge fabricate it in the interest of time. Stone Bridge is a BP-2 contractor and their cost is therefore being submitted separately.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Stone Bridge Iron & Steel Inc				\$9,204.91		\$9,204.91
					Subtotal:	\$9,204.91
		MLB OH&P (Subcontractor)		\$8,285.25	5.00%	\$414.09
					Total:	\$9,619.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Dittl

MLB Construction Services LLC

Approved by: _____

Date: _____

Cc: JMD/SAS/File (MLB Construction Services LLC)

10/08/2025

Stone Bridge Iron & Steel, Inc. Contract No. 23-005
Albany Airport BP-02
Change Order Request Breakdown Form

Stone Bridge Iron & Steel, Inc.
X058R1

Issue

Changes per ASI-139

Costs

	Add/Deduct	Quantity	Units		Cost/Unit	Total
Detailing / Modeling	Add	8	Hours	X	\$95.00	\$760.00
SBIS Engineering	N/C	0	Hours	X	\$225.00	\$0.00
Material - W,C	N/C	0	lbs.	X	\$0.90	\$0.00
Material - Tubes	N/C	0	lbs.	X	\$1.00	\$0.00
Material - Angles	Add	262	lbs.	X	\$0.85	\$222.70
Material - Plate	Add	89	lbs.	X	\$1.05	\$93.45
Material - Vodaland Grating	Add	1	ls	X	\$3,504.25	\$3,504.25
Material - Bolts	N/C	0	Each	X	\$5.00	\$0.00
Weld Studs	Add	84	Each	X	\$3.00	\$252.00
Paint Material	N/C	0	gal.	X	\$150.00	\$0.00
Galvanize Material	Add	351	lbs.	X	\$0.35	\$122.85
Shop Labor	Add	16	Hours	X	\$95.00	\$1,520.00
Shop Labor - Straightening After Galvanizing	Add	8	Hours	X	\$95.00	\$760.00
Freight	Add	1	Load	X	\$600.00	\$600.00
Freight - Galvanizer	Add	1	Load	X	\$450.00	\$450.00
Deck	N/C	0	ls	X	\$0.00	\$0.00
Joist	N/C	0	ls	X	\$0.00	\$0.00
Erection	N/C	0	ls	X	\$0.00	\$0.00
UT Testing	N/C	0	Visit	X	\$1,250.00	\$0.00
Delegated Connection Design	N/C	0	Hours	X	\$225.00	\$0.00
	N/C	0	Hours	X	\$0.00	\$0.00

Subtotal \$8,285.25

SBIS Work OH&P 10.00% \$828.53
Vender Work OH&P 10.00% \$0.00
Bonding (If Required) 1.00% \$91.14
Tax (If Required) 0.00% \$0.00

See Attached Items: SBIS BOM, Vodaland Quote, SBIS Sketch

Excludes:

Total \$9,204.91

Add

Additional Info:

See sketch for details. Gratings are now 25403-ADA.



Stone Bridge Iron & Steel, Inc.

Change Order Bill of Materials

Page 1 of 1

10/08/2025 1:01:01PM

Albany Airport BP-02 CO
Albany, NY

Job: 23-005

Filter:

Sub-Category: X058

Item#	Drawing #	Qty	Shape	Dimensions	Length	Grade	Fin	Weight
Changes per ASI-139								
80	SK	4	L	2 x 2 x 1/4	0'-6 1/4	A572-Gr 50	GLV	7#
90	SK	4	FB	1/4 x 1 1/4	0'-6	A572-Gr 50	GLV	2#
100	SK	2	FB	1/4 x 2	0'-7 3/4	A572-Gr 50	GLV	2#
110	SK	4	BY	Weld Stud 3/8"	0'-3	NA	GLV	0#
120	SK	16	L	2 x 2 x 1/4	5'-0	A572-Gr 50	GLV	255#
130	SK	16	FB	1/4 x 1 1/4	5'-0	A572-Gr 50	GLV	85#
140	SK	80	BY	Weld Stud 3/8"	0'-3	NA	GLV	0#
150	SK	25	BY	Vodaland 25403-ADA Grates	0'-0	NA	UNP	0#
Total Field Bolts:		0	Total Shop Bolts:		0	Total Weight:		351 #

426 Purinton Road
Gansevoort, NY 12831



STONE BRIDGE
IRON & STEEL, INC.

Phone: (518) 695-3752
Fax: (518) 695-3056

Job 23-005

Made by: BBC

Sheet: X58E1 of:

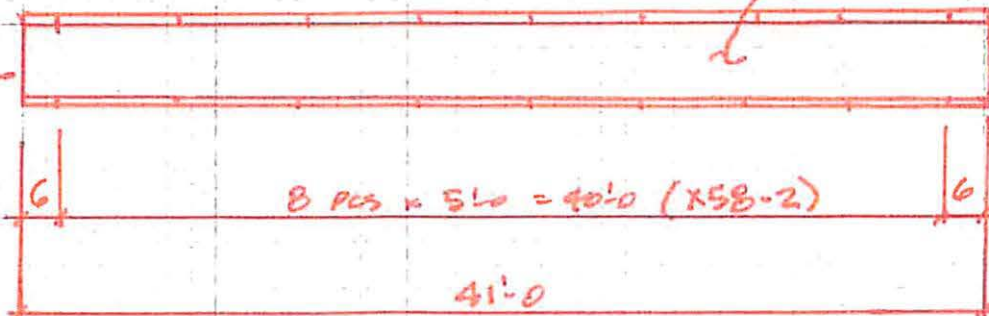
Checked By: TAD

Date: 10-8-25

Description ASI-139

25 PCS - 8" DUCTILE CAST IRON GRATES
VODALAND C250 9 $\frac{1}{4}$ " x 19 $\frac{5}{8}$ "

END CAP
X58-1



X58-1

ASI-139 TRENCH DRAIN LAYOUT
GARAGE ROOF WALKWAY



**STONE BRIDGE
IRON & STEEL, INC.**

Job 23-005

Made by: ABC

Sheet: X 58-1 of:

Checked By: TAO

Date: 10-8-25

2 REQ'D. - END CAPS - MARK X5B-1

HOT DIP GALVANIZED

Bill of MATL

$$4 - 2 \times 2 \times \frac{1}{4} = 0\frac{1}{4}$$

4- Bar $4 \times 14 \times 0.6$

2- BAR $\frac{1}{2} \times 2 \times 0.7^3$

4. $\frac{3}{8}$ WENN STVO $\times 0.4$

426 Purinton Road
Gansevoort, NY 12831



STONE BRIDGE
IRON & STEEL, INC.

Phone: (518) 695-3752
Fax: (518) 695-3056

Job 23-005

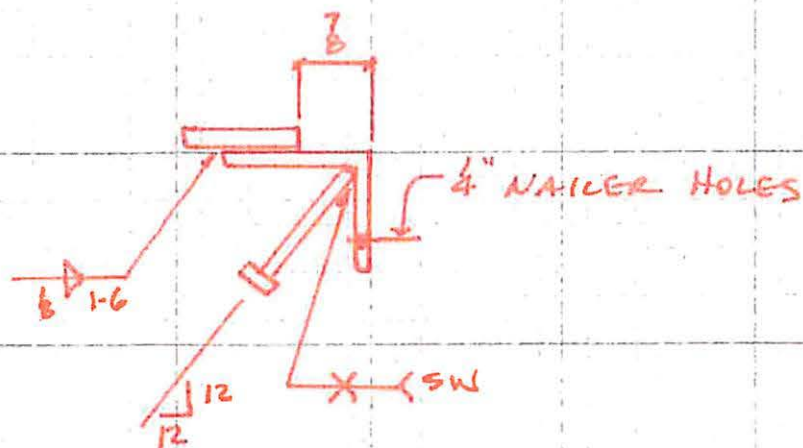
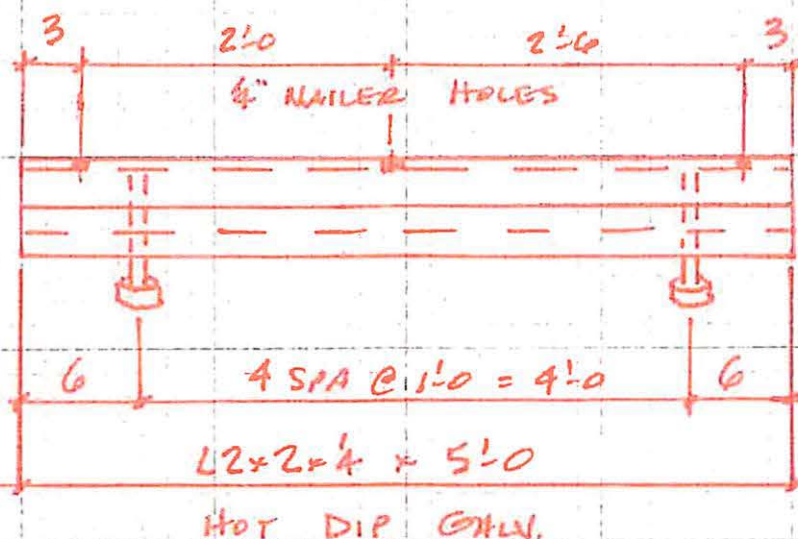
Made by: BJC

Sheet: X58-2 of:

Checked By: TAD

Date: 10-8-25

Description: ASI-139 TRENCH DRAIN



Bill of Matl

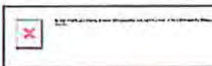
16- L2x2x4 x 5'-0

16- BAR 4x1 1/2 x 5'-0

80- 3/8" WELD STUDS x 0'-4

Stephen Esposito

From: Adam Parker <a.parker@vodaland-usa.com>
Sent: Wednesday, October 8, 2025 12:58 PM
To: Stephen Esposito
Subject: UPDATED VODALAND QUOTE



INVOICE
#D22792

Complete your purchase

[Complete your purchase](#)

or [Visit our store](#)

Order summary



8" ADA Ductile Cast Iron Grate × 25 **\$3,275.00**

Subtotal	\$3,275.00
Shipping	\$0.00
Estimated taxes	\$229.25

Total **\$3,504.25 USD**

Customer information

Shipping address

Brian Carmer

426 Purinton Rd

Gansevoort NY 12831

United States

Billing address

Brian Carmer

426 Purinton Rd

Gansevoort NY 12831

United States

Shipping method

FREE SHIPPING !!!

\$0.00

If you have any questions, reply to this email or contact us at info@vodaland-usa.com

Craig Dittl

From: Jeffrey Lino
Sent: Monday, October 13, 2025 2:29 PM
To: Brian Carmer
Cc: Craig Dittl; Mike Washburn; Marty Millington
Subject: FW: [--EXTERNAL--]: RE: ASI 139 trench grate and frame.

You can proceed without shop drawings.

Jeff Lino
Vice President
MLB Construction Services, LLC
Office 518-289-1371 ext 144
Fax 518-289-1652
Cell 518-210-4169

From: Hudak, Jordan <JHudak@chasolutions.com>
Sent: Monday, October 13, 2025 2:27 PM
To: Jeffrey Lino <Jlino@mlbind.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Wagner, Robert C - (NYN) <rwagner@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>
Cc: Craig Dittl <cdittl@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Marty Millington <mmillington@mlbind.com>; Andres, Edward F - (NYN) <efandres@tcco.com>
Subject: RE: [--EXTERNAL--]: RE: ASI 139 trench grate and frame.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I don't have an issue with proceeding without the shop drawing.

Jordan Hudak, PE*
Business Practice Leader
CHA
Office: (860) 937-6502
Cell: (757) 291-0242
jhudak@chasolutions.com
www.chasolutions.com



Please note my email address has changed

[Finding a better way.](#)

*Licensed in CO, CT, NH, VT, RI

From: Jeffrey Lino <Jlino@mlbind.com>
Sent: Monday, October 13, 2025 2:25 PM
To: Lackraj, Natram - (NYN) <nlackraj@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Wagner, Robert C -

(NYN) <rwagner@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>

Cc: Craig Dittl <cdittl@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Marty Millington <mmillington@mlbind.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; Hudak, Jordan <JHudak@chasolutions.com>

Subject: [EXTERNAL]: RE: ASI 139 trench grate and frame.

Nate,

It is going to be a minimum of two weeks to get the frame fabricated and galvanized and ready for installation. If we have to do an official shop drawing for approval add another two weeks for shop drawing and approval.

The detail we included in Stone Bridge cost proposal should be adequate for shop drawing since nothing was ever detailed in the ASI.

Please confirm we can proceed without approved shop drawings.

Jeff Lino

Vice President

MLB Construction Services, LLC

Office 518-289-1371 ext 144

Fax 518-289-1652

Cell 518-210-4169

From: Lackraj, Natram - (NYN) <nlackraj@tcco.com>

Sent: Monday, October 13, 2025 1:02 PM

To: Jeffrey Lino <jlino@mlbind.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Wagner, Robert C - (NYN) <rwagner@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>

Cc: Craig Dittl <cdittl@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Marty Millington <mmillington@mlbind.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; Hudak, Jordan <jhudak@chasolutions.com>

Subject: RE: ASI 139 trench grate and frame.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff,

CHA and I have review, no issues. Please proceed with getting this fabricated. Could you let me know a lead time?

Thanks,

Nate Lackraj | Superintendent

Turner Construction Company - NYN

mobile 518.708.5445 | nlackraj@tcco.com

From: Jeffrey Lino <jlino@mlbind.com>

Sent: Monday, October 13, 2025 12:20 PM

To: Lackraj, Natram - (NYN) <nlackraj@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Wagner, Robert C - (NYN) <rwagner@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>

Cc: Craig Dittl <cdittl@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Marty Millington

<mmillington@mlbind.com>; Andres, Edward F - (NYN) <efandres@tcco.com>

Subject: ASI 139 trench grate and frame.

EXTERNAL EMAIL - Please Handle Cautiously

Nate-

Attached is the cost from Stonebridge for the roof level sidewalk trench grate and frame.

This needs to be fabricated and then sent to be galvanized, so I would like to get this cost approved so we can release Stonebridge.

Please review and let me know if this cost is approved so that I can release into production.

Jeff Lino

Vice President

MLB Construction Services, LLC

Office 518-289-1371 ext 144

Fax 518-289-1652

Cell 518-210-4169

From: Stephen Esposito <Stephen@stonebridgeiron.com>

Sent: Wednesday, October 8, 2025 1:04 PM

To: Jeffrey Lino <jlino@mlbind.com>; Brian Carmer <brian@stonebridgeiron.com>; Craig Dittl <cdittl@mlbind.com>

Subject: RE: Airport

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff,

See attached.

Sincerely,

Stephen J. Esposito

Chief Estimator



426 Purinton Road, Gansevoort, NY 12831

Office Phone: 518.695.3752 Fax: 518.695.3056

Direct Phone: 518.714.9655

Email: stephen@stonebridgeiron.com

Website: www.stonebridgeiron.com

From: Jeffrey Lino <jlino@mlbind.com>

Sent: Wednesday, October 8, 2025 12:41 PM

To: Stephen Esposito <Stephen@stonebridgeiron.com>; Brian Carmer <bbc@stonebridgeiron.com>; Craig Dittl <cdittl@mlbind.com>

Subject: RE: Airport

Stephen,

I think we will need to go with an ADA compliant trench grate. Let me know if this changes the price at all.

Jeff Lino
Vice President
MLB Construction Services, LLC
Office 518-289-1371 ext 144
Fax 518-289-1652
Cell 518-210-4169

From: Stephen Esposito <Stephen@stonebridgeiron.com>
Sent: Wednesday, October 8, 2025 9:28 AM
To: Brian Carmer <brian@stonebridgeiron.com>; Jeffrey Lino <jlino@mlbind.com>; Craig Dittl <cdittl@mlbind.com>
Subject: RE: Airport

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff,

Please see our attached change order for ASI-139.

Sincerely,

Stephen J. Esposito
Chief Estimator



426 Purinton Road, Gansevoort, NY 12831
Office Phone: 518.695.3752 Fax: 518.695.3056
Direct Phone: 518.714.9655
Email: stephen@stonebridgeiron.com
Website: www.stonebridgeiron.com

From: Brian Carmer <bbc@stonebridgeiron.com>
Sent: Tuesday, October 7, 2025 4:10 PM
To: Jeffrey Lino <jlino@mlbind.com>
Cc: Stephen Esposito <Stephen@stonebridgeiron.com>
Subject: RE: Airport

I have a price and will include in tomorrow quote.

Brian Carmer
President



426 Purinton Road, Gansevoort, NY 12831
Tel: 518-695-3752 Fax: 518-695-4397

AGENDA ITEM NO. 11.2

**Change Order 17: Authorization to Award
Contract Change Order #17 to Construction Contract 21-1082-GC
for the Pre-TSA Terminal Expansion to MLB Construction
Services, LLC.**

AGENDA ITEM NO: 11.2
MEETING DATE: November 21, 2025

**ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION**

DEPARTMENT: *Planning and Engineering*

Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Change Order 17: *Authorization to Award Contract Change Order #17 to Construction Contract 21-1082-GC for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC.*

CONTRACT AMOUNT:

Base:	\$32,796,900.00
Change Order #1	49,999.00 ACAA Approved 01/23/2024
Change Order #2	49,999.00 ACAA Approved 01/23/2024
Change Order #3	49,999.00 ACAA Approved 01/23/2024
Change Order #4	113,499.81 ACAA Approved 01/23/2024
Change Order #5	188,732.19 ACAA Approved 01/23/2024
Change Order #6	344,659.00 ACAA Approved 02/12/2024
Change Order #7	No Cost ACAA Approved 03/18/2024
Change Order #8	115,765.00 ACAA Approved 05/09/2024
Change Order #9	273,508.00 ACAA Approved 10/15/2024
Change Order #10	260,909.00 ACAA Approved 04/16/2025
Change Order #11	531,855.00 ACAA Approved 04/16/2025
Change Order #12	98,296.00 ACAA Approved 05/12/2025
Change Order #13	61,603.00 ACAA Approved 06/09/2025
Change Order #14	329,753.00 ACAA Approved 09/15/2025
Change Order #15	50,696.00 ACAA Approved 10/20/2025
Change Order #16	9,619.00*
Change Order #17	73,861.00*
Total:	\$35,399,653.00

**Pending approval at this meeting.*

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: CPN 50-2021

AWARD CONDITIONS MET:

Apprenticeship ✓ DBE ✓ MWBE

Service Disable Veteran Owned Business (SDVOB) N/A

AGENDA ITEM NO: 11.2
MEETING DATE: November 21, 2025

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal 40% State 60% Airport N/A
Term of Funding: 2023-2026
Grant No.: N/A STATE PIN: N/A

JUSTIFICATION:

Request to approve Change Order #17 for Contract # 21-1082-GC for the Pre-TSA Terminal Expansion to qualified low bidder MLB Construction Services, LLC Malta, NY. This Change Order request is to extend the rental period to October 2025 for the queuing platform and the system scaffold..

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA _____

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. YES ✓ NA _____

BACK-UP MATERIAL:

Please refer to the attached Change Order #16 backup information compiled by Turner Construction Company.



AIA®

Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition**PROJECT:** *(name and address)*

Albany County Airport Authority
Terminal Expansion
737 Albany Shaker Road
Albany, NY 12211

OWNER: *(name and address)*

Albany County Airport Authority
737 Albany Shaker Road
Albany, NY 12211

CONTRACTOR: *(name and address)*

MLB Construction Services LLC
One Stone Brook Road
Malta, NY 12020

CONTRACT INFORMATION:

Contract For: General Construction
[1082-GC]
Date: 08-28-2023

CHANGE ORDER INFORMATION:

Change Order Number: 017

Date: 11-06-2025

ARCHITECT: *(name and address)*

CHA Consulting Inc.
3 Winners Circle
Albany, NY 12205

CONSTRUCTION MANAGER: *(name and address)*

Turner Construction Company
1 Computer Drive South
Albany, NY 12205

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

01. PCO-207 Queuing Platform Extended Rental (August 2024 - October 2025) (Add \$73,861.00)

02. ACAA reserves all rights with respect to this change order, including refunding of this payment by the contractor should the final resolution of the delay claims not warrant this payment.

The original Contract Sum was	\$ 32,796,900.00
Net change by previously authorized Change Orders	\$ 2,528,892.00
The Contract Sum prior to this Change Order was	\$ 35,325,792.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 73,861.00
The new Contract Sum including this Change Order will be	\$ 35,399,653.00

The Contract time will be unchanged by (0) days.

The Contractor's Work shall be substantially complete on 11-12-2024.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

ARCHITECT *(Signature)*

BY: Jordan Hudak, Sr. Project Manager, CHA Consulting, Inc.

(Printed name, title, and license number if required)

Date

CONSTRUCTION MANAGER *(Signature)*

BY: Robert Wagner, Sr. Project Manager, Turner Construction Company

(Printed name and title)

Date

CONTRACTOR *(Signature)*

BY: Jeff Lino, Vice President, MLB Construction Services
LLC

(Printed name and title)

Date

OWNER *(Signature)*

(Printed name and title)

Date

PCO-207



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-207 Rec'd TCCo 08.18.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-GC

PROJECT NO.

23-110

DATE

8/8/25

PROPOSAL NO.

148

PROPOSAL AMOUNT

\$73,861.00

Per NOC 148 dated 8/8/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Rental costs for queuing platform extension through October 2025.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Starr Industries LLC				\$70,650.00		\$70,650.00
					Subtotal:	\$70,650.00
MLB OH&P (Subcontractor)				\$64,227.00	5.00%	\$3,211.00
					Total:	\$73,861.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Cc: JMD/SAS/File (MLB Construction Services LLC)

Approved by:

Date:


8/13/25

STARR
INDUSTRIES

Starr Industries LLC
379 5th Avenue
4th Floor
New York NY 10016
646-756-4648

License: GC-615108

Change Order

Order#: 6

Order Date: 07/24/2025

To: MLB Construction Services LLC
1 Stonebreak Road
Malta NY 12020

Project: 690
ALB-Central Terminal
737 Albany Shaker Rd
Albany NY 12211

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Extended Rental of the Queing Platform August 2024 to October 2025	54,120.00
Extended Rental of the System Scaffold August 2024 to October 2025	16,530.00

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

70,650.00

Owner: _____ Date: _____

Contractor: _____ Date: _____

AGENDA ITEM NO. 11.3

**Authorization to Award Contract
Change Order No. 8 to
Construction Contract 21-1082-INT STR
for the Pre-TSA Terminal Expansion to MLB Construction
Services, LLC.**

AGENDA ITEM NO: 11.3
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION

DEPARTMENT: *Planning and Engineering*

Contact Person: *John LaClair, P.E., Chief Engineer*

PURPOSE OF REQUEST:

Change Order 8: *Authorization to Award Contract Change Order No. 8 to Construction Contract 21-1082-INT STR for the Pre-TSA Terminal Expansion to MLB Construction Services, LLC.*

CONTRACT AMOUNT:

Base:	\$46,474,000.00
Change Order No. 1	37,371.00 Board Approved – 02/10/2025
Change Order No. 2	169,821.00 Board Approved – 02/10/2025
Change Order No. 3	251,152.00 Board Approved – 03/24/2025
Change Order No. 4	110,137.00 Board Approved - 04/16/2025
Change Order No. 5	54,641.00 Board Approved - 05/14/2025
Change Order No. 6	278,334.00 Board Approved -09/15/2025
Change Order No.7	226,507.00 Board Approved – 10/20/2025
<u>Change Order No. 8</u>	<u>257,131.00*</u>

Total: \$47,859,094.00

**Pending Board Approval at this meeting.*

BUDGET INFORMATION:

Anticipated in Current ALB Capital Plan: Yes ✓ No NA
Funding Account No.: CPN 50-2021

AWARD CONDITIONS MET:

Apprenticeship ✓ DBE ✓ MWBE ✓

Service Disable Veteran Owned Business (SDVOB) N/A

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal <u>40%</u>	State <u>60%</u>	Airport <u>N/A</u>
Term of Funding: <u>2023-2026</u>		
Grant No.: <u>N/A</u>	STATE PIN: <u>N/A</u>	

AGENDA ITEM NO: 11.3
MEETING DATE: November 21, 2025

JUSTIFICATION:

Request to approve Change Order No. 8 for Contract # 21-1082-INT STR. This work includes a variety of necessary changes made to the project involving additional cost items. These included changes directed by the Authority, clarifications to the contract documents and code revisions. The affected items include the substitution of terrazzo in lieu of rubber for the stair treads located adjacent to the North Parking Garage. Adding sanitary and supply piping is required to accommodate the new Dunkin Donuts located in the Departure Hall. Also included are plumbing revisions to accommodate the new restrooms as directed by ACAA and repairs to the underground telecom lines and power lines concealed below grade. Lastly, several miscellaneous revisions to the mechanical, electrical and structural systems.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend approval.

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES ✓ NA

PROCUREMENT DEPARTMENT APPROVAL:

Procurement complies with Authority Procurement Guidelines and Acting Chief Financial Officer has approved. YES ✓ NA

BACK-UP MATERIAL:

Please refer to the attached Change Order No. 8 backup information compiled by Turner Construction Company.



AIA[®] Document G731[™] – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address)
Albany County Airport Authority
Terminal Expansion
737 Albany Shaker Road
Albany, NY 12211

OWNER: (name and address)
Albany County Airport Authority
737 Albany Shaker Road
Albany, NY 12211

CONTRACTOR: (name and address)
MLB Construction Services LLC
One Stone Brook Road
Malta, NY 12020

CONTRACT INFORMATION:
Contract For: General Construction
[1082-INT STR]
Date: 11-08-2023

CHANGE ORDER INFORMATION:
Change Order Number: 008
Date: 11-06-2025

ARCHITECT: (name and address)
CHA Consulting Inc.
3 Winners Circle
Albany, NY 12205

CONSTRUCTION MANAGER: (name and address)
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

01. PCO-026 Terrazzo Stairs in Lieu of Rubber (Add \$45,600.00)
02. PCO-090b ASI-058 Storefront Modifications [Materials] (Add \$41,234.00)
03. PCO-132a ASI-076 Misc. Electrical Sprinkler and Plumbing Revisions (Add \$30,348.00)
04. PCO-132b ASI-076 Martin Heat Trace for DD (Add \$16,937.00)
05. PCO-167 ASI-085 Plumbing Revisions per Owner Request (Add \$14,152.00)
06. PCO-209 Temporary Traffic Lights Under Decking (Add \$15,482.00)
07. PCO-223 Spectrum Conduit Repairs (Add \$27,826.00)
08. PCO-252 Loading Dock Corridor Painting (Add \$3,889.00)
09. PCO-262 Added Roof Blocking (Add \$16,141.00)
10. PCO-286 Terminal HVAC Control Repairs - Siemens Invoice (Add \$5,674.00)
11. PCO-294 Added Fire Wrap Insulation Per AHJ (Add \$12,664.00)
12. PCO-318 RFI-352 West Wall Alignment by 7 Line (Add \$2,603.00)
13. PCO-320a RFI-358 Infill Channel Bottom of Connector Steel (Add \$17,102.00)
14. PCO-324b ASI-139 Increased K13 Thickness Roof Walkway (Add \$4,324.00)
15. PCO-372 Switch from 20ga LGMF to 18ga CFMF per RFI-295 (Add \$3,155.00)

The original Contract Sum was	\$ 46,474,000.00
Net change by previously authorized Change Orders	\$ 1,127,963.00
The Contract Sum prior to this Change Order was	\$ 47,601,963.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 257,131.00
The new Contract Sum including this Change Order will be	\$ 47,859,094.00

The Contract time will be unchanged by (0) days.
The Contractor's Work shall be substantially complete on 03-28-2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

ARCHITECT (Signature)

BY: Jordan Hudak, Sr. Project Manager, CHA Consulting,
Inc.

(Printed name, title, and license number if required)

Date

CONSTRUCTION MANAGER (Signature)

BY: Robert Wagner, Sr. Project Manager, Turner Construction
Company

(Printed name and title)

Date

CONTRACTOR (Signature)

BY: Jeff Lino, Vice President, MLB Construction
Services LLC

(Printed name and title)

Date

OWNER (Signature)

BY: Peter Stuto, Chief Executive Officer, Albany County Airport
Authority

(Printed name and title)

Date

PCO-026



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-026 Rec'd TCCo 10/08/25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/2/25

PROPOSAL NO.

59

PROPOSAL AMOUNT

\$45,600.00

Per NOC 59 dated 10/18/2024, MLB Construction Services LLC is pleased to present our proposal for the following:

Per owner request, the garage stair treads shall be terrazzo treads in lieu of pre-cast concrete with rubber treads. This portion of Alternate #8 was decided on post-bid and is a change to the contract.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Precast Concrete	\$-13,000.00	\$-13,000.00				\$-26,000.00
Epoxy Terrazzo				\$80,643.71		\$80,643.71
Resilient Flooring				\$-11,215.14		\$-11,215.14
					Subtotal:	\$43,428.57
		MLB OH&P (Subcontractor)		\$43,428.57	5.00%	\$2,171.43
					Total:	\$45,600.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Dill

MLB Construction Services LLC

Approved by:

Date:

Cc: JMD/SAS/File (MLB Construction Services LLC)

Craig Dittl

From: Craig Dittl
Sent: Thursday, October 2, 2025 11:16 AM
To: Jeffrey Lino; Lackraj, Natram - (NYN); McNeil, Brian - (NYN)
Cc: Damien Pinto-Martin
Subject: RE: Albany Airport Expansion, BP-4: Proposal #59 (Garage Stair Treads)

Correction here...I left out the overhead and profit. Updated summary below.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence

1 Stonebreak Road Malta, NY 12020

P: 518.289.1371 EXT. 146 C: 518.450.9774

www.mlbconstructionservices.com

Proud Members Of:



**ASSOCIATED GENERAL
CONTRACTORS
NEW YORK STATE**



From: Craig Dittl
Sent: Thursday, October 2, 2025 10:25 AM
To: Jeffrey Lino <jlino@mlbind.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>
Cc: Damien Pinto-Martin <DPinto@mlbind.com>
Subject: RE: Albany Airport Expansion, BP-4: Proposal #59 (Garage Stair Treads)

Jeff – being that there is nothing in the estimate...I'm just going to have to make this up.

Our code 03-400 I took the \$26K that estimating had provided.

There is seemingly a made-up number that can be calculated out of an email chain as follows:

- Deduct From Estimate: (\$26,000.00)
- Terrazzo ADD: \$80,643.71
- Credit per TCCo Request/Emails: (\$11,215.14) **CD had to calculate this
- MLB OH&P: \$2,171.43
- Total: \$45,600.00

Craig Dittl

From: David M. Shaw
Sent: Wednesday, June 11, 2025 12:39 PM
To: Craig Dittl; Oleg Smolovik; Jeffrey Lino; Jim Dawsey
Subject: RE: Garage Stair Pans Versus Terrazzo

Craig, We carried Total \$26,000

\$13,000 Labor
\$13,000 Material

As far as what was used for material we figured Pre Cast Concrete Stair Treads based on the Clarification given via attached RFI.

27. **MLB 09.25.23 @ 3:55 pm** Alternate 8 listed on Scope of work calls for Replacement of the Pre-Cast Terrazzo with Rubber Stair Treads. The Stairs that are apart of BP02 are not meant to be Concrete Filled. Would the Stair Structure be Carried in this Alternate? Yes, the cost of the pre-cast concrete (rubber stair treads) with terrazzo tread is in the alternate design

Best Regards,



David M. Shaw Jr.
Estimator
MLB Construction Services, LLC



1 Stonebreak Road
Malta, NY 12020
P: 518.289.1371 x 114
www.mlbconstructionservices.com

From: Craig Dittl <cdittl@mlbind.com>
Sent: Wednesday, June 11, 2025 12:27 PM
To: David M. Shaw <DShaw@mlbind.com>; Oleg Smolovik <osmolovik@mlbind.com>; Jeffrey Lino <jlino@mlbind.com>; Jim Dawsey <jmdawsey@mlbind.com>
Subject: RE: Garage Stair Pans Versus Terrazzo

TILE & STONE

24 Airport Road | Schenectady, NY 12302
T: 518.631.9184 F: 518.320.8252

Change Order Request

2403 - Albany Airport Terminal Exp - Interior

COR Subject: Garage Stair Cost

To: Craig Dittl
MLB Construction
1 Stonebreak Rd
Ballston Spa, NY 12020

COR Number: 4
COR Date: 2024-11-20
Work Type: Quoted Proposal
GC COR / RFI No:

Return To: Joseph Eats
Euro Tile and Stone
24 Airport Road
Schenectady, NY 12302
(518) 631-9184 x203

Details

<u>Line No</u>	<u>Description</u>	<u>Type</u>	<u>Cost/Rate</u>	<u>Qty/Hrs</u>	<u>UOM</u>	<u>Ext</u>
1	PRECAST EPOXY TERRAZZO-TREAD RISER	Material	\$144.15	256.00	LF	\$ 36,902.40
2	PRECAST EPOXY TERRAZZO-LANDING	Material	\$71.74	90.00	SF	\$ 6,456.60
3	PRECAST FREIGHT	Material	\$3,500.00	1.00	Lump Sum	\$ 3,500.00
4	Laticrete Latapoxy	Material	\$280.55	12.00	Units	\$ 3,366.60
5	Laticrete Permacolor	Material	\$35.75	3.00	25lb Bag	\$ 107.25
6	Laticrete Latacil	Material	\$25.75	6.00	Tubes	\$ 154.50
7						
8	Set Treads	Labor	\$73.38	56.00	Per Hour	\$ 4,109.28
9	Set Treads	Labor	\$73.38	56.00	Per Hour	\$ 4,109.28
10	Set Landings	Labor	\$73.38	24.00	Per Hour	\$ 1,761.12
11	Set Landings	Labor	\$73.38	24.00	Per Hour	\$ 1,761.12
12	Grout / Caulk	Labor	\$59.18	24.00	Per Hour	\$ 1,420.32
13	Grout / Caulk	Labor	\$59.18	24.00	Per Hour	\$ 1,420.32
14	Field measurements	Labor	\$73.38	8.00	Per Hour	\$ 587.04
15	Field measurements	Labor	\$73.38	8.00	Per Hour	\$ 587.04
16	Shop Drawings	Labor	\$73.38	24.00	Per Hour	\$ 1,761.12
17	Delivery	Labor	\$73.38	16.00	Per Hour	\$ 1,174.08
18	Delivery	Labor	\$59.18	16.00	Per Hour	\$ 946.88

Signed By:

Joseph Eats

Dated: 2024-11-20

Labor:	\$19,637.60
Overhead Percent 15%:	\$2,945.65
Material:	\$50,487.35
Overhead Percent 15%:	\$7,573.11
Equipment	\$0.00
Overhead Percent 15%:	\$0.00
Sales Tax:	\$0.00
Other	\$0.00
Total:	\$80,643.71

Notes:

Signed By:

Joseph Eats

Dated: 2024-11-20

PCO-090b



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-090 Rec'd TCCo 08.21.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

8/13/25

PROPOSAL NO.

33B

PROPOSAL AMOUNT

\$41,234.00

Per NOC 33B dated 8/13/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

This proposal is for the material and fabrication ONLY of the steel required to support the curtain walls/vestibules added in ASI-058.

MLB included the cost of GPRS for one day to scan the slab where post-installed anchor bolts are required.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Structural Steel				\$38,186.00		\$38,186.00
Exploratory Work				\$1,250.00		\$1,250.00
					Subtotal:	\$39,436.00
		MLB OH&P (Subcontractor)		\$35,964.15	5.00%	\$1,798.00
					Total:	\$41,234.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Ditt

MLB Construction Services LLC

Approved by:

Date:

Cc: JMD/SAS/File (MLB Construction Services LLC)



PCO-090 Rec'd TCCo 08.21.25

412 Canal Street
Rome NY 13440
Phone: (315) 281-0123
Fax: (315) 281-0124
www.randssteel.com



PROPOSED CONTRACT CHANGE ORDER REQUEST

Number: **CCOR- 04rev.1**
Project: Albany Airport Expansion (BP-04)

Date: 8/6/25
Project No: 24-004

Contractor:
MLB Construction Services, LLC
One Stonebreak Road
Malta, NY 12020

Subcontractor:
R & S Steel, LLC
412 Canal Street
Rome, NY 13440

DESCRIPTION OF REQUEST:

Costs associated with added scope of work, furnishing and erecting the north and south vestibule steel as shown in ASI-058 and RFI 243.

BREAKDOWN:

	Added Material	\$25,764.15
	Added Shop	\$6,400.00
	Added Detailing	\$750.00
	Added Freight	\$1,800.00
	Total Add	\$34,714.15
	OHP 10%	\$3,471.41
	Subtotal	\$38,186.00
	GRAND TOTAL:	\$38,186.00

64 Hours @ \$100/Hr
10 Hours @ \$75/Hr
(REQ'D OF ESS BY E)

The total cost associated to make this change is: **\$38,186.00**

Submitted by:

Tyler Daniels
Tyler Daniels, Project Mgr.

Approved by:
MLB Construction Services, LLC

Date of Approval:

QTY.	UNIT	DESCRIPTION	LENGTH		WGT/LFT	TOTAL WGT / FT- IBS	\$ / UNIT	TOTAL COST
			FT.	IN.				
North Vestibule								
4	TS	4x4x3/8	13	6	17.20	928.80	\$1.00	\$928.80
2	TS	4x4x3/8	9	0	17.20	309.60	\$1.00	\$309.60
1	TS	4x4x3/8	4	6	17.20	77.40	\$1.00	\$77.40
6	PL	3/8x6 HR	1	0	7.66	45.96	\$0.75	\$34.47
8	PL	3/8x4 HR	0	5	5.10	17.00	\$0.75	\$12.75
7	TS	4x4x3/8	9	5	17.20	1133.77	\$1.00	\$1,133.77
2	TS	4x4x3/8	25	9	17.20	885.80	\$1.00	\$885.80
1	TS	12x4x5/8	25	9	59.11	1522.08	\$1.50	\$2,283.12
1	TS	12x4x1/2	25	9	48.72	1254.54	\$1.50	\$1,881.81
2	TS	12x4x1/2	2	6	48.72	243.60	\$1.50	\$365.40
44	L	4x4x3/8	0	4	9.80	143.73	\$0.75	\$107.80
12	EA	Epoxy Anchors	-	-	-	-	\$12.50	\$150.00
4	TS	4x4x3/8	12	0	17.2	825.60	\$1.00	\$825.60
8	PL	3/8x4 HR	0	10	5.1	34.00	\$0.75	\$25.50
2	TS	12x6x5/8	15	6	67.62	2096.22	\$1.50	\$3,144.33
2	PL	1/2x12 HR	1	4	20.42	54.45	\$0.75	\$40.84
8	EA	Epoxy anchors	-	-	-	-	\$12.50	\$100.00
2	PL	3/8x10 HR	1	4	12.76	34.03	\$0.75	\$25.52
4	PL	3/8x6 HR	1	0	7.66	30.64	\$0.75	\$22.98
4	PL	3/8x6 HR	0	4	7.66	10.21	\$0.75	\$7.66
2	PL	1/2x8 HR	1	2	13.6	31.73	\$0.75	\$23.80
4	PL	1/2x8 HR	0	10	13.6	45.33	\$0.75	\$34.00
12	EA	3/4" DIA A325 Bolts	-	-	-	-	\$3.75	\$45.00
1	TS	6x6x3/8	3	6	27.41	95.94	\$1.10	\$105.53
2	PL	1/2x7 HR	0	7	11.85	13.83	\$0.75	\$10.37
1	PL	1/2x8 HR	1	2	15.92	18.57	\$0.75	\$13.93
1	TS	16x12x5/8	30	0	110.36	3310.80	\$2.00	\$6,621.60
2	PL	3/8x24 HR	7	0	30.63	428.82	\$0.75	\$321.62
2	L	4x4x3/8	1	0	9.8	19.60	\$0.75	\$14.70

[illegible]

EST. POST COLUMNS AND
ROOF BEAM HSS 12" DEEP
IED AND ANCHORED TO
BUILDING STRUCTURE
COLUMNS ALONG GRID B) TO
REDUCE AND MINIMIZE
ATERAL DRIFTS IN N-S AND
W DIRECTIONS

NORTH SIDE ENTRY VESTIBULE

HSS4: TYP VERT. POSTS (HSS
4 x 4x 3/8)
RESTING ON NEW MAT
FOUNDATION

HSS4 (POST)
SEE SK 28.5

HSS 4x12x5/8 (LOW)

HSS4 (HIGH)

HSS 4x12x1/2 (LOW)

HSS 4

HSS 4

HSS 16x12x5/8

4
SK-28.4

BENT PLATE
3/8" THK

HSS 12x6x5/8
ALIGN VERT POST WITH CENTERLINE
OF W18 GIRDER ABOVE SHOWN IN
DWG S-102A

HSS 12x6x5/8
ALIGN VERT POST WITH GRID 10/
NEW ADDITION COLUMN

25'-9"4

6'-5"6 1/2

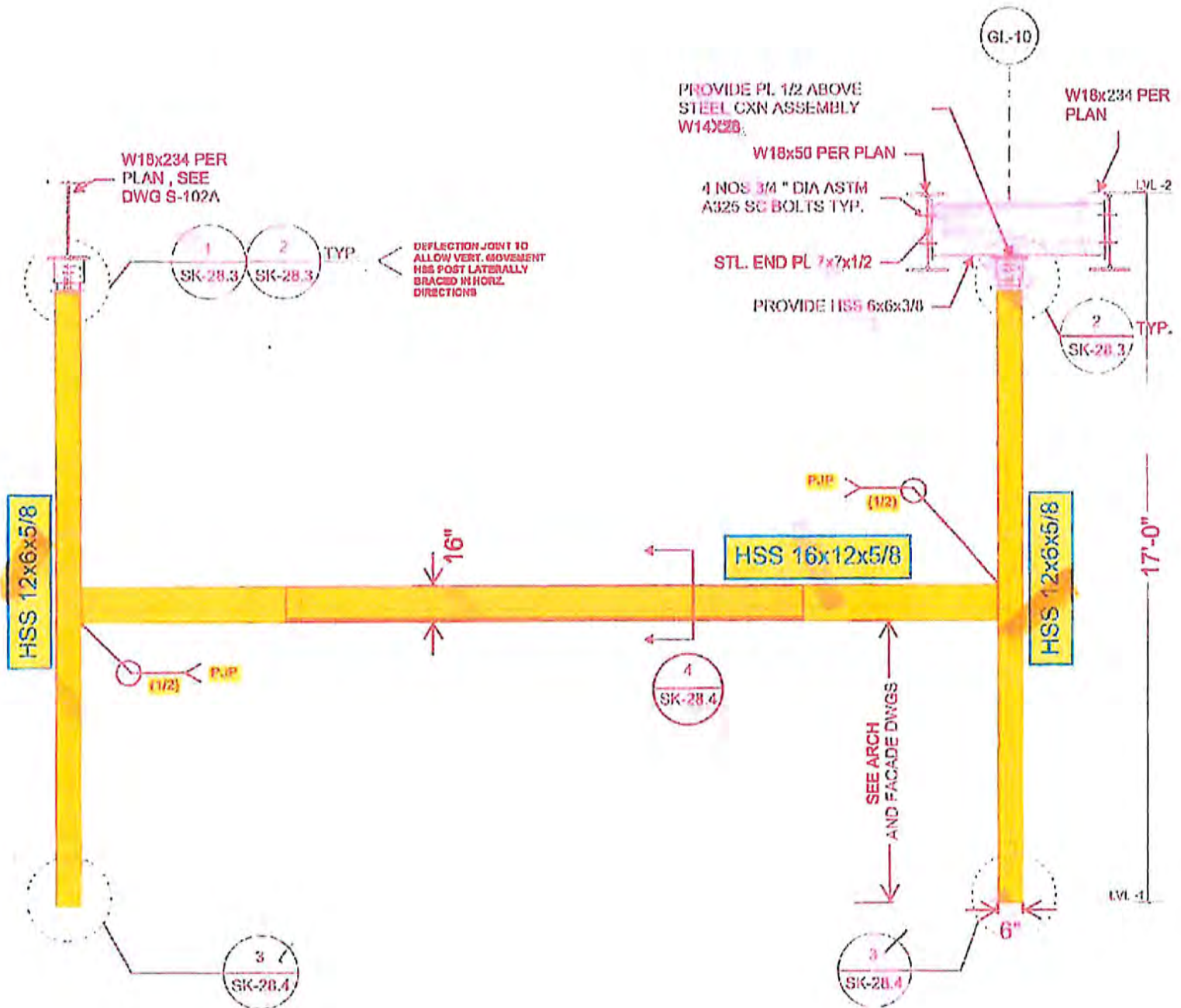
LERA

SK-28.1 Rev-2

05/16/2024

NORTH SIDE
ENTRY VESTIBULE

NORTH SIDE ENTRY ELEVATION



Anticipated Deflections:
Lintel - Mid length
Wind: 0.3"
Dead Load Gravity: 0.15"

LERA

SK-28.2 Rev-2

05/16/2024

NORTH SIDE
ENTRY VESTIBULE

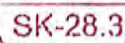


STEEL CXN ASSEMBLY
-WITH 3 No. PL 1/2" THK OR W14x26 WELDED TO W18 BEAM ABOVE
ALIGN WEB OF 14 WITH WEB OF W18 BEAM

PROVIDE STD HOLES IN
THIS CENTRAL WEB PLATE

PROVIDE PL 3/8" FIN PLATES AS SHOWN 3/8"
"VERT. STIFFENER WELDED TO HSS
CAP PLATE AND FIN PLATES (BOTH SIDES)
- PROVIDE LSL HOLES IN FIN PLATES

STEEL CXN ASSEMBLY
WITH PL 1/2" THK.



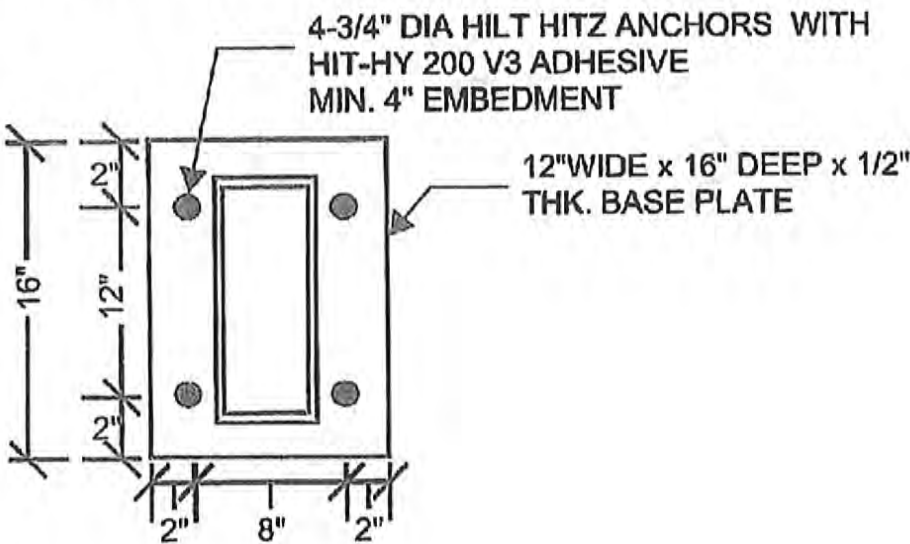
2-3/4" A325 SNUG TIGHT
WITH THREAD LOCKING
COMPOUND BOLTS WITH
VERTICAL LSLHOLES

CAP PLATE
3/8" THK

**DEFLECTION JOINT TO ALLOW VERT.
MOVEMENT
LATERALLY BRACED IN TWO DIRECTIONS**

SK-28.3

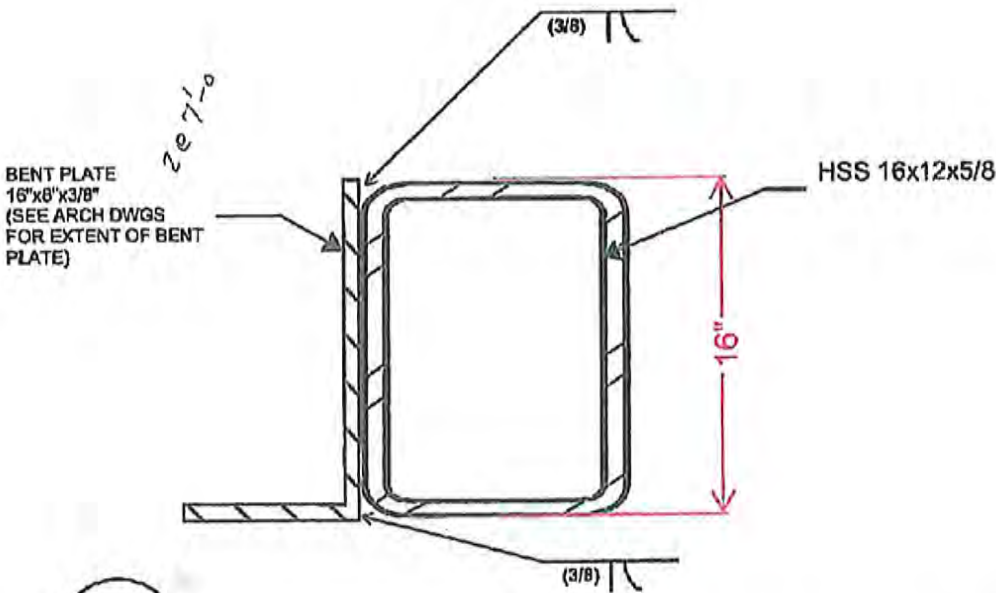
NORTH SIDE ENTRY CONNECTION DETAILS



12"

3
SK-28.4

COLUMN BASE PLATE CONNECTION DETAIL



4
SK-28.4

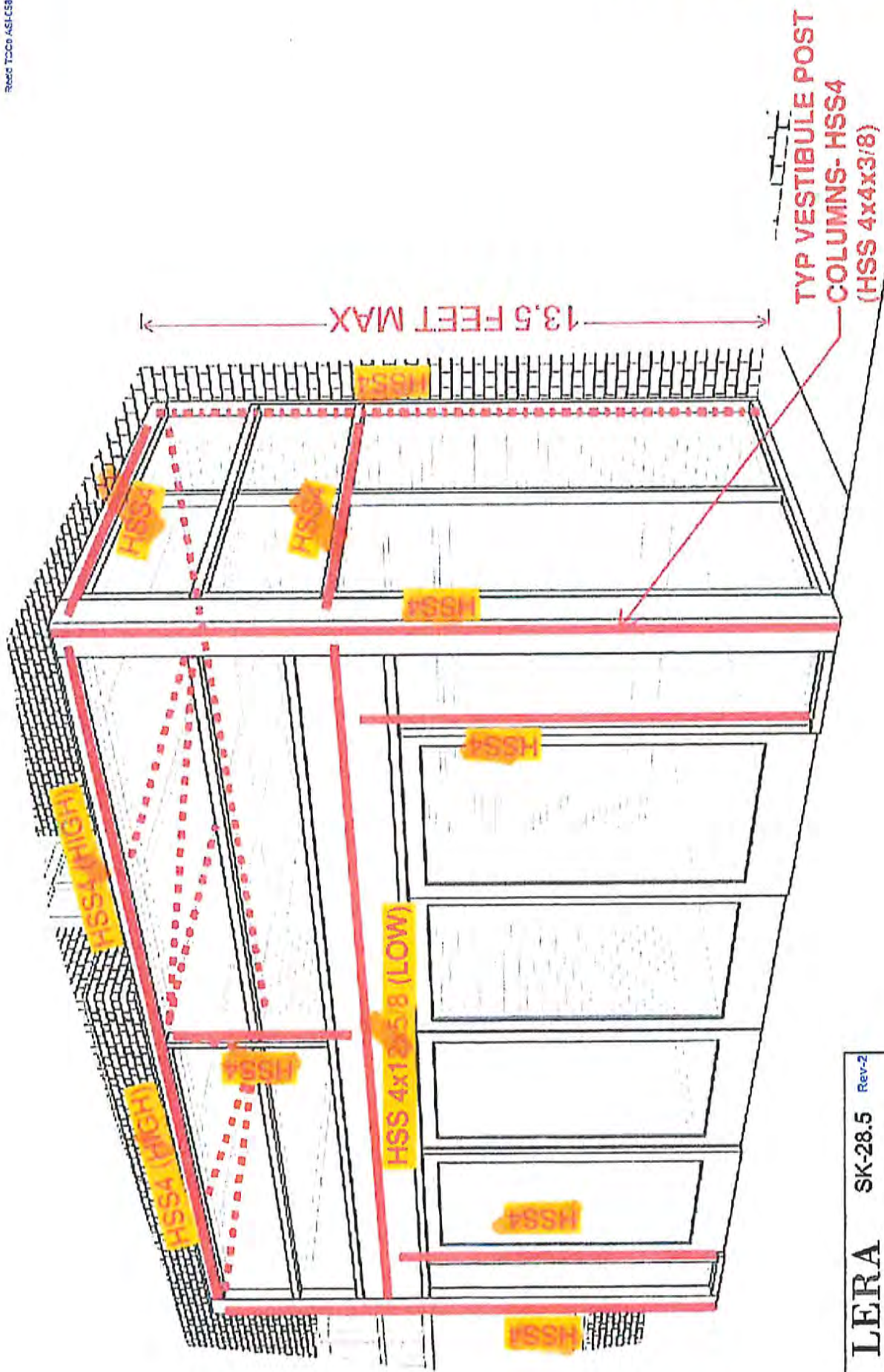
LERA

SK-28.4 Rev:

05/16/2024

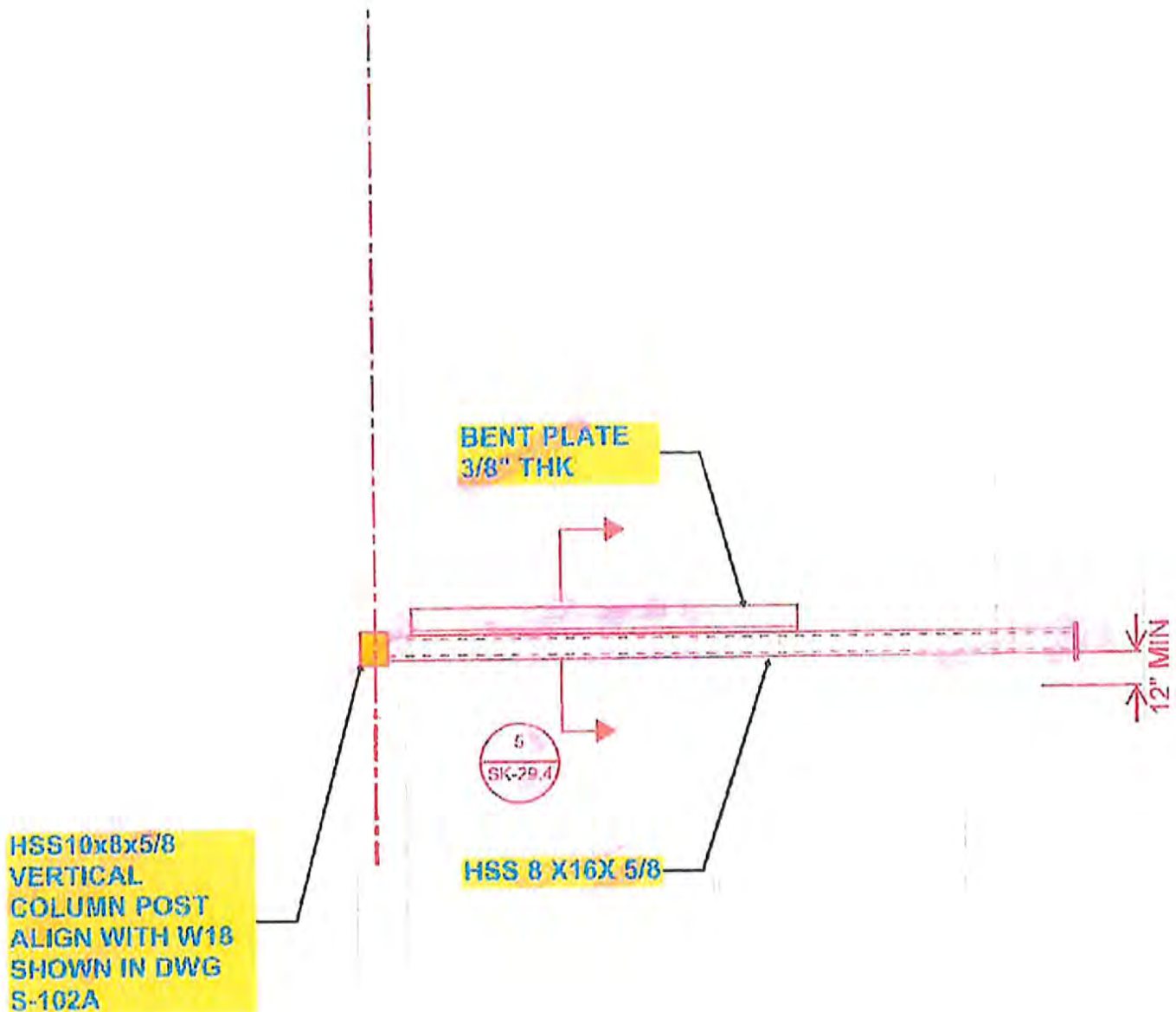
NORTH SIDE
ENTRY VESTIBULE

Revised TCCo ASI/CSB 08.22.24



LERA	SK-28.5	Rev-2
	05/16/2024	NORTH SIDE ENTRY VESTIBULE

SOUTH SIDE ENTRY VESTIBULE



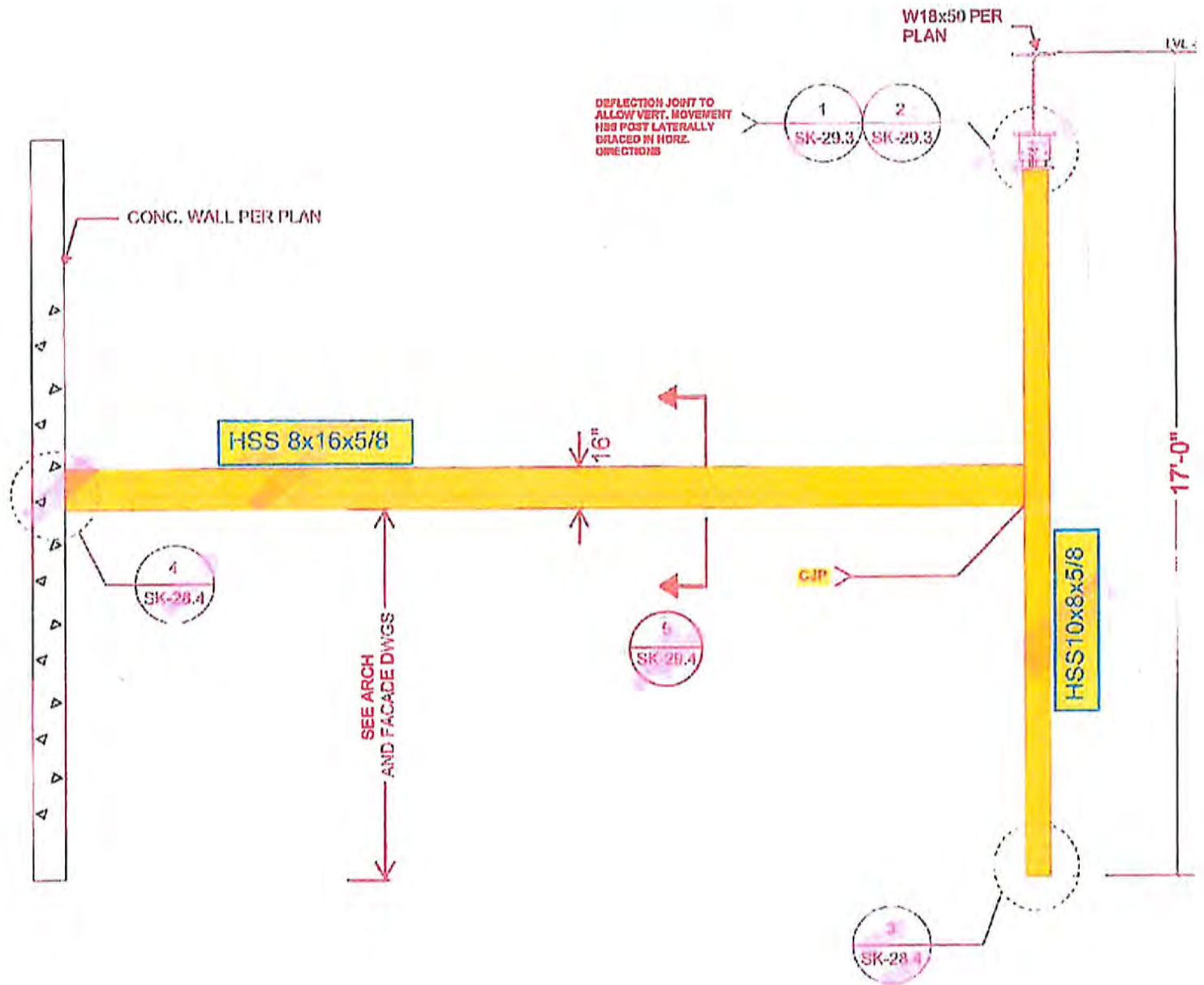
LERA

SK-29.1 Rev-1

05/08/2024

SOUTH SIDE
ENTRY VESTIBULE

SOUTH SIDE ENTRY ELEVATION



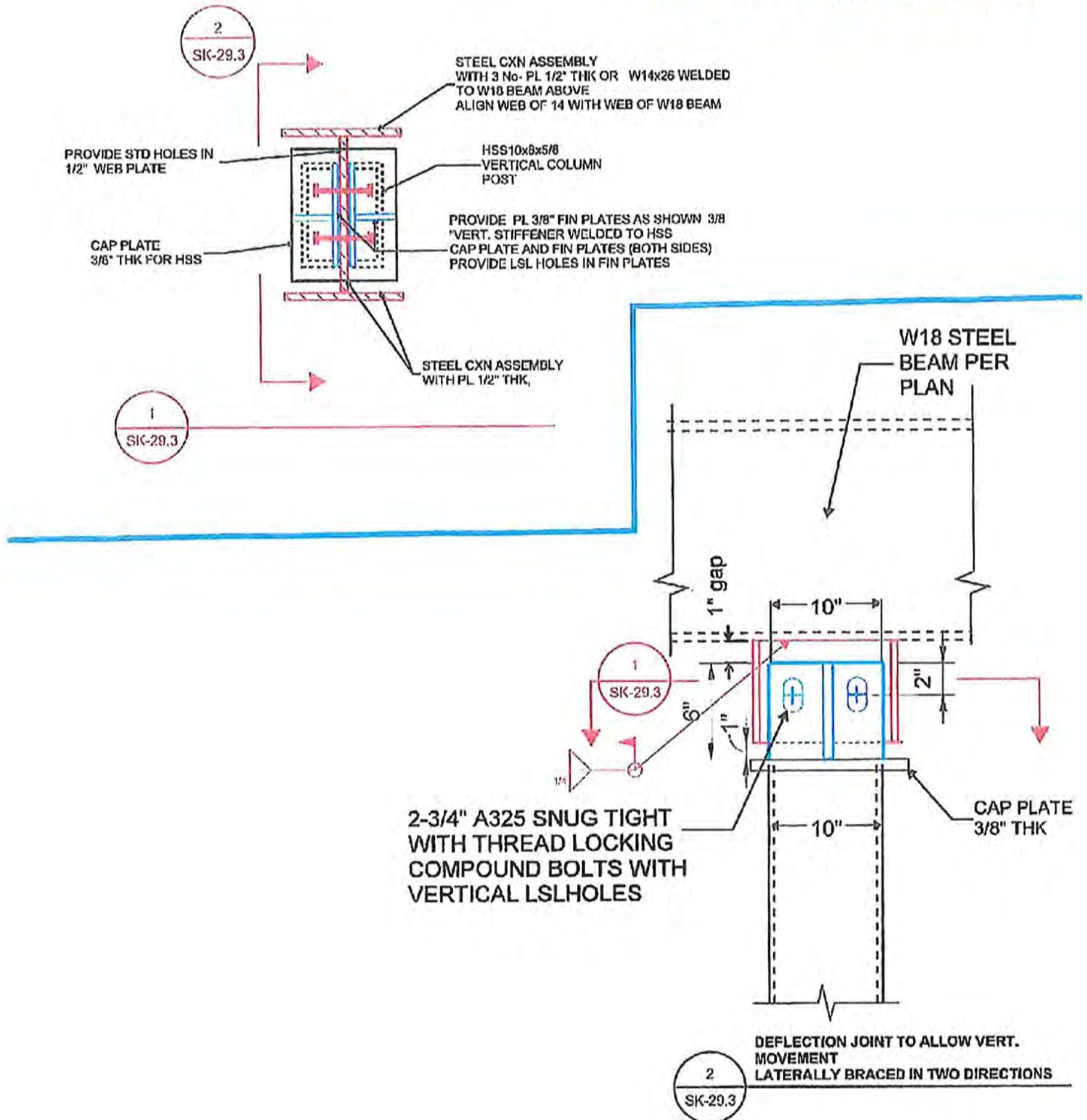
Anticipated Deflections:
Lintel - Mid length
Wind: 0.14"
Dead Load Gravity: 0.10"

LERA

SK-29.2 Rev-1

05/08/2024

SOUTH SIDE
ENTRY VESTIBULE



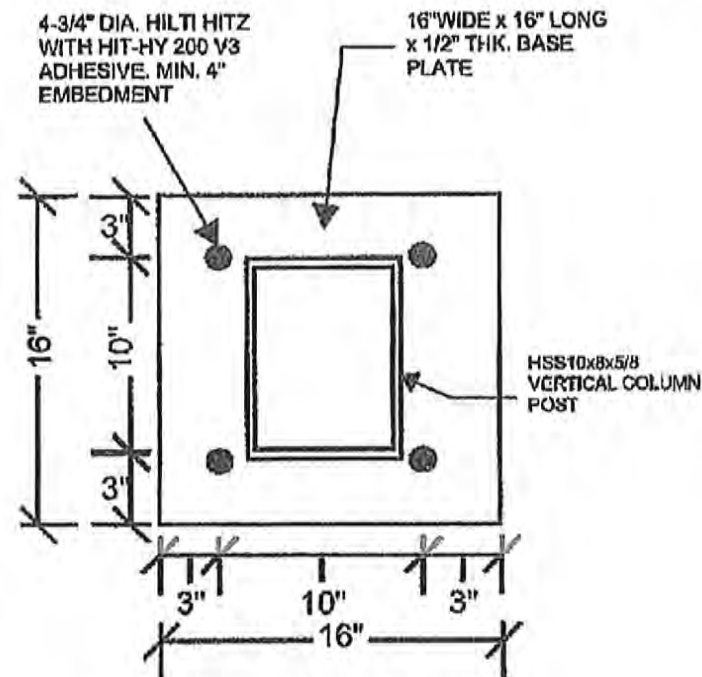
LERA

SK-29.3 Rev-1

05/08/2024

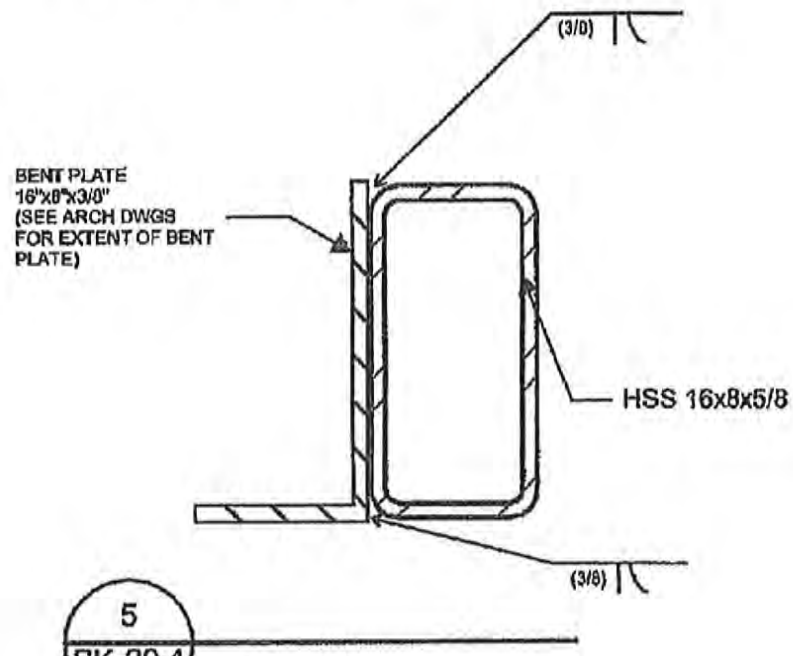
SOUTH SIDE
ENTRY VESTIBULE

SOUTH SIDE ENTRY CONNECTION DETAILS

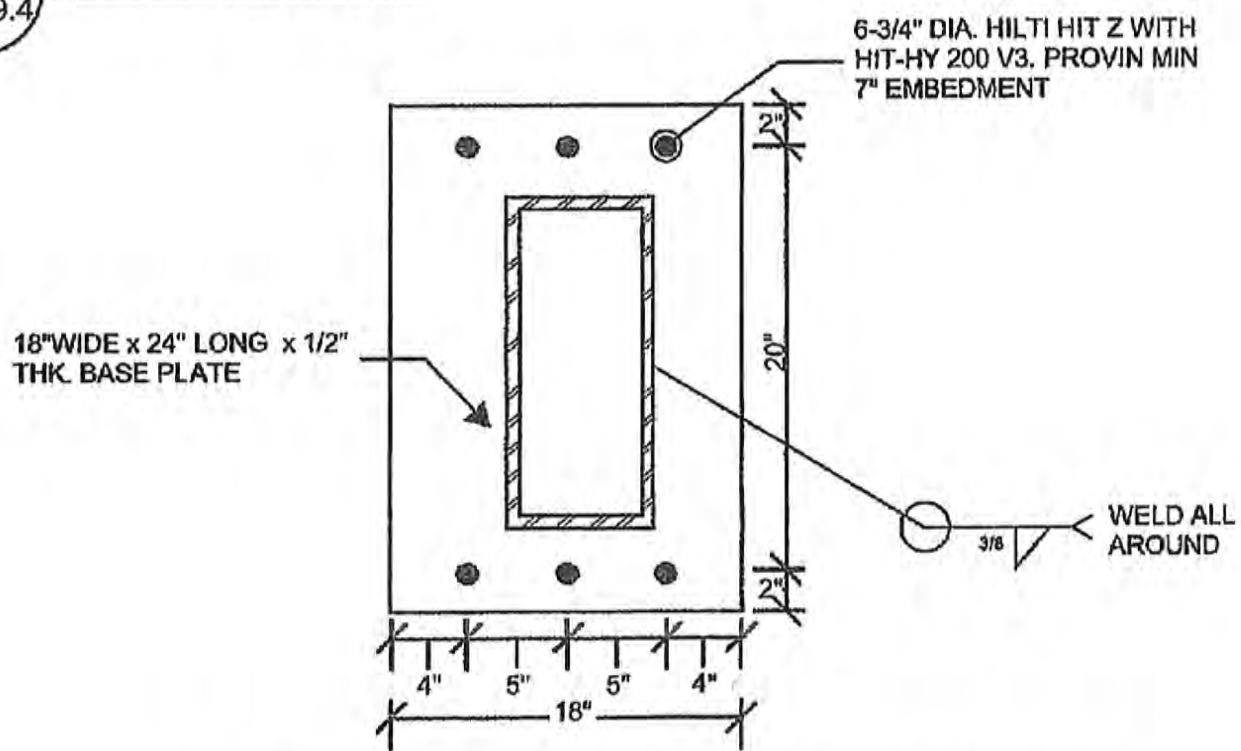


COLUMN BASE PLATE CONNECTION DETAIL

3
SK-29.4



5
SK-29.4



BEAM TO CONC. WALL CONNECTION DETAIL

4
SK-29.4

LERA SK-29.4 Rev-1

05/08/2024

SOUTH SIDE ENTRY VESTIBULE

PCO-132a



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-132a Rec'd TCCo 10.08.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME
Alb. Airport 21-1082-STR & INT

PROJECT NO.
23-114

DATE
10/6/25

PROPOSAL NO.
47R1A1

PROPOSAL AMOUNT
\$30,348.00

Per NOC 47R1A1 dated 10/6/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Please see attached ASI-076 that contains various MEP coordination revisions/clarifications that were discovered throughout the BIM process.

Please be advised that there are some additional drawings/revisions in addition to what was provided in the previous version of the ASI.

****PLEASE NOTE: DANFORTH HAS OPTED TO HAVE MARTIN ELECTRIC HANDLE THE ADDED HEAT TRACE IN FULL AND WILL BE SUBMITTED UNDER SEPARATE COVER.****

Description	Labor	Material	Equipment	Subcontract	Other	Price
John W Danforth Company				\$23,192.41		\$23,192.41
Absolute Fire Protection LLC				\$5,836.14		\$5,836.14
					Subtotal:	\$29,028.55
		MLB OH&P (Subcontractor)		\$26,389.59	5.00%	\$1,319.45
					Total:	\$30,348.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by:

Date:


10/7/25

Cc: JMD/SAS/File (MLB Construction Services LLC)

11.7



Title: NOC#47 ASI-076 Dunkin Sanitary and MEP Revisions

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

COR Date: 10/06/2025

John W Danforth Company Job Number: 90272-100

Customer Job Number:

Customer Reference Number:

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone: (716)-955-0035

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone: (518)-289-1371

Description of Change Order Request

NOC#47 ASI-076

- P-001: Added sump pump to escalator pit.
- PD-101: Added removal of section of 6" sanitary lateral and riser per RFI-222
- PD-102: Corrected graphical error from ASI-043 regarding interconnection point of 6" domestic water main. Added callout for existing 6" water main.
- P-101: Added replacement section of 6" sanitary lateral and connection to existing sanitary main. Added sump pump to escalator pit.
- ~~P-102: Added sanitary lines for Dunkin Donuts. Relocated floor drain from elevator machine room to fire riser room.~~
- P-104: Added floor drain locations for Dunkin Donuts.
- P-105: Relocated 2" domestic water line to avoid ductwork clash.
- P-106: Relocated 2" domestic water line to avoid ductwork clash.

PIPE CALLED OUT IN TCCO SCOPE
OF WORK REMOVED

Labor

Description	Qty (HR)	Unit (HR)	Rate (HR)	Total Cost
Local 7 Journeyman-Added Floor Drains & Cleanouts	12.00	ST	\$111.16	\$1,333.92
Local 7 Foreman-Layout additional fixtures	6.00	ST	\$114.35	\$686.10
Local 7 Journeyman-Domestic Water/Sump Pump/Removal	8.00	ST	\$111.16	\$889.28
Local 7 Foreman-Domestic Water/Sump Pump/Removal	8.00	ST	\$114.35	\$914.80
Hours Subtotals: ST: 34.00			Total Labor:	\$3,824.10

LABOR & MATERIAL
FOR ALL DUNKIN
WORK SHOWN IN
SCOPE OF WORK

Material

Description	Qty of Material	Unit of Measure	Rate	Total Cost
Additional Floor Clean Outs-4	4.00	ea	\$756.49	\$3,025.96
Additional Floor Sinks-2	2.00	ea	\$2,959.30	\$5,918.60
Sump Pump-1	1.00	Unit	\$1,935.30	\$1,935.30
Wall Clean Out	1.00	ea	\$125.00	\$125.00
DCW Relocation and additional routing-2" Copper	1.00	lot	\$2,790.05	\$2,790.05
Sleeves	5.00	ea	\$20.00	\$100.00
Total Material:				\$13,894.91

Equipment

Description	Qty of Equipment	Unit of Measure	Rate	Total Cost
Scissor Electric (40')	40.00	hour	\$6.00	\$240.00
Total Equipment:				\$240.00

Other

Description	Qty of Other	Unit of Measure	Rate	Total Cost
CAD	25.00	hr	\$125.00	\$3,125.00
Total Other:				\$3,125.00

Subtotal	\$21,084.01
Total	\$21,084.01
Mark Up	10.000% \$2,108.40
Requested Total	\$23,192.41

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special Insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

This change proposal covers only the direct costs associated with the change order work described above. The contractor expressly reserves the right to submit, at a later date, added costs and/or time extension requests attendant to this modification arising from, but not limited to: extended field and home office overhead, labor and equipment inefficiencies, disruptions, cumulative impacts, impacts to the critical path and related delay costs, schedule resequencing and/or overtime and acceleration.

We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.



FEL-COHOES, NY #364
5 GREEN MOUNTAIN DRIVE
COHOES, NY 12047-4807

Phone: 518-268-6749
Fax: 518-708-8225

PCO 132a Rec'd TCCo 10.08.25

From: Thomas Stone
thomas.stone@ferguson.com

Comments:

12:07:55 MAR 13 2025

Page 1 of 1

FERGUSON ENTERPRISES #501

Order Confirmation
Phone: 518-268-6749
Fax: 518-708-8225

Order No: 2538006
Order Date: 03/13/25
Writer: TCS

Req Date: 03/31/25

Ship Via:
Terms: NET 10TH PROX

Sold To: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY AIRPORT
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Ship To: JOHN W DANFORTH CO
5 LIEBECH LANE
TAG PO# 921219
CLIFTON PARK, NY 12065

Cust PO#: 921219

Job Name: ALBANY AIRPORT

Item	Description	Quantity	Net Price	UM	Total
SP-ZZN4153NH8S	ZURN ZN415-3NH-8S	1	756.490	EA	756.49

Net Total: \$756.49
Tax: \$52.95
Freight: \$0.00
Total: \$809.44

WARRANTY PROVISIONS

The purchaser's sole and exclusive warranty is that provided by the manufacturer, if any. Seller makes no express or implied warranties. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. Complete Terms and Conditions are available upon request or can be viewed on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection. Buyer shall accept delivery of products within 60 days of Seller receiving the products at Seller's warehouse. If Buyer causes or requests a delay in delivery of the products, Buyer may be subject to storage fees and additional costs caused by such delay. Seller reserves the right to requote the products and reschedule the delivery date, subject to manufacturer's lead times and price increases, if Buyer is unable to accept delivery within 60 days.



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complete a survey about your orders:

<https://survey.medallia.com/?bidsorder&fc=364&on=1068807>



FEL-COHOES, NY #364
5 GREEN MOUNTAIN DRIVE
COHOES, NY 12047-4807

Phone: 518-268-6749
Fax: 518-708-8225

PCO-132a Rec'd TCCo 10.08.25

Deliver To:
From: Thomas Stone
thomas.stone@ferguson.com
Comments:

09:22:38 APR 21 2025

Page 1 of 1

FERGUSON ENTERPRISES #501

Price Quotation
Phone: 518-268-6749
Fax: 518-708-8225

Bid No: B529444
Bid Date: 04/21/25
Quoted By: TCS

Cust Phone: 716-832-1940
Terms: NET 10TH PROX

Customer: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY AIRPORT
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Ship To: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY AIRPORT
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Cust PO#: FLOOR SINKS

Job Name: ALBANY AIRPORT

Item	Description	Quantity	Net Price	UM	Total
SP-ZZN19004NHKC2	4 ZN1900-KC-2 12X12X6 FLR SINK	2	2959.300	EA	5918.60

Net Total: \$5918.60
Tax: \$414.30
Freight: \$0.00
Total: \$6332.90

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

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SP-1 SUMP PUMP

NOTE: SUMP PIT, COVER & PIPING BY OTHERS

LELV250		LIBERTY	1/3 HP CAST IRON SUMP PUMP 115 VOLTS		1	EA	\$1,884.71	\$1,884.71
LBCV200		LIBERTY	2 HEAD PV BALL / CHECK VALVE		1	EA	\$50.59	\$50.59

Subtotal: \$1,935.30



FEL-COHOES, NY #364
5 GREEN MOUNTAIN DRIVE
COHOES, NY 12047-4807

Phone: 518-268-6749
Fax: 518-708-8225

PCO-132a Rec'd TCCo 10.08.25

Deliver To:
From: Benjamin Fox
ben.fox@ferguson.com
Comments:

12:09:49 OCT 06 2025

Page 1 of 2

FERGUSON ENTERPRISES LLC #501

Price Quotation
Phone: 518-268-6749
Fax: 518-708-8225

Bid No: B154797
Bid Date: 10/06/25
Quoted By: BFF

Cust Phone: 716-832-1940
Terms: NET 10TH PROX

Customer: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Ship To: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Cust PO#:

Job Name:

Item	Description	Quantity	Net Price	UM	Total
LHARDK20	2 X 20 L HARD COP TUBE	60	2272.180	C	1363.31
V78072	LF 2 PXP COUP W/ ST	3	26.441	EA	79.32
V77042	LF 2 PXP SR 90 ELL	14	55.554	EA	777.76
V77043	LF 2 PXP SR 45 ELL	7	46.957	EA	328.70
A77W10804A	*NP 2 BRZ 200# PXP FP BV EXT LEAD TIME 4-5 DAYS	1	240.961	EA	240.96
Net Total:					\$2790.05
Tax:					\$195.30
Freight:					\$0.00
Total:					\$2985.35

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

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FERGUSON ENTERPRISES LLC #501
Price Quotation

Fax: 518-708-8225

12:09:49 OCT 06 2025

Reference No: B154797



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=364&on=367566>

PL	Layout & Coordination	90272-100	Research DD fit out spec	Tue 07/16/24	1
PL	Layout & Coordination	90272-100	DD Fit-Out PM/Fairfax correspondence & RFI info provided	Fri 07/26/24	1
BG	CAD Backgrounds	90272-100	NOC #37 ASI-07% - background creation	Fri 09/06/24	1.75
PL	Layout & Coordination	90272-505	NOC-4781-ASI-07%-Rev figure BOM/Frs for original layout & revised DD fitout layout	Wed 10/09/24	3
PL	Layout & Coordination	90272-505	JWD#10-T149-review/reply to latest rfi response per craigs email info	Tue 10/22/24	0.5
PL	Layout & Coordination	90272-505	JWD#10-T149-review/reply to latest rfi response per craigs email info	Wed 10/23/24	0.75
MITG	Meetings	90272-505	Dunkin BOM Coordination-JWD#10-T149	Mon 11/11/24	0.5
PL	Layout & Coordination	90272-505	JWD#10-T149-Tenant layout review drawing	Mon 11/25/24	6.5
PL	Layout & Coordination	90272-100	NOC-4781-ASI-07%-Review with DD Final Engineer	Thu 2/6/25	6
PL	Layout & Coordination	90272-505	NOC-4781-ASI-07% Update with fixture locations	Fri 2/7/25	4
					25

Craig Dittl

From: Jordan Newton <jordan@absolutefirepro.com>
Sent: Thursday, March 20, 2025 2:27 PM
To: Craig Dittl
Subject: Re: ASI-076
Attachments: 1232- BP02 Temp Hose Valve Relocation.pdf; BP04 COR 008 ASI-076.pdf

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Craig,

Attached is the ASI-076 proposal for BP04. This proposal includes installing 2 new hose valve cabinets. One on the 1st floor and one on the 2nd floor. ASI-076 does not reflect this, but I know this is what is going to end up being wanted by Zack Geddies.

The other change order attached is for BP02. This is for the temporary hose valve cabinet relocations on the 1st and 2nd floor that was already completed.

Let me know if you have any questions.

All the best,

Jordan Newton
 Project Manager
 jordan@absolutefirepro.com
 Office: (518)-767-3700 EXT. 307
 Mobile: (518) 813-2824

NOT INCLUDED
 IN THIS MLR
 PROPOSAL. (CP)

DOESN'T ACCOUNT FOR CA
 RELOCATED / REMOVED ALL LEVELS

2.
 (CP)



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(518) 767-3700 • (518) 767-3711 Fax

www.AbsoluteFirePro.com • mail@AbsoluteFirePro.com

FIRE PROTECTION PROPOSAL REQUEST FOR CHANGE ORDER

PROPOSAL SUBMITTED TO: MLB Construction		PHONE: CELL:	DATE: 3/20/2025
STREET 1 Stonebreak Rd		JOB NAME: AIA BP04	
CITY, STATE AND ZIP CODE: Malta, NY		JOB LOCATION: Albany, NY	
ATTENTION: Craig Dittl	EMAIL: cdittl@mlbind.com	REFERENCE: ASI-076	COR NUMBER: 008

This change order proposal reflects the cost associated with the additional labor and material required by ASI-076. This work includes installation of (2) new hose valve cabinets. One located on the first floor and one located on the 2nd floor per AHJ.

Includes:

- Material
- Labor
- 15% OH&P

Excludes:

- All control, power, fire alarm, disconnects, detection wiring, or other electrical work etc.
- Allowances, sales taxes, overtime, unit prices, bond costs, permit fees, OCP/CCIP Insurance requirements.
- All labor and material required for re-located main piping, branch line piping, system risers, backflow preventers, FDC's, main drains etc.
- All labor and material required for ceiling removals and re-installations needed to access our work.
- All labor and material required for insulating, heat tracing, cleaning, disinfecting, painting, and/or labeling of pipe.
- All labor and material required for covering, protecting, and/or replacing sprinkler heads damaged from paint.
- All labor and material required for fire watches, temporary fire protection, or impairment plans.
- All labor and material required for re-location of existing to remain piping due to conflicts with other trades new work.
- All WM&E/SDVOB goals and/or participation

**WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS,
FOR THE ADDITIONAL SUM OF:**

SIX THOUSAND, ONE HUNDRED ONE

DOLLARS (\$6,101.00)

PAYMENT TO BE MADE AS FOLLOWS: 1% - 10 net 30- Plus sales tax if required.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Authorized

Signature: *Jordan Newton*

Note: This proposal may be withdrawn
by us if not accepted within: 15 days.

Signature: _____

Signature: _____

PROPOSAL PRICING SHEET

Job Name:	AIA BP04	Bid #:	
Description of Work:		Job #:	1269
ASI-076 Hose Valve Relocation: 1st & 2nd Floor			
		DATE:	3/20/25
DESCRIPTION	QUANTITY	@	EXTEN.
Material			
1-1/2" Sch 40 Blk	42	\$3.86	\$162.12
1-1/2" Threaded 90	8	\$10.13	\$81.04
1-1/2" Grv 90	10	\$5.89	\$58.90
Potter FRC 1002 Hose Cabinet	2	\$600.00	\$1,200.00
		\$5.98	\$0.00
		\$1.00	\$0.00
		\$1.00	\$0.00
		\$2.25	\$0.00
		\$6.77	\$0.00
		\$4.08	\$0.00
		\$2.31	\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$1,502.06
		Tax	0%
			\$0.00
Labor			
Foreman		\$99.62	\$0.00
Fitter		\$95.69	\$0.00
Foreman (Premium)	16	\$121.57	\$1,945.12
Fitter (Premium)	16	\$116.15	\$1,858.40
		\$80.00	\$0.00
			\$0.00
Truck			\$3,803.52
			\$3,803.52

SUB-TOTAL:	5305.58
OH & P:	795.84
TOTAL:	6101.42

~~15%~~ 530.56

\$5836.14

PCO-132b



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-132 Rec'd TCCo 08.21.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

8/13/25

PROPOSAL NO.

47R1B

PROPOSAL AMOUNT

\$16,937.00

Per NOC 47R1B dated 8/7/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

This proposal is being submitted for the heat trace portion of ASI-076.

Description	Labor	Material	Equipment	Subcontract	Other	Price
George J Martin & Son Inc				\$16,202.00		\$16,202.00
					Subtotal:	\$16,202.00
		MLB OH&P (Subcontractor)		\$14,695.95	5.00%	\$735.00
					Total:	\$16,937.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Ditt

MLB Construction Services LLC

Approved by:

Date:

Cc: JMD/SAS/File (MLB Construction Services LLC)



JOB # 6846-SS

MLB Constructions Services, LLC.

1836 Spring Rd. Albany, NY 12220

August 08, 2025

Prepared by: Robert Jones

Contact Info: Robert.Jones@martinelectric.com

Attn: Craig Dittl

cdittl@mlbind.com**RE: Albany Airport BP-04 – ASI-076 Addl Heat Trace -Dunkin P-102**

Craig,

Martin Electric is pleased to provide this CO Proposal for the above referenced project. Please review our clarifications and exclusions for this scope and thank you for this opportunity.

SCOPE OF WORK

- Material and Labor only for the added installation of Heat Trace for Dunkin in accordance with P-102.

CLARIFICATIONS

- Coordinate work with MLB.
- All Labor, Material, Management, Equipment, Tools, and Service Vehicles included.
- Please reference updated **PROPOSAL TERMS**, regarding the Commodities Market.

APPROACH

Martin Electric plans to approach this project in the following manner:

- Review all the requirements of the systems/equipment to be installed with the appointed representative.
- Review and determine with the site representative the proposed routing, for approval, prior to installation of conduit, and wire.
- Review and make every effort to expedite delivery of long lead materials.
- Complete the installation of the required services within schedule, unless delayed by others.
- Evaluate project activity periods and maintain scheduled activity completions.

EXCLUSIONS

- Dumpster Cost of any type.
- Cost for seismic restraints of any type.

NYS Certified WBE File #8942

164 Columbia Turnpike, Rensselaer NY, 12144

www.martinelectric.com



JOB # 6646-86

MLB Constructions Services, LLC.

1 Stonetown Rd, Aloha, NY 12020

8/21/25 08:20:25

Prepared by: Everett Jones

Contact Info: ejones@martinelectric.com

- All field modifications of equipment furnished by others.
- Third party or certification testing of the electrical systems.
- Any concrete, cutting, patching, or painting.
- Daily coordination with ACAA of work areas (by MLB)

PROPOSAL COST

Based on the Services to provide the Proposed Scope of Work, the Approach, and the Clarifications, Inclusions and Exclusions listed above; Martin Electric is proposing the amount of:

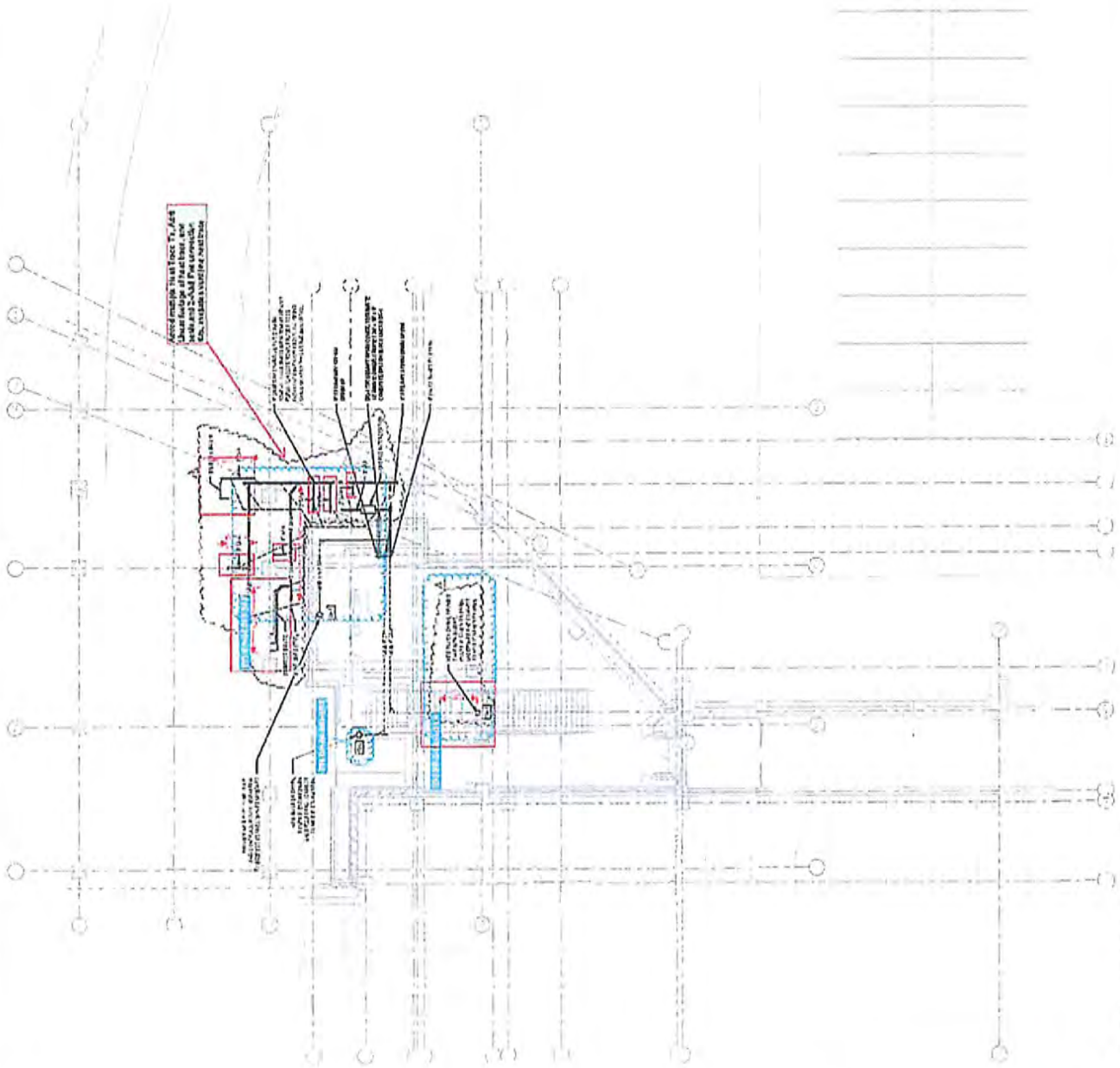
<u>MATERIALS</u>	<u>\$ 5,132</u>
<u>LABOR</u>	<u>\$ 11,070</u>
<u>TOTAL</u>	<u>\$ 16,202</u>

PROPOSAL TERMS:

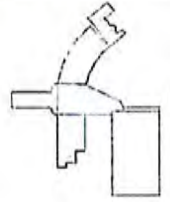
Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for **15 days** due to the current market for commodities and Material pricing will be updated, as necessary, upon the date of Approval, and is made contingent upon both parties reaching mutually agreeable terms and conditions.

NOTICE:

THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Martin Electric Inc. will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Martin Electric Inc., or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Martin Electric Inc. Subcontract, we intend to seek additional costs associated with the suspension.



1 Plumbing Piping Plan - New - Garage Side



Job ID: PG-23-116A
Project: Albany Airport BP-04



CO: 6846-88; ASI-076 Addl Heat Trace Dunkin

Change Order Summary

8 Aug 2025 8:08:08

Tax Rate status: Default Bid Name: BASE BID Bid Template: SHORT MARKUP -ELECTRIC

Drawing	Phase	Quote \$	Material \$	Equip \$	SubCon \$	Labor Hrs
	ELECTRIC HEAT	0.00	4,655.19	0.00	0.00	80.20
	EQUIPMENT	0.00	0.00	350.00	0.00	0.00
	Sheet Totals:	0.00	4,655.19	350.00	0.00	80.20

Tax:		0.00	0.00	0.00	0.00	
Sub Total (Quo/Mat/Equip/Sub):					5,005.19	
TAX RATES					0.00	
Material:	0.0000%					
Quote:	0.0000%					
Labor:	0.0000%					
Equipment:	0.0000%					
Subcontract:	0.0000%					
Job:	0.0000%					
MISCELLANEOUS						
Avg. Lbr. Rate (Cost):	121.99					
Avg. Lbr. Rate (Bid):	128.09					
Total Square Feet:	1.00					
Cost Per Sq. Ft.:	16,202.28					
Labor \$ Per Sq. Ft.:	9,318.04					
Labor Hrs Per Sq. Ft.:	80.20					
Quantity of Units:	1.00					
Cost Per Unit:	16,202.28					
Calc. Adjustment:	0.00%					
Sales Tax:						
Sub Total:					5,005.19	5,005.19
Direct Labor \$:						9,318.04
Indirect Labor \$:						0.00
Labor Escalation:						0.00
Labor Tax:						0.00
Direct Job Costs (2.30%):						372.72
Prime Cost:						14,695.95
Overhead (Avg. 5.00%):						734.80
Net Cost:						15,430.74
Profit (Avg. 5.00%):						771.54
Job Tax:						0.00
Bond (0.0000%):						0.00
Lump Sum:						0.00
Selling Price:						16,202.28

LABOR ADJUST										
ESTIMATED HOURS	ELECTRICAL	MACHINE OPERATOR	LOW VOLTAGE	Labor Class 4	Labor Class 5	Labor Class 6	Labor Class 7	Labor Class 8	Labor Class 9	Labor Class 10
REGULAR	80.20	--	--	--	--	--	--	--	--	--
OVERTIME	--	--	--	--	--	--	--	--	--	--
SHIFT-2	--	--	--	--	--	--	--	--	--	--
SHIFT-3	--	--	--	--	--	--	--	--	--	--
DOUBLE TIME	--	--	--	--	--	--	--	--	--	--
ESTIMATED HOURS:	80.20	--	--	--	--	--	--	--	--	--
LOSS LBR ADJ:	--	--	--	--	--	--	--	--	--	--
CALCULATED HRS										
REGULAR	80.20	--	--	--	--	--	--	--	--	--
OVERTIME	--	--	--	--	--	--	--	--	--	--
SHIFT-2	--	--	--	--	--	--	--	--	--	--
SHIFT-3	--	--	--	--	--	--	--	--	--	--
DOUBLE TIME	--	--	--	--	--	--	--	--	--	--
TOTAL ADJ LABOR:	80.20	--	--	--	--	--	--	--	--	--
TOTAL ADJUSTED LABOR HOURS:										80.20

DIRECT LABOR						
Labor Class	Job Description	Labor Type	Crew	Rate	Man Hours	Extension
ELECTRICAL	FOREMEN (WORKING)	REGULAR	1	\$127.52	40.10	\$5,113.55
	JOURNEYMEN	REGULAR	1	\$104.85	40.10	\$4,204.49
AVERAGE DIRECT LABOR RATE:		\$116.19		TOTAL DIRECT LABOR:		

INDIRECT LABOR			
Labor Description	Hours	Rate	Ext \$
TOTAL INDIRECT LABOR:			\$0.00

DIRECT LABOR TOTAL:	9,318.04
INDIRECT LABOR TOTAL:	0.00
LABOR ESCALATION:	0.00
LABOR \$ ADJUSTMENT:	0.00
LABOR TAX:	0.00
LABOR TOTAL:	\$9,318.04
MATERIAL:	4,655.19
MATERIAL ESCALATION:	0.00
MATERIAL ADJUSTMENT:	0.00
MATERIAL TAX:	0.00
MATERIAL TOTAL:	\$4,655.19

QUOTES		
Component	Vendor	Amount

Bid Summary Sheet: Albany Airport BP-04

8 Aug 2025 8:08AM

QUOTED MATERIAL:	0.00
ADJUSTMENT:	0.00
QUOTE TAX:	0.00
QUOTED MATERIAL TOTAL:	\$0.00

SUBCONTRACTS

Component	Vendor	Amount

SUBCONTRACTS:	0.00
ADJUSTMENT:	0.00
SUBCONTRACT TAX:	0.00
SUBCONTRACTS TOTAL:	\$0.00

EQUIPMENT

Component	Vendor	Amount
SCISSOR LIFT	Skyworks Equip Rental	350.00

EQUIPMENT:	350.00
ADJUSTMENT:	0.00
EQUIPMENT TAX:	0.00
EQUIPMENT TOTAL:	\$350.00

DIRECT JOB COSTS

Description	Dollars
WARRANTY	93.18
SAFETY	279.54

DIRECT JOB COSTS:	372.72
ADJUSTMENT:	0.00
TOTAL DIRECT JOB COSTS:	\$372.72
JOB COST w/NO OVERHEAD:	\$14,695.95

OVERHEAD

MATERIAL OVERHEAD:(5% markup)	232.76
QUOTES OVERHEAD:(5% markup)	0.00
LABOR OVERHEAD:(5% markup)	465.90
SUBCONTRACTS OVERHEAD:(5% markup)	0.00
EQUIPMENT OVERHEAD:(5% markup)	17.50
DJC OVERHEAD:(5% markup)	18.64

TOTAL OVERHEAD:	\$734.80
JOB COST w/OVERHEAD:	\$15,430.74

Bid Summary Sheet: Albany Airport BP-04

8 Aug 2025 8:08AM

PROFIT

MATERIAL PROFIT:(5% markup)	244.40
QUOTES PROFIT:(0% markup)	0.00
LABOR PROFIT:(5% markup)	489.20
SUBCONTRACTS PROFIT:(0% markup)	0.00
EQUIPMENT PROFIT:(5% markup)	18.38
DJC PROFIT:(5% markup)	19.57

TOTAL PROFIT:	\$771.54
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MISCELLANEOUS

JOB TAX:	0.00
BOND:	0.00

MISCELLANEOUS TOTAL:	\$0.00
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LUMP SUM

LUMP SUM 1:	0.00
LUMP SUM 2:	0.00
LUMP SUM 3:	0.00
LUMP SUM 4:	0.00

LUMP SUM TOTAL:	\$0.00
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BID TOTAL:	\$16,202.28
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Job ID: PG-23-116A
Project: Albany Airport BP-04



CO: 6846-88: ASI-076 Addl Heat Trace Dunkin

Takeoff

8 Aug 2025 8:06:52

Phase: ELECTRIC HEAT

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
280395	200.00	FT	M	8W/FT 240V	SELF REGULATING HEATING CABLE	19.5000	3,900.00	0.0780	15.60
280505	10.00	EA	M	H903	HEAT TRACE APPLICATION TAPE -66FT	16.5450	165.45	0.6600	6.60
280503	2.00	EA	M	H900	HEAT TRACE POWER CONNECTION (HARDWIRE)	40.1250	80.25	2.0000	4.00
280506	10.00	EA	M	H910	HEAT TRACE SPLICE AND TEE CONN KIT	18.7500	187.50	2.0000	20.00
280508	1.00	EA	M	H921	HEAT TRACE GROUND FAULT JUNCTION BOX KIT	155.3400	155.34	2.0000	2.00
280507	10.00	EA	M	H912	HEAT TRACE GEL-FILLED END SEAL KIT	16.6650	166.65	2.0000	20.00
10	1.00	EA	M		HEAT TRACE LAYOUT & CALCS	0.0000	0.00	8.0000	8.00
11	1.00	EA	M		HEAT TRACE CKT TEST & START-UP	0.0000	0.00	4.0000	4.00
Phase Totals:							4,655.19		80.20
Job Totals:							4,655.19		80.20

Ernie J. Hatal & Son

152 Columbia Turnpike
Pawcatuck, CT

Phone: 860-477-4577
Web: www.martin-electric.com

Page: 2 of 2

PCO-167



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-167 Rec'd TCCo 10/08/25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/6/25

PROPOSAL NO.

67R1

PROPOSAL AMOUNT

\$14,152.00

Per NOC 67R1 dated 10/6/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

ASI-085 has been issued for plumbing revisions per owner request.

****The revision of ASI-085 is being submitted based on RFI-401 per ACAA request.****

Description	Labor	Material	Equipment	Subcontract	Other	Price
John W Danforth Company				\$10,242.30		\$10,242.30
George J Martin & Son Inc				\$3,295.00		\$3,295.00
					Subtotal:	\$13,537.30
		MLB OH&P (Subcontractor)		\$12,299.59	5.00%	\$614.70
					Total:	\$14,152.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Tittl

MLB Construction Services LLC

Approved by:

Date:

Cc: JMD/SAS/File (MLB Construction Services LLC)

PCO-167 Rec'd TCCo 10/08/25

CHANGE ORDER REQUEST

20.3



Title: NOC #67/ASI-085 Plumbing Revisions
Project Name: Albany Airport Terminal Expansion
Project Address: 737 Albany Shaker Road
 Albany, NY 12211
COR Date: 09/25/2025
John W Danforth Company Job Number: 90272-100
Customer Job Number:
Customer Reference Number:

Our Information

John W Danforth Company
 300 Colvin Woods Parkway
 Tonawanda, NY 14150
Phone: (716)-955-0035

Customer Information

MLB Construction Services
 1 Stonebreak Road
 Ballston Spa, NY 12020
Phone: (518)-289-1371

Description of Change Order Request

Pricing for NOC67/ASI-085. Scope change detailed below.

~~P-101: Added floor drain and sanitary line for future concessions service in Area 125.~~ REMOVED

P-102: Added sanitary line in pedestrian bridge mechanical shaft for future use.

P-106: Added domestic water line in pedestrian bridge mechanical shaft for future use.

Labor

Description	Qty (HR)	Unit (HR)	Rate (HR)	Total Cost
Local 7 Journeyman	28.00	ST	\$104.95	\$2,938.60
Local 7 Foreman	20.00	ST	\$108.18	\$2,163.60
Hours Subtotals: ST: 48.00			Total Labor:	\$5,102.20

Material

Description	Qty of Material	Unit of Measure	Rate	Total Cost
Ferguson Pipe, Valve & Fittings	1.00	Lot	\$2,143.31	\$2,143.31
			Total Material:	\$2,143.31

Other

Description	Qty of Other	Unit of Measure	Rate	Total Cost
CAD	4.00	hr	\$125.00	\$500.00
Driver	2.00	hr	\$53.00	\$106.00
			Total Other:	\$606.00

Subcontractor

Company	Contract	Description	Qty of Unit	Unit of Measure	Rate	Total Cost
Eastern Regional insulation	Insulation	Inuslate New Piping	1.00	lot	\$1,459.67	\$1,459.67
					Total Subcontractor:	\$1,459.67

Subtotal		\$9,311.18
Mark Up Rate (Subtotal)	10.000%	\$931.12
Requested Total		\$10,242.30

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

This change proposal covers only the direct costs associated with the change order work described above. The contractor expressly reserves the right to submit, at a later date, added costs and/or time extension requests attendant to this modification arising from, but not limited to: extended field and home office overhead, labor and equipment inefficiencies, disruptions, cumulative impacts, impacts to the critical path and related delay costs, schedule resequencing and/or overtime and acceleration.

We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.

J. W. Danforth Labor Summary

There were no calculation messages.

Project Name: Albany Airport COs

Bid ID: 25-AlbanyAi

Data Calculated: 2/24/2025 3:41:11 PM

Base Bid; Line: Plumbing - Add;

Page 1 of 1

Report Time: 2/24/2025 4:03 PM

Material	Qty	Weight	Labor Hours	Labor Cost
Pipe				
Copper Type L	20 32	175	1 13	0
PVC Plain End Plastic Sch 40	80 88	0	8 9	0
Totals:	220	175	9 19	0
Nipples				
Copper Short Piece	2	2	0	0
Totals:	2	2	0	0
Fittings				
Copper ProPress	3 10	8	1 3	0
PVC DWV - Charlotte	10	0	8	0
Totals:	20	8	9 11	0
Valves				
Bronze Press Ball 2PC FP Press	1	0	0	0
Totals:	1	0	0	0
Hanger Components				
Clevis	23	45	0	0
Struct Attach-Conc	23	0	0	0
Carbon Steel Rods	46	17	0	0
Totals:	92	62	0	0
Labor				
Hangers Hangers	23	0	30	0
Totals:	23	0	30	0
Misc. Consumables				
Copper Joints	21	0	0	0
Copper Joints Silicone Lube	0	0	0	0
Plastic Joints Glue & Cleaner	1	0	0	0
Totals:	22	0	0	0
Misc. Steel Items				
Bolts,Nuts&Washers	92	0	0	0
Totals:	92	0	0	0
Grand Totals:	472	247	48 59	\$



FEL-COHOES, NY #364
5 GREEN MOUNTAIN DRIVE
COHOES, NY 12047-4807

Phone: 518-268-6749
Fax: 518-708-8225

PCO-167 Rec'd TCCo 10/08/25

Deliver To:
From: Benjamin Fox
ben.fox@ferguson.com
Comments:

07:15:01 FEB 24 2025

Page 1 of 2

FERGUSON ENTERPRISES #501

Price Quotation
Phone: 518-268-6749
Fax: 518-708-8225

Bid No: B264285
Bid Date: 02/21/25
Quoted By: BFF

Cust Phone: 716-832-1940
Terms: NET 10TH PROX

Customer: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Ship To: JOHN W DANFORTH CO
5 LIEBECH LANE
ALBANY ACCOUNT
CLIFTON PARK, NY 12065

Cust PO#:

Job Name: CHANGE ORDER

Item	Description	Quantity	Net Price	UM	Total
VAL1	QUOTE VALID FOR 1 DAY	1	0.000	EA	0.00
P40PP20	4X20 FT PVC DWV S40 PE PIPE	80	277.000	C	221.60
PDWVPTP	4 PVC DWV P TRAP	2	69.062	EA	138.12
PDWVYP	4 PVC DWV WYE	1	19.040	EA	19.04
PDWVFCOAPP	4 PVC DWV FTG CO ADPT W/PLUG	1	17.283	EA	17.28
LHARDJ20	1-1/2 X 20 L HARD COP TUBE	80	1119.360	C	895.44
MPF02085	LF 1-1/2 PXP SR 90 ELL	6	30.707	EA	184.24
A77WLF10701A	LF 1-1/2 BRZ 200# PXP FP BV	1	154.419	EA	154.42
FNW7008EC0150	1-1/2 EPOX COP ADJ STD CLEVIS HGR	12	2.587	EA	31.04
LHARDK20	2 X 20 L HARD COP TUBE	20	1751.490	C	350.29
MPF02086	LF 2 PXP SR 90 ELL	6	43.109	EA	258.65
A77WLF10801A	LF 2 BRZ 200# PXP FP BV	1	253.704	EA	253.70
MPF07014	LF 2 COP PRESS CAP	1	28.503	EA	28.50
QUOTING ACUDOR VALVE BOX SPECIAL ORDER NON CANCELLABLE NON RETURNABLE LEAD TIME 2-3 DAYS					
SP-AARVB121208CLPC	RVB121208CLPC 12X12X6 REC BOX	1	344.500	EA	344.50
FNW7008EC0200	2 EPOX COP ADJ STD CLEVIS HGR	12	3.557	EA	42.68
FNWHHNGAZ38	3/8 16 HH NUT ZN A563 GR A 50PK	1	6.806	PK	6.81
FNWFLWZ38	3/8 X 1 FLT WSHR ZN 50PK	1	3.040	PK	3.04
GATRCU	3/8X6 Z/PLT ATR	150	0.596	FT	89.40
Net Total:					\$3794.75
Tax:					\$265.65
Freight:					\$0.00
Total:					\$4060.40

\$2143.31



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=364&on=367566>

Eastern Regional Contracting, Inc.
2114 Broadway, Watervliet, New York 12189

Specializing in
Refractories & Insulations

Phone: (518)266-9120

Fax: (518)266-9029

Bid Id No:

Bid Date: 2/28/2025

Project Name: 4" Sanitary Pipe Level 1

Mechanical Contractor: Danforth

Contact Information: Mike Reverdatto

Project Cost: \$1,459.67
(Jacket Not Included)

- PRICE DOES NOT INCLUDE SALES TAX. PLEASE ADD SALES TAX IF APPLICABLE

Labor & Materials for insulation per specs,
Lift not Included/Scaffolding Not Included
Fire Stopping Not Included
Pricing Good Through 5/1/2025

Michael Gibeau
Foreman/Employee Representative
(518)918-5971 Cell

Edward Sutton
President
(518)857-4080 Cell



JOHN C. DITTL

MLB Constructors Services, LLC.

11/11/25

John C. Dittl

cdittl@mlbind.com

RE: Albany Airport BP-04 – ASI-085 Addl Heat Trace - # 2 for Dunkin P-102

Craig,

Martin Electric is pleased to provide this CO Proposal for the above referenced project. Please review our clarifications and exclusions for this scope and thank you for this opportunity.

SCOPE OF WORK

- Material and Labor for the second added installation of Heat Trace for Dunkin in accordance with P-102.

CLARIFICATIONS

- Coordinate work with MLB.
- All Labor, Material, Management, Equipment, Tools, and Service Vehicles included.
- Please reference updated **PROPOSAL TERMS**, regarding the Commodities Market.

APPROACH

Martin Electric plans to approach this project in the following manner:

- Review all the requirements of the systems/equipment to be installed with the appointed representative.
- Review and determine with the site representative the proposed routing, for approval, prior to installation of conduit, and wire.
- Review and make every effort to expedite delivery of long lead materials.
- Complete the installation of the required services within schedule, unless delayed by others.
- Evaluate project activity periods and maintain scheduled activity completions.

EXCLUSIONS

- Dumpster Cost of any type.
- Cost for seismic restraints of any type.

NYS Certified WBE File #8942
164 Columbia Turnpike, Rensselaer NY, 12144

www.martinelectric.com

**MLB Constructions Services, LLC.**

- All field modifications of equipment furnished by others.
- Third party or certification testing of the electrical systems.
- Any concrete, cutting, patching, or painting.
- Daily coordination with ACAA of work areas (by MLB)

PROPOSAL COST

Based on the Services to provide the Proposed Scope of Work, the Approach, and the Clarifications, Inclusions and Exclusions listed above; Martin Electric is proposing the amount of:

MATERIALS	\$ 2,008
LABOR	\$ 1,287
TOTAL	\$ 3,295

PROPOSAL TERMS:

Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for **15 days** due to the current market for commodities and Material pricing will be updated, as necessary, upon the date of Approval, and is made contingent upon both parties reaching mutually agreeable terms and conditions.

NOTICE:

THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Martin Electric Inc. will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Martin Electric Inc., or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Martin Electric Inc. Subcontract, we intend to seek additional costs associated with the suspension.



Plumbing & Gas Plan - New - Ground Side

Job ID: PG-23-116A
Project: Albany Airport BP-04

PCO-167 Rec'd TCCo 10/08/25



CO: 6846-89: ASI-085 Addl Heat Trace Dunkin

Change Order Summary

8 Aug 2025 8:22:55

Tax Rate status: Default

Bld Name: BASE BID

Bid Template: SHORT MARKUP -ELECTRIC

Drawing	Phase	Quote \$	Material \$	Equip \$	SubCon \$	Labor Hrs
	ELECTRIC HEAT	0.00	1,821.18	0.00	0.00	9.66
Sheet Totals:		0.00	1,821.18	0.00	0.00	9.66
Tax:		0.00	0.00	0.00	0.00	

Bld Notes:

TAX RATES

Material:	0.0000%
Quote:	0.0000%
Labor:	0.0000%
Equipment:	0.0000%
Subcontract:	0.0000%
Job:	0.0000%

MISCELLANEOUS

Avg. Lbr. Rate (Cost):	121.99
Avg. Lbr. Rate (Bid):	128.09
Total Square Feet:	1.00
Cost Per Sq. Ft.:	3,294.72
Labor \$ Per Sq. Ft.:	1,122.35
Labor Hrs Per Sq. Ft.:	9.66
Quantity of Units:	1.00
Cost Per Unit:	3,294.72
Calc. Adjustment:	0.00%

Sub Total (Quo/Mat/Equip/Sub):

Sales Tax:

Sub Total:

Direct Labor \$:

Indirect Labor \$:

Labor Escalation:

Labor Tax:

Direct Job Costs (1.36%):

Prime Cost:

Overhead (Avg. 5.00%):

Net Cost:

Profit (Avg. 5.00%):

Job Tax:

Bond (0.0000%):

Lump Sum:

Selling Price:

1,821.18

0.00

1,821.18

1,122.35

0.00

0.00

0.00

44.88

2,988.41

149.42

3,137.83

156.89

0.00

0.00

0.00

3,294.72

LABOR ADJUST										
ESTIMATED HOURS	ELECTRICAL	MACHINE OPERATOR	LOW VOLTAGE	Labor Class 4	Labor Class 5	Labor Class 6	Labor Class 7	Labor Class 8	Labor Class 9	Labor Class 10
REGULAR	9.66	--	--	--	--	--	--	--	--	--
OVERTIME	--	--	--	--	--	--	--	--	--	--
SHIFT-2	--	--	--	--	--	--	--	--	--	--
SHIFT-3	--	--	--	--	--	--	--	--	--	--
DOUBLE TIME	--	--	--	--	--	--	--	--	--	--
ESTIMATED HOURS:	9.66	--	--	--	--	--	--	--	--	--
LOSS LBR ADJ:	--	--	--	--	--	--	--	--	--	--
CALCULATED HRS										
REGULAR	9.66	--	--	--	--	--	--	--	--	--
OVERTIME	--	--	--	--	--	--	--	--	--	--
SHIFT-2	--	--	--	--	--	--	--	--	--	--
SHIFT-3	--	--	--	--	--	--	--	--	--	--
DOUBLE TIME	--	--	--	--	--	--	--	--	--	--
TOTAL ADJ LABOR:	9.66	--	--	--	--	--	--	--	--	--
TOTAL ADJUSTED LABOR HOURS:										9.66

DIRECT LABOR						
Labor Class	Job Description	Labor Type	Crew	Rate	Man Hours	Extension
ELECTRICAL	FOREMEN (WORKING)	REGULAR	1	\$127.52	4.83	\$615.92
	JOURNEYMEN	REGULAR	1	\$104.85	4.83	\$506.43
AVERAGE DIRECT LABOR RATE:			\$116.19	TOTAL DIRECT LABOR:		\$1,122.35

INDIRECT LABOR			
Labor Description	Hours	Rate	Ext \$
TOTAL INDIRECT LABOR:			\$0.00

DIRECT LABOR TOTAL:	1,122.35
INDIRECT LABOR TOTAL:	0.00
LABOR ESCALATION:	0.00
LABOR \$ ADJUSTMENT:	0.00
LABOR TAX:	0.00
LABOR TOTAL:	\$1,122.35
MATERIAL:	1,821.18
MATERIAL ESCALATION:	0.00
MATERIAL ADJUSTMENT:	0.00
MATERIAL TAX:	0.00
MATERIAL TOTAL:	\$1,821.18

QUOTES		
Component	Vendor	Amount

QUOTED MATERIAL:	0.00
ADJUSTMENT:	0.00
QUOTE TAX:	0.00
QUOTED MATERIAL TOTAL:	\$0.00

SUBCONTRACTS

Component	Vendor	Amount

SUBCONTRACTS:	0.00
ADJUSTMENT:	0.00
SUBCONTRACT TAX:	0.00
SUBCONTRACTS TOTAL:	\$0.00

EQUIPMENT

Component	Vendor	Amount
SCISSOR LIFT		0.00

EQUIPMENT:	0.00
ADJUSTMENT:	0.00
EQUIPMENT TAX:	0.00
EQUIPMENT TOTAL:	\$0.00

DIRECT JOB COSTS

Description	Dollars
WARRANTY	11.22
SAFETY	33.66

DIRECT JOB COSTS:	44.88
ADJUSTMENT:	0.00
TOTAL DIRECT JOB COSTS:	\$44.88
JOB COST w/NO OVERHEAD:	\$2,988.41

OVERHEAD

MATERIAL OVERHEAD:(5% markup)	91.06
QUOTES OVERHEAD:(5% markup)	0.00
LABOR OVERHEAD:(5% markup)	56.12
SUBCONTRACTS OVERHEAD:(5% markup)	0.00
EQUIPMENT OVERHEAD:(5% markup)	0.00
DJC OVERHEAD:(5% markup)	2.24

TOTAL OVERHEAD:	\$149.42
JOB COST w/OVERHEAD:	\$3,137.83

PROFIT		
MATERIAL PROFIT:(5% markup)	95.61	
QUOTES PROFIT:(0% markup)	0.00	
LABOR PROFIT:(5% markup)	58.92	
SUBCONTRACTS PROFIT:(0% markup)	0.00	
EQUIPMENT PROFIT:(0% markup)	0.00	
DJC PROFIT:(5% markup)	2.36	
TOTAL PROFIT:		\$156.89
MISCELLANEOUS		
JOB TAX:	0.00	
BOND:	0.00	
MISCELLANEOUS TOTAL:		\$0.00
LUMP SUM		
LUMP SUM 1:	0.00	
LUMP SUM 2:	0.00	
LUMP SUM 3:	0.00	
LUMP SUM 4:	0.00	
LUMP SUM TOTAL:		\$0.00
BID TOTAL:		\$3,294.72

Job ID: PG-23-116A
Project: Albany Airport BP-04



CO: 6846-89: ASI-085 Addl Heat Trace Dunkin

Takeoff

8 Aug 2025 8:21:57									
Phase: ELECTRIC HEAT									
Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
280395	90.00	FT	M	8W/FT 240V	SELF REGULATING HEATING CABLE	19.5000	1,755.00	0.0780	7.02
280505	4.00	EA	M	H903	HEAT TRACE APPLICATION TAPE -66FT	16.5450	66.18	0.6600	2.64
Phase Totals:							1,821.18		9.66
Job Totals:							1,821.18		9.66

PCO-209



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

7/21/25

PROPOSAL NO.

146

PROPOSAL AMOUNT

\$15,482.00

Per NOC 146 dated 7/21/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Attached change orders from Martin Electric, 6846-47 and 6846-49, we intended to be included within the winter conditions billing and simply got missed.

Description	Labor	Material	Equipment	Subcontract	Other	Price
George J Martin & Son Inc				\$2,522.00		\$2,522.00
George J Martin & Son Inc				\$12,287.00		\$12,287.00
					Subtotal:	\$14,809.00
		MLB OH&P (Subcontractor)		\$13,463.10	5.00%	\$673.00
					Total:	\$15,482.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by:

Date:



Cc: JMD/SAS/File (MLB Construction Services LLC)



BID # 6846-47

MLB Construction Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

Date: April 7, 2025

Prepared by: Everett Jones

Contact Info: ejones@martinelectric.com

Attn: Craig Dittl

RE: 6846-47 PCO-179 Temp Power Winter Conditions

Craig-

Martin Electric is pleased to provide this Proposal for the above referenced project. Please review our clarifications and exclusions for this scope, and thank you for this opportunity.

SCOPE OF WORK

Martin Electric agrees to furnish: labor, material, equipment, and necessary supervision required to complete the scope which includes the following:

- Please refer to the attached signed T&M sheets below for the description of verified scope, labor, and materials. 20867 dated 01/24/25

CLARIFICATIONS

- All work must be completed during normal working hours M-F 7:00am-3:30pm
- No premium time or off hours work assumed



BID # 6846-47

MLB Construction Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

Date: April 7, 2025

Prepared by: Everett Jones

Contact Info: ejones@martinelectric.com

APPROACH

Martin Electric plans to approach this project in the following manner:

EXCLUSIONS

- | | | |
|--|--|--|
| ☒ Arc Flash/Coordinated Study | ☒ Nurse Call | ☒ System Design or Re-Design |
| ☒ BMS | ☒ Overtime | ☒ Tele/Data Equipment |
| ☒ Concrete | ☒ Patching & Painting | ☒ Tele/Data Wire |
| ☒ Cutting & Patching of Ceiling, Wall, or Floor | ☒ Rigging | ☒ Temporary Lighting |
| ☒ Dumpster Cost | ☒ Roof Penetrations | ☒ Temporary Power |
| ☒ Field Modifications of Equipment Furnished by Others | ☒ Sales Tax (Material) | ☒ Third Party or Certification Testing |
| ☒ Fire Alarm | ☒ Sales Tax (Labor) | ☒ Utility Hook-Up |
| ☒ Life Safety (LSS) | ☒ Security | ☒ Utility Usage |
| | ☒ Seismic Restraints | ☒ Winter Conditions |

☐ Other: _____

PROPOSAL COST

Based on the proposed scope of work, approach, clarifications, and exclusions listed above; Martin Electric is proposing the amount of:

TOTAL – \$ 2,522.00

PROPOSAL TERMS:

Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for 15 days and is made contingent upon both parties reaching mutually agreeable terms and conditions.

NYS Certified WBE File #8942

164 Columbia Turnpike, Rensselaer, NY 12144

www.martinelectric.com



Martine Electric

164 Columbus Campus
Rensselaer, NY 12141

Phone: (518) 437-7572 Fax: (518) 437-9150



No 20867

NAME	MCB / Turner	DATE	1-24-85	FILE NO.	6846 47
ADDRESS		APPROX. LOCATION	Albany Airport connector		
PHONE	Mike Washburn	APPROX. CONTACT			
OTHER	518 328 8477		PCO-179		

DATE	TIME	LOCATION	DESCRIPTION	EQUIPMENT	REMARKS
			Set up and pull wire to connector Center island for temp heat	☐ BUCKET TRUCK	☐ ROTARY HAMMER
			Install four circuits and outlets	☐ DELIVERY TRUCK	☐ CORE DRILL
				☐ SKID STEER	☐ PUNCH SET
				☐ TRENCHER	☐ CRIMPER
				☐ COMPRESSOR	☐ BENDERS
				☐ GENERATOR	☐ METERS

[illegible]

WORK ORDERED BY: <u>Ed Andras</u> VTO		<u>1/27/25</u>
SUPERVISOR APPROVAL SIGNATURE: _____		DATE: _____

[illegible]

T h o r p e E l e c t r i c , I n c .

TO : GEORGE MARTIN ELECTRIC
FROM : knickc
EMAIL : JHATCH@THORPEELECTRIC.COM
SUBJECT : Order/Invoice Print #005
DATE : Wed Jan 29 14:00

Thorpe Electric Inc.
27 Washington Street
Rensselaer, NY, 12144
(518)462-5496
(518)462-3891 (fax)

JHATCH@THORPEELECTRIC.COM

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N. Y. 12144
 ** PHONE 518-462-5496 **

* E S T I n M A I L *
 Rec'd FCCd PCO-209 07.24.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

2:00PM knickc/149

ORDER NO 64890	ORDER DATE 1/29/25	CUSTOMER 3120	CUSTOMER P. O. NO. 6846-47	SLSMN 18		
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 1/29/25	SHIPPED	LOC 1	TAKEN BY JHAT	
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD	PRICE UNITS	U/M DISC%	AMOUNT
NM95	2 EA ARL NM CONN	2	0	.4576 EA		.92
NMB10/3W/G	250 EA WIRE NM-B-10/3-WITH-GROUND	250	0	1.24450 EA		311.13
RW1	4 EA ARL 3/4X1/2 RED WASH	4	0	.0814 EA		.33
IS500	7 EA OZ-G BEAM CLAMP 1/4-20 TAP	7	0	.72 EA		5.04
CAT64HP	7 EA ERC 4-IN CABLE HOOK	7	0	5.3424 EA		37.40
MB3834	7 EA DOTTIE MACHINE BOLT	7	0	.1749 EA		1.22
SB350	3 EA TAYMAC 1G WP BOX W/3 1/2"HUBS	3	0	2.98 EA		8.94
2097TRW	2 EA P&S 20A TR GFCI RCPT SELF TEST	2	0	16.61 EA		33.22
MM410C	2 EA TAYMAC SG WP INUSE 2-3/4"CVR	2	0	7.60 EA		15.20
BC100	1 EA TAYMAC 1G WP BLNK CVR GRY	1	0	1.02 EA		1.02
BR11S0-C	23 SOUTHWIRE 11IN STD BLK CBLE TIE-50LB	23	0	.0750		1.73
TOTAL GROSS						416.15
TOTAL TAX						33.29
SHIPPED AMOUNT						449.44

CONTINUED

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N. Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
Rec'd TCC/PO-209 07.24.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

2:00PM knickc/149

PAGE 2

ORDER NO 64890	ORDER DATE 1/29/25	CUSTOMER 3120	CUSTOMER 6846-47	P. O. NO.	SLSMN 18
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 1/29/25	SHIPPED	LOC 1	TAKEN BY JHAT
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD UNITS	PRICE ORD UNITS	U/M DISC%
SHIPPED WEIGHT				156.00	



BID # 6846-49

MLB Construction Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

Date: March 14, 2025

Prepared by: Alexa Neuman

Contact Info: aneuman@martinelectric.com

Attn: ~~Mike Washburn~~

RE: 6846-49 Temp Lighting for Connector Bridge PCO-209

Mike-

Martin Electric is pleased to provide this Proposal for the above referenced project. Please review our clarifications and exclusions for this scope, and thank you for this opportunity.

SCOPE OF WORK

Martin Electric agrees to furnish: labor, material, equipment, and necessary supervision required to complete the scope which includes the following:

- Please refer to the attached signed T&M sheets below for the description of verified scope, labor, and materials.

CLARIFICATIONS

- All work must be completed during normal working hours M-F 7:00am-3:30pm
- No premium time or off hours work assumed



BID #6846-49

MLB Construction Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

Date: March 14, 2025

Prepared by: Alexa Neuman

Contact Info: aneuman@martinelectric.com

APPROACH

Martin Electric plans to approach this project in the following manner:

EXCLUSIONS

- | | | |
|--|--|--|
| ☒ Arc Flash/Coordinated Study | ☒ Nurse Call | ☒ System Design or Re-Design |
| ☒ BMS | ☒ Overtime | ☒ Tele/Data Equipment |
| ☒ Concrete | ☒ Patching & Painting | ☒ Tele/Data Wire |
| ☒ Cutting & Patching of Ceiling, Wall, or Floor | ☒ Rigging | ☒ Temporary Lighting |
| ☒ Dumpster Cost | ☒ Roof Penetrations | ☒ Temporary Power |
| ☒ Field Modifications of Equipment Furnished by Others | ☒ Sales Tax (Material) | ☒ Third Party or Certification Testing |
| ☒ Fire Alarm | ☒ Sales Tax (Labor) | ☒ Utility Hook-Up |
| ☒ Life Safety (LSS) | ☒ Security | ☒ Utility Usage |
| | ☒ Seismic Restraints | ☒ Winter Conditions |

☐ Other: _____

PROPOSAL COST

Based on the proposed scope of work, approach, clarifications, and exclusions listed above; Martin Electric is proposing the amount of:

TOTAL — \$ 12,287.00

PROPOSAL TERMS:

Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for 15 days and is made contingent upon both parties reaching mutually agreeable terms and conditions.

NYS Certified WBE File #8942
164 Columbia Turnpike, Rensselaer, NY 12144

www.martinelectric.com

1



Maurice Electric

$$P(\mathbf{y}|\mathbf{x}) = \prod_{i=1}^n P(y_i|x_i) = \prod_{i=1}^n \frac{1}{\sqrt{2\pi}} \exp\left(-\frac{1}{2}x_i^2 y_i^2\right) = \frac{1}{(2\pi)^{n/2}}$$


No. 20868

[illegible]

* ESTIMATE *

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N. Y. 12144
 ** PHONE 518-462-5496 **

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

12:41PM knickc/190

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN		
65080	1/31/25	3120	6846-49	18		
TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN BY	
2/10 N30	*****CUSTOMER PICKUP*****	1/31/25		1	JHAT	
PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD	UNITS	DISC%	
NMB10/3W/GRE	250 EA	250	0	1.03254	EA	258.14
WIRE NM-B-10/3-W/GRD-1000FT-REEL						
65-964	3	3	0	60.00		180.00
SATCO 80W LED HI-PRO SHOP LIGHT 4K						
30-276	12 EA	12	0	.13802	EA	1.66
IDEAL RED TW WR NUT-250BAG						
WW-716-WT	1	1	0	1.26		1.26
NSI WARRIOR WRAP ECONO TAPE - WHITE						
10744-S	4 EA	4	0	.2950	EA	1.18
VICTOR 3/4 1H EMT STRAP						
BC25	11 EA	11	0	.9500	EA	10.45
ARL 1/4-20 BEAM CLAMP						
EB4	11 EA	11	0	.9698	EA	10.67
DOTTIE 1/4X2 EYE BOLT W/NUT						
CH1212	10 EA	10	0	.4690	EA	4.69
DOTTIE SINGLE JACK CHAIN						
TOTAL GROSS						468.05
TOTAL TAX						37.44
SHIPPED AMOUNT						505.49
SHIPPED WEIGHT						114.00



Martin Electric

$$P_{\text{in,mc}}(x) = 1 - \frac{1}{N} \sum_{i=1}^N \frac{1}{1 + \exp(-\beta \phi_i(x))}$$


No 20503

[illegible]

* E S T I M A T E *

SHIP TO:
/

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN		
66080	3/03/25	3120	6846-49	18		
TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC		
2/10 N30	*****CUSTOMER PICKUP*****	3/03/25		1		
TAKEN BY				JHAT		
PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN	H/M DESCRIPTION		ORD	UNITS	DISC%	
BC25	22 EA	22	0	.7840	EA	17.25
	ARL 1/4-20 BEAM CLAMP					
CAT64HP	15 EA	15	0	5.3424	EA	80.14
	ERC 4-IN CABLE HOOK					
EB4	7 EA	7	0	.9698	EA	6.79
	DOTTIE 1/4X2 EYE BOLT W/NUT					
MB14114	15 EA	15	0	.1144	EA	1.72
	DOTTIE MACHINE BOLT					
30-1345J	28	28	0	.11528		3.23
	IDEAL TAN/YELLOW TWISTER 500/JAR					
NMB10/3W/GRE	300 EA	300	0	1.22375	EA	367.13
	WIRE NM-B-10/3-W/GRD-1000FT-REEL					
65-781R2	7	7	0	155.00		1,085.00
	SATCO 100W 4000K UFD HIGHBAY					
WW-716-WT	1	1	0	1.26		1.26
	NSI WARRIOR WRAP ECONO TAPE - WHITE					
TOTAL GROSS						1,562.52
TOTAL TAX						125.00
SHIPPED AMOUNT						1,687.52



Martin Electric

Received 1994 July 14; accepted 1994 July 27.



No. 20504

[illegible]

PART 1: SALES	
☐ BUCKET TRUCK	☐ ROTARY HAMMER
☐ DELIVERY TRUCK	☐ CORE DRILL
☐ SKID STEER	☐ PUNCH SET
☐ TRENCHER	☐ CRIMPER
☐ COMPRESSOR	☐ BENDERS
☐ GENERATOR	☐ METERS

[illegible]

* E S T I M A T E *

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N. Y. 12144
** PHONE 518-462-5496 **

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

7:13AM knickc/128

ORDER NO 66078	ORDER DATE 3/03/25	CUSTOMER 3120	CUSTOMER P. O. NO. 6846-09	SLSMN 18		
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 3/03/25	SHIPPED	LOC 1	TAKEN BY JHAT	
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD	PRICE UNITS	U/M DISC%	AMOUNT
65-781R2	4 SATCO 100W 4000K UFO HIGHBAY	4	0	155.00		620.00
NMB10/3W/GRE	200 EA WIRE NM-B-10/3-W/GRD-1000FT-REEL	200	0	1.22375 EA		244.75
BC25	12 EA ARL 1/4-20 BEAM CLAMP	12	0	.7840 EA		9.41
EB4	4 EA DOTTIE 1/4X2 EYE BOLT W/NUT	4	0	.9698 EA		3.88
MB14114	8 EA DOTTIE MACHINE BOLT	8	0	.1144 EA		.92
CAT64HP	8 EA ERC 4-IN CABLE HOOK	8	0	5.3424 EA		42.74
30-076	16 EA IDEAL RED 76B WIRE NUT-100BX	16	0	.21754 EA		3.48
TOTAL GROSS						925.18
TOTAL TAX						74.01
SHIPPED AMOUNT						999.19
SHIPPED WEIGHT						.01

Albany International Airport Terminal Expansion

BP-04

Standard Time**WAGE RATE BREAKDOWN****Subcontractor Name:** George J. Martin & Son, Inc**Trade:** Electrical General Foreman**Effective Date:** 01-Jun-24**Expiration Date:** 31-May-25**Base Hourly Rate** \$ 63.30**Payroll Taxes and Insurance**

6.20%	F.I.C.A./Social Security	\$	3.92	/hr.
1.00%	Federal Unemployment	\$	0.63	/hr.
9.90%	State Unemployment	\$	6.27	/hr.
8.62%	Worker's Compensation *	\$	5.46	/hr.
1.45%	Medicare	\$	0.92	/hr.
2.00%	Liability Insurance **	\$	1.27	/hr.
0.30%	Disability Insurance	\$	0.19	/hr.
	Total Payroll Taxes and Insurance	\$	18.66	

Supplemental Benefits

Vacation and Holiday	\$	1.90	/hr.
Health and Welfare	\$	14.14	/hr.
Pension	\$	11.44	/hr.
Annuity	\$	3.45	/hr.
Education/App. Training	\$	0.88	/hr.
Industry	\$	0.17	/hr.
Other: Fringe Benefits	\$	8.96	/hr.
Total Supplemental Benefits	\$	40.94	

Total Hourly Rate: Base Rate, PTI and Supp. Benefits (No O&P) \$ 122.90**Other:**

		/hr.
\$		/hr.
\$		/hr.
\$	-	/hr.
\$	-	/hr.
\$	-	/hr.

* Worker's Compensation is the net Contractor costs after applying territory adjustments, experience modifications discounts(s) and assessments.

**Only Liability Insurance that is payroll related is reimbursable within the labor rate.

Albany International Airport Terminal Expansion

BP-04

Standard Time**WAGE RATE BREAKDOWN****Subcontractor Name:** George J. Martin & Son, Inc**Trade:** Electrical Foreman**Effective Date:** 01-Jun-24**Expiration Date:** 31-May-25**Base Hourly Rate** \$ 55.99**Payroll Taxes and Insurance**

6.20%	F.I.C.A./Social Security	\$	3.47	/hr.
1.00%	Federal Unemployment	\$	0.56	/hr.
9.90%	State Unemployment	\$	5.54	/hr.
8.62%	Worker's Compensation *	\$	4.83	/hr.
1.45%	Medicare	\$	0.81	/hr.
2.00%	Liability Insurance **	\$	1.12	/hr.
0.30%	Disability Insurance	\$	0.17	/hr.
	Total Payroll Taxes and Insurance	\$	16.50	

Supplemental Benefits

Vacation and Holiday	\$	1.68	/hr.
Health and Welfare	\$	14.14	/hr.
Pension	\$	11.44	/hr.
Annuity	\$	3.45	/hr.
Education/App. Training	\$	0.88	/hr.
Industry	\$	0.17	/hr.
Other: Fringe Benefits	\$	7.46	/hr.
Total Supplemental Benefits	\$	39.22	

Total Hourly Rate: Base Rate, PTI and Supp. Benefits (No O&P) \$ 111.71**Other:**

		/hr.
\$		/hr.
\$		/hr.
\$	-	/hr.
\$	-	/hr.
\$	-	/hr.

* Worker's Compensation is the net Contractor costs after applying territory adjustments, experience modifications discounts(s) and assessments.

**Only Liability Insurance that is payroll related is reimbursable within the labor rate.

Albany International Airport Terminal Expansion

BP-04

Standard Time**WAGE RATE BREAKDOWN****Subcontractor Name:** George J. Martin & Son, Inc**Trade:** Electrical Journeyman**Effective Date:** 01-Jun-24**Expiration Date:** 31-May-25**Base Hourly Rate** \$ 48.69**Payroll Taxes and Insurance**

5.20%	F.I.C.A./Social Security	\$	3.02	/hr.
1.00%	Federal Unemployment	\$	0.49	/hr.
9.90%	State Unemployment	\$	4.82	/hr.
8.62%	Worker's Compensation *	\$	4.20	/hr.
1.45%	Medicare	\$	0.71	/hr.
2.00%	Liability Insurance **	\$	0.97	/hr.
0.30%	Disability Insurance	\$	0.15	/hr.
	Total Payroll Taxes and Insurance	\$		14.36

Supplemental Benefits

Vacation and Holiday	\$	1.46	/hr.
Health and Welfare	\$	14.14	/hr.
Pension	\$	11.44	/hr.
Annuity	\$	3.45	/hr.
Education/App. Training	\$	0.88	/hr.
Industry	\$	0.17	/hr.
Other: Fringe Benefits	\$	6.38	/hr.
Total Supplemental Benefits	\$		37.92

Total Hourly Rate: Base Rate, PTI and Supp. Benefits (No O&P) \$ 100.97**Other:**

		/hr.
\$		/hr.
\$		/hr.
\$	-	/hr.
\$	-	/hr.
\$	-	/hr.

* Worker's Compensation is the net Contractor costs after applying territory adjustments, experience modifications discounts(s) and assessments.

**Only Liability Insurance that is payroll related is reimbursable within the labor rate.

PCO-223



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-223 Rec'd TCCo 10.08.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/2/25

PROPOSAL NO.

189

PROPOSAL AMOUNT

\$27,826.00

Per NOC 189 dated 10/2/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Repair existing power and telecom conduits per ACAA request.

ASI-DBL (D)

Description	Labor	Material	Equipment	Subcontract	Other	Price
George J Martin & Son Inc				\$26,616.30		\$26,616.30
					Subtotal:	\$26,616.30
		MLB OH&P (Subcontractor)		\$24,196.64	5.00%	\$1,209.70
					Total:	\$27,826.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Ditt

MLB Construction Services LLC

Cc: JMD/SAS/File (MLB Construction Services LLC)

Approved by:

Date:



JOB #6946-16

MLB Constructions Services, LLC.

1 Turnpike Rd. Midd. NY 12020

July 15, 2025

Project # 1274514000

Contact info: spence@martinelectric.com

Attn: Craig Ott

cdittl@mlbind.com

RE: Albany Airport BP- 04 – NOC # 66 PCO 223 Telecom & Pwr Conduit Repairs Below Slab

6846-16

Craig,

Martin Electric is pleased to provide this T&M CO Proposal for the above-mentioned project. Please review our clarifications and exclusions for this scope and thank you for this opportunity.

SCOPE OF WORK

- Provide repair of existing Telecomm and Power underground PVC conduits concealed below and in slab ground level demolition.

CLARIFICATIONS

- Please reference the attached 12-signed T&M Tickets (20505, 20509, 20510, 20511, 20512, 20514, 20515, 20516, 20518, 20521, 20522, 20131). This is for work performed through 04/24/25 only. Future work will be tracked under a separate Martin extra #.
- Coordinate work with MLB.
- All Labor, Material, Management, Equipment, Tools, and Service Vehicles included.
- Please reference updated **PROPOSAL TERMS**, regarding the Commodities Market.

APPROACH

Martin Electric plans to approach this project in the following manner:

- Review all the requirements of the systems/equipment to be installed with the appointed representative.
- Review and determine with the site representative the proposed routing, for approval, prior to installation of conduit, and wire.
- Review and make every effort to expedite delivery of long lead materials.
- Complete the installation of the required services within schedule, unless delayed by others.
- Evaluate project activity periods and maintain scheduled activity completions.

EXCLUSIONS

NYS Certified WBE File #8942
164 Columbia Turnpike, Rensselaer NY, 12144

www.martinelectric.com



JOB #6846-16

MLB Construction Services, LLC.

13 Columbia Turnpike Rd. Albany, NY 12226

July 13, 2020

Prepared by: Everett Jones

Contact Info: (518) 437-0110 / info@martinelectric.com

- System design or re-design requirements.
- All field modifications of equipment furnished by others.
- Third party or certification testing of the electrical systems.
- Any concrete, cutting, patching, or painting.

PROPOSAL COST

Based on the Services to provide the Proposed Scope of Work, the Approach, and the Clarifications, Inclusions and Exclusions listed above; Martin Electric is proposing the amount of:

MATERIAL	\$ 4,550
LABOR	\$ 20,494
TOTAL	\$ 25,044

PROPOSAL TERMS:

Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for **15 days** due to the current market for commodities and Material pricing will be updated, as necessary, upon the date of Approval, and is made contingent upon both parties reaching mutually agreeable terms and conditions.

USE PHASE 2
PROPOSAL LATER
IN THIS
PACKET
(CD)

NOTICE:

THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Martin Electric Inc. will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Martin Electric Inc., or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Martin Electric Inc. Subcontract, we intend to seek additional costs associated with the suspension.

Since 1939

Page 1 of 1 Pages



Mauritius Electric

Received 15 February 1993
 Accepted 15 February 1993



No. 20509

[illegible]

PROJECT NAME	PROJECT NO.	PROJECT DATE
Provide Materials and begin repairs to broken 4' PVC Conduits passing through MAT Slab	☐ BUCKET TRUCK ☒ DELIVERY TRUCK ☐ SKID STEER ☐ TRENCHER ☐ COMPRESSOR ☐ GENERATOR	☐ POTARY HAMMER ☐ CORE DRILL ☐ PUNCH SET ☐ CRIMPER ☐ BENDERS ☐ METERS

QTY	MATERIAL	UNIT	AMOUNT
1/2	1/2" SS Hose Clamps		\$22.80
	Conduit Repair Kits		\$1,237.50
	P.O. #4338 + Shipping	FRT	\$521.74
30'	4" PVC Sch 80		\$185.36
1	Glue + PVC Glue		\$14.75

					TOTAL MATERIAL	\$1,982.15
					TOTAL LABOR	\$2,294.01
					TOTAL OTHER	
					OVERHEAD/PROFIT	\$427.62
					TAX	
✓ 1140 Edu Andres 3-7-25						
					TOTAL DUE	\$4,703.78



Martin Electric

1010 1st St. N.E.
Rd. 1000000000
Phone 1000 1000 1000



No 20510

11/11/25	7725	6816 16
Anthony Report		
11/11/25		

☐ RUMBLE TRUCK ☐ DELIVERY TRUCK ☐ MIXED STEEL ☐ TRENCHER ☐ COMPRESSOR ☐ GENERATOR ☐ PIPE MACHINE ☐ OTHER	☐ ROTARY HAMMER ☐ CORE DRILL ☐ PUNCH SET ☐ CRIMPER ☐ BENDERS ☐ METERS ☐ WIRE PULLER
---	--

QUANTITY	DESCRIPTION	UNIT	PRICE	TOTAL
1	1/2" H.S.	1/2"	2	\$245.80
1	1/2" H.S.	1/2"	6	\$670.26
1	1/2" H.S.	1/2"	6	\$605.82

TOTAL MATERIAL	
TOTAL LABOR	\$1,521.88
TOTAL OTHER	
OVERHEAD/PROFIT	\$152.18
TAX	

Ed Andres	3-10-25	TOTAL DUE	\$1,674.06
-----------	---------	-----------	------------



Maurice Electric

10.16. *Estimados e Interiores*.

1970-1971, p. 56, 121-122

[Received 15 July 1997; revised 15 October 1997; accepted 15 October 1997]



No. 20511

[illegible]



Maurine Electric

$$P(n) = \frac{1}{n} \sum_{i=1}^n \log \left(\frac{1}{P(i)} \right)$$


No 20512

PHE / TLE	3-17-98 68-16-12
	Alamy Acct
Mike Washburn 08 378 8177	126 - 273

Set up and repair broken PVC	☐ DUMP TRUCK	☐ ROTARY HAMMER
Run water to Repair shop	☐ DELIVERY TRUCK	☐ CORE DRILL
Multiple locations with PVC	☐ FORD TRUCK	☐ PUNCH SET
See survey 2001	☐ TRIMMER	☐ CRIMPER
	☐ COMPRESSOR	☐ WELDERS
	☐ GENERATOR	☐ METERS

NAME	AGE	SEX	DATE	TIME	PRICE	TOTAL
J. N. Ellis	7/2	3			\$368.70	
L. Hotaling	7/2	5			\$893.68	
S. Sharp	7/2	5			\$807.76	
K. Keltner	7/2	5			\$807.76	
J. Reiberg	7/2	5			\$893.68	

					TOTAL MATERIAL	\$350.00
					TOTAL LABOR	\$3,771.58
					TOTAL OTHER	
					OVERHEAD/PROFIT	\$412.15
					TAX	
					TOTAL DUE	\$4,533.73



Maurine Electric

Received and accepted for publication
November 16, 2005

$$E_{\text{ion}} = 13.6 \text{ eV} - E_{\text{exc}} = 13.6 \text{ eV} - E_{\text{exc}}(n) \quad (9)$$


No. 20514

MUR / J. L. L. L.	S-17-25
	C8960 Hc
	moby A-pit
D he. W. S. D. D.	PLO - 227
S/S 223 2122	

Adjust pump pressure to 110 psi Filter solvent with rigid schedule 40 pipe and cap 4" hose connects after MAT Shut off Power - off		☐ BUCKET TRUCK ☐ DELIVERY TRUCK ☐ SKID STEER ☐ TRENCHER ☐ COMPRESSOR ☐ GENERATOR ☐ PIPE MACHINE ☐ OTHER		☐ ROTARY HAMMER ☐ CORE DRILL ☐ PUNCH SET ☐ CRIMPER ☐ BENDERS ☐ METERS ☐ WIRE PULLER	
--	--	--	--	--	--

[illegible]

	1977	1978	1979	1980
S. Sharp	1/2		2	\$201.94
R. Gordon	1/2		2	\$201.94
T. Vachon	1/2		2	\$201.94
J. Dill	1/2		1	\$122.90

TOTAL MATERIAL	\$11.72
TOTAL LABOR	\$728.72
TOTAL OTHER	
OVERHEAD/PROFIT	\$74.04
TAX	
TOTAL DUE	\$814.48

[illegible]



Maurine Elvord

[illegible]

No 20515

M.B. Lumber						B-70 9-10-16					
						Anthony D. Post					
M.B. Washburn 820 878 8777						R.O. 223					
I will provide supplies and adjust schedule according to Al's new Refuse MAT job,						☐ BUCKET TRUCK ☐ POTARY HAMMER ☐ DELIVERY TRUCK ☐ CORE DRILL ☐ LOAD STEER ☐ PUNCH SET ☐ TRENCHER ☐ CRIMPER ☐ COMPRESSOR ☐ BENDERS ☐ GENERATOR ☐ METERS ☐ PIPE MACHINE ☐ WIFE PULLER ☐ OTHER _____					
6'	1 1/2" Unistrut			\$170.80		J Nails	3/4"	2	\$245.80		
10'	1/2" Unistrut			\$14.72		L. Hatching	3/4"	7	\$781.97		
40'	1/2" Threaded Rod			\$32.10		S. Sharp	3/4"	7	\$706.79		
19'	4" Strut straps			\$54.63							
1'	Roll Tie Wire			\$14.66							
24	1/2" Square Washers			\$17.28							
24	1/2" Nuts			\$4.28							
8	1/2" Strut Nuts			\$5.76							
8'	1/2" Lock Washers			.50							
24	3/8" x 1 1/4" Bolts			\$5.84							
24	3/8" lock washers			.87							
24	3/8" Fender washers			\$2.64							
24	3/8" Strut Nuts			\$13.82							
						TOTAL MATERIAL			\$337.88		
						TOTAL LABOR			\$1,734.56		
						TOTAL OTHER					
						OVERHEAD/PROFIT			\$207.24		
						TAX					
						TOTAL DUE			\$2,279.68		

what Miller VTO 3/21/25

✓
Flac RLS

(VTO)

3/21/25



Maurice Electric

DOI: 10.1002/chem.200300131

[illegible]

No 20516

[illegible]



Martin Electric

164 Columbia Turnpike
Rensselaer NY 12141
Phone (518) 477-1517 Fax (518) 477-9750



No 20518

PROJECT NO. MLB / Tractor	DATE 3-27-25	JOB NO. 6846-16
LOCATION Albany Airport	WEATHER CONDITIONS 25.3	
ATTENTION Mike Washburn		
PHONE 518 328 8477		

DESCRIPTION OF WORK Immediately mobilize and repair 4" PVC conduit in MAR slab broken during rebar install. Add additional supports	☐ BUCKET TRUCK ☐ DELIVERY TRUCK ☐ SKID STEER ☐ TRENCHER ☐ COMPRESSOR ☐ GENERATOR ☐ PIPE MACHINE ☐ OTHER	☐ ROTARY HAMMER ☐ CORE DRILL ☐ PUNCH SET ☐ CRIMPER ☐ BENDERS ☐ METERS ☐ WIRE PULLER
---	--	--

QTY	MATERIAL	UNIT	AMOUNT	☐ OTHER				
				LABOR	DATE	HRS	BT	TOTAL
10'	1 1/8" Uni strut		\$26.64	J. Nellis	3/27	3		\$368.70
2	4" Strut straps		\$5.76	L. Hotelling	3/27	2		\$223.42
				S. Sharp	3/27	3		\$302.91
				T. Vermilyea	3/27	2		\$201.94
						</		



Martin Electric

164 Columbia Turnpike
Rensselaer, NY 12144
Phone (518) 477-7577 Fax (518) 477-9250



No. 20521

CUSTOMER	M/R / Turner
ADDRESS	
ATTENTION	Mike Washburn
PHONE	578 3788477

DATE	4-7-25	FAX NO.	60846-16
AIR CARRIER			
	Altany Airport		
AIR FARE QUOTATION			
	PCO - 223		

INSTRUCTIONS TO WORK		EQUIPMENT		MATERIALS	
Repair 3 - 4" PVC Conduits after Sulavan Uncovered them		☐ BUCKET TRUCK	☐ ROTARY HAMMER		
		☐ DELIVERY TRUCK	☐ CORE DRILL		
		☐ SKID STEER	☐ PUNCH SET		
		☐ TRENCHER	☐ CRIMPER		
		☐ COMPRESSOR	☐ BENDERS		
		☐ GENERATOR	☐ METERS		
		☐ PIPE MACHINE	☐ WIPE PULLER		
		☐ OTHER			

[illegible]

ORDER NUMBER: <i>104</i> ORDER DATE: <i>11/10/04</i>	DATE
CUSTOMER APPROVAL SIGNATURE	

TOTAL MATERIAL	\$394.69
TOTAL LABOR	\$1,378.40
TOTAL OTHER	
OVERHEAD/PROFIT	\$177.30
TAX	
TOTAL DUE	\$1,950.39



Martin Electric

163 Columbia Turnpike
Rensselaer, NY 12141
Phone (518) 477-7577 Fax (518) 477-9750



No. 20522

DATE	4-8-25	FOR NO.	6846-16
DESCRIPTION	Albany A. Post		
REMARKS	PCO-223		

EQUIPMENT		QUANTITY		REMARKS	
1	BUCKET TRUCK	1		Support 3 PC 4 Ducts conduits required	
2	DELIVERY TRUCK	1		vertically in Prep for Concrete duct	
3	SKID STEER	1		broke down one wire to repair after	
4	TRENCHER	1		new fiber pulled. Set up to pull	
5	COMPRESSOR	1		Storage - found not enough room in road	
6	GENERATOR	1		way to do safely	
7	PIPE MACHINE	1			
8	OTHER				
9	ROTARY HAMMER	1			
10	CORE DRILL	1			
11	PUNCH SET	1			
12	CRIMPER	1			
13	BENDERS	1			
14	METERS	1			
15	WIRE PULLER	1			

[illegible]

✓
4-9-25
VTO

[illegible]



Martin Electric

164 Columbia Turnpike
Rensselaer, NY 12144
Phone (518) 477-7577 Fax (518) 477-9750



No. 20131

CUSTOMER	MLB / Turner	DATE	4-24-25	JOB NO.	6846 16
ADDRESS		APR LOCATION	Albany Airport		
		WEATHER CONDITIONS			
ATTENTION	Mike Washburn				
PHONE	518 378 8477		PCO - 223		

DESCRIPTION OF WORK	EQUIPMENT - VEHICLE	
Install mule tape & string in conduits between MDF and Person hole in road under connector in preparation for Fiber install	☐ BUCKET TRUCK ☐ DELIVERY TRUCK ☐ SKID STEER ☐ TRENCHER ☐ COMPRESSOR ☐ GENERATOR	☐ ROTARY HAMMER ☐ CORE DRILL ☐ PUNCH SET ☐ CRIMPER ☐ BENDERS ☐ METERS

[illegible]

ADDP - PLATE B.		
(VTO)	DAT 9/25/85	
		TOTAL DUE \$797.46
		Page 1 of 1 Pages



HZ - LATHAM
22 WADE ROAD
LATHAM, NY 12110-3518
518-785-6677
Fax 518-785-3979

QUOTE TO:

GEORGE J MARTIN & SON INC.
164 COLUMBIA TURNPIKE
RENSSELAER, NY 12144-3539

PCO-223 Rec'd TCCo 10.08.25
Quotation

QUOTE DATE	QUOTE NUMBER	PAGE NO.
02/26/2025	S127396947	1 of 1
CUST PO#:		
JOB/REL#:		

SHIP TO:

GEORGE J MARTIN & SON SHOP
164 COLUMBIA TURNPIKE
RENSSELAER, NY 12144-3539

CUSTOMER NUMBER	CUSTOMER PHONE	ORDERED BY	SALESPERSON		
323607	518-477-7577		SEAN PATRICK KERLS 518-785-6677		
WRITER		SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT EXEMPT
TRISCINNY QUA 518-785-6677		PICK UP	2% 10TH, NET 15TH	03/28/2025	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE	
	SHIPPING INSTRUCTIONS				
30ft	CONDUIT REPAIR P4F 4" SPLIT CONDUIT X 10FT SCH40		11.250/ft	337.50	
12ea	CONDUIT REPAIR SYSTEMS RC4F 4" SPLIT COUPLING		12.500/ea	150.00	
12ea	COND REPAIR SYS C4F 4" SPLIT ADAPTOR		12.500/ea	150.00	
3ea	QUOTE ITEM: PER EA/1 CONDUIT REPAIR S4F36V45		100.000/ea	300.00	
3ea	QUOTE ITEM: PER EA/1 CONDUIT REPAIR S4F36H45		100.000/ea	300.00	
Prices listed on this quotation are subject to change without notice beyond expiration date, include only the equipment listed and do not include any sales tax unless noted otherwise. Expiration date does not apply to commodity pricing which may be subject to change after 24 hours. Special order items cannot be cancelled unless the manufacturer permits cancellation.			Subtotal	1237.50	
			Shipping Chgs	0.00	
			Amount Due	1237.50	

Everett Jones

From: Triscinny Qua <TQua@hzelectric.com>
Sent: Friday, March 7, 2025 1:16 PM
To: David Pistritto
Cc: Jamie Nellis; Kevin Gibson; Everett Jones; Aaron Lieberman; Stephanie Blowers
Subject: RE: PO: 44338 / Job: 6846-16 - Martin Electric - Purchase Order - 6 Items - Generated by Kojo

\$521.74



Triscinny Qua
Assistant Branch Manager | HZ Electric
22 Wade Road, Latham, NY 12110
O. 518-713-5106 | M. 518-361-6678 PCA

From: David Pistritto <DPistritto@martinelectric.com>
Sent: Thursday, March 6, 2025 2:03 PM
To: Triscinny Qua <TQua@hzelectric.com>
Cc: Jamie Nellis <JNellis@martinelectric.com>; Kevin Gibson <KGibson@martinelectric.com>; Everett Jones <ejones@martinelectric.com>; Aaron Lieberman <alieberman@martinelectric.com>; Stephanie Blowers <sblowers@martinelectric.com>
Subject: RE: PO: 44338 / Job: 6846-16 - Martin Electric - Purchase Order - 6 Items - Generated by Kojo

EXTERNAL SENDER

Tris,
Can you see if you can get the shipping cost on this for our T&M tickets?

Thanks,
Dave

From: Triscinny Qua <TQua@hzelectric.com>
Sent: Thursday, February 27, 2025 2:43 PM
To: David Pistritto <DPistritto@martinelectric.com>
Cc: Jamie Nellis <JNellis@martinelectric.com>; Kevin Gibson <KGibson@martinelectric.com>; Everett Jones <ejones@martinelectric.com>; Aaron Lieberman <alieberman@martinelectric.com>; Stephanie Blowers <sblowers@martinelectric.com>
Subject: RE: PO: 44338 / Job: 6846-16 - Martin Electric - Purchase Order - 6 Items - Generated by Kojo

OLD DOMINION - [78058057643](https://www.oldsdominion.com)

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N.Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

9:17AM knickc/265

ORDER NO 68462	ORDER DATE 5/02/25	CUSTOMER 3120	CUSTOMER 6845-16	P. O. NO.	SLSMN 62
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 5/02/25	SHIPPED	LOC 1	TAKEN BY JHAT
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD	PRICE UNITS	U/M DISC% AMOUNT
435	1 EA GRN COND MEASURING TAPE	1	0	117.26 EA	117.26
31-348*	1 EA IDEAL 500FT 210LB PULL LINE	1	0	14.42 EA	14.42
WW-716	1 NSI WARRIOR WRAP ECONO TAPE - BLACK	1	0	1.17	1.17
TOTAL GROSS					132.85
TOTAL TAX					10.63
SHIPPED AMOUNT					143.48
SHIPPED WEIGHT				20.00	

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N.Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

10:01AM knickc/238

ORDER NO 65927	ORDER DATE 2/26/25	CUSTOMER 3120	CUSTOMER T&M	P.O. NO. 6846-16	SLSMN 18
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 2/26/25	SHIPPED	LOC 1	TAKEN BY JHAT
PART NUMBER BIN	H/M DESCRIPTION	QTY ORD	QTY SHP	QTY BKO ORD UNITS	PRICE U/M AMOUNT DISC%
4-INSCH80CON	PVC 4-IN SCHEDULE-80 CONDUIT	60 EA	60	0	6.4348 EA 386.09
TOTAL GROSS					386.09
TOTAL TAX					30.89
SHIPPED AMOUNT					416.98

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N. Y. 12144
 ** PHONE 518-462-5496 **

* E S T I M A T E *
 PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

10:08AM knickc/177

ORDER NO 66620		ORDER DATE 3/18/25		CUSTOMER 3120		CUSTOMER P. O. NO. 6846-16		SLSMN 62			
TERMS 2/10 N30		SHIP VIA/ROUTING *****CUSTOMER PICKUP*****		DATE REQUESTED 3/18/25		SHIPPED		LOC 1		TAKEN B' JHAT	
PART NUMBER BIN		QTY ORD H/M DESCRIPTION		QTY SHP		QTY BKO ORD UNITS		PRICE U/M DISC%		AMOUNT	
1QTCEMW/BRSH		1 EA		1		0		14.7500 EA		14.75	
PVC 1QT CEMENT W/DAUBER TOP											
B22-SH-10FT-		2 EA		2		0		2.9850 EA		5.97	
STRUT 12GA 1-5/8D SLOTTED CHANNEL											
B2017PA-ZN		2 EA		2		0		2.8754 EA		5.75	
4" B-LINE COMBO STRUT STRAP											
4-INSCH80CON		30 EA		30		0		6.1788 EA		185.36	
PVC 4-IN SCHEDULE-80 CONDUIT											
4-INSCH80CON		60 EA		60		0		6.1788 EA		370.73	
PVC 4-IN SCHEDULE-80 CONDUIT											
		TOTAL GROSS								582.56	
		TOTAL TAX								46.60	
		SHIPPED AMOUNT								629.16	
		SHIPPED WEIGHT						496.00			

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N.Y. 12144
 ** PHONE 518-462-5496 **

* E S T I M A T E *
 PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

7:27AM knickc/167

ORDER NO 66915		ORDER DATE 3/25/25		CUSTOMER 3120		CUSTOMER P. O. NO. 6846-16 20515		SLSMN 62			
TERMS 2/10 N30		SHIP VIA/ROUTING *****CUSTOMER PICKUP*****		DATE REQUESTED 3/25/25		SHIPPED		LOC 1		TAKEN B' JHAT	
PART NUMBER BIN		QTY ORD		QTY SHP		QTY BKO		PRICE		U/M	
H/M DESCRIPTION						ORD UNITS		DISC%		AMOUNT	
B22-SH-10FT-		60 EA		60		0		2.8464		EA 170.78	
STRUT 12GA 1-5/8D SLOTTED CHANNEL											
B54-SH-GALV10FT		10 EA		10		0		1.4723		EA 14.72	
B-LINE SLOT CHNL 14GA.											
1/2X6 ROD		5 EA		5		0		6.42		EA 32.10	
B-LINE ZINC PLATED THREADED ROD PC											
B2017PA-ZN		19 EA		19		0		2.8754		EA 54.63	
4" B-LINE COMBO STRUT STRAP											
TY164		1 EA		1		0		14.66		EA 14.66	
DOTTIE 400FT 16-1/2G TIE WIRE											
B202-PLTD		24 EA		24		0		.7200		EA 17.28	
B-LINE 1/2 SQ WASHER											
HN12		24 EA		24		0		.1784		EA 4.28	
DOTTIE STEEL HEX NUT											
B202-PLTD		8 EA		8		0		.7200		EA 5.76	
B-LINE 1/2 SQ WASHER											
LW12 DOTTIE		8 EA		8		0		.0629		EA .50	
DOTTIE LOCK WASHER											
MB38114		24 EA		24		0		.2435		EA 5.84	
DOTTIE MACHINE BOLT											
LW38 DOTTIE		24 EA		24		0		.0363		EA .87	
DOTTIE LOCK WASHER											
FENW38114		24 EA		24		0		.1098		EA 2.64	
DOTTIE FENDER WASHER											
N228-3/8		24 EA		24		0		.5760		EA 13.82	
B-LINE PLTD SPRING NUT											
TOTAL GROSS										337.88	

CONTINUED

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N.Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

7:27AM knickc/167

PAGE 1

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN
66915	3/25/25	3120	6846-16 20515	62

TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN B'
2/10 N30	*****CUSTOMER PICKUP*****	3/25/25		1	JHAT

PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD UNITS		DISC%	

TOTAL TAX 27.03

SHIPPED AMOUNT 364.91

SHIPPED WEIGHT 13868.00

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N.Y. 12144
 ** PHONE 518-462-5496 **

* E S T I M A T E *
 PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

7:30AM knickc/167

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN
66916	3/25/25	3120	6846-16 20516	62

TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN BY
2/10 N30	*****CUSTOMER PICKUP*****	3/25/25		1	JHAT

PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD UNITS		DISC%	
B22-SH-10FT- STRUT 12GA 1-5/8D SLOTTED CHANNEL	20 EA	20	0	2.8464	EA	56.93
B54-SH-GALV10FT B-LINE SLOT CHNL 14GA.	10 EA	10	0	1.4723	EA	14.72
B2017PA-ZN 4" B-LINE COMBO STRUT STRAP	6 EA	6	0	2.8754	EA	17.25
N225-1/2 B-LINE PLTD SPRING NUT	4 EA	4	0	.7293	EA	2.92
B202-PLTD B-LINE 1/2 SQ WASHER	12 EA	12	0	.7200	EA	8.64
HN12 DOTTIE STEEL HEX NUT	12 EA	12	0	.1784	EA	2.14
LW12 DOTTIE DOTTIE LOCK WASHER	8 EA	8	0	.0629	EA	.50
MB38114 DOTTIE MACHINE BOLT	10 EA	10	0	.2435	EA	2.44
N228-3/8 B-LINE PLTD SPRING NUT	10 EA	10	0	.5760	EA	5.76
FENW38114 DOTTIE FENDER WASHER	10 EA	10	0	.1098	EA	1.10
LW38 DOTTIE DOTTIE LOCK WASHER	10 EA	10	0	.0363	EA	.36
TOTAL GROSS						112.76
TOTAL TAX						9.02
SHIPPED AMOUNT						121.78

CONTINUED

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N. Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

7:30AM knickc/167

PAGE 2

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER	P. O. NO.	SLSMN
66916	3/25/25	3120	6846-16	20516	62

TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN BY
2/10 N30	*****CUSTOMER PICKUP*****	3/25/25		1	JHAT

PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD UNITS		DISC%	

SHIPPED WEIGHT

5298.00

FROM:
THORPE ELECTRIC SUPPLY
27 WASHINGTON STREET
RENSSELAER, N. Y. 12144
** PHONE 518-462-5496 **

* E S T I M A T E *
PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
GEORGE MARTIN ELECTRIC
164 COLUMBIA TURNPIKE
SUITE 2
RENSSELAER NY 12144

SHIP TO:
/

11:50AM knickc/187

ORDER NO 67711	ORDER DATE 4/14/25	CUSTOMER 3120	CUSTOMER 6846-16	P. O. NO. 62	SLSMN 62
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 4/14/25	SHIPPED	LOC 1	TAKEN BY JHAT
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD UNITS	PRICE U/M DISC%	AMOUNT
B22-SH-10FT-	10 EA STRUT 12GA 1-5/8" SLOTTED CHANNEL	10	0	2.6635 EA	26.64
B2017PA-ZN	2 EA 4" B-LINE COMBO STRUT STRAP	2	0	2.8782 EA	5.76
TOTAL GROSS					32.40
TOTAL TAX					2.59
SHIPPED AMOUNT					34.99
SHIPPED WEIGHT				1952.00	

* E S T I M A T E *

SHIP TO:
/

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN		
67712	4/14/25	3120 6846-16		62		
TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC		
2/10 N30	*****CUSTOMER PICKUP*****	4/14/25		1		
TAKEN BY				JHAT		
PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD	UNITS	DISC%	
4-INSCH80CON	60 EA	60	0	6.1788	EA	370.73
PVC 4-IN SCHEDULE-80 CONDUIT						
4-INCOND CPLG	3 EA	3	0	3.6850	EA	11.06
PVC 4-IN CONDUIT CPLG						
1QTCMW/BRSH	1 EA	1	0	12.8960	EA	12.90
PVC 1QT CEMENT W/DAUBER TOP						
TOTAL GROSS						394.69
TOTAL TAX						31.58
SHIPPED AMOUNT						426.27

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N.Y. 12144
 ** PHONE 518-462-5496 **

* E S T I M A T E *
 PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

11:54AM knickc/187

ORDER NO 67713	ORDER DATE 4/14/25	CUSTOMER 3120	CUSTOMER P. O. NO. 6846-16	SLSMN 18		
TERMS 2/10 N30	SHIP VIA/ROUTING *****CUSTOMER PICKUP*****	DATE REQUESTED 4/14/25	SHIPPED	LOC 1	TAKEN B' JHAT	
PART NUMBER BIN	QTY ORD H/M DESCRIPTION	QTY SHP	QTY BKO ORD	PRICE UNITS	U/M DISC%	AMOUNT
B22-SH-10FT- STRUT 12GA 1-5/8D SLOTTED CHANNEL	10 EA	10	0	2.6635	EA	26.64
B54-SH-GALV10FT B-LINE SLOT CHNL 14GA.	10 EA	10	0	1.4721	EA	14.72
B2017PA-ZN 4" B-LINE COMBO STRUT STRAP	3 EA	3	0	2.8782	EA	8.63
N228-3/8 B-LINE PLTD SPRING NUT	12 EA	12	0	.5760	EA	6.91
MB38114 DOTTIE MACHINE BOLT	12 EA	12	0	.2435	EA	2.92
FENW38114 DOTTIE FENDER WASHER	12 EA	12	0	.1098	EA	1.32
LW38 DOTTIE DOTTIE LOCK WASHER	12 EA	12	0	.0363	EA	.44
TOTAL GROSS						61.58
TOTAL TAX						4.93
SHIPPED AMOUNT						66.51
SHIPPED WEIGHT			3048.00			



JOB # 6846-94

MLB Constructions Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

October 01, 2025

Prepared by: Everett Jones

Contact Info: ejones@martinelectric.com

Attn: Craig Dittl

cdittl@mlbind.com

RE: Albany Airport BP-04 – PCO-223 UG Telecomm Conduit Repairs-Phase 2

Craig,

6846-94

Martin Electric is pleased to provide this CO Proposal for the above-mentioned project. Please review our clarifications and exclusions for this scope and thank you for this opportunity.

SCOPE OF WORK

- Repair broken underground data conduit not repaired because of crane placement. Attached please find T&M ticket 00520.

CLARIFICATIONS

- Coordinate work with MLB.
- All Labor, Material, Management, Equipment, Tools, and Service Vehicles included.
- Please reference updated **PROPOSAL TERMS**, regarding the Commodities Market.

APPROACH

Martin Electric plans to approach this project in the following manner:

- Review all the requirements of the systems/equipment to be installed with the appointed representative.
- Review and determine with the site representative the proposed routing, for approval, prior to installation of conduit, and wire.
- Review and make every effort to expedite delivery of long lead materials.
- Complete the installation of the required services within schedule, unless delayed by others.
- Evaluate project activity periods and maintain scheduled activity completions.

EXCLUSIONS

- Dumpster Cost of any type.
- Cost for seismic restraints of any type.

NYS Certified WBE File #8942
164 Columbia Turnpike, Rensselaer NY, 12144

www.martinelectric.com



JOB # 6846-94

MLB Constructions Services, LLC.

1 Stonebreak Rd. Malta, NY 12020

October 01, 2025

Prepared by: Everett Jones

Contact Info: ejones@martinelectric.com

- All field modifications of equipment furnished by others.
- Third party or certification testing of the electrical systems.
- Any concrete, cutting, patching, or painting.
- Daily coordination with ACAA of work areas (by MLB)

PROPOSAL COST

Based on the Services to provide the Proposed Scope of Work, the Approach, and the Clarifications, Inclusions and Exclusions listed above; Martin Electric is proposing the amount of:

MATERIALS	\$	138.41
LABOR	\$	1,433.89
TOTAL	\$	1,572.30

PROPOSAL TERMS:

Terms for payment shall be net 30 days based on a schedule of values from the contract. This quote is valid for **15 days** due to the current market for commodities and Material pricing will be updated, as necessary, upon the date of Approval, and is made contingent upon both parties reaching mutually agreeable terms and conditions.

NOTICE:

THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Martin Electric Inc. will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Martin Electric Inc., or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Martin Electric Inc. Subcontract, we intend to seek additional costs associated with the suspension.

 M A R T I N ELECTRIC EST. 1978 164 Columbia Tpk, Ste B, Rensselaer, NY 12144 www.martinelectric.com www.controlnetwork.com		Job No.		6846-94													
		Batch WE.		8.31.25													
		Ticket #'s in Batch:		00520													
CUSTOMER:		DATE:		Batch Period													
MLB/Tumer		9/2/2025		8/25/25-8/31/25													
JOB LOCATION:		Job Status:		Sales Tax													
Albany International Airport		In progress		<table border="1"> <tr> <td>Taxable</td> <td></td> <td>Lab</td> <td>10%</td> </tr> <tr> <td>Exempt</td> <td>x</td> <td>Mat</td> <td>10%</td> </tr> <tr> <td>County</td> <td></td> <td>Sub</td> <td>10%</td> </tr> </table>		Taxable		Lab	10%	Exempt	x	Mat	10%	County		Sub	10%
Taxable		Lab	10%														
Exempt	x	Mat	10%														
County		Sub	10%														
Notes Project not complete. Expect more tickets for this job.																	
Processed by (Print) Processed by: Signature Date Brianna Feldman <i>Brianna Feldman</i> 9/5/25		TOTAL MATERIAL		\$ 125.83													
		TOTAL EQUIPMENT		\$ -													
		TOTAL LABOR		\$ 1,303.54													
		TOTAL SUBCONTRACTOR		\$ -													
		TOTAL INDIRECTS		\$ -													
		SUBTOTAL		\$ 1,429.37													
Approved by (Print) Approved by: Signature Date 		MARKUP (OH&P)		\$ 142.94													
		SALES TAX		\$ -													
		TOTAL DUE		\$ 1,572.31													
		"± applicable tax"		\$ -													
Approved by (Print) Approved by: Signature Date 		Page 1 of 1 Pages															

TOTAL DUE \$1572.30

noff

PCO-223 Rec'd TCCo 10.08.25

T h o r p e E l e c t r i c , I n c .

TO : GEORGE MARTIN ELECTRIC
FROM : knickc
EMAIL : JHATCH@THORPEELECTRIC.COM
SUBJECT : Order/Invoice Print #000
DATE : Tue Sep 02 08:46

Thorpe Electric Inc.
27 Washington Street
Rensselaer, NY. 12144
(518)462-5496
(518)462-3891 (fax)

JHATCH@THORPEELECTRIC.COM

FROM:
 THORPE ELECTRIC SUPPLY
 27 WASHINGTON STREET
 RENSSELAER, N.Y. 12144
 ** PHONE 518-462-5496 **

* E S T I M A T E *
 PCO-223 Rec'd TCCo 10.08.25

SOLD TO:
 GEORGE MARTIN ELECTRIC
 164 COLUMBIA TURNPIKE
 SUITE 2
 RENSSELAER NY 12144

SHIP TO:
 /

8:45AM knickc/222

ORDER NO	ORDER DATE	CUSTOMER	CUSTOMER P. O. NO.	SLSMN
73169	9/02/25	3120	6846-94	18

TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN B
2/10 N30	*****CUSTOMER PICKUP*****	9/02/25		1	JHAT

PART NUMBER	QTY ORD	QTY SHP	QTY BKO	PRICE	U/M	AMOUNT
BIN H/M DESCRIPTION			ORD UNITS		DISC%	
4-INSCH80CON	20 EA	20	0	5.8999	EA	118.00
PVC 4-IN SCHEDULE-80 CONDUIT						
4-INCONDCPLG	2 EA	2	0	3.9153	EA	7.83
PVC 4-IN CONDUIT CPLG						
TOTAL GROSS						125.83
TOTAL TAX						10.07
SHIPPED AMOUNT						135.90

BP-04

Standard Time**WAGE RATE BREAKDOWN****Subcontractor Name:** George J. Martin & Son, Inc**Trade:** Electrical General Foreman**Effective Date:** 01-Jun-25**Expiration Date:** 31-May-26**Base Hourly Rate** \$ 66.11**Payroll Taxes and Insurance**

6.20%	F.I.C.A./Social Security	\$	<u>4.10</u>	/hr.
1.00%	Federal Unemployment	\$	<u>0.66</u>	/hr.
9.90%	State Unemployment	\$	<u>6.54</u>	/hr.
8.62%	Worker's Compensation *	\$	<u>5.70</u>	/hr.
1.45%	Medicare	\$	<u>0.96</u>	/hr.
2.00%	Liability Insurance **	\$	<u>1.32</u>	/hr.
0.30%	Disability Insurance	\$	<u>0.20</u>	/hr.
	Total Payroll Taxes and Insurance	\$	<u>19.48</u>	

Supplemental Benefits

	Vacation and Holiday	\$	<u>1.90</u>	/hr.
	Health and Welfare	\$	<u>14.39</u>	/hr.
	Pension	\$	<u>11.44</u>	/hr.
	Annuity	\$	<u>3.89</u>	/hr.
	Education/App. Training	\$	<u>0.93</u>	/hr.
	Industry	\$	<u>0.17</u>	/hr.
	Other: NEBF & Fringe Benefits	\$	<u>9.21</u>	/hr.
	Total Supplemental Benefits	\$	<u>41.93</u>	

Total Hourly Rate: Base Rate, PTI and Supp. Benefits (No O&P) \$ 127.52**Other:**

		/hr.
		/hr.
	\$	/hr.
	\$	- /hr.
	\$	- /hr.
	\$	- /hr.

* Worker's Compensation is the net Contractor costs after applying territory adjustments, experience modifications discounts(s) and assessments.

**Only Liability Insurance that is payroll related is reimbursible within the labor rate.

BP-04

Standard Time**WAGE RATE BREAKDOWN****Subcontractor Name:** George J. Martin & Son, Inc**Trade:** Electrical Journeyman**Effective Date:** 01-Jun-25**Expiration Date:** 31-May-26**Base Hourly Rate** \$ 50.85**Payroll Taxes and Insurance**

6.20%	F.I.C.A./Social Security	\$	3.15	/hr.
1.00%	Federal Unemployment	\$	0.51	/hr.
9.90%	State Unemployment	\$	5.03	/hr.
8.62%	Worker's Compensation *	\$	4.38	/hr.
1.45%	Medicare	\$	0.74	/hr.
2.00%	Liability Insurance **	\$	1.02	/hr.
0.30%	Disability Insurance	\$	0.15	/hr.
	Total Payroll Taxes and Insurance	\$		14.98

Supplemental Benefits

	Vacation and Holiday	\$	1.46	/hr.
	Health and Welfare	\$	14.39	/hr.
	Pension	\$	11.44	/hr.
	Annuity	\$	3.89	/hr.
	Education/App. Training	\$	0.93	/hr.
	Industry	\$	0.17	/hr.
	Other: Fringe Benefits & NEBF	\$	6.74	/hr.
	Total Supplemental Benefits	\$		39.02

Total Hourly Rate: Base Rate, PTI and Supp. Benefits (No O&P) \$ 104.85**Other:**

		/hr.
\$		/hr.
\$		/hr.
\$	-	/hr.
\$	-	/hr.
\$	-	/hr.

* Worker's Compensation is the net Contractor costs after applying territory adjustments, experience modifications discounts(s) and assessments.

**Only Liability Insurance that is payroll related is reimbursable within the labor rate.

PCO-252



MLB Construction Services LLC
 One Stone Break Road
 Malta, NY 12020
 Tel: 518-289-1371
 Fax: 518-289-1652

PROPOSAL

SUBMITTED TO:

Rob Wagner
 Turner Construction Company
 1 Computer Drive South
 Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

4/9/25

PROPOSAL NO.

61

PROPOSAL AMOUNT

\$3,889.00

Per NOC 61 dated 10/18/2024, MLB Construction Services LLC is pleased to present our proposal for the following:

Please provide a price to prep and paint the corridor to the loading dock per ACAA request.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Bruce W Bochette Painting LLC				\$3,720.00		\$3,720.00
					Subtotal:	\$3,720.00
		MLB OH&P (Subcontractor)		\$3,381.82	5.00%	\$169.00
					Total:	\$3,889.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by: _____

Craig Dittl
 MLB Construction Services LLC

Approved by: _____

Date: _____

Cc: JMD/SAS/File (MLB Construction Services LLC)

Bruce W. Bochette Painting LLC.

Change Request

Industrial and Commercial Painting

P. O. Box 199, Rexford New York 12148

Phone: 518-376-4686 – brucebochette@nycap.rr.com

Project : Albany Airport Terminal Expansion, Loading Dock Painting

Date : 10/23/24

Contractor: MLB Construction Services, LLC

Attn : Jeff Lino, Project Manager

We will supply all labor, material and equipment to paint interior walls at Loading dock walls. One coat of Stix bonding primer with two coats of Benjamin Moore Scuff – X eggshell finish.

Color selected by owner.

Labor : \$ 3,415.00

Material : \$ 305.00

Change Price : \$ 3,720.00

↳ \$3,381.82 (5)

Bruce Bochette

Bruce W. Bochette Painting LLC.

PCO-262



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-262 Rec'd TCCo 08.18.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

8/6/25

PROPOSAL NO.

162

PROPOSAL AMOUNT

\$16,141.00

Per NOC 162 dated 8/6/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Through various in-field coordination meetings with the design team and roofing contractor, multiple locations on the roof required additional framing. This summary was sent to both TCCo and CHA on 5/8/25.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Gypsum Drywall				\$15,439.80		\$15,439.80
					Subtotal:	\$15,439.80
		MLB CH&P (Subcontractor)		\$14,036.18	5.00%	\$701.20
					Total:	\$16,141.00

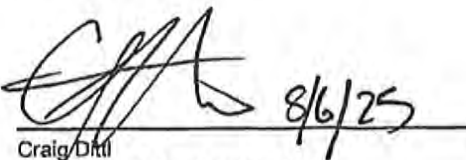
If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Cc: JMD/SAS/File (MLB Construction Services LLC)

Approved by:

Date:


8/7/25

Field Order

Change Order

[illegible]

Adirondack Taping & Supply Inc.

46 Elm St. Glens Falls, NY 12801

Phone (518) 761-0089

Fax: (518) 793-7517

*Daily Extra Work Order Form*Date 5/12/2025

Job

Albany Airport Terminal Expansion [BP-04]

General Contractor:

MLB Construction

ADK's Extra Work Order #:

PCO 262

Location of Extra Work:

Frame Gaps in Roof elevation

Description of Extra Work:

Top of garage new roof over walkway to terminal

Frame in between steel around the outer edge of roof deck.

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
Jim Standhart	Carpenter Foreman	7		7
Benny Villano	Carpenter Foreman	7		7
Jason Robbins	Carpenter Foreman	7		7
	Carpenter Foreman			
	Carpenter Foreman			
	Taper Foreman			
	Taper Foreman			
	Taper Foreman			

MATERIALS:		
Material Description	QTY	Unit
8 TRACK CFME 10' 3/8"	8	
STUDS 12' CFME 3/8"	3	
4"x2" ANGLE FOR CLIPS 10'	3	

Signature: *Jim Standhart*

Adirondack Taping & Supply Inc.

Date: 5/12/2025Signature: *E. J. Andrews*

General Contractor

Date: 5/14/25

Signature: _____

Owner's Representative

Date: _____

Adirondack Taping & Supply Inc.

46 Elin St. Glens Falls, NY 12801

Phone: (518) 761-0089

Fax: (518) 793-7517

Daily Extra Work Order Form

Date: 5/13/2025

Job: Albany Airport Terminal Expansion (BP-04)
 General Contractor: MLB Construction
 ADK's Extra Work Order #: PCO 262
 Location of Extra Work: Frame Gaps in Roof elevation

Description of Extra Work: Top of garage new roof over walkway to terminal
 Frame in between steel around the outer edge of roof deck

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
Jim Standhart	Carpenter Foreman	5		5
Benny Villano	Carpenter Foreman	5		5
Jason Robbins	Carpenter Foreman	5		5
JEFF Connelly	Carpenter Foreman	5		5
AL MONDO Brace	Carpenter Foreman	5		5
	Taper Foreman			
	Taper Foreman			
	Taper Foreman			

MATERIALS:		
Material Description	QTY	Units
2x4x8 CLIP ANGLE 10'	2	
6" CEME STUD 10'	3	
6" CEME TRACK 10'	17	

Signature: Jim Standhart

Date: 5/13/25

Signature: General Contractor

Date: 5/14/25

Signature: _____

Date: _____

Owner's Representative

Adirondack Taping & Supply Inc.

46 Elm St. Glens Falls, NY 12801

Phone: (518) 761-0089

Fax: (518) 793-7517

Daily Extra Work Order Form

Date: 5/14/2025

Job: Albany Airport Terminal Expansion [BP-G4]
 General Contractor: MLB Construction
 ADK's Extra Work Order #: PCO 262
 Location of Extra Work: Frame Gaps in Roof elevation

Description of Extra Work: Top of garage new roof over walkway to terminal
 Frame in between steel around the outer edge of roof deck.

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
Jim Standhart	Carpenter Foreman	8		8
Benny <i>delano</i>	Carpenter Foreman	8		8
Jason <i>labbin</i>	Carpenter Foreman	8		8
<i>Armando Garcia</i>	Carpenter Foreman	8		8
<i>Jeff Canale</i>	Carpenter Foreman	8		8
	Taper Foreman			
	Taper Foreman			
	Taper Foreman			

MATERIALS:			
Material Description		QTY	Units
<i>2x6" Track</i>	<i>10'</i>	<i>20</i>	
<i>2x4 / Track</i>	<i>10'</i>	<i>10</i>	
<i>2x5 studs</i>	<i>10'</i>	<i>10</i>	
<i>2x6 studs</i>	<i>10'</i>	<i>10</i>	

Signature: *[Signature]*

Adirondack Taping & Supply Inc.

Date: 5/14/25

Signature: *[Signature]*

General Contractor

Date: 5/14/25

Signature: *[Signature]*

Owner's Representative

Date: 5/14/25

PRE TASK PLANNING WORKSHEET

PCO-262 Rec'd TCCo 08-18-25
 Foreman: FRICETA / M...
 Superintendent: WASHBURN / MILLER
 Work Area: Port of PA
 D CORP
 zards

Adirondack Taping & Supply Inc.
 46 Elm St. Glens Falls, NY 12801
 Phone: (518) 761-0089
 Fax: (518) 793-7517

Daily Extra Work Order Form

Date: 5/19/25

Job: Albany Airport Terminal Expansion [BP-04]
 General Contractor: MLB Construction
 ADK's Extra Work Order #: PCO 262
 Location of Extra Work: ROOF GARAGE
 Description of Extra Work: addition framing of
step in ROOF EDGE

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
<u>Jim Standhart</u>	Carpenter Foreman	<u>8</u>		<u>8</u>
<u>Jason Robbins</u>	Carpenter Foreman	<u>8</u>		<u>8</u>
<u>Bew Veloso</u>	Carpenter Foreman	<u>8</u>		<u>8</u>
<u>Armando Grace</u>	Carpenter Foreman	<u>8</u>		<u>8</u>
<u>Jeff Connelley</u>	Carpenter Foreman	<u>8</u>		<u>8</u>
	Taper Foreman			
	Taper Foreman			
	Taper Foreman			

MATERIALS:			
Material Description	QTY	Units	
<u>3 5/8 track 10'</u>	<u>4</u>		
<u>6" track 10'</u>	<u>6</u>		
<u>6" studs 8'</u>	<u>6</u>		
<u>3 5/8 studs 8'</u>	<u>6</u>		
<u>2" x 4" clip angle 10'</u>	<u>2</u>		

Signature: [Signature]
 Adirondack Taping & Supply Inc.

Date: 5/20/25

Signature: [Signature]
 General Contractor
 Signature: [Signature]
 Owner's Representative

Date: 5/21/25

Craig Dittl

From: Craig Dittl
Sent: Thursday, May 8, 2025 2:16 PM
To: Wagner, Robert C - (NYN); Edward Andres; Lackraj, Natram - (NYN); Rosario, Gabrielle - (NYN); Jim Dawsey; Jeffrey Lino; Mike Washburn; Marty Millington; Kelsey Martin; Lori Rowe; Jordan Hudak (CHA); Cirillo, Todd
Cc: John O'Donnell; Stewart III, Carl E - (NYN)
Subject: Albany Airport Expansion, BP-4: Remaining Open Items (ROOF)
Attachments: Remaining Open Items (ROOF).pdf

All – see attached summary of my on site meeting with CHA yesterday. This is the culmination of all the research/detail review I've been doing the last several weeks on the remaining roof issues. What I discussed with Jordan and Todd is that I was not going to wait for "approval" as we had discussed all of this in the field. And with that, I have already shared this information with the subcontractors and am pushing ahead for the sake of the schedule.

However, Lori, I would like you to submit this as an RFI for record. You can simply label it "Garage Roofing Details, Field Meeting Summary 5/7/25".

If anyone has any questions please let me know.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence

1 Stonebreak Road Malta, NY 12020

P: 518.289.1371 EXT. 146 C: 518.450.9774

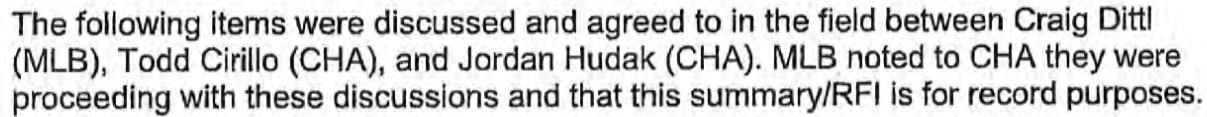
www.mlbconstructionservices.com

Proud Members Of:



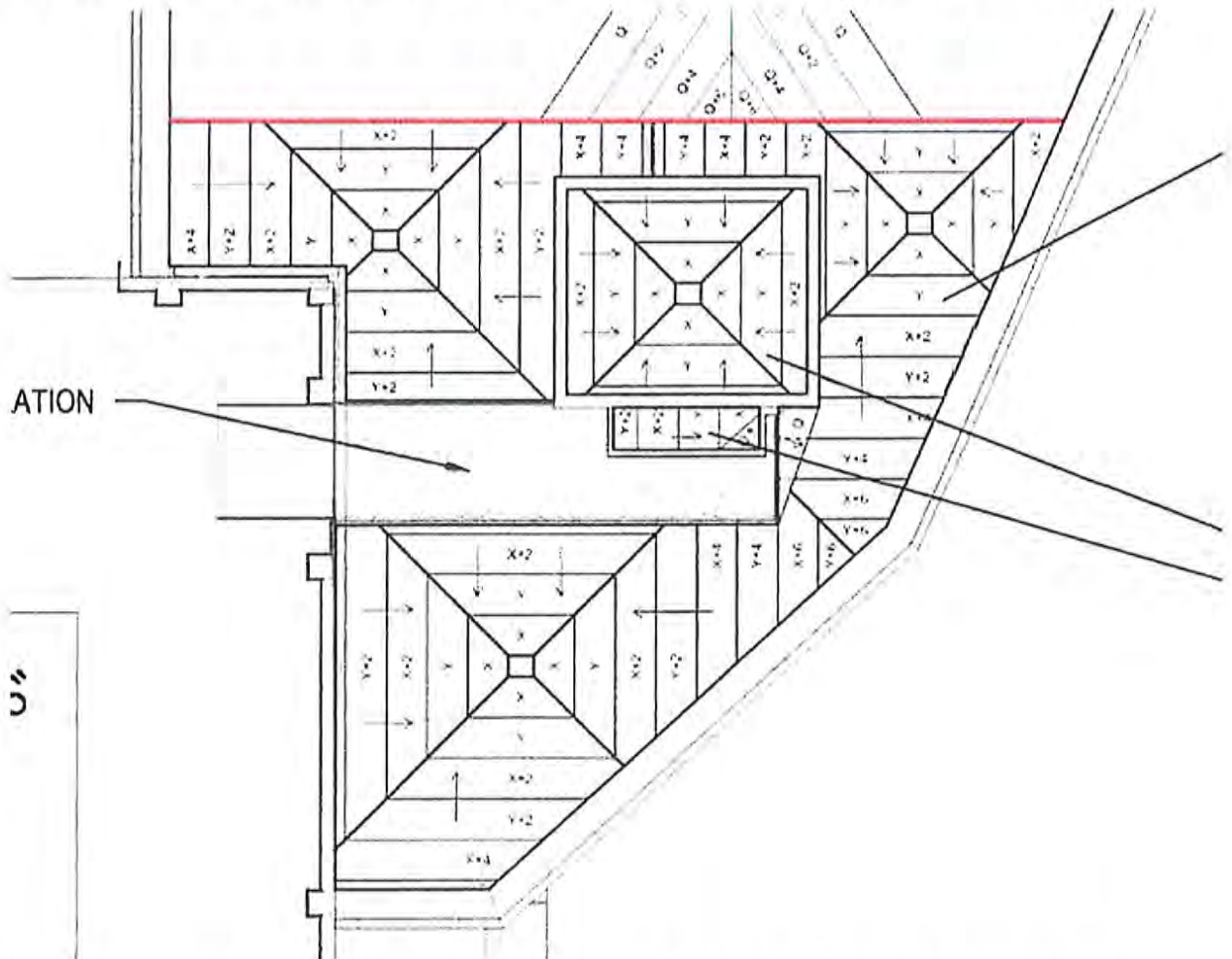
**ASSOCIATED GENERAL
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Capital District, NY

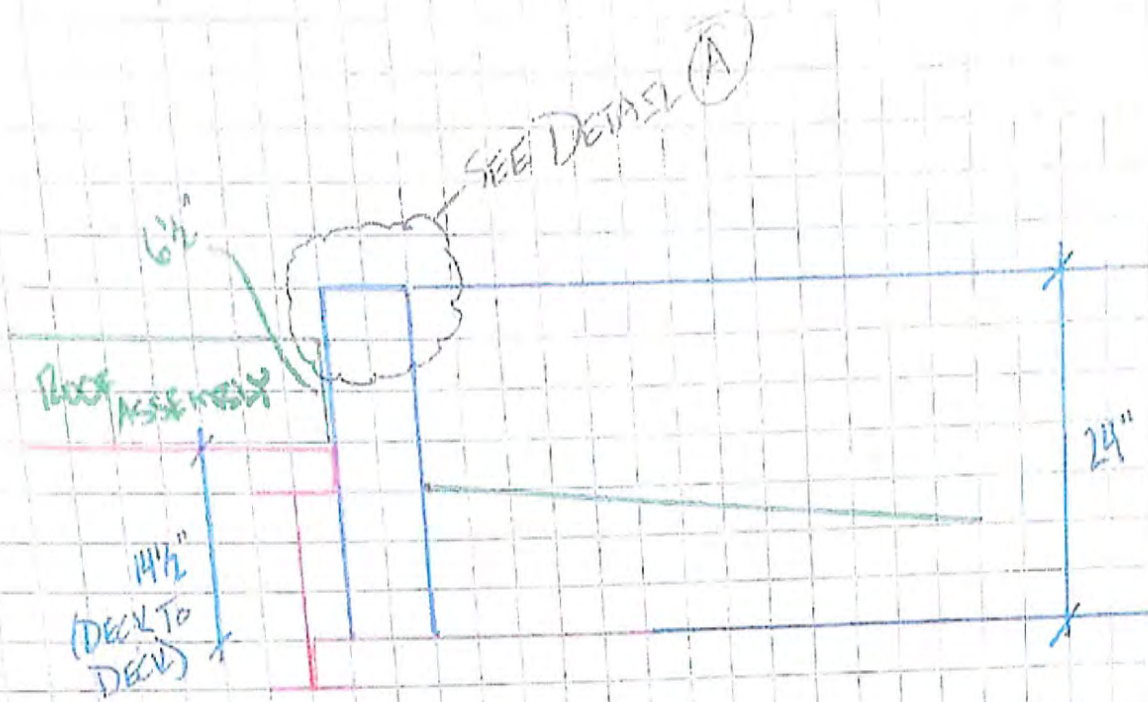


ADDED SCOPE

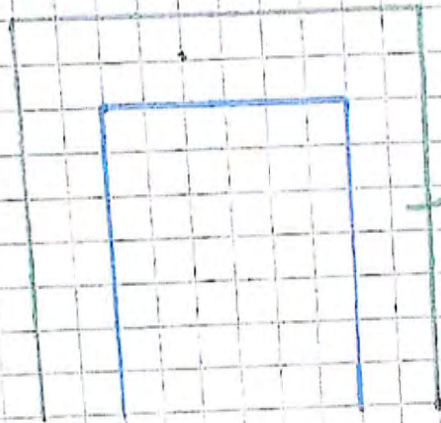
- Added knee wall between the flat insulation area (main departure hall) and the tapered insulation area (garage). See mark-up below for clarification.



In this scenario, particularly due to the intersecting crickets North of the elevator shaft, it was discussed to add a knee wall. This wall will be driven by the 6.5" assembly on the North side of the red line and therefore needs to be 21" tall plus insulation (CHA wanted all sides of the wall insulated). See sketch below showing a general cross section of the added knee wall. Opening for walkway pad to be field-coordinated.

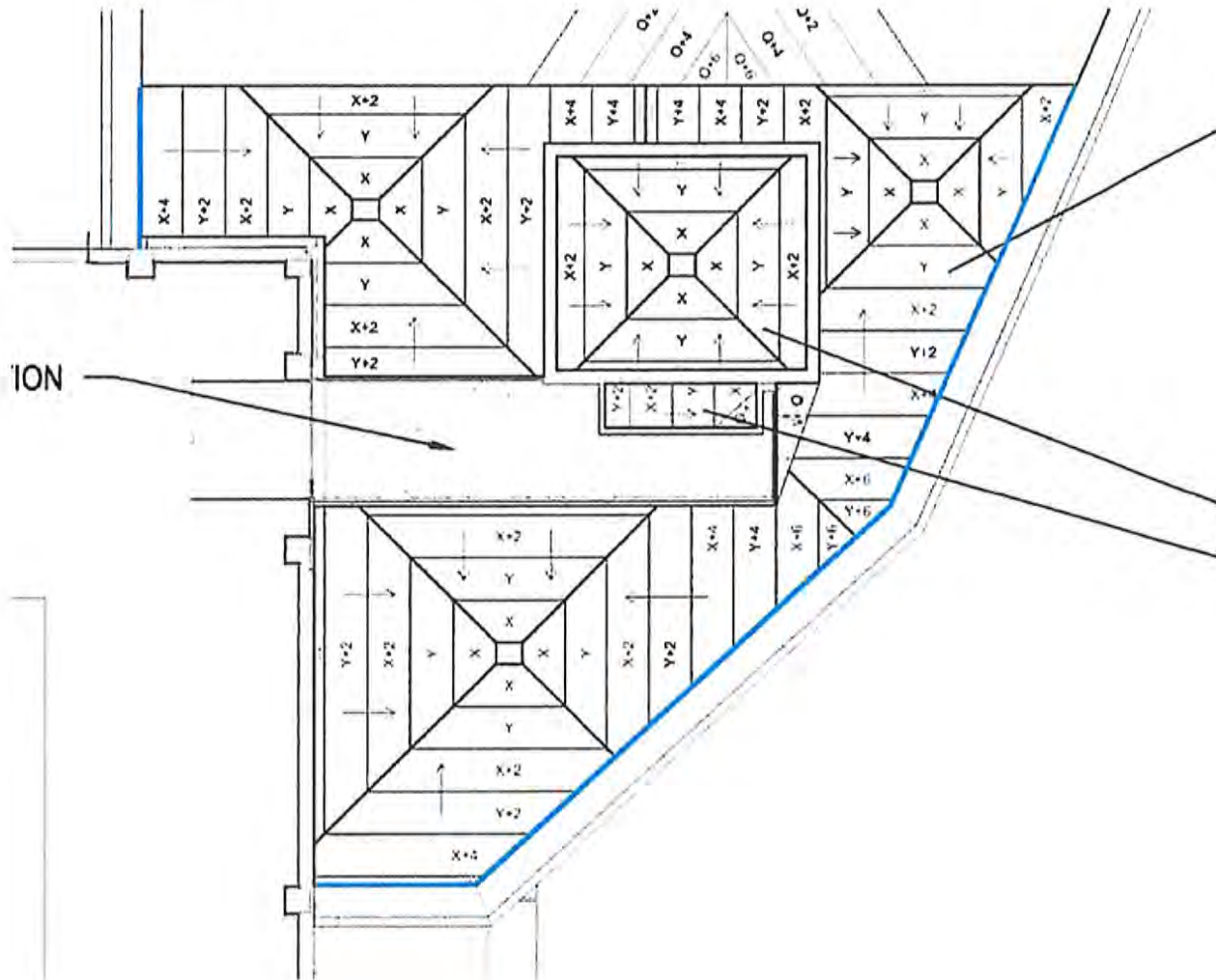


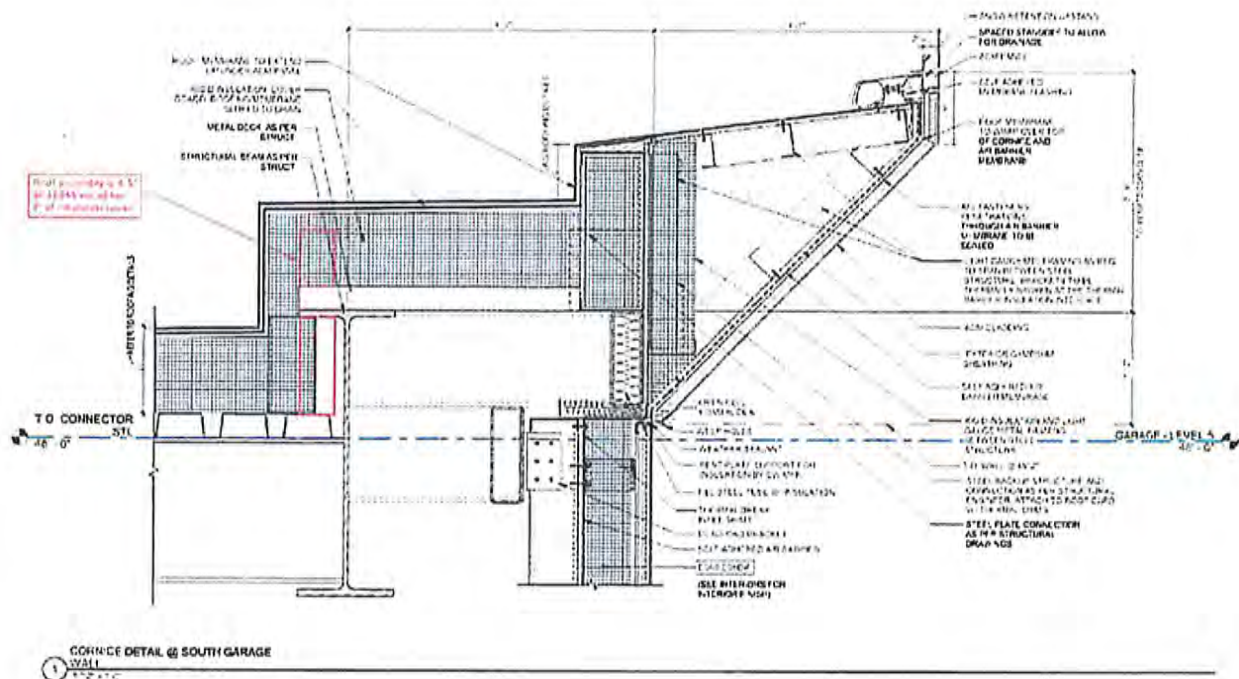
(A)



CHA HAS REQUESTED
2" OF INSULATION
ON ALL SIDES

- Added curb at "step" at garage perimeter, Detail 1/A-323. The curb is being added per manufacturer requirements (Elevate Roofing). This will be done out of 6" CFMF and CHA's only request was to ensure there is insulation coverage of the metal studs on all sides. See mark-up of the contract detail below.





- Remaining Items
 - CHA approved the rolling of waterproofing adds at G-17. MLB will verify if an added layer will suffice for inability to verify thickness.
 - CHA is re-reviewing the detail at the existing column at the South end of the L-wall concrete.
 - MLB to complete added concrete stub wall on South side of walkway. CHA requested that MLB research doing a color match to the existing concrete.

PCO-286



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-286 Rec'd TCCo 11.03.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME
Alb. Airport 21-1082-STR & INT

PROJECT NO.
23-114

DATE
10/28/25

PROPOSAL NO.
208

PROPOSAL AMOUNT
\$5,674.00

Per NOC 208 dated 10/28/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

****THESE PROPOSALS HAVE ALREADY BEEN REVIEWED AND ACCEPTED BY TCCo/ACAA. THERE IS NO CHA REVIEW REQUIRED AS THIS WAS A DIRECT REQUEST FROM ACAA.****

The following proposals are a result of the ACAA-requested modifications to HVAC controls.

Description	Labor	Material	Equipment	Subcontract	Other	Price
John W Danforth Company				\$5,448.40		\$5,448.40
					Subtotal:	\$5,448.40
		MLB OH&P (Subcontractor)		\$4,502.81	5.01%	\$225.60
					Total:	\$5,674.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by: _____

Date: _____

Cc: JMD/SAS/File (MLB Construction Services LLC)

Craig Dittl

From: Craig Dittl
Sent: Wednesday, September 24, 2025 10:24 AM
To: 'Lackraj, Natram - (NYN)'; Wagner, Robert C - (NYN); Andres, Edward F - (NYN); McNeil, Brian - (NYN); Bagshaw, Hannah E - (NYN)
Cc: Jim Dawsey; Jeffrey Lino; Matthew Mokey
Subject: RE: Siemens COs

I released Danforth right after we spoke yesterday...hoping they'll get me those this week.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence

1 Stonebreak Road Malta, NY 12020
P: 518.289.1371 EXT. 146 C: 518.450.9774
www.mlbconstructionservices.com

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CONTRACTORS
NEW YORK STATE**



Capital District, NY

From: Lackraj, Natram - (NYN) <nlackraj@tcco.com>
Sent: Wednesday, September 24, 2025 10:23 AM
To: Craig Dittl <cdittl@mlbind.com>; Wagner, Robert C - (NYN) <rwagner@tcco.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>
Cc: Jim Dawsey <jmdawsey@mlbind.com>; Jeffrey Lino <jlino@mlbind.com>; Matthew Mokey <mmokey@albanyairport.com>
Subject: RE: Siemens COs

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Craig,

As discussed yesterday, please proceed with formalizing these proposals. ACAA would like to get this done through the project. Let me know.

Thanks,

Nate Lackraj | Superintendent
Turner Construction Company - NYN
mobile 518.708.5445 | nlackraj@tcco.com

From: Craig Dittl <cdittl@mlbind.com>

Sent: Monday, September 15, 2025 8:44 AM

To: Wagner, Robert C - (NYN) <rwagner@tcco.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; McNeil, Brian - (NYN) <bmcneil@tcco.com>; Bagshaw, Hannah E - (NYN) <hbagshaw@tcco.com>

Cc: Jim Dawsey <jmdawsey@mlbind.com>; Jeffrey Lino <jlino@mlbind.com>

Subject: FW: Siemens COs

EXTERNAL EMAIL - Please Handle Cautiously

TCCo Team – as requested by ACAA, quotes for Siemens additional controls scope are attached.

I did not spend the time formalizing these – they are direct from Siemens...if these are going to be a go, send confirmation and I'll get you the formal proposals for record.

Keep in mind these would have Danforth's 10% and then my 5% on top of Siemens cost.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



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NAWIC
The National Association of
Women in Construction
Capital District, NY

**Title:** Siemens Travelers Lounge and Sensory Change Request**Project Name:** Albany Airport Terminal Expansion**Project Address:** 737 Albany Shaker Road

Albany, NY 12211

COR Date: 09/25/2025**John W Danforth Company Job Number:** 90272-100**Customer Job Number:****Customer Reference Number:****Our Information****John W Danforth Company**

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone: (716)-955-0035**Customer Information****MLB Construction Services**

1 Stonebreak Road

Ballston Spa, NY 12020

Phone: (518)-289-1371**Description of Change Order Request**

1) Siemens moved a thermostat to the sensory room, which originally was set up outside the room. In addition to the move of the thermostat, another thermostat is needed to control the space outside the sensory room.

- Engineering modified documents for submittal.
- Technicians reprogram components and updating software and hardware.
- Installation of two thermostats

2) Siemens is replacing the existing thermostat with a digital thermostat outside the traveler's lounge and modifying the set points which are requested by the customer.

Clarifications :

- Engineering drawing revisions have been submitted.
- Excludes sales tax, payment, and performance bonds and per project aggregate insurance.
- All onsite work for this project to be completed Monday through Friday from 7:00AM to 4:00PM.
- This change proposal is good for 60 days.
- This proposal is subject to the existing Siemens and contract Terms and Conditions.

Labor

Description	Qty (HR)	Unit (HR)	Rate (HR)	Total Cost
Sensory-Engineering	8.00	ST	\$138.01	\$1,104.08
Sensor-Specialist	8.00	ST	\$172.37	\$1,378.96
Travelers-Engineering	4.00	ST	\$138.01	\$552.04
Travelers-Specialist	8.00	ST	\$172.37	\$1,378.96
Hours Subtotals: ST: 28.00			Total Labor:	\$4,414.04

Material

Description	Qty of Material	Unit of Measure	Rate	Total Cost
Sensory-TStat	2.00	ea	\$29.59	\$59.18
Travelers-TStat	1.00	ea	\$29.59	\$29.59
			Total Material:	\$88.77

Subtotal		\$4,502.81
Siemens OHP (Subtotal)	10.000%	\$450.28
Total		\$4,953.09 ✓
JWD Sub Mark Up Rate	10.000%	\$495.31 ✓
Requested Total		\$5,448.40

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

This change proposal covers only the direct costs associated with the change order work described above. The contractor expressly reserves the right to submit, at a later date, added costs and/or time extension requests attendant to this modification arising from, but not limited to: extended field and home office overhead, labor and equipment inefficiencies, disruptions, cumulative impacts, impacts to the critical path and related delay costs, schedule resequencing and/or overtime and acceleration.

We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.

To: Danforth

Date: September 5, 2025

Project: Albany Airport Terminal Expansion – Sensory Room

Sections: HVAC & Plumbing revisions

Project Number: 44OP-377236

We propose the following pricing for the additional scope of work requested by the project team as called out in project change for the sensory room in terminal B.

Scope of Work:

- Siemens moved a thermostat to the sensory room, which originally was set up outside the room. In addition to the move of the thermostat, another thermostat is needed to control the space outside the sensory room.
 - Engineering modified documents for submittal.
 - Technicians reprogram components and updating software and hardware.
 - Installation of two thermostats

Clarifications :

- Engineering drawing revisions have been submitted.
- Excludes sales tax, payment, and performance bonds and per project aggregate insurance.
- All onsite work for this project to be completed Monday through Friday from 7:00AM to 4:00PM.
- This change proposal is good for 60 days.
- This proposal is subject to the existing Siemens and contract Terms and Conditions.

As a result of the global Covid-19 Virus outbreak and global supply chain issues, temporary delays in delivery, labor or services from Siemens and its sub-suppliers or subcontractors may occur. Among other factors, Siemens' delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and Siemens reserves the right to make partial deliveries or modify its labor or services. While Siemens shall make every commercially reasonable effort to meet the delivery or service or completion dates.

Notes:

- 1) This scope of work is to be included as part of any contract which results from our proposal for this project.
- 2) Our Price does NOT include per project aggregate insurance costs
- 3) Siemens Standard Terms and Conditions are applicable to this proposal.
- 4) Payment terms are 30 days from receipt of invoice.
- 5) Price does NOT include Sales or Use Tax. Order must include required tax certificates.

Order is subject to an approved credit check without exception

Labor:

(8 Hours) Engineer @ \$138.01	\$	1,104.08
(A) Submittal change/approval		
(B) ABT database change/approval		
(C) Point distribution change/approval		
(D) Finished modifications change/approval		

(8 Hours) Specialist @ \$172.37	\$	1,378.96
(A) Project modifications, programming controls per updated Submittal. Installation.		
(B) Graphics change/approval		

Materials:

(2) Thermostat \$29.59	\$	59.18
<u>Total Cost -</u>	\$	2,542.22

<u>10% OH&P</u>	\$	254.22
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<u>Total Change Order Price:</u>	\$	2796.44
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Proposal Accepted:

Siemens Industry, Inc. is authorized to proceed with the work as proposed.

Purchaser

By

Title

Date

Proposal Submitted:

Siemens Industry, Inc.

By

Chris Erickson

Title

Associate Project Manager

Date

September 5, 2025

Page 2 of 2

To: Danforth

Date: September 5, 2025

Project: Albany Airport Terminal Expansion – Travelers Lounge

Sections: Travelers Lounge

Project Number: 44OP-377236

We propose the following pricing for the additional scope of work requested by the customer.

Scope of Work:

- Siemens is replacing the existing thermostat with a digital thermostat outside the traveler's lounge and modifying the set points which are requested by the customer.

Clarifications :

- Engineering drawing revisions have been submitted.
- Excludes sales tax, payment, and performance bonds and per project aggregate insurance.
- All onsite work for this project to be completed Monday through Friday from 7:00AM to 4:00PM.
- This change proposal is good for 60 days.
- This proposal is subject to the existing Siemens and contract Terms and Conditions.

As a result of the global Covid-19 Virus outbreak and global supply chain issues, temporary delays in delivery, labor or services from Siemens and its sub-suppliers or subcontractors may occur. Among other factors, Siemens' delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and Siemens reserves the right to make partial deliveries or modify its labor or services. While Siemens shall make every commercially reasonable effort to meet the delivery or service or completion dates.

Notes:

- 1) This scope of work is to be included as part of any contract which results from our proposal for this project.
- 2) Our Price does NOT include per project aggregate insurance costs
- 3) Siemens Standard Terms and Conditions are applicable to this proposal.
- 4) Payment terms are 30 days from receipt of invoice.
- 5) Price does NOT include Sales or Use Tax. Order must include required tax certificates.

Order is subject to an approved credit check without exception

Labor:

(4 Hours) Engineer @ \$ 138.01	\$ 552.04
(A) ABT database change/approval	
(B) Point distribution change/approval	
(C) Finished modifications change/approval	
(8 Hours) Specialist @ \$172.37	\$ 1,378.96
(A) Project modifications, programming controls per updated Submittal. Installation.	
(B) Graphics change/approval	

Materials:

(1) Thermostat	\$ 29.59
----------------	----------

Total Cost - \$ 1960.59

10% OH&P \$ 196.06

Total Change Order Price: \$ 2,156.65

Proposal Accepted:

Siemens Industry, Inc. is authorized to proceed with the work as proposed.

Purchaser

By

Title

Date

Proposal Submitted:

Siemens Industry, Inc.

By

Chris Erickson

Title

Associate Project Manager

Date

September 5, 2025

Page 2 of 2

PCO-294



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-294 Rec'd TCCo 11.03.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

11/3/25

PROPOSAL NO.

180R1

PROPOSAL AMOUNT

\$ 12,664.00

Per NOC 180R1 dated 11/3/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

AHJ requested that fire wrap insulation be added to the storm piping in the high ceilings of the connector bridge. Danforth was directed to proceed under PCO-294.

Description	Labor	Material	Equipment	Subcontract	Other	Price
John W Danforth Company				\$12,113.20		\$12,113.20
					Subtotal:	\$12,113.20
		MLB OH&P (Subcontractor)		\$11,012.00	5.00%	\$550.80
					Total:	\$12,664.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by: _____

Date: _____

Cc: JMD/SAS/File (MLB Construction Services LLC)

CHANGE ORDER REQUEST

36.3



Title: Storm System Fire Wrapping
Project Name: Albany Airport Terminal Expansion
Project Address: 737 Albany Shaker Road
 Albany, NY 12211

COR Date: 10/27/2025

T&M Tag Numbers: EX00011, EX00012, EX00013, EX00014,
 EX00023, EX00024, EX00026, EX00030, EX00031, EX00033,
 EX00034, EX00035

John W Danforth Company Job Number: 90272-100

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company
 300 Colvin Woods Parkway
 Tonawanda, NY 14150
Phone: (716)-955-0035

Description of Change Order Request

Price is difference between originally estimate and added fire wrap system.

Estimated Cost for originally specified insulation:

Labor: \$7563.73

Material: \$3448.17

Total-11,011.90

Cost for fire wrap system:

Labor: \$16005.43. ✓

Material: 6996.95 ✓

Total: 23002.38 ✓

Fire Wrap Storm Lines over Bridge with 3M 5A+ ½" thick product. It will be secured with S.S. wire & Alum Tape.

T&M Tag EX00011:

Insulator to Firewrap PVC Piping per PCO 294.

FM Luis Tirado

JM Kevin Oxbrough

T&M Tag EX00012: Fire wrap, PVC storm piping per PCO 294.

FM Luis Tirado

JM Kevin Oxbrough

JM Mike Deegan

T&M Tag EX00013: Fire wrap pvc storm piping per PCO 294.

FM Luis Tirado

JM Kevin Oxbrough

T&M Tag EX00014: Fire wrap, PVC pipe per PCO 294.

Yeah

T&M Tag EX00023: Install plenum fire wrap per PCO 294 on PVC storm system.

Jeff Hott Journeyman

Customer Information

MLB Construction Services
 1 Stonebreak Road
 Ballston Spa, NY 12020
Phone: (518)-289-1371

EQUATES TO APPROX. 9 DAYS FOR 1 MAN @

T&M Tag EX00024:Fire wrap, PVC pipe for PCO 294

Jeff Hott journeyman

Jason Gibeau journeyman

T&M Tag EX00026:Fire wrap storm piping per PCO 294

T&M Tag EX00030:Fire wrap pvc storm piping per PCO 294

Jeff Hott L40 journeyman

T&M Tag EX00031:Install and prep for install Fire wrap PVC pipe per PCO 294

Jeff Hott L40 journeyman

T&M Tag EX00033:Fire wrap pvc storm per PCO 294

Jeff Hott L 40 journeyman.

T&M Tag EX00034:Fire wrap storm piping per PCO-294

Prep material, install material protect work from rain in non water tight area.

Jeff Hott L40 journeyman

T&M Tag EX00035:Fire wrap storm piping per PCO 294

Poly fire wrap for weather protection.

Jeff Hott L40 journeyman.

Labor

Description	Qty (HR)	Unit (HR)	Rate (HR)	Total Cost
Tag EX00011 - Local 40 Foreman	8.00	ST	\$110.54	\$884.32
Tag EX00011 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00012 - Local 40 Foreman	8.00	ST	\$110.54	\$884.32
Tag EX00012 - Local 40 Journeyman	16.00	ST	\$109.17	\$1,746.72
Tag EX00013 - Local 40 Foreman	8.00	ST	\$110.54	\$884.32
Tag EX00013 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00014 - Local 40 Foreman	6.00	ST	\$110.54	\$663.24
Tag EX00014 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00023 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00023 - Local 40 Journeyman	2.00	OT	\$149.94	\$299.88
Tag EX00024 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00024 - Local 40 Journeyman	2.00	OT	\$149.94	\$299.88
Tag EX00024 - Local 40 Journeyman	2.50	ST	\$109.17	\$272.93
Tag EX00026 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00026 - Local 40 Journeyman	2.00	OT	\$149.94	\$299.88
Tag EX00030 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00030 - Local 40 Journeyman	2.00	OT	\$149.94	\$299.88
Tag EX00031 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00031 - Local 40 Journeyman	2.00	OT	\$149.94	\$299.88
Tag EX00033 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00034 - Local 40 Journeyman	8.00	ST	\$109.17	\$873.36
Tag EX00035 - Local 40 Journeyman	4.00	ST	\$109.17	\$436.68
Hours Subtotals: ST: 132.50 OT: 10.00			Total Labor:	\$16,005.53

CONFIRMED
SAME AS
ORIGINAL
PROPOSAL
(CD)

Material

Description	Qty of Material	Unit of Measure	Rate	Total Cost
Tag EX00011 - 3 M Fire wrap	55.00	1 FT	\$5.00	\$275.00
Tag EX00011 - 3M fire wrap tape	1.00	Roll	\$19.42	\$19.42
Tag EX00012 - 3M fire wrap	75.00	1ft	\$5.00	\$375.00
Tag EX00012 - 3M tape	3.00	Roll	\$19.42	\$58.26
Tag EX00012 - Stainless wire	1.00	Roll	\$19.42	\$19.42
Tag EX00013 - 3M fire wrap	76.00	1ft	\$5.00	\$380.00
Tag EX00013 - 3M tape	2.00	Roll	\$19.42	\$38.84
Tag EX00014 - 3M fire wrap	51.00	1ft	\$5.00	\$255.00
Tag EX00014 - 3M tape	2.00	Roll	\$19.42	\$38.84
Tag EX00023 - Fire wrap	50.00	1'	\$5.00	\$250.00
Tag EX00023 - 3M tape	2.00	Roll	\$19.42	\$38.84
Tag EX00023 - Stainless wire	60.00	1'	\$5.00	\$300.00
Tag EX00024 - Fire wrap	65.00	1ft	\$5.00	\$325.00
Tag EX00024 - 3M tape	1.50	Roll	\$19.42	\$29.13
Tag EX00024 - Stainless wire	65.00	1ft	\$5.00	\$325.00
Tag EX00026 - Fire wrap	40.00	1 ft	\$5.00	\$200.00
Tag EX00026 - 3M fire tape	2.00	Roll	\$19.42	\$38.84
Tag EX00026 - Stainless wire	40.00	1 ft	\$5.00	\$200.00
Tag EX00030 - Fire Wrap	70.00	1ft	\$5.00	\$350.00
Tag EX00030 - 3M fire tape	2.00	Roll	\$19.42	\$38.84
Tag EX00030 - Stainless wire	70.00	1ft	\$5.00	\$350.00
Tag EX00031 - Fire wrap	90.00	1 ft	\$5.00	\$450.00
Tag EX00031 - Stainless wire	10.00	1ft	\$5.00	\$50.00
Tag EX00031 - 3M fire tape	2.00	Roll	\$19.42	\$38.84
Tag EX00033 - Fire wrap	86.00	1 ft	\$5.00	\$430.00
Tag EX00033 - 3 M fire tape	1.00	Roll	\$19.42	\$19.42
Tag EX00033 - Stainless wire	86.00	1ft	\$5.00	\$430.00
Tag EX00033 - Pipe shields	20.00	1	\$5.00	\$100.00
Tag EX00034 - Fire wrap	60.00	1ft	\$5.00	\$300.00
Tag EX00034 - 3M fire tape	1.00	Roll	\$19.42	\$19.42
Tag EX00034 - Stainless wire	60.00	1ft	\$5.00	\$300.00
Tag EX00034 - Clear poly	100.00	1ft	\$5.00	\$500.00
Tag EX00035 - Fire wrap	3.00	1 ft	\$5.00	\$15.00
Tag EX00035 - Stainless wire	40.00	1ft	\$5.00	\$200.00
Tag EX00035 - 3M fire tape	2.00	Roll	\$19.42	\$38.84
Tag EX00035 - Poly wrap	40.00	1ft	\$5.00	\$200.00
Total Material:				\$6,996.95

DECREASED,
MADE ADJUSTMENTS
NOTED BY B. MCKEL
(4)

Subcontractor

Company	Contract	Description	Qty of Unit	Unit of Measure	Rate	Total Cost
Eastern Region	Mike Gilbeau	CREDIT FOR DIFFERENCE	-1.00	lot	\$11,990.48	-\$11,990.48
Total Subcontractor:						-\$11,990.48
Subtotal						\$11,012.00
Tax Rate (Materials)					0.000%	\$0.00
Mark Up Rate (Subtotal)					10.000%	\$1,101.20
Requested Total						\$12,113.20

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

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We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.



3M™ Fire Barrier Plenum Wrap 5A+

Product Data Sheet

FLEXIBLE WRAP



LISTED



Intertek
FIRESTOP SYSTEMS
SEE INTERTEK DIRECTORY

1. Product Description

3M™ Fire Barrier Plenum Wrap 5A+ is a flexible fire-resistant wrap consisting of an inorganic fiber blanket encapsulated with a scrim-reinforced foil. The product is 1/2 in. (12.7 mm) thick, 6pcf¹ density and provides a flexible, non-combustible enclosure for cables and pipes in return air plenums. When properly installed, this flexible wrap helps reduce external flame propagation and smoke generation. This non-asbestos² wrap installs easily because of its high flexibility and strength.

Product Features

- Strong, lightweight and flexible material for easy installation
- Tested to ASTM E 84, NFPA 262 (UL 910) and UL 1887
- Foil encapsulated scrim
- Non-asbestos wrap



¹ In accordance with the tolerances in ASTM C 892 Standard Specification for High-Temperature Fiber Blanket Thermal Insulation.

² Has been demonstrated to be soluble in the lungs according to EU guideline 97/69/EG, for biopersistence.

2. Applications

3M™ Fire Barrier Plenum Wrap 5A+ is used on cables and on PVC, CPVC, PB, PE, PP, PVDF and ABS pipe in plenum spaces. The 3M Fire Barrier Plenum Wrap 5A+ is a protective covering which helps reduce the flame propagation and smoke generation of pipes and cables. Use on single and multiple 1-inch diameter (25.4 mm) and larger plastic pipe and cable bundles.

3. Codes & Test Standards

3M™ Fire Barrier Plenum Wrap 5A+ has been tested in accordance with the following:

ASTM E 84	Standard Test Method for Surface Burning Characteristics of Building Materials
NFPA 262 (UL 910)	Standard Method of Test for Flame Travel and Smoke of Wires and Cables for Use in Air-Handling Spaces
UL 1887	Fire Test of Plastic Sprinkler Pipe for Visible Flame and Smoke Characteristics
ASTM E 136	Standard Test Method for Behavior of Materials in a Vertical Tube Furnace at 750°C

3M™ Fire Barrier Plenum Wrap 5A+, when installed per applicable third-party tested Design Listings, can help to satisfy the following code requirements:

International Mechanical Code© 2003/2006/2009 - Section 602 'Plenums'

Uniform Mechanical Code 2003/2006/2009 - Section 602 'Combustibles within Ducts or Plenums'

4. Specifications

Installation shall be in strict accordance with manufacturer's written instructions, as shown on the approved shop drawings. 3M™ Fire Barrier Plenum Wrap 5A+ shall be a high-temperature fiber blanket thermal insulation encapsulated in a fiberglass-reinforced aluminumized foil. Plenum Wrap density shall be nominal 6 pcf (96 kg/m³) and have a nominal 1/2 inch (12.7 mm) thickness. The fiber blanket shall have a continuous use limit in excess of 1832°F (1000°C). Flame Spread Index and Smoke Developed Index of the foil encapsulated blanket shall be <25 / <50.

Typically Specified Division

Division 7

Section 07 21 00 – Thermal Protection

Related Sections

Section 07 21 16 – Blanket Insulation

Section 23 32 00 – Air Plenums and Chases



4. Performance & Typical Physical Properties

Scrim Color:	Aluminium with Red Text
Blanket Color:	White
Weight:	0.3 lbs/ft. ² (1.46 kg/m ²)

Surface Burning Characteristics

	Flame Spread (ft.)	Max.	Avg.	Flame Spread Index	Smoke Spread Index
NFPA 262 (formerly UL 910)	1.4	0.056	0.010	N/A	N/A
UL 1887	0.0	0.0	0.002	N/A	N/A
ASTM E 84 (mod.)	N/A	N/A	N/A	0	5

5. Packaging, Storage, Shelf Life

Packaging	Product in cardboard box.
Storage	3M™ Fire Barrier Plenum Wrap 5A+ should be stored indoors in dry conditions. Pallets should not be stacked.
Shelf Life	Product has an indefinite shelf life when stored in a dry warehouse environment. Not impaired by freezing.

6. Installation Techniques

Consult a 3M Authorized Fire Protection Products Distributor / Dealer or Sales Representative for Applicable UL, Intertek or other third-party drawings and system details. System integrity is limited by quality of installation.

Preparatory Work

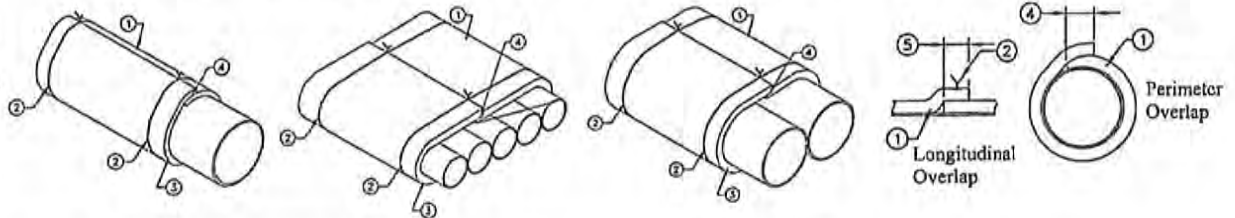
The surface of any wrapped items should be cleaned. The following additional items/materials are required for product installation: min. 3/4 in. (19 mm) wide Scotch® Filament Tape 898 (or equivalent), 3M™ FSK Facing Tape 3320 (or equivalent), min. 1/2 in. (12.7 mm) wide x min. 0.015 in. (0.38 mm) thick carbon steel or stainless steel banding material with steel banding clips or 16 gauge steel tie wire as alternate for banding, banding tensioner, crimping tool, and banding cutter.

Installation Details

Cut 3M™ Fire Barrier Plenum Wrap 5A+ to a length sufficient to wrap completely around the perimeter of the pipe, plus provide an overlap of not less than 1 in. (25.4 mm). 3M™ Fire Barrier Plenum Wrap 5A+ should be completely encapsulated with no exposed fiber. Aluminum foil tape is used to seal cut edges of the blanket. To minimize waste, 3M™ Fire Barrier Plenum Wrap 5A+ material should be rolled out tautly before measuring.

Temporarily secure 3M Fire Barrier Plenum Wrap in place using filament tape. Cut the next adjacent wrap of 3M™ Fire Barrier Plenum Wrap 5A+ to completely wrap around the perimeter of the pipe with enough excess to provide an overlap of not less than 1 in. (25.4 mm). A 1 in. (25.4 mm) longitudinal overlap is required onto the previous adjacent wrap. Once 3M™ Fire Barrier Plenum Wrap 5A+ is in place, permanently fasten the wrap with either steel banding or steel tie wire.

1. Min. 1 layer 3M Fire Barrier Plenum Wrap
2. Tie wire or banding
3. Aluminum foil tape to seal edges
4. Perimeter overlap 1 in. min. (24.5 mm)
5. Longitudinal overlap 1 in. min. (24.5 mm)



7. Maintenance

No maintenance is expected when installed using the above installation procedures in accordance with an applicable third-party listed system. Cosmetic damage to the scrim can be patched with 3M™ FSK Facing Tape 3320 (or equivalent). Once installed, if any section of the 3M™ Fire Plenum Wrap 5A+ is damaged so that the blanket is damaged, the following procedures will apply: The damaged section should be removed by cutting the steel banding or removing the clips holding it in place. A new section of the same dimension should be cut from a roll of 3M™ Fire Barrier Plenum Wrap 5A+. The new section should be placed and fitted ensuring the same overlap that existed previously. The steel banding should be placed around the material and tensioned so as to sufficiently hold the 3M™ Fire Barrier Plenum Wrap 5A+ in place.

8. Availability

3M™ Fire Barrier Plenum Wrap 5A+ is available from 3M Authorized Fire Protection Products Distributors and Dealers in (3M ID# 98-0400-5591-9) 1/2 in. x 24 in. x 50 ft. roll, 1/case (12.7 mm x 61 cm x 15.2 m) and (3M ID# 98-0400-5592-7) 1/2 in. x 48 in. x 25 ft. roll, 2/case (12.7 mm x 122 cm x 15.2 m). For additional technical and purchasing information regarding this and other 3M Fire Protection Products, please call: 1-800-328-1687 or visit www.3m.com/firestop.

9. Safe Handling Information

Consult country-of-use Material Safety Data Sheet (MSDS) prior to handling and disposal.

Important Notice to User:

Technical Information: The technical information, recommendations and other statements contained in this document are based upon tests or experience that 3M believes are reliable, but the accuracy or completeness of such information is not guaranteed.

Product Use: Many factors beyond 3M's control and uniquely within user's knowledge and control can affect the use and performance of a 3M product in a particular application. Given the variety of factors that can affect the use and performance of a 3M product, user is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for user's method of application.

Warranty and Limited Remedy: 3M warrants that each 3M Fire Protection Product will be free from defects in material and manufacture for 90 days from the date of purchase from 3M's authorized distributor. 3M MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. If a 3M product does not conform to this warranty, the sole and exclusive remedy is, at 3M's option, replacement of the 3M product or refund of the purchase price.

Limitation of Liability: Except where prohibited by law, 3M will not be liable for any loss or damage arising from the 3M product, whether direct, indirect, special, incidental or consequential, regardless of the legal theory asserted.

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Reference Code: 98-0213-4631-1

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3M

Building and Commercial Services Division

3M Center, Building 223-2N-21
St. Paul, MN 55144-1000 USA
1-800-328-1687
www.3m.com/firestop

Jay Larson

From: Jeffrey Lino <Jlino@mlbind.com>
Sent: Wednesday, June 25, 2025 12:31 PM
To: Michael Reverdatto
Cc: Kelsey Angelo; Mike Washburn; Jonathan Rogers; Jay Larson; Matthew Ruhlig
Subject: RE: [--EXTERNAL--]: FW: Albany Airport - Fire Wrap Product Data from Eastern Regional

We uploaded this to Procore.
Submittal #22 0719 - BP-04-5 Revision 0: Plenum Pipe Insulation - Product Data

For record

Jeff Lino
Vice President
MLB Construction Services, LLC
Office 518-289-1371 ext 144
Fax 518-289-1652
Cell 518-210-4169

From: Michael Reverdatto <mreverdatto@jwdanforth.com>
Sent: Wednesday, June 25, 2025 11:30 AM
To: Jeffrey Lino <Jlino@mlbind.com>
Cc: Kelsey Angelo <KMAngelo@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Jonathan Rogers <jrogers@jwdanforth.com>; Jay Larson <jlarson@jwdanforth.com>; Matthew Ruhlig <mruhlig@jwdanforth.com>
Subject: RE: [--EXTERNAL--]: FW: Albany Airport - Fire Wrap Product Data from Eastern Regional

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you Jeff,

Do you need us to formally submit or are you generating the submittal for us?

Regards,

Michael Reverdatto
Project Manager
P: (518) 400-1600 | C: (518) 407-7805
5 Liebich Lane, Halfmoon, NY 12065
since 1884



From: Jeffrey Lino <Jlino@mlbind.com>
Sent: Wednesday, June 25, 2025 10:04 AM
To: Michael Reverdatto <mreverdatto@jwdanforth.com>

Cc: Kelsey Angelo <KMAngelo@mlbind.com>; Mike Washburn <mwashburn@mlbind.com>; Jonathan Rogers <jrogers@jwdanforth.com>; Jay Larson <jlarson@jwdanforth.com>; Matthew Ruhlig <mrhlig@jwdanforth.com>
Subject: FW: [--EXTERNAL--]: FW: Albany Airport - Fire Wrap Product Data from Eastern Regional

Please see below. This product is approved, but please read email.
I will be uploading this to Procore for record.

Jeff Lino
Vice President
MLB Construction Services, LLC
Office 518-289-1371 ext 144
Fax 518-289-1652
Cell 518-210-4169

From: Hudak, Jordan <JHudak@chasolutions.com>
Sent: Wednesday, June 25, 2025 9:43 AM
To: Jeffrey Lino <Jlino@mlbind.com>; Wagner, Robert C - (NYN) <rwagner@tcco.com>; Geddies, Zackery <zackery.geddies@albanycountyny.gov>
Cc: Cirillo, Todd <TCirillo@chasolutions.com>; Mike Washburn <mwashburn@mlbind.com>; Jim Dawsey <jimdawsey@mlbind.com>; Kelsey Angelo <KMAngelo@mlbind.com>; Rosario, Gabrielle - (NYN) <grosario@tcco.com>; John O'Donnell <jodonnell@albanyairport.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>
Subject: RE: [--EXTERNAL--]: FW: Albany Airport - Fire Wrap Product Data from Eastern Regional

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff,

This product is acceptable to us. Please submit officially through Procore for record. Alternatively, we're still following up with JM regarding plenum rating of the previously submitted insulation for the larger pipe diameter (follow up to Zack's question) if you want to keep that option open.

Thanks,
Jordan

Jordan Hudak, PE*
Business Practice Leader
CHA
Office: (860) 937-6502
Cell: (757) 291-0242
jhudak@chasolutions.com
www.chasolutions.com



Please note my email address has changed

Finding a better way.

*Licensed in CO, CT, NH, VT, RI

From: Jeffrey Lino <jlino@mlbind.com>
Sent: Tuesday, June 24, 2025 2:03 PM
To: Wagner, Robert C - (NYN) <rwagner@tcco.com>; Geddies, Zackery <zackery.geddies@albanycountynv.gov>; Hudak, Jordan <JHudak@chasolutions.com>
Cc: Cirillo, Todd <TCirillo@chasolutions.com>; Mike Washburn <mwashburn@mlbind.com>; Jim Dawsey <jimdawsey@mlbind.com>; Kelsey Angelo <KMAngelo@mlbind.com>; Rosario, Gabrielle - (NYN) <grosario@tcco.com>; John O'Donnell <jodonnell@albanyairport.com>; Andres, Edward F - (NYN) <efandres@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>
Subject: [--EXTERNAL--]: FW: Albany Airport - Fire Wrap Product Data from Eastern Regional

Attached is a product that Danforth's supplier is suggesting for the plenum pipe wrap.
I believe this product has better availability.

Please advise if this is approved for use.

Jeff Lino
Vice President
MLB Construction Services, LLC
Office 518-289-1371 ext 144
Fax 518-289-1652
Cell 518-210-4169

From: Michael Reverdatto <mreverdatto@jwdanforth.com>
Sent: Tuesday, June 24, 2025 1:26 PM
To: Kelsey Angelo <KMAngelo@mlbind.com>; Jeffrey Lino <jlino@mlbind.com>
Cc: Craig Dittl <cdittl@mlbind.com>; Jonathan Rogers <jrogers@jwdanforth.com>; Jay Larson <jlarson@jwdanforth.com>; Matthew Ruhlig <mruhlig@jwdanforth.com>
Subject: Albany Airport - Fire Wrap Product Data from Eastern Regional

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

As discussed in the meeting please see attached product data for what our insulator offered for the fire-wrap. I had asked them about the product Zach provided and the attached was their response back on what they had available.

Regards,

Michael Reverdatto
Project Manager
P: (518) 400-1600 | C: (518) 407-7805
5 Liebich Lane, Halfmoon, NY 12065



CAUTION: This email originated outside of Danforth. Be cautious when opening attachments or clicking links--verify with the sender via a known phone number before proceeding. **Remember: Security is up to us!**

TIME AND MATERIAL TAG

EX00011



Title: FireWrap Insulation is
 Project Name: Albany Airport Terminal Expansion
 Project Address: 737 Albany Shaker Road
 Albany, NY 12211
 Date(s) of Work Performed: 07/22/2025, 07/23/2025
 John W Danforth Company Job Number: 90272-100
 Cost Code: 90272-532
 Customer Job Number:
 Customer Reference Number: PCO 294

Our Information

John W Danforth Company
 300 Colvin Woods Parkway
 Tonawanda, NY 14150
 Phone:(716)-955-0035

Description of the Work

Insulator to Firewrap PVC Piping per PCO 294.
 FM Luis Tirado
 JM Kevin Oxbrough

Customer Information

MLB Construction Services
 1 Stonebreak Road
 Ballston Spa, NY 12020
 Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Foreman	07/22/2025	1	8					8
Local 40 Journeyman	07/22/2025	1	8					8
Total Labor:		2	16	0	0	0	0	16

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
3 M Fire wrap	07/22/2025	1 FT	55	55
3M fire wrap tape	07/22/2025	Roll	1	1

Customer Notes From Edward Andres

Verification of time only

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

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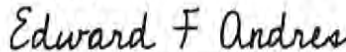
Digitally Signed by:



Date Signed:

Jul 25, 2025 6:36 AM EDT

Digitally Signed by:



Date Signed:

Jul 25, 2025 2:03 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: MLB Construction Services

TIME AND MATERIAL TAG

EX00012



Title: Fire wrap insulation

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road
Albany, NY 12211

Date(s) of Work Performed: 07/23/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap, PVC storm piping per PCO 294.

FM Luis Tirado

JM Kevin Oxbrough

JM Mike Deegan

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Foreman	07/23/2025	1	8					8
Local 40 Journeyman	07/23/2025	2	8					16
Total Labor:		3	24	0	0	0	0	24

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
3M fire wrap	07/23/2025	1ft	75	75
3M tape	07/23/2025	Roll	3	3
Stainless wire	07/23/2025	Roll	1	1

Customer Notes From Edward Andres

Verification of time only

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

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We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

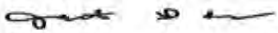
Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

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Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

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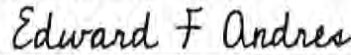
Digitally Signed by:



Date Signed:

Jul 25, 2025 6:45 AM EDT

Digitally Signed by:



Date Signed:

Jul 25, 2025 2:05 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: Turner construction company

TIME AND MATERIAL TAG

EX00013



Title: Fire wrap insulation

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road
Albany, NY 12211

Date(s) of Work Performed: 07/24/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap pvc storm piping per PCO 294.

FM Luis Tirado

JM Kevin Oxbrough

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Foreman	07/24/2025	1	8					8
Local 40 Journeyman	07/24/2025	1	8					8
Total Labor:		2	16	0	0	0	0	16

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
3M fire wrap	07/24/2025	1ft	76	76
3M tape	07/24/2025	Roll	2	2

Customer Notes From Edward Andres

Verification of time only

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

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We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

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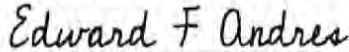
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Date Signed:



Jul 25, 2025 6:51 AM EDT



Jul 25, 2025 2:06 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: Turner construction company

TIME AND MATERIAL TAG

EX00014



Title: Fire wrap insulation

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road
Albany, NY 12211

Date(s) of Work Performed: 07/25/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap, PVC pipe per PCO 294.

Yeah

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Foreman	07/25/2025	1	6					6
Local 40 Journeyman	07/25/2025	1	8					8
Total Labor:		2	14	0	0	0	0	14

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
3M fire wrap	07/25/2025	1ft	51	51
3M tape	07/25/2025	Roll	2	2

Customer Notes From Edward Andres

Verification of time only FM Luis Tirado JM Kevin Oxbrough

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

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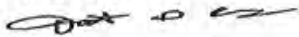
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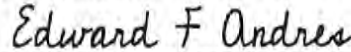
Date Signed:

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Date Signed:



Jul 25, 2025 11:27 AM EDT



Jul 25, 2025 2:12 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: Turner construction company

TIME AND MATERIAL TAG

EX00023



Title: Fire wrap insulation on PVC pipe

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road
Albany, NY 12211

Date(s) of Work Performed: 08/11/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO-294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Install plenum fire wrap per PCO 294 on PVC storm system.

Jeff Hott Journeyman

Labor

Worker Name / Description	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	1	8	2				10
Total Labor:	1	8	2	0	0	0	10

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/11/2025	1'	50	50
3M tape	08/11/2025	Roll	2	2
Stainless wire	08/11/2025	1'	60	60

Customer Notes From Edward Andres

Added work

Terms & Conditions

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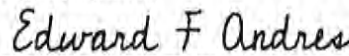
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Date Signed:

Aug 13, 2025 1:28 PM EDT

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Date Signed:

Aug 13, 2025 2:11 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: MLB Construction Services

TIME AND MATERIAL TAG

EX00024



Title: Fire wrap PVC pipe per PCO 294

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/13/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap, PVC pipe for PCO 294

Jeff Hott journeyman

Jason Gibeau journeyman

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/12/2025	1	8	2				10
Local 40 Journeyman	08/12/2025	1	2.5					2.5
Total Labor:		2	10.5	2	0	0	0	12.5

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/12/2025	1ft	65	65
3M tape	08/11/2025	Roll	1.5	1.5
Stainless wire	08/12/2025	1ft	65	65

Customer Notes From Edward Andres

Added work

Terms & Conditions

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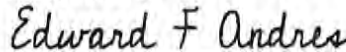
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Date Signed:



Aug 13, 2025 1:35 PM EDT



Aug 13, 2025 2:17 PM EDT

Name: Jonathan Rogers

Company: John W Danforth Company

Name: Edward Andres

Company: MLB Construction Services

TIME AND MATERIAL TAG

EX00026



Title: Fire wrap pvc pipe

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/13/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap storm piping per PCO 294

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/13/2025	1	8	2				10
Total Labor:		1	8	2	0	0	0	10

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/13/2025	1 ft	40	40
3M fire tape	08/13/2025	Roll	2	2
Stainless wire	08/13/2025	1 ft	40	40

Terms & Conditions

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Digitally Signed by:

Date Signed:

Digitally Signed by:

Date Signed:



Aug 14, 2025 6:37 AM EDT

Name: Jonathan Rogers
Company: John W Danforth Company

Name:
Company:

TIME AND MATERIAL TAG

EX00030



Title: Fire wrap pvc storm

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road
Albany, NY 12211

Date(s) of Work Performed: 08/14/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO-294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap pvc storm piping per PCO 294

Jeff Hott L40 journeyman

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/14/2025	1	8	2				10
Total Labor:		1	8	2	0	0	0	10

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire Wrap	08/14/2025	0	70	70
3M fire tape	08/14/2025	0	2	2
Stainless wire	08/14/2025	0	70	70

Customer Notes From Edward Andres

Added work

Terms & Conditions

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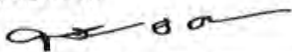
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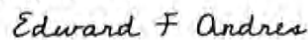
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Date Signed: Digitally Signed by:

Date Signed:



Aug 18, 2025 08:19 AM EDT



Aug 18, 2025 02:44 PM EDT

Name: Jonathan Rogers**Company:** John W Danforth Company**Name:** Edward Andres**Company:** MLB Construction Services

TIME AND MATERIAL TAG

EX00031

**Title:** Fire wrap pvc storm**Project Name:** Albany Airport Terminal Expansion**Project Address:** 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/15/2025**John W Danforth Company Job Number:** 90272-100**Cost Code:** 90272-532**Customer Job Number:****Customer Reference Number:** PCO 294**Our Information****John W Danforth Company**

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035**Description of the Work**

Install and prep for install Fire wrap PVC pipe per PCO 294

Jeff Hott L40 journeyman

Labor

Worker Name / Description	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	1	8	2				10
Total Labor:	1	8	2	0	0	0	10

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/15/2025	0	90	90
Stainless wire	08/15/2025	0	10	10
3M fire tape	08/15/2025	0	2	2

Customer Notes From Edward Andres

Added work

Terms & Conditions

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Digitally Signed by:

Date Signed:

Digitally Signed by:

Date Signed:



Aug 18, 2025 12:18 PM EDT

Edward F Andres

Aug 18, 2025 02:48 PM EDT

Name: Jonathan Rogers**Company:** John W Danforth Company**Name:** Edward Andres**Company:** MLB Construction Services

TIME AND MATERIAL TAG

EX00033



Title: Fire wrap PVC

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/18/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap pvc storm per PCO 294

Jeff Hott L 40 journeyman.

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/18/2025	1	8					8
Total Labor:		1	8	0	0	0	0	8

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/18/2025	0	86	86
3 M fire tape	08/18/2025	0	1	1
Stainless wire	08/18/2025	0	86	86
Pipe shields	08/18/2025	1	20	20

Customer Notes From Edward Andres

Added work

Terms & Conditions

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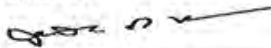
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Digitally Signed by:

Date Signed: Digitally Signed by:

Date Signed:



Aug 19, 2025 06:16 AM EDT

Edward F Andres

Aug 19, 2025 01:04 PM EDT

Name: Jonathan Rogers**Company:** John W Danforth Company**Name:** Edward Andres**Company:** MLB Construction Services

TIME AND MATERIAL TAG

EX00034



Title: Fire wrap storm piping

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/19/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90271-532

Customer Job Number:

Customer Reference Number: PCO -294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap storm piping per PCO-294

Prep material, install material protect work from rain in non water tight area.

Jeff Hott L40 journeyman

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/19/2025	1	8					8
Total Labor:		1	8	0	0	0	0	8

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/19/2025	0	60	60
3M fire tape	08/19/2025	0	1	1
Stainless wire	08/19/2025	0	60	60
Clear poly	08/19/2025	0	100	100

Customer Notes From Edward Andres

Added work

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

This change proposal covers only the direct costs associated with the change order work described above. The contractor expressly reserves the right to submit, at a later date, added costs and/or time extension requests attendant to this modification arising from, but not limited to: extended field and home office overhead, labor and equipment inefficiencies, disruptions, cumulative impacts, impacts to the critical path and related delay costs, schedule resequencing and/or overtime and acceleration.

We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.

Digitally Signed by:

Date Signed: Digitally Signed by:

Date Signed:



Aug 20, 2025 06:28 AM EDT

Edward F Andres

Aug 21, 2025 12:02 PM EDT

Name: Jonathan Rogers**Company:** John W Danforth Company**Name:** Edward Andres**Company:** MLB Construction Services

TIME AND MATERIAL TAG

EX00035



Title: Fire wrap PVC storm pipe

Project Name: Albany Airport Terminal Expansion

Project Address: 737 Albany Shaker Road

Albany, NY 12211

Date(s) of Work Performed: 08/20/2025

John W Danforth Company Job Number: 90272-100

Cost Code: 90272-532

Customer Job Number:

Customer Reference Number: PCO 294

Our Information

John W Danforth Company

300 Colvin Woods Parkway

Tonawanda, NY 14150

Phone:(716)-955-0035

Description of the Work

Fire wrap storm piping per PCO 294

Poly fire wrap for weather protection.

Jeff Hott L40 journeyman.

Labor

Worker Name / Description	Date of Work	Quantity of Worker	ST	OT	DT	POT	PDT	Total
Local 40 Journeyman	08/20/2025	1	4					4
Total Labor:		1	4	0	0	0	0	4

Material

Material Name	Date of Work	Unit of Measure	Quantity of Unit	Total
Fire wrap	08/20/2025	0	3	3
Stainless wire	08/20/2025	0	40	40
3M fire tape	08/20/2025	0	2	2
Poly wrap	08/20/2025	0	40	40

Customer Notes From Edward Andres

Added work

Customer Information

MLB Construction Services

1 Stonebreak Road

Ballston Spa, NY 12020

Phone:(518)-289-1371

Terms & Conditions

Exclusions to include :Retention; unforeseen conditions; roofing work of any kind; cleanup; dumpsters; painting; temporary facilities of any kind; any design calculations or PE stamp; full time on-site safety rep; sales tax; bonding or special insurances of any kind; concrete cutting or concrete work of any kind; cut & patch of any kind; grouting; electrical/power wiring of any kind; controls wiring; environmental remediation; excavation/backfilling; dewatering; chemical/mechanical pipe cleaning; flushing/drainage/refilling/venting of systems; instructions to operating personnel; operational tests; valve tagging; equipment/system identification; shop drawings; as-built drawings; escutcheons; caulking; reconditioning and cleaning of owner equipment or material; shoring/tamping; labor to perform x-ray quality welding; schedule update; any work that is not explicitly called out in scope of work description above.

This change proposal covers only the direct costs associated with the change order work described above. The contractor expressly reserves the right to submit, at a later date, added costs and/or time extension requests attendant to this modification arising from, but not limited to: extended field and home office overhead, labor and equipment inefficiencies, disruptions, cumulative impacts, impacts to the critical path and related delay costs, schedule resequencing and/or overtime and acceleration.

We reserve the right to modify this estimate, if additional work not covered by this proposal is required.

Unless noted otherwise, it is anticipated that all work required by this change will be done on a straight time basis. Overtime work, if required, will be billed as an additional item.

This proposal is for acceptance within 20 days and is subject to escalation thereafter.

Please advise as soon as possible if we are to proceed. We will not proceed without formal written change order, per contract terms.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. John W. Danforth Company is authorized to do the work as indicated. Payment will be made as outlined above. The conditions of the proposal above stand good for 30 days. Pricing is based on conditions at time of bid. Danforth reserves its right for an adjustment in contract time, price, or both, due to changing conditions relating, but not limited to COVID-19, or any pandemic, epidemic, disease outbreak, or conflict; or any governmental regulations that are enacted after this date that may impact project cost.

Digitally Signed by:

Date Signed: Digitally Signed by:

Date Signed:



Aug 21, 2025 06:27 AM EDT

Edward F Andres

Aug 21, 2025 12:05 PM EDT

Name: Jonathan Rogers**Company:** John W Danforth Company**Name:** Edward Andres**Company:** MLB Construction Services

PCO-318



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-318 Rec'd TCCo 11.05.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

11/5/25

PROPOSAL NO.

194R1

PROPOSAL AMOUNT

\$ 2,603.00

Per NOC 194R1 dated 11/5/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Architectural components did not match and per RFI-352 the Southwest walls of the mechanical room (West) needed to be furred-out.

****THIS INCLUDES ONLY ADK COR 60 WHILE THE TICKET FOR COR 73 IS REVIEWED FURTHER.****

Description	Labor	Material	Equipment	Subcontract	Other	Price
Adirondack Taping & Supply Inc				\$2,489.89		\$2,489.89
					Subtotal:	\$2,489.89
		MLB OH&P (Subcontractor)		\$2,263.54	5.00%	\$113.11
					Total:	\$2,603.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by: _____

Date: _____

Cc: JMD/SAS/File (MLB Construction Services LLC)

Field Order

Change Order

<u>Taylor Oldroyd</u> Subcontractor's Signature	<u>8/22/25</u> Date	This Price is valid for, and work must be agreed upon within 7 days from date of submission upon which it becomes null and void.
<u>Taylor Oldroyd</u> Please Type or Print Name		

Subcontractor Worksheet

MATCH MULLION

STRUCTURAL SILIC

OPACIFY GLASS /
INDICATED USING
SEALANT

WEATHER SEAL

Adirondack Taping & Supply Inc.

St. Glenn Falls, NY 12801
 Phone: (518) 761 1080
 Fax: (518) 793 7517

Daily Extra Work Order Form

Date: 8/5/25

Job: Albany Airport Albany Airport
 General Contractor: MLB Construction
 ADK's Extra Work Order #: 544 out wall CAC
 Location of Extra Work: (first) mechanics / Room

Description of Extra Work
fur out west mechanics / rm wall

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
James Standhart	Carpenter Foreman	1		1
Frank Rose	Carpenter	6		6
Sean Thomas	Carpenter	6		6
	Carpenter			
	Carpenter			
	Taper Foreman			
	Taper			
	Taper			

MATERIALS:			
Material Description	QTY	Units	
Deep leg 3 5/8 track 10'	2		
Shallow leg track 10'	2		
20 3 5/8 studs 38 mil	10		

LIFT

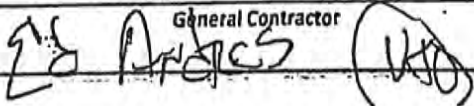
Signature: 

Adirondack Taping & Supply Inc.

Date: 8/5/25

Signature: _____

Date: _____

Signature: 

General Contractor

Date: 8/18/25

Adirondack Taping & Supply Inc.

46 Elm St. Glens Falls, NY 12801

Phone: (518) 761-0089

Fax: (518) 793-7517

*Daily Extra Work Order Form*Date: 8/18/2025Job: Albany Airport Terminal Expansion [BP-04]General Contractor: MLB ConstructionADK's Extra Work Order #: 60Location of Extra Work: West Mech Rm 326Description of Extra Work: replaced metal furred out wall with 18ga metal for ACM
panel connection based on RFI#352*PCO 318*

LABOR:		Hours:		
Employee name	Classification	Regular	OT	Total
	Carpenter Foreman			
Frank Rose	Carpenter	4		4
Sean Thomas	Carpenter	4		4
	Carpenter			
	Carpenter			
	Taper Foreman			
	Taper Foreman			
	Taper Foreman			

MATERIALS:		
Material Description	QTY	Units
3-5/8" studs 18ga	15	pcs (studs)

Signature: _____

Date: _____

Signature: Michael Winkler *ATC*
Adirondack Taping & Supply Inc.
General ContractorDate: 8/20/25Signature: Ed Andra *(VSO)*
Owner's RepresentativeDate: 8/20/25



TCCo New York North
1 Computer Drive South
Albany, New York 12205
P: (518) 432-0277
F: (518) 432-0279

PCO-318 Rec'd TCCo 11.05.25
Project: 230609 Albany Airport Terminal
Expansion
737 Albany Shaker Rd.
Albany, New York 12211

RFI #BP-04 RFI-352: BP-04 RFI-352 - A111 West Wall Alignment

Status	Open		
To	Ashley Richards (CHA) Jordan Hudak (CHA) Maureen Moran (CHA) Todd Cirillo (CHA)	From	Natram Lackraj (Turner Construction Company) 500 Plum St, Ste. 600 Syracuse, NY 13204 Syracuse, New York 13204
Date Initiated	Jul 15, 2025	Due Date	Aug 4, 2025
Location	Project Stage		
Cost Impact	Schedule Impact		
Spec Section	Cost Code		
Drawing Number	Reference		
Linked Drawings			
Received From			
Copies To	Eddie Andres (Turner Construction Company), Craig Dittl (MLB Construction Services, LLC), Zack Geddies (Albany County Building Department), Natram Lackraj (Turner Construction Company), Jeff Lino (MLB Construction Services, LLC), Kelsey Martin (MLB Construction Services, LLC), Marty Millington (MLB Construction Services, LLC), Maureen Moran (CHA), Jo Anne Nichols (MLB Construction Services, LLC), Lori Rowe (MLB Construction Services, LLC), Mike Washburn (MLB Construction Services, LLC)		

Activity

Question **Question from Natram Lackraj Turner Construction Company on Tuesday, Jul 15, 2025 at 12:29 PM EDT**

Please see the attached photos and snip of drawing A111.

The wall shown in yellow, does not align with the parapet wall above (refer to photos). The wall would need to be furred out.

The section shown in blue, shows the curtain wall support angle sticking out past the framing. This will need to be cut back.

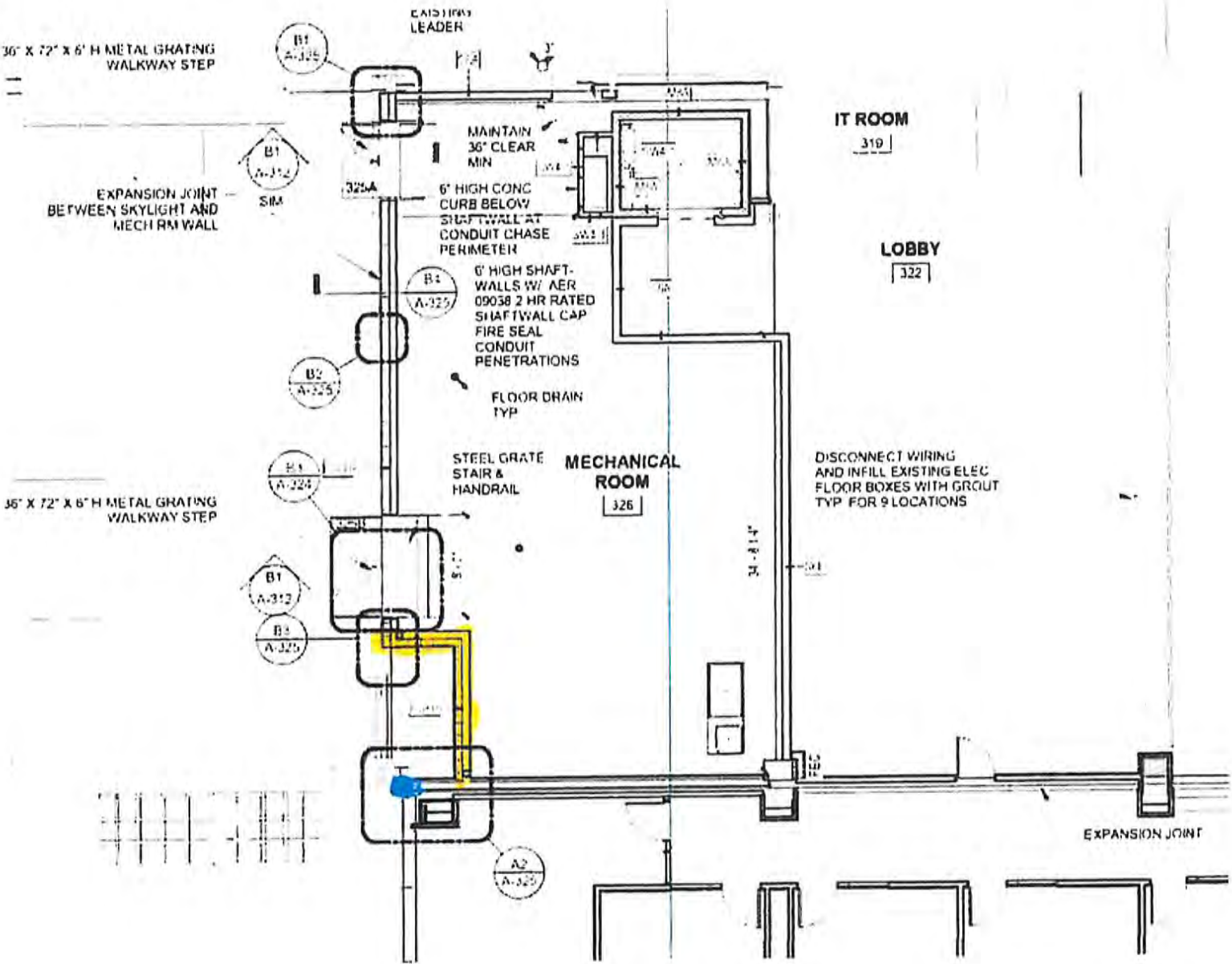
Please advise.

Attachments
1e69ef73-b242-4004-8e23-5316fdf2933f_5557096233_production_thumbnail_large.png, 96be73b7-3ac6-4332-adb4-513da1539548_5557096126_production_thumbnail_large.png, a5160d21-d677-4505-9b84-2c7c9b465038_5557095906_production_thumbnail_large.png, 70d48242-773b-4984-8321-07f6f456ebf4_5557096016_production_thumbnail_large.png, A111.PNG

Awaiting an Official Response

Fur out the walls with metal stud framing as required so the wall below is in the same plane as the stud wall at the roof parapet. The ACM panel wall construction is to remain consistent and the ACM wall exterior face will align at the parapet and wall below.

MLB to coordinate with their curtainwall subcontractor's delegated design engineer concerning the question of modifying the tube steel so it does not interfere with the exterior envelope construction.



PCO-320a



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-320b Rec. 10/17/2025

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/13/25

PROPOSAL NO.

158A

PROPOSAL AMOUNT

\$17,102.00

Per NOC 158A dated 8/4/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

Per the response to RFI-358, provide infill metal framing as indicated at the Level 2 Soffit.

****THIS PROPOSAL COVERS WORK DONE THROUGH 10/13/25 AS AGREED TO/APPROVED BY ROB WAGNER. IN ORDER TO KEEP THE APPROVAL CLEAR, ANY TIME AFTER 10/13/25 WILL BE SUBMITTED IN A SEPARATE PROPOSAL.****

Description	Labor	Material	Equipment	Subcontract	Other	Price
Adirondack Taping & Supply Inc				\$16,357.99		\$16,357.99
					Subtotal:	\$16,357.99
		MLB OH&P (Subcontractor)		\$14,870.90	5.00%	\$744.01
					Total:	\$17,102.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dittl
MLB Construction Services LLC

Approved by:

Date:


10/14/25

Cc: JMD/SAS/File (MLB Construction Services LLC)

Craig Dittl

From: Jeanne Rizzo <jrizzo@adk-drywall.com>
Sent: Monday, October 13, 2025 11:50 AM
To: Craig Dittl
Cc: Taylor Oldroyd
Subject: RE: C channel

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

He agreed to these hours. I submitted all the tickets and per our discussion I deducted a day of guys or 24 hours.

From: Craig Dittl <cdittl@mlbind.com>
Sent: Monday, October 13, 2025 11:49 AM
To: Jeanne Rizzo <jrizzo@adk-drywall.com>
Cc: Taylor Oldroyd <toldroyd@adk-drywall.com>
Subject: RE: C channel

Are there supposed to be tickets attached to this or did Rob 100% agree to these hours?

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence

1 Stonebreak Road Malta, NY 12020

P: 518.289.1371 EXT. 146 C: 518.450.9774

www.mlbconstructionservices.com

Proud Members Of:



**ASSOCIATED GENERAL
CONTRACTORS
NEW YORK STATE**



From: Jeanne Rizzo <jrizzo@adk-drywall.com>
Sent: Friday, October 3, 2025 7:27 AM
To: Wagner, Robert C - (NYN) <rwagner@tcco.com>
Cc: Taylor Oldroyd <toldroyd@adk-drywall.com>; Craig Dittl <cdittl@mlbind.com>; Andres, Edward F - (NYN) <efandres@tcco.com>
Subject: C channel

SUBCONTRACTOR PROPOSAL

Albany Airport Terminal Expansion Project BP-04

Field Order

☒ Change Order

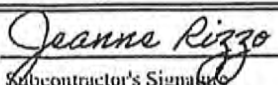
Subcontractor Name:	Adirondack Taping & Supply, Inc.	Date:	9/1/25
Address:	46 Elm Street	Project No.:	23114
	Glens Falls, NY 12801	ADK COR #	50
Telephone No.:	(518) 761-0089	NOC #:	158

LABOR				
Work Description	Trade	Hours	Total Rate from Labor Rate Breakdown	Total Labor Cost
C Channel Infill on exterior soffit NOC #158	Carpenter Foreman	50.0	\$81.93	\$4,096.50
Mockup included in this (In place)	Carpenter	90	\$77.42	\$6,967.80
A. TOTAL SUBCONTRACTOR LABOR				\$11,064.30

MATERIAL				
Material Description	Quantity	Unit	Unit Cost	Material Cost
3.5/8" studs 18ga	240	LF	\$1.21	\$290.40
2x2 angle 18ga	240	LF	\$0.63	\$151.20
Saw Blades	5	each	\$12.00	\$60.00
Screws	1	Box	\$105.00	\$105.00
8 days of two lifts one boom (\$\$2400) one scissor(\$800)				
Total from additional Material Worksheet Extension(s) if required.				
B. TOTAL SUBCONTRACTOR MATERIAL				\$606.60

EQUIPMENT	
C. TOTAL SUBCONTRACTOR EQUIPMENT	3,200.00

SUMMARY	
Total labor, material, equipment (A + B + C)	\$14,870.90
Subcontractor's Override (10%)	\$1,487.09
TOTAL SUB-PROPOSAL	\$16,357.99

 Subcontractor's Signature Jeanne Rizzo Please Type or Print Name	9/1/25 Date	This Price is valid for, and work must be agreed upon within 7 days from date of submission upon which it becomes null and void.
--	----------------	--

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rob,

Please see attached Change order for C-Channel infill. Per our discussion last week, I have adjusted the COR for a reduction of man hours. Thank you for your time and consideration in this work.

Jeanne

Jeanne Rizzo
Adirondack Taping & Supply Inc.
d/b/a ADK Drywall & Taping
NYS Certified WBE
46 Elm Street
Glens Falls, New York 12801
Telephone (518) 744-2134
jrizzo@adk-drywall.com

PCO-324b



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-324 Rec'd TCCo 11.03.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/31/25

PROPOSAL NO.

186A

PROPOSAL AMOUNT

\$4,324.00

Per NOC 186A dated 9/19/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

ASI-139 has been issued to update drawings for the garage roof walkway revisions.

****THIS PROPOSAL INCLUDES THE SPRAY INSULATION ONLY AS THIS IS COMPLETE AND THE BALANCE OF THIS CHANGE IS STILL UNDERWAY.****

Description	Labor	Material	Equipment	Subcontract	Other	Price
United Spray LLC				\$4,136.18		\$4,136.18
					Subtotal:	\$4,136.18
		MLB OH&P (Subcontractor)		\$3,760.16	5.00%	\$187.82
					Total:	\$4,324.00

If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:

Craig Dill

MLB Construction Services LLC

Cc: JMD/SAS/File (MLB Construction Services LLC)

Approved by: _____

Date: _____

Change Request #4 - Upgrade Roof Walkway to R30

Att: Mike Washburn
 Client Name MLB Construction Services Project Name Albany Airport Terminal Expansion
 Address One Stone Break Rd. Address 737 Shaker Rd
Malta, NY, 12020 Albany, NY, 1221

Description of Change

Previous change order added K13 addition to the roof plan to achieve a R-11. → **ASI-119, APPROVED** (S)
 New Change is the net additional cost to upgrade to R30 including mesh reinforcement

→ **ASI-139** (S)

Total Change Request: \$ 4,136.18

Change in Contract Time Request: 1 day

T&M COST SUMMARY

	Cost	Markup				Total
		OH (%)	OH (\$)	P (%)	P (\$)	
LABOR	\$ 1,836.96	10%	\$ 183.70	0%	\$ -	\$ 2,020.66
MATERIAL	\$ 1,623.20	10%	\$ 162.32	0%	\$ -	\$ 1,785.52
EQUIPMENT	\$ 300.00	10%	\$ 30.00	0%	\$ -	\$ 330.00
SUBCONTRACTOR	\$ -	10%	\$ -	0%	\$ -	\$ -
Total						\$ 4,136.18

UNIT COST SUMMARY

Item Description	Unit	Quantity	Rate	Total
Mobilization	Ea	0		\$ -
2-Man Patch Crew	Crewday	0		\$ -
Sprayed Insulation	Bag	0		\$ -
Total				\$ -

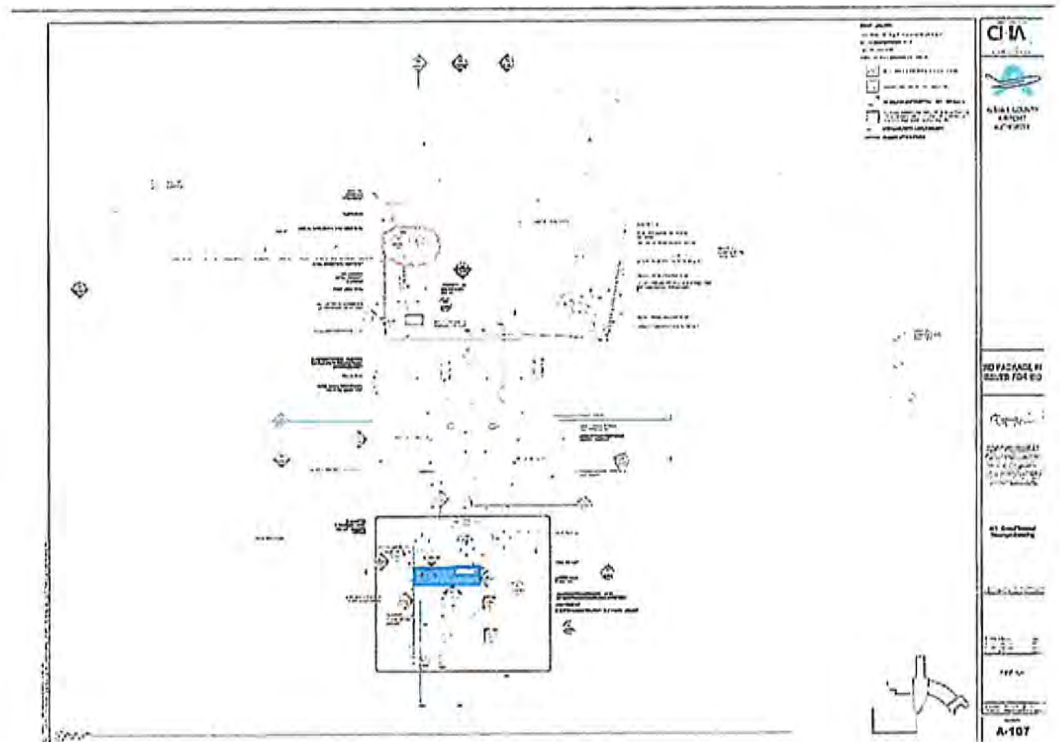
If there are any questions regarding this change request please do not hesitate to contact your United Spray representative.

Prepared By: Zachary Adams
 Phone Number: 845-610-6908
 Email Address: zadams@unitedspray.com



Page: A107 Roof Plan (ADD#11)
 Legend Description
 R30 Sprayed Insulation

8" of K-13 Gray Sprayed Insulation
 Thickness
 8"



PCO-372



MLB Construction Services LLC
One Stone Break Road
Malta, NY 12020
Tel: 518-289-1371
Fax: 518-289-1652

PCO-372 Rec'd TCCo 10.17.25

PROPOSAL

SUBMITTED TO:

Rob Wagner
Turner Construction Company
1 Computer Drive South
Albany, NY 12205

PROJECT NAME

Alb. Airport 21-1082-STR & INT

PROJECT NO.

23-114

DATE

10/8/25

PROPOSAL NO.

191

PROPOSAL AMOUNT

\$3,155.00

Per NOC 191 dated 10/8/2025, MLB Construction Services LLC is pleased to present our proposal for the following:

RFIs 286 and 295 changed various areas of LGMF to CFMF. Additionally, though not included in these specific RFIs, there was blocking required below the parapet wall to be constructed from D1/A-330.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Adirondack Taping & Supply Inc				\$3,017.78		\$3,017.78
					Subtotal:	\$3,017.78
		MLB OH&P (Subcontractor)		\$2,743.44	5.00%	\$137.22
					Total:	\$3,155.00

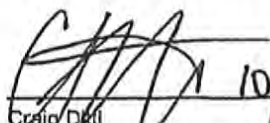
If you have any questions, please contact me at 518-289-1371.

- ☒ We reserve the right to request an extension of time together with additional cost incurred at a later date.
☐ We request calendar days extension of time for the above work.
☐ This proposal may be withdrawn by us if not accepted within 10 days.

WE HAVE NOT BEEN DIRECTED TO PROCEED WITH THIS WORK.

OWNER MUST RETURN THIS PROPOSAL WITH THEIR SIGNED APPROVAL SHOWN BELOW BEFORE WORK CAN BEGIN.

Submitted by:


Craig Dill
MLB Construction Services LLC

Approved by:

Date:


10/14/25

Cc: JMD/SAS/File (MLB Construction Services LLC)

Albany Airport Terminal Expansion Project BP-04

Field Order

Change Order

Subcontractor Name:	Adirondack Taping & Supply, Inc.	Date:	9/22/25
Address:	46 Elm Street	Project No.:	23114
	Glens Falls, NY 12801	ADK COR #	36R
Telephone No.:	(518) 761-0089	RFI #:	295

LABOR				
Work Description	Trade	Hours	Total Rate from Labor Rate Breakdown	Total Labor Cost
Switch framing from 20ga (LGMF) to 18ga (CFMF) for details C3/A-326, C3/A-329, and A2/A-330 per RFIs#286 & #295.	Carpenter Foreman	8	\$81.93	\$655.44
	Carpenter	21	\$77.42	\$1,625.82
	Taper Foreman		\$71.65	
	Taper		\$69.31	
A. TOTAL SUBCONTRACTOR LABOR				\$2,281.26

MATERIAL				
Material Description	Quantity	Unit	Unit Cost	Material Cost
PT 2x4 → SEE ATTACHED EMAIL AS REVISED	120	LF	\$0.88	\$105.60
3-5/8" studs 18ga ✓	220 ✓	LF	\$1.21	\$265.10
3-5/8" track 18ga ✓	200 ✓	LF	\$1.00	\$200.00
1-1/2" x 3" 16ga angle ✓	100 ✓	LF	\$1.34	\$133.70
3-5/8" studs 20ga [CREDIT] ✓	-220 ✓	LF	\$0.75	-\$165.00
3-5/8" track 20ga [CREDIT] ✓	-200 ✓	LF	\$0.73	-\$146.00
2"x2" 20ga angle [CREDIT] ✓	-100 ✓	LF	\$0.47	-\$47.00
6" studs 18ga ✓	30 ✓	LF	\$1.61	\$48.42
6" track 18ga ✓	60 ✓	LF	\$1.41	\$84.48
6" studs 20ga [CREDIT] ✓	-30 ✓	LF	\$1.02	-\$30.60
6" track 20ga [CREDIT] ✓	-60 ✓	LF	\$1.00	-\$60.00
2-1/2" studs 18ga ✓	40 ✓	LF	\$1.08	\$43.12
2-1/2" track 18ga ✓	40 ✓	LF	\$0.86	\$34.56
2-1/2" studs 20ga [CREDIT] ✓	-40 ✓	LF	\$0.62	-\$24.80
2-1/2" track 20ga [CREDIT] ✓	-40 ✓	LF	\$0.61	-\$24.40
Total from additional Material Worksheet Extension(s) if required.				
B. TOTAL SUBCONTRACTOR MATERIAL				\$417.18

EQUIPMENT	
C. TOTAL SUBCONTRACTOR EQUIPMENT	45.00

SUMMARY	
Total labor, material, equipment (A + B + C)	\$2,743.44
Subcontractor's Override (10%)	\$274.34
TOTAL SUB-PROPOSAL	\$3,017.78

Subcontractor's Signature	Date	This Price is valid for, and work must be agreed upon within 7 days from date of submission upon which it becomes null and void.
Taylor Oldroyd	9/22/25	
Please Type or Print Name		

Craig Dittl

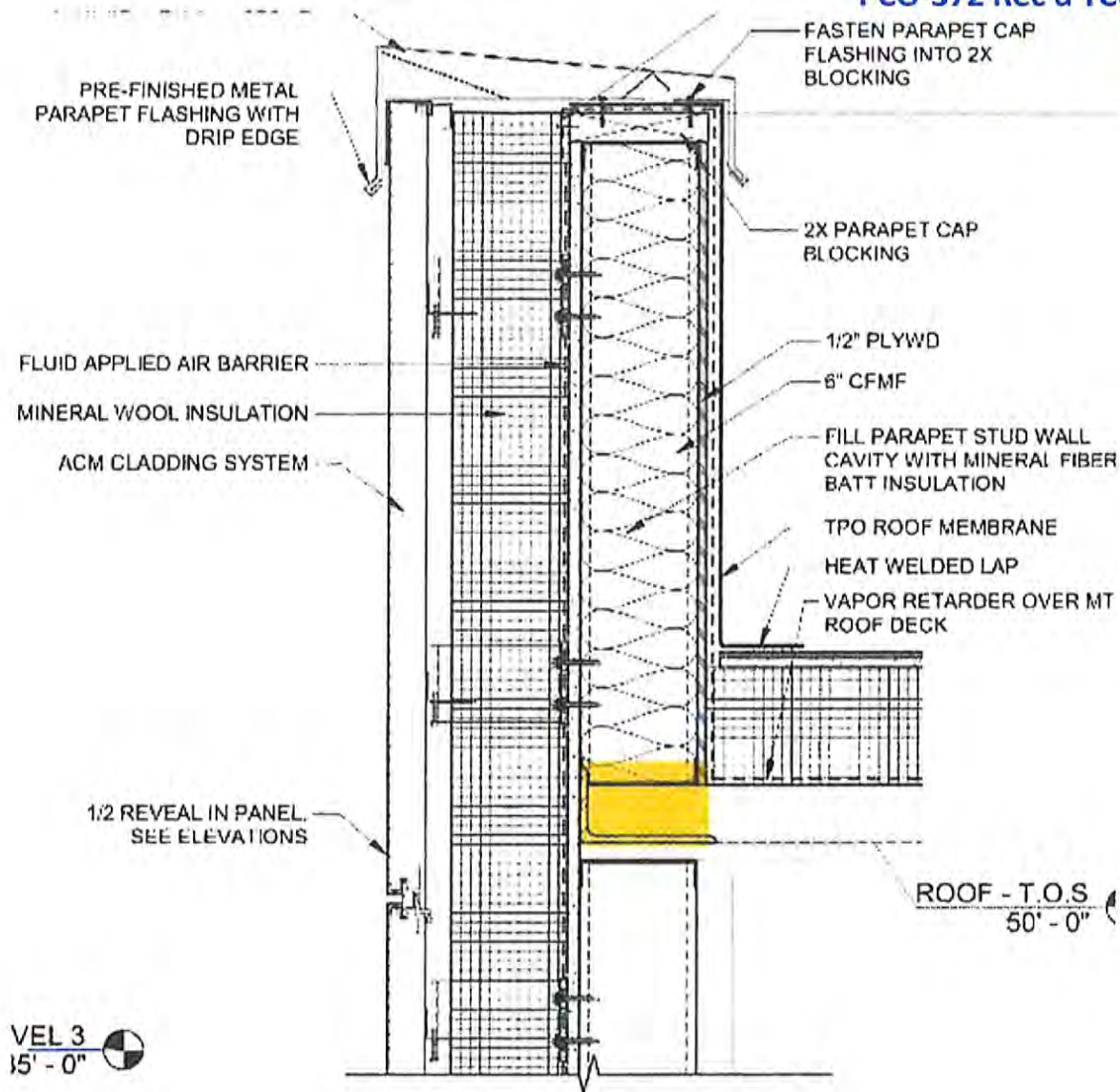
From: Craig Dittl
Sent: Wednesday, October 8, 2025 1:05 PM
To: Craig Dittl
Subject: FW: COR 36
Attachments: COR#36 taken on 4.29.25.jpeg; COR#36 taken on 4.29.25_2.jpeg

From: Taylor Oldroyd <toldroyd@adk-drywall.com>
Sent: Monday, September 22, 2025 1:16 PM
To: Craig Dittl <cdittl@mlbind.com>
Subject: RE: COR 36

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Craig,

I had to dig pretty deep to figure out what happened to this one. The blocking added to this change order for detail D1/A-330 was not for the top blocking depicted in the detail, but for the bottom blocking that we had to add in to close the gap shown in the detail for our framing to be flush with the deck as shown in the detail. Please see attached picture.



(D1) PARAPET DETAIL @ NEW MECH RM
1 1/2" = 1'-0"

Thanks,

Taylor Oldroyd

Estimator/Project Manager

C: (315) 921-0129

P: (518) 761-0089

toldroyd@adk-drywall.com

Adirondack Drywall & Taping

NYS Certified WBE

46 Elm Street

Glens Falls, NY 12801

From: Craig Dittl <cdittl@mlbind.com>

Sent: Wednesday, September 17, 2025 9:44 AM

To: Taylor Oldroyd <toldroyd@adk-drywall.com>
Subject: RE: COR 36

Making sure I didn't miss something here...I don't have record of a revision on this one.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence

1 Stonebreak Road Malta, NY 12020

P: 518.289.1371 EXT. 146 C: 518.450.9774

www.mlbconstructionservices.com

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**ASSOCIATED GENERAL
CONTRACTORS
NEW YORK STATE**



From: Craig Dittl
Sent: Wednesday, August 6, 2025 10:22 AM
To: Taylor Oldroyd <toldroyd@adk-drywall.com>
Subject: COR 36

I have more questions on COR 36...you note D1/A-330. That blocking is covered by the blocking I had given you guys already (see attached). Can you revise this to only be the LGMF to CFMF material?

I understand there is also some time in the re-handling of the LGMF you had already delivered to site...but the blocking should have been in your original number you sent us for base bid.

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



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1 Stonebreak Road Malta, NY 12020

P: 518.289.1371 EXT. 146 C: 518.450.9774

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Proud Members Of:

Photo 25800000 10.17.25





TCCo New York North
1 Computer Drive South
Albany, New York 12205
P: (518) 432-0277
F: (518) 432-0279

PCO-372 Rec'd TCCo 10.17.25
Project: 230609 Albany Airport Terminal

Expansion
737 Albany Shaker Rd.
Albany, New York 12211

RFI #BP-04 RFI-286: BP-04 RFI-286 LGMF vs CFMF Clarification, Detail C3/A-326

Status Closed on 04/15/25

To Jordan Hudak (CHA)
Todd Cirillo (CHA)
Maureen Moran (CHA)
Ashley Richards (CHA)

From Lori Rowe (MLB Construction Services, LLC)

Date Initiated Apr 15, 2025

Due Date May 6, 2025

Location

Project Stage Course of Construction

Cost Impact

Schedule Impact

Spec Section

Cost Code

Drawing Number A-326

Reference

Linked Drawings

Received From Craig Dittl (MLB Construction Services, LLC)

Copies To Eddie Andres (Turner Construction Company), Todd Cirillo (CHA), Craig Dittl (MLB Construction Services, LLC), Zack Geddies (Albany County Building Department), Jordan Hudak (CHA), Joe Johnson (Creighton Manning), Natram Lackraj (Turner Construction Company), John LaClair, PE (Albany County Airport Authority), Jeff Lino (MLB Construction Services, LLC), Kelsey Martin (MLB Construction Services, LLC), Marty Millington (MLB Construction Services, LLC), Matthew Mokey, PE (Albany County Airport Authority), Maureen Moran (CHA), Jo Anne Nichols (MLB Construction Services, LLC), Ashley Richards (CHA), Gaby Rosario (Turner Construction Company), Lori Rowe (MLB Construction Services, LLC), Nick Santucci (Creighton Manning), Robert Wagner (Turner Construction Company), Mike Washburn (MLB Construction Services, LLC)

Activity

Question Question from Lori Rowe MLB Construction Services, LLC on Tuesday, Apr 15, 2025 at 07:21 AM EDT

Confirm that the framing below the ACM panels shown in C3/A-326 is to be CFMF and not LGMF. Additionally, confirm these are 6" studs and the height that is to be used.

Official Response

Response from Jordan Hudak CHA on Tuesday, Apr 15, 2025 at 11:23 AM EDT

Confirmed, the framing is CFMF and are to be 6" studs. Height is to be min 8" above roof insulation to maintain roof warranty.



TCCo New York North
1 Computer Drive South
Albany, New York 12205
P: (518) 432-0277
F: (518) 432-0279

PCO-372 Rec'd TCCo 10.17.25

Project: 230609 Albany Airport: Terminal
Expansion
737 Albany Shaker Rd.
Albany, New York 12211

RFI #BP-04 RFI-295: BP-04 RFI-295: Detail A2/A-330 CFMF versus LGMF

Status Closed on 04/28/25

To Todd Cirillo (CHA)
Jordan Hudak (CHA)
Ashley Richards (CHA)

From Craig Dittl (MLB Construction Services, LLC)

Date Initiated Apr 28, 2025

Due Date May 19, 2025

Location

Project Stage Course of Construction

Cost Impact TBD

Schedule Impact TBD

Spec Section

Cost Code

Drawing Number

Reference

Linked Drawings

Received From Craig Dittl (MLB Construction Services, LLC)

Copies To Eddie Andres (Turner Construction Company), Todd Cirillo (CHA), Craig Dittl (MLB Construction Services, LLC), Zack Geddies (Albany County Building Department), Jordan Hudak (CHA), Joe Johnson (Creighton Manning), Natram Lackraj (Turner Construction Company), John LaClair, PE (Albany County Airport Authority), Jeff Lino (MLB Construction Services, LLC), Kelsey Martin (MLB Construction Services, LLC), Marty Millington (MLB Construction Services, LLC), Matthew Mokey, PE (Albany County Airport Authority), Maureen Moran (CHA), Jo Anne Nichols (MLB Construction Services, LLC), Ashley Richards (CHA), Gaby Rosario (Turner Construction Company), Lori Rowe (MLB Construction Services, LLC), Nick Santuccioni (Creighton Manning), Robert Wagner (Turner Construction Company), Mike Washburn (MLB Construction Services, LLC)

Activity

Question Question from Craig Dittl MLB Construction Services, LLC on Sunday, Apr 20, 2025 at 11:47 AM EDT
Detail A2/A-330 calls out the knee wall below the ACM as LGMF. Confirm if this is correct or if this is supposed to be CFMF.

Official Response

Response from Gaby Rosario Turner Construction Company on Monday, Apr 28, 2025 at 11:12 AM EDT
Please see the response from CHA attached.

Attachments
2025.04.21 CHA Response BP-04 RFI-295.pdf

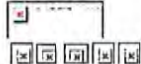
Rosario, Gabrielle - (NYN)

From: Hudak, Jordan <jhudak@chasolutions.com>
Sent: Monday, April 21, 2025 9:58 AM
To: Craig Dittl
Cc: Wagner, Robert C - (NYN); Rosario, Gabrielle - (NYN); Lackraj, Natram - (NYN); Andres, Edward F - (NYN)
Subject: RE: [--EXTERNAL--]: Detail A2/A-330 CFMF vs LGMF

EXTERNAL EMAIL - Please Handle Cautiously

Yes.

Jordan Hudak, PE*
Business Practice Leader
CHA
Office: (860) 837-6502
jhudak@chasolutions.com
www.chasolutions.com



Please note my email address has changed.

Finding a better way.

*Licensed in CO, CT, NH, VT, RI

From: Craig Dittl <cdittl@mlbind.com>
Sent: Monday, April 21, 2025 9:41 AM
To: Hudak, Jordan <jhudak@chasolutions.com>
Cc: Wagner, Robert C - (NYN) <rwagner@tcco.com>; Rosario, Gabrielle - (NYN) <grosario@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; Andres, Edward F - (NYN) <efandres@tcco.com>
Subject: RE: [--EXTERNAL--]: Detail A2/A-330 CFMF vs LGMF

Same size as shown?

Craig Dittl, Senior Project Manager
MLB Construction Services, LLC



Over 75 Years of Construction Excellence
1 Sunnyside Road, Malts, NY 12020
P: 518.289.1371 EXT. 148 C: 518.450.9774
www.mlbconstructionservices.com

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From: Hudak, Jordan <jhudak@chasolutions.com>
Sent: Monday, April 21, 2025 9:33 AM
To: Craig Dittl <cdittl@rbhinc.com>
Cc: Wagner, Robert C - (NYN) <rwagner@tcco.com>; Rosario, Gabrielle - (NYN) <grosario@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; Andres, Edward F - (NYN) <efandres@tcco.com>
Subject: RE: [-EXTERNAL-]: Detail A2/A-330 CFMF vs LGMF

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Craig,

Yes, that should be CFMF, not LGMF. I haven't seen an RFI yet in Procore, but will keep an eye out for it.

Thanks,
Jordan

Jordan Hudak, PE*
Business Practice Leader
CHA
Office: (860) 837-6502
jhudak@chasolutions.com
www.chasolutions.com



Please note my email address has changed

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*Licensed in CO, CT, NH, VT, RI

From: Craig Dittl <cdittl@rbhinc.com>
Sent: Sunday, April 20, 2025 11:49 AM
To: Hudak, Jordan <jhudak@chasolutions.com>
Cc: Wagner, Robert C - (NYN) <rwagner@tcco.com>; Rosario, Gabrielle - (NYN) <grosario@tcco.com>; Lackraj, Natram - (NYN) <nlackraj@tcco.com>; Andres, Edward F - (NYN) <efandres@tcco.com>
Subject: [-EXTERNAL-]: Detail A2/A-330 CFMF vs LGMF

Jordan - I believe I found another CFMF versus LGMF mistake. Detail A2/A-330 calls out the knee wall below the ACM as LGMF. I believe as with all the other roof framing this was supposed to be CFMF.

RFI is on Procore, but I need to order new material if that is correct.

Craig Dittl, Senior Project Manager
NLB Construction Services, LLC

AGENDA ITEM NO. 12

Authorization of Federal and State Grants

AGENDA ITEM NO. 13

Informational Only

AGENDA ITEM NO. 13.1

**Information Item: Report of payment for
Extension of Builder's Risk Policy for one year,
payment to Risk Strategies.**

INFORMATIONAL
AGENDA ITEM NO: 13.1
MEETING DATE: November 21, 2025

ALBANY COUNTY AIRPORT AUTHORITY
REQUEST FOR AUTHORIZATION
INFORMATIONAL

DEPARTMENT: *Administration*

Contact Person: *Peter F. Stuto, Chief Executive Officer*

PURPOSE OF REQUEST:

Information Item: Report of payment for Extension of Builder's Risk Policy for one year, payment to Risk Strategies.

CONTRACT AMOUNT:

Purchase Orders NTE \$104,820

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal _____ State _____ Airport 100% NA _____
Funding Source: 00390-50-2030

FISCAL IMPACT - FUNDING (Dollars or Percentages)

Federal _____ State _____ Airport √ NA _____

JUSTIFICATION:

The CEO authorized payment of the Builder's Risk Insurance Policy covering the value of the construction of the Departure Hall Construction Project. Builder's Risk the insurers against the risk of damage to the Project (Building Materials and Equipment) from covered perils such as fire, vandalism, theft and weather. The Policy was at risk of cancellation if the premium was not paid. The Authority procurement policy allows for emergency expenditure by the CEO under exigent circumstances. A report to the Board is required.

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION:

Recommend acceptance of the CEO's report of emergency procurement in accordance with the Authority's procurement guidelines.

INFORMATIONAL
AGENDA ITEM NO: 13.1
MEETING DATE: November 21, 2025

FINAL AGREEMENT SUBJECT TO APPROVAL BY COUNSEL: YES _____ NA ✓

BACK-UP MATERIAL:

Risk Strategies Invoice No. 10497431 in the amount of \$104,820



Albany Co Airport Authority
Main Terminal, Suite 300
737 Albany Shaker Rd
Albany, NY 12211

Customer	Albany Co Airport Authority
Acct #	89954
Date	10/14/2025
Customer Service	TONY PETTOGRASSO Matt Franzese
Page	1 of 1

Payment Information	
Invoice Summary	\$ 104,820.00
Payment Amount	
Payment for:	Invoice#10497431
I11210260 001	

Thank You

Please detach and return with payment



Customer: Albany Co Airport Authority

Invoice	Effective	Transaction	Description	Amount
10497431	07/31/2025	Policy change	Policy #I11210260 001 07/31/2023-07/31/2025 ACE USA /Ace Surety Underwriting / ACE American Insurance Co. Builders Risk - C - C: Ext. to 7/31/26 Pay online at https://risk-strategies.epaypolicy.com/ Payment is due upon receipt	104,820.00
To send by wire transfer or ACH to: JP Morgan ChaseABA: #021000021 Insured Payment: RSC Insurance Brokerage, Inc. Premium Trust Acct# 80000453408 Confirm invoice is paid via email remittance@risk-strategies.com				Total \$ 104,820.00

Thank You

Remit Checks to: Risk Strategies Company PO Box 736073 Chicago, IL 60673
 Remit overnight payments to: Attn: AMS - AB Receipt Lockbox & 736073 131 S. Dearborn, 6th Floor Chicago, IL 60603
 Please include the invoice number on your check. All payments must be made in US Dollars via a check drawn on a US institution or wire.

Please make sure to include the Invoice number on your check.

Risk Strategies Company PO Box 736073 Chicago, IL 60673	(617)330-5700	Date
		10/14/2025

Old Business

New Business

Executive Session

Attorney-Client Privilege Matters