



Personnel Committee Approval
11/12/2025

Minutes of the Personnel Committee Meeting of the

Albany County Airport Authority

November 7, 2024

Pursuant to notice duly given and posted, the Personnel Committee meeting of the Albany County Airport Authority was called to order on November 7, 2024 at 9:30 a.m. in the third floor conference room located in the terminal at the Albany International Airport, Albany, New York by Committee Chair John-Raphael Pichardo with the following present:

MEMBERS PRESENT

Samuel A. Fresina, Ex Officio
John-Raphael Pichardo, Committee Chair
Sari O'Connor, Committee Member
Janet Thayer, Committee Member
Kevin Hicks, ACAA Member (via telephone)
Steven H. Heider, ACAA Member
Thomas A. Nardacci, ACAA Member

MEMBERS ABSENT

STAFF

Peter F. Stuto, Chief Executive Officer

ATTENDEES

None

Meeting called to order by Committee Chair John-Raphael Pichardo at 10:37 a.m.

1. Approve Minutes

Mr. Pichardo moved to approve the October 11, 2023 Personnel Committee minutes. The motion was adopted unanimously.

2. Executive Session: Employment History of Particular Persons

Mr. Pichardo made a motion to go into executive session to discuss the employment history of particular persons. The motion was adopted unanimously.

There being no action taken and no further business, the meeting at adjourned at 12:11 p.m.

ALBANY COUNTY AIRPORT AUTHORITY

PERSONNEL COMMITTEE

AGENDA

November 7, 2024

- 1. Approval of Minutes: Personnel Committee Meeting – October 11, 2023**
- 2. Executive Session: Employment History of Particular Persons**

NOTICE



Posted
Website
Info Desk
10/8/2024
Schulz

**ALBANY COUNTY AIRPORT AUTHORITY
Finance Committee
MEETING NOTICE**

Notice is hereby given of the following Finance Committee Meeting of the Albany County Airport Authority:

The Albany County Airport Authority will hold a Finance Committee meeting on Thursday, November 7, 2024 at 9:00 a.m. The meeting will be held in the Conference Room on the 3rd Floor located in the Main Terminal at the Albany International Airport, Albany, New York.

**ALBANY COUNTY AIRPORT AUTHORITY
AUDIT COMMITTEE
MEETING NOTICE**

Notice is hereby given of the following Audit Committee Meeting of the Albany County Airport Authority:

The Albany County Airport Authority will hold an Audit Committee meeting on Thursday, November 7, 2024 at 9:15 a.m. The meeting will be held in the Conference Room on the 3rd Floor located in the Main Terminal at the Albany International Airport, Albany, New York.

**ALBANY COUNTY AIRPORT AUTHORITY
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MEETING NOTICE**

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Liz Charland

From: Liz Charland
Sent: Thursday, October 31, 2024 10:35 AM
To: TU Legals
Subject: RE: Account No. 061026000 - Pre-Approved - No Confirmation Required

Please publish one time as soon as possible. Let me know if you have any questions. Thank you. ---- Liz

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Liz Charland

From: Liz Charland
Sent: Wednesday, November 6, 2024 3:05 PM
To: Bart Johnson; Beth DiBattista (Turner; Brandon Russell, Majority Counsel; Brian King; Cameron Sagan (Albany County; Carl Stewart (Turner; Carmiena Brooks; Chief Steve Dorsey (sdorsey@albanyairport.com); County Executive Daniel P. McCoy; Dave Collins; Deputy Chief Chris Menge; Frank Mauriello, Albany County Minority Leader; George Penn (Albany County; Jermy Martelle (CHA; Jill Bryce; Johanna Bateman; Larry Rulison (Times Union; LRulison (Times Union; Lynne Lekakis Mass Transit Committee; Majority Leader Dennis Feeney; Mary Rozak (Albany County; Mike DeMasi (Business Review; mmangini; Pete Rea; Rebekah Kennedy (Majority Counsel); Rich Amadon (CHA; Rick Karlin; Rob Wagner (Project Manager Turner; Spotlight News; Steve Smith; Todd Pennington; WRGB News
Subject: RE: ACAA Committee Meetings

The **NEW TIMES** for the committee meetings for tomorrow:

Finance 10:00 a.m.
Audit 10:15 a.m.
Personnel 10:30 a.m.

From: Liz Charland
Sent: Thursday, October 31, 2024 10:39 AM
To: Bart Johnson <Bart.Johnson@tsa.dhs.gov>; Beth DiBattista (Turner <bdibattista@TCCO.com>; Brandon Russell, Majority Counsel <brandon.russell@albanycountyny.gov>; Brian King <bking@millionair.com>; Cameron Sagan (Albany County <cameronsagan@albanycountyny.gov>; Carl Stewart (Turner <cstewart@tcco.com>; Carmiena Brooks <cbrooks@albanyairport.com>; Chief Steve Dorsey (sdorsey@albanyairport.com) <sdorsey@albanyairport.com>; County Executive Daniel P. McCoy <County_Executive@albanycountyny.gov>; Dave Collins <DCOLLINS@albanyairport.com>; Deputy Chief Chris Menge <cmenge@albanyairport.com>; Frank Mauriello, Albany County Minority Leader <frank.mauriello@albanycounty.com>; George Penn (Albany County <george.penn@albanycountyny.gov>; Jermy Martelle (CHA <jmartelle@chacompanies.com>; Jill Bryce <news@dailygazette.net>; Johanna Bateman <director@shakerheritage.org>; Larry Rulison (Times Union <rrulison@timesunion.com>; LRulison (Times Union <larry.rulison44@gmail.com>; Lynne Lekakis Mass Transit Committee <lynnelekakis@gmail.com>; Majority Leader Dennis Feeney <dennis.feeney@albanycountyny.gov>; Mary Rozak (Albany County <mary.rozak@albanycountyny.gov>; Mike DeMasi (Business Review <mdemasi@bizjournals.com>; mmangini <mmangini@bizjournals.com>; Pete Rea <prea@dot.state.ny.us>; Rebekah Kennedy (Majority Counsel) <rebekah.kennedy@albanycountyny.gov>; Rich Amadon (CHA <ramadon@chacompanies.com>; Rick Karlin <rkarlin@timesunion.com>; Rob Wagner (Project Manager Turner <Rwagner@tcco.com>; Spotlight News <news@spotlightnews.com>; Steve Smith <SSmith@albanyairport.com>; Todd Pennington <TPennington@albanyairport.com>; WRGB News <news@wrgb.com>
Subject: ACAA Committee Meetings

**ALBANY COUNTY AIRPORT AUTHORITY
Finance Committee
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Liz Charland

From: Liz Charland
Sent: Wednesday, November 6, 2024 3:03 PM
To: Saratogian Newspapers; The Colonie Spotlight; The Gazette; The Troy Record
Subject: RE: ACAA Committee Meetings

The **NEW TIMES** for the committee meetings for tomorrow:

Finance 10:00 a.m.
Audit 10:15 a.m.
Personnel 10:30 a.m.

From: Liz Charland
Sent: Thursday, October 31, 2024 10:38 AM
To: Saratogian Newspapers <news@saratogian.com>; The Colonie Spotlight <capitaldistrict@theclassifiedsuperstore.com>; The Gazette <news@dailygazette.net>; The Troy Record <calendar@troyrecord.com>
Subject: ACAA Committee Meetings

**ALBANY COUNTY AIRPORT AUTHORITY
Finance Committee
MEETING NOTICE**

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Liz Charland

From: John-Raphael Pichardo <johnraphael.pichardo@gmail.com>
Sent: Tuesday, November 5, 2024 1:17 PM
To: Liz Charland
Subject: Re: Draft Personnel Committee Minutes

They are good

John-Raphael Pichardo

Sent from my iPhone.

On Nov 5, 2024 at 12:54 -0500, Liz Charland <LCHARLAND@albanyairport.com>, wrote:

JR,

Will you please let me know if the attached minutes look good to you and if you have any changes.

Thank you.

Liz

AGENDA ITEM NO. 1

Approval of Personnel Committee Minutes:

October 11, 2023



Minutes of the Personnel Committee Meeting of the

Albany County Airport Authority

October 11, 2023

Pursuant to notice duly given and posted, the Personnel Committee meeting of the Albany County Airport Authority was called to order on October 11, 2023 at 11:00 a.m. in the third floor conference room located in the terminal at the Albany International Airport, Albany, New York by Committee Chair John-Raphael Pichardo with the following present:

MEMBERS PRESENT

John-Raphael Pichardo, Committee Member
Sari O'Connor, Committee Member
Janet Thayer, Committee Member
Kevin Hicks, ACAA Member
Steven H. Heider, ACAA Member

MEMBERS ABSENT

STAFF

Philip F. Calderone, Chief Executive Officer
Chrisine C. Quinn, Authority Counsel
Liz Charland, Administrative Services

ATTENDEES

None

Meeting called to order by Committee Chair John-Raphael Pichardo at 11:00 a.m.

1. Approve Minutes

Mr. Pichardo moved to approve the July 12, 2021 Personnel Committee minutes. The motion was adopted unanimously.

Mr. Pichardo advised of the following assignments for committee members review:

2. Review Classification of Employment – Mr. Pichardo

3. Hiring Process Review – Ms. Thayer

4. Salary and Benefits Review – Mr. Pichardo

5. Promotion, Retention, Succession Planning – Mr. Pichardo

6. Budget Process Review for Personnel – Ms. O'Connor

There being no further business, the meeting was adjourned at 11:05 a.m.



ALBANY COUNTY AIRPORT AUTHORITY

PERSONNEL COMMITTEE

AGENDA

October 11, 2023

- 1. Approval of Minutes: Personnel Committee Meeting – July 12, 2021**
- 2. Review Classification of employment**
- 3. Hiring Process Review**
 - Authority Positions
 - Union hires
 - CBA Review
- 3. Salary and Benefits Review**
- 4. Promotion, Retention, Succession Planning**
- 5. Budget Process Review for Personnel**

EXECUTIVE SESSION

AGENDA ITEM NO. 2

EMPLOYMENT HISTORY OF

PARTICULAR PERSONS